

Gateway to the Wild West Coast

Village of Port Alice Council Agenda Package

**VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA
TO BE HELD WEDNESDAY MARCH 27, 2019 at 7:00 pm
IN THE PORT ALICE COUNCIL CHAMBERS**



(1) CALL TO ORDER

We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING (6:30 pm)

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (1) (c) Labour relations or other employee relations;

RECONVENE

(3) ADOPTION OF AGENDA:

THAT the Agenda for the Meeting of the Village of Port Alice for March 27, 2019, be approved; AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information.

(4) DELEGATIONS: N\A

(5) MINUTES:

Pg 4-5 **a.)** *THAT the minutes for the Regular Meeting held on March 13, 2019, be adopted.*

Pg 6-7 **b.)** February 25, 2019 Tourism Committee Minutes for information

Pg 8-9 **c.)** February 6, 2019 Public Works and Recreation Committee Minutes for information

(6) DECLASSIFIED MOTIONS:

THAT the following motion from the Closed Council meeting on February 13, 2019 be declassified:

THAT Councillor Warren Beatty be granted a Leave of Absence, without pay, from his duties as Village Councillor for the period March 18, 2019 to June 30, 2019.

(7) REPORTS:

Pg 10-11 **a.)** Amend Acting Mayor Resolution
March 20, 2019 Report from CAO / CFO Bonnie Danyk

Pg 12-17 **(8) BYLAWS:**

a.) Bylaw No. 651, Village of Port Alice Financial Plan 2019-2023 Bylaw No. 651, 2019 for first and second reading

Pg 18-35 **b.)** Bylaw No. 652, Village of Port Alice Rates & Fees Bylaw No. 652-2019 for first, second and third reading.

(9) QUESTION PERIOD:

**VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA**
TO BE HELD WEDNESDAY MARCH 27, 2019 at 7:00 pm
IN THE PORT ALICE COUNCIL CHAMBERS



(10) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Council held March 27, 2019, be adjourned.

INFORMATION ITEMS:

1. February 26, 2019 Letter from the Legislative Assembly regarding Wheelchair Accessible Parking
2. March 11, 2019 and March 15, 2019 emails from City of Victoria regarding resolutions
3. March 12, 2019 email from BCCIC regarding Climate Change
4. March 13, 2019 letter to Dr. Elin Bjarnason regarding Health Care in Port Alice.

**VILLAGE OF PORT ALICE COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY MARCH 13, 2019
IN THE PORT ALICE COUNCIL CHAMBERS**



Present
Mayor Kevin Cameron
Councillor Holly Aldis
Councillor Warren Beatty
Councillor Bruce Lloyd
Councillor Angela Yunker

Staff
Bonnie Danyk, CAO / CFO

CALL TO ORDER: 7:00 pm

Mayor Kevin Cameron called the meeting to order at 7:00 pm

APPROVAL OF AGENDA:

**22/19
Adoption of
Agenda**

MOVED by Councillor Beatty / Seconded by Councillor Lloyd

***THAT** the Agenda for the Meeting of the Village of Port Alice for March 13, 2019, be approved with the addition of RCMP Staff Sergeant Wes Olsen under DELEGATIONS **AND THAT** all delegations, reports, correspondence and other information set to the agenda be received for information.*

CARRIED

DELEGATIONS: Staff Sergeant Wes Olsen, RCMP

S/Sgt. Wes Olsen presented the quarterly report and statistics for the fourth quarter of 2018. He will be sending a letter to the Mayor shortly regarding Policing priorities for 2019.

MINUTES:

**23/19
Minutes
Feb 27, 2019**

MOVED by Councillor Beatty / Seconded by Councillor Yunker

***THAT** the minutes for the Regular Meeting held on February 27, 2019 be adopted.*

CARRIED

COMMUNICATIONS:

Municipal Survivor Climate Challenge from District of Highlands

February 26, 2019, Letter from Ken Williams, Mayor of Highlands

REPORTS:

a) Councillor Report – 2019 Elected Official’s Seminar Report

February 19, 2019, report from Councillor Bruce Lloyd

b) Fire Chief’s Monthly Report for February 2019

February 2019, Report from Acting Fire Chief Gerry Rose.

ADJOURNMENT:

**24/19
Adjourn**

MOVED by Councillor Lloyd / Seconded by Councillor Aldis

***THAT the Regular meeting of the Village of Port Alice held March 13 2019, be adjourned
at 7:55 pm***
CARRIED

I hereby certify the preceding to be a true and correct account of the Regular meeting of the
Village of Port Alice Council held March 13, 2019.

Mayor

Chief Administrative Officer

**VILLAGE OF PORT ALICE TOURISM ADVISORY COMMITTEE
MEETING MINUTES
Monday February 25, 2019
Village Office Council Chambers**



Present Councillor Angela Yunker
 Louisa Moore
 Michael Basran

Staff Bonnie Danyk, Finance Officer

CALL TO ORDER

Councillor Angela Yunker called the meeting to order at 4:00 pm

APPROVAL OF AGENDA

TAC 04/19 MOVED by Louisa Moore / Seconded by Michael Basran
Agenda

THAT the Agenda for the Tourism Advisory Committee be approved; AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information.

CARRIED

MINUTES:

TAC 05/19 MOVED by Louisa Moore / Seconded by Michael Basran
Minutes

THAT the minutes for the Tourism Advisory Committee meeting held on February 25, 2019 be approved.

CARRIED

REPORTS:

February 21, 2019 report from Finance Officer, Bonnie Danyk regarding cost to move Tourism back to Heritage office.

COMMUNICATIONS:

Neighbourhood Small Grants Program

The Village of Port Alice is not eligible for this grant. Bonnie will pass the information on to the Community Garden as they may be able to use it.

DISCUSSION:

Round table discussion

- a) Banners – too expensive
- b) Painted Rocks – maybe have the school paint some, geo-cache or scavenger hunt?
- c) 2019 Tourism Merchandise- sea otter stuff, t-shirts
- d) Port Alice business stake-holder involvement with local tourism- Fam Tour? Meeting with local businesses at CC, maybe a golf package with both courses or a charter tour?

- e) Port Alice pamphlet listing community events – *Rumble sheet*
- f) Installing a porta-potti at the Welcome to Port Alice sign- *too expensive*
- g) Wooden otter for photo opportunity – *are there grants, would an artist donate?*
- h) Possible events- Port Alice Festival, Tri-Port Car Rally, Block Party Dance, AVT Club
May long Weekend event – *Bike Group comes in July, Poker Run, Car Clubs*
- i) 2019 Tourism Grants – *keep watching to see what comes up*
- j) 2019 Tourism survey – *do a better job to make sure they are filled out.*
- k) Oscar Hickeys Tournament – *events already in place by local groups*
- l) Signage on Seawalk : *First Nations and or Historical Information – First Nations signs along seawalk, would like to do something similar to what's in Old Quatsino.*

ADJOURNMENT:

THAT the Tourism Advisory Committee meeting held February 25, 2019 be adjourned at 4:45 p.m.

I hereby certify the preceding to be a true and correct account of the Tourism Advisory Committee meeting of held February 25, 2019.


Chair


Chief Administrative Officer

VILLAGE OF PORT ALICE COUNCIL
MEETING MINUTES



Wednesday February 6, 2019
Village Office Council Chambers
Public Works and Recreation Committee Meeting

Present

Mayor Kevin Cameron
Councillor Holly Aldis
Councillor Warren Beatty
Councillor Bruce Lloyd
Councillor Angela Yunker

Staff

Bonnie Danyk, Finance Officer
Jason Yunker, Public Works Foreman
Louisa Moore, Acting CC Coordinator

CALL TO ORDER

Mayor Kevin Cameron called the meeting to order at 3:15 pm

PWR 06/19
Agenda

APPROVAL OF AGENDA

MOVED by Councillor Yunker / Seconded by Councillor Lloyd

*THAT the Agenda for the Public Works and Recreation Committee be approved; AND
THAT all delegations, reports, correspondence and other information set to the agenda be
received for information.*

CARRIED

PWR 07/19
PW/Rec Minutes
2019-01-09

MINUTES:

MOVED by Councillor Lloyd/ Seconded by Councillor Yunker

*THAT the minutes of the Public Works and Recreation Committee Meeting held
January 9, 2019 be adopted.*

CARRIED

REPORTS:

Community Centre Coordinator Monthly Report – January

January 31, 2019, Report from Louisa Moore, Acting CC Coordinator

Public Works Foreman's Monthly Report – January

January 30, 2019, Report from Jason Yunker, Public Works Foreman

Transfer Station: Problems and Solutions

January 30, 2019, Report from Jason Yunker, Public Works Foreman

08/19
TF Stn
Attendant

MOVED by Councillor Yunker / Seconded by Councillor Aldis

*THAT staff bring a report to the next budget meeting outlining the cost of a transfer
station attendant.*

CARRIED

Campsite Proposal from Public Works

January 29, 2019, Report from Jason Yunker, Public Works Foreman

09/19
Adjournment

ADJOURNMENT:

MOVED by Councillor Lloyd/ Seconded by Councillor Yunker

THAT the Public Works & Recreation Committee meeting of the Village of Port Alice held February 6, 2019 be adjourned at 4:00 p.m.

