

RECEIVED

FEB 23 2017

February 8 2017

presentation to Port Alice Village Council

1. RE : MUNICIPAL APPOINTMENT POLICY, & Tourism Stakeholders

2. - I am here to enquire about the MUNICIPAL APPOINTMENT POLICY or PROCEDURE.

As a community member I have been searching the www.portalice.ca website extensively. I have reviewed all documents, forms, municipal documents and archived municipal documents available to the public and I have been unable to locate any BYLAW or PROCEDURAL POLICY referring to the process of MUNICIPAL APPOINTMENTS

I have also submitted an enquiry to the village office regarding this topic (H.O. #1)

3. - further research has shown me that during the DECEMBER 14 2016 regular council meeting

A- the municipal appointment to VINTAC, Vancouver Island North Tourism Association Committee, was added to the agenda on the "night of" with a "late amendment" (H.O. #2)

the December 14 2016 minutes can be found online in the January 11 2017 agenda package <http://portalice.ca/wp-content/uploads/2017-01-11-Reg-Meet-Agenda.pdf>
see page 5 & 8

B - no new appointment was solicited by VINTAC as this is now a two year appointment, please see VINTAC letter dated January 6 2016 (H.O. #3)

this letter can be found online in the January 13 2016 agenda package <http://portalice.ca/wp-content/uploads/2016-01-13-Regular-Council-Agenda.pdf>
see page 115

C - no supporting information was included in this agenda package

4. - reviewing the minutes of that meeting held December 14 2016 (H.O. #2)

there appears to have been no discussion to consider suitable candidates for this appointment or to discuss its ramifications

an appointment was made

council meeting was over in 30 minutes and included 17 other items including 9 motions and a resolution, + financial reports ...

again these minutes can be found in the January 11 2017 agenda package referred to above <http://portalice.ca/wp-content/uploads/2016-01-13-Regular-Council-Agenda.pdf>
see page 5 - 10

consequently

5. - I am submitting for your consideration a draft list of local TOURISM STAKEHOLDERS showing the many investments these businesses have made own tourism related promotions (H.O. #4)

6. - I am also submitting for your consideration the additional criteria of a TOURISM STAKEHOLDER as required by VINTAC our regional tourism body (H.O. #5)

which can be found on the VINTAC tourism website serving our community
<http://www.vancouverislandnorth.ca/stakeholders>

7. - I am RE-submitting for your consideration - by reference to its location ...

data on the impact of tourism in the North Vancouver Island regional economy
<http://www.destinationbc.ca/Research/Research-by-Region/Vancouver-Island.aspx>

local tourism data & research that has been received and filed
<http://portalice.ca/wp-content/uploads/2016-10-12-Reg-Meet-Agenda.pdf>
page 15 - 18

tourism advertising and branding recommendations
<http://portalice.ca/wp-content/uploads/2016-03-09-Regular-Council-Meeting-Agenda.pdf>
page 13 - 15

tourism statistics SUMMER 2016 for Vancouver Island North
<http://portalice.ca/wp-content/uploads/2017-01-11-Reg-Meet-Agenda.pdf>
see page 29 - 36

These submissions could form the foundation of a considered discussion about possible MUNICIPAL APPOINTMENTS to VINTAC in the future.

At a time when communities are being advised to

- diversify their economic base
- support small business initiatives
- develop tourism infrastructure

in order to increase economic capacity, improve community quality of life, increase property values, provide new jobs, create opportunities for new businesses to develop, create growth for existing businesses...

I PROPOSE -

1. that a MUNICIPAL APPOINTMENT POLICY AND PROCESS be established formally as a procedural bylaw (and if one currently exists and is found then to update it and use it),
2. that a current list of Tourism Stakeholders, in this case, or valid candidates for any other appointment be established and maintained in a timely way, with input from relevant sources and the community itself, and that this list be included as part of the information package available to council during the appointment consideration process,
3. that a current body of additional relevant supporting documentation be maintained for referencing during the appointment consideration process,
3. that mechanisms for MUNICIPAL APPOINTEES be provided wherein they can report to the community, interested stakeholders, and the Village regarding the proceedings and outcomes and recommendations of these appointments.

