

VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA
TO BE HELD WEDNESDAY OCTOBER 23, 2019 at 7:00 pm
IN THE PORT ALICE COUNCIL CHAMBERS



- (1) CALL TO ORDER**
We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.
- (2) ADOPTION OF AGENDA:**
THAT the Agenda for the Meeting of the Village of Port Alice for October 23, 2019, be approved; AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information.
- Pg 3 **(3) DELEGATIONS:**
a.) MOWI – To discuss certification programs and future innovations
July 24, 2019, Letter from Jeremy Dunn and Renee Hamel
- Pg 5-6 **(4) MINUTES:**
a.) *THAT the Minutes from the Special Council meeting of October 2, 2019, be approved*
- Pg 7-9 b.) *THAT the Minutes from the Regular Meeting of October 9, 2019, be approved.*
- (5) OLD BUSINESS: N\A**
- (6) COMMUNICATIONS: N\A**
- Pg 11 **(7) NEW BUSINESS:**
a.) Notice of Motion – re: Council Remuneration
September 25, 2019, Notice of Motion by Councillor Lloyd
- Pg 13 b.) Signing Authority with the Canadian Imperial Bank of Commerce
- Pg 15-16 **(8) REPORTS:**
a.) Tiny Houses
October 16, 2019, Report from Bonnie Danyk, CAO/CFO
- Pg 17-24 b.) CEPF Grant Volunteer and Composite Fire Departments
October 16, 2019, Report from Bonnie Danyk, CAO/CFO
- Pg 25-27 c.) Accounts Payable Listing for September 2019
October 17, 2019, Report by Bonnie Danyk, CAO/CFO
- Pg 29-35 d.) Summary of Revenue & Expenses for September 2019
October 17, 2019, Report by Bonnie Danyk, CAO/CFO
- Pg 37-38 **(9) BYLAWS:**
a.) Bylaw 656 – Bylaw to Dispose of Park Land Dedicated by a Subdivision Plan in the Village of Port Alice

Recommendation
THAT Bylaw – 656 to dispose of park land dedicated by a subdivision plan in the Village of Port Alice be given Fourth reading and adoption.

**VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA
TO BE HELD WEDNESDAY OCTOBER 23, 2019 at 7:00 pm
IN THE PORT ALICE COUNCIL CHAMBERS**



Pg 39-40

b.) Bylaw – 658 Borrowing Bylaw

Recommendation

THAT Bylaw – 658 Borrowing Bylaw be given fourth reading and adoption.

(10) QUESTION PERIOD:

(11) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Council held October 23, 2019, be adjourned.

INFORMATION ITEMS:

1. September 2019, Vancouver Island-Sunshine Coast Community Relations 2019 Annual Report, BC Hydro
2. October 10, 2019, Letter from Corporation of the Village of Pouce Coupe re Motion of Support for Enderby motion regarding transportation network services in small communities
3. October 10, 2019, Letter from Bill Feader, Brooks Bay Cable, re sale of Brooks Bay to Telus

July 24, 2019

Mayor Kevin Cameron
Village of Port Alice
1061 Marine Drive
Port Alice, BC
info@portalice.ca

Dear Mayor Cameron,

We wanted to take this opportunity to provide an update on our ongoing certification activities taking place in your region.

In 2013, Mowi Canada West's global operations began an initiative to lead the "Blue Revolution". The Blue Revolution focuses on four key values to promote innovation and achieve goals within our company: passion, change, trust and share. One aspect of the Revolution was our participation in the Global Salmon Initiative and the application of Aquaculture Stewardship Council (ASC) certification program across our production.

Information that may be of interest to you and can be included for further discussion:

- **Certification:** Mowi Canada West is the leading company in Canada in terms of ASC certification. Twenty three farms are now certified, accounting for approximately 80% of our active farms in British Columbia.
- **Seafood Watch:** in 2017, a detailed review of data and scientific literature resulted in the Seafood Watch updating its recommendation regarding farm-raised salmon in B.C. from "avoid" to "good alternative". BC is the only region in Canada to receive this recommendation.
- **New technology:** Mowi Canada West continues to work to achieve such things as strengthening farm infrastructure, reducing feed conversion rates, reducing fresh water use, and finding alternative sea lice treatments.
- **Therapeutic treatment:** Mowi Canada West has recently invested \$30 million in a state of the art wellboat for alternative sea lice treatments. This wellboat has been successfully removing sea lice from our fish without the use of traditional chemicals.

We would like to meet with you at your convenience to discuss our certification programs and future innovation coming to Mowi Canada West's operations here in British Columbia. We look forward to hearing back from you and to establishing regular opportunities to share experiences that will strengthen Mowi Canada West's relationship with the Village of Port Alice.

Best regards,

Jeremy Dunn
Director of Public Affairs
Jeremy.Dunn@mowi.com
604-908-7073

Renée Hamel
Certification Manager
Renee.Hamel@mowi.com
250-850-3276 x 7289

VILLAGE OF PORT ALICE COUNCIL
SPECIAL MEETING MINUTES
WEDNESDAY OCTOBER 2, 2019
IN THE PORT ALICE COUNCIL CHAMBERS



Present Councillor Bruce Lloyd
Councillor Angela Yunker
Councillor Sean Watson
Mayor Kevin Cameron

Absent Councillor Holly Aldis

Staff Bonnie Danyk, CAO / CFO

CALL TO ORDER: 7:00 pm

Mayor Kevin Cameron called the meeting to order at 7:00 pm

ADOPTION OF AGENDA:

105/19
Adoption of
Agenda

MOVED by Councillor Lloyd / Seconded by Councillor Yunker

THAT the Agenda for the Special Meeting of the Village of Port Alice for October 2, 2019, be approved with the addition of Alex Higgins of Wolven IT under DELEGATIONS: AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information.

CARRIED

OATH OF OFFICE FOR THE 2019-2022 VILLAGE COUNCIL By-Election

CAO Bonnie Danyk received the Oath of Office from elected Councillor Sean Watson.

DELEGATIONS:

Alex Higgins- Wolven IT

Alex gave an overview of the updated Village of Port Alice Website.

COMMUNICATIONS:

a.) Cancellation of Rural Dividend Funding

September 19, 2019 Letter from Minister Doug Donaldson

The response from Mayor Cameron to the letter was handed out at the meeting.

BYLAWS:

a) Bylaw 657 – To Exempt Specific Properties from taxation for the Year 2020

106/19
Bylaw 657

MOVED by Councillor Lloyd/ Seconded by Councillor Yunker

THAT Bylaw – 657 to Exempt Specific Properties from taxation for the year 2020 receive first, second and third reading.

CARRIED

ADJOURNMENT:

107/19
Adjournment

MOVED by Councillor Lloyd / Seconded by Councillor Yunker

THAT the Special meeting of the Village of Port Alice held October 2, 2019, be adjourned

at 4:25pm

CARRIED

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Special Village of Port Alice Council held October 2, 2019.

Mayor

Chief Administrative Officer

VILLAGE OF PORT ALICE COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY OCTOBER 9, 2019
IN THE PORT ALICE COUNCIL CHAMBERS



Present Councillor Bruce Lloyd
Councillor Angela Yunker
Councillor Holly Aldis
Mayor Kevin Cameron

Absent Councillor Sean Watson

Staff Bonnie Danyk, CAO / CFO

CALL TO ORDER: 7:00 pm

Mayor Kevin Cameron called the meeting to order at 7:00 pm

ADOPTION OF AGENDA:

MOVED by Councillor Aldis / Seconded by Councillor Lloyd

108/19
Adoption of
Agenda

*THAT the Agenda for the Meeting of the Village of Port Alice for October 9, 2019, be approved:
AND THAT all delegations, reports, correspondence and other information set to the agenda
be received for information.*

CARRIED

109/19
Minutes
September
11,2019

MINUTES:

MOVED by Councillor Lloyd / Seconded by Councillor Aldis

THAT the minutes for the Regular Meeting held on September 11 2019 be adopted.

CARRIED

OLD BUSINESS:

New Solid Waste Landfill

September 27, 2019 email from David Steele, WFP

COMMUNICATIONS:

a.) Investing in Canada Infrastructure Program- Water Well Replacement Application
August 28, 2019, Letter from Liam Edwards, Ministry of Municipal Affairs

b.) Sewer System Replacement Planning Grant Application
September 23, 2019, Letter from Selina Robinson, Ministry of Municipal Affairs

NEW BUSINESS:

a.) Determination of Official Election Results – By-election 2019

REPORTS:

a.) Councillor Lloyd's VIR Library Meeting, September 21,2019
September 21, 2019, Report from Councillor Bruce Lloyd

b.) UBCM Resiliency and Change
September 30, 2019 Report from Mayor Cameron

- c) Rumble Beach Revenue
October 1, 2019 Report from Bonnie Danyk, CAO / CFO
- d) Link River Campsite
October 1, 2019, Report from Bonnie Danyk CAO /C FO
- e) Fire Chief’s Report for September 2019
Report from Gerry Rose, Fire Chief
- f) Accounts Payable Listing for July 2019
October 3, 2019 Report from Bonnie Danyk CAO / CFO
- g) Summary of Revenues and Expenses for July 2019
October 3, 2019 Report from Bonnie Danyk CAO / CFO
- h) Accounts Payable Listing for August 2019
October 3, 2019 Report from Bonnie Danyk CAO / CFO
- i) Summary of Revenues and Expenses for August 2019
October 3, 2019 Report from Bonnie Danyk CAO / CFO

BYLAWS:

a) Bylaw 656- Bylaw to Dispose of Park land Dedicated by a Subdivision Plan in the Village of Port Alice

110/19
Bylaw 656

MOVED by Councillor Lloyd / Seconded by Councillor Yunker

THAT Bylaw – 656 to disposal of park land dedicated by a subdivision plan be given third reading.
CARRIED

b) Bylaw 657-To Exempt Specific Properties from taxation for the year 2020

111/19
Bylaw 657

MOVED by Councillor Lloyd / Seconded by Councillor Aldis

THAT Bylaw-657 to Exempt Specific Properties from taxation for the year 2020 be given fourth reading and adoption.
CARRIED

c) Bylaw 658- Borrowing Bylaw

CAO / CFO Bonnie Danyk noted that the purpose of this Bylaw is to enable the Village to apply for a credit card from CIBC.

112/19
Bylaw 658

MOVED by Councillor Yunker / Seconded by Councillor Lloyd

THAT Bylaw 658- Borrowing Bylaw be given first, second and third reading.

CARRIED

ADJOURNMENT:

113/19
Adjournment

MOVED by Councillor Lloyd / Seconded by Councillor Aldis

***THAT** the Regular meeting of the Village of Port Alice held October 9, 2019, be adjourned*

at 7:55 pm

CARRIED

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held October 9, 2019.

Mayor

Chief Administrative Officer

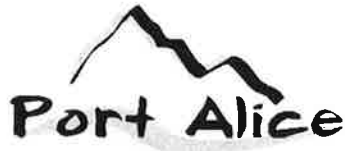
Sept.25th 2019

Notice of Motion:

At the October 23rd meeting of Council I will be making motion that the Village discontinue the present practice of Cost of Living Increases for Council members as per the relevant bylaw. Given our ongoing financial situation this item can reasonably be considered a small but necessary item to eliminate before it enacts in January of next year wherein we have to do a few things to tighten our finances.

Sincerely,
Councillor Lloyd

A handwritten signature in dark ink, appearing to be the initials 'SL' or a similar monogram, written in a cursive style.



Village of Port Alice

CERTIFIED RESOLUTION

From the Council Meeting
Held On
October 23rd, 2019

Signing Authority with the Canadian Imperial Bank of Commerce

WHEREAS the Council of the Village of Port Alice must approve and execute a signing authority with the Canadian Imperial Bank of Commerce for the members of Council, Chief Administrative Officer, Financial Officer and Administrative Assistant;

BE IT FURTHER RESOLVED THAT the following persons have signing authority for the Village of Port Alice:

Kevin Cameron, Mayor
Holly Aldis, Councillor
Bruce Lloyd, Councillor
Sean Watson, Councillor
Angela Yunker, Councillor
Bonnie Danyk, Chief Administrative Officer/Finance Officer
Tanya Spafford, Administrative Assistant

Certified a true and correct resolution as passed by Council on the 23rd day of October, 2019.

Chief Administrative Officer

MOTION # /19



VILLAGE OF PORT ALICE REPORT TO COUNCIL

To: Mayor & Council
From: CAO / CFO
Date: October 16, 2019
Subject: Tiny Houses

The Village of Port Alice received a letter from a couple who are interested in purchasing the empty lot at 800 Marine Drive and building a small footprint eco friendly home.

Previously the Village had also received an inquiry about building a tiny home on the small lot located at 1063 Maquinna Ave.

Tiny homes are typically between 75-400 square feet. They are becoming increasingly popular with people wanting to reduce their ecological footprint and live simpler lives. The problem with tiny homes is that if they are on wheels they are considered a "mobile home" and have to have CSA Certification which can be very expensive and if they are not on wheels they are considered to be a "single family dwelling" and a required to comply with the BC Building Code. BC Building Code compliance, in regard to the "design of areas and spaces" section is difficult with such a small square footage.

Due to Building Code compliance issues and other concerns such as flood construction levels and bylaw requirements regarding water and sewer many Municipalities in BC do not have zoning that would allow tiny houses as a principal dwelling.

The letter attached requests that Council consider allowing dwelling of less than 700 square feet. The current minimum square footage in the R-1 zone for single family dwelling is 900 square feet. Mobile Homes are not permitted in the R-1 zone.

Previously the Village Council agreed that we would use our extra Gas Tax Funds to update our OCP and Zoning Bylaws. Consideration could be given during the update to change the minimum square footage requirements providing that the dwelling was compliant with the BC Building Code.

