

**VILLAGE OF PORT ALICE**  
**REGULAR COUNCIL MEETING AGENDA**  
TO BE HELD WEDNESDAY, June 10, 2015 AT 7:00 PM  
IN THE PORT ALICE COUNCIL CHAMBERS

**CALL TO ORDER**

**ADOPTION OF AGENDA:**

**DELEGATIONS: NONE**

**COUNCIL MINUTES:**

1. Minutes of the Regular Council Meeting of May 27, 2015 PG 3 - 5

**OTHER MINUTES:**

1. May 6, 2015 Minutes of the Recreation Committee Meeting PG 7
2. May 7, 2015 Minutes of the Public Works Committee Meeting PG 8
3. May 26, 2015 Minutes of the North Island Community Forest Shareholders Meeting PG 9-10

**COMMITTEE RECOMMENDATIONS:**

1. Recommendation of the June 3, 2015 Recreation Committee Meeting PG 11-12

**COMMUNICATIONS:**

1. May 27, 2015 letter from MLA Claire Trevena to the Minister of Forests, Lands and Natural Resources regarding fiber supply and the North Island Community Forest. PG 13-14
2. May 27 letter from Christy Clark regarding UBCM Meeting Requests PG 15
3. June 5, 2015 letter from the Vancouver Island Regional Library regarding Community Consultation PG 17
4. June 2, 2015 email from Quatsino Archives Association regarding Quatsino's 120th Birthday Celebration PG 19

**REPORTS:**

1. May 2015 Report from the Mayor PG 21-22
2. Regular Report from the Chief Administrative Officer dated June 8, 2015 PG 23-24

**QUESTION PERIOD**

**Adjournment**



**VILLAGE OF PORT ALICE REGULAR COUNCIL MEETING MINUTES**  
**Held Wednesday May 27, 2015 AT 7:00 PM in the Village Council Chambers**

<b>MEMBERS PRESENT:</b>	Mayor Jan Allen Mayor Marnie Chase Councillor Christine Martin Councillor Dave Stewart Councillor Doug Worthington
<b>ALSO PRESENT:</b>	Madeline McDonald, Chief Administrative Officer Bonnie Danyk, Finance Officer

**Mayor Allen called the meeting to order at 7:00 pm.**

**ADOPTION OF AGENDA:**

**218/15** It was duly moved and seconded that the agenda be adopted as presented. **CARRIED**

**DELEGATIONS: Western Forest Products (WFP) – Proposed Logging on Blocks 43738 & 43696**

Jon Flintoft, RFP, Senior Operations Planner, NIFO  
 Jim McDowell, RFP, Planning Manager NIFO  
 Chris Petersen, RFP, Area Planner, Jeune Landing  
 Vince Devlin, Jeune Landing Manager

Jon Flintoft reviewed the planning process to date for the proposed logging development. The work will take place within TFL 6 on Crown Land and on privately held lands. WFP has asked the Ministry of Forests to refrain from issuing road cutting and harvesting permits for the TFL 6 portion of the project until after the Village has issued a development permit. Jon acknowledged that landslide hazards exist above the area proposed for harvest due to legacy logging practices but that the area proposed for logging is not identified as high risk for landslide.

WFP noted that all of the logging will conform to the forest practises required on Crown Land, even for that part of the project which takes place on private tenure. It was also noted that a water tanker will be onsite for fire protection. Road delays will be minimised and a traffic control plan will be provided. The estimated timeline for the project including road building is three months from the time of approval.

**MINUTES:**

**219/15** It was duly moved and seconded that the minutes of the Regular Council Meeting held May 13, 2015 be adopted as presented. **CARRIED**

*Councillor Stewart excused himself from the meeting at 7:18 pm before consideration of the information under Old Business.*

**OLD BUSINESS:**

**220/15** It was duly moved and seconded that the following materials be received and filed:

1. May 25, 2015 Report from the Chief Administrative Officer regarding WFP Development Permit Application for proposed logging on Blocks 43738 & 43696 be received and filed.

