

**VILLAGE OF PORT ALICE**  
**COUNCIL MEETING AGENDA**  
TO BE HELD WEDNESDAY JANUARY 22, 2020 at 7:00 pm  
IN THE PORT ALICE COUNCIL CHAMBERS



**(1) CALL TO ORDER**

*We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.*

**(2) RESOLUTION TO PROCEED TO CLOSED MEETING (6:30 pm)**

*THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:*

*Section 90 (1) (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose*

**RECONVENE**

**(3)**

**(4) ADOPTION OF AGENDA:**

*THAT the Agenda for the Meeting of the Village of Port Alice for January 22, 2020, be approved; AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information.*

**(5) DELEGATIONS: N\A**

Pg 3-4

**(6) MINUTES:**

*a.) THAT the Minutes from the Regular Meeting of January 8, 2020, be approved.*

**(7) OLD BUSINESS: N\A**

Pg 5

**(8) COMMUNICATIONS:**

Pg 7-17

*a.) Letter of Introduction – Port Alice Community Paramedic*

*January 8, 2020, Letter from Gregory Beatty, Port Alice Community Paramedic*

*b.) Marine Protected Area Network Planning in the Northern Shelf Bioregion*

*January 17, 2019, Letter from Brigid Payne, MPA Network Committee*

**(9) NEW BUSINESS: N\A**

Pg 19

**(10) REPORTS:**

Pg 21-24

*a.) Recycling Depot*

*January 15, 2020, Report by Bonnie Danyk, CAO/CFO*

Pg 25-31

*b.) Accounts Payable Listing for December 2019*

*January 15, 2020, Report by Bonnie Danyk, CAO/CFO*

*c.) Summary of Revenue & Expenses for December 2019*

*January 15, 2020, Report by Bonnie Danyk, CAO/CFO*

**(11) BYLAWS: N\A**

**(12) QUESTION PERIOD:**

**VILLAGE OF PORT ALICE  
COUNCIL MEETING AGENDA**  
TO BE HELD WEDNESDAY JANUARY 22, 2020 at 7:00 pm  
IN THE PORT ALICE COUNCIL CHAMBERS



**(13) ADJOURNMENT:**

*THAT the meeting of the Village of Port Alice Council held January 22, 2020, be adjourned.*

**INFORMATION ITEMS:**

1. January, 2, 2020, CivicInfo BC Membership Renewal, 2020, CivicInfo BC
2. January, 9, 2020, District of Port Hardy, Invitation to Official Community Plan Review, District of Port Hardy
3. January 13, 2020, 2020 Premier's Awards for Excellence in Education, Minister Fleming, Ministry of Education
4. Media Release, Read winter away and win prizes, Vancouver Island Regional Library

**VILLAGE OF PORT ALICE COUNCIL  
REGULAR MEETING MINUTES  
WEDNESDAY JANUARY 8, 2020  
IN THE PORT ALICE COUNCIL CHAMBERS**



**Present** Mayor Kevin Cameron  
Councillor Holly Aldis  
Councillor Sean Watson

**Absent** Councillor Bruce Lloyd  
Councillor Angela Yunker

**Staff**  
Bonnie Danyk, CAO / CFO

**CALL TO ORDER: 6:35 pm**

Mayor Kevin Cameron called the meeting to order at 6:35 pm

**RESOLUTION TO PROCEED TO CLOSED MEETING:**

01/20  
Closed  
Meeting

MOVED by Councillor Aldis / Seconded by Councillor Watson

***THAT** the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:*

*Section 90 (1) (g) litigation or potential litigation affecting the municipality.*

CARRIED

**RECONVENE: 7:10 pm**

**ADOPTION OF AGENDA:**

02/20  
Adoption of  
Agenda

MOVED by Councillor Watson / Seconded by Councillor Aldis

***THAT** the Agenda for the Meeting of the Village of Port Alice for January 8, 2020, be approved with the addition of the request for a letter of support from the Strathcona Regional District under **NEW BUSINESS** a) and the recommendation from the Committee of the Whole regarding the Marina Building under **NEW BUSINESS** b): **AND THAT** all delegations, reports, correspondence and other information set to the agenda be received for information.*

CARRIED

**MINUTES:**

03/20  
Minutes  
December 11

MOVED by Councillor Aldis/ Seconded by Councillor Watson

***THAT** the minutes for the Regular Council Meeting held on December 11, 2019 be adopted.*

CARRIED

**COMMUNICATIONS:**

a) September 24<sup>th</sup> meeting held at the 2019 UBCM Convention in Vancouver  
December 11, 2019 Letter from Deputy Minister Jennifer Stachan, RCMP

b) Response to support letter for ORV Tourism  
December 17, 2019 Letter from Minister Doug Donaldson

**NEW BUSINESS:**

- a) Draft letter of support for the Strathcona Regional District's application for a UBCM 2020 Community Emergency Preparedness Fund Flood Planning Grant

04/20  
SRD Letter of  
Support

MOVED by Councillor Watson / Seconded by Councillor Aldis

THAT *the Village of Port Alice send a letter of support for the Strathcona Regional District's application to the UBCM 2020 Community Emergency Preparedness Fund Flood Planning Grant.*

CARRIED

- b) Recommendation from the Committee of the Whole Meeting held on January 8, 2020.

05/20  
Move  
Building

MOVED by Councillor Watson / Seconded by Councillor Aldis

THAT *the building location at the Rumble Beach Marina be moved so that the building will be adjacent to the upper parking lot next to the signs.*

CARRIED

**REPORTS:**

- a) Meeting with Minister Doug Donaldson re: Forestry

December 19, 2019, Report from Councillor Lloyd

- b) Accounts Payable Listing for November 2019

December 31, 2019 Report by Bonnie Danyk CAO/ CFO

- c) Summary of Revenue & Expenses for November 2019

December 31, 2019 Report by Bonnie Danyk CAO/ CFO

**ADJOURNMENT:**

06/20  
Adjournment

MOVED by Councillor Aldis / Seconded by Councillor Watson

**THAT** *the Regular meeting of the Village of Port Alice held January 8, 2020, be adjourned at 7:40 pm*

CARRIED

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held January 8, 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

RECEIVED

Dear members of council.

My name is Greg Beatty and I am the new Community Paramedic in Port Alice, I know most of you know me as I have lived in Port Alice for the last 7 years. I am very excited to be starting this new role and using my knowledge of the community and the people to build a strong CP program.

One of the first programs I would like to start is monthly health promotion and presentation such as; Heart health, stroke awareness, diet and nutrition, smoking cessation awareness, Naloxone and hands only CPR workshops. As well as blood pressure and blood glucose monitoring clinics.

To make these presentations and promotions possible I will need your support. I am requesting to be able to use the Community center and the Sea Vac building to run health promotions and preventions. All programs will be open to everyone in the community at no charge.

Thank you for your time and consideration.

**Gregory Beatty**

**Community Paramedicine – Port Alice**

**BC Emergency Health Services**

**Provincial Health Services Authority**

C: 250-209-6551 E: [Greg.Beatty@bcehs.ca](mailto:Greg.Beatty@bcehs.ca)

**BCEHS** | BC Emergency  
Health Services



January 17, 2020

Port Alice  
His Honourable Mayor Kevin Cameron  
1061 Marine Drive,  
Port Alice, BC  
V0N 2N0

Dear Mayor Cameron and Council

**Re: Marine Protected Area Network Planning in the Northern Shelf Bioregion**

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This letter is to inform you of progress regarding an initiative to design a network of marine protected areas (MPAs) in the Northern Shelf Bioregion, and to discuss opportunities for your village's engagement. The planning area extends from the middle of Vancouver Island (Quadra Island/ Bute Inlet) and reaches north to the Canada – Alaska border. The region, which covers approximately 102,000 km<sup>2</sup>, has been divided into four sub-regions in recognition of the unique characteristics that define them (Attachment 1).

Over the last several years, federal, provincial and participating First Nations (the “partners”) have advanced technical work to design a network of MPAs that aims to align with the vision, goals, and principles set out in the Canada-British Columbia MPA Network Strategy ([the Strategy](#)). The end product of this initiative will be the identification of regional Network Action Plan that outlines recommendations for the establishment of a protection management regime for selected environmentally important areas within the NSB. The technical planning process is anticipated to be complete in 2021 following a variety of opportunities for engagement. Implementation of the Network Action Plan will occur over time and include more detailed consultation on the implementation of individual area components that are new or have recommended management changes.

The planning initiative currently benefits from active participation of stakeholders and local governments through Ocean Advisory Committees (OACs) operating at regional and sub-regional levels. OAC members, listed in Attachment 2, are currently reviewing the first draft network design scenario, which includes a selection of existing conservation area designations (e.g., Federal MPAs, conservancies, parks and protected areas, ecological reserves, Marine Plan Partnership (MaPP) Protection Management Zones (PMZs), Rockfish Conservation Areas) and some recommendations for enhanced management or boundary adjustments to these sites, as well as new proposed sites for added protection (Attachment 3).

At this stage of the planning process we wish to assure you that no decisions have been made on new sites or proposed modifications to existing management measures within the draft MPA network design scenario. What is presented here is a preliminary draft design, based on our current assessment of ecological, cultural and economic values in the area and reflecting the range of existing conservation area designations. The feedback we receive over the coming months will be reviewed and considered in the development of a revised draft network scenario, which we hope to have ready for broader public engagement in the winter of 2021.

We are interested in discussing how we can ensure meaningful engagement with your village, as well as the communities you represent. We are open to presenting at council meetings or other relevant meetings at a mutually convenient time. We will be following up soon by phone and/or email to see if you may be interested in meeting with us to discuss this initiative further. In the meantime, additional information about the MPA Network planning process in the Northern Shelf Bioregion is available on our website ([www.mpanetwork.ca](http://www.mpanetwork.ca)), or you can contact [info@mpanetwork.ca](mailto:info@mpanetwork.ca).

