

VILLAGE OF PORT ALICE COUNCIL
MEETING MINUTES

Wednesday December 13, 2017
Village Office Council Chambers
Regular Meeting



Present
Mayor Jan Allen
Councillor Dave Stewart
Councillor Marnie Chase
Councillor Doug Worthington

Staff
Paul Carver, CAO
Bonnie Danyk, Finance Officer

CALL TO ORDER: 6:34 pm

Mayor Jan Allen called the meeting to order at 6:30 pm

RESOLUTION TO PROCEED TO CLOSED MEETING (6:30)

MOVED by Councillor Worthington / Seconded by Stewart

152\17
Closed
Meeting

*THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*

Section 90 (1) (c) labour relations or other employee matters;

CARRIED

RECONVENE: 7:00 pm

APPROVAL OF AGENDA:

MOVED by Councillor Chase / Seconded by Councillor Stewart

153\17
Adoption of
Agenda

*THAT the Agenda for the Meeting of the Village of Port Alice for November 22nd, 2017 be approved with the addition of **COMMUNICATIONS**: f) November 10, 2017, letter from John Bolton; AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information.*

CARRIED

DELEGATIONS: N\A

MINUTES:

MOVED by Councillor Worthington / Seconded by Councillor Stewart

THAT the minutes for the Regular Meeting held on November 22nd, 2017 be adopted

CARRIED

154\17
Minutes of
Nov 22\17,
Regular mtg

MOVED by Councillor Stewart / Seconded by Councillor Worthington

THAT the minutes for the Special Meeting held on November 27, 2017 be adopted.

CARRIED

MOVED by Councillor Worthington / Seconded by Councillor Stewart

THAT the minutes for the Special Meeting held on December 6, 2017 be adopted
CARRIED

COMMUNICATIONS:

Request for Reduction to Utility Bill

November 23, 2017, Letter from John and Jim Christou of C.T.J&J. Investments

September 27 meeting held at the 2017 UBCM Convention in Vancouver

November 29, 2017, Letter from Brenda Butterworth-Carr, RCMP Deputy Commissioner

Village of Port Alice re: UBCM Meeting with RCMP

December 4, 2017, Letter to RCMP from Mayor Jan Allen

VINTAC Meeting Report December 2017

December 5, 2017, Report from Rose Klein-Beekman re VINTAC meeting on November 2, 2017

Recommendations to improve viability of the coastal forest pulp and paper sector

November 30, 2017, Letter from Minister Doug Donaldson

Apology Letter from John Bolton, J & C Pacific

November 10, 2017, Letter from John Bolton

REPORTS:

2018 Committee and Board Appointments

December 1, 2017 Report from Mayor Jan Allen

MOVED by Councillor Stewart / Seconded by Councillor Worthington

WHEREAS Council is required under the Local Government Act to annually appoint a Regional District Director and Alternate Regional District Director;

*THAT **Mayor Jan Allen** is appointed as the Regional District Director for 2018, and that **Councillor Marnie Chase** is appointed Alternate Regional District Director for 2018.*

CARRIED

MOVED by Councillor Stewart / Seconded by Councillor Worthington

WHEREAS Council is required under the Local Government Act to annually appoint a Regional Hospital District Director and Alternate Regional Hospital District Director;

*THAT **Mayor Jan Allen** is appointed Regional Hospital District Director for 2018, and that **Marnie Chase** is appointed Alternate Regional Hospital District Director for 2018.*

CARRIED

MOVED by Councillor Worthington / Seconded by Councillor Stewart

WHEREAS the Village of Port Alice representative and alternate representative on the Vancouver Island Regional Library Board are appointed yearly by Council;

*NOW THEREFORE BE IT RESOLVED THAT **Mayor Jan Allen** be appointed as representative for 2018;*

*AND FURTHER BE IT RESOLVED THAT Councillor **Marnie Chase** be appointed as alternate representative for 2018.*

CARRIED

MOVED by Councillor Stewart / Seconded by Councillor Chase

WHEREAS Council must, by resolution, appoint members to serve as Acting Mayor;

AND WHEREAS such Acting Mayor has, during the absence or illness or other disability of the Mayor, all powers and is subject to the same rules as the Mayor, and shall chair meetings of Council;

THEREFORE BE IT RESOLVED THAT the Acting Mayor position shall be served by:

Councillor Dave Stewart for the term December 2017 – February 2018;

Councillor Marnie Chase for the term March 2018 – May 2018;

Councillor Doug Worthington for the term June 2018 – August 2018;

Councillor to be determined for the term September 2018 – October 2018.

CARRIED

Monthly CAO Report – November 2017

December 4, 2017 Report from Paul Carver, Chief Administrative Officer

Scholarship Letter of Support for Paul Carver CAO

December 5, 2017 Report from Paul Carver, Chief Administrative Officer

MOVED by Councillor Stewart / Seconded by Councillor Chase

THAT Mayor and Council prepare a letter of support for the Chief Administrative Officer to apply for a scholarship through the BC Board of Examiners to assist with the cost to attend the Capilano University Local Government Administration course being held in the spring of 2018.

CARRIED

Marina Design Project – Rural Dividend Program

December 6, 2017 Report from Paul Carver, Chief Administrative Officer

MOVED by Councillor Worthington / Seconded by Councillor Stewart

THAT Council approve the design prepared by J.E. Anderson & Associates for the upgrade of the Municipal Marina.

AND THAT staff investigate the appropriate outside funding source to complete the construction component of the project.

AND FURTHER THAT staff undertake a needs assessment review for a municipal building at the Marina.

CARRIED

Accounts Payable Listing for November 2017

December 6, 2017 Report from Bonnie Danyk, Finance Officer

Summary of Revenue & Expenses for November 2017

December 6, 2017 Report from Bonnie Danyk, Finance Officer

Neucel Agreement

December 7, 2017 Report from Bonnie Danyk, Finance Officer

MOVED by Councillor Chase \ Seconded by Councillor Stewart

THAT Council request that Neucel provide a letter stating that there has been substantial, demonstrable progress towards startup and what progress has entailed.

CARRIED

Fire Chief's Monthly Report for November 2017

November 30, 2017 Report from Acting Fire Chief Wayne Beckett

NEW BUSINESS: N\A

OLD BUSINESS: N\A

BYLAWS: N\A

QUESTION PERIOD


ADJOURNMENT:

MOVED by Councillor Worthington / Seconded by Councillor Stewart

THAT the Regular meeting of the Village of Port Alice held December 13, 2017, be adjourned at 7:47 pm

CARRIED

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held December 13, 2017.



Mayor



Chief Administrative Officer