**Village of Port Alice REGULAR COUNCIL Minutes of May 27, 2015**

2. The May 8, 2015 Risk Assessment Determination for proposed logging on Blocks 43738 & 43696, prepared by Western Forest Products, and the accompanying email from Chris Petersen be received and filed.
3. The May 21, 2015 Geotechnical Review of the Proposed Timber Harvest of Blocks 43738 & 43696, prepared by Western Geotechnical be received and filed.

**CARRIED**

- 221/15** It was duly moved and seconded that Council request that a Landslide Risk Assessment, prepared by a Qualified Professional, be provided by Western Forest Products to determine if the logging activities on Blocks 43738 & 43696 proposed by Western Forest Products present any hazard to residential properties within the Village of Port Alice. **CARRIED**

*Mayor Allen invited members of the public to ask questions of the WFP delegation about the logging proposal under discussion.*

*Edith Chemago of 1251 Marina expressed concern about the impact of blasting on her home, asking if they would feel the impact of the blast at their house. Chris Petersen stated that WFP will use stick powder for the project which is a less volatile explosive but acknowledged that resident will feel the blasting. He noted that the blasting would be restricted to the southern section of the development, as far away from the settlement area as possible.*

*Retta Vezina noted that the Village has identified the Port Alice Campground (Ozzieland) as being in an area identified as high risk for landslide. Jim McDowell acknowledged that the slopes above the area are at high risk for landslide and noted that he has observed material that could slide in future. Retta asked if removing the trees would contribute to the risk to her property and was advised by Jim that a large magnitude slide originating from above the area would travel through to the ocean, whether or not WFP removes the buffer of standing timber.*

*Robin MacKenzie displayed the hazard map from the 2013 GeoTacTics Media Landslide Hazard Assessment Report and asked why logging was being considered in an active slide zone which has been identified as being at high hazard for landslide. He said he is concerned because the area is at extreme risk for landslide and suggested that the community abide by the mountain's rules and refrain from disturbing the area.*

*Councillor Stewart returned to the meeting at 7:34 pm.*

**COMMUNICATIONS:**

- 222/15** It was duly moved and seconded that the May 6, 2015 letter from MP John Duncan regarding the Canada 150 Program be received and filed. **CARRIED**

- 223/15** It was duly moved and seconded that the Village support Jon Lok's request to continue as a member as a member of the North Island Community Forest Board of Directors. **CARRIED**

Village of Port Alice REGULAR COUNCIL Minutes of May 27, 2015

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224/15 It was duly moved and seconded that the May 25, 2015 letter from Jon Lok regarding the North Island Community Forest be received and filed. **CARRIED**

**NEW BUSINESS:**

225/15 It was duly moved and seconded that the Draft Terms of Reference for the Select Committee to Review Industrial Taxation be adopted as presented. **CARRIED**

**NEW BUSINESS:**

226/15 It was duly moved and seconded that the Village approve the quote from McGrath Contracting to install fencing and stairs at the Angus Dawson Memorial Ball Park at a cost of \$8242.50 to be funded with \$5000 from the 2015 budget, with the balance to be funded from Surplus. **CARRIED**

227/15 It was duly moved and seconded that the May 25, 2015 Regular Report from the CAO be received and filed. **CARRIED**

**ADJOURNMENT** – Motion to adjourn at 7:45 p.m.

Certified Correct \_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Mayor

Confirmed this 10<sup>th</sup> day of June, 2015

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**VILLAGE OF PORT ALICE**  
**MINUTES OF THE RECREATION COMMITTEE MEETING**  
HELD WEDNESDAY MAY 6, 2015 AT 4:00 PM  
IN THE COUNCIL CHAMBERS AT THE VILLAGE OFFICE

**MEMBERS PRESENT:**

Mayor Jan Allen  
Councillor Marnie Chase  
Councillor Dave Stewart

Robert Cousins, Arena Foreman  
Danielle Martin, Community Centre Coordinator

**ALSO PRESENT:**

Madeline McDonald, Chief Administrative Officer

Mayor Allen called the meeting to order at 4:00 pm

**ADOPTION OF THE AGENDA:**

It was duly moved and seconded that the agenda be adopted as presented. **CARRIED**

