

VILLAGE OF PORT ALICE REGULAR COUNCIL MEETING MINUTES
Held Wednesday May 13, 2015 AT 7:00 PM in the Village Council Chambers

MEMBERS PRESENT:	Mayor Jan Allen Mayor Marnie Chase Councillor Christine Martin Councillor Dave Stewart Councillor Doug Worthington
ALSO PRESENT:	Madeline McDonald, Chief Administrative Officer Bonnie Danyk, Finance Officer

Mayor Allen called the meeting to order at 7:00 pm.

ADOPTION OF AGENDA:

185/15 It was duly moved and seconded that the agenda be adopted as presented. **CARRIED**

DELEGATIONS: Mr. Wayne Beckett

Mr. Beckett received a BC Community Achievement Award on April 24th at Government House for his long service to the community as an Officer in the Port Alice Fire Department and as a community volunteer. He told Council about the presentation ceremony and circulated his medal, certificate and commemorative photograph. Mayor and Council thanked Mr. Beckett for his long-standing service to the community.

MINUTES:

186/15 It was duly moved and seconded that the minutes of the Regular Council Meeting held April 22, 2015 be adopted as presented. **CARRIED**

OTHER MINUTES:

187/15 It was duly moved and seconded that the Minutes of the April 1, 2015 Recreation Committee Meeting be received and filed. **CARRIED**

188/15 It was duly moved and seconded that the Minutes of the April 2, 2015 Public Works Committee Meeting be received and filed. **CARRIED**

COMMUNICATIONS:

189/15 It was duly moved and seconded that the April 17, 2015 letter from N.I. Community Forest re: N.I. Community Forest Shareholder Dividend be received and filed. **CARRIED**

190/15 It was duly moved and seconded that the April 24, 2015 letter from Edith Chemago regarding concern about WFP logging plans be received and filed. **CARRIED**

191/15 It was duly moved and seconded that staff advise R & L Watson that the Village will review their request for contract fire protection and report back to Council. **CARRIED**

192/15 It was duly moved and seconded that the April 24, 2015 letter from R & L Watson regarding Request for Fire Protection be received and filed. **CARRIED**

193/15 It was duly moved and seconded that the invitation to the June 8, 2015 North Island Secondary School Leaving Ceremony be received and filed. **CARRIED**

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REPORTS:

194/15 It was duly moved and seconded that the Mayor's Monthly Report dated May 1, 2015 be received and filed. **CARRIED**

195/15 It was duly moved and seconded that the Finance Officer, Chief Administrative Officer and all members of Council be appointed to the Select Committee to Review Financial Planning and Industrial Taxation, along with representatives to be appointed by Neucel Specialty Cellulose.

AND that staff prepare Terms of Reference for the Committee for Council's review and approval. **CARRIED**

The following motions were passed in the May 13, 2015 In-Camera Meeting:

176/15 *It was duly moved and seconded that the Village award the 2015 Gardening Contract to Kim Petty at a cost of \$1250.00/month to commence May 15, 2015.* **CARRIED**

180/15 *It was duly moved and seconded that the Village award the 2015 Marina Management Contract to Paul Tregonning at a cost of \$2500.00/month for the period of June 15 through September 15, 2015.* **CARRIED**

196/15 It was duly moved and seconded that the CAO's Regular Report dated May 11, 2015 be received and filed. **CARRIED**

197/15 It was duly moved and seconded that the Village purchase a new John Deere 310 SK Backhoe from Brandt Tractor Ltd at a net cost of up to \$107,000. **CARRIED**

198/15 It was duly moved and seconded that the Reports dated May 11 and May 13, 2015 regarding the purchase of a replacement backhoe be received and filed. **CARRIED**

199/15 It was duly moved and seconded that the Village enter into a five-year lease with Canon Business Solutions at a monthly lease rate of \$141.05 plus copying charges.

CARRIED

200/15 It was duly moved and seconded that the Report dated May 5, 2015 regarding the renewal of the photocopier lease be received and filed. **CARRIED**

201/15 It was duly moved and seconded that the Fire Chief's Report for April 2015 be received and filed. **CARRIED**

202/15 It was duly moved and seconded that Emergency Services laptop be upgraded to a newer unit. **CARRIED**

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- 203/15** It was duly moved and seconded that Emergency Coordinator Maria Farrell be paid for \$35/month to compensate for the use of her personal cell phone as the Emergency Coordinator's official contact number. **CARRIED**
- 204/15** It was duly moved and seconded that the report dated May 8, 2015 from the Emergency Coordinator be received and filed. **CARRIED**
- 205/15** It was duly moved and seconded that Council approve the Village of Port Alice Financial Statements for the year that ended December 31, 2014, as presented on May 12, 2015. **CARRIED**
- 206/15** It was duly moved and seconded that Council approve a transfer of Gas Tax Funds in the amount of \$300,914 into a reserve fund. **CARRIED**
- 207/15** It was duly moved and seconded that the report dated May 8, 2015 from the Finance Officer regarding the 2014 Financial Statements be received and filed. **CARRIED**
- 208/15** It was duly moved and seconded that the April 2015 Accounts Payable Listing be received and filed. **CARRIED**
- 209/15** It was duly moved and seconded that the April 2015 Summary of Revenue and Expenses be received and filed. **CARRIED**


POLICIES & BYLAWS

- 210/15** It was duly moved and seconded that Bylaw No. 611, 2015, the Village of Port Alice Annual Tax Rates Bylaw, be given Fourth Reading and Final Adoption. **CARRIED**

ADJOURNMENT – Motion to adjourn at 7:50 p.m.

Certified Correct


Chief Administrative Officer


Mayor

Confirmed this 27th day of May, 2015