Respectfully submitted,



Bonnie Danyk
CAO / CFO

Brad & Theresa Sharrett

September 30, 2019

City of Port Alice
Attention: Bonnie Danyk, CAO
1061 Marine Drive
Port Alice, BC V0N 2N0
Vancouver Island, Canada

Dear Bonnie,

We are writing to you on the advice of Tanya Spafford. We have copied our email correspondence for your information.

Just for background, we are inquiring on the purchase of Lot 8 (800 Marine Drive, Port Alice, BC). We have been informed that there is work being done on updating local bylaws as they pertain to building on lots within Port Alice.

The plan that we have is to purchase the land and build a small footprint eco friendly home on the lot. The house will be less than 700 square feet and we are wondering if this fits within Port Alice's future building plans. We understand that the current by-laws has a minimum square footage of 950 square feet, which is more than we desire.

Tanya has suggested that the concept of tiny homes be brought forth to council for discussion.

Thank you for your time. Any information that you could share with us will be appreciated and will determine our plans whether to move forward or not.

Sincerely,

A handwritten signature in black ink, appearing to be 'Brad & Theresa Sharrett', written over a horizontal line.

Brad & Theresa Sharrett

/ts

Please see next page for the copied email. Thank you



VILLAGE OF PORT ALICE REPORT TO COUNCIL

To: Mayor & Council
From: CAO / CFO
Date: October 16, 2019
Subject: CEPF Grant Volunteer and Composite Fire Departments

The UBCM administers the Community Emergency Preparedness Fund on behalf of the Province of BC. One of the funding programs is for Volunteer & Composite Fire Departments Equipment and Training. This program can contribute 100% of the cost of eligible activities to a maximum of \$25,000.

The 2019 Program Application Guide is attached to this report.

The Port Alice Volunteer Fire Department is in need of new SCBA equipment and this is one of the things that this program will fund. A Council resolution is required with the submission of the application.

RECOMMENDATION: THAT the Village of Port Alice apply to the Community Emergency Preparedness Fund; Volunteer & Composite Fire Departments Equipment and Training program for funding to purchase SCBA equipment to a maximum of \$25,000.

Respectfully submitted,



Bonnie Danyk
CAO / CFO

Community Emergency Preparedness Fund

Volunteer & Composite Fire Departments Equipment & Training

2019 Program & Application Guide (October 2019)

1. Introduction

The [Community Emergency Preparedness Fund](#) (CEPF) is a suite of funding programs intended to enhance the resiliency of local governments, First Nations and communities in responding to emergencies. Funding is provided by the Province of BC and is administered by Union of BC Municipalities (UBCM).

Starting in May 2019, the funding streams include:

- Indigenous cultural safety and cultural humility training
- Emergency operations centres and training
- Emergency support services
- Evacuation route planning
- Flood risk assessment, flood mapping and flood mitigation planning
- Structural flood mitigation
- Volunteer and composite fire departments equipment and training

Background

Fire departments provide fire protection services in designated areas. Fire departments may be structured differently but all firefighters in BC are required to meet minimum training standards.

Updated October 2019 - Volunteer fire departments are those that have no paid staff, except paid on-call volunteers.

Composite fire departments are those that have a mix of paid staff and unpaid volunteers.

Volunteer & Composite Fire Departments Equipment & Training Funding Stream

The intent of this funding stream is to build the resiliency of volunteer and composite fire departments through the purchase of new or replacement equipment and to facilitate the delivery of training. Ongoing operational costs and the purchase of major fire apparatus are not eligible.

2. Eligible Applicants (Updated July 2019)

Eligible applicants are:

- Local governments (municipalities or regional districts) in BC
- First Nations (bands and Treaty First Nations) in BC
- Legally incorporated society-run fire departments in BC that are in good standing
- Improvement Districts in BC

Eligible applicants can submit one application per intake, including regional applications or participation as a partnering applicant in a regional application.

3. Eligible Projects

To qualify for funding, applicants must demonstrate the extent to which proposed project(s) will build the resiliency of volunteer and composite fire departments.

In addition, to qualify for funding, projects must:

- Facilitate training or purchase of equipment for volunteer or composite fire departments
- Be a new project (retroactive funding is not available)
- Be capable of completion by the applicant within one year from the date of grant approval
- Align with the Structure Firefighters Competency & Training Playbook (May 2015)

Regional Projects

Funding requests from two or more eligible applicants for regional projects may be submitted as a single application for eligible, collaborative projects. In this case, the maximum funding available would be based on the number of eligible applicants included in the application. It is expected that regional projects will demonstrate cost-efficiencies in the total grant request.

The primary applicant submitting the application for a regional project is required to submit a resolution or motion as outlined in Section 6 of this guide. Each partnering applicant is required to submit a resolution or motion that clearly states their approval for the primary applicant to apply for, receive, and manage the grant funding on their behalf.

4. Eligible & Ineligible Costs & Activities (Updated August 2019)

Eligible Costs & Activities

Eligible costs are direct costs that are approved by the CEPF Evaluation Committee, properly and reasonably incurred, and paid by the applicant to carry out eligible activities. Eligible costs can only be incurred from the date of application submission until the final report is submitted.

Eligible activities must be cost-effective and may include:

- Purchase of new or replacement equipment to enhance the ability of eligible fire departments to meet the needs of the community and Playbook standards. This may include:
 - Equipment required to support response to structural fire (other than major fire apparatus)
 - Equipment required to support response to interface fires such as: hoses, pumps, bladders and approved wildland firefighting personal protective equipment
- Training to enhance the ability of eligible fire departments to meet the needs of the community and Playbook standards. This may include:
 - Delivery of training to firefighters including instructor costs, travel, tuition and course fees
 - Cross training for wildland fires limited to courses such as: S-100 Basic Fire Suppression & Safety, S-185 Fire Entrapment Avoidance & Safety, and ICS-100 Introduction to Incident Command System
 - Fire-related training props to assist with in-house training, including live burn training structures

The following expenditures are also eligible provided that they relate directly to the eligible activities identified above:

- Consultant costs
- Incremental applicant staff and administration costs
- Public information costs

Ineligible Costs & Activities

Any activity that is not outlined above or is not directly connected to activities approved in the application by the CEPF Evaluation Committee is not eligible for grant funding. This includes:

- Purchase of major capital items, major fire apparatus or vehicles
- Routine or ongoing operating costs (i.e. heating and lighting; security; software subscriptions or other subscription fees)
- Use of a fire department during an emergency
- Training offered through the Provincial Emergency Management Training Program
- Major capital improvements or renovations to existing facilities and/or construction of new, permanent facilities (excluding live burn training structures)
- Costs related to developing or submitting the application package

5. Grant Maximum (Updated July 2019)

The Volunteer & Composite Fire Departments Equipment & Training funding stream can contribute a maximum of 100% of the cost of eligible activities to a maximum of \$25,000.00.

However, due to the number of fire departments that may be under their jurisdiction, regional districts can apply for a maximum of \$25,000.00 for each fire department that they have established a service area for in a single application.

In order to ensure transparency and accountability in the expenditure of public funds, all other grant contributions for eligible portions of the project must be declared and, depending on the total value, may decrease the value of the grant.

6. Application Requirements & Process (Updated July 2019)

Application Deadline

The application deadline is **November 15, 2019**. Applicants will be advised of the status of their application within 90 days of the application deadline.

Required Application Contents

All applicants are required to submit:

- Completed Application Form
- Detailed budget for each component identified in the application. This must clearly identify the CEPF funding request, applicant contribution, and/or other grant funding.
- For regional projects only: resolution or motion from each partnering applicant that clearly states their approval for the primary applicant to apply for, receive and manage the grant funding on their behalf.

Resolutions or motions from partnering applicants must include the language above

If the applicant is a local government, First Nation or improvement district, the following must also be submitted:

- Local government Council or Board resolution, Band Council resolution or Treaty First Nation resolution, or improvement district Trustee resolution, indicating support for the current proposed activities and willingness to provide overall grant management

If the applicant is a legally incorporated society-run fire department, they must also submit:

- Board of Directors motion indicating support for the current proposed activities and willingness to provide overall grant management
- Current Certificate of Good Standing
- Up to 3 letters of support from local organizations or agencies (local government, Band office, Chamber of Commerce, etc.)

Submission of Applications

Applications should be submitted as Word or PDF files. If you choose to submit your application by e-mail, hard copies do not need to follow.

All applications should be submitted to:

Local Government Program Services, Union of BC Municipalities

E-mail: cepf@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8

Review of Applications

UBCM will perform a preliminary review of applications to ensure the required application elements (identified above) have been submitted and to ensure that basic eligibility criteria have been met. Only complete application packages will be reviewed.

Following this, the CEPF Evaluation Committee will assess and score all eligible applications. Higher application review scores will be given to projects that:

- Clearly demonstrate how the proposed project will build the resiliency of volunteer and/or composite fire departments
- Support eligible fire departments with limited resources that impede the ability to purchase essential equipment and/or provide training
- Provide training to specifically address the mental wellbeing of eligible fire department staff and volunteers
- Demonstrate transferability or mutual aid between local governments or First Nations in BC;
- Include in-kind or cash contributions to the project from the eligible applicant, partnering applicant(s), community partners or other grant funding
- Are cost-effective

Point values and weighting have been established within each of these scoring criteria. Only those applications that meet a minimum threshold point value will be considered for funding. The CEPF Evaluation Committee will consider the provincial and regional distribution of all proposed projects. Funding decisions will be made on a provincial priority basis.

All application materials will be shared with the Province of BC

7. Grant Management & Applicant Responsibilities

Grants are awarded to eligible applicants only and, as such, the applicant is responsible for completion of the project as approved and for meeting reporting requirements.

Applicants are also responsible for proper fiscal management, including maintaining acceptable accounting records for the project. UBCM reserves the right to audit these records.

Notice of Funding Decision

All applicants will receive written notice of funding decisions. Approved applicants will receive an Approval Agreement, which will include the terms and conditions of any grant that is awarded, and that is required to be signed and returned to UBCM. Grants are paid at the completion of the project and only when the final report requirements have been met.

Please note that in cases where revisions are required to an application, or an application has been approved in principle only, the applicant has 30 days from the date of the written notice of the status of the application to complete the application requirements. Applications that are not completed within 30 days may be closed.

Changes to Approved Projects

Approved grants are specific to the project as identified in the application, and grant funds are not transferable to other projects. Approval from the CEPF Evaluation Committee will be required for any significant variation from the approved project.

To propose changes to an approved project, approved applicants are required to submit:

- Revised application package, including updated, signed application form, updated budget and an updated resolution
- Written rationale for proposed changes to activities and/or expenditures

The revised application package will then be reviewed by the CEPF Evaluation Committee at the next scheduled meeting.

Applicants are responsible for any costs above the approved grant unless a revised application is submitted and approved prior to work being undertaken.

Extensions to Project End Date

All approved activities are required to be completed within one year of approval. Under exceptional circumstances, an extension beyond this date may be requested in writing and is subject to approval by the CEPF Evaluation Committee.

8. Final Report Requirements & Process

All funded activities must be completed within one year of notification of funding approval and the final report is due within 30 days of project completion.

Applicants are required to submit an electronic copy of the complete final report, including the following:

- Completed Final Report Form
- Financial summary
- Copies of any training or capacity building materials that were produced with grant funding.
- Optional: photos and/or media directly related to the funded project

Submission of Final Reports

All final reports should be submitted to:

Local Government Program Services, Union of BC Municipalities

E-mail: cepf@ubcm.ca

Mail: 525 Government Street, Victoria, BC, V8V 0A8

All final report materials will be shared with the Province of BC.

9. Additional Information

For enquiries about the application process or general enquiries about the program, please contact:

Union of BC Municipalities
525 Government Street
Victoria, BC, V8V 0A8

E-mail: cepf@ubcm.ca

Phone: (250) 387-4470

**VILLAGE OF PORT ALICE
ACCOUNTS PAYABLE LISTING FOR SEPTEMBER 2019**

Total Payment of Accounts: \$233,547.06

Wages Payable: \$34,979.72

Total Accounts Payable Listing **\$268,526.78**

If you have any questions regarding the cheques on this month's Accounts Payable Listing, please ask me.