**MINUTES:**

It was duly moved and seconded that the minutes April 1, 2015 Recreation Committee Meeting be adopted as presented. **CARRIED**

**REPORTS**

It was duly moved and seconded that the Community Centre Supervisor and the CAO hire an additional Community Centre Casual Supervisor, drawing from the candidates who applied for the Casual posting which closed on April 15, 2015. **CARRIED**

It was duly moved and seconded that the May 4<sup>th</sup> Report regarding Community Centre staffing be received and filed. **CARRIED**

It was duly moved and seconded that the Port Alice Community Centre be closed for annual maintenance for a two-week period from August 10<sup>th</sup> through August 22<sup>nd</sup>, 2015 **CARRIED**

It was duly moved and seconded that the May 4<sup>th</sup> Report regarding Community Centre Summer Closures received and filed. **CARRIED**

It was duly moved and seconded that the Community Centre Coordinator's Report for April 2015 be received and filed. **CARRIED**

It was duly moved and seconded that the Community Centre Attendance Statistics for April 2015 be received and filed. **CARRIED**

It was duly moved and seconded that the Arena Foreman's April 2015 Report be received and filed. **CARRIED**

**MATTERS FOR DISCUSSION**

The Community Centre will be putting on a Junior Summer Camp July 21 - & 28- 30, following the regular Summer Camp July 13-17. Community Centre staff are confident that the 50<sup>th</sup> Reunion set-up activities will not interfere with the Junior Summer Camp program as scheduled.

**Adjournment :** Meeting adjourned at 4:40 p.m.

  
Chief Administrative Officer

  
Committee Member

**VILLAGE OF PORT ALICE**  
**MINUTES OF THE PUBLIC WORKS COMMITTEE MEETING**  
 HELD THURSDAY, May 7, 2015 AT 11:00 am  
 AT THE VILLAGE OFFICE COUNCIL CHAMBERS

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MEMBERS PRESENT:	Mayor Jan Allen Councillor Christine Martin Councillor David Stewart Gord Ward, Public Works Foreman
ALSO PRESENT:	Madeline McDonald, Chief Administrative Officer
ABSENT:	Councillor Doug Worthington

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Mayor Allen called the meeting to order at 11:00 am

**ADOPTION OF THE AGENDA:**

It was duly moved and seconded that the agenda be adopted as presented. **CARRIED**

**MINUTES:**

It was duly moved and seconded that the Minutes of April 2, 2015 Public Works Committee meeting be adopted as presented. **CARRIED**

**REPORTS:**

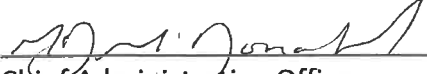
It was duly moved and seconded that the Public Works Foreman Monthly Report for April 2015 be received and filed. **CARRIED**

It was duly moved and seconded that staff issue a request for quotes for a new backhoe equivalent to a John Deere 310E model. **CARRIED**

It was duly moved and seconded that the May 5<sup>th</sup> Report regarding the Backhoe Replacement be received and filed. **CARRIED**

**MATTERS FOR DISCUSSION:**

**ADJOURNMENT:** Meeting adjourned at 11:21 am

  
 Chief Administrative Officer

  
 Committee Member





North Island Community Forest Limited Partnership  
Meeting of the Shareholders  
May 26, 2015  
Seven Hills Golf Club

## MINUTES

Present: Mayors Hank Bood, Jan Allen, and Shirley Ackland

### 1 . Articles of incorporation

Paul Grier has both copies of the article. He is able to update them electronically on the business site but has been waiting for an access code. He has that now and will update and submit to the ministry for approval.

### 2 . Date/Venue for the AGM

Friday, June 19 at Seven Hills Golf Club has been set as the date/venue for the AGM. The format will be: 4:00 – 6:00 p.m. Open House (public) followed by the general meeting of the Shareholders/Directors (closed to the public) at 7 p.m. The time/date of the meetings will be advertised in the North Island Gazette.

### 3. Three vacant positions for director at large (potential names to fill vacancies)

The shareholders agreed not to appoint any new directors at this time. All of the current directors' terms end in March, 2016. Shareholders will appoint new directors at that meeting. Potential candidates for director should be forwarded to the shareholders (PA, PH, and PMc) for consideration. Shareholders tentatively booked March 10, 2016 as the date for next year's AGM. This will be confirmed at the June 19 meeting.

