

**VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA
TO BE HELD WEDNESDAY June 10, 2020 at 7:00 pm
IN THE LARRY PEPPER ROOM**



(1) CALL TO ORDER

We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING (6:00 pm)

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (1) (c) labour relations or other employee relations;

Section 90 (1) (l) discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report];

RECONVENE

(3) ADOPTION OF AGENDA:

THAT the Agenda for the Meeting of the Village of Port Alice for June 10, 2020, be approved; AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information.

(4) DELEGATIONS: N\A

(5) MINUTES:

a.) *THAT the Minutes from the Regular Meeting of May 27, 2020, be approved.*

(6) OLD BUSINESS: N\A

(7) COMMUNICATIONS:

a.)

(8) NEW BUSINESS:

a.) Marina Bylaw Discussion

(9) REPORTS:

a.) 2019 Climate Action Revenue Incentive (CARIP) Survey
June 2, 2020, Prepared by Bonnie Danyk, CAO

b.) Covid Re-opening Plan
June 3, 2020, Report by Tanya Spafford, Administrative Assistant

c.) Crab Dock Report
June 3, 2020, Report from Councillor Yunker

d.) May 30th VIR Library Trustee Report – Councillor Lloyd
June 4, 2020, Report from Councillor Lloyd

e.) Monthly Fire Chief Report – May
June 4, 2020, Report from Gerry Rose, Fire Chief

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VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA
TO BE HELD WEDNESDAY June 10, 2020 at 7:00 pm
IN THE LARRY PEPPER ROOM



(10) BYLAWS:

(11) QUESTION PERIOD:

(12) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Council held June 10, 2020, be adjourned

INFORMATION ITEMS:

- a.) June 3, 2020, News Release, Island Health, Supporting safe health-care at hospitals and clinics during COVID-19
- b.) June 4, 2020, Media Release, NIC's interactive media department goes DIGITAL
- c.) June 4, 2020, News Release, Island Coastal Economic Trust, New small capital funding stream to support innovative solutions

VILLAGE OF PORT ALICE COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY MAY 13, 2020
IN THE LARRY PEPPER ROOM



Present

Mayor Kevin Cameron
Councillor Holly Aldis
Councillor Sean Watson
Councillor Angela Yunker
Councillor Bruce Lloyd

Staff

Bonnie Danyk, CAO / CFO
Tanya Spafford, Admin Assistant

CALL TO ORDER: 7:00 pm

ADOPTION OF AGENDA:

Moved, seconded and CARRIED

**50/20
Adoption of
Agenda**

***THAT** the Agenda for the Meeting of the Village of Port Alice for May 27, 2020, be approved
AND THAT all delegations, reports, correspondence, and other information set to the agenda
be received for information.*

DELEGATION: N\A

MINUTES:

Moved, Seconded and CARRIED

**51/20
Minutes
May 13**

***THAT** the minutes for the Regular Council Meeting held on May 13, 2020 be adopted.*

OLD BUSINESS: N\A

COMMUNICATIONS:

a.) Goal Setting – Request for Community Input

May 21, 2020, Email from Chris Voller, Acting Detachment Commander

NEW BUSINESS:

REPORTS:

a.) CAO Report

May 20, 2020, Report from Bonnie Danyk, CAO/CFO

b.) Weight Room Report

May 21, 2020, Report from Bonnie Danyk, CAO/CFO

c.) Accounts Payable Listing for April 2020 – details handed out

May 21, 2020, Report by Bonnie Danyk CAO/CFO

d.) Summary of Revenue & Expenses for April 2020

May 21, 2020, Report by Bonnie Danyk, CAO/CFO

BYLAWS:

a.) Bylaw 662 – Amendment to the Fees and Charges Bylaw 655

52/20 Bylaw
662 Passed

THAT Bylaw 662 – Bylaw to amend the Fees and Charges Bylaw 655, be given fourth and adoption

CARRIED

ADJOURNMENT:

Moved, Seconded and CARRIED

53/20
Adjourn

THAT *the Regular meeting of the Village of Port Alice held May 13, 2020, be adjourned at 7:31 pm*

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held May 13, 2020.

