

**VILLAGE OF PORT ALICE REGULAR COUNCIL MEETING**

**Held Wednesday December 14<sup>th</sup> 2011 AT 7:00 PM in the Village Council Chambers**

**MEMBERS PRESENT:** Mayor Jan Allen  
Councillor Marc Brackett  
Councillor Janice McLeod  
Councillor Scott Roberts  
Councillor Dave Stewart

**MEMBERS ABSENT: NONE**

**ALSO PRESENT:**

M. McDonald Administrator  
G. Lind Treasurer/Collector  
Lee Gilmour  
George Morgan  
Beth Thompson

**Mayor Allen called the meeting to order at 7:00 pm.**

**ADOPTION OF AGENDA**

**601/11**

It was duly moved and seconded that the agenda be adopted as presented. **CARRIED**

**DELEGATIONS: NONE**

**MINUTES from Council and Committees of Council**

**Regular Council Meeting Minutes**

**602/11**

It was duly moved and seconded that the Minutes of the Regular Council Meeting, held November 23<sup>rd</sup>, 2011 be adopted as presented. **CARRIED**

**Inaugural Council Meeting Minutes**

**603/11**

It was duly moved and seconded that the Minutes of the Inaugural Council Meeting, held December 5<sup>th</sup>, 2011 be adopted as amended. **CARRIED**

**Public Works Committee Meeting Minutes**

**604/11**

It was duly moved and seconded that the Minutes of the December 1<sup>st</sup>, 2011 Public Works Committee Meeting be adopted as presented. **CARRIED**

**Recreation Committee Meeting Minutes**

**605/11**

It was duly moved and seconded that the Minutes of the December 7<sup>th</sup>, 2011 Recreation Committee Meeting be adopted as amended. **CARRIED**

**Village of Port Alice REGULAR COUNCIL Minutes of December 14<sup>th</sup>, 2011**

**BUSINESS ARISING from Minutes and Meetings**

**Draft Agreement with the Port Alice Curling Club**

**606/11**

It was duly moved and seconded that Council approve the draft agreement with the Port Alice Curling Club with an amendment to require the Curling Club to forward copies of the minutes of the Annual General Meeting to the Village on an annual basis. **CARRIED**

**Recreation Committee Recommendations**

**607/11**

It was duly moved and seconded that Recommendation # 1 from the December 7<sup>th</sup>, 2011 Recreation Committee meeting be accepted as follows:

**THAT** the Community Centre Schedule be changed to 2:00 pm through 9:00 pm Monday through Friday and from Noon through 9:00 pm on Saturdays. **CARRIED**

**608/11**

It was duly moved and seconded that Recommendation # 2 from the December 7<sup>th</sup>, 2011 Recreation Committee meeting be accepted as follows:

**THAT** staff prepare a call for General Expressions of Interest from qualified operators to provide a day care service at the Community Centre. **CARRIED**

**COMMUNICATIONS**

**RCMP 2011 Third Quarter Report**

**609/11**

It was duly moved and seconded that the 2011 Third Quarter Report from the RCMP be received and filed **CARRIED**

**Gas Tax Payment**

**610/11**

It was duly moved and seconded that the November 24<sup>th</sup>, 2011 letter from UBCM regarding the Gas Tax payment of \$41,547.96 be received and filed. **CARRIED**

**Letter from Port Hardy re: Oil Spill Response**

**611/11**

It was duly moved and seconded that the letter from the District of Port Hardy regarding oil spill response capability be received and filed. **CARRIED**

**Request for Support from the Port Alice Yacht Club**

**612/11**

It was duly moved and seconded that the Village send a letter to the Province in support of the Port Alice Yacht Club's foreshore lease renewal. **CARRIED**

**Letter from the Solicitor General re: Port Alice Policing**

**613/11**

It was duly moved and seconded that the letter from the Solicitor General re: Port Alice Policing be received and filed. **CARRIED**

**Village of Port Alice REGULAR COUNCIL Minutes of December 14<sup>th</sup>, 2011**

**STAFF REPORTS**

**Administrator's Report**

**Water Reservoirs**

**614/11**

It was duly moved and seconded that the matter of the Village water reservoirs be referred to the Public Works Committee for consideration. **CARRIED**

**LAFC Appointment**

**615/11**

It was duly moved and seconded that the Village recommend the appointment of Fire Chief Don Rethmeier to the position of Local Assistant to the Fire Commissioner. **CARRIED**

**Boat Launch Clearing**

**616/11**

It was duly moved and seconded that the Village hire equipment to clear debris from the boat launch; and that the Village contract Riverbank Resources to provide environmental monitoring for this project. **CARRIED**

**Recreation Program Grant Application**

**617/11**

It was duly moved and seconded that the Village apply for up to \$400,000 in funding from the Community Recreation Program to build new sidewalk infrastructure; And that the Village portion of the project be paid for with Gas Tax Funding. **CARRIED**

**Public Works Building Assessment**

**618/11**

It was duly moved and seconded that the Village hire Stu Abernethy to undertake an assessment of the Public Works Building at a cost not to exceed \$250.00. **CARRIED**