CARRIED

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Public Works and Recreation Committee Meeting held February 6, 2019.



Mayor

Deputy Chief Administrative Officer



VILLAGE OF PORT ALICE REPORT TO COUNCIL

To: Mayor & Council
From: Bonnie Danyk, CAO / CFO
Date: March 20, 2019
Subject: Motion brought forward from the Closed Meeting on March 13, 2019

At its Closed Meeting on March 13, 2019 Council made the following motion:

Moved by Councillor Aldis / Seconded by Councillor Lloyd

***THAT** Councillor Warren Beatty be granted a Leave of Absence, without pay, from his duties as Village Councillor for the period March 18, 2019 to June 30, 2019.*

CARRIED

Additionally, at its meeting held on November 8, 2018, Council made a resolution regarding the appointments of Acting Mayor. Councillor Warren Beatty was appointed for the period of March 2019 – May 2019.

RECOMMENDATION: *THAT the resolution from November 5, 2019 be amended to read:*

Councillor Aldis for the term November 2018 – February 2019;
Councillor Yunker for the term March 2019 – May 2019;
Councillor Lloyd for the term June 2019 – August 2019;
Councillor Beatty for the term September 2019 – November 2019.

Respectfully submitted,

Bonnie Danyk
CAO / CFO



**From the Council Meeting Held on
November 5, 2018**

Deputy Mayor - 2019

Resolution

WHEREAS Council must, by resolution, appoint members to serve as Acting Mayor;

AND WHEREAS such Acting Mayor has, during the absence or illness or other disability of the Mayor, all powers and is subject to the same rules as the Mayor, and shall chair meetings of Council;

THEREFORE BE IT RESOLVED THAT the Acting Mayor position shall be served by:

Councillor Aldis for the term November 2018 – February 2019;

Councillor Beatty for the term March 2019 – May 2019;

Councillor Lloyd for the term June 2019 – August 2019;

Councillor Yunker for the term September 2019 – November 2019.

Certified a true and correct resolution
as passed by Council on the 5th day of
November, 2018.

A handwritten signature in black ink, appearing to read "H. D. D.", is written over a horizontal line.

Chief Administrative Officer

VILLAGE OF PORT ALICE
BYLAW NO. 651, 2019

BEING A BYLAW FOR THE VILLAGE OF PORT ALICE FINANCIAL PLAN 2019 - 2023

WHEREAS, under section 165 of the Community Charter the Council of the Village of Port Alice is required to adopt a financial plan before the annual property tax bylaw is adopted.

NOW THEREFORE, the Council of the Village of Port Alice, in open meeting assembled, enacts as follows:

1. Schedule "A" attached to and forming part of this Bylaw is the Village of Port Alice Financial Plan 2019 – 2023, Revenues and Expenditures.
2. Schedule "B" attached to and forming part of this Bylaw is the Village of Port Alice Financial Plan 2019 – 2023 Statement of Objectives and Policies.
3. This Bylaw may be cited for all purposes as the "Village of Port Alice Financial Plan 2019 - 2023 Bylaw No.651, 2019".

READ A FIRST AND SECOND TIME THIS 27th DAY OF MARCH, 2019.

PUBLIC CONSULTATION MEETING HELD ON THE 9th DAY OF APRIL 2019.

READ A THIRD TIME THIS 10th DAY OF APRIL 2019.

RECONSIDERED, AND ADOPTED THIS 24th DAY OF APRIL 2019.

Mayor

Chief Administrative Officer

Certified a true copy of Bylaw No.51, as adopted by Council on the 10th day of April, 2019.

Chief Administrative Officer

**VILLAGE OF PORT ALICE
BYLAW NO. 651, 2019**

**VILLAGE OF PORT ALICE FINANCIAL PLAN 2019 - 2023
Bylaw No. 651, 2019 - Schedule 'A' REVENUES**

REVENUES	2019	2020	2021	2022	2023
Property Taxes	\$853,700	\$825,562	\$836,863	\$858,276	\$859,804
Utility/Grant in Place of Taxes	\$23,000	\$23,230	\$23,462	\$23,697	\$23,934
Total Taxation	\$876,700	\$848,792	\$860,325	\$881,973	\$883,738
Fees and Charges					
Garbage Rates/Penalties	\$73,500	\$74,235	\$74,977	\$75,727	\$76,484
Recreation Supplies and Services	\$12,500	\$12,625	\$12,751	\$12,879	\$13,008
Recreation Facilities Rentals	\$26,000	\$26,260	\$26,523	\$26,788	\$27,056
Licenses/Permits	\$7,700	\$7,777	\$7,855	\$7,933	\$8,013
Water Utility	\$61,000	\$61,610	\$62,226	\$62,848	\$63,477
Sewer Utility	\$142,000	\$143,420	\$144,854	\$146,303	\$147,766
Other Revenue	\$74,300	\$75,043	\$75,794	\$76,551	\$77,317
Total Fees and Charges	\$397,000	\$400,970	\$404,980	\$409,029	\$413,121
Other Revenue					
Federal Govt Grants	\$1,500	\$0	\$0	\$0	\$0
Provincial Govt Grants -	\$847,980	\$6,033,020	\$393,040	\$393,061	\$393,080
Regional District of Mt. Waddington	\$2,500	\$0	\$0	\$0	\$0
Total Other Revenue	\$851,980	\$6,033,020	\$393,040	\$393,061	\$393,080
Appropriation from Reserve					
Appropriation from Capital Reserve	\$40,000	\$0	\$0	\$0	\$0
Appropriation from Surplus	\$165,020	\$0	\$0	\$0	\$0
Appropriation from Deferred Revenue: Gas Tax Func	\$30,000	\$0	\$0	\$0	\$0
Total Appropriation from Reserve	\$235,020	\$0	\$0	\$0	\$0
Funds Transfers	\$0	\$0	\$0	\$0	\$0
TOTAL LOCAL GOVERNMENT REVENUE	\$2,360,700	\$7,282,782	\$1,658,345	\$1,684,063	\$1,689,939

**VILLAGE OF PORT ALICE
BYLAW NO. 651, 2019**

**VILLAGE OF PORT ALICE FINANCIAL PLAN 2019 - 2023
Bylaw No. 651, 2019 - Schedule 'A'**

EXPENDITURES		2019	2020	2021	2022	2023
Debenture Debt Interest						
Community Centre Upgrades	Matures - 2036	\$33,900	\$34,239	\$34,581	\$34,927	\$35,276
Total Debenture Debt		\$33,900	\$34,239	\$34,581	\$34,927	\$35,276
Capital Expenditures						
General		\$87,000	\$5,640,000	\$0	\$0	\$0
Water Utility		\$600,000	\$0	\$0	\$0	\$0
Sewer Utility		\$15,000	\$0	\$0	\$0	\$0
Total Capital Expenditures		\$702,000	\$5,640,000	\$0	\$0	\$0
Other Municipal Purposes						
General Government, & Fiscal Services		\$406,000	\$410,060	\$414,161	\$428,303	\$422,485
Fire & Protective Services		\$77,000	\$77,770	\$78,548	\$79,333	\$80,127
Public Works		\$377,000	\$380,690	\$384,497	\$388,342	\$392,225
Health & Environmental Services		\$213,000	\$215,125	\$217,271	\$219,439	\$221,628
Recreation Services		\$262,800	\$233,868	\$236,207	\$238,568	\$240,955
Water Utility		\$53,000	\$53,530	\$54,065	\$54,606	\$55,153
Sewer Utility		\$137,900	\$139,279	\$140,672	\$142,079	\$143,499
Total Other Municipal Purposes		\$1,526,700	\$1,510,322	\$1,525,421	\$1,550,670	\$1,556,072
Transfers to Reserves						
General Fund		\$86,000	\$86,000	\$86,000	\$86,000	\$86,000
Water Fund		\$8,000	\$8,080	\$8,161	\$8,242	\$8,325
Sewer Fund		\$4,100	\$4,141	\$4,182	\$4,224	\$4,266
Total Transfer of Funds		\$98,100	\$98,221	\$98,343	\$98,466	\$98,591
GRAND TOTAL		\$2,360,700	\$7,282,782	\$1,658,345	\$1,684,063	\$1,689,939
		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

VILLAGE OF PORT ALICE
BYLAW NO. 651, 2019

Schedule B
Statement of Objectives and Policies

In accordance with Section 165 (3.1) of the Community Charter, the Village is required to include in the Five Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165 (7) of the Community Charter;
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2019. Property taxes contribute to the greatest proportion of the Village's revenue. This revenue source offers a number of advantages. For example, it is simple to administer and it is easy for residents to understand. It offers a stable and reliable source of revenue for local government services that are simply not practical or undesirable to fund on a user-pay basis. These services include general administration, fire protection, police services, bylaw enforcement, solid waste management, recreation, and local transportation services (i.e) maintenance & upkeep of local roads and streets.