Mayor

Chief Administrative Officer

VILLAGE OF PORT ALICE

BYLAW NO. 643

MARINA BYLAW

WHEREAS it is desirable to regulate and manage municipal marina facilities within the Village of Port Alice.

NOW THEREFORE the Council of the Village of Port Alice enacts as follows:

Repeal

- 1.1 That *Marina Bylaw No. 601, 2013*, and *Marina Amendment Bylaw No. 640, 2017*, are hereby repealed in their entirety.

Citation

- 2.1 This Bylaw may be cited as *Marina Bylaw No. 643, 2017*.

Interpretation

- 3.1 In this Bylaw:

"Abandoned" means a vessel or watercraft left at a dock without payment of Moorage for a period in excess of 10 days.

"Port Alice Municipal Marina" or *"Marina"* means the Marina facility located on Marine Drive within District Lot 304 Rupert Land District.

"Berth" means a location along a float within the Marina where a Vessel or watercraft may be moored.

"Business License" means a valid Business License issued by the Village.

"CAO" means the Chief Administrative Officer duly appointed by Council.

"Commercial" means any vessel that qualifies under Section 6.15 of this bylaw.

"Council" means the elected body of the Village of Port Alice.

"Derelict" means any Vessel that is moored directly or indirectly to the floats, or is anchored or tied up within the foreshore lease assigned to the Village for the purposes of a public Marina, and is, in the opinion of the Marina Manager or the Village, in danger of sinking or is otherwise deemed to be a hazard to water borne traffic or to the Marina infrastructure.

"Fees and Charges Bylaw" means the Village of Port Alice Fees and Charges Bylaw.

"Marina Manager" means the person duly appointed by the Village to supervise the management of the Marina, and includes any employee of the Village who is appointed to enforce the regulations of this Bylaw.

"Length" means the horizontal distance between the extreme ends of the Vessel.

"Moorage" means a charge for the occupation by a Vessel of Berth or other space at the Marina.

"Moorage Contract" means an agreement between the Village and the Owner or Owners of a Commercial vessel who intends to Berth at the Marina.

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"Non-Commercial Vessel" means a Vessel used primarily for pleasure, recreational, and transportation purposes.

"Owner" means,

- a) in the case of a vessel, the registered Owner, master, operator, or person in charge of the Vessel; and
- b) in the case of goods, the agent, consignor, consignee or carrier of the goods.

"Parking Facilities" means the areas operated by the Village and designated by the Village for parking motor vehicles and boat trailers.

"Tourist" means a person who does not own a residence, rent a residence, or commonly reside within the Village and surrounding area.

"Village" means the Corporation of the Village of Port Alice;

- 3.2 Unless otherwise provided in this Bylaw, words and phrases used herein have the same meanings as in the *Local Government Act*, *Community Charter*, or *Land Title Act*, as context and circumstances may require. A reference to a statute in this Bylaw refers to a statute of the Province of British Columbia unless otherwise indicated, and a reference to any statute, regulation, Bylaw or other enactment refers to that enactment as it may be amended or replaced from time to time. In the event of a conflict between this Bylaw and a Provincial enactment, the stricter law prevails. Headings in this Bylaw are for convenience only and must not be construed as defining or limiting its scope or intent.
- 3.3 If a court of competent jurisdiction declares any portion of this Bylaw invalid, then the invalid portion must be severed and the remainder of the Bylaw continues to remain valid.

Empowerment

- 4.1 The Village may maintain a provincial foreshore lease for the purpose of operating the Marina.
- 4.2 The Village may pay out such monies as may be required for any expenses involved in the operation of the Marina.
- 4.3 The Village may enter into a contract with any agency or individual for the purposes of managing the day to day operations of the Marina.
- 4.4 The fees for moorage and other services at the Marina are those amounts established in the current Fees and Charges Bylaw.

