

VILLAGE OF PORT ALICE COUNCIL
MEETING MINUTES

Wednesday August 10, 2016
Village Office Council Chambers
Regular Meeting



Present Mayor Jan Allen
Councillor Christine Martin
Councillor Dave Stewart
Councillor Marnie Chase

Staff Ronald Campbell, Chief Administrative Officer
Bonnie Danyk, Finance Officer

Absent Councillor Doug Worthington

CALL TO ORDER (6:00pm)

Mayor Allen called the meeting to order at 5:00 pm

RESOLUTION TO PROCEED IN-CAMERA (5:00pm)

198/16 In-Camera MOVED by Councillor Stewart / Seconded by Councillor Worthington

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (1) (g) litigation or potential litigation affecting the municipality;

CARRIED

RECONVENE (7:00pm)

APPROVAL OF AGENDA

199/16 Approval of
Agenda

MOVED by Councillor Stewart / Seconded by Councillor Chase

THAT the Agenda for the Regular Meeting of the Village of Port Alice for August 10, 2016 be approved with the following changes; AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information.

Additions – *Playhouse in Sea View Shop*

August 8, 2016 Email from Heather Johnson, Sea View School Principle

Deletions – *Email re: CRATV Club Update re: ATV road access to services*

July 14, 2016 Email from Campbell River ATV Club President

CARRIED

DELEGATIONS

RCMP Quarterly Report – was circulated on table

Cpl Foster reviewed the Quarterly report for Port Alice

Councillor Stewart asked how to properly dispose of flares, Cpl Foster indicated he would look into this

MINUTES

MOVED by Councillor Stewart/ Seconded by Councillor Martin

THAT the minutes of the Regular Council Meeting held June 15, 2016 be adopted
CARRIED

200/16 Minutes
from June 15, 2016
Regular Meeting

COMMUNICATIONS

Letter re: Update on the Commitments by Deputy Commissioner Craig Callens at UBCM 2015

July 6, 2016 Letter from Dave Attfield, Chief Superintendent, BC RCMP, "E" Division

Mayor Allen reviewed points highlighted in Dave Attfield's letter of July 6, 2016

Letter re: 2016 UBCM Convention

July 7, 2016 Letter from MLA Claire Trevena

Playhouse in Sea View Shop

August 8, 2016 Email from Heather Johnson, Sea View School Principle

MOVED by Councillor Stewart / Seconded by Councillor Chase

THAT the Village make a \$150 donation towards Sea View School towards future student projects, in exchange for a wooden playhouse to be relocated and installed at Lion's Park.

CARRIED

201/16 Donation to
Sea View School

REPORTS

Neucel Specialty Cellulose – Request for Tax Exemption

July 27, 2016 Report from Ronald Campbell, Chief Administrative Officer

MOVED by Councillor Chase / Seconded by Councillor Stewart

THAT the request in the letter dated July 7, 2016 from Warren Beatty VP Human Resources Neucel Specialty Cellulose for a tax exemption under section 225 of the Community Charter for the Port Alice Golf Club be approved; and further, THAT the tax exemption bylaw shall only apply if the following conditions in the bylaw are being met:

- *That the Port Alice Golf Course remains open*
- *That the Port Alice Golf Course remain open to the general public*
- *That Neucel Specialty Cellulose pay their annual municipal taxes; and further,*

THAT the Community Charter section 225 request for tax exemption of the cemetery be denied as there is no separate assessment portfolio for the cemetery and cemeteries are not subject to municipal property taxation.

CARRIED

Statutory Reserves

July 28, 2016 Report from Ronald Campbell, Chief Administrative Officer

203/16 Statutory
Reserve Bylaws

MOVED by Councillor Stewart/ Seconded by Councillor Martin

THAT staff provide alternatives for funding water and sewer reserves; AND FURTHER that the Mayor will provide CAO with the established criteria for use of Community Forest revenue.

CARRIED

Monthly Report for June & July

August 1, 2016 Report from Jan Allen, Mayor

Neucel Request for a Community Charter 226 Revitalization Tax Exemption

August 2, 2016 Memorandum from Ronald Campbell, Chief Administrative Officer

Asset Management Plan Training

August 5, 2016 Report from Bonnie Danyk, Finance Officer

204/16 Asset
Management
Training

MOVED by Councillor Stewart/ Seconded by Councillor Martin

THAT the Finance Officer be approved to attend the Asset Management Plan Training on October 31-November 2nd in Richmond and further;

THAT the Village's portion be funded by Gas Tax grant funding in the amount of \$4625.00.

CARRIED

205/16 Request for
PADM Course

Public Administration Program (PADM 201) – Services in BC

August 5, 2016 Report from Ronald Campbell, Chief Administrative Officer

MOVED by Councillor Stewart/ Seconded by Councillor Martin

THAT the Administrative Assistant be authorized to attend the PADM 201 – Services course on Sept 16-17, Oct 21 & 22, and November 18 & 19, 2016 in Parksville at a total cost of \$2,010.00; and further that the return travel costs be paid for by the Village.

CARRIED

OLD BUSINESS:

Parking at the New Campbell River and Comox Valley Hospital Sites

June 3, 2016 Letter from Debra Oakman, CAO, Comox Strathcona Regional Hospital District
Verbal Report, Jan Allen, Mayor

Mayor Allen provided a verbal report update

BYLAWS:

Emergency Program Bylaw No 622

July 28, 2016 Report from Ronald Campbell, Chief Administrative Officer

206/16 Emergency
Bylaw 622 1,2,3
Readings

MOVED by Councillor Martin/ Seconded by Councillor Stewart

THAT the emergency program bylaw No 622 be given first, second, and third reading

CARRIED

207/16 Rates and
Fees Bylaw 619
1,2,3 Readings

Rates and Fees Bylaw No 619

August 2, 2016 Report from Bonnie Danyk, Finance Officer

MOVED by Councillor Stewart/ Seconded by Councillor Chase

THAT the Rates and Fees bylaw No 619 be given first, second, and third reading
CARRIED

208/16 Tax
Exemption Bylaw
620 1,2,3 Readings

Tax Exemption Bylaw No 620

August 2, 2016, Bylaw from Bonnie Danyk, Finance Officer

MOVED by Councillor Stewart/ Seconded by Councillor Chase

THAT the Exemption Bylaw No 620 be given first, second, and third reading
CARRIED

209/16 Golf Course
Tax Exemption
Bylaw 620 1,2,3
Readings

Port Alice Golf Course Tax Exemption Bylaw No 621

August 2, 2016, Bylaw from Bonnie Danyk, Finance Officer

MOVED by Councillor Stewart/ Seconded by Councillor Chase

THAT the Port Alice Golf Course Tax Exemption Bylaw No 621 be given first, second, and third reading
CARRIED

QUESTION PERIOD: N\A

ADJOURNMENT:

MOVED by Councillor Stewart/Seconded by Councillor Martin

210/16
Adjournment

THAT the Regular meeting of the Village of Port Alice held August 10, 2016 be adjourned at 8:10 p.m.

CARRIED

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held August 10, 2016


Mayor


Chief Administrative Officer