Sincerely,



Brigid Payne, on behalf of the MPA Network Committee  
Fisheries and Oceans Canada

Charlie Short, Ministry of Forests, Lands, Natural Resource Operations and Rural Development  
Merv Child, Nanwakolas Council  
Rich Chapple, Central Coast Indigenous Resource Alliance  
Trevor Russ, Council of the Haida Nation  
Paul Kariya, Coastal First Nations – Great Bear Initiative  
Bruce Watkinson, Gitxaala Nation  
Ross Wilson, Metlakatla First Nation  
Katherine Butts, Lax Kw'alaams Band  
Chris Picard, Gitga'at First Nation  
Chris Apps, Kitselas First Nation  
Rina Gemeinhardt, Kitsumkalum First Nation

cc:

Dennis Buchanan – North Vancouver Island Ocean Advisory Committee Member  
Fred Robertson – North Vancouver Island Ocean Advisory Committee Member  
Heidi Soltau – North Vancouver Island Ocean Advisory Committee Member  
Jim Abram – North Vancouver Island Ocean Advisory Committee Member

## **ATTACHMENTS**

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**Attachment 1:** Map of the planning area for the Marine Protected Area (MPA) network planning process for the Northern Shelf Bioregion

**Attachment 2:** I/OAC membership list

**Attachment 3:** Map of the initial draft MPA network scenario for the Northern Shelf Bioregion, including current protected areas and other proposed draft sites







**Attachment 2: I/OAC membership list**
**Bioregional OAC Membership List**

<b>Name</b>	<b>Affiliation</b>	<b>Sector</b>	<b>Member/ Alternate</b>
Bruce Storry	N/A	Coastal forestry	Member
Brian Mose (Groundfish)	To be confirmed	Commercial Fishing	Alternate
Bruce Turriss (Groundfish)	Canadian Groundfish Research and Conservation Society	Commercial Fishing	Member
Dan Edwards	Commercial Fishing Caucus	Commercial Fishing	Alternate
Grant Dovey (Dive)	Underwater Harvesters Association	Commercial Fishing	Member
Jim McIsaac	Commercial Fishing Caucus	Commercial Fishing	Member
Mike Atkins (Dive)	Underwater Harvesters Association	Commercial Fishing	Alternate
Bill Wareham	David Suzuki Foundation	Conservation	Member
Ross Jameson	Canadian Parks and Wilderness Society	Conservation	Member
Stephanie Hewson	West Coast Environmental Law	Conservation	Alternate
Richard Opala	Marine Harvest	Finfish Aquaculture	Member
Lanna Hodgson	International Ship-Owners Alliance of Canada (ISAC)	Marine Transportation	Alternate
Robert Lewis Manning	Chamber of Shipping of BC	Marine Transportation	Member
Owen Bird	Sport Fishing Institute of British Columbia	Public Recreational Fisheries Service Provider	Member
Bryan MacLeod		Renewable Energy	Member?
Chris Sporer	Seafood Producers Association of British Columbia	Seafood Processing	Member
Rob Morley	Seafood Producers Association of British Columbia	Seafood Processing	Alternate
Darlene Winterburn	British Columbia Shellfish Growers' Association	Shellfish Aquaculture	Member
Todd Russell	British Columbia Shellfish Growers' Association & Island Scallops	Shellfish Aquaculture	Alternate
Breanne Quesnel	Spirit of the West Adventures	Tourism	Member

### Central Coast OAC Membership List

<b>Name</b>	<b>Affiliation</b>	<b>Sector</b>	<b>Member/ Alternate</b>
Tyson Berkenstock	BC Timber Sales	Coastal Forestry	Alternate
Warren Wartig	TBD	Coastal Forestry	Member
Brian Mose (Groundfish)	To be confirmed	Commercial Fishing	Joint Alternate
David Boyes (Groundfish)	To be confirmed	Commercial Fishing	Member
Geoff Krause (Dive)	Pacific Urchin Harvesters Association, the Pacific Sea Cucumber Harvesters Association & Underwater Harvesters Association	Commercial Fishing	Member
Greg Thomas (Herring)	To be confirmed	Commercial Fishing	Joint Alternate
Ian Bryce (Tuna)	To be confirmed	Commercial Fishing	Joint Alternate
Jim McIsaac	Commercial Fishing Caucus	Commercial Fishing	Alternate
Kim Olsen	Commercial Fishing Caucus	Commercial Fishing	Member
Mike Atkins (Dive)	Underwater Harvesters Association	Commercial Fishing	Joint Alternate
Scott Benton	Wilderness Tourism Association	Commercial Tourism	Member
Linda Nowlan	West Coast Environmental Law	Conservation	Member
Vanessa Minke-Martin	Pacific Wild	Conservation	Member
Richard Opala	Marine Harvest	Finfish Aquaculture	Member
Robert Lewis Manning	Chamber of Shipping of BC	Marine Transportation	Member
Lauren Eckert	University of Victoria	Other Interests - Youth	Member
Nick Heath	Outdoor Recreation Council of BC	Public Recreation	Member
Emilie Piry (on leave)	Good Hope Cannery	Recreational Fishery Service Providers	Alternate
Sid Keay	Duncanby Fishing Lodge	Recreational Fishery Service Providers	Member
Todd Russell	Island Scallops Ltd.	Shellfish Aquaculture	Member

### Haida Gwaii IAC Membership List

<b>Name</b>	<b>Affiliation</b>	<b>Expertise</b>	<b>Member/ Alternate</b>
Grant Dovey	Underwater Harvesters Association	Commercial Fishing	Member
Jim McIsaac	Commercial Fishing Caucus	Commercial Fishing	Member
Lindsey Doerkson	N/A	Commercial Fishing	Member
Scott Wallace	David Suzuki Foundation	Conservation; Marine Sciences	Member
Captain Gold	N/A	Haida Marine Knowledge	Member
Michael McGuire	N/A – formerly of the Pacific Pilotage Authority	Haida Marine Knowledge; Transportation	Member
Leandre Vigneault	N/A – self-employed biologist and marine tourism operator	Islands Public; Marine Tourism	Member
Doug Daugert	Sport Fishing Advisory Board	Recreational Fishing	Member
John McCulloch	Langara Fishing Adventures & Sport Fishing Institute	Recreational Fishing	Member

### North Coast OAC Membership List

<b>Name</b>	<b>Organization</b>	<b>Sector</b>	<b>Member/ Alternate</b>
Mike Viveiros	BC Timber Sales	Coastal Forestry	Member
Stephen Hales		Coastal Forestry	Alternate
Brewster Woodburn (Groundfish)	To be confirmed	Commercial Fishing	Member
Dan Edwards	Commercial Fishing Caucus	Commercial Fishing	Member
Gary Krause (Groundfish)	To be confirmed	Commercial Fishing	Joint Alternate
Geoff Krause (Dive)	Pacific Urchin Harvesters Association, the Pacific Sea Cucumber Harvesters Association & Underwater Harvesters Association	Commercial Fishing	Member
Greg Thomas (Herring)	To be confirmed	Commercial Fishing	Joint Alternate
Henry Clifton	Commercial Fishing Caucus	Commercial Fishing	Alternate
Mike Atkins (Dive)	Underwater Harvesters Association	Commercial Fishing	Alternate

Robert Hauknes (Groundfish)	To be confirmed	Commercial Fishing	Joint Alternate
Scott Benton	Wilderness Tourism Association	Commercial Tourism	Member
Kevin Smith	Wilderness Tourism Association	Commercial Tourism	Member
Hussein Alidina	WWF-Canada	Conservation	Member
Kilian Stehfest	David Suzuki Foundation	Conservation	Member
Benafshaw Dashti	Kitimat Stikine RD	Local Government	Member
Karl Bergman	Skeena-Queen Charlotte RD (Mainland)	Local Government	Member
Ted Pellegrino	Kitimat Stikine RD	Local Government	Alternate
Hermann Meuter	North Coast Cetacean Society	Marine Research Institute	Member
Janie Wray	North Coast Cetacean Society	Marine Research Institute	Alternate
Jack Smith	Port of Prince Rupert	Marine Transportation	Alternate
Jason Scherr	Port of Prince Rupert	Marine Transportation	Member
Caitlin Birdsall	Ocean Wise	Other interests - Research and marine monitoring	Alternate (on leave)
Karina Dracott	Ocean Wise	Other interests - Research and marine monitoring	Member
Peter Christensen	N/A	Public Recreation	Member
Yvonne Christensen	N/A	Public Recreation	Alternate
David Lewis	Sport Fishing Advisory Board	Public Recreational Fishing	Joint Alternate
Ken Franzen	Sport Fishing Advisory Board	Public Recreational Fishing	Joint Alternate
Urs Thomas	Sport Fishing Advisory Board	Public Recreational Fishing	Member
Albert Hummel	Sport Fishing Advisory Board	Public Recreational Fishing	Alternate
Jason Bowers	Sport Fishing Advisory Board	Recreational Fishing Service Provider	Member
Craig Smith	Canfisco	Seafood Processing	Alternate
Lori Wilson	Canfisco	Seafood Processing	Member
Brian Zingzett	Coastal Shellfish	Shellfish Aquaculture	Member
Michael Uehara	Coastal Shellfish	Shellfish Aquaculture	Alternate

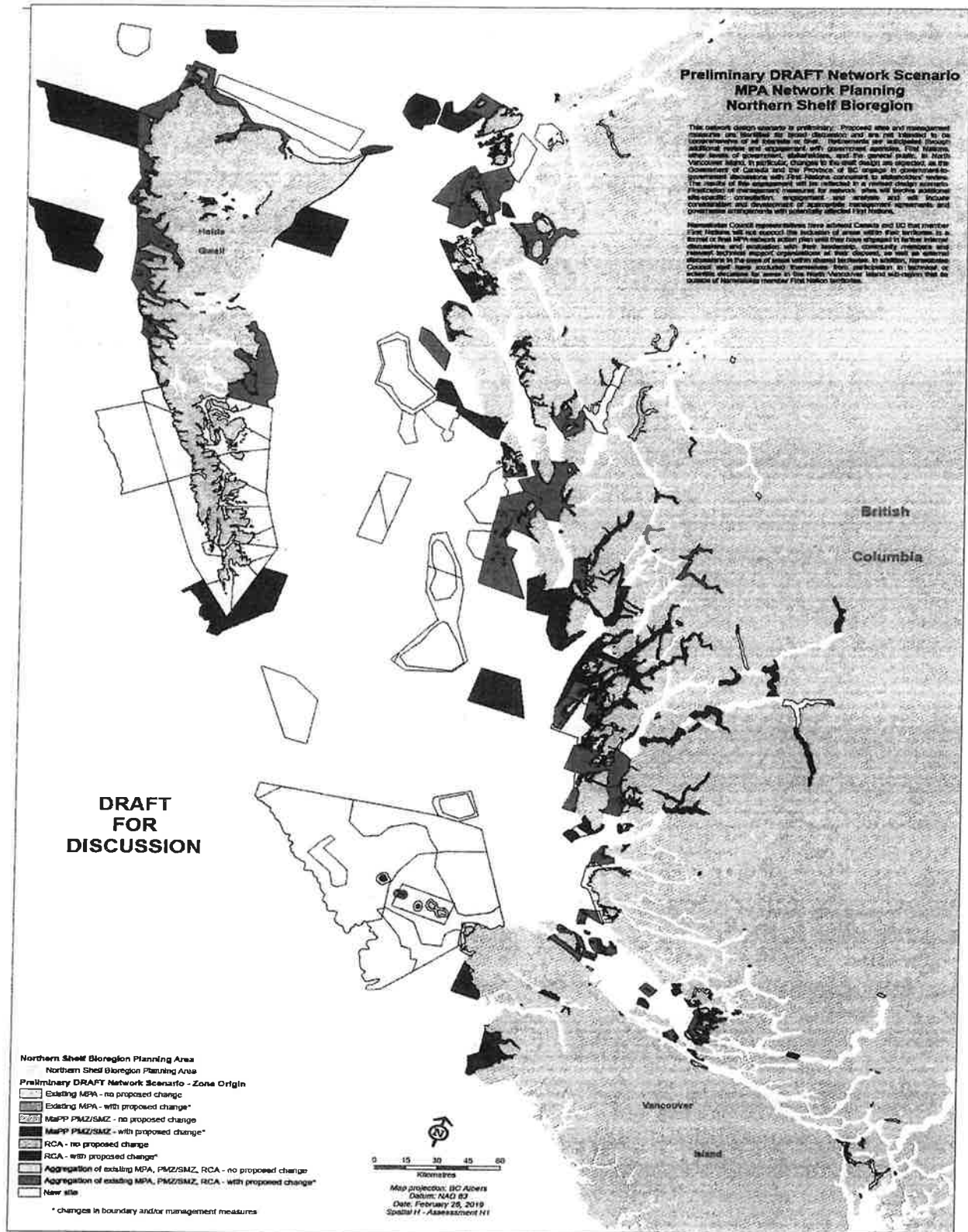
## North Vancouver Island OAC Membership List

