

**VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA**

TO BE HELD WEDNESDAY NOVEMBER 27, 2019 at 7:00 pm
IN THE PORT ALICE COUNCIL CHAMBERS



(1) CALL TO ORDER

We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.

(2) ADOPTION OF AGENDA:

THAT the Agenda for the Meeting of the Village of Port Alice for November 27, 2019, be approved; AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information.

(3) DELEGATIONS:

(4) MINUTES:

Pg 3-5

a.) *THAT the Minutes from the Regular Meeting of November 13, 2019, be approved.*

(5) OLD BUSINESS: N\A

(6) COMMUNICATIONS:

a.)

(7) NEW BUSINESS:

Pg 7-8

a.) 2020 Council Appointments

November 20, 2019, Report from Mayor Kevin Cameron

Pg 9

b.) 2020 Regular Monthly Council Meeting Dates

Pg 11

c.) 2020 Regular Committee Meeting Dates

(8) REPORTS:

Pg 13-14

a.) Village of Port Alice Council Achievements November 2018 – November 2019

November 20, 2019, Report from Bonnie Danyk, CAO/CFO

Pg 15-18

b.) Accounts Payable Listing for October 2019

November 19, 2019, Report by Bonnie Danyk, CAO/CFO

Pg 19-25

c.) Summary of Revenue & Expenses for October 2019

November 19, 2019, Report by Bonnie Danyk, CAO/CFO

(9) BYLAWS: N\A

(10) QUESTION PERIOD:

(11) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Council held November 27, 2019, be adjourned.

INFORMATION ITEMS:

1. October 28, 2019, At-a-Glance – Modernizing BC's Emergency Management Legislation

VILLAGE OF PORT ALICE
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2. November 12, 2019, Letter to UBCM Members from Victoria Mayor Lisa Helps, Support with Resolutions B171 Safer Drug Supply to Save Lives & B172 Observed Inhalation Sites for Overdose Prevention
3. November 19, 2019, Email from Carla Fabris, San'yas: Indigenous Cultural Safety Training Re San'yas: Indigenous Cultural Safety Training for Emergency Responders

VILLAGE OF PORT ALICE COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY NOVEMBER 13, 2019
IN THE PORT ALICE COUNCIL CHAMBERS



Present
Councillor Bruce Lloyd
Councillor Angela Yunker
Councillor Holly Aldis
Mayor Kevin Cameron
Councillor Sean Watson

Staff
Bonnie Danyk, CAO / CFO

CALL TO ORDER: 6:00 pm

Mayor Kevin Cameron called the meeting to order at 6:00 pm

RESOLUTION TO PROCEED TO CLOSED MEETING:

124/19
Closed
Meeting

MOVED by Councillor Aldis / Seconded by Councillor Lloyd

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (1) (i) the receipt of advice that is subject to solicitor-client privilege , including communications necessary for that purpose;

Section 90 (1) (k) negotiations and related discussion respecting the proposed provision of a municipal service that are in their preliminary stages, and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public

RECONVENE: 7:00 pm

125/19
Adoption of
Agenda

ADOPTION OF AGENDA:

MOVED by Councillor Lloyd / Seconded by Councillor Yunker

THAT the Agenda for the Meeting of the Village of Port Alice for November 13, 2019, be approved: **AND THAT** all delegations, reports, correspondence and other information set to the agenda be received for information.

CARRIED

MINUTES:

126/19
Minutes
October 23

MOVED by Councillor Aldis/ Seconded by Councillor Yunker

THAT the minutes for the Special Council Meeting held on October 23, 2019 be adopted.

CARRIED

COMMUNICATIONS:

a.) Off Road Vehicle Working Group Update

October 22, 2019, Email from Kim Smith, ATV BC

127/19
ORV

MOVED by Councillor Lloyd/ Seconded by Councillor Yunker

THAT a letter be sent to Minister Donaldson supporting the Quad Riders ATV Association of BC, for an Off-Road Vehicle (ORV) Management framework, and **FURTHER**, that it include

supporting the revision of the ORV Act so that riders be able to acquire a single Operation Permit for traveling through multiple areas

CARRIED

b) 41st Annual Oscar Hickes Tournament Request

October 22, 2019 email from Patrick Murray, Port Alice Arena Society

128/19
Oscar Hickes

MOVED by Councillor Lloyd / Seconded by Councillor Watson

THAT *the request to open the Arena for the Oscar Hickes Tournament in 2020 be declined.*

CARRIED

c) Appointment to the Vancouver Island Regional Library Board

October 28, 2019 Letter from Rosemary Bonnano, Executive Director, VIRL

129/19
VIRL
Appointment

MOVED by Councillor Yunker / Seconded by Councillor Watson

WHEREAS *the Village of Port Alice representative and alternate representative on the Vancouver Island Regional Library Board are appointed yearly by Council;*

NOW THEREFORE BE IT RESOLVED THAT Councillor Bruce Lloyd *be appointed as representative for 2020;*

AND FURTHER BE IT RESOLVED THAT Councillor Holly Aldis *be appointed as alternate representative for 2020.*

CARRIED

REPORTS:

a) RDMW Noxious Weed Contrio Program

November 6, 2019 Report from Bonnie Danyk, CAO / CFO

130/19
Weed Control

MOVED by Councillor Yunker / Seconded by Councillor Watson

THAT *funding for the RDMW Noxious Weed Control Program be included in the 2020-2024 Financial Plan.*

CARRIED

b) Reconsideration of Motion

November 6, 2019 Report from Bonnie Danyk, CAO / CFO

131/19
Reconsider
Motion
118/19

MOVED by Councillor Watson / Seconded by Councillor Aldis

THAT *Motion # 118/19 – THAT for the Year 2020 Council agrees to cancel the reimbursement for lost wages policy in regard to attendance at meetings, training, or conferences members – be reconsidered*

CARRIED

132/19
Cancel lost
wages policy

MOVED by Councillor Watson / Seconded by Councillor Aldis

THAT for the Year 2020 Council agrees to cancel the reimbursement for lost wages policy in regard to attendance at meetings, training, or conferences members.

FAILED

c) Monthly Fire Chief's Report for October 2019

November 5, 2019 Report from Gerry Rose, Fire Cheif

ADJOURNMENT:

133/19
Adjournment

MOVED by Councillor Lloyd / Seconded by Councillor Aldis

THAT the Regular meeting of the Village of Port Alice held November 13, 2019, be adjourned at 7:20 pm

CARRIED

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held November 13, 2019.

Mayor

Chief Administrative Officer

VILLAGE OF PORT ALICE REPORT

To: Council
From: Mayor Kevin Cameron
Date: November 20, 2019
Subject: Committee and Board Appointments

Each year new appointments are made to various Committees and Boards, both internal and external. Committee appointments are the responsibility of the Mayor under the Community Charter. Some other appointments require Council resolutions. It is my pleasure to make the following appointments and recommendations for your consideration.

2020 Standing Committee Appointments – NO MOTION REQUIRED

Emergency Planning: Councillor Sean Watson Alternate: Councillor Holly Aldis

Public Works & Recreation Committee: All members of Council

Personnel Committee: Mayor Kevin Cameron
Councillor Holly Aldis

Bargaining Committee: Mayor Kevin Cameron
Councillor Holly Aldis
Councillor Sean Watson

2020 Portfolio Appointments – NO MOTION REQUIRED

Aboriginal Affairs: Councillor Sean Watson

Health: Councillor Holly Aldis

Alternate: Councillor Bruce Lloyd

North Island Community Forest: Mayor Kevin Cameron; Alternate: Councillor Bruce Lloyd

Tourism: Councillor Angela Yunker

2020 Board Appointments: Regional District of Mount Waddington Board & Mount Waddington Hospital District Board Appointments - RESOLUTIONS REQUIRED

Draft Resolutions:

1. **WHEREAS Council is required under the Local Government Act to annually appoint a Regional District Director and Alternate Regional District Director;**

THAT Mayor Kevin Cameron is appointed as the Regional District Director for 2020, and that Councillor Holly Aldis is appointed Alternate Regional District Director for 2020.

2. **WHEREAS Council is required under the Local Government Act to annually appoint a Regional Hospital District Director and Alternate Regional Hospital District Director;**

THAT Mayor Kevin Cameron is appointed Regional Hospital District Director for 2020, and that Councillor Holly Aldis is appointed Alternate Regional Hospital District Director for 2020.

2020 Acting Mayor Appointments - RESOLUTION REQUIRED

According to Council Procedure Bylaw No. 595, each December, Council must designate Councillors to serve as Acting Mayor in the Mayor's absence.

Draft Resolution:

WHEREAS Council must, by resolution, appoint members to serve as Acting Mayor;

AND WHEREAS such Acting Mayor has, during the absence or illness or other disability of the Mayor, all powers and is subject to the same rules as the Mayor, and shall chair meetings of Council;

THEREFORE BE IT RESOLVED THAT the Acting Mayor position shall be served by:

Councillor Lloyd for the term January 2020 – March 2020;

Councillor Yunker for the term April 2020 – June 2020;

Councillor Aldis for the term July 2020 – September 2020;

Councillor Watson for the term October 2020 – December 2020.

Respectively submitted,

A handwritten signature in black ink, appearing to read 'Kevin Cameron', with a long horizontal stroke extending to the right.

Mayor Kevin Cameron



Gateway to the Wild West Coast

VILLAGE OF PORT ALICE
Public Notice

Regular Council Meeting Dates

In accordance with Section 127 of the Community Charter, the following is the schedule for the Regular Meetings of Council for the Village of Port Alice for 2020. The Regular Council Meetings are held at 7:00 pm in the Village Office Council Chambers, located at 1061 Marine Drive, Port Alice, BC.