### 4. Draft resolutions for the AGM:

- Specific language about NICFLP payout to the shareholders at the end of each calendar year if funds exceed more than \$300 000 (operating capital) in bank. (Shirley will draft this resolution for vote at the AGM)
- ~~Language stating that the Chair of the Board of Directors will be paid a maximum one week's wages per month to manage the day to day operations of the NICFLP. The wages for professional services will be \$500.00/day. (This resolution was considered and rejected as unnecessary by the shareholders).~~
- ~~Dissolve the current board of directors and appoint all new with set terms of service. (current board is 7 and quorum is 3) (This resolution~~

was not required as it was agreed not to appoint new directors until March 2016).

- Language ensuring that no director may apply for any contract work that comes out of the NICFLP while serving as a director. (Shirley will draft this resolution for consideration at the AGM).

## **5. Adjournment**

Meeting was adjourned at 1:35 p.m.



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**Recreation Committee  
RECOMMENDATION TO COUNCIL**

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**To: Mayor & Council**  
**From: Recreation Committee**  
**Date: June 3, 2015**  
**Subject: Recommendation regarding Canada 150 Community Infrastructure Program**

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Arena Manager Robert Cousins presented a report to the Recreation Committee recommending that the Village apply for a Canada 150 grant to fund the replacement of the Arena's current chiller with an upgraded plate and frame model to increase energy efficiency. The payback period, assuming the grant is approved would be eight years. He further recommended a lighting upgrade to the hockey side of the building, with energy saving leading to a four year payback period. His report is attached for further information. The Recreation Committee supported his recommendation for the purpose of bringing it before Council for consideration:

*That the Village apply for a Canada 150 Community Infrastructure Program grant of up to \$100,000 to fund an upgraded replacement chiller for the Doug Bondue Arena and a lighting upgrade for the hockey rink side of the facility, at a total project cost of \$200,000.*

**Respectfully submitted,**

**Madeline McDonald**  
**Chief Administrative Officer**



**VILLAGE OF PORT ALICE  
CANADA 150 COMMUNITY INFRASTRUCTURE  
PROGRAM REPORT**

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**To: Recreation Committee**  
**From: Arena Supervisor**  
**Date: June 3, 2015**  
**Subject: Canada 150 Community Infrastructure Program**

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**Canada 150 Community Infrastructure Program:**

The Canada Community Infrastructure Program is a new funding initiative that has 150 million in funding available to fund up to 50% of projects that are "for the rehabilitation, renovation, or expansion of existing infrastructure for public use or benefit." Timing is tight for this grant as applications need to be submitted by June 17, 2015 with work completed by March 31, 2018.

If we apply for this grant and are successful we could use the funding to improve our energy efficiency as well as replace our aging chiller, in a cost effective way.

A direct replacement chiller was quoted to me at \$125,000, this would run exactly the same as our current unit with a 15-20 year lifespan.

A plate and frame chiller was quoted to me at \$157,000, this would buy us a theoretical increase in efficiency (possibly up to 20,000kwhr. Or \$2,000/yr); a much longer lifespan, as well as the ability to disassemble the plates to clean/inspect/repair the unit. This would have a potential payback of 8 years vs. a direct replacement chiller (with a 50% grant)

Upgrading our Lighting over the hockey sheet from 21 x 1000W metal halides (that produce heat from 75% of their energy draw) to 21 x 300W LED fixtures would cost approximately \$30,000. This would save us \$3,600/yr. and have a payback of just over 4 years (with a 50% grant)

**Options:**

- 1) Apply for a grant of up to \$200,000 for an upgraded replacement chiller and lighting upgrade. **(Recommended)**
- 2) Apply for a grant for up to \$170,000 for a replacement chiller and lighting upgrade.
- 3) Apply for a grant of up to \$140,000 for a replacement chiller.
- 4) Apply for a grant for up to \$30,000 for a lighting upgrade.