<b>Name</b>	<b>Affiliation</b>	<b>Sector</b>	<b>Member/ Alternate</b>
Richard Snowdon	Spirit of the West Adventures	Commercial Tourism	Member
Mike Kelly		Recreational Fishing Services Providers	Member
Jeremy Maynard		Recreational Fishing Services Providers	Alternate
Chuck Ashcroft	Sport Fishing Advisory Board	Public Recreational Fishing	Member
Greg Vance	Winter Harbour Recreational Fisher	Public Recreational Fishing	Alternate
Bruce Storry	N/A	Coastal Forestry	Member
Tyson Berkenstock		Coastal Forestry	Alternate
Dan Edwards	Commercial Fishing Causcus	Commercial Fishing	Member
Lance Underwood	Currently Unknown	Commercial Fishing	Alternate
Dave Renwall (Groundfish)	To be confirmed	Commercial Fishing	Member
David Boyes (Groundfish)	To be confirmed	Commercial Fishing	Alternate
Geoff Krause (Dive)	Pacific Urchin Harvesters Association, Pacific Sea Cucumber Harvesters Association & Underwater Harvesters Association	Commercial Fishing	Member
Mike Atkins (Dive)	Underwater Harvesters Association	Commercial Fishing	Joint Alternate
Ian Bryce (Tuna)	To be confirmed	Commercial Fishing	Joint Alternate
Bill Wareham	David Suzuki Foundation	Conservation	Member
Will Soltau	No affiliation	Conservation	Alternate
Ross Jameson	Canadian Parks and Wilderness Society	Conservation	Member
Marie Fournier	Cetus Society	Conservation	Alternate
Richard Opala	Marine Harvest	Finfish Aquaculture	Member
Jim Abram	Strathcona Regional District	Local Government	Member
Dennis Buchanan	Regional District of Mt Waddington	Local Government	Alternate
Mayor Hank Bood	District of Port Hardy	Local Government	Member

Fred Robertson	District of Port Hardy	Local Government	Alternate
Todd Russell	Island Scallops Ltd.	Shellfish Aquaculture	Member
Nick Heath	Outdoor Recreation Council of B.C.	Public Recreation	Member
Robert Lewis Manning	Chamber of Shipping of BC	Marine Transportation	Member



**Attachment 3:** Map of the initial draft MPA network scenario for the Northern Shelf Bioregion, including current protected areas and other proposed draft sites







## VILLAGE OF PORT ALICE REPORT TO COUNCIL

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**To:** Mayor & Council  
**From:** CAO / CFO  
**Date:** January 15, 2020  
**Subject:** Recycling Depot

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Island Foods who picks up the recycling from the depot has changed the days they are coming to Port Alice and will be coming Tuesdays and Fridays. In order to accommodate their schedule the Village will be changing the day for the Recycling Depot from Wednesday to Tuesday in February.

We will be advertising this change in the Rumble Sheet, on the Community Channel, on our Facebook page and on the Village bulletin board. Also the attendant will advise people when they come to the depot.

By getting the information out in advance this should ease the transition to a different depot day.

Respectfully submitted,

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Bonnie Danyk  
CAO / CFO



**VILLAGE OF PORT ALICE  
ACCOUNTS PAYABLE LISTING FOR DECEMBER 2019**

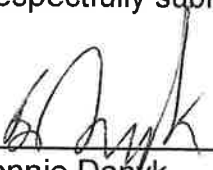
Total Payment of Accounts: \$107,757.04

Wages Payable: \$35,398.19

**Total Accounts Payable Listing** \$143,155.23

If you have any questions regarding the cheques on this month's Accounts Payable Listing, please ask me.

Respectfully submitted

  
\_\_\_\_\_  
Bonnie Danyk  
CAO /CFO

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
046474	001	03/12/2019	A-045	ALSCO UNIFORM & LI	LNAN726400	PW Coveralls	83.86		83.86	
046475	001	03/12/2019	C-089	CAMERON, KEVIN	2019-12-02	Com Forest Meeting	58.32		58.32	
046476	001	03/12/2019	F-047	FARRELL, MARIA	train travel	training Travel	116.64		116.64	
046477	001	03/12/2019	G-060	GREGG DISTRIBUTORS	011-744769	Gloves	138.89		138.89	
046478	001	03/12/2019	H-006	HOME HARDWARE	305769	Shop Supplies	188.49		188.49	
046479	001	03/12/2019	I-052	IWC EXCAVATION LTD	18033-DHB	Holdback for Marin	5,250.00		5,250.00	
046480	001	03/12/2019	K-112	KWC PLANNING SERVI	1316	OCP Planning Charg	2,705.67		2,705.67	
046481	001	03/12/2019	M-004	MEDICAL SERVICES P	Dec 19 Covera	Dec Medical Covera	562.50		562.50	
046482	001	03/12/2019	N-072	NORTH ISLAND WASTE	Nov 2019	Nov Garbage Pick u	7,000.36		7,000.36	
046483	001	03/12/2019	P-009	PORT MCNEILL ENTER	39313	Crush for Gravel	888.58		888.58	
046484	001	03/12/2019	P-101	PORT ALICE PETROLE	4804	PW & FD Fuel	1,391.69		1,391.69	
046485	001	03/12/2019	T-028	SPAFFORD, TANYA	2019-11-29	Travel Reimburseme	100.00		100.00	
046486	001	03/12/2019	T-124	REVOLUTION ENVIRON	93011069	Used Oil Pick up	367.50		367.50	
046487	001	03/12/2019	V-015	VAN ISLAND FIRE FI	Fall Training	Fall Training	2,045.00		2,045.00	
046488	001	11/12/2019	S-018	SCOTIABANK	Oct Cell 19 5504057530 476834 49859 6634605 Nov19 webhost 0145396719-19 108212 115520 443317 JZNTT-K5A83-0 4029357733	Oct Cell Phone bil CC Chairs Safe Replacement Light Weight Room Equipm Nov Webhosting CC & VO Supplies Gate Remotes 3 x EOCP Dues Forklift Hopper SW - Business Card CC Xmas supplies	336.00 623.06 268.79 212.97 333.64 19.04 226.05 100.80 311.85 1,959.82 20.70 169.11		4,581.83	
046489	001	11/12/2019	S-018	SCOTIABANK	Sept 19 Phone	Phone Charges	865.15		865.15	
046490	001	11/12/2019	O-345	ORACH ENTERPRISES	3334	Port-a-Potties	633.15		633.15	
046491	001	11/12/2019	A-123	ACE HARDWARE - POR	202526	Water Supplies	35.82		35.82	
046492	001	11/12/2019	B-003	BC HYDRO	109011626509 115011452563 400003228682 106011675258	Water Hydro Sewer Hydro Hydro Arena Hydro	674.71 25.44 8,734.86 1,301.43		10,736.44	
046493	001	11/12/2019	B-061	BROOKS BAY CABLE C	Dec 19 Intern	December Internet	369.60		369.60	
046494	001	11/12/2019	B-093	BUSY B'S DISTRIBUT	51926	CC Coffee	111.41		111.41	
046495	001	11/12/2019	C-010	CAN.UNION OF PUBLI	Nov Dues 2019	Nov Remittance	645.27		645.27	
046496	001	11/12/2019	C-161	CIMCO REFRIGERATIO	90699310	Removal of Ammonia	13,755.00		13,755.00	
046497	001	11/12/2019	D-003	DISTRICT OF PORT H	9841	Nov Building Inspe	232.65		232.65	
046498	001	11/12/2019	D-048	DANYK, BONNIE	Dec Travel19	Meeting Travel x 3	174.96		174.96	
046499	001	11/12/2019	F-004	FOX'S DISPOSAL SER	26884	Nov Bin rental and	658.25		658.25	
046500	001	11/12/2019	F-005	F.P. FOODS LIMITED	182117 183460 184267 184169 185016 185918 186483	VO Coffee Supplies After School progr PW Coffee Supplies VO Supplies VO Coffee Supplies CC Program supplie CC Program Supplie	4.49 8.36 38.62 4.19 2.49 56.73 38.36		158.63	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
					43330	CC Program supplie	5.39			
046501	001	11/12/2019	G-060	GREGG DISTRIBUTORS	011-745401 011-746229 011-746230	Swivel Shop safety Suppli Respirator	221.88 108.33 17.85		348.06	
046502	001	11/12/2019	I-101	INNOV8 DIGITAL SOL	IN197712	Copier Charges	102.87		102.87	
046503	001	11/12/2019	L-078	MOORE, LOUISA	Wreath 2019	Wreath Making Supp	153.44		153.44	
046504	001	11/12/2019	L-080	LIDSTONE & COMPANY	24631	July Legal Fees	76.16		76.16	
046505	001	11/12/2019	M-001	MACANDALES	290131	ST & Sewer Boots	314.69		314.69	
046506	001	11/12/2019	M-153	BUREAU VERITAS CAN	VA10030663	Effluent Samples	104.48		104.48	
046507	001	11/12/2019	P-089	PRAXAIR DISTRIBUTI	93453143	Cylinder Rental	94.63		94.63	
046508	001	11/12/2019	P-090	PORT ALICE GAS INC	Arena gas 11<AT=,114>Arena Propane CC Gas 11\119	CC Propane Nov	15.90 781.06		796.96	
046509	001	11/12/2019	R-003	REGIONAL DISTRICT	1417	Sludge Disposal	293.04		293.04	
046510	001	11/12/2019	R-054	ROSE, GERRY	costco11\19	FD Batteries & Bag	70.86		70.86	
046511	001	11/12/2019	S-049	SHOPRITE MARINE &	426234 TAPE	Tape Rescue Clear	31.34		31.34	
046512	001	11/12/2019	S-085	SUNCO PLYWOOD INCO	253330 253620	Water Repair Suppl CC repair	104.93 55.99		160.92	
046513	001	11/12/2019	S-234	SOUTHSIDE WELDING	20295	Crane Truck servic	7,840.00		7,840.00	
046515	001	11/12/2019	T-012	THE HOBBY NOOK	8180	FD Hoodys	1,781.02		1,781.02	
046514	001	11/12/2019	T-173	THINK COMMUNICATIO	104324	Cables Mouse	61.82		61.82	
046516	001	12/12/2019	O-078	PAULA OLSEN	WSE #110	Woodstove Exchange	250.00		250.00	
046517	001	17/12/2019	A-071	ACE COURIER SERVIC	14266681 ACE	Courier Service	72.52		72.52	
046518	001	17/12/2019	H-006	HOME HARDWARE	306846	Sidewalk and Small	332.01		332.01	
046519	001	17/12/2019	M-001	MACANDALES	290297 290298	FD Coveralls PW boots and Maint	1,190.70 312.73		1,503.43	
046520	001	17/12/2019	M-011	MINISTER OF FINANC	94476614	November Courier S	70.89		70.89	
046521	001	17/12/2019	M-138	MCCORMICK, KATHY	Dec 2019	December Janitoria	600.00		600.00	
046522	001	17/12/2019	W-055	WOLVEN IT SERVICES	1676	IT Suppport	64.68		64.68	
046523	001	20/12/2019	B-231	BACKROAD MAPBOOKS	22950	2020-2022 Backroad	939.75		939.75	
046524	001	20/12/2019	I-075	Island Instrumenta	1340	Endress & Houser F	4,771.20		4,771.20	
046525	001	20/12/2019	L-038	LLOYD, BRUCE	MLA Mtg 12\19	Meeting with MLA	58.32		58.32	
046526	001	20/12/2019	M-001	MACANDALES	290086	Sewer Boots	125.69		125.69	
046527	001	20/12/2019	T-173	THINK COMMUNICATIO	104392	Server Protection	649.60		649.60	
046528	001	20/12/2019	T-195	TEX ELECTRIC LTD	1905	Heat Relay	127.00		127.00	
046529	001	20/12/2019	W-100	WESTWOOD TREE SERV	WTS0127	Alder Removal	3,780.00		3,780.00	
046530	001	20/12/2019	Z-001	ZEP SALES AND SERV	9004789945	CC Janitorial Supp	505.01		505.01	
046531	001	31/12/2019	F-005	F.P. FOODS LIMITED	Xmas 2019	Xmas Party Supplie	240.10		240.10	
046532	001	31/12/2019	F-047	FARRELL, MARIA	Xmas 2019	Xmas party supplie	209.87		209.87	
046533	001	31/12/2019	F-945	FRIGGSTAD, COURTNE	Xmas 2019	Xmas Party Supplie	59.02		59.02	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
046534	001	31/12/2019	I-101	INNOV8 DIGITAL SOL	IN206877	Copy CHrages 11\28	77.49		77.49	
046535	001	31/12/2019	M-069	MCELHANNEY CONSULT	2221125460	STP Engineering	5,341.09		5,341.09	
046536	001	31/12/2019	P-007	PORT ALICE VOLUNTE	Xmas 2019	Xmas Party Supplie	50.00		50.00	
046537	001	31/12/2019	Y-007	YUNKER, ANGELA	Travel 0720	Travel Reimburseme	175.00		175.00	
046538	001	31/12/2019	T-173	THINK COMMUNICATIO	104492	Server Upgrade	6,567.68		6,567.68	
046539	001	31/12/2019	O-345	ORACH ENTERPRISES	3385	Port-a-Potty Renta	633.15		633.15	
046540	001	31/12/2019	A-045	ALSCO UNIFORM & LI	LNAN730223	PW Coveralls	89.50		89.50	
046541	001	31/12/2019	A-071	ACE COURIER SERVIC	14269893	Courier Service	49.92		49.92	
046542	001	31/12/2019	A-082	APPLEWOOD FORD - P	IF04087	F350 Battery	203.51		203.51	
046543	001	31/12/2019	B-003	BC HYDRO	110011677619 400003242440 110011685882	Sewer Hydro December Hydro Arena Hydro	31.88 2,094.71 596.02		2,722.61	
046544	001	31/12/2019	C-080	BRANDT TRACTOR LTD	6095235	Heat Switch	78.81		78.81	
046545	001	31/12/2019	F-004	FOX'S DISPOSAL SER	27202	Bin Rental and pic	434.53		434.53	
046546	001	31/12/2019	F-005	F.P. FOODS LIMITED	187262 187308 187651 188627 188832 189313 191757 193362 Overage	Xmas Dinner Coffee Supplies Cleaning Supplies Xmas dinner Cleaning Supplies Xmas Dinner Cleaning Supplies PW Coffee Supplies Over Payment	49.73 4.19 6.70 20.00 6.71 60.00 14.90 10.99 3.75-		169.47	
046547	001	31/12/2019	H-006	HOME HARDWARE	306287	PW Supplies	169.09		169.09	
046548	001	31/12/2019	K-101	KATHY O'REILLY TAY	999	December Advertisi	435.75		435.75	
046549	001	31/12/2019	M-001	MACANDALES	94567	Compactor Rental	271.04		271.04	
046550	001	31/12/2019	N-072	NORTH ISLAND WASTE	Dec 2019	December Garbage C	7,000.36		7,000.36	
046551	001	31/12/2019	N-089	N.I. INDUSTRIAL AU	942-402054	Commercial Battery	318.52		318.52	
046552	001	31/12/2019	P-090	PORT ALICE GAS INC	Arena Prop 12 CC Prop 1219	Arena Propane CC Propane	14.76 1,082.59		1,097.35	
046553	001	31/12/2019	P-101	PORT ALICE PETROLE	4846	PW Fuel	864.61		864.61	
046554	001	31/12/2019	R-003	REGIONAL DISTRICT	1497	Sludge Tipping fee	514.80		514.80	
046555	001	31/12/2019	W-101	WORTHINGTON, JOANN	86623	Rain Pants and glo	47.72		47.72	
Total:							107,757.04	0.00	107,757.04	