User fees and charges form the third largest portion of planned revenue. Many services can be measured and charged on a user-pay basis. Services that are effectively charged on a user fee basis include water and sewer services, garbage collection, building permits, and the sale of other goods and services such as recreation and cemetery services. Village Council and Staff support the value of user fees that are relative to the cost of the service in an effort to avoid the service being subsidized by taxation.

Objective

Over the next 5 years, the Village of Port Alice will review the proportion of revenue that is received from user fees and charges and increase current levels as required.

Policies

The Village will annually review all user fee levels to ensure they are adequately meeting the delivery costs of service.

Where possible, the Village will endeavor to supplement revenues from user fees and charges, rather than taxation, to lessen the burden on its limited property tax base.

Table 1: 2019 Sources of Revenue

Revenue Source	Revenue: Percentages of Total Budget	Dollar Value
Taxation	37%	876,700
Fees, Charges & Other Revenue	17%	397,000
Federal & Provincial Grants	36%	851,980
Appropriation from Reserves & Surplus	10%	235,020
Total	100.00%	\$ 2,360,700

**VILLAGE OF PORT ALICE
BYLAW NO. 651, 2019**

Schedule B Continued

Distribution of Property Tax Rates

Table 2 outlines the distribution of property taxes among the property classes. Historically the major industrial property class provides the largest proportion of property tax revenue. This was appropriate as this class formed the largest portion of the assessment base and was the main reason for the existence of the community. As the assessment base changes the Village will endeavor to reduce the percentage of property tax revenue that the major industrial property class pays.

Objectives

The Village Council continues to work with all levels of government and local business in an effort to attract additional economic opportunities.

The Village also recognizes the need to maintain the property tax rate for business (class 6) at a low rate.

Policies

Supplement, where possible, revenues from user fees and charges to help offset the tax burden on all property classes. This will provide some relief and reduction of dependency on the pulp mill and other rate payers.

Council will continue to maintain and encourage economic development initiatives designed to attract more retail and commercial business to invest in the community. New business investments will help offset revenue dependency on all tax payers by providing a broader tax base.

Align the distribution of tax rates among the property classes with the social and economic goals of the community, particularly to encourage a range of employment opportunities

Regularly review and compare the Village's distribution of tax burden relative to other BC municipalities.

**Table 2: 2019 Distribution of Property Tax Rates
Based on Preliminary Values**

Property Class	Percentage of Total Property Taxation	Dollar Value
Residential (1)	43.49%	\$ 371,157
Utilities (2)	0.46%	\$ 3,968
Major Industrial (4)	48.95%	\$ 417,971
Light Industrial (5)	2.65%	\$ 22,622
Business (6)	4.43%	\$ 37,733
Recreation (8)	0.02%	\$ 249
Total	100.00%	\$ 853,700

**VILLAGE OF PORT ALICE
BYLAW NO. 651, 2019**

Schedule B Continued

Permissive Tax Exemptions

The Village of Port Alice Council reviews all existing permissive tax exemption bylaws on an annual basis. Council bases their consideration on the following criteria:

The tax exemption must demonstrate benefit to the community and residents of Port Alice by enhancing the quality of life (economically, socially and culturally) within the community.

The goals, policies and principles of the organization receiving the exemption must not be inconsistent or in conflict with those of the Village of Port Alice.

The organization receiving the exemption must be a registered non-profit society, as the support of the municipality will not be used for commercial or private gain.

Permissive tax exemptions will be considered in conjunction with: (a) other assistance being provided by the Village; (b) the potential demands for Village services or infrastructure arising from the property; and (c) the amount of revenue that the Village will lose if the exemption is granted.

Objective

The Village of Port Alice will continue to provide permissive tax exemptions to non-profit societies that contribute social, economic and cultural benefits to the community.

Policies

Council will continue working with all the non-profit societies for the betterment of the Community.

Reviewed and adopted by Council on 27th March, 2019.

Mayor

Chief Administrative Officer

VILLAGE OF PORT ALICE BYLAW NO. 652

**A BYLAW FOR VILLAGE OF PORT ALICE
RATES & FEES FOR 2019**

WHEREAS the Council considers it desirable to charge for fees and services provided by the Municipality;

The Council of the Village of Port Alice enacts as follows:

1. TITLE

- (a) This bylaw may be cited for all purposes as the "Village of Port Alice Rates & Fees Bylaw No. 652-2019".

2. ENACTMENT

- (a) This bylaw is in effect April 15, 2019, except for schedules A, B and D which are effective January 1, 2019.
- (b) It shall be lawful for the Chief Administrative Officer or the Finance Officer to transfer any outstanding accounts receivable invoices, if unpaid on the 31st day of December, to property taxes in arrears.
- (c) This bylaw repeals Bylaw No 619, 2016.

3. SCHEDULES

- (a) Schedules A, B, C, D, E, F, G, H, I, J, K, L, M and N attached to and forming part of this bylaw are hereby adopted and are the rates charged for the Village of Port Alice user rates.

4. SEVERABILITY

If a court of competent jurisdiction declares any portion of this bylaw invalid, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

5. TABLE OF CONTENTS

Schedule A	Water Rates.....	3
Schedule B	Sewer Rates.....	4
Schedule C	Storm Sewer Rates.....	5
Schedule D	Garbage Collection Rates.....	6
Schedule E	Statutory Rates	7
Schedule F	Business License Rates	9
Schedule G	Recreation Facilities Rates.....	10
Schedule H	Building Permit & Temporary Building Permit Rates	11
Schedule I	Cemetery Rates	13
Schedule J	Burning Permit Rates	14
Schedule K	Animal Control Rates.....	15

Schedule L	Zoning Bylaw and Official Community Plan Bylaw Amendment Rates & Variance Application Rates.....	16
Schedule M	Subdivision Application Rates.....	17
Schedule N	Marina Rates.....	18

Read a first time on the 27th day of March, 2019.

Read a second time on the 27th day of March, 2019.

Read a third time on the 27th day of March, 2019.

Adopted on the 10^h day of April, 2019.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Certified to be a true copy of the Village of Port Alice Rates & Fees Bylaw No. 652-2019
As adopted on the 10th day of April, 2019.

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE A – WATER RATES

1. Inspection, Connection, Turn Water On/Off Fees		
a)	Any property owner who desires a turn off or on of service must give to the Village office, seven (7) days' notice in writing, except in the case of an emergency, and shall at the same time pay the fee for each turning off or on.	\$75.00
b)	Where installation of a water connection exists the fee for inspection of a standard 18mm (3/4") connection will be:	\$75.00
c)	For each additional inspection required after the first inspection because of defective material or workmanship the fee will be:	\$75.00
d)	Where a water connection (standard 18mm (3/4")) is to be installed, a water main or lateral line must be within twenty (20) metres distance from the property line. The fee shall be at cost or a minimum of:	\$1,500.00
e)	Where a water connection is required above the standard 18mm (3/4") or is beyond the 20 metre distance, the fee shall be at cost or a minimum of:	\$1,500.00
2. Semi Annual Rates		Rate per month
The rates reflected in this schedule are based on a flat rate billing system.		
a	For each single residential dwelling unit	\$8.25
b	For Strata Plan I (rate per month per unit) x 63 Units:	\$8.25
c	For Strata Plan II (rate per month per unit) x 101 Units:	\$8.25
d	For Trailer and Mobile Homes	\$8.25
e	For Schools – each class room	\$8.25
f	For each Yacht Club	\$8.25
g	Garage or Service Station With Car Wash Facilities	\$8.25 Metered Rate
h	For Commercial Light Industrial & Industrial	Metered Rate
i	For each Strata Titled Apartment Building (owner to provide metre) Forest Grove (Minimum rate \$5.15 per unit) Seaview (Minimum rate \$5.15 per unit) Misty Manor (Minimum rate \$5.15 per unit) Quatsino Chalet (Minimum rate \$5.15 per unit)	Metered Rate
j	For Campground (Minimum rate \$5.15 per site)	Metered Rate
k	For Health Clinic (Minimum rate \$7.00 per month)	Metered Rate
l	For each beer parlor/lounge (Minimum rate \$8.25 per month)	Metered Rate
m	For each Legion (Minimum rate \$8.25 per month)	Metered Rate
n	For each Office, Shop, Small Store (Minimum rate \$8.25 per month)	Metered Rate
o	For each Legion (Minimum rate \$8.25 per month)	Metered Rate
3. Metered Rate Users		
a	First 20,000 cu. Ft. used per month – per 100 cu. Ft. or part thereof	\$0.38
b	Next 30,000 cu. Ft. used per month – per 100 cu. Ft. or part thereof	\$0.38
c	Next 30,000 cu. Ft. used per month – per 100 cu. Ft. or part thereof	\$0.40
d	80,000 plus cu. Ft. used per month – per 100 cu. Ft. or part thereof	\$0.42

