

VILLAGE OF PORT ALICE REGULAR COUNCIL MEETING
Held Wednesday October 12th, 2011 AT 7:00 PM in the Village Council Chambers

MEMBERS PRESENT: G. Neely Mayor
D. Vye Councillor
A. Bazinet Councillor
B. Lloyd Councillor

MEMBERS ABSENT: NONE

ALSO PRESENT:

G. Lind	Chief Administrative Officer	J. Allen	Spectator
M. McDonald	Deputy Administrator	B. Thompson	Spectator
D. Regush	R.C.M.P. Constable	J. MacLeod	Spectator
R. Webb	R.C.M.P. Constable	M. Brackett	Spectator
C. Beckett	Royal Canadian Legion		

Mayor Neely called the meeting to order at 7:00 pm.

OATH OF OFFICE– In accordance with Bylaw No. 516 Schedule ‘A’:

471/11

Council accepted Madeline McDonald’s sworn oath of office relating to her duties as Deputy Administrator. **CARRIED**

ADDITIONS/ DELETIONS to the Agenda:

472/11

It was duly moved and seconded that the September 28, 2011 Regular Agenda be adopted with the following additions:

Delegations: Cathy Beckett of the Royal Canadian Legion No. 180.

Communications:

#8) Request from Curtis Ager for the use of the hockey arena on November 5th, 2011.

Mayor Neely:

#2) Travel expense form for attending 2011 UBCM Convention.

Councillor Lloyd:

#2) Verbal report on the BC Mayor’s Climate Leadership Council conference.

CARRIED

DELEGATIONS: Royal Canadian Legion Branch No. 180

Cathy Beckett of the Royal Canadian Legion Branch No. 180 presented the first Remembrance Day poppy of the year to Mayor Neely. Mayor Neely thanked her and acknowledged that it was an honour to wear the poppy as a symbol of remembrance.

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MINUTES from Council and Committees of Council

Regular Council Meeting – 28 September, 2011

473/11

It was duly moved and seconded that the Minutes of the Regular Council Meeting, held 28 September, 2011 be adopted as circulated. **CARRIED**

Recreation Committee – 5 October, 2011

474/11

It was duly moved and seconded that the Minutes of the Recreation Committee Meeting, held 5 October, 2011 be adopted as circulated. **CARRIED**

Public Works Committee – 6 October, 2011

475/11

It was duly moved and seconded that the Minutes of the Public Works Committee Meeting, held 6 October, 2011 be adopted as circulated. **CARRIED**

BUSINESS ARISING from Minutes and Meetings

Recreation Committee Recommendations

Retail Sales Logo

476/11

It was duly moved and seconded to postpone the discussion about the retail sales logo until next Council meeting. **CARRIED**

Community Centre Holiday Hours

477/11

It was duly moved and seconded that the Community Centre be closed from December 24th through January 3rd, 2012. **CARRIED**

Rink Attendants

478/11

It was duly moved and seconded that staff be authorized to proceed with the hiring process of new rink attendants, subject to the approval of the Chief Administrative Officer. **CARRIED**

Lion's Club Rental Agreement

479/11

It was duly moved and seconded that staff are instructed to review the Lions Club Rental Agreement and report back to Council. **CARRIED**

Public Works Committee Recommendations

Rock Quarry Management Plan

480/11

It was duly moved and seconded that the Rock Quarry Management Plan be adopted as presented. **CARRIED**

Snow Plowing Policy

481/11

It was duly moved and seconded that the draft Snow Plowing Policy No. 4.3.c be adopted at presented. **CARRIED**

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Spring & Fall Clean-up

482/11

It was duly moved and seconded that the regular residential Fall Clean-Up be cancelled due to the new costs associated with new tipping fees at the regional landfill. CARRIED

Bridge Repairs

483/11

It was duly moved and seconded that K & G Installation Ltd. be awarded the bridge repair contract at a cost of \$23,240.00 plus taxes. CARRIED

Pump House #2

484/11

It was duly moved and seconded that Abernethy Contracting be awarded the contract to rebuild Pump House # 2 at a cost of \$25,349.50 plus taxes. CARRIED

MINUTES from other organizations:

485/11

It was duly moved and seconded that the Minutes of the Vancouver Island North Woodlands Advisory Group, dated September 22nd, 2011 be received and filed.

CARRIED

486/11

It was duly moved and seconded that the Minutes of the Regional District of Mount Waddington dated August 16th, 2011 be received and filed.

CARRIED

487/11

It was duly moved and seconded that the Minutes of the Mount Waddington Regional Hospital District dated August 16th, 2011 be received and filed.

CARRIED

488/11

It was duly moved and seconded that the Minutes of the Regional District Mount Waddington Committee of the Whole, dated September 6th, 2011, be received and filed.

CARRIED

COMMUNICATIONS

Incoming Mail Log

489/11

It was duly moved and seconded that the Incoming Mail Log for the period of September 27th, 2011 to October 10th, 2011 be received.