Liability

- 5.1 Occupying a *Berth* or being tied up alongside any other *Vessel* occupying a *Berth* in the *Marina*, as well as the handling of all goods brought to or placed in or on the *Vessel*, is entirely at the *Owner's* own risk.
- 5.2 Each *Owner* is responsible for the safe mooring of their *Vessel*, and must furnish and maintain his own safe lines and chaffing gear. A person mustn't foul any other *Berth* or obstruct access with mooring lines.
- 5.3 Neither the *Village* nor the *Marina Manager* have care, custody and control of *Vessels* moored in any *Marina* facility.

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- 5.4 *Moorage of Vessels at Marina facilities is at the sole risk of the Owner, and the Village will not be responsible under any circumstances for any loss or damage caused or sustained by such Vessels.*
- 5.5 *The Village shall not be liable for loss of any articles left in vehicles or Vessels.*

Regulations

- 6.1 *A person must not Berth a Vessel in areas marked as "Loading Zone", except for the purpose of loading and unloading, and must not leave a Vessel unattended in the "Loading Zone". An Owner, master or person in charge of a Vessel moored in the loading zone area and left unattended for more than one hour must pay **triple the non-commercial daily rate** established in the *Fees and Charges Bylaw*.*
- 6.2 *The Marina Manager may direct the Owner or authorised person to move any boat or Vessel from one location to another in the harbour, whenever it is deemed necessary for safety or Marina efficiency reasons. If the Owner or agent is not available, the Marina Manager may move, or have moved, any vessel in the case of emergency situations.*
- 6.3 *A person must not leave gear, refuse, small Vessels or other items or material on the floats at any time. This is to allow unrestricted access to the floats by other users and to ensure public safety.*
- 6.4 *The Marina Manager may assign Berths to Vessels at the Marina as appropriate.*
- 6.5 *The Marina Manager will determine the Length of the Vessel. The Length for determination of Moorage rates will be the overall Length, regardless of its registered Length, and such determination will be conclusive.*
- 6.6 *The Marina Manager may order the removal of any Vessel that is in danger of sinking or is a hazard to water borne traffic, whether moored directly or indirectly to the floats. If the foregoing conditions exist and the Owner or person responsible for the Vessel cannot be found, the Vessel may be moved from the Municipal Marina at the Owner's expense.*
- 6.7 *The Marina Manager may order the removal of any Vessel, gear, or material beached or Berthed at the floats or at the wharf head if the Marina Manager considers the Vessel, gear or material to be Abandoned or Derelict. The Village may order disposal or sale of such Vessels, gear and/or materials as it sees fit and removal costs will be assigned to the last registered Owner.*
- 6.8 *No person shall cause or permit the lines of a Vessel that is Berthed or moored at the Marina to be made fast to anything other than the facilities provided for berthing or mooring or cause or permit such lines to lie across any wharf or across any channel in such a manner as to obstruct or interfere with any other Vessel, vehicle, or person.*
- 6.9 *Where two or more Vessels are moored alongside one another at the same float, one Vessel outside the other, and the Vessel on the outside does not have a gangway extending to the float, the person in charge of the Vessel laying nearer to the wharf shall allow persons on the Vessel farther from the wharf free and unencumbered passage over its deck.*