Respectfully submitted



Bonnie Danyk
CAO /CFO

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
046288	001	02/09/2019	D-075	DOLMAN, GORDON	781503 781504	Marina Manager - A Moving Boomstick	1,900.00 50.00		1,950.00	
046285	001	03/09/2019	D-075	DOLMAN, GORDON					950.00	Yes
046286	001	03/09/2019	H-100	HOLLY ALDIS	Aug 2019	Gardening Services	1,540.00		1,540.00	
046287	001	03/09/2019	M-138	MCCORMICK, KATHY	849511	August Janitorial	600.00		600.00	
046289	001	10/09/2019	0-345	ORACH ENTERPRISES	3208	Sludge Removal	2,397.95		2,397.95	
046290	001	10/09/2019	A-071	ACE COURIER SERVIC	11212816	Courier Service	106.81		106.81	
046291	001	10/09/2019	B-003	BC HYDRO	118011144986 400003188902	STP Hydro Hydro	31.78 1,406.31		1,438.09	
046292	001	10/09/2019	B-157	BAGWELL SUPPLY LTD	FA1909-2415	Dewatering bags	599.65		599.65	
046293	001	10/09/2019	C-010	CAN.UNION OF PUBLI	Aug 2019	August Union Dues	631.47		631.47	
046294	001	10/09/2019	C-172	CAMPBELL RIVER FIR	15456	Annual Fire Exting	1,708.00		1,708.00	
046295	001	10/09/2019	C-196	CAB INDUSTRIAL AUT	759370	SHop Supplies	76.50		76.50	
046296	001	10/09/2019	D-003	DISTRICT OF PORT H	9747	Building Inspectio	197.87		197.87	
046317	001	10/09/2019	T-195	TEX ELECTRIC LTD	1632 00001681	Salsnes Extras Remainder of Salsn	2,902.46 798.75		3,701.21	
046316	001	10/09/2019	T-173	THINK COMMUNICATIO	103638	Server	7,341.60		7,341.60	
046315	001	10/09/2019	T-002	TRAN SIGN (1999) L	57924	Sign posts, marker	643.05		643.05	
046314	001	10/09/2019	S-151	SEA TO SKY NETWORK	15292	Monthly hosted Bac	44.80		44.80	
046313	001	10/09/2019	S-049	SHOPRITE MARINE &	422270	Dryer Air	111.99		111.99	
046312	001	10/09/2019	R-003	REGIONAL DISTRICT	1240 1267	MFA Debt Principal Sludge Disposal	24,157.18 4,520.88		28,678.06	
046311	001	10/09/2019	P-101	PORT ALICE PETROLE	4588 4606	Oil PW Fuel	73.21 914.08		987.29	
046310	001	10/09/2019	P-090	PORT ALICE GAS INC	Aug 2019 aren Aug 2019	CC Propane Arena Propane	83.91 43.83		127.74	
046309	001	10/09/2019	N-089	N.I. INDUSTRIAL AU	942-388619	Air Filters	100.74		100.74	
046308	001	10/09/2019	N-072	NORTH ISLAND WASTE	Aug 2019	August Garbage Col	7,000.36		7,000.36	
046307	001	10/09/2019	N-071	NORTH ISLAND TRACT	RHNN19559N	Lawn Mower	40,325.60		40,325.60	
046306	001	10/09/2019	M-090	MERRYTRAIL CONTRAC	06092019	Dike Clearing	7,478.63		7,478.63	
046305	001	10/09/2019	M-011	MINISTER OF FINANC	94399730	July Courier Servi	55.74		55.74	
046304	001	10/09/2019	M-004	MEDICAL SERVICES P	Sept 2019	MSP Premiums	787.50		787.50	
046303	001	10/09/2019	M-001	MACANDALES	286149	Throttle Cable	58.54		58.54	
046302	001	10/09/2019	K-101	KATHY O'REILLY TAY	876	Election ads	1,848.00		1,848.00	
046301	001	10/09/2019	J-047	JE ANDERSON & ASSO	0038523	Marina Engineering	603.88		603.88	
046300	001	10/09/2019	I-101	INNOV8 DIGITAL SOL	IN187792	Copy Charges	97.96		97.96	
046299	001	10/09/2019	G-048	GLENN JOHNSON	July\Aug 2019	July & August Emer	470.00		470.00	
046298	001	10/09/2019	F-005	F.P. FOODS LIMITED	150211 153249 154075 37255 160376	CC Coffee Supplies Coffee Supplies Coffee Supplies CC Program Supplie PW Supplies	11.99 3.50 4.19 18.64 55.51		106.11	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
					163188	Office supplies	12.28			
046297	001	10/09/2019	D-040	DOR-TEC SECURITY L	15082019	Weight Rooms cards	496.13		496.13	
046318	001	13/09/2019	B-061	BROOKS BAY CABLE C	Sept 2019	Internet Sept	391.99		391.99	
046319	001	13/09/2019	B-109	BLACK CAT REPAIRS	36225	Delivery and Place	770.01		770.01	
046320	001	13/09/2019	D-075	DOLMAN, GORDON	326478	Work Boots	175.00		175.00	
046321	001	13/09/2019	I-052	IWC EXCAVATION LTD	18033-07	Paving and upgrade	104,401.71		104,401.71	
046322	001	13/09/2019	P-182	PROSPERITY FUELS I	768 765	220 Oil 15-40 Oil	300.16 77.32		377.48	
046323	001	13/09/2019	S-018	SCOTIABANK	Credt 08119 777300 Webhost Aug 1 Phone Aug 201 Aug Cell 2019 439112 08162019 CS2417122213 Postage08119 5503841869	Staples Product re SML Strike and Kee Telus Webhosting Phone Charges August Cell Phones Cratex Container CC Storage items Reurn Fees _ McAfe Registered Postage CC & VO Supplies	22.40- 92.96 19.04 863.73 356.38 5,768.00 128.42 7.71 11.08 222.60		7,447.52	
046324	001	13/09/2019	T-173	THINK COMMUNICATIO	103557	Server Licenses, S	3,550.40		3,550.40	
046325	001	13/09/2019	T-195	TEX ELECTRIC LTD	00001691	Street Lamp Repair	2,122.05		2,122.05	
046326	001	14/09/2019	K-036	KASK GRAPHICS	43827	Elections Ballots	364.00		364.00	
046327	001	14/09/2019	N-092	NOEL, JEFF	Fire Inspec19	Loss of Wages for	591.00		591.00	
046328	001	14/09/2019	P-089	PRAXAIR DISTRIBUTI	91546130	Monthly Cylinder R	94.63		94.63	
046329	001	18/09/2019	D-075	DOLMAN, GORDON	Sept 2019	Final Contract pay	950.00		950.00	
Total:							233,547.06	0.00	233,547.06	

Description	Qty	Amount
Cheque	66	339,315.16
EFT	0	0.00
Direct Deposit	0	0.00
Credit Card	0	0.00
Total:	66	339,315.16

*** End of Report ***

VILLAGE OF PORT ALICE
SUMMARY OF REVENUE & EXPENSES FOR SEPTEMBER 2019

Attached is the detailed report of Revenue and Expenditures for September 2019. The following summary is an analysis relating to specific general ledger accounts for Council's information & questions:

1 The ideal amount of revenue received and expenditures paid from January to September is:


75%

2 Actual year to date (surplus)/deficit is as follows:

Fund	Revenues	Expenditures	Total
General	\$ (1,578,149.90)	\$ 1,168,246.72	\$ (409,903.18)
Water	\$ (180,244.31)	\$ 55,055.16	\$ (125,189.15)
Sewer	\$ (72,113.81)	\$ 236,110.97	\$ 163,997.16
(Surplus)/deficit	\$ (1,830,508.02)	\$ 1,459,412.85	\$ (371,095.17)

3	Wages	G.L. Code	Budget	year to date	% Spent
[a]	Office	112 120 0101	\$ 200,000.00	\$ 147,286.48	74%
[b]	P.W. General	112 120 0101	\$ 209,500.00	\$ 175,022.22	
	P.W. Transfer Stn	112 130 0101	\$ 35,000.00	\$ 16,807.31	
	P.W. Cemetery	112 140 0101	\$ 1,500.00	\$ 225.00	
	P.W. Boulevards	112 150 0101	\$ 30,000.00	\$ 17,393.25	
	P.W. Dykes	112 150 0102	\$ 1,000.00	\$ -	
	P.W. Water	212 120 0101	\$ 20,000.00	\$ 9,666.55	
	P.W. Sewer T.P.	312 120 0101	\$ 30,000.00	\$ 14,783.17	
	P.W. Sewer Dist.	312 120 0102	\$ 10,000.00	\$ 3,206.11	
	Sub Total		\$ 337,000.00	\$ 237,103.61	70%
[c]	Recreation	112 160 0101	\$ 77,000.00	\$ 59,604.57	77%
[d]	Arena	112 170 0101	\$ 15,000.00	\$ 21,777.30	145%
[e]	Com. Centre	112 180 0101	\$ 21,500.00	\$ 9,213.12	43%

Respectfully submitted



Bonnie Danyk, CAO / CFO

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/09/2019
 To 30/09/2019

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
REAL PROPERTY TAXES					
1110000100	GENERAL TAXATION	0.00	853,900.04-	853,700.00-	200.04
1110000101	UTILITY TAX	0.00	17,803.99-	19,000.00-	1,196.01-
1110000102	GRANT-IN-PLACE OF TAXES	0.00	5,308.12-	4,000.00-	1,308.12
	TOTAL REAL PROPERTY TAXES :	0.00	877,012.15-	876,700.00-	312.15
SALES OF SERVICE & GOODS					
1111000100	GARBAGE RATES & PENALTIES	0.00	34,303.58-	74,200.00-	39,896.42-
1111000102	GARBAGE RATES SENIORS DISCOUNT	0.00	0.00	700.00	700.00
1111000103	CEMETERY REVENUE	0.00	1,300.00-	0.00	1,300.00
	TOTAL SALES OF SERVICE & GOODS:	0.00	35,603.58-	73,500.00-	37,896.42-
RECREATION SUPPLIES & SERVICES					
1111000210	RUMBLE SHEET REVENUE	0.00	788.00-	2,000.00-	1,212.00-
1111000213	WEIGHT ROOM PASSES & LOCKER RENTALS	375.00-	6,948.00-	5,000.00-	1,948.00
1111000214	REC. DEPT. - RESALE MERCHANDISE	0.00	76.00-	0.00	76.00
1111000215	RECREATION DEPT. SWEAT/T SHIRT REVEN	98.50-	795.12-	1,000.00-	204.88-
1111000218	RECREATION PROGRAMS	20.00	20.00	0.00	20.00-
1111000219	RECREATION PROGRAMS, EVENTS & CLASSE	177.50-	1,225.15-	4,500.00-	3,274.85-
1111000220	TOURISM REVENUE	0.00	11.75-	0.00	11.75
	TOTAL RECREATION SUPPLIES & SERVICE :	631.00-	9,824.02-	12,500.00-	2,675.98-
RECREATION FACILITIES RENTAL REVENUE					
1111000310	ARENA REVENUE	0.00	12,000.00-	12,000.00-	0.00
1111000320	COMMUNITY CENTRE REVENUE	1,085.00-	10,362.00-	13,500.00-	3,138.00-
1111000330	SEA VIEW ACTIVITY CENTER	0.00	13.00-	500.00-	487.00-
	TOTAL REC. FACILITIES RENTAL REVENUE :	1,085.00-	22,375.00-	26,000.00-	3,625.00-
OTHER REVENUE FROM OWN SOURCES					
LICENCES & PERMITS					
1111100105	CANS AND BOTTLES REVENUE	0.00	1,144.57-	500.00-	644.57
1111100110	BUSINESS LICENCE FEE REVENUE	25.00-	5,120.00-	5,000.00-	120.00
1111100120	DOG LICENCES/FINES	0.00	707.50-	700.00-	7.50
1111100130	PERMITS:BUILDING/BURNING	5.00-	1,712.00-	1,500.00-	212.00
	TOTAL LICENCES & PERMITS :	30.00-	8,684.07-	7,700.00-	984.07
OTHER REVENUE					
1111100220	SCHOOL TAX ADMINISTRATION FEE	0.00	0.00	2,500.00-	2,500.00-
1111100230	INTEREST M.F.A. INVESTMENTS	1,516.37-	14,865.12-	35,000.00-	20,134.88-
1111100231	BANK BALANCE INTEREST	1,416.68-	6,980.86-	0.00	6,980.86
1111100232	SCOTIABANK INVESTMENT ACCT INTEREST	2,435.56-	21,618.50-	0.00	21,618.50
1111100240	TAX PENALTIES	66.13	70,370.06-	4,500.00-	65,870.06
1111100241	TAX ARREARS INTEREST	191.39-	1,933.74-	4,500.00-	2,566.26-
1111100243	TAX CERTIFICATES - Com.Charter - Sec	80.00-	724.25-	500.00-	224.25
1111100244	M.I.A.-2011 DIVIDENDS & RISK MANAGEM	0.00	1,083.00-	1,000.00-	83.00
1111100246	RECYCLING REVENUE	438.35-	1,480.84-	10,000.00-	8,519.16-
1111100247	TAX SALE ADMIN & FILING FEES	0.00	0.00	300.00-	300.00-
1111100250	MISCELL. REVENUE	0.00	24,268.43-	500.00-	23,768.43
1111100253	LAMINATING, FAX & PHOTOCOPY SERVICES	20.50-	322.00-	1,000.00-	678.00-
1111100255	RUMBLE BEACH MARINA PARKING FEES	410.32-	11,966.14-	10,000.00-	1,966.14
1111100256	RUMBLE BEACH MARINA RECREATION MOORA	35.60-	5,044.87-	3,000.00-	2,044.87
1111100257	BACKROAD MAPBOOK ADVERTISING REVENUE	0.00	25.95-	0.00	25.95
1111100258	RUMBLE BEACH MARINA COMMERCIAL MOORA	0.00	3,186.30-	1,500.00-	1,686.30
	TOTAL OTHER REVENUE :	6,478.64-	163,870.06-	74,300.00-	89,570.06
TRANSFER FROM OTHER GOVERNMENTS					
PROVINCIAL GOVERNMENT & OTHER GRANTS					
1111200110	SMALL COMMUNITY GRANT	0.00	326,590.00-	310,000.00-	16,590.00
1111200111	RDMW - AHART FUNDING	0.00	0.00	2,500.00-	2,500.00-
1111200120	CARIP-Carbon Tax 12	0.00	1,959.00-	2,000.00-	41.00-
1111200125	NEW DEAL - GAS REVENUE	0.00	132,232.02-	86,000.00-	46,232.02
	TOTAL PROVINCIAL GRANTS :	0.00	460,781.02-	400,500.00-	60,281.02
FEDERAL GOVERNMENT					
30111200210	CELEBRATE CANADA DAY - GRANT	0.00	0.00	1,500.00-	1,500.00-
	TOTAL FEDERAL GRANTS :	0.00	0.00	1,500.00-	1,500.00-
TRANSFER FROM SURPLUS & TEMP. BORROWING					

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/09/2019
 To 30/09/2019

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1111300012	APPROPRIATION FROM CAPITAL SURPLUS (0.00	0.00	40,000.00-	40,000.00-
1111300013	APPROP.FROM GAS TAX RESERVE	0.00	0.00	30,000.00-	30,000.00-
	TOTAL TRANSFERS FROM SURPLUS & TEMP. BORROWING:	0.00	0.00	70,000.00-	70,000.00-
	GRAND TOTAL GENERAL FUND REVENUE :	8,224.64-	1,578,149.90-	1,542,700.00-	35,449.90