Further I propose that Jim Overland, with Bonnie Overland as his alternate, be rightfully reinstated to their two year term as representatives of Port Alice on the VINTAC with apologies to those newly appointed who's names may be submitted for consideration when the next Municipal Appointment is due.

I also submit this presentation to be received and filed and included in the PUBLIC RECORD.

thank you



Susan Mohler, Seaside Studio & Gallery
1220 Marine Drive
Port Alice B.C. (250) 209-2499
seasidestudioportalice@gmail.com



CONTACT US

The Village of Port Alice has a goal to provide high quality service to the citizens of Port Alice for the continued success and growth of our community. If we can be any assistance to you, please contact us using the information below.

Village of Port Alice Mailing Address

Box 130 Port Alice, BC V0N 2N0

Village Administrative Office

1061 Marine Drive

Email: info@portalice.ca

Hours: Monday-Friday 8:30am-4:30pm

Office: (250) 284-3391

Fax: (250) 284-3416

In case of emergency, contact:

Ronald Campbell at: 250-308-4242

Contact Form

Your Name*:

susan mohler

Your Email*:

mohlerportalice@gmail.com

Subject:

municipal appointment bylaw or procedure

Message*:

I have been unable to locate anything regarding
a MUNICIPAL APPOINTMENT procedure or BYLAW
can you locate one and forward copy

Send

* = required information

H.O.
#1

VILLAGE OF PORT ALICE COUNCIL
MEETING MINUTES

Wednesday December 14, 2016
Village Office Council Chambers
Regular Meeting



- Present Mayor Jan Allen
Councillor Christine Martin
Councillor Marnie Chase
Councillor Doug Worthington
- Absent Councillor Dave Stewart (left at 6:35)
- Staff Ronald Campbell, Chief Administrative Officer
Bonnie Danyk, Finance Officer

CALL TO ORDER

Mayor Allen called the meeting to order at 6:01pm pm

RESOLUTION TO PROCEED IN CAMERA (6:01pm)

MOVED by Councillor Stewart / Seconded by Councillor Chase

*THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*

Section 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

CARRIED

RECONVENE 7:00pm

APPROVAL OF AGENDA

MOVED by Councillor Worthington / Seconded by Councillor Martin

THAT the Agenda for the Regular Meeting of the Village of Port Alice for December 14, 2016 be approved; AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information; with the addition of VINTA 2017 appointment.

CARRIED

DELEGATIONS: N/A

MINUTES:

MOVED by Councillor Martin / Seconded by Councillor Chase

THAT the minutes for the Regular Council Meeting held on December 7, 2016 be

CARRIED

Public Works & Recreation Committee Meeting held on November 3, 2016 minutes received.

H.O.
#2

275\16
Proceed to In-camera

276/16
Approval of Agenda

277/16
Adoption of minutes from December 7, 2016 Special council meeting

MOVED by Councillor Chase / Seconded by Councillor Worthington
THAT the following schedule for 2017 Regular Meetings of Council be adopted:

- | | |
|----------------------------------|-----------------------------------|
| January 11 th , 2017 | June 14 th , 2017 |
| January 25 th , 2017 | June 28 th , 2017 |
| February 8 th , 2017 | July 12 th , 2017 |
| February 22 nd , 2017 | August 9 th , 2017 |
| March 8 th , 2017 | September 13 th , 2017 |
| March 22 nd , 2017 | October 11 th , 2017 |
| April 12 th , 2017 | October 25 th , 2017 |
| April 26 th , 2017 | November 8 th , 2017 |
| May 10 th , 2017 | November 22 nd , 2017 |
| May 24 th , 2017 | December 13 th , 2017 |