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- 6.10 Where a *Vessel* is made fast to or secured alongside another *Vessel*, one *Vessel* outside the other:
- a) the lines of the *Vessel* that is so made fast or secured shall not, except in an emergency, be cut or cast off by any person unless that person gives notice of his intention to do so to the *Owner* of that *Vessel*; and
 - b) the *Owner* or person in charge of the inside *Vessel*, when ready to leave harbour, may move any outside *Vessel* if the *Owner* of the outside *Vessel* cannot be located, and shall re-secure said *Vessel* to the float once the *Vessel* has been moved.
- 6.11 A person must not tie up *Derelict* hulls, log floats, or logs in the *Marina*.
- 6.12 A person must not *Berth* any scow, houseboat or boathouse at the *Marina* without written permission of the *Marina Manager*.
- 6.13 A person must not pump engine room bilge into the waters of the *Marina*. The use of siphon type fuel transfer pumps is prohibited.
- 6.14 A person must not dispose of garbage (including recyclables) at the *Marina* except into the containers provided for that purpose. Oily wastes are not to be deposited into garbage containers or left on the wharf head.
- 6.15 To qualify for *Commercial* rates of *Moorage* at the *Marina*, prior to mooring a *Vessel* at the *Marina*, the *Owner* or *Owners* of a *Vessel* must enter into a *Moorage Contract* with the *Village*, substantially in the form set out in Schedule "A"; and the *Vessel* must comply with the following criteria:
- (a) CFV:
 - i. Canadian Fishing Vessel with current tags; or
 - (b) Charter:

An *Owner* or *Owners* of the vessel must,

 - i. provide proof of valid public liability insurance coverage of \$1,000,000 or more. The insurance policy must remain in effect for the term of the *Moorage Contract*. A copy of the policy will remain on file with the *Village*; and
 - ii. have a valid *Business License* from the *Village*. A *Business Licence* for the calendar year will not be issued unless accompanied by proof of public liability insurance referenced in s. 6.15 (b)(i) of this Bylaw; or
 - (c) Log salvage:

The *Owner* or *Owner(s)* of the *Vessel* must,

 - i. provide proof of valid log salvage license; and
 - ii. provide proof of valid public liability insurance coverage of \$1,000,000 or more. The insurance policy must remain in effect for the term of the *Moorage Contract*. A copy of the policy will remain on file with the *Village*; and
 - iii. have a valid *Business License* from the *Village*. A *Business Licence* for the calendar year will not be issued unless accompanied by proof of public liability insurance referenced in s. 6.15 (c)(i) of this Bylaw; or

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(d) *Commercial Other* (e.g. Tugboat or Research Vessel):

The *Owner* or *Owner(s)* of the *Vessel* must,

- i. provide proof of valid public liability insurance coverage of \$1,000,000 or more. The insurance policy must remain in effect for the term of the *Moorage Contract*. A copy of the policy will remain on file with the *Village*; and
- ii. have a valid *Business License* from the *Village*. A *Business Licence* for the calendar year will not be issued unless accompanied by proof of public liability insurance referenced in s. 6.15 (d)(i) of this bylaw.

6.16 (1) Except as may be permitted under s. 6.16(2) of this Bylaw, a person must not stay overnight on any *Vessel* or other watercraft moored at the *Marina*.

(2) A *Tourist* may stay overnight on a *Vessel* or other watercraft moored at the *Marina* for a number of nights not to exceed seven nights in any calendar month.

6.17 Skiffs that are associated with a parent *Vessel* will be billed at applicable rates whether tied to the dock or alongside the parent *Vessel*.

6.18 No person shall supply to, receive into or discharge from a *Vessel* or vehicle, any fuel, except in such a location and manner as authorised by the *Marina Manager*.

6.19 Every person in charge of a *Vessel* approaching, using, or leaving the *Marina's* floats or docking facilities shall do so in a cautious and seamanlike manner.

6.20 A person must not use any water supplied by the *Marina* wastefully. The *Marina Manager* may refuse the supply of water to any person or *Vessel*.

6.21 Every *Owner* of a *Vessel* must ensure the *Vessel* is marked, with the name or registration number, as required by law.

6.22 A person must not leave a vehicle in any loading zones at the *Marina*, except in accordance with posted signage.

6.23 Every *Vessel Owner* must check their *Vessel* regularly, especially after heavy winds or rains, and must ensure proper maintenance of protective coverings and the pumping out of boats as necessary. Should it be necessary for the *Village* to pump a *Vessel* that is in danger of sinking, the *Owner* must pay for the actual cost incurred by the *Village*, in addition to applicable fees established in the *Fees and Charges Bylaw*.