COLLECTIONS FOR OTHER GOVERNMENTS

1111500100	PROVINCIAL GOV'T SCHOOL TAX	0.00	241,905.64-	0.00	241,905.64
1111500110	REGIONAL DIST. OF MT. WADDINGTON	0.00	127,841.01-	0.00	127,841.01
1111500120	MOUNT WADDINGTON REGIONAL HOSPITAL D	0.00	51,050.13-	0.00	51,050.13
1111500140	B.C. ASSESSMENT AUTHORITY	0.00	17,057.90-	0.00	17,057.90
1111500150	MUNICIPAL FINANCE AUTHORITY	0.00	33.20-	0.00	33.20
1111500160	POLICE TAX	0.00	49,806.49-	0.00	49,806.49
	TOTAL TRANSMISSION OF TAXES :	0.00	487,694.37-	0.00	487,694.37
	GRAND TOTAL GENERAL FUND REVENUE:	8,224.64-	2,065,844.27-	1,542,700.00-	523,144.27

EXPENDITURES

GENERAL GOVERNMENT

ADMINISTRATION

1120000100	COUNCIL INDEMNITY	2,955.66	28,571.37	45,000.00	16,428.63
1120000101	OFFICE STAFF SALARIES & BENEFITS	10,544.31	147,286.48	200,000.00	52,713.52
1120000102	OFFICE STAFF MEDICAL REFERRAL	0.00	100.00	1,000.00	900.00
1120000103	WAGE NEGOTIATIONS & STAFF RECRUITMEN	0.00	0.00	500.00	500.00
1120000104	EDUCATION, TRAINING & SAFETY EXPENSE	0.00	0.00	5,000.00	5,000.00
1120000105	AUDIT FEES AND EXPENSES	0.00	17,200.00	18,000.00	800.00
1120000107	PROFESSIONAL DEVELOPMENT	0.00	37.00	5,000.00	4,963.00
	TOTAL ADMINISTRATION :	13,499.97	193,194.85	274,500.00	81,305.15

OTHER EXPENSES

1120000201	OFFICE INSURANCE	0.00	2,043.37	5,000.00	2,956.63
1120000202	OFFICE TELEPHONE/FAX	377.82	2,956.04	4,500.00	1,543.96
1120000203	OFFICE HYDRO	177.51	1,829.74	3,000.00	1,170.26
1120000204	OFFICE OPERATING SUPPLIES, MAINT. &	188.24	1,617.91	3,500.00	1,882.09
1120000205	OFFICE JANITORIAL CONTRACT	480.00	4,200.00	7,200.00	3,000.00
1120000206	LEGAL FEES	0.00	9,517.49	20,000.00	10,482.51
1120000207	IT EXPENSES	773.89	12,278.07	14,500.00	2,221.93
1120000208	COMPUTERS & OFFICE EQUIPMENT	0.00	0.00	2,000.00	2,000.00
1120000209	ASSOCIATION DUES/MEMBERSHIPS	0.00	1,914.25	2,000.00	85.75
1120000301	OFFICE POSTAGE	10.55	956.93	2,000.00	1,043.07
1120000302	OFFICE COURIER/FREIGHT CHARGES	0.00	0.00	100.00	100.00
1120000303	OFFICE STATIONERY	179.73	1,708.39	3,000.00	1,291.61
1120000304	COMPUTER FORMS & SUPPLIES	0.00	700.85	700.00	0.85-
1120000305	XEROX LEASE/ADVERTISING	0.00	933.50	5,000.00	4,066.50
1120000306	OFFICE ALARM MONITORING	0.00	263.45	300.00	36.55
1120000308	CANON LEASE	0.00	1,276.84	3,000.00	1,723.16
1120000401	CONVENTIONS, DELEGATIONS & TRAVEL EX	0.00	9,638.29	20,000.00	10,361.71
1120000402	TOURISM	0.00	3,007.60	15,000.00	11,992.40
1120000403	HERITAGE	220.00	1,235.08	1,500.00	264.92
1120000404	INTERGOVERNMENTAL RELATIONS	0.00	0.00	500.00	500.00
1120000405	GRANTS & DONATIONS	0.00	213.40	500.00	286.60
1120000406	ELECTION EXPENSE	2,107.75	2,447.75	0.00	2,447.75-
1120000407	MISCELLANEOUS	0.00	4,484.83	500.00	3,984.83-
1120000408	WOOD STOVE EXCHANGE PROGRAM	0.00	250.00	0.00	250.00-
1120000410	TAX SALE REDEMPTION, FILING & SERVIC	0.00	155.69	200.00	44.31
1120000415	BAD DEBT - UNCOLLECTABLE REVENUE	0.00	0.00	1,000.00	1,000.00
1120000418	VTN PILOT PROJECT	0.00	0.00	10,000.00	10,000.00
1120000500	HERITAGE/TOURISM/OFFICE STORAGE EXPE	0.00	924.71	1,500.00	575.29
	TOTAL OTHER EXPENSES :	4,515.49	64,554.18	126,500.00	61,945.82
	TOTAL GENERAL GOVERNMENT :	18,015.46	257,749.03	401,000.00	143,250.97

PROTECTIVE SERVICES

FIRE DEPARTMENT

1121000101	FIRE FIGHTERS MEMBERS PAY	0.00	5,645.85	9,500.00	3,854.15
1121000103	FIRE DEPT WORK SAFE BC PREMIUMS	0.00	0.00	500.00	500.00
1121000104	FIRE DEPT TRAINING	591.00	3,499.18	13,000.00	9,500.82
1121000201	FIRE DEPT INSURANCE	0.00	7,236.55	7,000.00	236.55-
1121000202	FIRE HALL PHONE	73.81	590.38	1,000.00	409.62
1121000204	FIRE HALL HEAT & LIGHT	0.00	3,615.10	5,000.00	1,384.90

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/09/2019
 To 30/09/2019

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1121000205	FIRE HALL MAINT. & FURNISHINGS	0.00	0.00	3,000.00	3,000.00
1121000206	FIRE TRUCK REPAIR & MAINTENANCE	19.21	2,488.68	6,000.00	3,511.32
1121000207	FIRE DEPT OPERATING SUPPLIES	150.80	13,082.64	19,000.00	5,917.36
1121000209	FIRE DEPT. DUES, LICENSE & PERMIT FE	0.00	658.50	1,000.00	341.50
1121000211	FIRE DEPT PROMO	0.00	0.00	4,000.00	4,000.00
	TOTAL FIRE DEPARTMENT EXPENDITURES	834.82	36,816.88	69,000.00	32,183.12
MUNICIPAL EMERGENCY PROGRAM					
1121100101	EMERGENCY COORD HONORARIUM & WBC PRE	470.00	2,305.46	3,000.00	694.54
1121100102	EMERGENCY PROGRAM SUPPLIES	0.00	249.10	500.00	250.90
1121100104	EMERGENCY PROGRAM TRAINING	0.00	1,265.32	2,500.00	1,234.68
1121100202	EMERGENCY TELEPHONE	73.81	590.43	1,000.00	409.57
1121100204	M.E.P. EMERGENCY PROGRAM: - ESS TRAI	0.00	0.00	500.00	500.00
1121100205	M.E.P. EMERGENCY PROGRAM: ESS SUPPLI	0.00	0.00	500.00	500.00
	TOTAL MUNICIPAL EMER. PRO. EXP.:	543.81	4,410.31	8,000.00	3,589.69
	TOTAL PROTECTIVE SERVICES	1,378.63	41,227.19	77,000.00	35,772.81
TRANSPORTATION SERVICES					
PUBLIC WORKS DEPARTMENT					
1121200101	PUBLIC WORKS DEPT. WAGES & BENEFITS	9,415.67	175,022.22	209,500.00	34,477.78
1121200102	PUBLIC WORKS MEDICAL REFERRAL	0.00	340.00	2,000.00	1,660.00
1121200103	P.W. COVERALLS & WORKBOOTS	175.00	1,926.18	2,500.00	573.82
1121200104	P.W. CONFERENCE, EDUCATION & SAFETY	0.00	1,609.64	4,500.00	2,890.36
	TOTAL PUBLIC WORKS WAGES & BENEFITS	9,590.67	178,898.04	218,500.00	39,601.96
P.W. YARD & STORES					
1121200201	P.W. INSURANCE	0.00	6,561.30	6,600.00	38.70
1121200202	P.W. YARD & STORES - PHONE	171.05	1,284.04	1,800.00	515.96
1121200203	P.W. YARD & STORES - HYDRO	0.00	4,774.67	7,400.00	2,625.33
1121200204	P.W. YARD & SHOP: SUPPLIES & FEES	1,155.37	5,061.11	6,000.00	938.89
1121200205	P.W. MAINTENANCE WORKSHOP	0.00	138.00	1,500.00	1,362.00
1121200206	DOG CONTROL SUPPLIES	0.00	80.76	200.00	119.24
	TOTAL P.W. YARD & STORES	1,326.42	17,899.88	23,500.00	5,600.12
REPAIRS, MAINTENANCE, RENTALS & TOOLS					
1121200301	DITCHES, DRAINS AND STORMSEWERS	0.00	2,721.00	5,000.00	2,279.00
1121200302	P.W. EQUIPMENT REPAIR & MAINT	1,409.82	23,168.16	35,000.00	11,831.84
1121200305	ANGUS DAWSON MEMORIAL BALLFIELD EXPE	0.00	0.00	1,000.00	1,000.00
1121200306	PARKS - MAINTENANCE	0.00	2,270.08	8,000.00	5,729.92
1121200307	DOCK & BOAT LAUNCH EXPENSES	3,019.47	17,133.99	20,000.00	2,866.01
1121200308	P.W. SMALL TOOLS/EQUIPMENT	0.00	1,798.57	3,000.00	1,201.43
1121200309	PORTA POTTI RENTALS	0.00	6,163.11	6,000.00	163.11
	TOTAL P.W. REPAIRS/MAINT/RENTALS/TOOLS	4,429.29	53,254.91	78,000.00	24,745.09
ROADS, STREETS, HIGHWAY & SIDEWALKS					
1121200401	ROADS, STREETS AND LANES	0.00	2,342.45	5,000.00	2,657.55
1121200402	SIDEWALKS	0.00	0.00	1,000.00	1,000.00
1121200403	MUNICIPAL HIGHWAY	0.00	21,103.30	10,000.00	11,103.30
1121200405	STREET LIGHTS - HYDRO	0.00	12,298.58	17,500.00	5,201.42
1121200406	STREET LIGHTS - MAINTENANCE	2,021.00	2,877.70	1,500.00	1,377.70
1121200407	STREET & TRAFFIC SIGNS	716.06	750.29	1,000.00	249.71
1121200408	BRIDGE REPAIR & MAINTENANCE	0.00	0.00	1,000.00	1,000.00
1121200409	ARTERIAL ROAD PAVING	0.00	7,992.00	10,000.00	2,008.00
1121200410	MUNICIPAL HIGHWAY PAVING	0.00	10,000.00	10,000.00	0.00
	TOTAL ROADS, ST., HIWAY, & SIDEWALKS	2,737.06	57,364.32	57,000.00	364.32
	TOTAL PUBLIC WORKS DEPARTMENT	18,083.44	307,417.15	377,000.00	69,582.85
ENVIRONMENTAL HEALTH SERVICES					
1121300101	TRANSFER STATION WAGES	1,269.23	16,807.31	35,000.00	18,192.69
1121300103	TRANSFER STATION OPERATING	0.00	5,340.29	10,000.00	4,659.71
1121300104	RECYCLING DEPOT CONTRACT	0.00	0.00	24,000.00	24,000.00
1121300105	GARBAGE COLLECTION CONTRACT	6,667.01	52,694.06	80,000.00	27,305.94
	TOTAL ENVIRONMENTAL HEALTH SERVICES	7,936.24	74,841.66	149,000.00	74,158.34
PUBLIC HEALTH & WELFARE					
1121400101	CEMETERY WAGES	0.00	225.00	1,500.00	1,275.00
1121400102	CEMETERY SUPPLIES & MAINTENANCE	0.00	0.00	500.00	500.00
321121400201	BUILDING INSPECTION	188.45	1,672.98	1,500.00	172.98
	TOTAL PUBLIC HEALTH & WELFARE	188.45	1,897.98	3,500.00	1,602.02