ALL MEETINGS ARE HELD AT 7:00 PM AT THE VILLAGE OFFICE COUNCIL CHAMBERS AT 1061 MARINE DRIVE, PORT ALICE, BC

CARRIED

Accounts Payable Listing for November 2016

December 7, 2016 Report from Bonnie Danyk, Finance Officer

Summary of Revenue & Expenses for November 2016

December 7, 2016 Report from Bonnie Danyk, Finance Officer

LATE ADDITION – Appointment of Vancouver Island North Tourism Advisory Committee

MOVED by Councillor Chase/Seconded by Councillor Worthington
 THAT Rose Klein-Beekman be appointed as the Village of Port Alice Representative to the Vancouver Island North Tourism Advisory Committee for 2017 and further that Polly Steele be appointed as the alternate member to the Vancouver Island North Tourism Advisory Committee for 2017 and further that Mayor Jan Allen provide Jim and Bonnie Overland a letter conveying Council's gratitude for their commitment and service to the Village of Port Alice for the past three years as our tourism committee representatives.
CARRIED

OLD BUSINESS: N\A

BYLAWS:

Village of Port Alice Financial Plan 2017 - 2021 Bylaw No.637, 2016.

MOVED by Councillor Chase/Seconded by Councillor Worthington
THAT the Village of Port Alice Financial Plan 2017-2021 Bylaw No. 637 be adopted.
CARRIED

QUESTION PERIOD: N\A

283\16
Appointment to
VINTA

284/16 Bylaw 637,
2016 2017-2021
Financial Plan



Vancouver Island North

Village of Port Alice
ATTN: Madeline McDonald
Box 130
Port Alice, BC V0N 2N0

Sent via email to: mmcdonald@portalice.ca
Cc: Pat English via email: penglish@rdmw.bc.ca

January 6, 2016

RE: Vancouver Island North Tourism Advisory Committee 2016-2017 Municipal Appointment

Dear Madeline,

The Municipal Appointment position on the Vancouver Island North Tourism Advisory Committee (VINTAC) for the Village of Port Alice will be moving from an annual appointment to a 2-year term. Jim Overland was appointed to the Village of Port Alice's VINTAC position for the 2015 calendar year. The new term will be 2016-2017. This letter serves as a request for appointment to the tourism advisory committee for the new term. There are no restrictions for consecutive terms served should you wish to reappoint Jim to this position.

As a reminder, the VINTAC is a committee of the Regional District of Mount Waddington and the following suggestions have been made for municipal appointments:

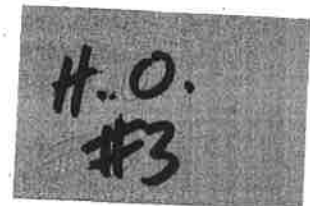
- 1) Consider sending an operator to represent the municipality
- 2) You can exercise your right not to appoint an individual to specifically represent the municipality, although you can resurrect representation if you feel it necessary at any time, just communicate it in writing
- 3) Establish who is already representing your community on the committee and determine an individual that is complimentary to the existing representation
2016 VINTAC Membership list included

Please reply with a letter of confirmation indicating the individual that the Village of Port Alice will be appointing to the VINTAC for the 2016-2017 term.

If you have any questions on this, please do not hesitate to contact me.
Thank you for your time and assistance.

Joli White
Joli White

Tourism Coordinator, Vancouver Island North



Vancouver Island North Tourism • Box 728, 7250 Market Street • Port Hardy, BC V0N 2P0

250-902-8281 • www.vancouverislandnorth.ca

PORT ALICE B.C. - draft listing

RESIDENT TOURISM STAKEHOLDERS - in alphabetical order

DAN NORDIN ARTIST'S GALLERY, 1260 Marine Drive
listing on www.vancouverislandnorth.ca (VINTAC)
Listing on TRIP ADVISOR
facebook page
website (s)
business card
tourism RACK CARD - distributed in Visitor centres, local public venues
participant in local TOURISM FAMILIARIZATION TOURS

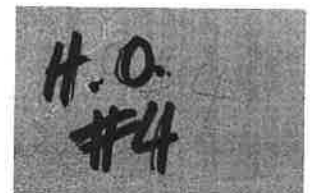
INLET HAVEN B&B, 1036 Matsqui Avenue
listing on www.vancouverislandnorth.ca (VINTAC)
Listing on TRIP ADVISOR
facebook page
website (s)
business card
tourism RACK CARD - distributed in Visitor centres, local public venues
participant in local TOURISM FAMILIARIZATION TOURS

J&C CHARTERS, Industrial Way
Listing on TRIP ADVISOR
facebook page
website (s)