CARRIED

Request for use of Gymnasium

490/11

It was duly moved and seconded that the Village waive rental fees for the Community Centre gymnasium for the Fantastic Gymnastics Program to be held on Saturday mornings.

CARRIED

Vancouver Island Regional Library

491/11

It was duly moved and seconded that the Vancouver Island Regional Library Budget report be received and filed.

CARRIED

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Foster Family Month

492/11

It was duly moved and seconded that the request to proclaim October as Foster Family Month be received and filed. CARRIED

Union of BC Municipalities Report

493/11

It was duly moved and seconded that the UBCM 2011 Resolution Disposition Report be received and filed. CARRIED

Canadian Cancer Society

494/11

It was duly moved and seconded that the October 5th, 2011 message of thanks from the Canadian Cancer Society be received and filed. CARRIED

Christmas Window Decoration

495/11

It was duly moved and seconded that the Village declines the offer from J. Lyons to apply Christmas decorations to the Village Office windows for the fee proposed. CARRIED

Request for Arena Ice Time Rate Reduction

496/11

It was duly moved and seconded that the Village reduce the arena ice rental fees by fifty percent for the purpose of a memorial hockey game in honour of Bob Bailey to be held on November 5th, 2011. CARRIED

REPORTS – MAYOR AND COUNCIL

Mayor Neely

497/11

It was duly moved and seconded that Mayor Neely's 2011 UBCM Report to Council be accepted as presented. CARRIED

498/11

It was duly moved and seconded that the Council approve Mayor Neely's expense claim, in the amount of \$2,494.31 for travel to and from the 2011 UBCM Conference. CARRIED

Councillor Lloyd

499/11

It was duly moved and seconded that the Council approve Council Lloyd's expense claim, in the amount of \$257.92 for travel to and from Campbell River. CARRIED

500/11

It was duly moved and seconded that Councillor Lloyd's report regarding the Practical solutions for Climate Action, held Oct. 11, 2011 in Campbell River, be accepted as presented. CARRIED

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STAFF REPORTS

Chief Administrative Officer

501/11

It was duly moved and seconded that Finance Warrant No. 9, 2011, in the amount of \$247,115.43 be approved. CARRIED

502/11

It was duly moved and seconded that the Chief Administrative Officer's report regarding the Arena Ridge Cap be accepted as presented. CARRIED

503/11

It was duly moved and seconded that the regularly scheduled Council meeting date of November 9th, 2011 be changed to November 10th, 2011. CARRIED

Deputy Administrator

Rock Quarry Fence

504/11

It was duly moved and seconded that the Village accept the quote for \$6,537.19 from Contour Fencing, to install fencing at the rock quarry wood waste site. CARRIED

Information Policy

505/11

It was duly moved and seconded that the draft Information Request Policy be adopted with the following amendments:

Information will remain available for review until the information expires, or in the case of items 2.a through 2.d, for one year after adoption by Council, after which time it will be archived.

Request for access to records other than those listed in Section 2 of this policy must be made in writing and signed by the applicant. CARRIED

Fire Department – September Monthly Report

506/11

It was duly moved and seconded that the September 2011 Fire Department Report be accepted as presented. CARRIED

Public Works Foreman – September Monthly Report

507/11

It was duly moved and seconded that the Public Works Foreman's Report be accepted as presented. CARRIED

Recreation Foreman – July Monthly Report

508/11

It was duly moved and seconded that the Recreation Foreman's Report be accepted as presented. CARRIED

Recreation Foreman – September Monthly Report

509/11

It was duly moved and seconded that the Recreation Foreman's Report be accepted as presented. CARRIED

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Community Services Assistant – Canada Day Celebrations

510/11

It was duly moved and seconded that the Community Services Assistant's Report be accepted as presented. CARRIED

Community Centre Supervisors - July

511/11

It was duly moved and seconded that the Community Centre Supervisors' Report be accepted as presented. CARRIED

BYLAWS – None

NEW BUSINESS – None

QUESTION PERIOD

J. Allen had the following questions for Council:

1. Did the paving work, which is currently underway on Marine Drive, go to public tender? Were quotes solicited from Tayco Paving and Vancouver Island Paving?

Council's response: No, because there is only one supplier of asphalt in the North Island, being OK Paving. In this case there are also Tayco Paving trucks on site, but they belong to the same parent company, as does Vancouver Island Paving.

2. Why is there no caulking between the 'hardy planks' which are installed as siding on the Community Centre? The seams are not caulked, although research indicates that caulking should be applied at all joints and seams. (Ms. Allen provided Council with documentation recommending the caulking procedure.)

Council's response: Staff will refer this concern to Levelton Consultants Ltd. who are responsible for project management during the Community Centre upgrade project.

ADJOURNMENT - 7:57 p.m.

512/11

It was duly moved and seconded that the meeting adjourn to In-Camera (therefore, closed to the public) to deal with the following matters as per section 90 of the Community Charter:

[b] Personal information about individuals who may be considered for a municipal award or honour;

[c] labour relations or other employee relations.
- 2011 Election Personnel

Certified Correct _____
Chief Administrative Officer

Mayor

Confirmed this _____ day of _____, 2011.