6.24 The holder of mooring space leased from the *Village*, or any other space allocated pursuant to this the *Owner*, or any other space allocated pursuant to this Bylaw, must not assign or sub-let that space to another person.

6.25 A person must not use a wood burning stove aboard a *Vessel* within the *Marina*.

6.26 A person must not engage in welding within *Marina* facilities without the permission of the *Marina Manager*.

6.27 A person must not dump sewage or grey water within the *Marina* area.

6.28 Noise as a result of partying or loud music, the use of foul language, the use of alcohol and illegal drugs is prohibited within the *Marina*.

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Charges

- 7.1 Daily *Moorage* fees, as established in the *Fees and Charges Bylaw*, will apply after four hours of continuous *Moorage* at the *Marina*.
- 7.2 The *Owner* of a *Vessel* must pay all applicable fees and charges under this Bylaw. Fees and charges that are owed to the *Village* are debt due to the *Village* that may be collected from the *Owner*.

Notice of Prohibition

- 8.1 If the *CAO* determines, based on the *CAO's* direct observations or reports that the *CAO* considers to be credible, that a person has breached this Bylaw or has caused a nuisance at the *Marina*, the *CAO* may issue a notice of prohibition with respect to that person, which shall include reasons.
- 8.2 A notice of prohibition issued under s. 8.1 of this Bylaw shall include reasons for the issuance of the notice of prohibition and a full excerpt of s. 8.3 and 8.4 of this Bylaw.
- 8.3 After 3 days of receipt of a notice of prohibition issued under s. 8.1 of this Bylaw, the person named in the notice of prohibition must not:
 - (a) moor any vessel or other watercraft to the *Marina*;
 - (b) store, place or keep any property at the *Marina*, including any *Vessel* or other watercraft;
 - (c) park any motor vehicle at the *Marina*; or
 - (d) attend in person at the *Marina* for a period of 6 months, except with the written permission of the *CAO* for the purpose of removing the person's property from the *Marina*.
- 8.4 A person subject to a notice of prohibition may appeal to *Council* of the *Village* for a cancellation of the notice of prohibition, but the requirements under s. 8.3 of this Bylaw are applicable until the notice of prohibition is cancelled by *Council*.

Offence and Penalty

- 9.1 Every person who:
 - (a) contravenes, violates or fails to comply with any provision of this Bylaw;
 - (b) suffers or allows any act or thing to be done in contravention of this Bylaw; or
 - (c) fails or neglects to do anything required to be done under this Bylaw,or of any permit or order issued under this Bylaw, commits an offence and upon conviction, shall be liable to paying a fine of up to Ten Thousand Dollars (\$10,000) and the costs of prosecution, and to pay any further amounts and comply with any directions that may be ordered by the court. Where the offence is a continuing one, each day that the offence is continued shall constitute a separate offence.
- 9.2 A fine or penalty imposed for conviction of an offence is separate from and additional to any fees or charges, or costs incurred by the *Village*, that are payable under other provisions of this Bylaw.

**VILLAGE OF PORT ALICE
BYLAW NO. 643**

Schedule

9.1 Schedule "A" is attached to and forms part of this Bylaw.

READ A FIRST TIME THIS 8th day of November, 2017

READ A SECOND TIME THIS 8th day of November, 2017

READ A THIRD TIME THIS 8th day of November, 2017

FINALLY ADOPTED THIS 22nd day November, 2017


Mayor


Chief Administrative Officer

VILLAGE OF PORT ALICE
BYLAW NO. 643

APPENDIX "A"

Rumble Beach Marina
Commercial Moorage Contract



Date: _____ Moorage Period: _____

Contract Duration: _____ to _____

Vessel Information (Please print)

Name of Vessel: _____

Registration No: (K#) _____ Length: _____

CFV: _____ Confirmed valid CFV: (staff initial) _____

Insurance Provider: _____

Certificate of Insurance provided: YES NO Date: _____

Current Port Alice Business License provided: YES NO Account Number: _____

Owner/Representative Information (Must be completed)

Owner: _____ Phone: _____

Owner's Vehicle License Plate Number: _____

Billing Address

Street: _____

City: _____ Prov: _____ Postal Code: _____

Email: _____

I, the undersigned, hereby acknowledge that I have requested use of the Marina and agree to pay all associated charges. I have read, understood and do hereby agree to the terms and conditions cited in Marina Bylaw No. 643, 2017.

