

VILLAGE OF PORT ALICE
REGULAR COUNCIL MEETING AGENDA
TO BE HELD WEDNESDAY, FEBRUARY 11, 2015 AT 7:00 PM
IN THE PORT ALICE COUNCIL CHAMBERS

CALL TO ORDER

ADOPTION OF AGENDA: PG 1

DELEGATIONS: NONE

COUNCIL MINUTES:

1. Minutes of the Regular Council Meeting of January 14, 2015 PG 3-5

OTHER MINUTES:

1. Minutes of the January 7, 2015 Recreation Committee Meeting to be received & filed PG 7

2. Minutes of the January 8, 2015 Public Works Committee Meeting to be received & filed PG 9

COMMUNICATIONS:

1. January 15, 2015 request for support from Canadian Union of Postal Workers PG 11-14

2. January 16, 2015 support letter from MP Duncan re: Connecting Canadians Application PG 15-16

3. 2014 Third Quarter Report for the Port Alice RCMP Detachment PG 17-18

4. February 2, 2015 request from 50th Reunion Association re: Use of Village Facilities PG 19

5. January 5, 2015 letter from Port Alice Health re: Port Alice Physician Services PG 21

6. December 9, 2014 email from Dave Nelson re: Community Forest Board Term Renewal PG 23

REPORTS:

1. Mayor's Report for January 2015 PG 25

2. Regular Report from the Chief Administrative Officer dated February 6, 2015 PG 27

3. Report regarding proposed Groundwater Protection Guidelines PG 29

4. Report regarding Sewage Treatment Plant Retrofit Contract Award and Funding Application
(To be distributed)

5. Accounts Payable Listing January 2015 PG 31-34

6. Summary of Revenue and Expenses for January 2015 PG 35-37

7. Fire Chief's Report for December 2014 PG 39

QUESTION PERIOD

Adjournment

VILLAGE OF PORT ALICE REGULAR COUNCIL MEETING MINUTES
Held Wednesday January 14, 2015 AT 7:00 PM in the Village Council Chambers

MEMBERS PRESENT:	Mayor Jan Allen
	Councillor Marnie Chase Councillor Christine Martin Councillor David Stewart Councillor Doug Worthington
ALSO PRESENT:	Madeline McDonald, Chief Administrative Officer Bonnie Danyk, Finance Officer

Mayor Allen called the meeting to order at 7:00 pm.

ADOPTION OF AGENDA:

1/15 It was duly moved and seconded that the agenda be adopted as presented. **CARRIED**

DELEGATIONS:

MLA Claire Trevena

Vancouver Island North MLA Claire Trevena met with Council for the first time since the 2014 election and congratulated new and returning Councillors on their election. She asked Council to identify any community priorities that she could help to move forward during the upcoming Provincial budget deliberations. Council identified the need for high speed internet access to be a top priority and Claire provided an update about Network BC's ongoing talks with Telus regarding service in the North Island region. The need for expanded and more accessible mental health resources for Port Alice residents was identified and Ms. Trevena agreed that to look into the issue with Island Health.

Pat English, RDMW Manager of Economic Development

Pat presented a draft version of the recent RDMW Strategic Sector Study which focussed on five sectors of the economy, being Forestry, Marine, Small Business, Tourism and the Learning Sector. The final report is expected in February.

MINUTES:

2/15 It was duly moved and seconded that the minutes of the Regular Council Meeting held December 10, 2014 be adopted as presented. **CARRIED**

OTHER MINUTES:

3/15 It was duly moved and seconded that the Minutes of the December 3, 2014 Recreation Committee Meeting be received and filed. **CARRIED**

4/15 It was duly moved and seconded that the Minutes of the December 4, 2014 Public Works Committee Meeting be received and filed. **CARRIED**

COMMUNICATIONS:

5/15 It was duly moved and seconded that the December 5, 2014 letter of congratulations from Island Health be received and filed. **CARRIED**

6/15 It was duly moved and seconded that the December 16, 2014 letter from of congratulations from Opposition Leader John Horgan be received and filed. **CARRIED**

- 21/15** It was duly moved and seconded that Council approve in principal that the Port Alice 50th Reunion be held on July 31, 2015 to August 3, 2015;
And that permission be granted for the 50th Reunion Committee to use the Village of Port Alice logo on their brochures and t-shirts to identify the Village as a funding partner.
CARRIED
- 22/15** It was duly moved and seconded that Council approve up to \$1,700.00 in direct costs for staffing for the events and up to \$4,100.00 in in kind costs by waiving the room rental fees for the events.
CARRIED
- 23/15** It was duly moved and seconded that Council approve up to \$450.00 to provide Village of Port Alice pins for the welcome packages.
CARRIED
- 24/15** It was duly moved and seconded that Council approve up to \$550.00 in direct costs to produce a special edition of the Rumble Sheet.
CARRIED
- 25/15** It was duly moved and seconded that Council approve up to \$1,200.00 for extra portable toilet rentals for the events.
CARRIED
- 26/15** It was duly moved and seconded that the January 8th 50th Reunion Report be received and filed.
CARRIED
- 27/15** It was duly moved and seconded that the December 2014 Accounts Payable Listing be received and filed.
CARRIED
- 28/15** It was duly moved and seconded that the December 2014 Summary of Revenue and Expenses be received and filed.
CARRIED
- 29/15** It was duly moved and seconded that the Fire Chief's Report for November 2014 be received and filed.
CARRIED

QUESTION PERIOD

ADJOURNMENT – Motion to adjourn at 8:40 p.m.