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/09/2019
 To 30/09/2019

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
ENVIRONMENTAL DEVELOPMENT					
1121500101	BOULEVARD & MUNICIPAL GROUNDS WAGES	863.04	17,393.25	30,000.00	12,606.75
1121500102	BOULEVARD MAINTENANCE	0.00	2,334.67	10,000.00	7,665.33
1121500103	GARDEN CONTRACT	1,540.00	6,160.00	9,000.00	2,840.00
1121500201	PROTECTIVE DIKE SYSTEM WAGES	0.00	0.00	1,000.00	1,000.00
1121500205	DIKE MAINTENANCE	7,122.50	7,122.50	10,000.00	2,877.50
1121500208	HWY SIGNS MAINTENANCE	0.00	0.00	500.00	500.00
	TOTAL ENVIRONMENTAL DEVELOPMENT	9,525.54	33,010.42	60,500.00	27,489.58
	TOTAL ENVIRONMENTAL SERVICES	17,650.23	109,750.06	213,000.00	103,249.94
RECREATION SERVICES					
RECREATION DEPARTMENT					
1121600101	RECREATION DEPARTMENT WAGES & BENEFIT	4,150.00	59,604.57	77,000.00	17,395.43
1121600102	RECREATION DEPT. MEDICAL REFERRAL	0.00	0.00	500.00	500.00
1121600104	EDUCATION & TRAINING C.C.	0.00	115.00	500.00	385.00
	TOTAL RECREATION DEPT. WAGES/BENEFITS	4,150.00	59,719.57	78,000.00	18,280.43
RECREATION PROGRAMS					
1121600302	RECREATION PROGRAMS AND SUPPLIES	164.65	3,036.73	5,000.00	1,963.27
1121600305	STAFF SWEAT/T SHIRT EXPENSE	0.00	0.00	500.00	500.00
1121600306	C.C. COMPUTER LAB	117.70	1,003.39	4,000.00	2,996.61
1121600308	MISC. MERCHANDISE	0.00	899.41	1,500.00	600.59
	TOTAL RECREATION DEPARTMENT PROGRAMS	282.35	4,939.53	11,000.00	6,060.47
OTHER RECREATION SERVICES					
1121600402	AID TO PUBLIC HOLIDAYS	0.00	2,117.34	5,000.00	2,882.66
1121600403	LIBRARY REQUISITION	0.00	27,687.00	37,000.00	9,313.00
	TOTAL OTHER RECREATION DEPT. SERVICES	0.00	29,804.34	42,000.00	12,195.66
	TOTAL RECREATION DEPARTMENT SERVICES	4,432.35	94,463.44	131,000.00	36,536.56
ARENA					
1121700101	ARENA WAGES & BENEFITS	0.00	21,777.30	15,000.00	6,777.30
1121700106	ARENA ALARM MONITORING	0.00	263.45	300.00	36.55
1121700201	ARENA INSURANCE	0.00	16,128.69	16,000.00	128.69
1121700202	ARENA TELEPHONE	73.81	593.11	700.00	106.89
1121700203	ARENA HYDRO & PROPANE	1,119.92	14,704.11	20,000.00	5,295.89
1121700204	ARENA BUILDING OPERATION & MAINTENAN	43.10	12,146.29	5,000.00	7,146.29
1121700205	ARENA MACHINERY & EQUIPMENT	0.00	0.00	5,000.00	5,000.00
	TOTAL ARENA EXPENDITURES	1,236.83	65,612.95	62,000.00	3,612.95
	TOTAL ARENA EXPENSES	1,236.83	65,612.95	62,000.00	3,612.95
COMMUNITY CENTRE					
1121800101	JANITOR SALARIES & BENEFITS	175.99	9,213.12	21,500.00	12,286.88
1121800102	JANITOR MEDICAL REFERRAL	0.00	0.00	250.00	250.00
1121800103	PROTECTIVE CLOTHING	0.00	0.00	100.00	100.00
1121800104	C.C. EDUCATION, TRAINING, & SAFETY	0.00	390.00	250.00	140.00
1121800106	COMMUNITY CENTRE ALARM MONITORING	0.00	263.45	300.00	36.55
1121800201	COMMUNITY CENTRE INSURANCE	0.00	7,247.52	7,500.00	252.48
1121800202	COMMUNITY CENTRE TELEPHONE	74.18	592.54	800.00	207.46
1121800203	COMMUNITY CENTRE HEAT & LIGHT	83.18	11,159.06	18,000.00	6,840.94
1121800204	COMMUNITY CENTRE BUILDING & GROUNDS	709.66	4,919.67	14,300.00	9,380.33
	TOTAL COMMUNITY CENTER EXPENDITURES	1,043.01	33,785.36	63,000.00	29,214.64
	TOTAL COMMUNITY CENTRE EXPENSES	1,043.01	33,785.36	63,000.00	29,214.64
SEA VIEW ACTIVITY CENTER					
1121900201	SEA VIEW ACTIVITY CENTER INSURANCE	0.00	1,775.30	1,800.00	24.70
1121900202	SEA VIEW ACTIVITY CENTRE TELEPHONE	73.85	590.56	1,000.00	409.44
1121900205	WEIGHT ROOM EQUIPMENT/MAINTENANCE	0.00	695.00	4,000.00	3,305.00
	TOTAL SEA VIEW ACTIVITY CENTER SERVICES:	73.85	3,060.86	6,800.00	3,739.14
DEBT CHARGES					
BANK CHARGES					
1122100100	DEBT CHARGES: PRINCIPAL & INTEREST -	24,157.18	33,907.18	33,900.00	7.18
1122100102	SCOTIA DIRECT BANK SERVICE CHARGE	0.00	879.00	0.00	879.00
1122100103	BANK CHARGES	420.09	2,979.90	5,000.00	2,020.10
	TOTAL DEBT CHARGES	24,577.27	37,766.08	38,900.00	1,133.92
	TOTAL FISCAL SERVICES & DEBT CHARGES	24,577.27	37,766.08	38,900.00	1,133.92

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/09/2019
 To 30/09/2019

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
LAND & OFFICE EQUIPMENT					
1122300101	OFFICE CAP.:SERVER/UPGRADE SOFTWARE-	10,405.75	10,405.75	16,000.00	5,594.25
1122300104	GENERAL CAP.: GAS TAX EXPENDITURES	0.00	0.00	86,000.00	86,000.00
1122300106	GENERAL CAP.:RURAL DIVIDEND GRANT PR	100,005.32	155,579.18	0.00	155,579.18-
1122300109	ESS EQUIPMENT	0.00	1,668.65	0.00	1,668.65-
1122300110	EOC EQUIPMENT	0.00	4,989.54	0.00	4,989.54-
	TOTAL LAND/OFFICE EQUIPMENT CAPITAL EXPENDITURES:	110,411.07	172,643.12	102,000.00	70,643.12-
PUBLIC WORKS					
1122300407	P.W. CAP.:SALT SHED	6,246.13	6,246.13	8,500.00	2,253.87
1122300416	MOWER WITH SWEEPER ATTACHMENT	38,525.35	38,525.35	40,000.00	1,474.65
1122300417	PICNIC TABLES	0.00	0.00	2,500.00	2,500.00
1122300418	REPLACE STREETLIGHTS	0.00	0.00	20,000.00	20,000.00
	TOTAL PUBLIC WORKS CAP. EXPENDITURES :	44,771.48	44,771.48	71,000.00	26,228.52
	TOTAL CAPITAL EXPENDITURES	155,182.55	217,414.60	173,000.00	44,414.60-
	GRAND TOTAL GENERAL FUND EXPENDITURES :	241,673.62	1,168,246.72	1,542,700.00	374,453.28
TRANSMISSION OF TAXES					
1122500100	PROVINCIAL GOV'T - SCHOOL TAX	0.00	32,946.68	0.00	32,946.68-
1122500110	REGIONAL DISTRICT OF MT. WADDINGTON	0.00	127,841.00	0.00	127,841.00-
1122500120	MOUNT WADDINGTON REGIONAL HOSPITAL D	0.00	51,050.00	0.00	51,050.00-
1122500140	B.C. ASSESSMENT AUTHORITY	0.00	17,057.90	0.00	17,057.90-
	TOTAL TRANSMISSION OF TAXES :	0.00	228,895.58	0.00	228,895.58-
	TOTAL 2001 GENERAL FUND EXPEND. BUDGET:	241,673.62	1,397,142.30	1,542,700.00	145,557.70
WATER REVENUE FUND					
REVENUE					
2110000101	WATER RATES REVENUE	0.00	32,174.82-	60,000.00-	27,825.18-
2110000102	WATER RATES PENALTIES	0.00	636.00-	1,000.00-	364.00-
	TOTAL WATER RATES REVENUE :	0.00	32,810.82-	61,000.00-	28,189.18-
TOTAL					
TRANSFERS					
2111200102	APPROPRIATION FROM SURPLUS (2004)	0.00	0.00	160,020.00-	160,020.00-
2111200105	FEDERAL GRANT: WATER RESERVOIR	0.00	147,433.49-	439,980.00-	292,546.51-
	TOTAL WATER TRANSFERS :	0.00	147,433.49-	600,000.00-	452,566.51-
	GRAND TOTAL WATER REVENUE :	0.00	180,244.31-	661,000.00-	480,755.69-
WATER FUND EXPENDITURE					
2121200101	WATER EQUIP. MAINT. WAGES	353.52	9,666.55	20,000.00	10,333.45
2121200201	INSURANCE - WATER SYSTEM	0.00	3,194.45	3,000.00	194.45-
2121200301	WATER EQUIP. REPAIR/MAINT.	0.00	15,322.04	30,000.00	14,677.96
2121200302	WATER FUND CAPITAL RESERVE	0.00	0.00	8,000.00	8,000.00
	TOTAL WATER MAINTENANCE EXPENDITURES :	353.52	28,183.04	61,000.00	32,816.96
FUNDS TRANSFERS					
2122300103	CAP.WATER:1201-1251 Marine Dr. 617/0	0.00	0.00	600,000.00	600,000.00
2122300104	SCADA SYSTEM	0.00	26,872.12	0.00	26,872.12-
	TOTAL DEBT CHARGES & CAPITAL EXPEND. :	0.00	26,872.12	600,000.00	573,127.88
	TOTAL WATER FUND EXPENDITURES	353.52	55,055.16	661,000.00	605,944.84
	TOTAL	353.52	55,055.16	661,000.00	605,944.84
SEWER REVENUE					
3110000101	SEWER RATES REVENUE	0.00	70,789.38-	140,000.00-	69,210.62-
3110000103	SEWER RATES PENALTIES	0.00	1,324.43-	2,000.00-	675.57-
3110000104	INFRASTRUCTURE PLANNING GRANT	0.00	0.00	10,000.00-	10,000.00-
3110000107	TRANSFER FROM GAS TAX	0.00	0.00	300,000.00-	300,000.00-
3110000120	APPROPRIATION FROM SURPLUS	0.00	0.00	5,000.00-	5,000.00-
3110000135	BUILD CANADA FUND GRANT	0.00	63,068.00	0.00	63,068.00-
	TOTAL SEWER REVENUE :	0.00	9,045.81-	457,000.00-	447,954.19-
	GRAND TOTAL SEWER FUND REVENUE :	0.00	9,045.81-	457,000.00-	447,954.19-
EXPENDITURES					
3121200101	SEWER TREATMENT PLANT WAGES	733.72	14,783.17	30,000.00	15,216.83
3121200102	SEWER DIST. SYSTEM WAGES	223.76	3,206.11	10,000.00	6,793.89
3121200201	SEWER INSURANCE	0.00	6,545.73	6,500.00	45.73-
3121200202	SEWER PLANT TELEPHONE EXPENSE	158.29	1,149.91	800.00	349.91-

VILLAGE OF PORT ALICE
REVENUE AND EXPENSE (HEADER - DETAIL - TOTALS) WITHOUT ENCUMBRANCE
 For Fiscal Year 2019, Period 9 to 9 and Budget Cycle Provisional and Prd 1 to 9 Actuals

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/09/2019
 To 30/09/2019

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
3121200203	SEWER HYDRO	30.27	11,803.13	20,000.00	8,196.87
3121200204	SEWER SUPPLIES & MAINTENANCE	0.00	17,049.45	20,000.00	2,950.55
3121200205	SLUDGE DISPOSAL	7,400.32	63,239.95	50,000.00	13,239.95-
3121200206	WASTE MANAGEMENT PERMIT FEES	0.00	740.87	600.00	140.87-
	TOTAL SEWER OPERATING EXPENSE :	<u>8,546.36</u>	<u>118,518.32</u>	<u>137,900.00</u>	<u>19,381.68</u>
CAPITAL EXPENDITURES FROM REVENUE					
3122300102	SEWER CAP.:RESERVE FOR CAPITAL UPGRA	0.00	0.00	4,100.00	4,100.00
3122300106	SEW CAP:PLANT RETROFIT	3,524.96	115,271.05	300,000.00	184,728.95
3122300108	SCADA SYSTEM	0.00	2,321.60	0.00	2,321.60-
3122300109	SEWER SYSTEM STUDY	0.00	0.00	15,000.00	15,000.00
	TOTAL CAP. EXPEND. FROM SEWER REVENUE :	<u>3,524.96</u>	<u>117,592.65</u>	<u>319,100.00</u>	<u>201,507.35</u>
	TOTAL:	<u>12,424.84</u>	<u>101,876.01</u>	<u>0.00</u>	<u>101,876.01-</u>
	REPORT TOTALS:	245,873.82	566,825.96-	0.00	566,825.96

*** End of Report ***

VILLAGE OF PORT ALICE

BYLAW NO. 656

BEING A BYLAW TO DISPOSE OF PARK LAND DEDICATED BY A SUBDIVISION PLAN IN THE VILLAGE OF PORT ALICE

WHEREAS pursuant to Section 27 of the Community Charter SBC, 2003, C.26, as amended, the Council of the Village of Port Alice may by Bylaw dispose of all or part of a dedicated park land vested in a municipality provided that the proceeds of the disposal are to be placed to the credit of the park land acquisition reserve fund.

NOW THEREFORE the Council of the Village of Port Alice enacts as follows:

1. The Council hereby authorizes the disposal of the lot shown as dedicated Park on Plan 17098 and included within the outline on the attached Schedule A.
2. The Council hereby authorizes that instead of taking land in exchange of the park disposal, the net proceeds of the disposal be placed to the credit of the reserve fund established under Section 188 of the Community Charter, SBC, 2003, c. 26, as amended, for the purpose of acquiring park lands.
3. As required by Section 84 of the Community Charter, SBC, 2001, C. 26, as amended an alternative approval process was provided in accordance with Section 86 of that Act.
4. This Bylaw may be cited as Port Alice Park Closure Bylaw No. 656, 2019.

Read a FIRST time this 22nd day of May, 2019

Read a SECOND time this 22nd day of May, 2019

Read a THIRD time this 22nd day of May, 2019

Notice of Intention advertised in the North Island Eagle on the 24th day of May 2019 and the 31st day of May 2019.

THIRD reading recinded on the 10th day of July, 2019

Notice of Assent Vote advertised in the North Island Eagle on the 16th day of August 2019 and the 23rd day of August 2019.