January 8, 2020	June 10, 2020
January 22, 2020	June 24, 2020
February 12, 2020	July 8, 2020
February 26, 2020	August 12, 2020
March 11, 2020	September 9, 2020
March 25, 2020	October 14, 2020
April 8, 2020	October 28, 2020
April 22, 2020	November 12, 2020
May 13, 2020	November 25, 2020
May 27, 2020	December 9, 2020



Bonnie Danyk
Chief Administrative Officer



Village of Port Alice

2020 Committee Meeting Dates

Regular Monthly Committee Meeting Dates
Public Works & Recreation meetings are held at 3:15pm
Committee of the Whole meetings will follow

Wednesday, January 8th, 2020
Wednesday, February 5th, 2020
Wednesday, March 4th, 2020
Wednesday, April 1st, 2020
Wednesday, May 6th, 2020
Wednesday, June 3rd, 2020
Wednesday, July 8th, 2020
Wednesday, August 5th, 2020
Wednesday, September 2nd, 2020
Wednesday, October 7th, 2020
Wednesday, November 4th, 2020
Wednesday, December 2nd, 2020

VILLAGE OF PORT ALICE REPORT TO COUNCIL

To: Mayor & Council
From: CAO / CFO
Date: November 20, 2019
Subject: Village of Port Alice Council Achievements November 2018- November 2019

This month the new Mayor and Council have been in place for one year. It's been a very busy year with lots of learning and many projects embarked upon.

The Mayor and Council attended newly elected official training in February and the Mayor attended the Union of BC Municipalities Conference in September.

Councillor Warren Beatty resigned in June, we had a By-election in September and Councillor Sean Watson was sworn in on October 2, 2019.

Here are some of the Village of Port Alice Council's achievements over the past year:

- EOC and ESS Equipment: Received grants from UBCM and purchased equipment for our ESS Centre and our EOC Centre.
- Installed SCADA equipment for both the water and sewer systems.
- Completed installation of a screening system at the sewer treatment plant to reduce sludge.
- Received an Asset Management Planning grant for the sewer system.
- Updated the Water Restriction Bylaw
- Updated the Fees and Charges Bylaw
- Renewed the Building Inspection and Animal Shelter Contracts with the District of Port Hardy.
- Completed a RFP for Banking Services
- Completed a RFP for an update to our Website, Update is nearing completion
- Created a Village of Port Alice Facebook page.
- Reached "Carbon Neutral" status.
- Lobbied Island Health and were able to retain Doctor and emergency services at the Health Centre
- Completed the parking lot portion of the Rumble Beach Marina upgrade and completed a RFP for the building which is being constructed.
- Reviewed and adjusted Marina rates

- Received approval via referendum to remove land from designated park land for eventual accommodation development.
- Became the Sea Otter Capital of Canada
- Received a "new to us" Firetruck from the Town of Ladysmith to replace the backup Firetruck
- Installed fire pits at Lions Park

Respectfully submitted,



Bonnie Danyk
CAO / CFO

**VILLAGE OF PORT ALICE
ACCOUNTS PAYABLE LISTING FOR OCTOBER 2019**

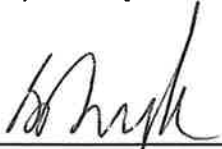
Total Payment of Accounts: \$354,822.68

Wages Payable: \$46,745.33

Total Accounts Payable Listing \$401,568.01

If you have any questions regarding the cheques on this month's Accounts Payable Listing, please ask me.

Respectfully submitted



Bonnie Danyk
CAO /CFO

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
046330	001	04/10/2019	C-010	CAN.UNION OF PUBLI	Sept 19 Dues	Union Dues	647.67		647.67	
046331	001	04/10/2019	C-080	BRANDT TRACTOR LTD	2508561	Backhoe repair	1,292.20		1,292.20	
046332	001	04/10/2019	C-089	CAMERON, KEVIN	UBCM19	UBCM Travel	682.32		682.32	
046333	001	04/10/2019	D-003	DISTRICT OF PORT H	1121400201	Buildig Inspection	447.36		447.36	
046334	001	04/10/2019	D-048	DANYK, BONNIE	UBCM19	UBCM Travel reimbu	395.00		395.00	
046335	001	04/10/2019	F-005	F.P. FOODS LIMITED	156423 167036 392214 170250 395537 172518	Summer Camp Suppli CC Programs suppli CC Program Supplie VO Coffee cream CC Coffee Supplies After school progr	76.30 33.27 17.74 2.99 11.19 14.49		155.98	
046336	001	04/10/2019	K-101	KATHY O'REILLY TAY	898	Tax Sale ads	1,020.14		1,020.14	
046337	001	04/10/2019	M-069	MCELHANNEY CONSULT	2221119516	STP Upgrades	3,807.83		3,807.83	
046338	001	04/10/2019	P-101	PORT ALICE PETROLE	4682	Sept fuel	950.62		950.62	
046339	001	04/10/2019	R-003	REGIONAL DISTRICT	1308	Tipping Fees	4,441.68		4,441.68	
046340	001	04/10/2019	R-054	ROSE, GERRY	03102019	Fire cheifs meetin	58.32		58.32	
046341	001	04/10/2019	T-012	THE HOBBY NOOK	8011a	Marina Manager Ves	11.77		11.77	
046342	001	09/10/2019	O-345	ORACH ENTERPRISES	3267 3252	Port-a-Potty renta Sludge Removal	750.40 2,397.95		3,148.35	
046343	001	09/10/2019	A-045	ALSCO UNIFORM & LI	LNAN718422	PW Coveralls	98.42		98.42	
046344	001	09/10/2019	A-071	ACE COURIER SERVIC	14263492	Courier Service	136.61		136.61	
046345	001	09/10/2019	F-021	FOUR STAR WATERWOR	55631 55740 55741 55743	Water System Suppl Salsnes Screener P Salsnes Screener Pr Salsnes Project	525.73 2,904.38 2,719.43 677.28		6,826.82	
046346	001	09/10/2019	M-004	MEDICAL SERVICES P	Sept/Oct 2019	MSP Premiums	637.50		637.50	
046347	001	09/10/2019	M-138	MCCORMICK, KATHY	849512	VO Janitorial	600.00		600.00	
046348	001	09/10/2019	T-028	SPAFFORD, TANYA	Mais 2019	Mais Software Conf	554.16		554.16	
046349	001	09/10/2019	T-195	TEX ELECTRIC LTD	00001685 00001717	Maintenance - Gene FD Lighting Repair	409.50 133.04		542.54	
046350	001	09/10/2019	W-055	WOLVEN IT SERVICES	1638	IT Services	112.29		112.29	
046351	001	09/10/2019	W-100	WESTWOOD TREE SERV	WTS0113	Marina Tree Remova	2,415.00		2,415.00	
046352	001	10/10/2019	A-082	APPLEWOOD FORD - P	RF05041	Truck Maintenance	754.99		754.99	
046353	001	10/10/2019	C-196	CAB INDUSTRIAL AUT	760530	Hose and Coupling	57.37		57.37	
046354	001	10/10/2019	G-087	GORDON, JAMES and	AT=,92>19	Tax OverPa	770.00		770.00	
046355	001	10/10/2019	S-085	SUNCO PLYWOOD INCO	252190	Line Marking Paint	215.00		215.00	
046363	001	16/10/2019	T-002	TRAN SIGN (1999) L	57669	Signs Posts and ac	432.71		432.71	
046362	001	16/10/2019	P-099	PROFIRE EMERGENCY	019882	PMP Service and In	1,349.05		1,349.05	
046361	001	16/10/2019	P-089	PRAXAIR DISTRIBUTI	92117037	Monthly Cylinder r	76.52		76.52	
046360	001	16/10/2019	P-009	PORT MCNEILL ENTER	39151	Road sand and Deli	1,601.46		1,601.46	
046359	001	16/10/2019	M-011	MINISTER OF FINANC	94438877	Sept Deliveries	54.89		54.89	
046358	001	16/10/2019	I-101	INNOV8 DIGITAL SOL	IN192700	Copier Charges	221.27		221.27	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
046357	001	16/10/2019	F-004	FOX'S DISPOSAL SER	25991 26217	August Bin Rental Bin Rental and Pic	658.25 658.25		1,316.50	
046356	001	16/10/2019	D-010	DURAGLAS COMPOSITE	855	Grave Liners	1,456.35		1,456.35	
046364	001	16/10/2019	T-148	TROJAN TECHNOLOGIE	SLS/10286454	Salnes Sf2000	256,939.20		256,939.20	
046365	001	16/10/2019	V-001	VANCOUVER ISLAND R	4th Quarter 1	Fourth Quarter Lev	9,229.00		9,229.00	
046366	001	16/10/2019	Z-001	ZEP SALES AND SERV	9004562594	Janitorial Supplie	347.09		347.09	
046367	001	16/10/2019	A-045	ALSCO UNIFORM & LI	LNAN716369	PW Coveralls	93.65		93.65	
046368	001	16/10/2019	B-003	BC HYDRO	113011399647 400003202175	Water Hydro Sept Hydro	780.36 11,113.82		11,894.18	
046369	001	16/10/2019	B-061	BROOKS BAY CABLE C	Oct 2019	Oct Internet	369.60		369.60	
046370	001	16/10/2019	C-183	CORAL REFRIGERATIO	366418	HVAC Maintenance	349.66		349.66	
046371	001	16/10/2019	G-060	GREGG DISTRIBUTORS	011-737969	Shop Supplies	142.29		142.29	
046372	001	16/10/2019	L-078	MOORE, LOUISA	pickups 09/19	CC Event and Progr	273.76		273.76	
046373	001	16/10/2019	M-011	MINISTER OF FINANC	94417793	August Courier Ser	64.68		64.68	
046374	001	16/10/2019	M-153	BUREAU VERITAS CAN	VA1272990	Effluent Samples	104.48		104.48	
046400	001	17/10/2019	S-018	SCOTIABANK	0006 81592709 Cell 09/19 82154 Q001016821 08092019 311714645613 21909051860 487074 LGMA-UBCM19 UBCM Travel 9372483289	A-Mais Conference Light Bulbs Cell phones - Sept CC Pizza event FD Belt Assembly Telus Webhosting Postage Village Envelopes Insurance UBCM CAO Breakfast Travel costs UBCM Business Cards TS	735.00 158.37 356.38 68.00 479.41 19.04 295.47 256.85 18.00 84.00 134.20 20.14		2,624.86	
046403	001	31/10/2019	A-045	ALSCO UNIFORM & LI	LNAN720537 LNAN722455	PW Coveralls PW Coveralls	98.41 83.85		182.26	
046404	001	31/10/2019	B-003	BC HYDRO	118011205246	Sewer Hydro	25.31		25.31	
046405	001	31/10/2019	B-080	TECHNICAL SAFETY B	0123428	Operating Permit	70.00		70.00	
046406	001	31/10/2019	G-060	GREGG DISTRIBUTORS	011-738828 011-738829 011-739243 011-739244	PW Maintenance sup Pipe Wrap Maintenance suppli Small tools & Sewe	127.00 38.49 439.66 496.89		1,102.04	
046407	001	31/10/2019	H-100	HOLLY ALDIS	Sept 2019	Sept Gardening con	1,540.00		1,540.00	
046408	001	31/10/2019	N-072	NORTH ISLAND WASTE	Sept & Oct 19	Garbage Collection	14,000.72		14,000.72	
046409	001	31/10/2019	N-089	N.I. INDUSTRIAL AU	942-396712	Kodiak Clamp	31.72		31.72	
046410	001	31/10/2019	R-003	REGIONAL DISTRICT	1347 1353	Sludge Disposal Volunteer Transit	2,347.92 4,444.00		6,791.92	
046411	001	31/10/2019	R-048	RIPTIDE GRAPHICS	795173	Staff clothing	515.37		515.37	
046412	001	31/10/2019	S-151	SEA TO SKY NETWORK	15451	Monthly hosted bac	44.80		44.80	
046413	001	31/10/2019	S-234	SOUTHSIDE WELDING	20087	STP Platform for S	10,147.20		10,147.20	
046414	001	31/10/2019	T-028	SPAFFORD, TANYA	25102019	Travel Reimburseme	100.00		100.00	
046415	001	31/10/2019	W-100	WESTWOOD TREE SERV	WTS0118	Pruning of trees f	315.00		315.00	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
046416	001	31/10/2019	W-123	WATERHOUSE ENVIRON	21409	2 x Zetag	235.20		235.20	
Total:							354,822.68	0.00	354,822.68	