Certified Correct _____
Chief Administrative Officer

Mayor

Confirmed this 11th day of February, 2015

7

VILLAGE OF PORT ALICE
MINUTES OF THE RECREATION COMMITTEE MEETING
HELD WEDNESDAY JANUARY 7, 2015 AT 4:00 PM
IN THE COUNCIL CHAMBERS AT THE VILLAGE MUNICIPAL OFFICE

MEMBERS PRESENT:	Councillor Marnie Chase
Mayor Jan Allen	Councillor Dave Stewart
Robert Cousins, Arena Foreman	ALSO PRESENT:
Elizabeth Brackett, CC Coordinator	Madeline McDonald, CAO

Mayor Allen called the meeting to order at 4:00 pm

ADOPTION OF THE AGENDA:

It was duly moved and seconded that the agenda be adopted as presented. **CARRIED**

MINUTES:

It was duly moved and seconded that the minutes of the December 4, 2014 Recreation Committee Meeting be adopted as presented. **CARRIED**

REPORTS

It was duly moved and seconded that the 2015 Oscar Hickee Memorial Hockey Tournament be held from March 26th - 29th. **CARRIED**

It was duly moved and seconded that the Arena will be closed on February 9th for Family Day. **CARRIED**

It was duly moved and seconded that the Arena Foreman's Monthly Report for December 2014 be received and filed. **CARRIED**

It was duly moved and seconded that the Community Centre Coordinator's Monthly Report for December 2014 be received and filed. **CARRIED**

It was duly moved and seconded that the Community Centre Attendance Statistics for December 2014 be received and filed. **CARRIED**

The Mayor requested that Community Centre staff keep statistics to monitor morning usage of the facility.

MATTERS FOR DISCUSSION

Activity Supervisor Casual - Resignation

Andrea Holmes has resigned her position as a Community Centre Casual employee, leaving one casual on staff for occasional shift coverage. Andrea's position will be left vacant for the time being.

Service Canada

Service Canada will be in Port Alice on February 16th for an afternoon public information session, tentatively scheduled for 2:30 pm; another meeting for service providers will follow. Time TBA.

Community Centre Gym Drapes

The Mayor would like staff to arrange to have the drapes from the Gym stage professionally cleaned.

Adjournment: Meeting adjourned at 4:36 p.m.

Chief Administrative Officer

Committee Member

VILLAGE OF PORT ALICE
MINUTES OF THE PUBLIC WORKS COMMITTEE MEETING 9
HELD THURSDAY, January 8, 2015 AT 3:30 PM
IN THE COUNCIL CHAMBERS AT THE VILLAGE MUNICIPAL OFFICE

MEMBERS PRESENT: Mayor Jan Allen
Councillor Christine Martin
Councillor David Stewart
Councillor Doug Worthington
Ted Dryka, Assistant Public Works Foreman

ALSO PRESENT: Madeline McDonald, CAO

ABSENT: Gord Ward, Public Works Foreman

Mayor Allen called the meeting to order at 3:30 pm

ADOPTION OF THE AGENDA:

It was duly moved and seconded that the agenda be adopted as presented. **CARRIED**

MINUTES:

It was duly moved and seconded that the Minutes of December 4, 2014 Public Works Committee meeting be adopted as presented. **CARRIED**

REPORTS:

It was duly moved and seconded that the Public Works Foreman Monthly Report for December 2014 be received and filed. **CARRIED**

It was duly moved and seconded that the Village issue a Request for Proposals on BC Bid inviting qualified professionals to submit proposals to retrofit the Port Alice Sewage Treatment Plant.

CARRIED

It was duly moved and seconded that Jason Yunker and Kevin Cameron be approved to undertake the online course, Water Distribution I, at a cost of \$1400 each, including the cost of the exam.

CARRIED

MATTERS FOR DISCUSSION:

Island Health Public Health Officer Eric Bergsma has indicated to Village staff that there will be a requirement for disinfection measures in ground water distribution systems in the near future. The changes may be part of the newly adopted Water Sustainability Act. Staff have been unable to confirm this and continue to investigate the issue.

ADJOURNMENT: Meeting adjourned at 4:00 p.m.

Chief Administrative Officer

Committee Member

January 15, 2015

RECEIVED
JAN 16 2015Ms. Jan Allen
Mayor
Village of Port Alice
Box 130 1061 Marine Dr
Port Alice, BC V0N 2N0

Dear Ms. Allen,

Re: Request for Support to Save Canada Post

Over a year ago, Canada Post Corporation announced a plan to change public postal service as we know it, and the government endorsed this plan. As a result, the corporation has dramatically hiked postage rates and is planning on eliminating door-to-door delivery, closing and downsizing post offices, reducing post office hours, and destroying thousands of decent jobs in communities throughout our country.