Received Approval of the Electors on 14th of September, 2019

Read a THIRD time this 9th day of October, 2019

FINALLY ADOPTED this 23rd day of October, 2019

Mayor

Chief Administrative Officer

Certified a true copy of Port Alice Park Closure Bylaw No. 656, 2019

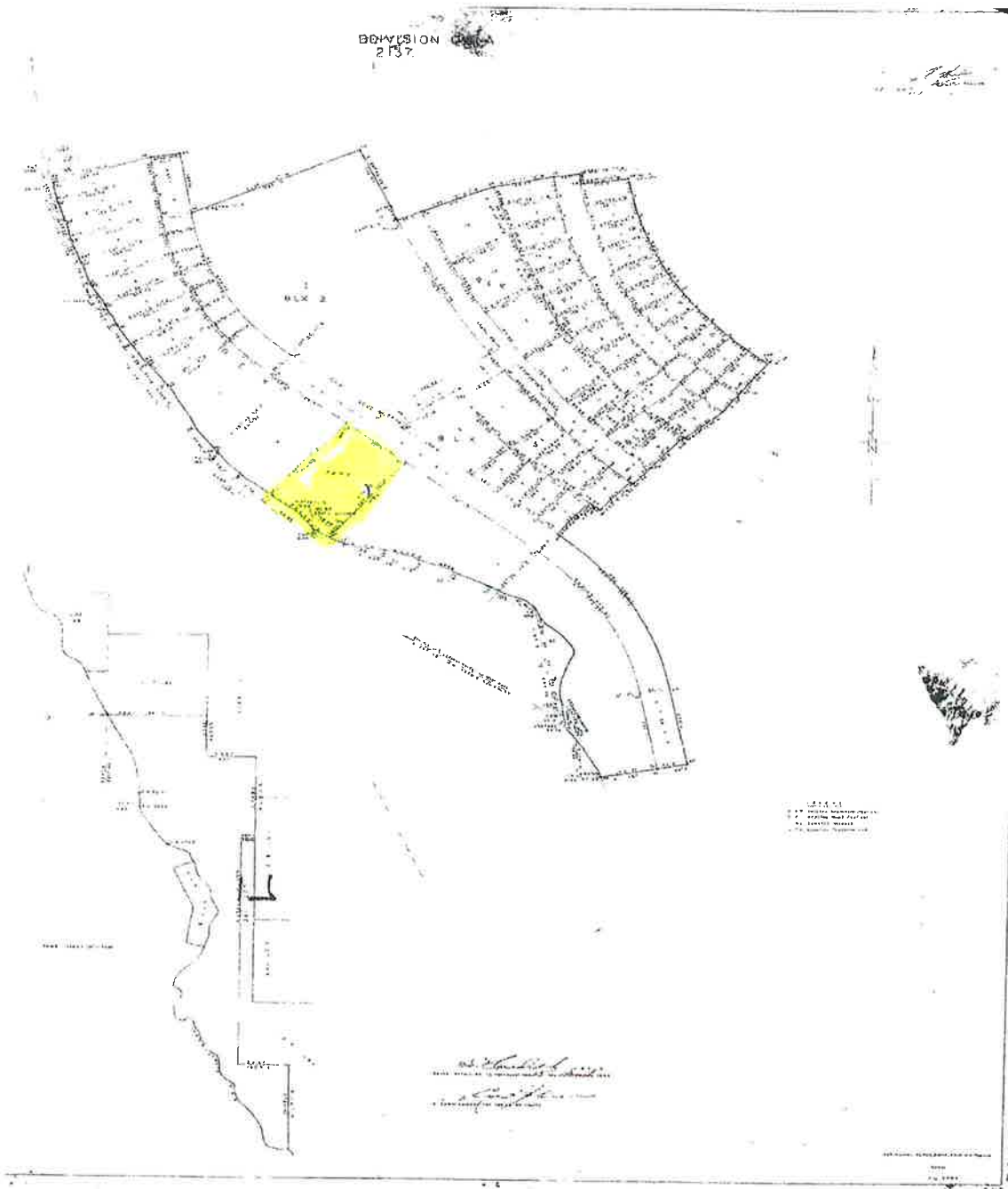
Chief Administrative Officer

VILLAGE OF PORT ALICE

BYLAW NO. 656

Schedule A

Plan 17098



**VILLAGE OF PORT ALICE
BYLAW NO 658**

BORROWING BYLAW

WHEREAS the Council for the Village of Port Alice deems it necessary to borrow the sum of Twenty Thousand Dollars (\$20,000.00).

The Council of the Village of Port Alice enacts as follows:

BE IT THEREFORE ENACTED as a Bylaw of the Village of Port Alice as follows:

1. The Mayor, Councillors, CAO, CFO, and the Administrative Assistant are hereby authorized to borrow on behalf of the Village of Port Alice from the Canadian Imperial Bank of Commerce (the "Bank") from time to time by way of promissory note a sum or sums not exceeding at any one time Twenty Thousand Dollars (\$20,000.00).
2. The Mayor, Councillors, CAO, CFO, and the Administrative Assistant are hereby authorized to sign on behalf of the Village of Port Alice and to furnish to the Bank from time to time a promissory note or notes sealed with the corporate seal for the sum or sums so borrowed with interest at such rate as the Bank may from time to time determine.
3. The Mayor, Councillors, CAO, CFO, and the Administrative Assistant are hereby authorized to sign on behalf of the Village of Port Alice and to furnish to the Bank an Agreement or Agreements under the seal of the Village of Port Alice providing for payment to the Bank of all amount required to be paid by the Bank pursuant to each promissory note of the Village of Port Alice guaranteed by the Bank with interest at such rate as the Bank may from time to time determine and of a guarantee fee in respect of each such promissory note at such rate as the Bank may from time to time determine.
4. The Mayor, Councillors, CAO, CFO, and the Administrative Assistant are hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such other times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and amount of the estimated revenues of the Village of Port Alice as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.
5. The Mayor, Councillors, CAO, CFO, and the Administrative Assistant are hereby authorized and directed to apply in payment of all sums borrowed from the Bank, with interest thereon, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the moneys collected or received from any other source.

Read a first time on the 9th day of October, 2019.

Read a second time on the 9th day of October, 2019.

Read a third time on the 9th day of October, 2019.

Adopted on the 23rd day of October, 2019.

CHIEF ADMINISTRATIVE OFFICER

MAYOR

I hereby certify that the foregoing is a true copy of Bylaw No.658, 2019 of the Village of Port Alice in the Province of British Columbia duly passed at a meeting of Council of the said Village of Port Alice duly held on the 23rd day of October, 2019, that the said By-Law is under the seal of the Village of Port Alice and signed by its proper officers as required by law and that the said By-Law is in full force and effect.

CHIEF ADMINISTRATIVE OFFICER



Gateway to the Wild West Coast

INFORMATION ITEMS

Vancouver Island– Sunshine Coast Community Relations 2019 Annual Report

September 2019

Crews leave Salt Spring Island following restoration and repair work after the December 2018 storm.

John Hart Generating Station Replacement Project highlights safety, environment and working with the community



The water intake structure and low level outlet valves on the downstream side of the John Hart Dam. The intake goes under the dam with water passing into the power tunnel for power generation or to the two low level outlet valves.

The John Hart project has been able to stay on schedule, and come in just below the \$1.093 billion budget. There are many reasons we are proud of the project, and three areas of highlight include safety, environment and working with the community.

For safety, the project exceeded 3.5 million person hours of work without a lost time accident – a tremendous achievement.

For the environment, we did not have one water quality incident and this was a big success given the domestic water supply for 35,000 people comes from the John Hart Reservoir, and the Campbell River is often referred to as the Salmon Capital of the World. There was also a successful program for finding and relocating 150 red-legged frogs.

For the community, there were positive results for the City of Campbell River's domestic water system, the enabling of the Elk Falls Suspension Bridge, and benefit agreements with First Nations.

The benefit of early community engagement included discussions between BC Hydro, BC Parks and the Campbell River Rotary Club that led to the Rotary Club's construction of the suspension bridge at Elk Falls. Available parking was a show-stopper for the bridge proposal. That ultimately led to BC Hydro, given the three-year road closure across the John Hart Dam, to build a project legacy through a permanent 80-spot parking lot that included RV and bus parking. The Elk Falls Day Use Area had annual visitors climb from about 75,000 visitors a year to about 200,000.

Our relationship with Indigenous Peoples is a high priority for us. Activities included all excess rock going to two Campbell River bands for re-purposing, joint ventures on earthworks, rock hauling and electrical work, and environmental initiatives. About 110 self-identified First Nations worked on the project – at any given time representing about 10% of the workforce.



The underground John Hart Generating Station. The generating station's capacity increased by about 10% over the old facility, using the same amount of water. It creates enough power to serve about 80,000 homes.

Message from Chris O’Riley, President



BC Hydro is pleased to share our Community Relations annual report detailing some of our work in your region. We’re proud to serve communities and their elected representatives in all parts of the province.

We know that affordable, reliable and clean electricity is vital to British Columbia’s economic prosperity and our quality of life. BC Hydro continues to invest approximately \$3 billion per year to upgrade aging assets and build new infrastructure to ensure our system is there to support British Columbia’s growing population and economy.

At the same time, we have an important responsibility to keep electricity rates affordable for our customers. To support this goal, we worked with the Province to complete Phase 1 of the Comprehensive Review of BC Hydro and developed a new five-year rates forecast to keep electricity rates low and predictable over the long term. We’ve also continued to enhance the affordability programs we provide to our customers, and will continue to focus on making it easier for our customers to do business with us.

We’re working with the Province on Phase 2 of the Comprehensive Review to ensure that BC Hydro is well-positioned to maximize opportunities flowing from shifts taking place in the global and regional energy sectors, technological change and climate action. Phase 2 will also focus on BC Hydro’s role in implementing electrification initiatives critical to **CleanBC**, the Province’s plan to reach its 2030 climate targets through reduction of greenhouse gas emissions in transportation, buildings and industry.

Inside this report, you’ll find many examples of how we’re working with your communities. As you know, we don’t just sell electricity. We work closely with you on a daily basis to address a wide range of topics from infrastructure planning, reservoir water levels and planned outages, to new initiatives like LED streetlight conversions and readying your communities for electric vehicles by installing charging infrastructure. This report also includes some important indicators of how we’re doing in providing you with reliable power.

In the Vancouver Island–Sunshine Coast region, we completed the John Hart Generating Station Replacement Project on time and budget. We’re also providing flexibility to the electrical system that will improve reliability to the more than 3,500 customers on Gabriola and Mudge islands.

With our operations extending to every corner of the province, we’re proud to consider ourselves not just service providers, but also members of your communities. If you have any questions, please contact our Community Relations representatives in your region. We’d be pleased to help.

Sincerely,

Chris O’Riley
 President & CEO
 BC Hydro

Quick Facts

PROVINCE-WIDE:

- 4 million customers
- Electricity is delivered through a network of:
 - 79,000 kilometres of transmission and distribution lines
 - over 300 substations
 - 1 million plus utility poles
- Capital investments of approximately \$3 billion a year

VANCOUVER ISLAND–SUNSHINE COAST GENERATING CAPACITY:

Ash	28 MW
Clowhom	33 MW
John Hart	138 MW
Jordan River	170 MW
Ladore	47 MW
Puntledge	24 MW
Strathcona	64 MW
Others:	
IPPs	1067 MW

MW = megawatt
 IPPs = Independent Power Producers



Site C Update: Starting 5th Year of Construction

Site C will be a third dam and hydroelectric generating station on the Peace River in northeast B.C. Construction started over four years ago in July 2015 and the project is expected to be completed in 2024.

During the fourth year of construction, activities accelerated substantially, particularly the roller-compacted concrete placement work on the powerhouse buttress and the activities required in advance of river diversion in 2020. The project expanded into new work areas, including Highway 29 site preparation and construction, clearing the future reservoir area and transmission line construction.

The project reached several milestones in late 2018 and 2019, including:

- the roller-compacted concrete buttress for the Site C powerhouse was completed in October 2018 and powerhouse construction is well underway
- work began on the earthfill dam
- the excavation of both river diversion tunnels is nearing completion, with concrete lining work in progress
- more than 50 towers were raised along the 75-kilometre-long transmission line corridor between the Site C substation and Peace Canyon substation
- reservoir clearing commenced, as did Highway 29 realignment construction

BC Hydro also delivered on several commitments in the region this year. We continued to provide grants to support non-profit organizations in the Peace region through the Generate Opportunities (GO) Fund, advanced our \$20 million Peace Agricultural Compensation Fund and opened 50 affordable housing units in Fort St. John.

For more information on Site C, please select sitecproject.com.



The Site C spillways excavation (foreground), powerhouse and main service bay, looking upstream, in July 2019.

New BC Hydro installed fast-charging EV stations

By January 2020 there will be more than 80 BC Hydro-installed fast-charging EV stations that can charge most vehicles to 80% in 30 to 40 minutes. We began installing the stations in 2012 with support from the provincial and federal governments and in partnership with municipalities, regional districts and private businesses throughout the province.

The new network supports EV drivers travelling from the Lower Mainland to Prince George, Ucluelet to the Alberta border, and south to the U.S. border. Over 96% of BC Hydro's charging stations are located within 300 metres of a major road or highway corridor and around 80% are conveniently located within 50 metres of services, food or shopping. To learn more, please select bchydro.com/ev. Check the website in the fall for information on home and workplace charger incentives.

There are now over 26,000 electric vehicles on the road in B.C. and BC Hydro predicts by 2030, that the number will rise to over 350,000. About 98% of the electricity we generate comes from clean and renewable resources, which means making the switch to an electric vehicle will help reduce emissions.

By the end of this year, we'll launch 6 new fast-charging stations in the Vancouver Island-Sunshine Coast region. Communities with new stations include Colwood, Madeira Park/Pender Harbour, Port Hardy, Port McNeill, Powell River and Sayward.

This builds upon an earlier phase that saw 12 new fast-charging stations installed. These included the communities of Campbell River, Colwood, Courtenay, Duncan, Nanaimo (2), Port Alberni, Qualicum Beach, Saanich, Sechelt, Sidney and Ucluelet.