Payment Summary		
Description	Qty	Amount
Cheque	88	432,138.37
EFT	0	0.00
Direct Deposit	0	0.00
Credit Card	0	0.00
Total:	88	432,138.37

*** End of Report ***

VILLAGE OF PORT ALICE
SUMMARY OF REVENUE & EXPENSES FOR OCTOBER 2019

Attached is the detailed report of Revenue and Expenditures for October 2019. The following summary is an analysis relating to specific general ledger accounts for Council's information & questions:

- 1** The ideal amount of revenue received and expenditures paid from January to October is:

83%

- 2** Actual year to date (surplus)/deficit is as follows:

Fund	Revenues	Expenditures	Total
General	\$ (1,614,450.14)	\$ 1,389,288.21	\$ (225,161.93)
Water	\$ (201,622.61)	\$ 60,057.24	\$ (141,565.37)
Sewer	\$ (58,805.31)	\$ 516,956.48	\$ 458,151.17
(Surplus)/deficit	\$ (1,874,878.06)	\$ 1,966,301.93	\$ 91,423.87

3	Wages	G.L. Code	Budget	year to date	% Spent
[a]	Office	112 120 0101	\$ 200,000.00	\$ 170,787.03	85%
[b]	P.W. General	112 120 0101	\$ 209,500.00	\$ 202,402.70	
	P.W. Transfer Stn	112 130 0101	\$ 35,000.00	\$ 19,542.86	
	P.W. Cemetery	112 140 0101	\$ 1,500.00	\$ 225.00	
	P.W. Boulevards	112 150 0101	\$ 30,000.00	\$ 21,090.85	
	P.W. Dykes	112 150 0102	\$ 1,000.00	\$ -	
	P.W. Water	212 120 0101	\$ 20,000.00	\$ 10,903.87	
	P.W. Sewer T.P.	312 120 0101	\$ 30,000.00	\$ 18,130.97	
	P.W. Sewer Dist.	312 120 0102	\$ 10,000.00	\$ 3,662.72	
	Sub Total		\$ 337,000.00	\$ 275,958.97	82%
[c]	Recreation	112 160 0101	\$ 77,000.00	\$ 70,154.60	91%
[d]	Arena	112 170 0101	\$ 15,000.00	\$ 21,777.30	145%
[e]	Com. Centre	112 180 0101	\$ 21,500.00	\$ 11,452.12	53%

Respectfully submitted


 Bonnie Danyk, CAO / CFO

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/10/2019
To 31/10/2019

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
REAL PROPERTY TAXES					
1110000100	GENERAL TAXATION	0.00	853,900.04-	853,700.00-	200.04
1110000101	UTILITY TAX	0.03	17,803.96-	19,000.00-	1,196.04-
1110000102	GRANT-IN-PLACE OF TAXES	0.00	5,308.12-	4,000.00-	1,308.12
	TOTAL REAL PROPERTY TAXES	0.03	877,012.12-	876,700.00-	312.12
SALES OF SERVICE & GOODS					
1111000100	GARBAGE RATES & PENALTIES	27,186.36-	61,489.94-	74,200.00-	12,710.06-
1111000102	GARBAGE RATES SENIORS DISCOUNT	0.00	0.00	700.00	700.00
1111000103	CEMETERY REVENUE	0.00	1,300.00-	0.00	1,300.00
	TOTAL SALES OF SERVICE & GOODS:	27,186.36-	62,789.94-	73,500.00-	10,710.06-
RECREATION SUPPLIES & SERVICES					
1111000210	RUMBLE SHEET REVENUE	148.10-	936.10-	2,000.00-	1,063.90-
1111000213	WEIGHT ROOM PASSES & LOCKER RENTALS	265.00-	7,213.00-	5,000.00-	2,213.00
1111000214	REC. DEPT. - RESALE MERCHANDISE	0.00	76.00-	0.00	76.00
1111000215	RECREATION DEPT. SWEAT/T SHIRT REVEN	24.75-	819.87-	1,000.00-	180.13-
1111000218	RECREATION PROGRAMS	0.00	20.00	0.00	20.00-
1111000219	RECREATION PROGRAMS, EVENTS & CLASSE	210.00-	1,435.15-	4,500.00-	3,064.85-
1111000220	TOURISM REVENUE	0.00	11.75-	0.00	11.75
	TOTAL RECREATION SUPPLIES & SERVICE	647.85-	10,471.87-	12,500.00-	2,028.13-
RECREATION FACILITIES RENTAL REVENUE					
1111000310	ARENA REVENUE	0.00	12,000.00-	12,000.00-	0.00
1111000320	COMMUNITY CENTRE REVENUE	1,187.00-	11,549.00-	13,500.00-	1,951.00-
1111000330	SEA VIEW ACTIVITY CENTER	0.00	13.00-	500.00-	487.00-
	TOTAL REC. FACILITIES RENTAL REVENUE	1,187.00-	23,562.00-	26,000.00-	2,438.00-
OTHER REVENUE FROM OWN SOURCES					
LICENCES & PERMITS					
1111100105	CANS AND BOTTLES REVENUE	0.00	1,144.57-	500.00-	644.57
1111100110	BUSINESS LICENCE FEE REVENUE	0.00	5,120.00-	5,000.00-	120.00
1111100120	DOG LICENCES/FINES	0.00	707.50-	700.00-	7.50
1111100130	PERMITS:BUILDING/BURNING	0.00	1,712.00-	1,500.00-	212.00
	TOTAL LICENCES & PERMITS	0.00	8,684.07-	7,700.00-	984.07
OTHER REVENUE					
1111100220	SCHOOL TAX ADMINISTRATION FEE	0.00	0.00	2,500.00-	2,500.00-
1111100230	INTEREST M.F.A. INVESTMENTS	1,564.64-	16,429.76-	35,000.00-	18,570.24-
1111100231	BANK BALANCE INTEREST	1,098.66-	8,079.52-	0.00	8,079.52
1111100232	SCOTIABANK INVESTMENT ACCT INTEREST	2,438.87-	24,057.37-	0.00	24,057.37
1111100240	TAX PENALTIES	0.00	70,370.06-	4,500.00-	65,870.06
1111100241	TAX ARREARS INTEREST	279.64-	2,213.38-	4,500.00-	2,286.62-
1111100243	TAX CERTIFICATES - Com.Charter - Sec	43.50-	767.75-	500.00-	267.75
1111100244	M.I.A.-2011 DIVIDENDS & RISK MANAGEM	0.00	1,083.00-	1,000.00-	83.00
1111100246	RECYCLING REVENUE	542.15-	2,022.99-	10,000.00-	7,977.01-
1111100247	TAX SALE ADMIN & FILING FEES	0.00	0.00	300.00-	300.00-
1111100250	MISCELL. REVENUE	655.98-	24,924.41-	500.00-	24,424.41
1111100253	LAMINATING, FAX & PHOTOCOPY SERVICES	28.75-	350.75-	1,000.00-	649.25-
1111100255	RUMBLE BEACH MARINA PARKING FEES	68.87-	12,035.01-	10,000.00-	2,035.01
1111100256	RUMBLE BEACH MARINA RECREATION MOORA	0.00	5,044.87-	3,000.00-	2,044.87
1111100257	BACKROAD MAPBOOK ADVERTISING REVENUE	0.00	25.95-	0.00	25.95
1111100258	RUMBLE BEACH MARINA COMMERCIAL MOORA	558.00-	3,744.30-	1,500.00-	2,244.30
	TOTAL OTHER REVENUE	7,279.06-	171,149.12-	74,300.00-	96,849.12
TRANSFER FROM OTHER GOVERNMENTS					
PROVINCIAL GOVERNMENT & OTHER GRANTS					
1111200110	SMALL COMMUNITY GRANT	0.00	326,590.00-	310,000.00-	16,590.00
1111200111	RDMW - AHART FUNDING	0.00	0.00	2,500.00-	2,500.00-
1111200120	CARIP-Carbon Tax 12	0.00	1,959.00-	2,000.00-	41.00-
1111200125	NEW DEAL - GAS REVENUE	0.00	132,232.02-	86,000.00-	46,232.02
	TOTAL PROVINCIAL GRANTS	0.00	460,781.02-	400,500.00-	60,281.02
FEDERAL GOVERNMENT					
1111200210	CELEBRATE CANADA DAY - GRANT	0.00	0.00	1,500.00-	1,500.00-
	TOTAL FEDERAL GRANTS	0.00	0.00	1,500.00-	1,500.00-
TRANSFER FROM SURPLUS & TEMP. BORROWING					