SCHEDULE B – SEWER RATES

1. Rates – Inspection and Connection Fees		
Before any owner's sewer is connected to a sewer connection or public sewer, the owner of the lands requiring such connection or his agent shall make application to the office of the Village, upon such form as provided from time to time, for a permit to connect the owner's sewer to the sewer connection or public sewer, and he shall pay to the Village a sewer inspection/connection fee as follows:		
a)	where installation of sewer connection exists, for standard 100 mm (4") connection an inspection/connection fee of:	\$75.00
b)	where a sewer connection is to be installed, provided a sanitary main or lateral line is within 20 metres distance of the property line, the inspection/connection fee shall be at cost or a minimum of :	\$1,500.00
c)	where a sewer connection is required above the 100 mm (4") or is beyond the 20 metre distance, the charge will be the minimum rate or cost, whichever is higher.	\$1,500.00 minimum
Seniors Discount: Senior means a person who is 65 years of age or older (for principle residence only).		10%
Re-Inspection Fee An inspection fee shall be paid to the Village for each additional inspection required after the first inspection because of defective materials or workmanship.		\$75.00
2 Semi Annual Rates	The rates reflected in this schedule are based on a flat rate billing system.	Rate per month
a	For each single residential dwelling unit	\$19.50
b	For Strata Plan I (rate per month per unit) x 63 Units:	\$19.50
c	For Strata Plan II (rate per month per unit) x 101 Units:	\$19.50
d	For Trailer and Mobile Homes	\$19.50
e	For Schools – each class room	\$19.50
f	For Garage or Service Station	\$19.50
g	For each Strata Titled Apartment Building – Rate per unit Forest Grove (42 units) Seaview (38 units) Misty Manor (34 units) Quatsino Chalet (60 units)	\$16.67
h	For each hotel/motel – per unit	\$6.67
i	For each campground site	\$1.25
j	For each beer parlor/legion	\$23.33
k	Coffee shop/restaurant/cocktail lounge	\$16.67
l	For each Office, Shop, Small Store or Laundry	\$16.67
m	Supermarket	\$16.67
n	Health Clinic	\$16.67
o	Church	\$7.50
p	Light Industrial shops:	
p (i)	5 employees or less	\$18.50
p (ii)	6 – 15 employees	\$22.65
p (iii)	16 – 30 employees	\$28.00

SCHEDULE C – STORM SEWER RATES

3. That at such time as the application is executed the applicant shall pay a connection fee in accordance with the fees listed below:

a) Inspection of connection:	\$75.00
b) Re-inspection of connection and each subsequent connection	\$75.00
c) Where a storm drain connection (standard 100 mm) is to be installed, a fee of Fifteen Hundred Dollars (\$1,500.00) shall be charged provided a storm drain main or lateral is within twenty (20) metres of the property line.	\$1,500.00
d) Where a storm drain connection is required above the 100 mm (4") or is beyond the twenty (20) metre distance, the fee shall be Fifteen Hundred Dollars (\$1,500.00) or at cost, whichever is higher.	\$1,500.00 minimum

SCHEDULE D – GARBAGE COLLECTION & DISPOSAL RATES

1. Garbage Rates	
The rates reflected in this schedule are based on a flat rate billing system as listed in the table below. The utility requires appropriate funds to operate and the use of the system is not commensurate of rate but a portion of the average base costs.	
(a) The minimum fee payable for the removal of garbage, ashes, and trade waste shall be as Per the table below and shall apply to:	
Residential unit – based on a maximum of two regulation garbage cans per pickup per week for each single family unit.	
(ii) Commercial unit – with no bins – based on a maximum of two regulation garbage cans per pickup per week for offices, warehouses, small retail and wholesale outlets and other small commercial enterprises.	
(iii) Large quantity commercial and industrial – will be charged according to their usage of 3 cu. Yard or 30 cu. Yard bins.	
	Rate Per month
Residential dwelling units, Strata Plan II & Mobile Homes	\$11.50
Strata Corporations – Seaview, Misty Manor, Forest Grove, Evergreen Terrace, & Quatsino Chalet (per bin/pickup	\$16.67
Commercial/Institutions – per unit:	
Small	\$18.75
3-yd bin – per pickup	\$16.67
Seniors Discount: Senior means a person who is 65 years of age or older (for principle residence only).	10%
Tipping Fees for Transfer Station (Residential Only)	
Woodwaste or Construction / Demolition Waste	\$10.00 per truckload
Appliances	\$10.00 per Appliance
Couches, Chairs, Mattresses	\$5.00 per item

SCHEDULE E – STATUTORY FEE RATES

Rates do not include applicable taxes.

1.	Tax Certificate The collector shall provide tax certificates as provided under Section 249 of the <i>Community Charter</i> for the fee established.	\$20.00
2.	Reports	
	a) Photocopies (Black & White)	
	8-1/2" x 11"	\$0.25/per page
	8-1/2" x 14"	\$0.25/per page
	11" x 17"	\$0.30/per page
	Photocopies (Color)	
	8-1/2" x 11"	\$1.00/per page
	8-1/2" x 14"	\$1.00/per page
	11" x 17"	\$1.50/per page
	b) Faxes	
	8-1/2" x 11"	\$1.00/per page
	8-1/2" x 14"	\$1.00/per page
	11" x 17"	\$1.00/per page
	c) Laminating	
	8-1/2" x 11"	\$3.00/per page
	8-1/2" x 14"	\$3.50/per page
	11" x 17"	\$4.00/per page
	d) Maps or Plans	At Cost
	e) Council Meeting Agendas	\$4.00
3.	NSF cheques returned	\$40.00
4.	Boulevard Debris Pick up or other Rental Purposes – Equipment will only be rented out with Village Operator	
	Dump Truck (includes operator)	\$160.00/hr
	Back Hoe (includes operator)	\$190.00/hr

SCHEDULE E - STATUTORY FEE RATES

(continued)

Rates do not include applicable taxes

5.	Commemorative benches	
	(a) Bench, plaque and installation	\$1,600.00
	(b) Commemorative tree or shrub and plaque	\$600.00 plus tree /shrub
6.	Search for information and records, other than Freedom of Information Request	
	(a) for locating or retrieving a record	\$7.50 per ¼ hour
	(b) for producing a record manually	\$7.50 per ¼ hour
	© for preparing a record for disclosure	\$7.50 per ¼ hour
	(d) for shipping copies	actual costs of shipping method chosen by applicant
7.	Advertising	
	Rumble Sheet Commercial Ads: Classified Ad	\$2.00 per line/ \$6.00 Minimum
	Business Card.....	\$6.00/per month
	¼ page.....	\$8.00/per month
	½ page.....	\$16.00/per month
	1 full page.....	\$32.00/per month
8.	Signage at Marina	
	17" wide x 9" high	\$18.36
	23" wide x 9" high	\$24.84
	17" wide x 20" high	\$40.80
9.	Tourism	
	Sales Commission on Gift Shop Items at Info Centre	15%