Respectfully submitted,

Robert Cousins  
 Arena Supervisor

**Claire Trevena, MLA**  
(North Island)  
Victoria Office:  
Parliament Buildings  
Victoria BC V8V 1X4



**Province of  
British Columbia  
Legislative Assembly**



Claire Trevena, MLA  
(North Island)

**Community Office:**  
908 Island Highway  
Campbell River BC V9W 2C3  
Telephone: 250 287-5100  
Facsimile: 250 287-5105  
Toll-Free: 1 866 387-5100

May 27, 2015

**RECEIVED**  
JUN 02 2015

Honourable Steve Thomson  
Minister of Forests, Lands and Natural Resource Operations  
Room 248  
Legislative Buildings  
Victoria, BC V8V 1X4

Dear Minister Thomson,

Thank you for meeting with me earlier today. I appreciate having had the opportunity to discuss some of the concerns my constituents have about various aspects of your Ministry's responsibility.

As I mentioned when we met, one underlying concern across the North Island constituency is access to fibre and the perceived hold one licensee has on our public lands.

Western Forest Products is the licensee with responsibility for most of the Crown lands in areas north and west of Campbell River. It holds Tree Farm Licenses 6, 19, 37 and 39 in that area alone. However large and small mills in communities across the north island are desperate for fibre. There is a concern that people are being excluded from accessing either harvested logs or those that have been left on the ground when WFP has taken what it needs for its mills and overseas sales.

The communities of Port Alice, Port Hardy and Port McNeill co-manage a community forest which provides huge financial benefit for each of their communities. Last year each community received \$375,000; compare this to a 2% residential tax increase in one of the communities which brought in just \$24,000.

The money from the community forest will help keep these three communities alive, providing services for the residents. However there is huge potential for the communities if this asset could be expanded. The north island has a long history in the coastal forest industry, is surrounded by the largest Tree Farm License in the province but has the province's smallest community forest.

The mayors of Port Alice, Port Hardy and Port McNeil would like to meet with you, at your earliest convenience, to discuss the possibility of increasing the size of this community forest to ensure that their communities can fully benefit from the opportunities presented.

I very much look forward to hearing from you.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Claire Trevena', with a long horizontal flourish extending to the right.

Claire Trevena,  
MLA North Island

Cc: Mayor Jan Allen, Port Alice  
Mayor Hank Bood, Port Hardy  
Mayor Shirley Ackland, Port McNeill



BRITISH  
COLUMBIA

May 27, 2015

Dear Mayors and Regional District Chairs:

As we prepare for the upcoming 2015 UBCM Convention in Vancouver this September, I wanted to let you know that my caucus colleagues and I are once again looking forward to listening to the discussions around the issues and initiatives that affect British Columbia's communities and the people who live there. Our work depends on your input and your insight, and my colleagues and I will be there to listen and to learn about your priorities.

The theme this year, *Excellence in Action*, is a wonderful way to recognize the successful track we have worked on together to build our province, to highlight our strengths and to lead the way to securing a future for British Columbians today and for many years to come.

If you would like to request a meeting with me or a Cabinet Minister on a specific issue during this year's convention, the online registration form at <https://UBCMreg.gov.bc.ca> will go live on June 15<sup>th</sup>. The invitation code is MeetingRequest2015 and it is case sensitive.

It'll be great to see you at the UBCM Convention. If you have any questions, please contact my UBCM Meeting Request Coordinator, Tim Wong, via his email address which is: [UBCM.Meetings@gov.bc.ca](mailto:UBCM.Meetings@gov.bc.ca) or by phone at 604-775-1600.

Sincerely,

A handwritten signature in black ink that reads "Christy Clark". The signature is written in a cursive, flowing style.

Christy Clark  
Premier







17  
Port Alice Branch  
Box 190 | 951 Marine Drive  
Port Alice, BC Canada V0N 2N0  
t: 250.284.3554 f: 250.284.3557  
e: portalice@virl.bc.ca w: www.virl.bc.ca

June 5, 2015

Dear Community Partner,

Vancouver Island Regional Library (VIRL) is collaborating with our communities to gather input which will shape VIRL's direction over the next five years (2016-2020 Strategic Plan).