NORTH ISLAND IMAGES, 801 Marine Drive
facebook page
website (s)
business card

RUMBLE BEACH CHARTERS, 1280 Marine Drive
listing on www.vancouverislandnorth.ca (VINTAC)
Listing on TRIP ADVISOR
facebook page
website (s)
business card
participant in local TOURISM FAMILIARIZATION TOURS

SEASIDE STUDIO & GALLERY, 1220 Marine Drive
listing on www.vancouverislandnorth.ca (VINTAC)
Listing on TRIP ADVISOR
facebook page
website (s)
business card
tourism RACK CARD - distributed in Visitor centres, local public venues
participant in local TOURISM FAMILIARIZATION TOURS



NON-RESIDENT TOURISM STAKEHOLDERS

FOREST GROVE Condo Rentals/ Vacation Rentals 1100 Marine Drive

P.A.M. B&B 1080 Marine Drive



Stakeholder Category Criteria Form

Please initial appropriate category.

Tourism Stakeholder definition: All businesses and organizations that make a direct economic contribution to the Vancouver Island North region through tourism and meet the accreditation requirements as outlined in the applicable category below are considered to be stakeholders and are eligible to participate in co-op funded programs on a cost shared basis.

Accommodation, Hostels and Campgrounds Initial	<ul style="list-style-type: none"> ▪ In compliance with all municipal, regional district, provincial and federal regulations and bylaws, and ▪ Minimum 2 Million Dollar insurance, and ▪ The Stakeholder must hold a valid business license (if applicable in your area).
Lodges & Vacation Home Rentals Initial	<ul style="list-style-type: none"> ▪ In compliance with all municipal, regional district, provincial and federal regulations and bylaws, and ▪ Minimum 2 Million Dollar insurance (including 3rd party liability)
Associations & Transportation Initial	<ul style="list-style-type: none"> ▪ In compliance with all municipal, regional district, provincial and federal regulations and bylaws, and ▪ Incorporated under the Societies Act or Boards of Trade Act
Real Estate Initial	<ul style="list-style-type: none"> ▪ In compliance with all municipal, regional district, provincial and federal regulations and bylaws, and ▪ Either/or: <ol style="list-style-type: none"> 1. Member of the local Real Estate Board 2. BC licensed realtor
Adventure, Ski, Golf, Attractions, Arts & Culture, Spa & Wellness, Agriculture & Winery, Food & Beverage, Meeting Facilities, Rentals & Gardens Initial	<ul style="list-style-type: none"> ▪ In compliance with all municipal, regional district, provincial and federal regulations and bylaws, and ▪ Minimum 2 Million Dollar insurance (including 3rd party liability)
Tour Operators (In and out of province) Initial	<ul style="list-style-type: none"> ▪ In compliance with all municipal, regional district, provincial and federal regulations and bylaws, and ▪ Tour operator registration
Parks Initial	<ul style="list-style-type: none"> ▪ Must be either: <ol style="list-style-type: none"> 1. Municipal 2. Regional 3. Provincial 4. Federal
Dive Initial	<ul style="list-style-type: none"> ▪ In compliance with all municipal, regional district, provincial and federal regulations and bylaws, and ▪ Minimum 2 Million Dollar insurance (including 3rd party liability) ▪ Canadian Transport certified vessel (if applicable), and ▪ Affiliation and registration as a Dive Centre with an Internationally recognized Scuba Training Agency
Education Initial	<ul style="list-style-type: none"> ▪ In compliance with all municipal, regional district, provincial and federal regulations and bylaws, and ▪ BC Public Education
Learning/Enrichment Initial	<ul style="list-style-type: none"> ▪ In compliance with all municipal, regional district, provincial and and bylaws, and ▪ Minimum 2 Million Dollar insurance (including 3rd party liability) ▪ Business license (if applicable in your area) or Society registration
Events & Retail/Service Initial	<ul style="list-style-type: none"> ▪ In compliance with all municipal, regional district, provincial and and bylaws, and ▪ Applicable insurance

H.O.
#5

I have read the Stakeholder Criteria above and meet all applicable requirements for my stakeholder category with Vancouver Island North Tourism.

Print Name: _____

Signature: _____