These major changes will be bad for seniors, people with mobility issues, charities, small businesses and many other people who rely on public postal service.

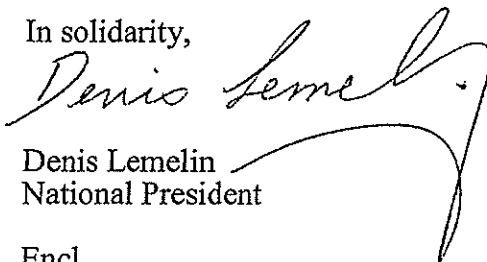
The Canadian Union of Postal Workers wants the federal government to reverse the Canada Post plan, and to look instead for ways to increase service and revenues in areas like postal banking, as other postal administrations have done. At the very least, we think the government should properly consult with the public about what kind of postal service they need before allowing Canada Post to make such major changes.

CUPW has attached a fact sheet with more information about Canada Post's plan.

The union has also attached a resolution that it would like your municipality to consider passing. To date, over 400 municipalities and municipal organizations have passed resolutions opposing Canada Post plan for cuts, or calling for a halt to door-to-door delivery cuts until there is proper consultation. CUPW hopes you will think about joining and building on these efforts by passing our or your own resolution.

Thank you very much for considering this request. Thanks as well if your municipality passed an earlier resolution in support of postal banking or improving the Canadian Postal Service Charter. If you would like an electronic version of the resolution, please contact Brigitte Klassen at bklassen@cupw-sttp.org. Please call me at 613-236-7238 if you have any questions or concerns.

In solidarity,

Denis Lemelin
National President

Encl.

c.c. National Executive Committee, Regional Executive Committees, National Union
Representatives, Regional Union Representatives, Specialists

/bk cope 225



Save Canada Post.ca

Canada Post has announced a plan to:

1. Attack the public postal network.

Canada Post plans to use more private post offices while streamlining the public postal network. This means closing and downsizing public post offices, as well as reducing their hours. Canada Post has closed about 40 urban and 75 rural post offices since 2012. This is the largest number of closures we have seen since the Conservatives closed about 1,500 rural and urban post offices in the eighties and nineties. More closures are expected. The corporation is also reviewing all urban offices to see if they can be made smaller and operated with fewer workers. In addition, it is dramatically reducing hours of service in rural communities.

2. Introduce huge postage rate hikes.

On March 31, 2014, the price of buying one stamp increased by 59% while the price of buying a book or coil of stamps increased by 35%. The price for pre-sorted and incentive letters increased by 15% and metered mail increased by 19%. These sudden and dramatic increases are unfair,

unreasonable and bad for the corporation's business. It would have been wiser and more reasonable for Canada Post to adopt gradual increases to keep up with rising costs.

3. Make our country the first in the world to eliminate door-to-door delivery.

Canada Post plans on taking away door-to-door delivery from over five million Canadian households and replacing it with community mailbox (CMB) delivery. There is a great deal of opposition to this plan, which will create huge problems for many Canadians, especially seniors and people with mobility issues. According to a recent poll, sixty per cent of people oppose the delivery cuts. In spite of this, Canada Post is determined to wipe out home mail delivery within a five year period. So far, Canada Post has announced its plans to convert more than a million households. The bulk of conversions will occur after the 2015 federal election. The federal government fully supports this major cut to public postal service.

4. Destroy 6000 to 8000 decent jobs.

Canada Post would need fewer employees if it goes to community mailbox delivery. It expects to eliminate 6000 to 8000 positions. Closing and downsizing post offices and reducing post office hours will also reduce the number of jobs in communities throughout the country. Our communities and our economy cannot afford to lose thousands of decent paying jobs.

OTTAWA

121 East Block
House of Commons
Ottawa, ON K1A 0A6
Tel: 613-992-2503
Fax: 613-996-3306
john.duncan@parl.gc.ca
www.johnduncanmp.com



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

15
CONSTITUENCY

1250F Cedar Street
Campbell River, BC
V9W 2W5
Tel: 250-287-9388
Fax: 250-287-9361
Toll Free: 1-800-667-8404
john.duncan.c1@parl.gc.ca

RF
JAN 21 2015

Hon. John Duncan, PC, MP
Vancouver Island North

January 22, 2015

Village of Port Alice
P.O. Box 130
Port Alice, B.C.
V0N 2N0

Mayor Jan Allen,

Please find enclosed a copy of the letter of support Mr. Duncan sent to the Minister of Industry on January 22, 2015 in respect to Brooks Bay Cable's application for *Connecting Canadians* funding.