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1111300012	APPROPRIATION FROM CAPITAL SURPLUS (0.00	0.00	40,000.00-	40,000.00-
1111300013	APPROP.FROM GAS TAX RESERVE	0.00	0.00	30,000.00-	30,000.00-
	TOTAL TRANSFERS FROM SURPLUS & TEMP. BORROWING:	0.00	0.00	70,000.00-	70,000.00-
	GRAND TOTAL GENERAL FUND REVENUE :	36,300.24-	1,614,450.14-	1,542,700.00-	71,750.14

COLLECTIONS FOR OTHER GOVERNMENTS

1111500100	PROVINCIAL GOV'T SCHOOL TAX	0.00	241,905.64-	0.00	241,905.64
1111500110	REGIONAL DIST. OF MT. WADDINGTON	0.00	127,841.01-	0.00	127,841.01
1111500120	MOUNT WADDINGTON REGIONAL HOSPITAL D	0.00	51,050.13-	0.00	51,050.13
1111500140	B.C. ASSESSMENT AUTHORITY	0.00	17,057.90-	0.00	17,057.90
1111500150	MUNICIPAL FINANCE AUTHORITY	0.00	33.20-	0.00	33.20
1111500160	POLICE TAX	0.00	49,806.49-	0.00	49,806.49
	TOTAL TRANSMISSION OF TAXES :	0.00	487,694.37-	0.00	487,694.37
	GRAND TOTAL GENERAL FUND REVENUE:	36,300.24-	2,102,144.51-	1,542,700.00-	559,444.51

EXPENDITURES

GENERAL GOVERNMENT

ADMINISTRATION

1120000100	COUNCIL INDEMNITY	2,955.66	31,527.03	45,000.00	13,472.97
1120000101	OFFICE STAFF SALARIES & BENEFITS	14,424.28	170,787.03	200,000.00	29,212.97
1120000102	OFFICE STAFF MEDICAL REFERRAL	100.00	200.00	1,000.00	800.00
1120000103	WAGE NEGOTIATIONS & STAFF RECRUITMEN	0.00	0.00	500.00	500.00
1120000104	EDUCATION, TRAINING & SAFETY EXPENSE	1,254.16	1,254.16	5,000.00	3,745.84
1120000105	AUDIT FEES AND EXPENSES	0.00	17,200.00	18,000.00	800.00
1120000107	PROFESSIONAL DEVELOPMENT	0.00	37.00	5,000.00	4,963.00
1120000109	CONTRACTOR FEES	80.25	80.25	0.00	80.25-
	TOTAL ADMINISTRATION :	18,814.35	221,085.47	274,500.00	53,414.53

OTHER EXPENSES

1120000201	OFFICE INSURANCE	0.00	2,043.37	5,000.00	2,956.63
1120000202	OFFICE TELEPHONE/FAX	0.00	2,956.04	4,500.00	1,543.96
1120000203	OFFICE HYDRO	0.00	1,829.74	3,000.00	1,170.26
1120000204	OFFICE OPERATING SUPPLIES, MAINT. &	77.89	1,695.80	3,500.00	1,804.20
1120000205	OFFICE JANITORIAL CONTRACT	480.00	4,680.00	7,200.00	2,520.00
1120000206	LEGAL FEES	0.00	9,517.49	20,000.00	10,482.51
1120000207	IT EXPENSES	497.36	12,775.43	14,500.00	1,724.57
1120000208	COMPUTERS & OFFICE EQUIPMENT	0.00	0.00	2,000.00	2,000.00
1120000209	ASSOCIATION DUES/MEMBERSHIPS	0.00	1,914.25	2,000.00	85.75
1120000301	OFFICE POSTAGE	281.40	1,238.33	2,000.00	761.67
1120000302	OFFICE COURIER/FREIGHT CHARGES	0.00	0.00	100.00	100.00
1120000303	OFFICE STATIONERY	264.62	1,973.01	3,000.00	1,026.99
1120000304	COMPUTER FORMS & SUPPLIES	0.00	700.85	700.00	0.85-
1120000305	XEROX LEASE/ADVERTISING	971.56	1,905.06	5,000.00	3,094.94
1120000306	OFFICE ALARM MONITORING	0.00	263.45	300.00	36.55
1120000308	CANON LEASE	0.00	1,276.84	3,000.00	1,723.16
1120000401	CONVENTIONS, DELEGATIONS & TRAVEL EX	1,295.52	10,933.81	20,000.00	9,066.19
1120000402	TOURISM	0.00	3,007.60	15,000.00	11,992.40
1120000403	HERITAGE	220.00	1,455.08	1,500.00	44.92
1120000404	INTERGOVERNMENTAL RELATIONS	0.00	0.00	500.00	500.00
1120000405	GRANTS & DONATIONS	0.00	213.40	500.00	286.60
1120000406	ELECTION EXPENSE	9.06	2,456.81	0.00	2,456.81-
1120000407	MISCELLANEOUS	0.00	4,484.83	500.00	3,984.83-
1120000408	WOOD STOVE EXCHANGE PROGRAM	0.00	250.00	0.00	250.00-
1120000410	TAX SALE REDEMPTION, FILING & SERVIC	0.00	155.69	200.00	44.31
1120000415	BAD DEBT - UNCOLLECTABLE REVENUE	0.00	0.00	1,000.00	1,000.00
1120000418	VTN PILOT PROJECT	4,444.00	4,444.00	10,000.00	5,556.00
1120000500	HERITAGE/TOURISM/OFFICE STORAGE EXPE	60.91	985.62	1,500.00	514.38
	TOTAL OTHER EXPENSES :	8,602.32	73,156.50	126,500.00	53,343.50
	TOTAL GENERAL GOVERNMENT :	27,416.67	294,241.97	401,000.00	106,758.03

PROTECTIVE SERVICES

FIRE DEPARTMENT

1121000101	FIRE FIGHTERS MEMBERS PAY	0.00	6,270.85	9,500.00	3,229.15
1121000103	FIRE DEPT WORK SAFE BC PREMIUMS	0.00	0.00	500.00	500.00
1121000104	FIRE DEPT TRAINING	58.32	3,557.50	13,000.00	9,442.50
1121000201	FIRE DEPT INSURANCE	0.00	7,236.55	7,000.00	236.55-
1121000202	FIRE HALL PHONE	0.00	590.38	1,000.00	409.62