### What's happening?

We will be holding community consultations for each of our branches. You are invited to attend the session at the **Port Alice branch, Marine Drive, Port Alice, on Tuesday, June 23rd**. It will start at 6:30pm and is expected to last for about 2 hours. We hope that you will mark your calendar now and attend. Please RSVP to [aselbee@virl.bc.ca](mailto:aselbee@virl.bc.ca).

### How can you participate?

- 1. Fill out our quick survey.** You will soon receive an email from [info@rewerx.com](mailto:info@rewerx.com) containing a secure link to the survey. The input gathered will determine the focus of the discussion at the consultation session. Please be assured that your input will be completely anonymous and that the survey tool used by ReWerx, a Victoria-based consulting firm that is assisting VIRL with this process, is fully compliant with FIPPA regulations.
- 2. Attend the session to provide your valuable input.**
- 3. Pass on this invitation to others in your community whom you believe should also attend.** VIRL is open to as much input as we can gather from our customers.
- 4. If you are unable to attend the session yourself, you can participate by completing the survey and/or nominating an alternate within your group who can participate in the session.**

### How will you be updated on what's happening?

Updates will be provided on VIRL's website at [www.virl.bc.ca](http://www.virl.bc.ca). I also invite your feedback throughout this process. Thank you in advance for your input and participation in this important initiative.

Sincerely,

*Aileen Selbee*

Aileen Selbee  
Community Support Technician  
Queen Charlotte | Sandspit | Masset | Port Clements Branches

Strong Libraries • Strong Communities

Bella Coola Bowser Campbell River Chemainus Comox Cortes Island Courtenay Cowichan Cowichan Lake Cumberland Gabriola Island Gold River Hornby Island Ladysmith Masset Nanaimo Harbourfront Nanaimo North Nanaimo Wellington Parksville Port Alberni Port Alice Port Clements Port Hardy Port McNeill Port Renfrew Quadra Island Qualicum Beach Queen Charlotte Sandspit Sayward Sidney/North Saanich Sointula Sooke South Cowichan Tahsis Tofino Ucluelet Union Bay Woss



**Madeline McDonald**

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**From:** Tanya Spafford <info@portalice.ca>  
**Sent:** Tuesday, June 02, 2015 10:45 AM  
**To:** 'Madeline McDonald'  
**Subject:** FW: Quatsino, B.C. - 120th Birthday Celebration

-----Original Message-----

From: [aghansen@recn.ca](mailto:aghansen@recn.ca) [mailto:[aghansen@recn.ca](mailto:aghansen@recn.ca)]  
Sent: Tuesday, June 02, 2015 10:31 AM  
To: [aghansen@recn.ca](mailto:aghansen@recn.ca)  
Subject: Quatsino, B.C. - 120th Birthday Celebration

Hello Everyone,

As part of our community's 120th Birthday Celebration we would welcome Birthday Cards with your remembrances of our unique community and/or Best Wishes for the future. These cards will be displayed at the School during our September 5th Celebration.

We look forward to hearing from you!

Quatsino's 120th Birthday,  
c/o Quatsino Museum & Archives,  
General Delivery,  
Quatsino B.C. V0N 2V0

Regards,

Gwen Hansen,  
Quatsino Archives Association,  
Sec.

PS: Please forward this message to family or friends with connections to Quatsino who may also wish to contribute to our 120th Birthday Card collection.





## REPORT TO COUNCIL

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**TO:** Council  
**FROM:** Mayor  
**DATE:** June 1, 2015  
**SUBJECT:** Monthly Report for April 2015

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**Friday, May 1st**

- Meeting with Thomas Huang, Chairman of the Board, Neucel

**Tuesday, May 5**

- Conference call w/ Ministry of Jobs, Tourism & Skills Training (JTST)