Sincerely,

Colleen Lucas
Constituency Representative
Hon. John Duncan, PC, MP
Vancouver Island North

enclosures





Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

Royal Canadian Mounted Police -Port Hardy
7355 Columbia Street, P.O. Box 86
Port Hardy, BC V0N 2R0

Your File - Votre référence

Our File - Notre référence

Port Alice District Mayor and Council
7360 Columbia Street P.O. Box 68
Port Alice, BC
V0N 2N0

Date

RECEIVED
JAN 21 2015

January 1st, 2015

Mayor and Council
District of Port Alice

RE: 3rd Quarter (October 1st to December 31st) 2014 RCMP Report

During the third quarter of 2014 fiscal year, Port Alice Detachment opened 60 files. For a break-down of the files, please see the attached report.

In keeping with our strategic priorities, we are consistently working on the following Objectives:

1) Traffic – Education and Enforcement

Contribute to Safer Roads.

During this quarter a total of 1 motor vehicle collisions occurred in the Port Alice area, including Hwy 30. This number is down significantly from last quarter, due mostly to the decrease in traffic in the area. There are no trends or patterns and the only traffic accident this quarter was wildlife related.

This quarter a total of 3 check stops were performed in various locations along Hwy 30 and throughout the Port Alice area. During these check stops a variety of infractions were observed resulting in Motor Vehicle Act warnings and Violation tickets. As always Port Alice RCMP continue to work with partner agencies such as Commercial Vehicle Safety and Enforcement.

In total, 2 Notice and Orders and 4 Violations tickets issued for various offences of the Motor Vehicle Act. This is consistent with the exceptionally high compliance demonstrated by this community.

Canada

RCMP-GRC

Port Alice 50th Reunion Association

P.O. Box 70, Port Alice, BC V0N 2N0
250 284 3960

gailtrent@cablerocket.com

RECEIVED

FEB 02 2015

January 30, 2015

Mayor & Council
Village of Port Alice
PO Box 130
Port Alice, BC V0N 2N0

Dear Mayor & Council

**Re: Port Alice 50th Year Reunion Celebration – July 31st to August 3rd, 2015
Free Use of Rooms 102/103, Use of Arena Showers, Banner Poles**

Plans for the Port Alice 50th Year Reunion Celebration continue to progress as the Committee meets on a monthly basis. During our last meeting there were three topics that the Committee discussed that requires Council's consideration and approval.

Free Use of Rooms 102/103

On January 20th we invited members of the public to attend an information meeting. As a result of this meeting, we were able to recruit volunteers and generate excitement and interest about the celebration. The Committee was asked to continue holding public monthly meetings to report on the progress being made. Up until the time that the public was invited we held our meetings at a member's home. **In effort to be able to continue holding public meetings, on a monthly basis, would Council consider waiving the room rental fee in rooms 102/103 for this purpose?**

Use of the Showers in the Doug Bondue Arena

If the Committee is successful with negotiating space in Jeune Landing for camping, some campers may require access to shower facilities. **Would Council authorize the use of the showers in the Doug Bondue Arena for this purpose?**

Banner Poles

At our reunion meeting held on Jan. 20th the Committee discussed hanging a banner on the banner poles by the "Welcome to Port Alice" sign. The Committee is researching the cost of the banner and if it is within the budget we would like to have the banner installed approximately six weeks prior to the event. The exact wording for the banner is still being discussed but will likely be "Port Alice 50th Reunion" – July 31st – August 3rd. **If the Reunion Committee proceeds with purchasing a banner, we will require Council's permission to have the banner installed on the banner poles?**

On behalf of the Port Alice 50th Reunion Committee, I would like to thank you for your kind consideration to these matters and look forward to hearing from you in this regard.

Yours truly



Gail Lind, Secretary
P.A. 50th Reunion Association

Port Alice Health Forum Society
 P.O. Box 465
 Port Alice, BC, V0N 2N0

February 5, 2015

Alison Mitchell
 Sr. Manager
 Mt. Waddington Rural Health
 2750 Kingcome Place
 Port McNeill, BC V0N 2R0

Dear Alison:

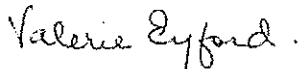
Full-Time MD Services at the Port Alice Health Centre – Funding for 1.4 FTE for MD's.

We thank you for addressing our concerns in your letter dated October 31, 2014.

We would like to draw your attention to the above item regarding the Funding for 1.4 FTE for MD's. Your response states, "As we renegotiate the current physician contract, we will make every effort to achieve coverage 365 days per year within the current terms of the contract." As the time to negotiate the new contract draws near, we would like to express our sincere desire that new contract extend the physician coverage to 365 days per year.

We would also like to thank you for your attention to this issue and your continuing efforts to improve Health Services for the residents of the Village of Port Alice.