\*\*\* End of Report \*\*\*



# VILLAGE OF FORT ALICE

## SUMMARY OF REVENUE & EXPENSES FOR DECEMBER 2019

Attached is the detailed report of Revenue and Expenditures for December 2019. The following summary is an analysis relating to specific general ledger accounts for Council's information & questions:

- 1 The ideal amount of revenue received and expenditures paid from January to November is:

100%

- 2 Actual year to date (surplus)/deficit is as follows:

Fund	Revenues	Expenditures	Total
General	\$ (1,767,849.17)	\$ 1,621,092.43	\$ (146,756.74)
Water	\$ (202,434.32)	\$ 70,411.99	\$ (132,022.33)
Sewer	\$ (347,285.37)	\$ 552,255.44	\$ 204,970.07
<b>(Surplus)/deficit</b>	<b>\$ (2,317,568.86)</b>	<b>\$ 2,243,759.86</b>	<b>\$ (73,809.00)</b>

3	Wages	G.L. Code	Budget	year to date	% Spent
[a]	Office	112 120 0101	\$ 200,000.00	\$ 204,539.24	102%
[b]	P.W. General	112 120 0101	\$ 209,500.00	\$ 244,048.09	
	P.W. Transfer Stn	112 130 0101	\$ 35,000.00	\$ 23,164.84	
	P.W. Cemetery	112 140 0101	\$ 1,500.00	\$ 225.00	
	P.W. Boulevards	112 150 0101	\$ 30,000.00	\$ 24,030.58	
	P.W. Dykes	112 150 0102	\$ 1,000.00	\$ -	
	P.W. Water	212 120 0101	\$ 20,000.00	\$ 12,538.90	
	P.W. Sewer T.P.	312 120 0101	\$ 30,000.00	\$ 23,408.42	
	P.W. Sewer Dist.	312 120 0102	\$ 10,000.00	\$ 3,698.22	
	<b>Sub Total</b>		<b>\$ 337,000.00</b>	<b>\$ 331,114.05</b>	<b>98%</b>
[c]	Recreation	112 160 0101	\$ 77,000.00	\$ 84,919.35	110%
[d]	Arena	112 170 0101	\$ 15,000.00	\$ 21,777.30	145%
[e]	Com. Centre	112 180 0101	\$ 21,500.00	\$ 13,909.76	65%

Respectfully submitted

  
 Bonnie Danyk, CAO / CFO

For All Revenue, Expense Accounts  
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2019  
To 31/12/2019