Owner Signature: _____ Date: _____

Marina Manager or Village Staff: _____ Date: _____

2019 Climate Action Revenue Incentive Program (CARIP) Survey

June 2, 2020

2019 Climate Action Revenue Incentive Program (CARIP) Survey Overview

INTRODUCTION:

The 2019 CARIP survey highlights and celebrates local government climate action in British Columbia.

Local governments are required to submit the 2019 CARIP/ Carbon Neutral Progress Survey by June 1, 2020.

Detailed survey instructions, FAQs and definitions can be found in the CARIP Program Guide for 2019 Claims.

Once the survey is complete, please download a copy of your responses (you will be given the download link at the end of the survey).

SURVEY CONTENT:

Section 1: Local Government Information

Section 2: Narrative Focus

2019 Corporate Climate Action

2019 Community-wide Climate Action

2019 Climate Change Adaptation Action

Section 3: 2019 Carbon Neutral Reporting

Section 1 – Local Government Information

Name of Local Government:

● Port Alice, City of

Name of Regional District:

● Mount Waddington (Regional District)

A key part of the 2019 CARIP survey is to highlight and celebrate successful climate actions undertaken by local governments in British Columbia.

In 2019, what actions has your local government taken to support the creation of compact, complete, and energy efficient communities?

The Village of Port Alice is a small walkable community. Village staff encourage visitors to traverse the sea walk. We have an electric vehicle charging station at our Community center.

The Village is replacing our streetlights with LED lights.

2019 CORPORATE CLIMATE ACTION:

Corporate climate actions refer to actions that reduce the GHG emissions produced as a result of a local government's delivery of "traditional services", including fire protection, solid waste management, recreational/cultural services, road and traffic operations, water and wastewater management, and local government administration.

In 2019, when it comes to corporate climate action, did your local government undertake any of the following (PLEASE SELECT ALL THAT APPLY):

- ☒ Building and Lighting Actions
- ☐ Energy Generation Actions
- ☐ Greenspace Actions
- ☐ Planning Actions
- ☐ Solid Waste Actions
- ☐ Transportation Actions
- ☐ Water and Wastewater Actions
- ☐ Other Climate Actions (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other Climate Actions'

When it comes to corporate Building and Lighting Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

- ☒ New or upgraded energy-efficient lighting systems

When it comes to community-wide climate action in 2019, did your local government undertake any of the following (PLEASE SELECT ALL THAT APPLY):

- ☒ Building and Lighting Actions
- ☐ Energy Generation Actions
- ☐ Greenspace Actions
- ☐ Planning Actions
- ☐ Solid Waste Actions
- ☐ Transportation Actions
- ☐ Water and Wastewater Actions
- ☐ Other Climate Actions (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other Climate Actions'

When it comes to community-wide Building and Lighting Actions, did your local government undertake any of the following in 2019 (PLEASE SELECT ALL THAT APPLY):

- ☒ New or upgraded energy-efficient lighting systems
- ☐ New or upgraded energy-efficient heating systems
- ☐ BC Energy Step Code related projects
- ☐ Incentives/rebate programs related to energy-efficient building or lighting
- ☐ Outreach, education or communication related to energy-efficient building or lighting
- ☐ Other (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other'

In 2019, did your local government take any of the following actions in an effort to consider or address the impacts of climate change? (PLEASE SELECT ALL THAT APPLY)

