

**VILLAGE OF PORT ALICE INAUGURAL COUNCIL MEETING**

**Held Wednesday December 5<sup>th</sup>, 2011 AT 7:00 PM in the Village Council Chambers**

**MEMBERS PRESENT:** Jan Allen Mayor  
Marc Brackett Councillor  
Janice MacLeod Councillor  
Scott Roberts Councillor  
Dave Stewart Councillor

**MEMBERS ABSENT:** NONE

**ALSO PRESENT:**

Madeline McDonald, Administrator Const. Regush, RCMP  
Beth Thompson Ozzie Vezina

**CONFIRMATION OF THE 2011 – 2014 COUNCIL OF THE VILLAGE OF PORT ALICE**

Oath of Office:

The following elected officials swore an Oath of Office to serve the Village of Port Alice:

- Mayor Jan Allen
- Councillor Marc Brackett
- Councillor Janice MacLeod
- Councillor Scott Roberts
- Councillor Dave Stewart

**Mayor Allen called the meeting to order at 7:10 pm.**

**ADOPTION OF AGENDA**

**591/11**

It was duly moved and seconded that the agenda be adopted as amended. **CARRIED**

**NEW BUSINESS**

**592/11**

**Appointment of Deputy Mayor**

It was duly moved and seconded that the position of Deputy Mayor shall be served by the following Councillors during the following terms:

- Councillor David Stewart for the term Dec. 2011 – Feb. 2012;
- Councillor Janice MacLeod for the term Mar 2012 – May 2012;
- Councillor Marc Brackett for the term Jun 2012 – Aug 2012;
- Councillor Scott Roberts for the term Sept 2012. – Nov 2012.

**CARRIED**

**593/11**

**Committee Appointments**

It was duly moved and seconded that the following Committee Appointments are accepted as presented:

- Aboriginal Affairs Liaise: Councillor Dave Stewart
- Emergency Planning: Councillor Scott Roberts & Councillor Marc Brackett
- Health Forum Liaise: Councillor Janice MacLeod
- Recreation Committee: Councillor Dave Stewart & Councillor Scott Roberts
- Personnel: Councillor Janice MacLeod & Councillor Marc Brackett
- Public Works: Councillor Marc Brackett & Councillor Janice MacLeod

**CARRIED**

**Village of Port Alice INAUGURAL COUNCIL Minutes of December 5<sup>th</sup>, 2011**

**594/11 Regional District Board Appointments**

It was duly moved and seconded that Mayor Jan Allen be appointed as the Port Alice representative to the Regional District of Mount Waddington Board of Directors;  
AND THAT Councillor Janice MacLeod be appointed as the alternate member of the Regional District of Mount Waddington Board of Directors. **CARRIED**

**595/11 Regional Hospital Board Appointments**

It was duly moved and seconded that Mayor Jan Allen be appointed as the Port Alice representative to the Regional Hospital District Board of Directors;  
AND THAT Councillor Janice MacLeod be appointed as the alternate member of the Regional Hospital District Board of Directors. **CARRIED**

**596/11 Vancouver Island Regional Library Board Appointments**

It was duly moved and seconded that Mayor Jan Allen be appointed as the Port Alice representative to the Vancouver Island Regional Library Board of Directors;  
AND THAT Councillor Janice MacLeod be appointed as the alternate member of the Vancouver Island Regional Library Board of Directors. **CARRIED**

**597/11 Signing Authority**

It was duly moved and seconded that the following individuals be granted signing authority for the Village of Port Alice financial documents and bank accounts:

- Mayor Jan Allen
  - Councillor Marc Brackett
  - Councillor Janice MacLeod
  - Councillor David Stewart
  - Councillor Scott Roberts
  - Administrator Madeline McDonald
  - Treasurer Gail Lind
  - Administrative Assistant Edie Watson
- CARRIED**

**598/11 Seminar**

It was duly moved and seconded that the Mayor and Council be approved to attend the Newly Elected Officials Training Seminar in Parksville in January 2012. **CARRIED**

**599/11 Meeting Cancellation**

It was duly moved and seconded that the December 28<sup>th</sup> Regular Meeting of Council be cancelled. **CARRIED**

**600/11 2012 Meeting Schedule**

It was duly moved and seconded that the 2012 Schedule for Regular Council Meetings be adopted as presented. **CARRIED**

**QUESTION PERIOD - NONE**

**ADJOURNMENT - Motion to adjourn at 7:35 p.m.**

Certified Correct \_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Mayor

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_, 2011.