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
<b>REAL PROPERTY TAXES</b>					
1110000100	GENERAL TAXATION	853,900.04-	853,900.04-	853,700.00-	200.04
1110000101	UTILITY TAX	19,777.87-	19,777.87-	19,000.00-	777.87
1110000102	GRANT-IN-PLACE OF TAXES	5,126.15-	5,126.15-	4,000.00-	1,126.15
	TOTAL REAL PROPERTY TAXES	878,804.06-	878,804.06-	876,700.00-	2,104.06
<b>SALES OF SERVICE &amp; GOODS</b>					
1111000100	GARBAGE RATES & PENALTIES	62,505.72-	62,505.72-	74,200.00-	11,694.28-
1111000102	GARBAGE RATES SENIORS DISCOUNT	0.00	0.00	700.00	700.00
1111000103	CEMETERY REVENUE	1,300.00-	1,300.00-	0.00	1,300.00
	TOTAL SALES OF SERVICE & GOODS:	63,805.72-	63,805.72-	73,500.00-	9,694.28-
<b>RECREATION SUPPLIES &amp; SERVICES</b>					
1111000210	RUMBLE SHEET REVENUE	1,102.10-	1,102.10-	2,000.00-	897.90-
1111000213	WEIGHT ROOM PASSES & LOCKER RENTALS	8,382.00-	8,382.00-	5,000.00-	3,382.00
1111000214	REC. DEPT. - RESALE MERCHANDISE	76.00-	76.00-	0.00	76.00
1111000215	RECREATION DEPT. SWEAT/T SHIRT REVEN	882.87-	882.87-	1,000.00-	117.13-
1111000218	RECREATION PROGRAMS	330.00-	330.00-	0.00	330.00
1111000219	RECREATION PROGRAMS, EVENTS & CLASSE	3,845.55-	3,845.55-	4,500.00-	654.45-
1111000220	TOURISM REVENUE	11.75-	11.75-	0.00	11.75
	TOTAL RECREATION SUPPLIES & SERVICE	14,630.27-	14,630.27-	12,500.00-	2,130.27
<b>RECREATION FACILITIES RENTAL REVENUE</b>					
1111000310	ARENA REVENUE	12,000.00-	12,000.00-	12,000.00-	0.00
1111000320	COMMUNITY CENTRE REVENUE	13,760.00-	13,760.00-	13,500.00-	260.00
1111000330	SEA VIEW ACTIVITY CENTER	13.00-	13.00-	500.00-	487.00-
	TOTAL REC. FACILITIES RENTAL REVENUE	25,773.00-	25,773.00-	26,000.00-	227.00-
<b>OTHER REVENUE FROM OWN SOURCES</b>					
<b>LICENCES &amp; PERMITS</b>					
1111100105	CANS AND BOTTLES REVENUE	1,144.57-	1,144.57-	500.00-	644.57
1111100110	BUSINESS LICENCE FEE REVENUE	4,630.00-	4,630.00-	5,000.00-	370.00-
1111100120	DOG LICENSES/FINES	707.50-	707.50-	700.00-	7.50
1111100130	PERMITS:BUILDING/BURNING	1,712.00-	1,712.00-	1,500.00-	212.00
	TOTAL LICENCES & PERMITS	8,194.07-	8,194.07-	7,700.00-	494.07
<b>OTHER REVENUE</b>					
1111100220	SCHOOL TAX ADMINISTRATION FEE	0.00	0.00	2,500.00-	2,500.00-
1111100230	INTEREST M.F.A. INVESTMENTS	17,936.29-	17,936.29-	35,000.00-	17,063.71-
1111100231	BANK BALANCE INTEREST	8,815.76-	8,815.76-	0.00	8,815.76
1111100232	SCOTIABANK INVESTMENT ACCT INTEREST	26,341.99-	26,341.99-	0.00	26,341.99
1111100240	TAX PENALTIES	70,370.06-	70,370.06-	4,500.00-	65,870.06
1111100241	TAX ARREARS INTEREST	77,497.18-	77,497.18-	4,500.00-	72,997.18
1111100243	TAX CERTIFICATES - Com.Charter - Sec	947.75-	947.75-	500.00-	447.75
1111100244	M.I.A.-2011 DIVIDENDS & RISK MANAGEM	1,083.00-	1,083.00-	1,000.00-	83.00
1111100246	RECYCLING REVENUE	3,205.56-	3,205.56-	10,000.00-	6,794.44-
1111100247	TAX SALE ADMIN & FILING FEES	0.00	0.00	300.00-	300.00-
1111100250	MISCELL. REVENUE	26,770.12-	26,770.12-	500.00-	26,270.12
1111100253	LAMINATING, FAX & PHOTOCOPY SERVICES	379.00-	379.00-	1,000.00-	621.00-
1111100255	RUMBLE BEACH MARINA PARKING FEES	12,035.01-	12,035.01-	10,000.00-	2,035.01
1111100256	RUMBLE BEACH MARINA RECREATION MOORA	5,044.87-	5,044.87-	3,000.00-	2,044.87
1111100257	BACKROAD MAPBOOK ADVERTISING REVENUE	25.95-	25.95-	0.00	25.95
1111100258	RUMBLE BEACH MARINA COMMERCIAL MOORA	3,744.30-	3,744.30-	1,500.00-	2,244.30
	TOTAL OTHER REVENUE	254,196.84-	254,196.84-	74,300.00-	179,896.84
<b>TRANSFER FROM OTHER GOVERNMENTS</b>					
<b>PROVINCIAL GOVERNMENT &amp; OTHER GRANTS</b>					
1111200110	SMALL COMMUNITY GRANT	326,590.00-	326,590.00-	310,000.00-	16,590.00
1111200111	RDMW - AHART FUNDING	0.00	0.00	2,500.00-	2,500.00-
1111200120	CARIP-Carbon Tax 12	1,959.00-	1,959.00-	2,000.00-	41.00-
1111200125	NEW DEAL - GAS REVENUE	173,769.42-	173,769.42-	86,000.00-	87,769.42
1111200134	UBCM ESS GRANT	19,026.79-	19,026.79-	0.00	19,026.79
	TOTAL PROVINCIAL GRANTS	521,345.21-	521,345.21-	400,500.00-	120,845.21
<b>FEDERAL GOVERNMENT</b>					
1111200210	CELEBRATE CANADA DAY - GRANT	0.00	0.00	1,500.00-	1,500.00-
1111200216	ARENA ENVELOPE UPGRADES	1,100.00-	1,100.00-	0.00	1,100.00

For All Revenue, Expense Accounts  
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2019  
To 31/12/2019

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
	<b>TOTAL FEDERAL GRANTS</b>	<b>1,100.00-</b>	<b>1,100.00-</b>	<b>1,500.00-</b>	<b>400.00-</b>
	<b>TRANSFER FROM SURPLUS &amp; TEMP. BORROWING</b>				
1111300012	APPROPRIATION FROM CAPITAL SURPLUS (	0.00	0.00	40,000.00-	40,000.00-
1111300013	APPROP.FROM GAS TAX RESERVE	0.00	0.00	30,000.00-	30,000.00-
	<b>TOTAL TRANSFERS FROM SURPLUS &amp; TEMP. BORROWING:</b>	<b>0.00</b>	<b>0.00</b>	<b>70,000.00-</b>	<b>70,000.00-</b>
	<b>GRAND TOTAL GENERAL FUND REVENUE</b>	<b>1,767,849.17-</b>	<b>1,767,849.17-</b>	<b>1,542,700.00-</b>	<b>225,149.17</b>
	<b>COLLECTIONS FOR OTHER GOVERNMENTS</b>				
1111500100	PROVINCIAL GOV'T SCHOOL TAX	241,905.64-	241,905.64-	0.00	241,905.64
1111500110	REGIONAL DIST. OF MT. WADDINGTON	127,841.01-	127,841.01-	0.00	127,841.01
1111500120	MOUNT WADDINGTON REGIONAL HOSPITAL D	51,050.13-	51,050.13-	0.00	51,050.13
1111500140	B.C. ASSESSMENT AUTHORITY	17,057.90-	17,057.90-	0.00	17,057.90
1111500150	MUNICIPAL FINANCE AUTHORITY	33.20-	33.20-	0.00	33.20
1111500160	POLICE TAX	49,806.49-	49,806.49-	0.00	49,806.49
	<b>TOTAL TRANSMISSION OF TAXES</b>	<b>487,694.37-</b>	<b>487,694.37-</b>	<b>0.00</b>	<b>487,694.37</b>
	<b>GRAND TOTAL GENERAL FUND REVENUE:</b>	<b>2,255,543.54-</b>	<b>2,255,543.54-</b>	<b>1,542,700.00-</b>	<b>712,843.54</b>
	<b>EXPENDITURES</b>				
	<b>GENERAL GOVERNMENT</b>				
	<b>ADMINISTRATION</b>				
1120000100	COUNCIL INDEMNITY	38,063.51	38,063.51	45,000.00	6,936.49
1120000101	OFFICE STAFF SALARIES & BENEFITS	204,539.24	204,539.24	200,000.00	4,539.24-
1120000102	OFFICE STAFF MEDICAL REFERRAL	300.00	300.00	1,000.00	700.00
1120000103	WAGE NEGOTIATIONS & STAFF RECRUITMEN	0.00	0.00	500.00	500.00
1120000104	EDUCATION, TRAINING & SAFETY EXPENSE	1,254.16	1,254.16	5,000.00	3,745.84
1120000105	AUDIT FEES AND EXPENSES	17,200.00	17,200.00	18,000.00	800.00
1120000107	PROFESSIONAL DEVELOPMENT	706.61	706.61	5,000.00	4,293.39
1120000109	CONTRACTOR FEES	321.00	321.00	0.00	321.00-
	<b>TOTAL ADMINISTRATION</b>	<b>262,384.52</b>	<b>262,384.52</b>	<b>274,500.00</b>	<b>12,115.48</b>
	<b>OTHER EXPENSES</b>				
1120000201	OFFICE INSURANCE	2,043.37	2,043.37	5,000.00	2,956.63
1120000202	OFFICE TELEPHONE/FAX	3,848.81	3,848.81	4,500.00	651.19
1120000203	OFFICE HYDRO	2,451.94	2,451.94	3,000.00	548.06
1120000204	OFFICE OPERATING SUPPLIES, MAINT. &	2,630.43	2,630.43	3,500.00	869.57
1120000205	OFFICE JANITORIAL CONTRACT	6,120.00	6,120.00	7,200.00	1,080.00
1120000206	LEGAL FEES	10,999.88	10,999.88	20,000.00	9,000.12
1120000207	IT EXPENSES	13,212.79	13,212.79	14,500.00	1,287.21
1120000208	COMPUTERS & OFFICE EQUIPMENT	0.00	0.00	2,000.00	2,000.00
1120000209	ASSOCIATION DUES/MEMBERSHIPS	2,048.25	2,048.25	2,000.00	48.25-
1120000301	OFFICE POSTAGE	1,598.33	1,598.33	2,000.00	401.67
1120000302	OFFICE COURIER/FREIGHT CHARGES	0.00	0.00	100.00	100.00
1120000303	OFFICE STATIONERY	2,366.41	2,366.41	3,000.00	633.59
1120000304	COMPUTER FORMS & SUPPLIES	700.85	700.85	700.00	0.85-
1120000305	XEROX LEASE/ADVERTISING	2,870.29	2,870.29	5,000.00	2,129.71
1120000306	OFFICE ALARM MONITORING	263.45	263.45	300.00	36.55
1120000308	CANON LEASE	1,276.84	1,276.84	3,000.00	1,723.16
1120000309	CANON LEASE PAYMENTS	1,427.13	1,427.13	0.00	1,427.13-
1120000401	CONVENTIONS, DELEGATIONS & TRAVEL EX	17,159.29	17,159.29	20,000.00	2,840.71
1120000402	TOURISM	4,590.34	4,590.34	15,000.00	10,409.66
1120000403	HERITAGE	2,315.08	2,315.08	1,500.00	815.08-
1120000404	INTERGOVERNMENTAL RELATIONS	0.00	0.00	500.00	500.00
1120000405	GRANTS & DONATIONS	213.40	213.40	500.00	286.60
1120000406	ELECTION EXPENSE	2,456.81	2,456.81	0.00	2,456.81-
1120000407	MISCELLANEOUS	8,799.97	8,799.97	500.00	8,299.97-
1120000408	WOOD STOVE EXCHANGE PROGRAM	750.00	750.00	0.00	750.00-
1120000410	TAX SALE REDEMPTION, FILING & SERVIC	155.69	155.69	200.00	44.31
1120000415	BAD DEBT - UNCOLLECTABLE REVENUE	0.00	0.00	1,000.00	1,000.00
1120000418	VTN PILOT PROJECT	4,444.00	4,444.00	10,000.00	5,556.00
1120000500	HERITAGE/TOURISM/OFFICE STORAGE EXPE	1,091.22	1,091.22	1,500.00	408.78
	<b>TOTAL OTHER EXPENSES</b>	<b>95,834.57</b>	<b>95,834.57</b>	<b>126,500.00</b>	<b>30,665.43</b>
	<b>TOTAL GENERAL GOVERNMENT</b>	<b>358,219.09</b>	<b>358,219.09</b>	<b>401,000.00</b>	<b>42,780.91</b>
	<b>PROTECTIVE SERVICES</b>				
	<b>FIRE DEPARTMENT</b>				
1121000101	FIRE FIGHTERS MEMBERS PAY	8,132.96	8,132.96	9,500.00	1,367.04