Sincerely,



Valerie Eyford
 Chairperson
 Port Alice Health Forum Society

c. Jean Wheeler, Island Health Board, 1952 Bay Street, Victoria, BC, V8R 1J8

Dr. Brendan Carr, President and CEO, Island Health, 1952 Bay Street, Victoria
 BC, V8R 1J8

Jan Allen, Mayor, Village of Port Alice, P.O. Box 130, Port Alice, BC, V0N 2N0

----- Forwarded message from d.nelson@telus.net -----

Date: Tue, 9 Dec 2014 20:28:48 -0800
From: d.nelson@telus.net
Reply-To: d.nelson@telus.net
Subject: Re: director
To: Mayor Jan Allen <mayor@portalice.ca>

Yes

From: Mayor Jan Allen
Sent: Tuesday, December 09, 2014 7:49 PM
To: hbood@porthardy.ca ; Shirley Ackland ; d.nelson@telus.net
Cc: Gordon Glover ; mmcdonald@portalice.ca
Subject: Re: director

Hello Dave,

Was the appointment actually ending March 31, 2015?

Thanks,
Jan

On Tue, 9 Dec 2014 16:46:00 -0800, d.nelson@telus.net wrote:

Mayors

My term for a director at large for the North Island Community Forest is a term of 1 year ending March 31/14. I am asking if you would consider changing from a 1 year to a 2 year term starting Jan 1/14.

Dave Nelson



REPORT TO COUNCIL

TO: Council
FROM: Mayor
DATE: February 5, 2015
SUBJECT: Monthly Report

JANUARY 2015

Wednesday, January 7

- Village of Port Alice Recreation Meeting

Thursday, January 8

- Village of Port Alice Public Works Meeting

Wednesday, January 14

- Village of Port Alice Council Meeting

Tuesday, January 20

- Regional District of Mt. Waddington Board Meeting, Port McNeill

Wednesday, January 21

- Meeting with R.C.M.P.

Saturday, January 24

- Vancouver Island Regional Library meeting in Nanaimo

Tuesday, January 27

Wednesday, January 28

Thursday, January 29

- LGLA Conference in Parksville

Saturday, January 31

- Village of Port Alice Budget Meeting

With respect,

Jan Allen

Mayor Jan Allen



REPORT TO COUNCIL

To: Mayor & Council
From: Chief Administrative Officer
Date: February 9, 2015
Subject: Regular Report

Trail Marketing Steering Committee

The RDMW is asking for a Port Alice Councillor to sit on a proposed Trail Marketing Committee intended to build on the 2009 Coordinated Outdoor Recreation Initiative. Council may choose to appoint a member for the Committee.

Tourism Planning Workshop

Destination BC and Tourism Vancouver Island are hosting a one-day Tourism Planning Workshop at the Community Futures Offices in Port McNeill on March 31st. The workshop is designed for communities in the early stages of tourism development. An RSVP is required by March 10th.

Municipal Insurance Association (MIA) Risk Management Conference

MIA is once again offering training through their annual Risk Management Conference on April 16th and 17th. The cost of attending, approximately \$1300, will be covered by MIA through their annual Risk Management Grant.

Recommendation:

That the Chief Administrative Officer be approved to attend the Municipal Insurance Association Risk Management Conference April 16th and 17th, to be funded by the MIA Risk Management Grant Program.

Emergency Planning Contract

The current Emergency Planning Contract will expire March 15th, 2015. Kevin Cameron is the current contractor and has held the position for three years. Council may renew the contract for an additional one or two year period or may put the contract out to tender. If the contract is tendered we should extend the existing agreement until April 30th, if possible, to allow time to advertise as widely as possible within the community.

Community Centre Hours

At the February 4th Recreation Committee Meeting and during the February 7th budget discussions, consideration was given to changing the hours at the Community Centre. If Council wishes to make changes to take effect in early April, a motion of Council could be brought forward now to allow time to notify staff and the public.

Respectfully submitted,


 Madeline McDonald
 Chief Administrative Officer

To: Mayor & Council
From: Chief Administrative Officer
Date: February 3, 2015
Subject: Groundwater Disinfection Proposal
CC: Public Works Committee

The Ministry of Health (MoH) recently distributed three draft policy papers related to new guidelines for the management of community ground water systems. The proposed new guidelines provide for a risk assessment process for drinking water systems such as ours, which are sourced from groundwater.

1. Guidance Document for Determining Ground Water at Risk of Containing Pathogens (GARP):

The GARP document details a multi stage hazard assessment process to identify potential hazards to the ground water at its source (the wellhead). The Port Alice system passes the initial screening test within the document, indicating that there are no risk factors present in our source water.

2. Drinking Water Treatment Objectives (Microbiological) for Ground Water Supplies in British Columbia (GWTO):

The GWTO document identifies water quality objectives for groundwater relating to pathogens. These objectives are in keeping with standards previously established for surface water systems. The determination of whether a risk exists is guided by the GARP screening process, but may also be determined at the discretion of the Drinking Water Officer (DWO), one of the duties assigned to our Environmental Health Officer.

3. British Columbia Guidelines (Microbiological) for Maintaining Water Quality within Distribution Systems (Secondary Disinfection) Version 1 (MWQDS):

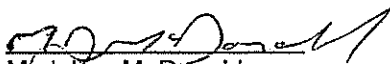
The MWQDS document provides guidance to DWOs when making decisions whether disinfection of a distribution system is required. Disinfection can be necessary when a water system is susceptible to pathogens or biofilm/microbial growth. The introduction of pathogens can be the result of a contaminated water source or be the result of a failure of the distribution system itself.