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1121000204	FIRE HALL HEAT & LIGHT	320.71	3,935.81	5,000.00	1,064.19
1121000205	FIRE HALL MAINT. & FURNISHINGS	126.70	126.70	3,000.00	2,873.30
1121000206	FIRE TRUCK REPAIR & MAINTENANCE	1,746.05	4,234.73	6,000.00	1,765.27
1121000207	FIRE DEPT OPERATING SUPPLIES	105.35	13,187.99	19,000.00	5,812.01
1121000209	FIRE DEPT. DUES, LICENSE & PERMIT FE	0.00	658.50	1,000.00	341.50
1121000211	FIRE DEPT PROMO	0.00	0.00	4,000.00	4,000.00
	TOTAL FIRE DEPARTMENT EXPENDITURES	2,357.13	39,799.01	69,000.00	29,200.99
MUNICIPAL EMERGENCY PROGRAM					
1121100101	EMERGENCY COORD HONORARIUM & WBC PRE	0.00	2,305.46	3,000.00	694.54
1121100102	EMERGENCY PROGRAM SUPPLIES	0.00	249.10	500.00	250.90
1121100104	EMERGENCY PROGRAM TRAINING	0.00	1,265.32	2,500.00	1,234.68
1121100202	EMERGENCY TELEPHONE	0.00	590.43	1,000.00	409.57
1121100204	M.E.P. EMERGENCY PROGRAM: - ESS TRAI	0.00	0.00	500.00	500.00
1121100205	M.E.P. EMERGENCY PROGRAM: ESS SUPPLI	0.00	0.00	500.00	500.00
	TOTAL MUNICIPAL EMER. PRO. EXP.:	0.00	4,410.31	8,000.00	3,589.69
	TOTAL PROTECTIVE SERVICES	2,357.13	44,209.32	77,000.00	32,790.68
TRANSPORTATION SERVICES					
PUBLIC WORKS DEPARTMENT					
1121200101	PUBLIC WORKS DEPT. WAGES & BENEFITS	17,723.03	202,402.70	209,500.00	7,097.30
1121200102	PUBLIC WORKS MEDICAL REFERRAL	0.00	340.00	2,000.00	1,660.00
1121200103	P.W. COVERALLS & WORKBOOTS	357.63	2,283.81	2,500.00	216.19
1121200104	P.W. CONFERENCE, EDUCATION & SAFETY	0.00	1,609.64	4,500.00	2,890.36
	TOTAL PUBLIC WORKS WAGES & BENEFITS	18,080.66	206,636.15	218,500.00	11,863.85
P.W. YARD & STORES					
1121200201	P.W. INSURANCE	18.00	6,579.30	6,600.00	20.70
1121200202	P.W. YARD & STORES - PHONE	69.55	1,353.59	1,800.00	446.41
1121200203	P.W. YARD & STORES - HYDRO	532.10	5,306.77	7,400.00	2,093.23
1121200204	P.W. YARD & SHOP: SUPPLIES & FEES	314.96	5,376.07	6,000.00	623.93
1121200205	P.W. MAINTENANCE WORKSHOP	0.00	138.00	1,500.00	1,362.00
1121200206	DOG CONTROL SUPPLIES	0.00	80.76	200.00	119.24
	TOTAL P.W. YARD & STORES	934.61	18,834.49	23,500.00	4,665.51
REPAIRS, MAINTENANCE, RENTALS & TOOLS					
1121200301	DITCHES, DRAINS AND STORMSEWERS	0.00	2,721.00	5,000.00	2,279.00
1121200302	P.W. EQUIPMENT REPAIR & MAINT	2,988.61	26,156.77	35,000.00	8,843.23
1121200305	ANGUS DAWSON MEMORIAL BALLFIELD EXPE	0.00	0.00	1,000.00	1,000.00
1121200306	PARKS - MAINTENANCE	0.00	2,270.08	8,000.00	5,729.92
1121200307	DOCK & BOAT LAUNCH EXPENSES	499.24	17,633.23	20,000.00	2,366.77
1121200308	P.W. SMALL TOOLS/EQUIPMENT	524.71	2,323.28	3,000.00	676.72
1121200309	PORTA POTTI RENTALS	716.80	6,879.91	6,000.00	879.91
	TOTAL P.W. REPAIRS/MAINT/RENTALS/TOOLS	4,729.36	57,984.27	78,000.00	20,015.73
ROADS, STREETS, HIGHWAY & SIDEWALKS					
1121200401	ROADS, STREETS AND LANES	1,778.62	4,121.07	5,000.00	878.93
1121200402	SIDEWALKS	0.00	0.00	1,000.00	1,000.00
1121200403	MUNICIPAL HIGHWAY	300.00	21,403.30	10,000.00	11,403.30
1121200405	STREET LIGHTS - HYDRO	2,859.83	15,158.41	17,500.00	2,341.59
1121200406	STREET LIGHTS - MAINTENANCE	0.00	2,877.70	1,500.00	1,377.70
1121200407	STREET & TRAFFIC SIGNS	0.00	750.29	1,000.00	249.71
1121200408	BRIDGE REPAIR & MAINTENANCE	0.00	0.00	1,000.00	1,000.00
1121200409	ARTERIAL ROAD PAVING	0.00	7,992.00	10,000.00	2,008.00
1121200410	MUNICIPAL HIGHWAY PAVING	0.00	10,000.00	10,000.00	0.00
	TOTAL ROADS, ST., HWY, & SIDEWALKS	4,938.45	62,302.77	57,000.00	5,302.77
	TOTAL PUBLIC WORKS DEPARTMENT	28,683.08	345,757.68	377,000.00	31,242.32
ENVIRONMENTAL HEALTH SERVICES					
1121300101	TRANSFER STATION WAGES	1,994.84	19,542.86	35,000.00	15,457.14
1121300103	TRANSFER STATION OPERATING	1,255.06	6,595.35	10,000.00	3,404.65
1121300104	RECYCLING DEPOT CONTRACT	0.00	0.00	24,000.00	24,000.00
1121300105	GARBAGE COLLECTION CONTRACT	13,334.02	66,028.08	80,000.00	13,971.92
	TOTAL ENVIRONMENTAL HEALTH SERVICES	16,583.92	92,166.29	149,000.00	56,833.71
PUBLIC HEALTH & WELFARE					
1121400101	CEMETERY WAGES	0.00	225.00	1,500.00	1,275.00
1121400102	CEMETERY SUPPLIES & MAINTENANCE	1,389.85	1,389.85	500.00	889.85
21121400201	BUILDING INSPECTION	426.06	2,099.04	1,500.00	599.04

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	TOTAL PUBLIC HEALTH & WELFARE :	1,815.91	3,713.89	3,500.00	213.89-
ENVIRONMENTAL DEVELOPMENT					
1121500101	BOULEVARD & MUNICIPAL GROUNDS WAGES	2,187.28	21,090.85	30,000.00	8,909.15
1121500102	BOULEVARD MAINTENANCE	0.00	2,334.67	10,000.00	7,665.33
1121500103	GARDEN CONTRACT	0.00	6,160.00	9,000.00	2,840.00
1121500201	PROTECTIVE DIKE SYSTEM WAGES	0.00	0.00	1,000.00	1,000.00
1121500205	DIKE MAINTENANCE	0.00	7,122.50	10,000.00	2,877.50
1121500208	HWY SIGNS MAINTENANCE	0.00	0.00	500.00	500.00
	TOTAL ENVIRONMENTAL DEVELOPMENT :	2,187.28	36,708.02	60,500.00	23,791.98
	TOTAL ENVIRONMENTAL SERVICES :	20,587.11	132,588.20	213,000.00	80,411.80
RECREATION SERVICES					
RECREATION DEPARTMENT					
1121600101	RECREATION DEPARTMENT WAGES & BENEFI	6,542.64	70,154.60	77,000.00	6,845.40
1121600102	RECREATION DEPT. MEDICAL REFERRAL	0.00	0.00	500.00	500.00
1121600104	EDUCATION & TRAINING C.C.	0.00	115.00	500.00	385.00
	TOTAL RECREATION DEPT. WAGES/BENEFITS :	6,542.64	70,269.60	78,000.00	7,730.40
RECREATION PROGRAMS					
1121600302	RECREATION PROGRAMS AND SUPPLIES	478.55	3,515.28	5,000.00	1,484.72
1121600305	STAFF SWEAT/T SHIRT EXPENSE	492.36	492.36	500.00	7.64
1121600306	C.C. COMPUTER LAB	117.70	1,121.09	4,000.00	2,878.91
1121600308	MISC. MERCHANDISE	0.00	899.41	1,500.00	600.59
	TOTAL RECREATION DEPARTMENT PROGRAMS :	1,088.61	6,028.14	11,000.00	4,971.86
OTHER RECREATION SERVICES					
1121600402	AID TO PUBLIC HOLIDAYS	0.00	2,117.34	5,000.00	2,882.66
1121600403	LIBRARY REQUISITION	9,229.00	36,916.00	37,000.00	84.00
	TOTAL OTHER RECREATION DEPT. SERVICES :	9,229.00	39,033.34	42,000.00	2,966.66
	TOTAL RECREATION DEPARTMENT SERVICES :	16,860.25	115,331.08	131,000.00	15,668.92
ARENA					
1121700101	ARENA WAGES & BENEFITS	0.00	21,777.30	15,000.00	6,777.30-
1121700106	ARENA ALARM MONITORING	0.00	263.45	300.00	36.55
1121700201	ARENA INSURANCE	0.00	16,128.69	16,000.00	128.69-
1121700202	ARENA TELEPHONE	0.00	593.11	700.00	106.89
1121700203	ARENA HYDRO & PROPANE	1,155.36	15,859.47	20,000.00	4,140.53
1121700204	ARENA BUILDING OPERATION & MAINTENAN	70.00	12,216.29	5,000.00	7,216.29-
1121700205	ARENA MACHINERY & EQUIPMENT	0.00	0.00	5,000.00	5,000.00
	TOTAL ARENA EXPENDITURES :	1,225.36	66,838.31	62,000.00	4,838.31-
	TOTAL ARENA EXPENSES :	1,225.36	66,838.31	62,000.00	4,838.31-
COMMUNITY CENTRE					
1121800101	JANITOR SALARIES & BENEFITS	1,685.33	11,452.12	21,500.00	10,047.88
1121800102	JANITOR MEDICAL REFERRAL	0.00	0.00	250.00	250.00
1121800103	PROTECTIVE CLOTHING	0.00	0.00	100.00	100.00
1121800104	C.C. EDUCATION, TRAINING, & SAFETY	0.00	390.00	250.00	140.00-
1121800106	COMMUNITY CENTRE ALARM MONITORING	0.00	263.45	300.00	36.55
1121800201	COMMUNITY CENTRE INSURANCE	0.00	7,247.52	7,500.00	252.48
1121800202	COMMUNITY CENTRE TELEPHONE	0.00	592.54	800.00	207.46
1121800203	COMMUNITY CENTRE HEAT & LIGHT	1,206.96	12,366.02	18,000.00	5,633.98
1121800204	COMMUNITY CENTRE BUILDING & GROUNDS	946.40	5,866.07	14,300.00	8,433.93
	TOTAL COMMUNITY CENTER EXPENDITURES :	3,838.69	38,177.72	63,000.00	24,822.28
	TOTAL COMMUNITY CENTRE EXPENSES :	3,838.69	38,177.72	63,000.00	24,822.28
SEA VIEW ACTIVITY CENTER					
1121900201	SEA VIEW ACTIVITY CENTER INSURANCE	0.00	1,775.30	1,800.00	24.70
1121900202	SEA VIEW ACTIVITY CENTRE TELEPHONE	0.00	590.56	1,000.00	409.44
1121900205	WEIGHT ROOM EQUIPMENT/MAINTENANCE	0.00	695.00	4,000.00	3,305.00
	TOTAL SEA VIEW ACTIVITY CENTER SERVICES:	0.00	3,060.86	6,800.00	3,739.14
DEBT CHARGES					
BANK CHARGES					
1122100100	DEBT CHARGES: PRINCIPAL & INTEREST -	0.00	33,907.18	33,900.00	7.18-
1122100102	SCOTIA DIRECT BANK SERVICE CHARGE	100.00	979.00	0.00	979.00-
1122100103	BANK CHARGES	404.30	3,384.20	5,000.00	1,615.80
	TOTAL DEBT CHARGES :	504.30	38,270.38	38,900.00	629.62