- ☐ Emergency response planning
- ☒ Asset management
- ☐ Infrastructure upgrades
- ☐ Public education and awareness
- ☐ Strategic and financial planning
- ☐ Risk and vulnerability assessments
- ☐ Risk reduction strategies
- ☐ Official Community Plan policy changes
- ☐ Other (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other'

In 2019, did your local government partnered with any of the following organizations to prepare for, and adapt to, a changing climate? (PLEASE SELECT ALL THAT APPLY)

- ☐ Adaptation to Climate Change Team (SFU)
- ☐ Columbia Basin Trust
- ☐ Community Emergency Preparedness Fund (UBCM)
- ☐ Federation of Canadian Municipalities
- ☐ Fraser Basin Council
- ☐ Pacific Institute for Climate Solutions (UVIC)
- ☒ Other (PLEASE SPECIFY)
- ☐ Don't know

Please specify 'Other'

☐ No

☐ Don't Know

If your local government measured 2019 corporate GHG emissions, please report the number of corporate GHG emissions (in tonnes of carbon dioxide equivalent (tCO₂e)) from:

Service Delivery Type	2019 Corporate GHG Emissions
Services Delivered Directly by your Local Government	53
Contracted Services	

TOTAL A - CORPORATE GHG EMISSIONS (DIRECT + CONTRACTED) FOR 2019:

TOTAL A - CORPORATE GHG EMISSIONS (DIRECT + CONTRACTED) FOR 2019:

53

2019 CARBON REDUCTIONS

To be carbon neutral, a local government must balance their TOTAL corporate GHG emissions generated in 2019 by one or a combination of the following actions:

Undertake Green Communities Committee-supported Option 1 Project(s)

Undertake Green Communities Committee-supported Option 2 Project(s)

Purchase carbon offsets from a credible offset provider

For more information about options to balance or offset corporate GHG emissions please refer to *Becoming Carbon Neutral: A Guidebook for Local Governments in British Columbia*.

If applicable, please report the 2019 GHG emissions reductions (in tonnes of carbon dioxide equivalent (tCO₂e)) being claimed from any of the following Option 1 GHG Reduction Projects:

Option 1 GHG Reduction Projects	2019 GHG Emissions Reductions
1A Energy Efficiency Retrofits	
1B Solar Thermal	
1C Household Organic Waste	
1D Low Emission Vehicles	
1E Avoided Forest Conversion	
1F Trenchless Technology	

TOTAL REDUCTIONS AND OFFSETS FOR 2019 (Total B+C+D):

TOTAL REDUCTIONS AND OFFSETS FOR 2019 (Total B+C+D):

Corporate GHG Emissions Balance for 2019

Your local government's corporate GHG emissions balance is the difference between total corporate offsettable GHG emissions (direct + contracted emissions) and the GHG emissions reduced through Green Communities Committee Option 1 and Option 2 projects and/or the purchase of offsets.

CORPORATE GHG EMISSIONS BALANCE FOR 2019 = (Total A – (B+C+D))

CORPORATE GHG EMISSIONS BALANCE FOR 2019 (Total A – (B+C+D))

If your corporate GHG emissions balance is negative or zero, your local government is carbon neutral. CONGRATULATIONS!

If your local government was carbon neutral in 2019, please record any emissions reductions you will be carrying over for future years and the source of the reductions, including the year they were earned (e.g. organics diversion, 2019 100 tCO₂e):

	Source of Carryover Emission Reduction	Year Earned	GHG Emissions Reductions
1.	RDMW Carbon Offsets	2019	42
2.			
3.			
4.			
5.			
6.			

TOTAL E - BALANCE OF REDUCTIONS ELIGIBLE FOR CARRY OVER TO NEXT YEAR

TOTAL E - BALANCE OF REDUCTIONS ELIGIBLE FOR CARRY OVER TO NEXT YEAR

Does your local government set aside funds in a climate reserve fund or similar?