**Wednesday, May 6**

- Meeting with the RCMP
- Village of Port Alice Recreation Committee

**Thursday, May 7**

- Village of Port Alice Public Works

**Friday, May 8**

- ICE-T Board Meeting, Courtenay

**Tuesday, May 12**

- Village of Port Alice Personnel Meeting

**Wednesday, May 13**

- Conference call with JTST
- Village of Port Alice Council Meeting

**Thursday, May 14**

- Regional District of Mt. Waddington Personnel Meeting

**Tuesday, May 19**

- Regional District of Mt. Waddington Board Meeting

**Wednesday, May 20**

- Meeting with Quatsino Band

**Thursday, May 21**

- Meeting with Okenge Yuma Marisho, Assistant Deputy Ministry; Sarah Fraser & Cheryl McLay JTST
- Continued meeting at Neucel w/ L. Keiver & W. Beatty

**Monday, May 25**

- Meeting with Jon Lok, Pt. McNeill

22 **Tuesday, May 26**

- Meeting with Hank Bood & Shirley Ackland at 7Hills, Community Forest Stakeholders

**Wednesday, May 27**

- Conference with Ministry of Jobs, Tourism & Skills Training
- Village of Port Alice Council Meeting

**Thursday, May 28**

- Meeting with Ray Lawson, Telus
- Conference call with Ministry of Jobs, Tourism & Skills Training

With respect,

Jan Allen

Mayor Jan Allen



## REPORT TO COUNCIL

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**To:** Mayor & Council  
**From:** Chief Administrative Officer  
**Date:** June 8, 2015  
**Subject:** Regular Report

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### **Regional Invasive Weed Eradication Program**

The Regional District of Mt Waddington plans to undertake an Invasive Weed Eradication Program using Job Creation Partnership Funding. The program, if approved, will provide jobs and training for eligible unemployed workers locally. Port Alice is included in the program on the basis of in-kind contributions. Our crew and equipment will assist in the removal of invasive weeds on public lands within the Village, under the direction of the Regional District's project management team.

### **Select Committee Meeting**

Neucel Specialty Cellulose has suggested the dates of June 17<sup>th</sup> or June 19<sup>th</sup> for the first meeting of the Select Committee to Review Industrial Taxation Rates.

### **Community Forest Annual General Meeting**

The North Island Community Forest 2014 Annual General Meeting will be held on June 19<sup>th</sup> at 7:00 pm at the Seven Hills Golf Club. An Open House from 4:00 to 6:00 pm will precede the AGM.

### **North Island College Transition Funding – Local Programs**

North Island College has agreed to present one of the programs to be funded by Provincial Transition Funding here in Port Alice in July. The Building Service Worker Program is an intensive eight-day program to provide students with custodial training suitable for use in institutional and commercial venues. Community Centre and Arena staff are working to accommodate the program to ensure that there is no conflict with the planned day camp program.

### **Commercial and Residential Wood Waste Disposal**

Port Alice residents drop off clean wood waste free of charge at the Village Transfer Station. The material must originate from a residential property. Larger loads and loads originating from commercial sites can be directed to the Village's wood waste storage pit on Southeast Main at a nominal charge. A policy is required to regulate this practice.

### **Recommendations:**

1. THAT Policy 8.1.g Residential & Commercial Wood Waste Tipping be adopted as presented.
2. THAT the a fee of \$25.00 per pick-up load of clean wood waste be applied to loads in excess of one pick-up load for residential customers and to all loads originating from commercial properties.

Respectfully submitted,

**Madeline McDonald**  
**Chief Administrative Officer**

**VILLAGE OF PORT ALICE  
POLICY MANUAL**

**TITLE:** Residential Commercial Wood Waste Tipping Fees **CODE: 8.1.g**

**APPROVED BY:** Council **Date: DRAFT**

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**PURPOSE:** To establish a policy for Residential & Commercial Wood Waste tipping.

**POLICY:**

1. Clean Wood Waste from residential properties can be dropped at the Port Alice Transfer Station free of charge, to a maximum of one pick-up load. Additional loads can be dropped off or may be re-directed by the Public Works staff to a wood waste storage area. Additional loads shall be subject to a fee as per the Village of Port Alice Fees and Charges Bylaw and must have the prior approval of staff before being dropped off.
2. Clean Wood Waste originating from commercial properties can be dropped off in an area designated by the Public Works staff. Tipping Fees will apply as per the Village of Port Alice Fees and Charges Bylaw.