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	TOTAL FISCAL SERVICES & DEBT CHARGES :	504.30	38,270.38	38,900.00	629.62
LAND & OFFICE EQUIPMENT					
1122300101	OFFICE CAP.:SERVER/UPGRADE SOFTWARE-	0.00	10,405.75	16,000.00	5,594.25
1122300104	GENERAL CAP.: GAS TAX EXPENDITURES	0.00	0.00	86,000.00	86,000.00
1122300106	GENERAL CAP.:RURAL DIVIDEND GRANT PR	2,300.00	248,977.27	0.00	248,977.27-
1122300109	ESS EQUIPMENT	0.00	1,668.65	0.00	1,668.65-
1122300110	EOC EQUIPMENT	0.00	4,989.54	0.00	4,989.54-
	TOTAL LAND/OFFICE EQUIPMENT CAPITAL EXPENDITURES:	2,300.00	266,041.21	102,000.00	164,041.21-
PUBLIC WORKS					
1122300407	P.W. CAP.:SALT SHED	0.00	6,246.13	8,500.00	2,253.87
1122300416	MOWER WITH SWEEPER ATTACHMENT	0.00	38,525.35	40,000.00	1,474.65
1122300417	PICNIC TABLES	0.00	0.00	2,500.00	2,500.00
1122300418	REPLACE STREETLIGHTS	0.00	0.00	20,000.00	20,000.00
	TOTAL PUBLIC WORKS CAP. EXPENDITURES :	0.00	44,771.48	71,000.00	26,228.52
	TOTAL CAPITAL EXPENDITURES	2,300.00	310,812.69	173,000.00	137,812.69-
	GRAND TOTAL GENERAL FUND EXPENDITURES :	103,772.59	1,389,288.21	1,542,700.00	153,411.79
TRANSMISSION OF TAXES					
1122500100	PROVINCIAL GOV'T - SCHOOL TAX	0.00	32,946.68	0.00	32,946.68-
1122500110	REGIONAL DISTRICT OF MT. WADDINGTON	0.00	127,841.00	0.00	127,841.00-
1122500120	MOUNT WADDINGTON REGIONAL HOSPITAL D	0.00	51,050.00	0.00	51,050.00-
1122500140	B.C. ASSESSMENT AUTHORITY	0.00	17,057.90	0.00	17,057.90-
	TOTAL TRANSMISSION OF TAXES :	0.00	228,895.58	0.00	228,895.58-
	TOTAL 2001 GENERAL FUND EXPEND. BUDGET:	103,772.59	1,618,183.79	1,542,700.00	75,483.79-
WATER REVENUE FUND					
REVENUE					
2110000101	WATER RATES REVENUE	21,378.30-	53,553.12-	60,000.00-	6,446.88-
2110000102	WATER RATES PENALTIES	0.00	636.00-	1,000.00-	364.00-
	TOTAL WATER RATES REVENUE :	21,378.30-	54,189.12-	61,000.00-	6,810.88-
TOTAL					
TRANSFERS					
2111200102	APPROPRIATION FROM SURPLUS (2004)	0.00	0.00	160,020.00-	160,020.00-
2111200105	FEDERAL GRANT: WATER RESERVOIR	0.00	147,433.49-	439,980.00-	292,546.51-
	TOTAL WATER TRANSFERS :	0.00	147,433.49-	600,000.00-	452,566.51-
	GRAND TOTAL WATER REVENUE :	21,378.30-	201,622.61-	661,000.00-	459,377.39-
WATER FUND EXPENDITURE					
2121200101	WATER EQUIP. MAINT. WAGES	751.23	10,903.87	20,000.00	9,096.13
2121200201	INSURANCE - WATER SYSTEM	0.00	3,194.45	3,000.00	194.45-
2121200301	WATER EQUIP. REPAIR/MAINT.	3,764.76	19,086.80	30,000.00	10,913.20
2121200302	WATER FUND CAPITAL RESERVE	0.00	0.00	8,000.00	8,000.00
	TOTAL WATER MAINTENANCE EXPENDITURES :	4,515.99	33,185.12	61,000.00	27,814.88
FUNDS TRANSFERS					
2122300103	CAP.WATER:1201-1251 Marine Dr. 617/0	0.00	0.00	600,000.00	600,000.00
2122300104	SCADA SYSTEM	0.00	26,872.12	0.00	26,872.12-
	TOTAL DEBT CHARGES & CAPITAL EXPEND. :	0.00	26,872.12	600,000.00	573,127.88
	TOTAL WATER FUND EXPENDITURES :	4,515.99	60,057.24	661,000.00	600,942.76
	TOTAL	4,515.99	60,057.24	661,000.00	600,942.76
SEWER REVENUE					
3110000101	SEWER RATES REVENUE	49,759.50-	120,548.88-	140,000.00-	19,451.12-
3110000103	SEWER RATES PENALTIES	0.00	1,324.43-	2,000.00-	675.57-
3110000104	INFRASTRUCTURE PLANNING GRANT	0.00	0.00	10,000.00-	10,000.00-
3110000107	TRANSFER FROM GAS TAX	0.00	0.00	300,000.00-	300,000.00-
3110000120	APPROPRIATION FROM SURPLUS	0.00	0.00	5,000.00-	5,000.00-
3110000135	BUILD CANADA FUND GRANT	0.00	63,068.00	0.00	63,068.00-
	TOTAL SEWER REVENUE :	49,759.50-	58,805.31-	457,000.00-	398,194.69-
	GRAND TOTAL SEWER FUND REVENUE :	49,759.50-	58,805.31-	457,000.00-	398,194.69-
EXPENDITURES					
3121200101	SEWER TREATMENT PLANT WAGES	2,620.76	18,130.97	30,000.00	11,869.03
3121200102	SEWER DIST. SYSTEM WAGES	232.85	3,662.72	10,000.00	6,337.28
3121200201	SEWER INSURANCE	0.00	6,545.73	6,500.00	45.73-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/10/2019
To 31/10/2019

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
3121200202	SEWER PLANT TELEPHONE EXPENSE	0.00	1,149.91	800.00	349.91-
3121200203	SEWER HYDRO	2,098.82	13,901.95	20,000.00	6,098.05
3121200204	SEWER SUPPLIES & MAINTENANCE	976.62	18,026.07	20,000.00	1,973.93
3121200205	SLUDGE DISPOSAL	9,073.36	72,313.31	50,000.00	22,313.31-
3121200206	WASTE MANAGEMENT PERMIT FEES	0.00	740.87	600.00	140.87-
	TOTAL SEWER OPERATING EXPENSE	15,002.41	134,471.53	137,900.00	3,428.47
CAPITAL EXPENDITURES FROM REVENUE					
3122300102	SEWER CAP.:RESERVE FOR CAPITAL UPGRA	0.00	0.00	4,100.00	4,100.00
3122300106	SEW CAP:PLANT RETROFIT	264,894.30	380,165.35	300,000.00	80,165.35-
3122300108	SCADA SYSTEM	0.00	2,321.60	0.00	2,321.60-
3122300109	SEWER SYSTEM STUDY	0.00	0.00	15,000.00	15,000.00
	TOTAL CAP. EXPEND. FROM SEWER REVENUE	264,894.30	382,486.95	319,100.00	63,386.95-
	TOTAL:	213,274.90	316,587.80	0.00	316,587.80-
	REPORT TOTALS:	280,747.25	167,372.92-	0.00	167,372.92

*** End of Report ***



INFORMATION ITEMS

At-a-Glance:

Modernizing BC's Emergency Management Legislation



Emergency
ManagementBC

→ The Current Emergency Program Act (EPA)

The current Emergency Program Act (EPA) dates back to 1993.