SCHEDULE F – BUSINESS LICENCE FEES

DEFINITION	BASIS OF FEE	FEE (per annum unless otherwise stated)
Commercial/Industrial Definition – any business permitted in the zones designated in the Village of Port Alice Zoning and Land Use Bylaw and any amendments thereto.	Employing up to 3 people Employing up to 10 people Employing up to 25 people Employing up to 50 people Employing over 50 people	\$50.00 \$80.00 \$100.00 \$200.00 \$400.00
Rental units/spaces Definition – Any building containing rental units for residential or accommodation purposes or any land containing spaces to rent (including campgrounds, storage units, manufactured home parks, etc).	Up to 10 units Up to 20 units Up to 30 units Over 30 units	\$50.00 \$100.00 \$200.00 \$400.00
Home Occupation Definition – any business permitted in residential areas under the provisions of the Home Occupation Regulations set out in the Village of Port Alice Zoning Land Use Bylaw and any amendments thereto.	Per business	\$50.00
Miscellaneous Business Definition – any business not carried out of a building or premises within the Village of Port Alice, including, but not limited to: canvasser, agents, contractors, delivery services, mobile sales and servicing (not including “Mobile Business” defined hereinbefore) and any other business not hereinbefore provided.	Per business *Exception: Instructors offering less than 10 hours instruction/week	\$50.00 \$20.00
Mobile Business Definition – See Bylaw 496 – Schedule “B”	Per day	\$50.00
Each mobile unit	Per year	\$300.00
Non- Resident Business Definition – any type of business carried on in the Village by a non-resident (not including a non-resident that owns, or leases property in the Village for the purpose of operating the said business), including, but not limited to: direct sales, agents, professionals, contractors, delivery services, and mobile sales (except mobile Business defined in Schedule “B”-Bylaw 496).	North Island (Mt. Waddington Regional District) Business Per day Per year All other non-resident businesses Per day Per year	\$20.00 \$80.00 \$30.00 \$100.00

Business License fees will be pro-rated 50% after July 31st of each year.

SCHEDULE G – RECREATION FACILITIES RATES

Rates do not include applicable taxes

Facility Rentals (during regular scheduled hours)	Rate
Community Centre	
Gym/Larry Pepper Room	\$13.00/hr
Gym/Larry Pepper Room	\$80.00/day
Gym/Larry Pepper Room (Event & Equipment Damage Deposit)	\$200.00
Gym/Larry Pepper Room Cleaning fee	\$30.00/hr
Activity Rooms	\$8.00/hr
Activity Rooms	\$50.00/day
Computer Room	\$13.00/hr
Computer Room	\$80.00/day
After Hours Rental	\$50.00/hr
Room Set up Fees (Chairs, Tables, Coffee, etc.) up to one hour of staff time:	\$30.00
For every half hour thereafter:	\$15.00
Coffee Service: includes coffee and supplies: Per Person	\$1.00
Minimum Fee	\$10.00
Sound System	\$50.00
Projector/Screen	\$15.00
TV/DVD	\$15.00
Tablecloths (per tablecloth)	\$2.50
Helium Balloon Filling Fees (Regular Balloons)	\$0.55
Helium Balloon Filling Fees (Foil Balloons)	\$1.00
Sea View Activity Centre	
Multi Purpose Room	\$13.00/hr
Multi Purpose Room	\$80.00/day
Home Economics Room	\$13.00/hr
Home Economics Room	\$80.00/day
Reading or Seniors Room	\$8.00/hr
Reading or Seniors Room	\$50.00/day
After Hours Rental	\$50.00/hr
Arena	
Hockey Side (Ice Surface)	\$40.00/hr
Curling Side (Ice Surface)	\$40.00/hr
Arena Dry Floor: Hockey or Curling Slab	\$30.48/hr
Upper Curling Lounge (during off ice season)	\$30.48/hr
Lower Curling Lounge (during off ice season)	\$30.48/hr
Skate Shop	
Skate Sharpening	\$3.81
Skate Rental	\$1.78
Skate Laces	\$3.13
Hockey Tape	\$3.13
Adult Stick Time	\$3.34
Rental fees established in a Rental Agreement between the Village of Port Alice and the respective users takes precedence over the rental fees above.	

SCHEDULE H – BUILDING PERMIT & TEMPORARY BUILDING PERMIT RATES

1. Building Fees	
a) Value of construction up to \$1,000.00	\$175.00
b) For each additional \$1,000.00 of value of construction, or fraction thereof, over \$1,000.00 but not exceeding \$100,000.00.	\$8.00
c) For each additional \$1,000.00 of value of construction, or fraction thereof, over \$100,000.00 but not exceeding \$500,000.00.	\$5.50
d) For each additional \$1,000.00 of value of construction, or fraction thereof, exceeding \$500,000.00	\$4.00
e) For renewal of a permit where the value of the proposed construction is less than \$100,000	\$50.00
f) For renewal of a permit where the value of the construction is \$100,000 or more	\$50.00 plus \$1.00 per \$1,000, or fraction thereof, for construction value in excess of \$100,000
g) The fee for a permit to demolish a building	\$50.00
(1) Deposit for residential demolition	\$1,000.00
(2) Deposit for commercial/industrial demolition	\$2,000.00
h) The fee for a permit to authorize the moving of a building shall be:	50% fee for new construction
i) The fee for permission to locate a mobile home, factory built building, or similar structure in a location, plus the fee based on the value of the work required to be done on the site, as set out in construction fees above	\$100.00 single wide \$150.00 double wide
j) The fee for inspection of a Bed & Breakfast operation	\$175.00
k) The fee for inspection following request of property owner to close a secondary suite	\$175.00
l) The fee for inspection of a Daycare operation	\$175.00
2. Refund of Fees	
a) An applicant for a Building, Building Moving, Demolition, Plumbing or Sign permit may obtain a refund of the Permit Fee when a permit is surrendered and cancelled on the following basis:	
i) Refund before any construction begins:	75% of permit fees
ii) No refund shall be made where construction or work has begun or an inspection has been made.	
iii) No refund shall be made for less than	\$100.00
3. Re-inspection Charge	
A re-inspection fee where more than two inspections are necessary	\$175.00

SCHEDULE H – BUILDING PERMIT & TEMPORARY BUILDING PERMIT RATES
(continued)

4. Application or Permit Transfer Fee	
A transfer fee of	\$50.00
i) Applies when a permit is outstanding with respect to a parcel of land and the registered ownership of the land is transferred. The new owner may apply for a revised building permit issued in the name of that owner upon payment of the transfer fee.	
ii) A revised building permit issued under Subsection a) i) shall be deemed to have been issued on the date of the original issuance of the permit and to take effect from that date.	
iii) Subsection a) i) does not apply when the building plans or the conditions of issuance for a building permit are proposed to be changed. A new building permit application and permit fee must be submitted to the Building Inspector and a new building permit obtained.	
5. Permit Extension Fee	
An additional non-refundable permit extension fee applies when an extension is requested in writing by the owner.	\$50.00
6. Letter Advising of Status of Property and Improvements	\$60.00/per hour
7. Building File Review	\$60.00/per hour
8. Fire Protection Equipment - Resubmission of plans	\$100.00 each submission

SCHEDULE I – CEMETERY RATES

Rates do not include applicable taxes.

	Care Fund (included)	Total Fee
Grave Space		
Adult Size	\$100.00	\$400.00
Child /Infant (under 10 years old)	\$75.00	\$300.00
Cremated Remains Size	\$30.00	\$120.00
Services - Opening and Closing grave for burials		
Adult Size: Monday- Friday 8:00 a.m. – 2:00 p.m.		\$600.00
Adult Size: Monday- Friday after 2:00 p.m.		\$800.00
Adult Size: Saturday, Sunday, Statutory Holidays		\$1,500.00
Child/Infant Size (under 10 years old): Monday- Friday 8:00 a.m. – 2:00 p.m.		\$500.00
Child/Infant Size (under 10 years old): Monday- Friday after 2:00 p.m.		\$700.00
Child/Infant Size (under 10 years old): Saturday, Sunday, Statutory Holidays		\$800.00
Services - Opening and Closing grave for Cremated Remains		
Monday- Friday 8:00 a.m. – 2:00 p.m.		\$200.00
Monday- Friday after 2:00 p.m.		\$360.00
Saturday, Sunday, Statutory Holidays		\$460.00
Services - Opening and Closing grave for Exhumation		
Adult Size: Monday – Friday 8:00 a.m. – 2:00 p.m.		\$620.00
Child/Infant Size (under 10 years old) Monday – Friday 8:00a.m. – 2:00 p.m.		\$565.00
Transfer of License		\$25.00
Installation of Memorials (Including Care Fund of \$25.00)		\$100.00
Goods		
Grave Liners		\$300.00
Oversize Grave Liners		\$450.00
Cremation Vaults		\$120.00