These draft guidelines provide criteria for assessing risk to community groundwater systems, identify quality objectives, and empower the Drinking Water Officer to call for mitigation measures, which may include disinfection – even of a clean groundwater system.

In our system, the standard protective measures are in place, including well head protection, a deep water source and regular monitoring, but we do not disinfect our water. Disinfection implies that a residual component of the disinfecting agent be present throughout the distribution system. The only agent that can accomplish that is chlorine or one of its derivatives. Common public health wisdom indicates that the presence of residual chlorine in drinking water is preferable to the presence of water borne pathogens. However, chlorine is not necessarily a desirable addition to otherwise safe clean drinking water. Many people are bothered by the taste of chlorine and others question the long term safety effects of consuming even small amounts of this chemical.

The potential to require disinfection in all drinking water systems will likely spark a public debate. Public consultation sessions have been announced and are expected to be scheduled for Vancouver Island in April. There are also opportunities for online feedback. A link has been sent to all members of Council.

Respectfully submitted,



Madeline McDonald
Chief Administrative Officer

**VILLAGE OF PORT ALICE
ACCOUNTS PAYABLE LISTING FOR DECEMBER 2014**

Total Payment of Accounts: \$187,787.28

Wages Payable: \$64,052.90

Total Accounts Payable Listing \$251,840.18

If you have any questions regarding the cheques on this month's Accounts Payable Listing, please ask me.

Respectfully submitted



Bonnie Danyk
Finance Officer

5-Feb-15

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
043044	001	15/01/2015	I-042	INGLIS, DIANE & RU	Refund Tax Sa	Refund for Tax Sal	2,449.65		2,449.65	33
043045	001	19/01/2015	A-074	AUDIO CINE FILMS I	140540	Xmas License for X	162.75		162.75	
043046	001	19/01/2015	B-003	BC HYDRO	400002400176	Dec Hydro	34,316.83		34,316.83	
043047	001	19/01/2015	I-009	I.A.P. SUPPLY 2014	000-262042	Office Supplies	450.35		450.35	
043048	001	19/01/2015	L-080	LIDSTONE & COMPANY	10131-101	Legal Advice	255.73		255.73	
043049	001	19/01/2015	M-011	MINISTER OF FINANC	93379468	Purolator Shipment	42.35		42.35	
043050	001	19/01/2015	N-069	NORTH ISLAND GAZET	32445548	Advertising Council	205.44		205.44	
043051	001	19/01/2015	P-031	PORT ALICE RECYCLI	Dec Wages	December Wages	1,500.00		1,500.00	
043052	001	19/01/2015	P-090	PORT ALICE GAS INC	Arena Dec Gas CC Dec Gas	Arena Propane - De Com Centre Propane	1,685.58 712.82		2,398.40	
043053	001	19/01/2015	R-003	REGIONAL DISTRICT	14-395	Sewer Screenings	117.36		117.36	
043054	001	19/01/2015	R-111	RAMIREZ, MIGUEL	Xmas Supplies	Bingo Dabbers for	13.33		13.33	
043055	001	19/01/2015	B-061	BROOKS BAY CABLE C	VO Internet J CC Internet J Arena Int Jan PW Int Jan	Jan VO Internet CC Internet Januar Arena Internet Jan PW Internet Jan 20	112.00 112.00 112.00 112.00		448.00	
043056	001	19/01/2015	B-093	BUSY B'S DISTRIBUT	40139	VO & CC Coffee Sup	130.22		130.22	
043057	001	19/01/2015	C-115	CIVICINFO BC	2015031	Civicinfo Membersh	136.50		136.50	
043058	001	19/01/2015	E-017	EXCEL PEST SOLUTIO	3865	Regular Pest Contr	89.25		89.25	
043059	001	19/01/2015	F-005	F.P. FOODS LIMITED	00301888 00301843 00623916 00624005 00624232 00624817	Coffee Supplies Arena Supplies CC Supplies Marina Supplies PW Supplies Coffee Supplies	4.05 19.43 2.39 5.59 35.81 2.35		69.62	
043060	001	19/01/2015	F-065	FRONTLINE GLASS SO	3643	Replacement Glass	163.02		163.02	
043061	001	19/01/2015	P-031	PORT ALICE RECYCLI	Wages Jan-Mar	Depot wages Jan 1-	3,500.00		3,500.00	
043062	001	19/01/2015	S-004	SOCAN	23	Arena Music Licens	109.53		109.53	
043063	001	19/01/2015	T-008	TOWN OF PORT MCNEI	20150042	Sludge Removal	420.00		420.00	
043064	001	19/01/2015	V-001	VANCOUVER ISLAND R	1st Quarter L	1st Installment 20	9,825.00		9,825.00	
043065	001	26/01/2015	C-176	MARNIE CHASE	Travel	3 x Health Meeting	168.48		168.48	
043066	001	26/01/2015	M-010	LOCAL GOVERNMENT M	2015 Dues	LGMA Membership Du	299.25		299.25	
043067	001	26/01/2015	M-129	MCDONALD MADELINE	Workplace Pla	Workplace Planning	56.15		56.15	
043068	001	26/01/2015	S-033	SHARE CORP CANADA	03241	Descaler	336.00		336.00	
043069	001	26/01/2015	X-001	XEROX CANADA LTD	L18722097	Xerox Lease Paymen	481.69		481.69	
043070	001	29/01/2015	R-025	LAND TITLE & SURVE	Folio 644029	Redemption of PID	11.63		11.63	
043071	001	30/01/2015	A-045	ALSCO UNIFORM & LI	LNAN444013	PW Coveralls	61.76		61.76	
043072	001	30/01/2015	A-070	APRI INSURANCE SER	FD Insurance	FD Insurances	2,379.00		2,379.00	
043073	001	30/01/2015	C-010	CAN.UNION OF PUBLI	Jan 2015 Dues	CUPE Dues for Janu	1,280.65		1,280.65	
043074	001	30/01/2015	D-009	DEL EQUIPMENT	511045	Sander for New Tru	13,145.44		13,145.44	
043075	001	30/01/2015	H-006	HOME HARDWARE	189954	CC Dishwasher	841.09		841.09	