It covers the Province and Local Authorities, and focuses on:

- preparing and implementing emergency management plans; and
- states of emergency.

Regulations under the EPA are:

- Emergency Program Management;
- Local Authority Management; and
- Compensation & Disaster Financial Assistance.



→ Drivers of Change

- There are many diverse and complex hazards in BC, like wildfires, floods, earthquakes and severe weather.
- Driven by climate change, natural disasters are becoming more frequent and severe.
- Emergencies have devastating impacts on citizens, visitors, communities, businesses and infrastructure.
- Emergencies take a financial toll. Response and recovery from the floods and wildfires of 2017 and 2018 cost over \$1.6 billion.
- Indigenous and remote communities are often disproportionately impacted by emergencies.
- The needs of our most vulnerable citizens are not always sufficiently considered.
- The unprecedented flood and wildfire seasons in 2017 and 2018 surfaced a number of gaps in the current legislation.



→ Key Gaps in Current Emergency Management Legislation

- No explicit requirements to assess and mitigate disaster risk (UN Sendai Framework)
- A lack of recovery planning and tools prolongs recovery and does not support resilience
- First Nations are not yet adequately recognized as partners in emergency management
- Inadequate preparation for catastrophic events
- Lack of information sharing and integration of emergency management plans by the Province, Local Authorities and critical infrastructure operators thwarts effective response and recovery
- Does not recognize emerging best practice and current regional collaborations
- Does not provide sufficient protection for volunteers given their key role in emergency management



→ Design Principles for Modernization

- The Act will encompass all stages of emergency management: mitigation, preparedness, response, and recovery.
- The Act will reflect a shift from disaster response to managing and reducing disaster risk.
- Emergency management is a shared responsibility: individuals, governments, communities, private and non-profit sectors.
- Protection of life, health, and safety is paramount.
- Decisions made under the Act and regulations will be transparent.
- Responsive, flexible and disciplined funding mechanism.
- The Act will be inclusive and will consider the needs of vulnerable citizens.

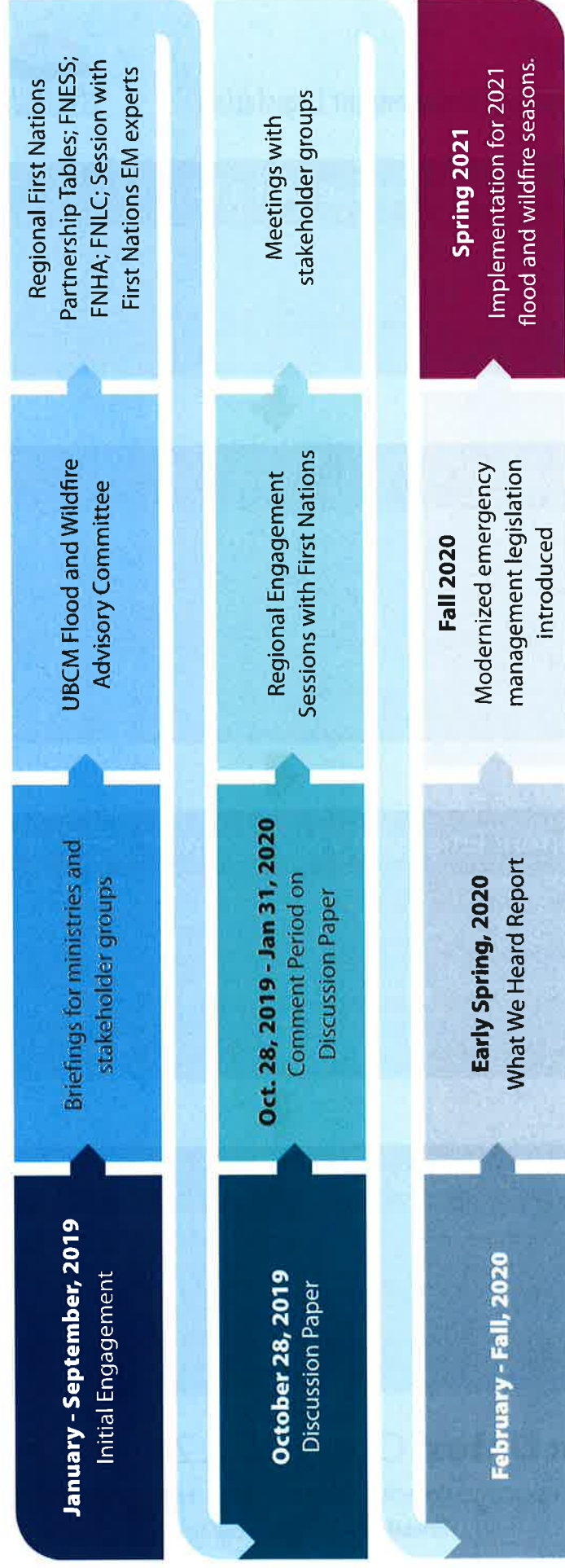
Consultation Dates: October 28, 2019 to January 31, 2020

Website: engage.gov.bc.ca/govtogetherbc/consultation/emergency-program-act-modernization

Email: EmergencyProgramAct@gov.bc.ca

The Path to Modernization:

A Timeline for Modernizing BC's Emergency Management Legislation



Modernizing BC's Emergency Management Legislation: Key Policy Shifts at a Glance

All four emergency management pillars (mitigation, preparedness, response, recovery) are recognized in legislation:

- Require provincial ministries, Crown corporations and agencies to:
 - Have programs and plans to deal with continuity of services;
 - Develop emergency management plans;
 - Exercise and review their plans; and
 - Carry out duties related to mitigation, preparedness, response and recovery as assigned by the Minister responsible for emergency management.
- Require Local Authorities to:
 - Meet clear requirements for the content and exercising of plans, and their review cycle;
 - Identify, understand and assess hazards, risks and vulnerabilities, and establish associated mitigation plans for high-risk hazards; and,
 - Develop post-disaster needs assessments and post-disaster recovery plans.
- Require Local Authorities and provincial subdivision approving officers to give greater consideration to current and future risk for development and building approvals, and require mitigation measures when development and building are approved in hazardous areas.

First Nations are recognized as emergency management partners:

- Expand the definition of "emergency" to include actions to protect community well-being, significant Indigenous cultural sites, and the environment;
- Provide clear authority for the Minister and Local Authorities to enter agreements with individual First Nations or First Nations groups;
- Require Local Authorities preparing emergency management plans to consult with First Nations;
- Require critical infrastructure operators to provide emergency management information to First Nations upon request;
- Require consideration of Indigenous and traditional knowledge in the development of hazard risk and vulnerability assessments by provincial entities and Local Authorities; and,
- Establish that provincial entities and Local Authorities must consider cultural safety and inclusiveness when developing and implementing emergency management plans.



Greater recognition of critical infrastructure as an integral part of emergency management:

- Enable creation of a registry of critical infrastructure to better understand both risk and the assets available during response and recovery and inform development of supply chain management strategies;
 - Require critical infrastructure emergency plans to address all four pillars; and,
 - Require specific emergency management planning documentation, which could include a “statement of assurance” for certain operators, to ensure information is readily available before, during and after events.
- ### **Better tools for response and recovery:**
- Set the initial duration and renewal period for a provincial state of emergency at a maximum of 28 days (currently 14) and for a local state of emergency at 14 days (currently 7);
 - Create a new provision to allow the Minister to grant a Local Authority the use of specific powers for a “transition period” between response and the end of the recovery phase of up to 90 days;
 - Enable Local Authorities to make emergency amendments to Official Community Plans, Regional Growth Strategies, zoning, or bylaws;
 - Enable, by regulation, standards for emergency public notifications and warnings; and,
 - Clarify how existing provincial powers would apply during a catastrophic event.

Greater recognition and protection for volunteers:

- Define service providers and provide clear authority for the Minister to enter into agreements with them;
- Clearly define different types of volunteers;
- Modernize civil liability protection to better deter nuisance lawsuits; and,
- Establish job-protected leaves for volunteers with specialized skill sets.

Stronger coordination, collaboration and provision of information between emergency management partners:

- Require ministries, Crown corporations, agencies and other public sector entities (such as school districts, universities, colleges, and health authorities) to participate in the development of integrated plans for which they are not the lead;
- Enable Local Authorities and First Nations to enter into agreements to do integrated or joint planning and to voluntarily form unified Local Authorities to do some or all emergency management functions;
- Enable the Minister to direct Local Authorities to collaborate and coordinate at a regional scale for risk assessment, mitigation planning and mitigative works, and enable establishment of regulatory or non-regulatory incentives for collaboration and coordination;
- Require Local Authorities to provide plans to neighbouring jurisdictions (including First Nations), to the Province, and stakeholders such as critical infrastructure operators and consider any feedback; and,
- Require Local Authorities preparing emergency plans to consult with First Nations.

Greater confidence in the emergency management system:

- Establish a requirement for the Province to centrally house and provide transparent data on hazard, risk and vulnerability assessments or mitigation planning documents conducted or prepared by provincial ministries, Crown corporations and agencies, Local Authorities, and critical infrastructure operators;
- Require provincial ministries, Crown corporations and agencies and Local Authorities to register their emergency management plans with EMBC; and,
- Enable EMBC to audit emergency management plans and make the results public.