For All Revenue, Expense Accounts  
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2019  
To 31/12/2019

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1121000103	FIRE DEPT WORK SAFE BC PREMIUMS	0.00	0.00	500.00	500.00
1121000104	FIRE DEPT TRAINING	11,229.34	11,229.34	13,000.00	1,770.66
1121000201	FIRE DEPT INSURANCE	9,494.55	9,494.55	7,000.00	2,494.55-
1121000202	FIRE HALL PHONE	812.42	812.42	1,000.00	187.58
1121000204	FIRE HALL HEAT & LIGHT	4,154.88	4,154.88	5,000.00	845.12
1121000205	FIRE HALL MAINT. & FURNISHINGS	247.65	247.65	3,000.00	2,752.35
1121000206	FIRE TRUCK REPAIR & MAINTENANCE	6,214.47	6,214.47	6,000.00	214.47-
1121000207	FIRE DEPT OPERATING SUPPLIES	15,875.28	15,875.28	19,000.00	3,124.72
1121000209	FIRE DEPT. DUES, LICENSE & PERMIT FE	658.50	658.50	1,000.00	341.50
1121000211	FIRE DEPT PROMO	2,570.95	2,570.95	4,000.00	1,429.05
	TOTAL FIRE DEPARTMENT EXPENDITURES	59,391.00	59,391.00	69,000.00	9,609.00
<b>MUNICIPAL EMERGENCY PROGRAM</b>					
1121100101	EMERGENCY COORD HONORARIUM & WBC PRE	2,888.86	2,888.86	3,000.00	111.14
1121100102	EMERGENCY PROGRAM SUPPLIES	307.42	307.42	500.00	192.58
1121100104	EMERGENCY PROGRAM TRAINING	1,265.32	1,265.32	2,500.00	1,234.68
1121100202	EMERGENCY TELEPHONE	811.86	811.86	1,000.00	188.14
1121100204	M.E.P. EMERGENCY PROGRAM: - ESS TRAI	0.00	0.00	500.00	500.00
1121100205	M.E.P. EMERGENCY PROGRAM: ESS SUPPLI	0.00	0.00	500.00	500.00
	TOTAL MUNICIPAL EMER. PRO. EXP.:	5,273.46	5,273.46	8,000.00	2,726.54
	TOTAL PROTECTIVE SERVICES	64,664.46	64,664.46	77,000.00	12,335.54
<b>TRANSPORTATION SERVICES</b>					
<b>PUBLIC WORKS DEPARTMENT</b>					
1121200101	PUBLIC WORKS DEPT. WAGES & BENEFITS	244,048.09	244,048.09	209,500.00	34,548.09-
1121200102	PUBLIC WORKS MEDICAL REFERRAL	515.00	515.00	2,000.00	1,485.00
1121200103	P.W. COVERALLS & WORKBOOTS	2,942.83	2,942.83	2,500.00	442.83-
1121200104	P.W. CONFERENCE, EDUCATION & SAFETY	1,784.64	1,784.64	4,500.00	2,715.36
	TOTAL PUBLIC WORKS WAGES & BENEFITS	249,290.56	249,290.56	218,500.00	30,790.56-
<b>P.W. YARD &amp; STORES</b>					
1121200201	P.W. INSURANCE	6,579.30	6,579.30	6,600.00	20.70
1121200202	P.W. YARD & STORES - PHONE	1,788.53	1,788.53	1,800.00	11.47
1121200203	P.W. YARD & STORES - HYDRO	5,989.95	5,989.95	7,400.00	1,410.05
1121200204	P.W. YARD & SHOP: SUPPLIES & FEES	6,090.18	6,090.18	6,000.00	90.18-
1121200205	P.W. MAINTENANCE WORKSHOP	944.21	944.21	1,500.00	555.79
1121200206	DOG CONTROL SUPPLIES	80.76	80.76	200.00	119.24
	TOTAL P.W. YARD & STORES	21,472.93	21,472.93	23,500.00	2,027.07
<b>REPAIRS, MAINTENANCE, RENTALS &amp; TOOLS</b>					
1121200301	DITCHES, DRAINS AND STORMSEWERS	2,721.00	2,721.00	5,000.00	2,279.00
1121200302	P.W. EQUIPMENT REPAIR & MAINT	30,825.63	30,825.63	35,000.00	4,174.37
1121200305	ANGUS DAWSON MEMORIAL BALLFIELD EXPE	0.00	0.00	1,000.00	1,000.00
1121200306	PARKS - MAINTENANCE	2,270.08	2,270.08	8,000.00	5,729.92
1121200307	DOCK & BOAT LAUNCH EXPENSES	17,855.75	17,855.75	20,000.00	2,144.25
1121200308	P.W. SMALL TOOLS/EQUIPMENT	3,777.28	3,777.28	3,000.00	777.28-
1121200309	PORTA POTTI RENTALS	8,694.47	8,694.47	6,000.00	2,694.47-
	TOTAL P.W. REPAIRS/MAINT/RENTALS/TOOLS	66,144.21	66,144.21	78,000.00	11,855.79
<b>ROADS, STREETS, HIGHWAY &amp; SIDEWALKS</b>					
1121200401	ROADS, STREETS AND LANES	4,121.07	4,121.07	5,000.00	878.93
1121200402	SIDEWALKS	56.12	56.12	1,000.00	943.88
1121200403	MUNICIPAL HIGHWAY	21,403.30	21,403.30	10,000.00	11,403.30-
1121200405	STREET LIGHTS - HYDRO	18,116.07	18,116.07	17,500.00	616.07-
1121200406	STREET LIGHTS - MAINTENANCE	2,877.70	2,877.70	1,500.00	1,377.70-
1121200407	STREET & TRAFFIC SIGNS	750.29	750.29	1,000.00	249.71
1121200408	BRIDGE REPAIR & MAINTENANCE	0.00	0.00	1,000.00	1,000.00
1121200409	ARTERIAL ROAD PAVING	7,992.00	7,992.00	10,000.00	2,008.00
1121200410	MUNICIPAL HIGHWAY PAVING	10,000.00	10,000.00	10,000.00	0.00
	TOTAL ROADS, ST., HIWAY, & SIDEWALKS	65,316.55	65,316.55	57,000.00	8,316.55-
	TOTAL PUBLIC WORKS DEPARTMENT	402,224.25	402,224.25	377,000.00	25,224.25-
<b>ENVIRONMENTAL HEALTH SERVICES</b>					
1121300101	TRANSFER STATION WAGES	23,164.84	23,164.84	35,000.00	11,835.16
1121300103	TRANSFER STATION OPERATING	8,401.82	8,401.82	10,000.00	1,598.18
1121300104	RECYCLING DEPOT CONTRACT	0.00	0.00	24,000.00	24,000.00
1121300105	GARBAGE COLLECTION CONTRACT	79,362.10	79,362.10	80,000.00	637.90
	TOTAL ENVIRONMENTAL HEALTH SERVICES	110,928.76	110,928.76	149,000.00	38,071.24

For All Revenue, Expense Accounts  
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2019  
To 31/12/2019

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1121400101	CEMETERY WAGES	225.00	225.00	1,500.00	1,275.00
1121400102	CEMETERY SUPPLIES & MAINTENANCE	1,389.85	1,389.85	500.00	889.85-
1121400201	BUILDING INSPECTION	2,525.38	2,525.38	1,500.00	1,025.38-
	TOTAL PUBLIC HEALTH & WELFARE	4,140.23	4,140.23	3,500.00	640.23-
<b>ENVIRONMENTAL DEVELOPMENT</b>					
1121500101	BOULEVARD & MUNICIPAL GROUNDS WAGES	24,030.58	24,030.58	30,000.00	5,969.42
1121500102	BOULEVARD MAINTENANCE	6,045.14	6,045.14	10,000.00	3,954.86
1121500103	GARDEN CONTRACT	6,160.00	6,160.00	9,000.00	2,840.00
1121500201	PROTECTIVE DIKE SYSTEM WAGES	0.00	0.00	1,000.00	1,000.00
1121500205	DIKE MAINTENANCE	7,122.50	7,122.50	10,000.00	2,877.50
1121500208	HWY SIGNS MAINTENANCE	0.00	0.00	500.00	500.00
	TOTAL ENVIRONMENTAL DEVELOPMENT	43,358.22	43,358.22	60,500.00	17,141.78
	TOTAL ENVIRONMENTAL SERVICES	158,427.21	158,427.21	213,000.00	54,572.79
<b>RECREATION SERVICES</b>					
<b>RECREATION DEPARTMENT</b>					
1121600101	RECREATION DEPARTMENT WAGES & BENEFITS	84,919.35	84,919.35	77,000.00	7,919.35-
1121600102	RECREATION DEPT. MEDICAL REFERRAL	0.00	0.00	500.00	500.00
1121600104	EDUCATION & TRAINING C.C.	115.00	115.00	500.00	385.00
	TOTAL RECREATION DEPT. WAGES/BENEFITS	85,034.35	85,034.35	78,000.00	7,034.35-
<b>RECREATION PROGRAMS</b>					
1121600302	RECREATION PROGRAMS AND SUPPLIES	4,572.08	4,572.08	5,000.00	427.92
1121600305	STAFF SWEAT/ T SHIRT EXPENSE	492.36	492.36	500.00	7.64
1121600306	C.C. COMPUTER LAB	1,432.91	1,432.91	4,000.00	2,567.09
1121600308	MISC. MERCHANDISE	899.41	899.41	1,500.00	600.59
	TOTAL RECREATION DEPARTMENT PROGRAMS	7,396.76	7,396.76	11,000.00	3,603.24
<b>OTHER RECREATION SERVICES</b>					
1121600402	AID TO PUBLIC HOLIDAYS	3,369.26	3,369.26	5,000.00	1,630.74
1121600403	LIBRARY REQUISITION	36,916.00	36,916.00	37,000.00	84.00
	TOTAL OTHER RECREATION DEPT. SERVICES	40,285.26	40,285.26	42,000.00	1,714.74
	TOTAL RECREATION DEPARTMENT SERVICES	132,716.37	132,716.37	131,000.00	1,716.37-
<b>ARENA</b>					
1121700101	ARENA WAGES & BENEFITS	21,777.30	21,777.30	15,000.00	6,777.30-
1121700106	ARENA ALARM MONITORING	263.45	263.45	300.00	36.55
1121700201	ARENA INSURANCE	16,128.69	16,128.69	16,000.00	128.69-
1121700202	ARENA TELEPHONE	814.54	814.54	700.00	114.54-
1121700203	ARENA HYDRO & PROPANE	19,182.20	19,182.20	20,000.00	817.80
1121700204	ARENA BUILDING OPERATION & MAINTENANCE	25,316.29	25,316.29	5,000.00	20,316.29-
1121700205	ARENA MACHINERY & EQUIPMENT	0.00	0.00	5,000.00	5,000.00
	TOTAL ARENA EXPENDITURES	83,482.47	83,482.47	62,000.00	21,482.47-
	TOTAL ARENA EXPENSES	83,482.47	83,482.47	62,000.00	21,482.47-
<b>COMMUNITY CENTRE</b>					
1121800101	JANITOR SALARIES & BENEFITS	13,909.76	13,909.76	21,500.00	7,590.24
1121800102	JANITOR MEDICAL REFERRAL	0.00	0.00	250.00	250.00
1121800103	PROTECTIVE CLOTHING	0.00	0.00	100.00	100.00
1121800104	C.C. EDUCATION, TRAINING, & SAFETY	390.00	390.00	250.00	140.00-
1121800106	COMMUNITY CENTRE ALARM MONITORING	263.45	263.45	300.00	36.55
1121800201	COMMUNITY CENTRE INSURANCE	7,247.52	7,247.52	7,500.00	252.48
1121800202	COMMUNITY CENTRE TELEPHONE	814.36	814.36	800.00	14.36-
1121800203	COMMUNITY CENTRE HEAT & LIGHT	16,076.02	16,076.02	18,000.00	1,923.98
1121800204	COMMUNITY CENTRE BUILDING & GROUNDS	7,804.80	7,804.80	14,300.00	6,495.20
	TOTAL COMMUNITY CENTER EXPENDITURES	46,505.91	46,505.91	63,000.00	16,494.09
	TOTAL COMMUNITY CENTRE EXPENSES	46,505.91	46,505.91	63,000.00	16,494.09
<b>SEA VIEW ACTIVITY CENTER</b>					
1121900201	SEA VIEW ACTIVITY CENTER INSURANCE	1,775.30	1,775.30	1,800.00	24.70
1121900202	SEA VIEW ACTIVITY CENTRE TELEPHONE	812.04	812.04	1,000.00	187.96
1121900205	WEIGHT ROOM EQUIPMENT/MAINTENANCE	1,025.51	1,025.51	4,000.00	2,974.49
	TOTAL SEA VIEW ACTIVITY CENTER SERVICES:	3,612.85	3,612.85	6,800.00	3,187.15
<b>DEBT CHARGES</b>					
<b>BANK CHARGES</b>					
1122100100	DEBT CHARGES: PRINCIPAL & INTEREST -	33,907.18	33,907.18	33,900.00	7.18-