SCHEDULE J – BURNING PERMIT RATES

Class “A” Burning Permit: Industrial Land Clearing or Other Major Burning	\$30.00 per issue
Class “B” Burning Permit: Yard Waste & Minor Clean-up	\$5.00 per month

SCHEDULE K – ANIMAL CONTROL RATES

Annual license fee for spayed/neutered dog over eight (8) months old – January	\$15.00
Annual license fee for not spayed/neutered dog over eight (8) months old	\$30.00
Replacement tags	\$2.50
Kennel License (plus \$2.50 per dog)	\$150.00
Impoundment (first offence)	\$50.00
Impoundment (second offence – within three months of the first)	\$75.00
Impoundment (third offence plus subsequent offences within 3 months of 1 st)	\$100.00
Care & Feeding	\$50.00

**SCHEDULE L - ZONING AND OFFICIAL COMMUNITY PLAN
BYLAW AMENDMENT RATES & VARIANCE APPLICATION RATES**

1. Any application for an amendment to the Official Community Plan or Zoning Bylaw shall, at the time of application, be accompanied with payment of the following fees:	
a) Amendment to the Zoning Bylaw or Official Community Plan	
Processing and inspection of application	\$750.00
For statutory public hearing advertising	\$500.00*
Mapping the amendment on Zoning or Official Community Plan Maps	\$200.00**
<i>*If the proposed bylaw amendment is not advertised, 100% of the advertising fee will be reimbursed.</i>	
<i>** If the rezoning is refused after public hearing, the mapping fee will be Reimbursed</i>	
b) Amendment to the Zoning Bylaw and Official Community Plan	
Processing and inspection of application	\$750.00
For statutory public hearing advertising	\$650.00*
Mapping the amendment on Zoning or Official Community Plan Maps	\$400.00**
<i>*If the proposed bylaw amendment is not advertised, 100% of the advertising fee will be reimbursed.</i>	
<i>** If the rezoning is refused after public hearing, the mapping fee will be Reimbursed</i>	
2. Any application for a Development Permit or a Development Variance Permit pursuant to this bylaw shall, at the time of application, be accompanied with payment of the following fees: Processing and inspection of application, costs associated notice and the mailing or delivery of the notice	\$250.00 First and \$100.00 each additional
3. Any Board of Variance Application	\$100.00
4. Sign application, processing and inspection	\$75.00
5. Temporary Land Use Permit	\$1,000.00

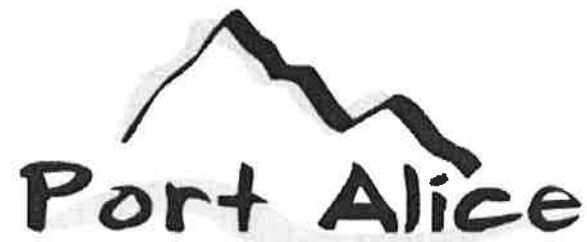
SCHEDULE M - SUBDIVISION APPLICATION RATES

Processing and inspection of application	\$600.00
Application fee: For 2 – 10 lots	\$175.00 per lot
For 11 or more lots	\$225.00 per lot
Extension of preliminary approval	\$250.00
Amendment to a Strata Subdivision	\$250.00
Application for a strata conversion of a previously occupied building, per strata plan:	
Application fee	\$100.00
Per unit/parcel	
Up to 50% reimbursed if Council refuses strata and planning/engineering costs have not been incurred by the Village.	\$200.00
If the applicant wishes to submit a revised application within four weeks of the original submission, the fee for considering the revised application will be:	\$500.00
If the applicant wishes to submit a revised application after more than four weeks, but less than one year, from the date of the original submission the fee for each revised submission shall be:	fifty percent (50%) of the original submission fee
For a revised application submitted later than one year from the date of the original submission, the applicant must pay:	the same fees as for a new application

SCHEDULE N – MARINA RATES

Rates include applicable taxes

Daily Moorage Rate for Recreational Vessels per foot per day	\$ 1.00
Monthly Moorage Rate for Recreational Vessels per foot	\$ 12.50
Daily Moorage Rate for Commercial Vessels per foot per day	\$.50
Monthly Moorage Rate for Commercial Vessels per foot	\$6.25
Vehicle parking permit – Daily (Includes Boat Launch)	\$10.00
Vehicle parking permit – Annual (Includes Boat Launch)	\$60.00
Service Charge: Any service undertaken to resolve a vessel related emergency or nuisance at the Marina shall be charged to the owner of the vessel at actual costs plus \$150 and shall not be less than \$150.	\$150.00 plus actual costs
Replacement Annual Pass	\$5.00
Secondary Annual Pass	\$5.00



Gateway to the Wild West Coast

INFORMATION ITEMS



LEGISLATIVE ASSEMBLY

of BRITISH COLUMBIA

Kevin Cameron
1061 Marine Drive, PO Box 130
Port Alice, BC V0N 1N0
Via Email: info@portalice.ca

February 26, 2019

Your Worship, Mayor Cameron,

As many as 55,000 British Columbians use a form of wheeled mobility, whether powered wheelchairs, scooters or manual wheelchairs. This number appears to have increased by 25% in a decade, and expected to increase as our population continues to age, technology continue to increase and facilitate individuals with disabilities to be mobile in their communities. BC is third among Canadian provinces in our population of users of wheelchairs and scooters, and higher than those populations in larger provinces of Ontario and Quebec.

Wheelchair accessible parking is an essential piece of community infrastructure that enables people with disabilities to be included and mobile in their communities. With changes made to the BC Building Code last fall, specifically the removal of accessible parking requirements, on December 10th, municipalities became responsible for the regulation of accessible parking. This means of course that municipalities will now need to adopt bylaws that address this for their communities.

Therefore, we are writing to you today to inquire as to whether or not your municipality has a bylaw in place and if so, to please provide us a copy of said bylaw, and if not, to strongly recommend the adoption of a bylaw that references the CSA standard.

The Canadian Standards Association CAN/CSA Technical Standard B651 Accessibility in the Built Environment (CAN/CSA B651) uses a robust omnibus built-environment accessibility guideline that is recognized nationally. The Federal Treasury Board's Accessibility Standard for Real Property policy has required this technical standard for all new and renovated federal government real property, including leased property, since October 1, 2014. This is also the standard used by the Rick Hansen Foundation (www.rickhansen.com/become-accessible) as the benchmark to audit existing facilities and provide guidance in the design phase of new buildings.

It is imperative that accessible parking be built to these standards so that adapted vehicles with ramp access, such as those used by individuals with powered mobility devices such as power wheelchairs and scooters can be accommodated. As individuals with disabilities and as legislators, we are especially interested in this issue and as such also offer any assistance we can to you should you need it. In addition, SPARC BC (www.sparc.bc.ca), has offered to provide assistance to any municipality interested in having more information about the specific types of disabilities and accessibility needs in your community to help support their local planning and decision-making including specific needs around accessible parking. If you are interested in availing yourself of this service, please contact Alfiya Battalova, Manager, Accessibility Initiatives at 604-718-8509.



LEGISLATIVE ASSEMBLY

of BRITISH COLUMBIA

We are confident that you and your municipality understand the business case for accessibility. The Conference Board of Canada's The Business Case to Build Physically Accessible Environments, February 2018 suggests that:

- There are 2.9 million Canadians living with a physical disability that impairs their mobility, vision, or hearing, representing 10 percent of the country's population.
- That this number will rise by 1.8 per cent annually over the next 13 years, nearly double the pace of the population as a whole.
- That real spending by this group is set to rise from \$165 billion in 2017 to \$316 billion in 2030, increasing from 14 to 21 per cent of the total consumer market.

So, we are very anxious to receive your response to our inquiry about your bylaws. We believe it is imperative that all municipalities large and small adopt a best-practice standard and work towards ensuring that it is adopted and enforced widely across both new and existing (as possible) infrastructure. Again we offer any assistance we can provide in developing or enhancing your new or existing bylaws in this regard.

Sincerely,

Stephanie Cadieux MLA

Surrey South

Michelle Stilwell MLA

Parksville-Qualicum

From: Christine Havelka <chavelka@victoria.ca>
Sent: Monday, March 11, 2019 10:23 AM
To: Christine Havelka
Subject: Victoria City Council Resolutions - for consideration at AVICC & UBCM
Attachments: 2019-03-06 Council Motion - Vacancy Tax.pdf; 2019-03-06 Council Motion - Recovering Municipal Costs Arising from Clim....pdf; 2019-03-07 Council Motion - Provincial Universal School Food Program.pdf; 2019-03-07 Council Motion - Permanent Residents to Vote in BC Municipalpdf

Attached are four resolutions passed by Victoria City Council that Council directed be forwarded to local governments in British Columbia. These resolutions have been forwarded to the Association of Vancouver Island Coastal Communities for endorsement at UBCM.