A fast-charging station installed at the Tofino-Ucluelet Junction.

Regional information

IMPROVING ELECTRICAL RELIABILITY FOR GABRIOLA AND MUDGE ISLANDS

BC Hydro is nearing completion of a second feeder that will relieve the current loading constraint on the only feeder providing electrical service to Gabriola and Mudge islands. A feeder distributes electricity from a substation to a set of customers.

The addition of a second feeder provides redundancy and flexibility to the electrical system that will improve reliability to the more than 3,500 customers on Gabriola and Mudge islands.

In 2013, the first phase of the project was completed when the over-water crossing between Mudge Island and Gabriola Island was upgraded. Crews replaced the four pole wooden structures on both islands with a steel monopole.

Phase 2 of the project is currently underway. In spring 2019 construction began to upgrade the over-water crossing between Nanaimo and Mudge Island. This included replacing the four pole wooden structures on both sides of the crossing – Nanaimo and Mudge Island. The rebuilt crossing, and associated power line work on Mudge Island, is expected to be complete in advance of the winter peak demands, when the load on the electrical system is highest.



Mudge Island 2019 – old and new. The newly raised steel monopole in close proximity to the four pole wooden structures.

PACIFIC RIM HIGHWAY 4 TRANSMISSION POLE REPLACEMENTS



Dylan Martini, Power Line Technician, BC Hydro, working on the Kennedy Lake project takes a moment away from line work to pose for a photo on top of a new transmission structure near Kennedy Lake.

Pacific Rim Highway 4 is the route between Port Alberni and the west coast.

In May 2018, improving safety for all highway users, the Ministry of Transportation and Infrastructure (MOTI) began an upgrade of 1.5 kilometres of highway near Kennedy Lake. Widening and realigning sections of the highway meant that BC Hydro structures needed to be moved. The majority of BC Hydro's only transmission power line serving the west coast runs parallel to Highway 4. To accommodate the project, 16 transmission poles within the 1.5 kilometre project zone needed to be removed and relocated.

BC Hydro and MOTI worked together from the initial design phase of the project onwards and were able to consider and plan for risks and construction conflicts.

The transmission pole replacements were completed in two phases and each phase required a power outage to the communities – over 4,100 customers. The pole relocation work was coordinated with the project's schedule and timed to minimize impacts of the outage to the communities.

BC Hydro's work was completed by March and MOTI anticipates project completion by summer 2020.

THE MOST DAMAGING STORM IN BC HYDRO'S HISTORY

The December 20, 2018 storm that hit B.C.'s south coast was the most damaging storm to impact BC Hydro operations. At its peak, one third of all customers on Vancouver Island and the Gulf Islands were without power. Responding to the storm involved the single biggest mobilization of staff, contractors and resources in BC Hydro's history.

Before the winds came, it rained – a lot. More than 400 millimetres of rain fell in some areas leading up to the December 20 storm. Heavily saturated soil reduced the stability of some coniferous trees, like Douglas Firs and Hemlocks, as they have shallow roots, and made them more vulnerable.

When the rains stopped and the winds came, they came from three different directions. During the early morning, winds came from the southeast, by the late morning they were coming from the south, and by the early to mid-afternoon they were coming from the southwest. Southwest winds happen less frequently here than other wind directions and as a result can cause significantly more damage. The sustained southwest winds in the Cowichan Valley and Gulf Islands were between 70 and 100 km/hr. and lasted more than 12 hours in some places. The storm's central pressure was 982 millibars; a Category 1 hurricane typically is about 980 millibars. Otherwise healthy trees and branches rained down on BC Hydro's equipment and roads across Vancouver Island and the Gulf Islands, resulting in complete destruction of our equipment.

Regardless of a storm's size, BC Hydro reviews its response to these events to find ways we can improve. Whether it's a community event or an operational meeting with various agencies, we would like to be part of any work your community is doing to review ways that it can improve responses to the expected increase in extreme storm events. Please contact ted.olyntyk@bchydro.com to include us in your planning.



Damaged forest near Whiskey Creek.



Crews undertaking restoration and repair work in Nanaimo.



Reliability performance

We recognize how important the reliable supply of electricity is to our customers. We'll continue to improve, reinforce and maintain the electrical system.

The information below provides a comparison between Fiscal 2018 and Fiscal 2019 for communities in the Vancouver Island-Sunshine Coast region. These statistics include interruptions due to planned outages.

Community	Fiscal 2018 Average customer interruption duration (hours)	Fiscal 2019 Average customer interruption duration (hours)	Fiscal 2018 Average number of interruptions per customer	Fiscal 2019 Average number of interruptions per customer
Campbell River	3.73	2.82	3.82	2.55
Courtenay	2.40	3.61	2.35	2.11
Duncan	2.66	9.43	4.93	4.58
Islands Trust	4.16	12.99	7.51	8.32
Nanaimo	1.40	7.57	1.62	1.90
Parksville	1.61	8.59	1.31	0.76
Port Alberni	2.24	3.99	1.71	2.64
Port Hardy	2.18	2.27	5.68	6.52
Powell River	3.02	3.64	2.32	2.61
Qualicum Beach	1.89	6.65	4.96	5.55
Sechelt	3.02	2.31	3.27	2.42
Victoria	2.42	3.27	0.59	0.57

Supporting communities

Trees and vegetation management

Our electrical system is complex and highly efficient, with over 79,000 kilometres of overhead transmission and distribution power lines throughout the province. Managing trees and plants around these lines is important for safety and service reliability.

Our vegetation management team regularly inspects trees and other tall vegetation growing under or adjacent to our overhead system to identify potential problems. Tall, diseased or dead trees can fall or grow into power lines, causing electrical outages.

Vegetation management contractors – we employ professional arborists and foresters that follow strict environmental guidelines – prune or remove trees and vegetation in areas where the lines may be impacted. What's more, when an area experiences reliability issues, we assess the local distribution lines for potential tree-related causes. Even with a proactive management program, more than half of all outages in B.C. are caused by trees. For more information, please select bchydro.com/trees.

Community ReGreening Program

Our Community ReGreening Program helps fund urban tree planting that's related to visual aesthetics and environmental enhancements. We pay for seedlings, medium and large trees in cities and towns across B.C. Over the past 20 years, we've funded the planting of more than 300,000 trees.

We partner with local communities and Tree Canada to help make sure appropriate trees are planted around power lines, while enhancing open spaces. The program is intended for small-scale community projects and is open to local governments served by BC Hydro. All applications need to be received by January 31, to be eligible for funding within the same year. For more information, please select bchydro.com/regreening.

In 2018–2019, successful applications included:

Community	Project	Funding
Central Saanich	Urban park open space naturalization	\$3,000
Colwood	Colwood Creek park restoration	\$3,000
Courtenay	Ridge neighbourhood development planting	\$4,000
Esquimalt	Tree replacement – Earth Day	\$7,500
Gibsons	Gibsons street tree replacement	\$1,375
Ladysmith	Tree replacement	\$4,500
Langford	Langford parkway tree replacement	\$2,415
Nanaimo (City)	Bowen Park replanting and beautification	\$5,000
Nanaimo (Regional District)	Park restoration at Bluewater Place Community Park	\$2,700
Oak Bay	Urban forest enhancement	\$6,000
Saanich	Residence partnership planting	\$6,000
Sechelt	Adopt-a-tree planting	\$5,000



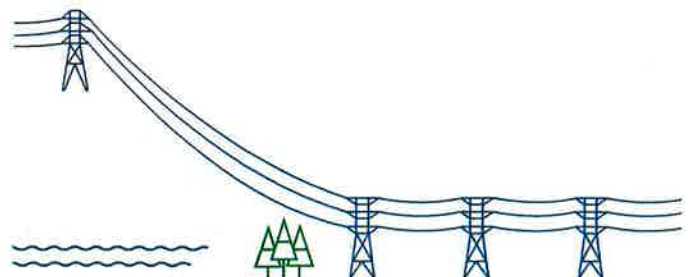
Beautification fund – new information

BC Hydro's Beautification Fund provides financial assistance to municipal governments for conversion of overhead service to underground facilities to enhance and improve the use of public spaces.

Select bchydro.com/beautification for more information and to apply. Applications must be submitted by September 30 to be considered for the following year.

This past year, successful applicants for conversion of overhead to underground facilities included:

- Campbell River
- Sidney
- Victoria





Decorative wraps on our pad-mounted equipment in Sechelt.

Decorative Wrap Grant Program – new information

Our Decorative Wrap Grant Program provides financial assistance to municipal governments looking to improve the visual aesthetics of a neighbourhood by installing decorative wraps on BC Hydro-owned pad-mounted equipment boxes. Eligible applicants can receive grant funding of \$350 or \$700 per unit, depending on the size of the equipment box to be wrapped.

The application closing date for each year is September 30. For more information, please select bchydro.com/wrap.

This past year, successful applicants for decorative wraps included:

- Port McNeil
- Sidney
- Sechelt

Fish & Wildlife Compensation Program

The Fish & Wildlife Compensation Program (FWCP) is a partnership of BC Hydro, the B.C. Government, Fisheries and Oceans Canada, First Nations, and public stakeholders, to conserve and enhance fish and wildlife in watersheds impacted by BC Hydro dams.

In 2018–2019, the FWCP's Coastal Region approved 12 projects on Vancouver Island, the Sunshine Coast, and in the Campbell, Puntledge, Clowhom and Ash River watersheds. The total FWCP investment was just over \$735,000.

The projects included improving salmon spawning and rearing habitat, understanding deep-water fish species in Clowhom Lake, securing conservation land and protecting marsh habitat in the K'ómoks Estuary, managing invasive plants in the Campbell River watershed, and supporting aquaculture in the Puntledge River watershed.



Roosevelt Elk caught on a trail camera, following restoration work in the Salmon River Estuary Conservation Area near Sayward. Photo courtesy of The Nature Trust of B.C.

Did you know?

The FWCP is funded annually by BC Hydro. The FWCP directs those funds towards priority actions across its three regions to fulfill its mission and work towards its vision of thriving fish and wildlife populations in watersheds that are functioning and sustainable.

Since 1999, the FWCP's Coastal Region has invested nearly \$36.5 million in local fish and wildlife projects. To learn more and see a list of projects in the region, please select fwcp.ca.

Grants-in-lieu

We pay net property tax and grant payments to local governments. The grant program is a provincial government initiative and the amounts paid are determined under the current legislation. Listed below are the grants paid to each community in the Vancouver Island–Sunshine Coast region as of June 30, 2019.

Municipality/District	School Taxes*	Grants	Other Taxes	Total Payments
Regional District of Alberni–Clayoquot	0	\$58,363.00	0	\$58,363.00
Village of Alert Bay	\$3,586.51	\$8,490.34	0	\$12,076.85
City of Campbell River	\$2,889,615.85	\$927,934.92	(0.01)	\$3,817,550.76
Capital Regional District	0	\$354,352.00	0	\$354,352.00
District of Central Saanich	\$313,571.04	\$253,083.72	\$6,262.46	\$572,917.22
City of Colwood	\$39,428.40	\$137,300.89	0	\$176,729.29
Town of Comox	\$37,540.80	\$119,726.58	0	\$157,267.38
Regional District of Comox Valley	0	\$50,026.00	0	\$50,026.00
City of Courtenay	\$195,361.50	\$415,820.46	0	\$611,181.96
Village of Cumberland	\$10,837.20	\$34,285.09	0	\$45,122.29
City of Duncan	\$8,500.80	\$60,610.85	0	\$69,111.65
Township of Esquimalt	\$174,134.40	\$270,490.15	0	\$444,624.55
Town of Gibsons	\$58,623.84	\$71,548.34	\$607.11	\$130,779.29
Village of Gold River	\$11,391.60	\$20,924.87	0	\$32,316.47
District of Highlands	\$89,113.20	\$29,378.45	0	\$118,491.65
Town of Ladysmith	\$62,767.02	\$112,758.45	0	\$175,525.47
Town of Lake Cowichan	\$26,545.20	\$37,550.22	\$240.00	\$64,335.42
City of Langford	\$201,293.40	\$357,693.23	0	\$558,986.63
District of Lantzville	\$104,511.00	\$64,073.97	\$16.00	\$168,600.97
District of Metchosin	\$56,382.48	\$57,220.42	0	\$113,602.90
City of Nanaimo	\$760,630.32	\$1,987,449.14	0	\$2,748,079.46
Municipality of North Cowichan	\$852,107.81	\$1,192,809.51	\$1,146.00	\$2,046,063.32
District of North Saanich	\$108,349.07	\$175,287.73	\$200.00	\$283,836.80
District of Oak Bay	\$35,824.80	\$135,057.30	0	\$170,882.10
City of Parksville	\$40,629.60	\$136,969.88	0	\$177,599.48
City of Port Alberni	\$182,186.33	\$696,620.59	\$67.35	\$878,874.27
Village of Port Alice	\$6,542.12	\$14,503.49	0	\$21,045.61
District of Port Hardy	\$65,983.11	\$93,626.06	0	\$159,609.17
Town of Port McNeill	\$9,688.80	\$38,772.07	0	\$48,460.87
City of Powell River	\$162,184.98	\$397,795.57	\$2,495.76	\$562,476.31
Town of Qualicum Beach	\$106,972.58	\$166,435.76	\$32.00	\$273,440.34
District of Saanich	\$1,000,005.75	\$1,881,016.11	0	\$2,881,021.86
Village of Sayward	\$2,772.00	\$3,380.47	0	\$6,152.47
District of Sechelt	\$65,704.42	\$147,447.80	\$322.73	\$213,474.95
Sechelt Indian Gov't District	\$6,204.00	\$28,735.35	0	\$34,939.35
Town of Sidney	\$22,174.13	\$125,730.82	0	\$147,904.95

*Local governments collect school taxes which are then forwarded to the provincial government to help fund school districts.