VILLAGE OF PORT ALICE  
**REVENUE AND EXPENSE (HEADER - DETAIL - TOTALS) WITHOUT ENCUMBRANCE**  
For Fiscal Year 2019, Period 1 to 12 and Budget Cycle Provisional and Prd 1 to 12 Actuals

For All Revenue, Expense Accounts  
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2019  
To 31/12/2019

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1122100102	SCOTIA DIRECT BANK SERVICE CHARGE	1,104.00	1,104.00	0.00	1,104.00-
1122100103	BANK CHARGES	3,632.07	3,632.07	5,000.00	1,367.93
	TOTAL DEBT CHARGES	38,643.25	38,643.25	38,900.00	256.75
	TOTAL FISCAL SERVICES & DEBT CHARGES	38,643.25	38,643.25	38,900.00	256.75
<b>LAND &amp; OFFICE EQUIPMENT</b>					
1122300101	OFFICE CAP.:SERVER/UPGRADE SOFTWARE-	17,516.54	17,516.54	16,000.00	1,516.54-
1122300104	GENERAL CAP.: GAS TAX EXPENDITURES	0.00	0.00	86,000.00	86,000.00
1122300106	GENERAL CAP.:RURAL DIVIDEND GRANT PR	255,338.70	255,338.70	0.00	255,338.70-
1122300109	ESS EQUIPMENT	1,668.65	1,668.65	0.00	1,668.65-
1122300110	EOC EQUIPMENT	4,989.54	4,989.54	0.00	4,989.54-
	TOTAL LAND/OFFICE EQUIPMENT CAPITAL EXPENDITURES:	279,513.43	279,513.43	102,000.00	177,513.43-
<b>PUBLIC WORKS</b>					
1122300407	P.W. CAP.:SALT SHED	6,246.13	6,246.13	8,500.00	2,253.87
1122300416	MOWER WITH SWEEPER ATTACHMENT	38,525.35	38,525.35	40,000.00	1,474.65
1122300417	PICNIC TABLES	0.00	0.00	2,500.00	2,500.00
1122300418	REPLACE STREETLIGHTS	8,311.66	8,311.66	20,000.00	11,688.34
	TOTAL PUBLIC WORKS CAP. EXPENDITURES	53,083.14	53,083.14	71,000.00	17,916.86
	TOTAL CAPITAL EXPENDITURES	332,596.57	332,596.57	173,000.00	159,596.57-
	GRAND TOTAL GENERAL FUND EXPENDITURES	1,621,092.43	1,621,092.43	1,542,700.00	78,392.43-
<b>TRANSMISSION OF TAXES</b>					
1122500100	PROVINCIAL GOV'T - SCHOOL TAX	32,946.68	32,946.68	0.00	32,946.68-
1122500110	REGIONAL DISTRICT OF MT. WADDINGTON	127,841.00	127,841.00	0.00	127,841.00-
1122500120	MOUNT WADDINGTON REGIONAL HOSPITAL D	51,050.00	51,050.00	0.00	51,050.00-
1122500140	B.C. ASSESSMENT AUTHORITY	17,057.90	17,057.90	0.00	17,057.90-
	TOTAL TRANSMISSION OF TAXES	228,895.58	228,895.58	0.00	228,895.58-
	TOTAL 2001 GENERAL FUND EXPEND. BUDGET:	1,849,988.01	1,849,988.01	1,542,700.00	307,288.01-
<b>WATER REVENUE FUND</b>					
<b>REVENUE</b>					
2110000101	WATER RATES REVENUE	53,998.62-	53,998.62-	60,000.00-	6,001.38-
2110000102	WATER RATES PENALTIES	1,002.21-	1,002.21-	1,000.00-	2.21
	TOTAL WATER RATES REVENUE	55,000.83-	55,000.83-	61,000.00-	5,999.17-
<b>TRANSFERS</b>					
2111200102	APPROPRIATION FROM SURPLUS (2004)	0.00	0.00	160,020.00-	160,020.00-
2111200105	FEDERAL GRANT: WATER RESERVOIR	147,433.49-	147,433.49-	439,980.00-	292,546.51-
	TOTAL WATER TRANSFERS	147,433.49-	147,433.49-	600,000.00-	452,566.51-
	GRAND TOTAL WATER REVENUE	202,434.32-	202,434.32-	661,000.00-	458,565.68-
<b>WATER FUND EXPENDITURE</b>					
2121200101	WATER EQUIP. MAINT. WAGES	12,538.90	12,538.90	20,000.00	7,461.10
2121200201	INSURANCE - WATER SYSTEM	3,194.45	3,194.45	3,000.00	194.45-
2121200301	WATER EQUIP. REPAIR/MAINT.	27,806.52	27,806.52	30,000.00	2,193.48
2121200302	WATER FUND CAPITAL RESERVE	0.00	0.00	8,000.00	8,000.00
	TOTAL WATER MAINTENANCE EXPENDITURES	43,539.87	43,539.87	61,000.00	17,460.13
<b>FUNDS TRANSFERS</b>					
2122300103	CAP.WATER:1201-1251 Marine Dr. 617/0	0.00	0.00	600,000.00	600,000.00
2122300104	SCADA SYSTEM	26,872.12	26,872.12	0.00	26,872.12-
	TOTAL DEBT CHARGES & CAPITAL EXPEND.	26,872.12	26,872.12	600,000.00	573,127.88
	TOTAL WATER FUND EXPENDITURES	70,411.99	70,411.99	661,000.00	590,588.01
	TOTAL	70,411.99	70,411.99	661,000.00	590,588.01
<b>SEWER REVENUE</b>					
3110000101	SEWER RATES REVENUE	121,543.38-	121,543.38-	140,000.00-	18,456.62-
3110000103	SEWER RATES PENALTIES	2,202.99-	2,202.99-	2,000.00-	202.99
3110000104	INFRASTRUCTURE PLANNING GRANT	0.00	0.00	10,000.00-	10,000.00-
3110000107	TRANSFER FROM GAS TAX	0.00	0.00	300,000.00-	300,000.00-
3110000120	APPROPRIATION FROM SURPLUS	0.00	0.00	5,000.00-	5,000.00-
3110000135	BUILD CANADA FUND GRANT	223,539.00-	223,539.00-	0.00	223,539.00
	TOTAL SEWER REVENUE	347,285.37-	347,285.37-	457,000.00-	109,714.63-
	GRAND TOTAL SEWER FUND REVENUE	347,285.37-	347,285.37-	457,000.00-	109,714.63-
<b>EXPENDITURES</b>					

For All Revenue, Expense Accounts  
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2019  
To 31/12/2019

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
3121200101	SEWER TREATMENT PLANT WAGES	23,408.42	23,408.42	30,000.00	6,591.58
3121200102	SEWER DIST. SYSTEM WAGES	3,698.22	3,698.22	10,000.00	6,301.78
3121200201	SEWER INSURANCE	6,545.73	6,545.73	6,500.00	45.73-
3121200202	SEWER PLANT TELEPHONE EXPENSE	1,400.08	1,400.08	800.00	600.08-
3121200203	SEWER HYDRO	16,322.60	16,322.60	20,000.00	3,677.40
3121200204	SEWER SUPPLIES & MAINTENANCE	19,645.56	19,645.56	20,000.00	354.44
3121200205	SLUDGE DISPOSAL	81,573.00	81,573.00	50,000.00	31,573.00-
3121200206	WASTE MANAGEMENT PERMIT FEES	740.87	740.87	600.00	140.87-
	TOTAL SEWER OPERATING EXPENSE	153,334.48	153,334.48	137,900.00	15,434.48-
<b>CAPITAL EXPENDITURES FROM REVENUE</b>					
3122300102	SEWER CAP.:RESERVE FOR CAPITAL UPGRA	0.00	0.00	4,100.00	4,100.00
3122300106	SEW CAP:PLANT RETROFIT	396,599.36	396,599.36	300,000.00	96,599.36-
3122300108	SCADA SYSTEM	2,321.60	2,321.60	0.00	2,321.60-
3122300109	SEWER SYSTEM STUDY	0.00	0.00	15,000.00	15,000.00
	TOTAL CAP. EXPEND. FROM SEWER REVENUE	398,920.96	398,920.96	319,100.00	79,820.96-
	TOTAL:	72,947.74	72,947.74	0.00	72,947.74-
	REPORT TOTALS:	332,607.79-	332,607.79-	0.00	332,607.79

\*\*\* End of Report \*\*\*







# INFORMATION ITEMS





January 2, 2020

Bonnie Danyk  
Box 130  
Port Alice, BC V0N 2N0

Attention: Chief Administrative Officer

**Re: CivicInfo BC Membership Renewal, 2020**

Dear Colleagues,

Enclosed with this letter, please find your 2020 renewal notice for membership in the CivicInfo BC Society.