Best regards,

Christine Havelka
Deputy City Clerk
Manager of Legislative Services
City of Victoria
1 Centennial Square, Victoria BC V8W 1P6

T 250.361.0346

F 250.361.0348



Virus-free. www.avg.com



March 6, 2019,

Dear Premier Horgan,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for the extension of vacancy taxation authority to local governments.

At the January 17, 2019 Council Meeting, Council approved the following resolution:

WHEREAS the Province of British Columbia responded to a housing affordability crisis in 2016 with legislation empowering the City of Vancouver to introduce a surtax on vacant residential properties, resulting in \$38-million in revenues for that community in 2018 and creating a strong disincentive to leaving properties vacant;

AND WHEREAS communities across British Columbia face housing affordability pressures, while a portion of the housing supply in all communities remains vacant, including properties that have remained derelict for years or decades;

AND WHEREAS vacant and derelict buildings pose substantial risks in terms of public safety in communities, as well as liveability and desirability for nearby and adjoining neighbourhoods and properties;

THEREFORE BE IT RESOLVED THAT the Province of British Columbia extend the authority to introduce a surtax on vacant residential properties to local governments across British Columbia, providing communities with the discretion to decide whether to introduce an additional tax to discourage vacant and derelict buildings, and encourage the occupancy, maintenance, and improvement of buildings to address housing affordability and public safety.

We eagerly look forward to your support on this matter.

Sincerely,

A handwritten signature in cursive script, appearing to read "Lisa Helps".

Lisa Helps
Victoria Mayor

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

cc. Honourable Carole James, Minister of Finance
Honourable Selina Robinson, Minister of Municipal Affairs & Housing
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts



March 7, 2019,

To All British Columbia Municipalities and Regional Districts;

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for recovering municipal costs arising from climate change.

At the January 17, 2019 Council Meeting, Council approved the following resolution:

WHEREAS local governments are incurring substantial costs in relation to the impacts of climate change, including volatile weather patterns, drought, wildfires, erosion and other impacts;

AND WHEREAS it is fiscally prudent to recover these costs from corporations that have profited from the burning of fossil fuels, with knowledge that these economic activities contribute to climate change;

THEREFORE BE IT RESOLVED THAT UBCM explore the initiation of a class action lawsuit on behalf of member local governments to recover costs arising from climate change from major fossil fuels corporations;

AND BE IT FURTHER RESOLVED THAT the Province of British Columbia consider legislation to support local governments in recovering costs arising from climate change from major fossil fuel corporations.

We eagerly look forward to your support on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Helps".

Lisa Helps
Victoria Mayor

cc. The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention



March 7, 2019,

Dear Premier Horgan,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for the provincial universal school food program.

At the February 7, 2019 Committee of the Whole Meeting, Council approved the following resolution:

WHEREAS almost 500,000 individuals in BC experience food insecurity, and Canada remains one of the only Organization for Economic Co-operation and Development (OECD) nations without a national school food program. And, Canada's current patchwork of school food programming reaches only a small percentage of students.

WHEREAS school food programs have been shown to increase children's consumption of vegetables, fruits and other healthy foods and decrease the consumption of unhealthy ones; improve students' mental health, including reductions in behavioural and emotional problems; improve cognitive skills and increase scholastic success.

THEREFORE BE IT RESOLVED that UBCM advocate to the provincial government for a Universal Healthy School Food Program that will enable all students in BC to have access to healthy meals at school, building on existing programs and including food education to serve culturally appropriate, local, sustainable food to the fullest extent possible.

We eagerly look forward to your support on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Helps".

Lisa Helps
Victoria Mayor

cc. Honourable Rob Fleming, Minister of Education
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

March 7, 2019,

Dear Premier Horgan,

I am writing on behalf of Victoria City Council, requesting favourable consideration and resolutions of support for permanent residents to vote in BC municipal elections.

At the February 14, 2019 Council Meeting, Council approved the following resolution:

WHEREAS the Province of British Columbia has the governing authority to implement electoral legislative changes including allowing for Permanent Residents to vote in municipal elections;

AND WHEREAS more than 45 countries have granted Permanent Residents some form of voting rights — including seven jurisdictions in the U.S. and 25 European Union countries; and 11 municipalities in Canada are working toward extending local election voting rights to Permanent Residents;

THEREFORE BE IT RESOLVED THAT the Province of British Columbia to make the necessary changes to allow Permanent Residents to vote in municipal elections in Victoria and other municipalities.

We eagerly look forward to your support on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Helps".

Lisa Helps
Victoria Mayor

cc. Honourable Selina Robinson, Minister of Municipal Affairs & Housing
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts


Bonnie Danyk

From: info@portalice.ca
Sent: Friday, March 15, 2019 4:10 PM
To: 'Bonnie Danyk'
Subject: FW: City of Victoria Resolutions
Attachments: 2019-03-13 Council Motion - Observed Inhalation Sites for Overdose Prevention.pdf; 2019-03-13 Council Motion - Revitalizing Island Rail.pdf; 2019-03-13 Council Motion - Safer Drug Supply to Save Lives in British Columbia.pdf; 2019-03-13 Council Motion - Shifting Investment to Low-Emission Transportation.pdf; 2019-03-13 Council Motion - Old Growth Forests.pdf; 2019-03-13 Council Motion - Promoting and Enabling GHG Reductions.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

More for agenda

Tanya Spafford
Administrative Assistant

 *Village of Port Alice*
Box 130 Port Alice, BC V0N 2N0
250 284-3391

From: Christine Havelka [mailto:chavelka@victoria.ca]
Sent: Friday, March 15, 2019 3:59 PM
To: Christine Havelka <chavelka@victoria.ca>
Subject: City of Victoria Resolutions

Good afternoon,

Attached are 6 resolutions passed by Victoria City Council that Council directed be forwarded to various local governments in British Columbia.

These resolutions are to be shared with all British Columbia Local Governments:

- Observed Inhalation Sites for Overdose Prevention
- Safer Drug Supply to Save Lives in British Columbia
- Shifting Investment to Low-Emission Transportation

These resolutions are to be shared with members of the Association of Vancouver Island Coastal Communities:

- Revitalizing Island Rail
- Promoting and Enabling GHG Reductions
- Old Growth Forests

Please distribute accordingly.

Best regards,

Christine Havelka
Deputy City Clerk

Manager of Legislative Services
City of Victoria
1 Centennial Square, Victoria BC V8W 1P6

T 250.361.0346

F 250.361.0348



Virus-free. www.avg.com

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

March 13, 2019

Dear Premier Horgan,

I am writing on behalf of Victoria City Council to request favourable consideration and resolutions of support for observed inhalation sites for overdose prevention.

At the February 7, 2019 Council Meeting, Council approved the following resolution:

Resolution: Observed Inhalation Sites for Overdose Prevention

WHEREAS British Columbia is currently experiencing an unprecedented public health emergency due to an unpredictable and highly-toxic drug supply;

WHEREAS smoking or inhalation is the second most common mode of consumption among all people who have died from a suspected illicit drug overdose and the most common mode of consumption among men and those between the ages of 15 and 29;

WHEREAS observed consumption services (i.e. supervised consumption services and overdose prevention services) are evidence-based harm reduction approach shown to reduce overdose-related harm;

WHEREAS there is not adequate access to observed consumption services that provide space for inhalation where communities are facing crisis;

THEREFORE BE IT RESOLVED THAT to ensure that people at risk of overdose across B.C. have access to observed consumption services that provide space for inhalation, that the Province of British Columbia work through local communities, Health Authorities across the Province, the Ministry of Mental Health and Addictions and the Ministry of Health to fund and provide these services as part of a holistic response to the public-health emergency, including prevention, treatment, and recovery.

We look forward to your support on this matter.

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

Sincerely,

A handwritten signature in cursive script, appearing to read "L. Helps".

Lisa Helps
Victoria Mayor

cc. Honourable Adrian Dix, Minister of Health
Honourable Judy Darcy, Minister of Mental Health and Addictions
Honourable Selina Robinson, Minister of Municipal Affairs and Housing
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts



March 13, 2019

Dear Premier Horgan,

I am writing on behalf of Victoria City Council to request favourable consideration and resolutions of support to revitalize Island rail.