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2015
 To 31/01/2015

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Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
SALES OF SERVICE & GOODS					
1111000100	GARBAGE RATES & PENALTIES	5,470.20-	5,470.20-	0.00	5,470.20
	TOTAL SALES OF SERVICE & GOODS:	5,470.20-	5,470.20-	0.00	5,470.20
RECREATION SUPPLIES & SERVICES					
1111000210	RUMBLE SHEET REVENUE	48.00-	48.00-	0.00	48.00
1111000213	WEIGHT ROOM PASSES & LOCKER RENTALS	942.00-	942.00-	0.00	942.00
1111000215	RECREATION DEPT. SWEAT/T SHIRT REVEN	42.73-	42.73-	0.00	42.73
1111000218	RECREATION PROGRAMS	80.00-	80.00-	0.00	80.00
1111000219	RECREATION PROGRAMS, EVENTS & CLASSE	134.95-	134.95-	0.00	134.95
	TOTAL RECREATION SUPPLIES & SERVICE :	1,247.68-	1,247.68-	0.00	1,247.68
RECREATION FACILITIES RENTAL REVENUE					
1111000310	ARENA REVENUE	683.30-	683.30-	0.00	683.30
1111000311	ARENA SKATE SHOP CLOTHING & NOVELTIE	29.93-	29.93-	0.00	29.93
1111000320	COMMUNITY CENTRE REVENUE	964.00-	964.00-	0.00	964.00
	TOTAL REC. FACILITIES RENTAL REVENUE :	1,677.23-	1,677.23-	0.00	1,677.23
OTHER REVENUE FROM OWN SOURCES					
LICENCES & PERMITS					
1111100120	DOG LICENCES/FINES	450.00-	450.00-	0.00	450.00
1111100130	PERMITS:BUILDING/BURNING	10.00-	10.00-	0.00	10.00
	TOTAL LICENCES & PERMITS :	460.00-	460.00-	0.00	460.00
OTHER REVENUE					
1111100241	TAX ARREARS INTEREST	11.42-	11.42-	0.00	11.42
1111100243	TAX CERTIFICATES - Com.Charter - Sec	30.00-	30.00-	0.00	30.00
1111100247	TAX SALE ADMIN & FILING FEES	217.46-	217.46-	0.00	217.46
1111100250	MISCELL. REVENUE	5.16-	5.16-	0.00	5.16
1111100253	LAMINATING, FAX & PHOTOCOPY SERVICES	105.50-	105.50-	0.00	105.50
1111100255	RUMBLE BEACH MARINA PARKING FEES	545.22-	545.22-	0.00	545.22
1111100258	RUMBLE BEACH MARINA COMMERCIAL MOORA	112.56-	112.56-	0.00	112.56
	TOTAL OTHER REVENUE :	1,027.32-	1,027.32-	0.00	1,027.32
	GRAND TOTAL GENERAL FUND REVENUE :	9,882.43-	9,882.43-	0.00	9,882.43
	GRAND TOTAL GENERAL FUND REVENUE:	9,882.43-	9,882.43-	0.00	9,882.43
EXPENDITURES					
GENERAL GOVERNMENT					
ADMINISTRATION					
1120000100	COUNCIL INDEMNITY	3,374.25	3,374.25	0.00	3,374.25-
1120000101	OFFICE STAFF SALARIES & BENEFITS	18,874.81	18,874.81	0.00	18,874.81-
1120000104	EDUCATION, TRAINING & SAFETY EXPENSE	16.50	16.50	0.00	16.50-
	TOTAL ADMINISTRATION :	22,265.56	22,265.56	0.00	22,265.56-
OTHER EXPENSES					
1120000201	OFFICE INSURANCE	1,693.23	1,693.23	0.00	1,693.23-
1120000204	OFFICE OPERATING SUPPLIES, MAINT. &	76.80	76.80	0.00	76.80-
1120000205	OFFICE JANITORIAL CONTRACT	480.00	480.00	0.00	480.00-
1120000207	IT EXPENSES	8,658.44	8,658.44	0.00	8,658.44-
1120000209	ASSOCIATION DUES/MEMBERSHIPS	305.00	305.00	0.00	305.00-
1120000305	XEROX LEASE/ADVERTISING	745.19	745.19	0.00	745.19-
1120000401	CONVENTIONS, DELEGATIONS & TRAVEL EX	224.63	224.63	0.00	224.63-
1120000403	HERITAGE	220.00	220.00	0.00	220.00-
1120000410	TAX SALE REDEMPTION, FILING & SERVIC	54.82	54.82	0.00	54.82-
	TOTAL OTHER EXPENSES :	12,458.11	12,458.11	0.00	12,458.11-
	TOTAL GENERAL GOVERNMENT :	34,723.67	34,723.67	0.00	34,723.67-
PROTECTIVE SERVICES					
FIRE DEPARTMENT					
1121000201	FIRE DEPT INSURANCE	3,952.87	3,952.87	0.00	3,952.87-
1121000209	FIRE DEPT. DUES, LICENSE & PERMIT FE	190.00	190.00	0.00	190.00-
	TOTAL FIRE DEPARTMENT EXPENDITURES :	4,142.87	4,142.87	0.00	4,142.87-
	TOTAL PROTECTIVE SERVICES :	4,142.87	4,142.87	0.00	4,142.87-
TRANSPORTATION SERVICES					