November 12, 2019

Dear UBCM Member Local Governments,

I am writing on behalf of Victoria City Council, requesting favourable consideration of these resolutions and that you share this support with the Provincial Government for the following resolutions. Unfortunately, despite the fact that we have an opioid crisis across the Province, these resolutions did not make it onto the floor of the UBCM at this year's convention as the resolutions session ran out of time.

(B171) Safer Drug Supply to Save Lives

Whereas It has been two years since BC declared a public-health emergency due to increased overdoses, yet the death toll for those consuming substances continues to rise due to an unpredictable and highly-toxic drug supply;

And whereas people with opioid use disorder, a chronic relapsing medical condition, are at high risk of overdose- related harms including death and an estimated 42,200 people inject toxic substances in British Columbia, it is not possible for the treatment system to rapidly increase services fast enough to manage this number of people as "patients" within a medical treatment model given the many challenges in achieving and retaining the people on opioid use disorder treatment, people at risk of overdose in British Columbia do not have access to a safer alternative to the unpredictable, highly-toxic drug supply:

Therefore be it resolved that in an effort to save lives and reduce harm due to an unpredictable and highly-toxic drug supply, and as part of a holistic response to the public-health emergency, including prevention, treatment, and recovery, that the Province of British Columbia work with local communities, Health Authorities across the Province, the Ministry of Mental Health and Addictions, and the Ministry of Health ensure that people at risk of overdose harm have access to safer alternatives.

(B172) Observed Inhalation Sites for Overdose Prevention

Whereas British Columbia is currently experiencing an unprecedented public health emergency due to an unpredictable and highly-toxic drug supply, and smoking or inhalation is the second most common mode of consumption among all people who have died from a suspected illicit drug overdose and the most common mode of consumption among men and those between the ages of 15 and 29;

And whereas observed consumption services (i.e. supervised consumption services and overdose prevention services) are evidence-based harm reduction approaches shown to reduce overdose-related harm, and there is not adequate access to observed consumption services that provide space for inhalation where communities are facing crisis:

Therefore be it resolved that to ensure that people at risk of overdose across BC have access to observed consumption services that provide space for inhalation, that the Province of British Columbia fund and work through local communities, Health Authorities across the Province, the Ministry of Mental Health and Addictions and the Ministry of Health to provide these services as part of a holistic response to the public-health emergency, including prevention, treatment, and recovery.

We eagerly look forward to your support on this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'Lisa Helps', written over the printed name.

Lisa Helps
Victoria Mayor

From: Fabris, Carla <carla.fabris@phsa.ca> on behalf of ICS <ICS@phsa.ca>
Sent: Tuesday, November 19, 2019 9:41 AM
To: Undisclosed recipients:
Subject: San'yas: Indigenous Cultural Safety Training for Emergency Responders

Hello,

We are connecting with you to raise awareness of the current Union of BC Municipalities (UBCM) funding stream offered for Indigenous Cultural Safety training for emergency responders.

(<https://www.ubcm.ca/EN/main/funding/lgps/community-emergency-preparedness-fund/indigenous-cultural-safety-training.html>).

We ask your municipality to consider San'yas: Indigenous Cultural Safety Training.

About San'yas

San'yas: Indigenous Cultural Safety Training is the gold standard in cultural safety training in Canada and has trained over 100,000 people. The program is Indigenously-led and developed under the direction of Dr. Cheryl Ward at the Provincial Health Services Authority. We work closely with all health authorities in BC and many health and governmental organizations across Canada.

San'yas training is a unique, facilitated on-line training program designed to increase knowledge, enhance self-awareness, and strengthen the skills of those who work directly with and alongside Indigenous people. San'yas training is in direct support of the Truth and Reconciliation Commission Calls to Action and the United Nations Declaration on the Rights of Indigenous peoples.

Emergency responders taking our training are guided by skilled facilitators to examine their work and to take action to provide the best and safest services possible.

Training Format

- | | | |
|---------------|--------------|-----------------|
| • Online | • Self-paced | • Facilitated |
| • Interactive | • 8-hours | • Learning Pods |

Contact us at ics@phsa.ca to inquire about group registration options for your municipality.

Respectfully,

Carla Fabris, Registrar
San'yas: Indigenous Cultural Safety Training
Indigenous Health
Provincial Health Services Authority
Email: carla.fabris@phsa.ca

www.sanyas.ca

I acknowledge that my place of work is within the unceded territory of the Musqueam, Tsleil-Waututh, and Squamish Nations.

Watch our National Indigenous Cultural Safety Learning Series webinars at: www.icscollaborative.com

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Port Alice Health Forum Society

**Monthly General Meeting
Tuesday, November 12, 2019**

**3:00 PM
Port Alice Community Centre**

Attendance:

Chairperson – Val Eyford
Vice Chairperson – Sandra Morgan
Secretary – Catherine Beatty
Treasurer

Mike Aubie (BC Ambulance), Edith Chemago, Leslie Dyck, (Displaced Workers), Maria Fraser, Rose Klein Beekman, Debbie Lynn, Alison Mitchell, Debbie Mitchell, Dr. Ian Mackenzie, Irene Stewart, Audrey Surtees, Sean Watson, Marijke de Zwager (North Island Midwife)

Regrets: Lisa Inglis,

Call to Order: The meeting was called to order by Val Eyford at 3:05 PM.

Approval of Agenda:

A motion to approve the agenda was made by Debbie Mitchell. Seconded by Sandra Morgan. Carried.

Agenda Additions: None

Approval of Minutes:

The minutes of October 8, 2019 were approved by Debbie Mitchell. Seconded by Maria Fraser. Carried.

Guests:

Leslie Dick: - “Decoda” – Displaced Workers – Enhancing Literacy and Essential Skills.
This is a Federally funded study to better understand the needs of workers who have been displaced from their jobs.

Contact: Leslie Dyck at: mwfamilyliteracy@gmail.com

B.C. Ambulance: Mike Aubie, Maria Fraser and Alison Mitchell

An outline for the Paramedics was presented as a guide of what our Port Alice Paramedics can follow. It is up to the attending paramedics to decide where to take their patient. If the attending paramedics feel they can take their patient safely to Port McNeill or Port Hardy they can make that decision. They decide if their patient can be helped in Port Alice, or they need to stabilize their patient before transport to Port McNeill or Port Hardy.

Mike Aubie said that the Paramedics will decide what is best for the patient and they will go to the nearest appropriate hospital.

Maria Fraser and Mike Aubie will support the decision of the attending Paramedics.

Val Eyford stated that the changes in procedure are appreciated that the Paramedics are trusted to make the best decision for the patient.

Reports:

Island Health – Alison Mitchell

Dr. Ian Mackenzie is leaving Port Alice on the 8th of January. He has agreed to stay on until then so there is no gap in our physician coverage. Dr. Nicole Bennett will start in January followed by Dr. Kevin Garneau in March. Val Eyford said how much we appreciated the time Ian has spent in Port Alice and the sacrifices he has made to stay. We wish him, and his family, well in his future adventures.

Island Health has not had any success in filling the full time or part time nursing positions in Port Alice. Changes will have to be made to schedules to stay in the guidelines of the BC Nurses Union.

Marijke de Zwager, Midwife

Marijke is based out of Port Hardy. She delivers babies (catches, as she put it) and works with both antepartum and postpartum mothers. Midwifery became legal in B.C. in 1998 as Guardians of normal births. She works in both Port Hardy and Port McNeill. Home births are not being done, so for the time being deliveries are being done in the hospitals. Marijke's contact is:

northislandmidwifery@gmail.com

Medical Wish Cupboard – Sandra Morgan

We continue to receive donations.

The Scotia Bank account for the Wish Cupboard has been closed and an account was opened at the Coastal Community Credit Union. An up to date statement will be presented at the next meeting.

Mount Waddington Health Network Table of Partners – Val Eyford

- The October forum on Advanced Care planning (My Voice) was well attended and was very informative.
- Loaves and Fishes in Port Hardy is a pilot project and they are looking for at least 15 volunteers. This will work in addition to the Harvest Food Bank.
- Alison Mitchell (VIHA) reported that there are staffing shortages. The workload at all sites has increased. There are still several people going to emergency with minor ailments who could wait and go to the doctor's office. Island Health is looking at more Home Support Workers. Patients in acute care are waiting for long term placement. There are two salaried midwife positions available.

Treasurer – Lisa Inglis: No formal report available but the accounts remain unchanged.

Community Needs account: \$1,116.07

Operating account: \$ 666.52

New Business:

No New Business

Old Business:

Val attended a Meeting with some members of the Island Health Board, Dermot Kelly and Village of Port Alice, Mayor and Council. October 9th, 2019, Val had stated that the Port Alice Health Forum Society was pleased with some of the changes that Island Health Board had made and there are some areas that continue to need work.

Fall Presentation

The Fall Presentation will be on November 20, 2019 with the new Harm Reduction Nurse, Cheryl Viel. Plans are well underway. Volunteers are to be at the Community Centre at 5:00 PM to set up. The presentation will start at 5:30.

Correspondence:

A letter of appreciation to Island Health Executive Director, Geography 1,
Dermot Kelly.

From the Floor:

It was decided that there will be no meeting in December as many people are busy with Christmas activities, therefore the next meeting will be in January. The date will be announced as soon as possible.

Motion to Adjourn:

A motion was made by Audrey Surtees to adjourn the meeting at 4:30 PM.
Carried.

Next meeting: To be announced.

Catherine Beatty
Secretary

Val Eyford
Chairperson