At the February 7, 2019 Council Meeting, Council approved the following resolution:

Resolution: Revitalizing Island Rail

WHEREAS one of the conditions of the original Order-in-Council establishing the Esquimalt and Nanaimo (E&N) now Island Corridor Foundation (ICF) railway corridor is that if the corridor is no longer needed or used for railway purposes, it goes back to the original owner;

AND WHEREAS assembling a similar multi-modal corridor connecting the Alberni Inlet to the Comox Valley to Greater Victoria in the context of current land values and land uses would be impossible to replicate;

AND WHEREAS repair of the railway infrastructure can only reasonably be accomplished by way of capital investment from senior levels of government, in co-operation with First Nations and local governments and respecting first nations interests

AND WHEREAS rail transport and a parallel trail system are integral sustainable transportation options for Indigenous and non-indigenous peoples in the context of climate change, including the option of electrified rail for the sustainable movement of people and goods on the island;

THEREFORE BE IT RESOLVED that the Province of British Columbia take immediate actions to provide sufficient funding in a timely manner to restore the railway infrastructure of Vancouver Island and ensure that the corridor remains intact and available to future generations of Indigenous and non-indigenous peoples.

We look forward to your support on this matter.

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

Sincerely,

A handwritten signature in cursive script, appearing to read 'Lisa Helps'.

Lisa Helps
Victoria Mayor

cc. Honourable Claire Trevena, Minister of Transportation and Infrastructure
Vancouver Island MLA's
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
AVICC Member Local Governments



March 13, 2019

Dear Premier Horgan,

I am writing on behalf of Victoria City Council to request favourable consideration and resolutions of support for a safer drug supply to save lives in British Columbia.

At the February 7, 2019 Council Meeting, Council approved the following resolution:

Resolution: Safer Drug Supply to Save Lives British Columbia

WHEREAS It has been two years since BC declared a public-health emergency due to increased overdoses, yet the death toll for those consuming substances continues to rise due to an unpredictable and highly-toxic drug supply;

WHEREAS people with opioid use disorder, a chronic relapsing medical condition, are at high risk of overdose-related harms including death;

WHEREAS an estimated 42,200 people inject toxic substances in British Columbia;

WHEREAS it is not possible for the treatment system to rapidly increase services fast enough to manage this number of people as "patients" within a medical treatment model given the many challenges in achieving and retaining the people on opioid use disorder treatment;

WHEREAS people at risk of overdose in British Columbia do not have access to a safer alternative to the unpredictable, highly-toxic drug supply;

THEREFORE BE IT RESOLVED THAT, in an effort to save lives and reduce harm due to an unpredictable and highly-toxic drug supply, and as part of a holistic response to the public-health emergency, including prevention, treatment, and recovery, that the Province of British Columbia work with local communities, Health Authorities across the Province, the Ministry of Mental Health and Addictions, and the Ministry of Health ensure that people at risk of overdose harm have access to safer alternatives.

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

We look forward to your support on this matter.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Lisa Helps'.

Lisa Helps
Victoria Mayor

cc. Honourable Adrian Dix, Minister of Health
Honourable Judy Darcy, Minister of Mental Health and Addictions
Honourable Selina Robinson, Minister of Municipal Affairs and Housing
The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
British Columbia Municipalities and Regional Districts

THE CITY OF VICTORIA



OFFICE OF THE MAYOR

March 13, 2019

Dear Member Local Government,

On behalf of Victoria City Council, I am requesting your favourable consideration and resolutions of support for shifting investment to low-emission transportation.

At the January 31, 2019 Council Meeting, Council approved the following:

Resolution: Shifting Investment to Low-Emission Transportation

WHEREAS the Prime Minister of Canada and the Premiers of BC and most provinces signed the Pan-Canadian Framework on Clean Growth and Climate Change in 2016, endorsing a policy shift that could substantially reduce greenhouse gas (GHG) pollution from transportation while funding public transit improvements, including inter-city and commuter bus and rail service;

AND WHEREAS the transportation sector is the second-largest contributor of GHG pollution in Canada, representing 23% of total emissions;

THEREFORE BE IT RESOLVED that local governments call on the Governments of Canada and British Columbia to fully implement their commitment in the Pan-Canadian Framework on Clean Growth and Climate Change, to shift investments “from higher to lower-emitting types of transportation”.

We look forward to your support on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lisa Helps'.

Lisa Helps
Victoria Mayor

cc. The Association of Vancouver Island and Coastal Communities (AVICC) Annual Convention
The Union of British Columbia Municipalities (UBCM) Annual Convention
AVICC and UBCM Member Local Governments

From: Vanessa Sun <vanessa.climate@bccic.ca>
Sent: Tuesday, March 12, 2019 2:33 PM
To: Info
Subject: Request for Climate Research Collaboration

Good Afternoon Representative of Port Alice ,

We are a group of three volunteers working with the British Columbia Council for International Cooperation (BCCIC) on their Climate Change Programme. As a group of policy analysts working on the Local Governance Portfolio, our aim is to provide evidence-based decision-making recommendations to municipal governments and regional district authorities in BC.

Our areas of research contain three main questions:

1. How do municipalities and regional districts in BC currently manage their waste, recycling, and composting and what challenges are faced in the implementation of waste management at the municipal/regional district level?
2. What are municipalities and regional districts in BC doing with relation to communicating climate change to their residents and (if so) how do they engage their residents regarding climate change?
3. What barriers or challenges do municipalities and regional districts in BC face in implementing climate action policies?

We are currently appealing to municipalities and regional districts to provide some insight into these questions, help advance our research, and find ways to improve provincial efforts to mitigate climate change.

With your help, we can craft policy reports for the BC government detailing areas for improvement and areas where municipalities and regional districts can benefit from greater provincial support.

If you are open to discussing these questions and contributing to climate action research, we would greatly appreciate if you could inform us of your interest so that we can establish a time for us to contact you via video conference or phone call.

Thank you for taking the time to consider our request. We look forward to your reply!

Best,

Local Governance Team | BCCIC Climate Change Program

Vanessa Sun- Policy Assistant, Local Climate Action

BC Council for International Cooperation
Conseil de la C.-B. pour la coopération internationale
550-425 Carrall St, Vancouver, BC, V6B 6E3
p [604 899 4475] w bccic.ca Twitter: @BCCIC



Virus-free. www.avg.com

Arlyn Lind
PO Box 387
PORT ALICE, B.C. V0N 2N0
250 284 3235
EMAIL: fred-arlyn@cablerocket.com

March 13, 2019

Dr. Elin Bjarnason, Vice President
Clinical Service Delivery
Vancouver Island Health Authority
Victoria, BC

c/o Kathryn.blazecka@viha.ca

Dear Dr. Bjarnason

Re: Future Health Care in Port Alice

I am writing this letter, to express my deep concern about the proposed closing of the emergency room at the Port Alice Health Clinic.

I was born in the old Port Alice Hospital in 1938. I was raised in the small fishing/logging village of Quatsino, which is located approximately 30 km's north, by water on Neroutsos inlet, of Port Alice. In 1956 I married and relocated to Port Alice with my husband. In 1965, our family moved to the newly incorporated Village of Port Alice, after Rayonier made a business decision, to no longer maintain housing for their employees, at the mill site. The hospital was one of the last buildings to be destroyed at the old town site, but not until after there was a ten bed hospital built in the new town.

At eighty (80) years old, it never occurred to me that I would have to worry about having access to emergency services. At eighty years old, it is not conceivable for me to consider living anywhere other than Port Alice. Good emergency and medical services are very important for seniors, who are healthy enough to remain in their own home. Travelling to a larger medical centre – Port Hardy or Port McNeill, by ambulance, is at least a one hour drive, or more depending on road conditions. Consistently, during the winter months, there are times when the highway, between the tri port communities, is very dangerous because of snow and ice. Sometimes the highway is impassable because of fallen trees or flooding. It is unconscionable that VIHA should ask our local paramedics, who are volunteers, to transport critically ill or seriously injured patients over this road, without first being stabilized by a physician/nurse team.

I am also very concerned about the reduction of physician's time in Port Alice, from five days per week to four days per week. This is just wrong. Serious illness or injuries don't always happen Monday to Thursday. If lives in Port Alice truly matter, and if money and numbers are not what is driving this decision, I can only hope that VIHA will do the right thing, and reconsider the plan that was presented, to the community, on February 20th.

Thank you for your favorable consideration in this serious matter. I look forward to hearing from you and the VIHA team regarding a revised plan.

Yours truly



Arlyn Lind

Cc: Honorable Adrian Dix, Minister of Health
Honorable Claire Trevena, MLA
Village of Port Alice
Port Alice Health Forum