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2015
 To 31/01/2015

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Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
2121200101	WATER EQUIP. MAINT. WAGES	188.30	188.30	0.00	188.30-
2121200201	INSURANCE - WATER SYSTEM	3,109.97	3,109.97	0.00	3,109.97-
	TOTAL WATER MAINTENANCE EXPENDITURES :	<u>3,298.27</u>	<u>3,298.27</u>	<u>0.00</u>	<u>3,298.27-</u>
	TOTAL WATER FUND EXPENDITURES :	<u>3,298.27</u>	<u>3,298.27</u>	<u>0.00</u>	<u>3,298.27-</u>
	TOTAL :	<u>3,298.27</u>	<u>3,298.27</u>	<u>0.00</u>	<u>3,298.27-</u>
SEWER REVENUE					
3110000101	SEWER RATES REVENUE	18,342.24-	18,342.24-	0.00	18,342.24
	TOTAL SEWER REVENUE :	<u>18,342.24-</u>	<u>18,342.24-</u>	<u>0.00</u>	<u>18,342.24</u>
	GRAND TOTAL SEWER FUND REVENUE :	<u>18,342.24-</u>	<u>18,342.24-</u>	<u>0.00</u>	<u>18,342.24</u>
EXPENDITURES					
3121200101	SEWER TREATMENT PLANT WAGES	1,827.13	1,827.13	0.00	1,827.13-
3121200102	SEWER DIST. SYSTEM WAGES	4.53	4.53	0.00	4.53-
3121200201	SEWER INSURANCE	6,083.28	6,083.28	0.00	6,083.28-
3121200204	SEWER SUPPLIES & MAINTENANCE	400.00	400.00	0.00	400.00-
3121200206	WASTE MANAGEMENT PERMIT FEES	547.02	547.02	0.00	547.02-
	TOTAL SEWER OPERATING EXPENSE :	<u>8,861.96</u>	<u>8,861.96</u>	<u>0.00</u>	<u>8,861.96-</u>
	TOTAL:	<u>14,217.25-</u>	<u>14,217.25-</u>	<u>0.00</u>	<u>14,217.25</u>
	REPORT TOTALS:	<u>107,677.81</u>	<u>107,677.81</u>	<u>0.00</u>	<u>107,677.81-</u>

*** End of Report ***

**Port Alice Volunteer Fire Department
Fire Chief's Monthly Report
For the month of December, 2014**

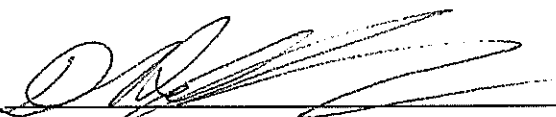
Active Members	22	Number Of False Alarms	0
On Leave	0	Mutual Aid Calls	0
Rescue Calls	0	Lift Assist Calls	0
Fire Calls	0	Public Relation Events	0

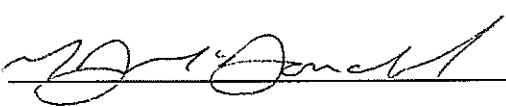
Practices:

Date	Attendance	Purpose
December 2, 2014	11	Rope practice
December 9, 2014	11	Christmas lights
December 16, 2014	13	Firer Evolution training
December 23, 2014	9	Training
December 30	0	No Practice

Public Relations Events:

Situation Responses:

Fire Chief:  _____

Administrator:  _____