With your continued support, CivicInfo BC ([www.civicinfo.bc.ca](http://www.civicinfo.bc.ca)) is able to provide local governments with a wide range of information services that are used daily by thousands of local government employees, elected officials, and members of the public. A list of those services, along with key statistics and other highlights, can be found on the enclosed information sheets.

This is a milestone year for CivicInfo BC, as 2020 marks 20 years of service to British Columbia's local government community. We've come a long way in the past two decades. When we launched in April 2000, our portal website had just over 800 page views in the first month. Today, the speed at which we reach 800 page views is measured in minutes, and our annual traffic is approximately **15,000,000** page views generated by **1,500,000** visitor sessions.

Thanks to your ongoing support, since 2000 we have processed, posted, and shared approximately:


- 54,000 job postings;
- 98,000 Tweets through our @BCHeadlines news service;
- 7,900 press releases;
- Several million datapoints collected through hundreds of surveys;
- Tens of thousands of sample documents;
- 7,200 conferences, courses, workshops, and seminars;
- 7,700 bid opportunities;
- 12,000 contact records in our local government directories;
- 13,000 candidate profiles over four local election cycles; and
- 850 grant opportunities.

CivicInfo BC is truly a unique resource for local governments, and although we're celebrating the past, we're squarely focussed on the future. We are constantly looking for new and better ways to serve our local government members, and the past twelve months were no exception. In 2019:

- We completed a transition to Amazon Web Services Canada to ensure that we have the infrastructure, storage, and bandwidth necessary to meet our growing needs.
- We built a new “member login” service that, when rolled out fully in 2020, will give individual users easier access tools like our CivicStats data visualization system, and our custom contact list generator.
- We created a shared mobile app service called CivicLabs; a service that will make basic citizen-to-city hall smartphone apps available and affordable to even the smallest municipalities.
- We continued to expand our document collections, and to make these resources easier to find, we will be launching a new and more versatile online-library and research database platform in early 2020.

Your support is what makes everything we do at CivicInfo BC possible. We encourage you to renew your membership quickly. If you have any questions at all, please contact our staff at 250-383-4898, or e-mail [info@civicinfo.bc.ca](mailto:info@civicinfo.bc.ca). We look forward to serving you in the year ahead.

Sincerely,



Alberto De Feo  
President, CivicInfo BC Society

Enclosures

cc: Corporate Administrator  
Financial Administrator

**CivicInfo BC Directors (Alphabetical by Last Name)**

Brian Carruthers – CAO, Cowichan Valley Regional District  
Megan Chorlton – Director of Member Services, Municipal Insurance Association of BC  
Ross Coupé – Corporate Manager, Northern Rockies Regional Municipality  
Alberto De Feo – CAO, District of Lake Country  
Paul Gipps – CAO, City of West Kelowna  
Gord Howie – Director at Large, CivicInfo BC  
Jim Martin – CAO, Fraser-Fort George Regional District  
Todd Pugh – Executive Director, CivicInfo BC (Ex-Officio)  
Josh Van Loon - Senior Policy Analyst, Union of BC Municipalities

# CIVICINFO BC BY THE NUMBERS

CivicInfo BC ([www.civicinfo.bc.ca](http://www.civicinfo.bc.ca)) belongs to our members; the local governments and related agencies in British Columbia. On a daily basis, thousands of people use us to find information that helps build stronger communities.

**14,641,745**  
**PAGE VIEWS**

CivicInfo BC received over 14,600,000 page views in 2019. Overall, the views of the site are slightly lower than 2018. This is due to the traffic that we received from the 2018 Local Government Election. If we exclude the traffic received from the election, CivicInfo BC had another record year.

It now takes  
only 1.4s to  
load a  
CivicInfo BC  
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**Seconds Per**  
**Page**

CivicInfo BC has seen a 12% year over year decrease in the amount of time it takes to load the average page. This is important because it ensures that people are able to use our site effectively regardless of the device they use or the location where they are accessing our site from.

Continuing the strong growth that CivicInfo BC encountered in 2018, subscriber growth continues to be the fastest growing element of CivicInfo BC.

**SUBSCRIBERS**  
**86%**  
**GROWTH**  
**TO 7250**

Today we have over 7250 subscriber profiles who receive local government information.

The directories service on CivicInfo BC received 41% more traffic than in 2018. New directories and greater detail has been met with increased user engagement.

**DIRECTORY**  
**PAGE VIEWS**  
**1.2 Million**  
**PAGE VIEWS**

CivicInfo BC Directory Listings see more than 1.2 million views a year. It remains the most current and up-to-date local government directory.

The Bids and Tenders service is completely free to local governments in British Columbia. Bid advertisements on average receive 475 views, and the information is directly emailed to interested suppliers.

**300k**  
**BIDS &**  
**TENDERS**  
**PAGE VIEWS**

Each posting  
receives over  
475 views.

After receiving a significant increase from 2017-2018. The Jobs posting service received a slight increase in 2019 over the previous year.

The BC Local Government Job Posting service is a partnership between CivicInfo BC and LGMA BC. We offer top-tier customer service at affordable rates.

**6313**  
**JOBS POSTED**



Data and information services for British Columbia's local government sector.

## Services & Benefits

	Supported by Memberships	Only for Member Organizations
British Columbia's master <b>online directory</b> of local governments and related agencies.	✓	
<b>Legislative calendar</b> that highlights all key dates from 31 statutes and regulations.	✓	
Current and historical <b>local government election information</b> and results.	✓	
Searchable <b>document libraries</b> with thousands of relevant and practical items.	✓	
An up-to-date database of local government <b>grant opportunities</b> .	✓	
Local government <b>media headline feed</b> (Twitter, @BCHeadlines) and press releases, updated daily.	✓	
<b>Online discussion boards</b> for various local government professional groups.	✓	
Lists of <b>training opportunities</b> for local government employees and officials.	✓	
Weekly <b>newsletters</b> , often featuring important news and innovations.	✓	
Use of the <b>CivicStats.ca</b> tool for research, data visualization, and performance measurement.	✓	✓
Access to the contact list tool, where members can create mail and <b>e-mail distribution lists</b> .	✓	✓
Complimentary postings on our " <b>Bids &amp; Tenders</b> " service.	✓	✓
Discounts on pre-paid <b>job posting packages</b> .	✓	✓
A say and a vote in the <b>governance</b> of the CivicInfo BC Society.	✓	✓



# District of Port Hardy

7360 Columbia Street • PO Box 68  
Port Hardy BC V0N 2P0 Canada  
Telephone: (250) 949-6665 • Fax (250) 949-7433  
Email: [general@porthardy.ca](mailto:general@porthardy.ca) • [www.porthardy.ca](http://www.porthardy.ca)



January 9, 2020

Bonnie Danyk, CAO  
Village of Port Alice  
PO Box 130  
Port Alice, BC  
V0N 2N0

## INVITATION: PORT HARDY OFFICIAL COMMUNITY PLAN REVIEW AND UPDATE PROJECT KICK OFF OPEN HOUSE

Dear Ms. Danyk;

We are pleased to extend an invitation to attend the Port Hardy Official Community Plan Project Kick Off Open House to the Administrator and staff of the Village of Port Alice. The Council of Port Hardy is looking forward to presenting this project with Urbanics Consulting Ltd. to the public and want to ensure that we gain as much participation from our partners from beginning to end.


We hope that you will be able to join us on **Saturday January 25<sup>th</sup>, 2020 at 3:00 pm** in the Port Hardy Civic Centre located at 7400 Columbia Street, Port Hardy.

Please feel free to extend the invitation on to others that would like to participate.

If you should have any questions, please do not hesitate to contact Heather Nelson-Smith at 250-949-6665 or via email [OCP@porthardy.ca](mailto:OCP@porthardy.ca).

On behalf of Council, we look forward to seeing you!

Sincerely,  
**The District of Port Hardy**

  
Dennis Dugas  
Mayor

## Port Hardy Where does the path lead?



## Official Community Plan Review & Update PROJECT KICK OFF

### Open House All ages welcome!

**Saturday January 25, 2020 3:00pm**  
**Civic Centre**

*Refreshments and sweets will be served*

The Official Community Plan (OCP) is the most important document in any community and is essential to the planning for future growth and development within Port Hardy.

It establishes community objectives and broad policy statements to guide Council's decisions about land use, zoning and development. It sets a vision for the next 20 years and includes the approximate location, type and density of residential, commercial, industrial and institutional development. The OCP also includes policies related to social needs, environmental protection and housing.

The District has engaged with Urbanics Consulting Ltd. to assist the community in updating the vision of Port Hardy for the future.

### Questions?

Contact: Heather Nelson-Smith, Director of Corporate  
and Development Services  
250-949-6665 or email [OCP@porthardy.ca](mailto:OCP@porthardy.ca)







January 13, 2020

Ref: 216939

Dear Mayors:

I am pleased to announce the launch of the 2020 Premier's Awards for Excellence in Education, effective today. Following another successful Awards program and celebratory event in October of this past year, government is once again proud to recognize the enormous contributions of British Columbia's exceptional teachers, administrators and support staff who are vital to the cultural, economic and social well-being of the province. The Awards recognize all outstanding education professionals who have made exceptional contributions to benefit their school, their students and their communities.

The Awards are open to all education professionals within the BC K-12 public, independent or First Nations school systems. This year, Awards will be given in the following categories:

- Community Engagement
- District Leadership
- Extracurricular Leadership
- Indigenous Education
- Outstanding New Teacher
- Outstanding Support (School Community)
- Outstanding Support (Teaching Assistant)
- Outstanding Team Collaboration
- School Leadership
- Social Equity and Diversity

Nominations are now open and are welcomed from all BC citizens, including students, parents, teachers, administrators, trustees and community organizations. The deadline to submit nominations is April 30, 2020.

Additional information on the Awards, including a downloadable poster and brochure, can be found on the Premier's Awards for Excellence in Education website at:

[www.gov.bc.ca/excellenceineducation](http://www.gov.bc.ca/excellenceineducation). In addition to posting the enclosed posters in your offices, your assistance is appreciated in distributing electronic copies of these through your newsletters and communications with staff and community citizens.

.../2

Thank you in advance for your participation in, and promotion of, the Premier's Awards for Excellence in Education, which will ensure that British Columbia's very best receive the recognition that they deserve.

Sincerely,

A handwritten signature in black ink, appearing to read "Rob Fleming". The signature is fluid and cursive, with the first name "Rob" and last name "Fleming" clearly distinguishable.

Rob Fleming  
Minister

Enclosure