**Refrigeration Safety Course**

**619/11**

It was duly moved and seconded that the Village send the four members of the Public Works crew to the Basic Refrigeration Safety Awareness course in Port McNeill at a cost of \$475 per person. **CARRIED**

**Emcon Services LETTER**

**620/11**

It was duly moved and seconded that the management of Emcon Services be invited to Council to discuss a reciprocal winter maintenance agreement. **CARRIED**

**Network BC LETTER**

**621/11**

It was duly moved and seconded that Council write to Network BC to request immediate assistance in obtaining more bandwidth for the Village of Port Alice. **CARRIED**

**622/11**

It was duly moved and seconded that the Administrator's report dated December 12<sup>th</sup>, 2011 be received and filed. **CARRIED**

**Village of Port Alice REGULAR COUNCIL Minutes of December 14<sup>th</sup>, 2011**

**Treasurer**

**Finance Warrant No. 11, 2011**

**623/11**

It was duly moved and seconded that Finance Warrant No. 11, 2011 be received and filed. **CARRIED**

**Fire Department Software Purchase**

**624/11**

It was duly moved and seconded that the Fire Chief be authorised to purchase the Action Training System Software at a cost of \$1499.00 plus taxes. **CARRIED**

**Administrative Assistant**

**Travel Expense Review**

**625/11**

It was duly moved and seconded that Bylaw No. 550, Village of Port Alice remuneration and Expenses Bylaw re repealed and that a new bylaw be enacted to include the following Per Diem Allowances:

<b>Breakfast</b>	<b>Lunch</b>	<b>Dinner</b>	<b>Misc</b>
<b>\$15.00</b>	<b>\$15.00</b>	<b>\$25.00</b>	<b>\$10.00 (Misc including personal Cell Phone usage)</b>
<b>Parking, taxi and internet access will be reimbursed at cost with submission of receipts</b>			

**CARRIED**

**Fire Department**

**626/11**

It was duly moved and seconded that the Fire Chief's Report for November 2011 be received and filed. **CARRIED**

**Recreation Foreman**

**627/11**

It was duly moved and seconded that a letter of thanks be sent to former Councillor Bruce Lloyd in recognition of his ongoing assistance to the Arena operations. **CARRIED**

**628/11**

It was duly moved and seconded that the November 2011 report from the Recreation Foreman be received and filed. **CARRIED**

**Community Services**

**629/11**

It was duly moved and seconded that the Community Centre Monthly Report for November 2011 and the 2011 Craft Fair Report be received and file. **CARRIED**

**630/11**

It was duly moved and seconded that the Community Services Report re: Proposed Recreation Schedule Changes be adopted as presented. **CARRIED**

## Village of Port Alice REGULAR COUNCIL Minutes of December 14<sup>th</sup>, 2011

### BYLAWS - NONE

### NEW BUSINESS

#### Emergency Access to Village Properties

631/11

It was duly moved and seconded that the Fire Services Bylaw be amended to make provision for the maintenance of emergency vehicle access to private properties, including multi-unit residential properties. **CARRIED**

### QUESTION PERIOD

Lee Gilmour:

- Thank you for agreeing to write a letter in support of the Yacht Club.
- Will the Village be requiring AGM minutes from all non-profits from this point forward?  
*Councillor Brackett: No, only organisations who have contract agreements to use Village properties.*
- We have all the bandwidth we need from Telus (using a stick).  
*Mayor Allen: Mobile internet sticks work off a cell phone signal and don't work everywhere throughout the Village*  
*Councillor Brackett: We may need better cell service.*
- Telus can improve the service from the cell towers, but they haven't been asked to by the municipality.

Beth Thompson

- There is history regarding the cell towers. The mayor should ask the RDMW about the issue.

George Morgan

- Does the Village still intend to install an upstream sump?  
*Administrator Madeline McDonald: Not at this time; there is a concern that there is no area to stockpile materials in that location. (Reference to a potential sump to collect slide debris in the dike drainage course( off the west end of Maquinna Ave)*

Lee Gilmour:

- With respect to proposed new sidewalks – has anybody been hit from walking on the road?  
*Mayor Allen: We don't keep those statistics but I have almost been hit on several occasions; it's a safety issue that should be addressed.*
- Regarding computers in the Community Centre, if those were paid for with a grant for Seniors, why are they not restricted for use only by Seniors. And the computer lab times are inconvenient for seniors.  
*Mayor Allen: We've changed the computer lab times to be more convenient for seniors.*  
*Administrator Madeline McDonald: The use of the computer lab has to meet the terms of the grant project which may include community use.*

**Village of Port Alice REGULAR COUNCIL Minutes of December 14<sup>th</sup>, 2011**

George Morgan

- Does the Village still intend to make any changes or improvements to parking at the boat ramp? People come from out of town and plug up the parking lot.

*Mayor Jan Allen: We would like to see pay parking and launch fees. Citizens could buy an annual pass.*

Beth Thompson

- Pay parking will be too expensive to operate.

*Mayor Jan Allen: It will be an honour system.*

**ADJOURNMENT**

**632/11**

Motion to adjourn at 8:20 pm.

Certified Correct \_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Mayor

Confirmed this \_\_\_\_ day of \_\_\_\_\_, 2012.