Grants-in-lieu continued

Municipality/District	School Taxes*	Grants	Other Taxes	Total Payments
District of Sooke	\$100,242.12	\$150,685.11	0	\$250,927.23
Regional District of Strathcona	0	\$133,404.00	0	\$133,404.00
Regional District of Sunshine Coast	0	\$68,786.00	0	\$68,786.00
Village of Tahsis	\$16,094.76	\$21,977.54	0	\$38,072.30
District of Tofino	\$9,992.40	\$46,204.42	0	\$56,196.82
District of Ucluelet	\$11,814.00	\$38,785.78	0	\$50,599.78
City of Victoria	\$680,363.28	\$1,487,797.55	\$342.11	\$2,168,502.94
Town of View Royal	\$117,144.72	\$145,371.66	0	\$262,516.38
Village of Zeballos	\$1,925.88	\$4,231.73	0	\$6,157.61

*Local governments collect school taxes which are then forwarded to the provincial government to help fund school districts.

Community grants

By providing power to the people and businesses of this province, we provide an essential and important service. We also believe in doing more than that: we offer two types of grants to support non-profit organizations and registered charities that are making a difference in their communities. This year, we supported nearly 100 community-based projects across every region of the province.

Our grants are given out in three focus areas: building the workforce of tomorrow, safety education, and developing smart energy ideas. When planning for your project, please keep in mind that our grants have set criteria and application deadlines. To learn more, please select bchydro.com/grants.

Some of the organizations that we are supporting in the region this year include:

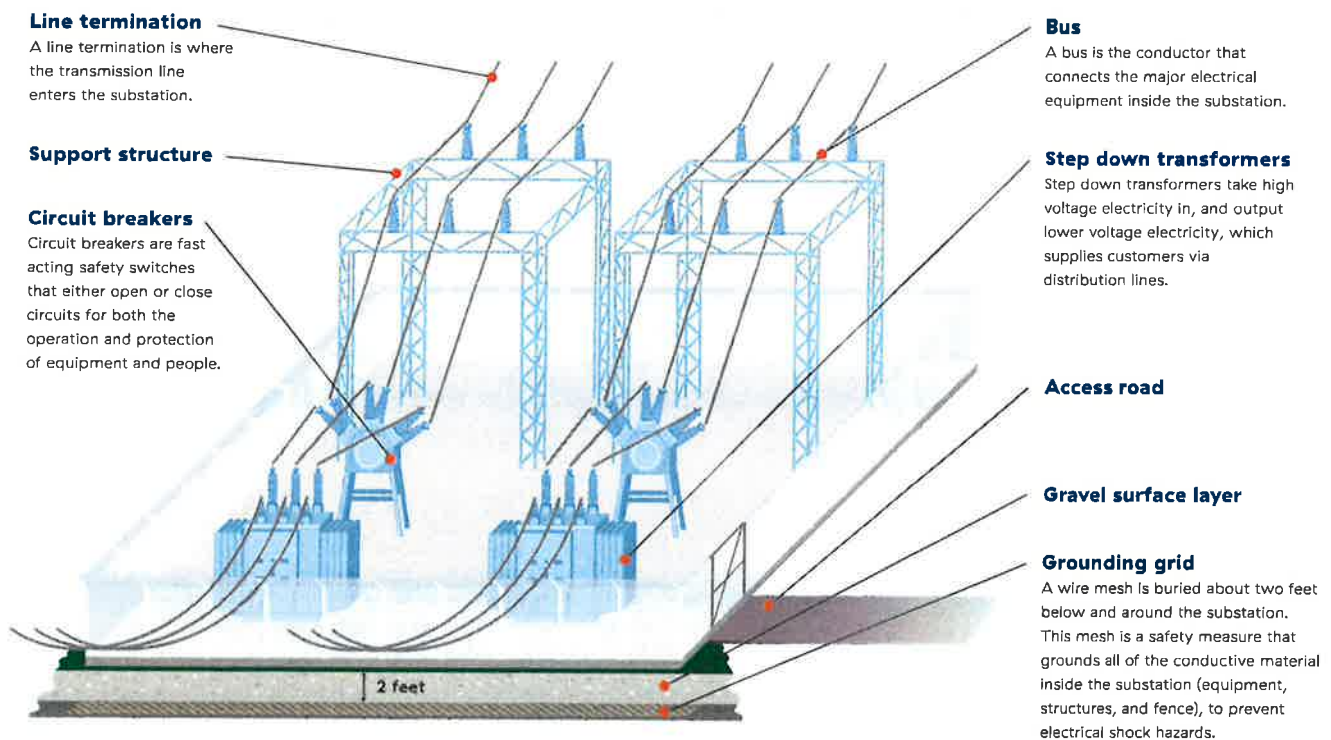
Organization	Project	Community	Grant
Quadra Emergency Program	Neighbourhood Emergency Preparedness	Quadra Island	\$1,000
North Island Emergency Preparedness	2019 Vancouver Island Regional Emergency Support Services Leadership Workshop	North Vancouver Island	\$1,000
Hornby Island Residents' and Ratepayers' Association	Community Emergency Preparedness Initiative	Hornby Island	\$1,000
James Bay Anglers Association	Family Water Safety Initiative	Greater Victoria area	\$1,000
Lighthouse County Marine Rescue Society	RCMSAR Station 59 Kids Don't Float Program Update and Expansion	Bowser, Denman and Hornby islands	\$1,000
Strathcona Regional District	Upper Island Safety Conference	Campbell River	\$1,000
Upper Island Women of Native Ancestry	The I'Kala Garden	Courtenay	\$500
Coast Rogue Arts Society	Rogue Arts Festival Workshop Series	Sunshine Coast	\$1,000
Scouts Canada – Pacific Jamboree	Pacific Jamboree 2019	Province-wide	\$1,000
Peninsula Stream Society	Lochside Garry Oak Meadow Restoration	North Saanich	\$2,000
Gibsons Marine Education Society	Microplastic Investigation Pilot Project	Gibsons	\$2,000
Municipality of North Cowichan	Youth for Community	North Cowichan	\$1,000
Courtenay and District Fish and Game Protective Association	Chum Carcass Distribution	Comox Valley	\$1,000



Community grants continued

Organization	Project	Community	Grant
Powell River Salmon Society	Salmon Preservation Fund	Powell River	\$1,000
North Island College	NIC Bot Camp	Campbell River and Courtenay	\$5,000
Juan de Fuca Salmon Restoration Society	Sooke River Jack Brook's Hatchery	Sooke	\$10,000
Malahat Nation	Passive Construction Training	Greater Victoria	\$2,000

What's in a substation?



Electricity is usually generated and transmitted at high voltages. As the electricity approaches communities, it enters a substation so it can be stepped down to a lower voltage, which is safer and more efficient to use in homes and businesses. This is an outdoor air-insulated distribution substation, which means the equipment is outdoors in the open air. If the location, environment, and regulations allow, we prefer to build this type of substation instead of an indoor substation because they are more economical to build.

BC Hydro Community Relations

At BC Hydro we build strong relationships to support the unique needs and strengths of the communities we serve. Our Community Relations team does this by listening, providing information and working together with communities. We're the point of contact for local government, media, local business and community groups. Whether it's for capital projects, corporate initiatives and programs, local BC Hydro activities, significant planned outages, emergency response or unplanned power outages, we work hard to meet the needs of our stakeholders and ensure communities are kept informed.

Vancouver Island–Sunshine Coast

If you have questions or comments for us, please contact:

Ted Olynyk
Manager, Community Relations
Vancouver Island–Sunshine Coast
250 755 7180
ted.olynyk@bchydro.com

Karla Louwers
Public Affairs Officer
250 755 4713
karla.louwers@bchydro.com

Stephen Watson
Stakeholder Engagement Advisor
250 755 4795
steve.watson@bchydro.com

BC Hydro guide for local government

Quick access to key information on bchydro.com

My Hydro and Energy Savings initiatives

My Hydro
bchydro.com/myhydro/ Log in to manage your account.

Energy Savings Programs
bchydro.com/energysavings Learn how you can be smart with your power. Take advantage of rebates and programs.

Projects

Capital Projects
bchydro.com/projects Learn more about major projects taking place in your region.

Programs

Beautification fund
bchydro.com/beautification Find out more about our beautification program that provides financial assistance to municipal governments for conversion of overhead to underground facilities.

Decorative Wrap Grant Program
bchydro.com/wraps Learn about our program that provides financial assistance to municipal governments looking to install decorative wraps on BC Hydro pad-mounted equipment boxes.

Community ReGreening Program
bchydro.com/regreening The regreening program assists municipalities with urban tree planting while helping to make sure appropriate trees are planted around power lines.

Community Giving

Grants for community groups
bchydro.com/grants Learn about our grants for community groups and how to apply for them.

Scholarships & Endowments
bchydro.com/scholarships We look to build the next generation of engineers, electricians, and many other key roles who will help us deliver clean energy to our customers. Learn about our scholarships and endowments.

Electric vehicles

Fast charging stations
bchydro.com/ev Learn more about how clean and affordable power makes B.C. a great fit for electric vehicles.

Report an outage

How to report a power outage
bchydro.com/outages Check the outage map or list to see if we know your power is out. If not, call us at 1 800 BCHYDRO (1 800 224 9376) or *HYDRO (*49376) on your mobile phone to report it.

Report graffiti

How to report graffiti on our equipment
bchydro.com/graffiti We rely on the public to report graffiti on everything from our pad-mounted transformer boxes to our offices.



CORPORATION OF THE VILLAGE OF POUCE COUPE

PO Box 190, Pouce Coupe, B.C. V0C 2C0
Telephone: (250) 786-5794 Fax: (250) 786-5257
www.poucecoupe.ca

October 10, 2019

All BC Municipalities/Regional Districts
Via Email

All BC Municipalities/Regional Districts:

At the Village of Pouce Coupe Regular Council meeting held on October 2, 2019, Council made a motion of support for the following City of Enderby motion regarding fostering transportation network services in small communities:

WHEREAS the Province of BC has created a regulatory framework permitting transportation network services to operate in BC, which provides a passenger transportation option to address the significant public need for vehicles-for-hire and, in turn, reduce impaired driving, improve the ability of seniors and persons with barriers to access needed resources, and stimulate economic development;

AND WHEREAS the Province's regulatory framework is so onerous that it effectively prohibits the establishment of transportation network services outside of the Lower Mainland, and particularly in small, rural, and remote communities where it has the greatest potential to address areas underserved by traditional public transportation options;

THEREFORE BE IT RESOLVED that UBCM asks the Province of BC to amend the Passenger Transportation Act to establish an area-based, tiered, regulatory solution that will enable viable and competitive transportation network services in small rural and remote communities as well as other communities outside of the Lower Mainland.

With warm regards,

Sandy Stokes
Corporate Officer

Cc: MLA Michelle Mungall
All BC Municipalities/Regional Districts

October 10, 2019

Dear Valued Customer,

Locally owned and operated, Brooks Bay Cable has proudly delivered communications services to Port Alice for 24 years. Throughout the years we have added over 100 TV Channels, (digital and high definition), as well as introducing high speed cable internet to Port Alice.

We are pleased to announce that on September 30, 2019, we reached an agreement with TELUS to acquire Brooks Bay Cable Corp as part of their Mascon brand (TELUS' cable operations). TELUS is well positioned to invest in technology and infrastructure that will enable future services and enhanced reliability for customers like you. We feel the time is right to transition our business for the benefit of our valued customers.

What this means for you:

- At this time, all services, prices, bills, support hours and contact information will remain the same. You do not need to take any action to keep receiving the same great Brooks Bay Cable Corp services.
- Brooks Bay Cable Corp will work with TELUS through the transition as well as continue the efforts to complete our current HD upgrade.

We thank you for your loyalty and for trusting in us for your TV and internet solutions. We have appreciated the opportunity to serve you and we are excited for Mascon to provide the next generation of communications and entertainment for our valued customers.

If you have any questions, please contact us by:

Phone: 250-284-6622

Email: brooksbay@cablerocket.com

In person at our office

Mon 11-5

Tues 11-3

Wed 11-3

Thurs 11-5

Sincerely,



Bill Feader
Brooks Bay Cable Corp.

Brooks Bay Cable Corp. FAQ

Category	Question	Key Message
General	What changes for customers today?	Nothing. Brooks Bay Cable Corp. is here to support you. At this time all services, prices, bills, support hours and contact information remain the same. You do not need to take any action to keep receiving the same great Brooks Bay Cable Corp. services.
General	What does this change for customers in the future?	As the transition moves along, notifications will be sent via mail and email. If you have any questions, please contact your Brooks Bay Cable Customer Support Representatives the same as you always have.
General	Will you continue offering the same products and services you do today?	Our services are not changing, at this time. New customers can continue to order services in the areas we support.
General	Will the cost of my services change?	No. For the foreseeable future, all products, services, prices and billing will remain the same. Any updates on service changes will be well advertised.
General	Will there be any disruption to my services?	As the transition progresses, you will be notified of any changes to your services.
General	Will the way I contact Brooks Bay Cable Corp. change?	No. For the foreseeable future, customers can continue to reach Brooks Bay Cable Corp. the same as they do today. Any updates on service changes will be well advertised. For general inquiries and support, please call the office at 250-284-6622
General	Can I still upgrade or make changes to my Brooks Bay Cable Corp. services?	Yes. You can always upgrade your current services, subscribe to new services and make changes to your account by contacting Brooks Bay Cable Corp.
General	When will I have to switch to a TELUS or Mascon service?	As the transition progresses, you will be notified of any changes to your services.
General	Where can I learn about what services TELUS or Mascon will offer in my community?	As the transition progresses, updates on any TELUS or Mascon product and service availability will be advertised.
General	How do I get in touch with TELUS or Mascon if I want to discuss more details of the changes?	Your best point of contact is still your Brooks Bay Cable Customer Support Team at 250-284-6622
New Acquisitions	Will TELUS be announcing new acquisitions in BC?	We are not able to comment on any future TELUS plans.