☐ Yes

☒ No

☐ Don't know

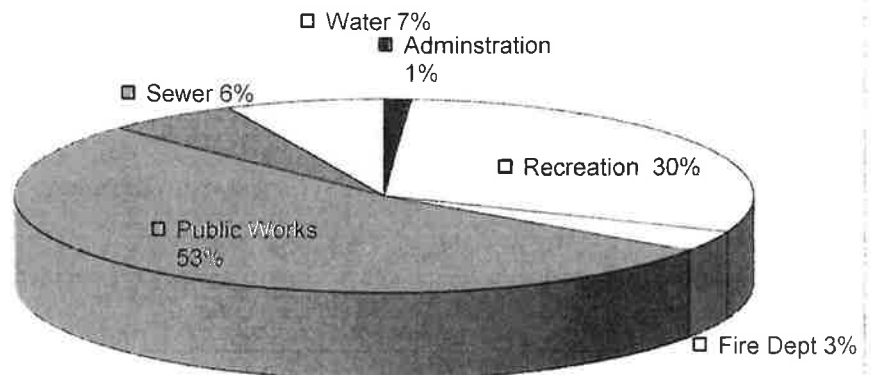
Village of Port Alice Carbon Footprint 2019

								(tonnes)	
	Propane (l)	CO2e	Diesel (l)	CO2e	Gas (l)	CO2e	Hydro (kW)	(CO2e)	% TOTA
CONVERSION FACTORS SOURCE: UBCM									
		0.00154		0.00276		0.00241		0.000025	
Administration		0.0		0.0		0.0	24976.0	0.6	0.624 1.2%
Recreation	8414.4	13.0		0.0		0.0	118304.0	3.0	15.916 30.0%
Fire Dept		0.0	353.9	1.0		0.0	35137.0	0.9	1.855 3.5%
Public Works & Vehicles		0.0	7458.1	20.6	2120.7	5.1	89403.0	2.2	27.930 52.6%
Sewer System				0.0		0.0	125543.0	3.1	3.139 5.9%
Water System							145320.0	3.6	3.633 6.8%
Totals	8414	13	7812	22	2121	5	538683	13	53 100
	Propane (L)		Diesel (L)		Gas (L)				

Administration	1%
Recreation	30%
Fire Dept	3%
Public Works	53%
Sewer	6%
Water	7%
	100%

Port Alice Carbon Footprint Tonnes in 2019

Total = 53 tonnes



6/2/2020

VILLAGE OF PORT ALICE

Report to Council

TO: Mayor and Council
FROM: Tanya Spafford
DATE: June 3, 2020
SUBJECT: Covid Re-opening plan

As the province is working towards Phase 3 of the re-opening plan staff has started to receive questions from residents and from visitors hoping to vacation in our community and the surrounding area.

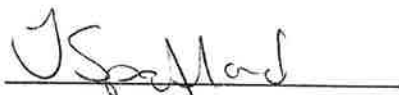
To date the weight room and playground have been opened. The first week of the weight room being open has been successful. Weight Room users have been respectful of the new rules, given great feedback and appreciated the service resuming. At Lions Park, signage was placed near the playground and picnicking areas to remind users to maintain social distancing and to make sure they were aware the playground cannot be sanitized each day. Both places have had increased cleaning to try and keep risks low.

Residents have started asking about the plans to re-open for the Community Centre, specifically the computer lab, yoga, seniors programming, and meeting rooms. We have been able to accommodate a couple small meetings between room 101 and the Larry Pepper room that were able to allow participants to properly distance. Only one washroom is being used at this time to keep the building as easy to clean and sanitized as possible. We have one larger meeting planned for late July that we have moved to the gym and limited the allowable number of participants.

We have also started to receive several phone calls regarding vacation planning, both from people planning to visit and from Airbnb operators regarding the Village's plans to address tourism. Though they are within their rights to operate at this time, many would like to do it in conjunction with the community plan. All of the phone calls I have taken have been from BC residents, most from Vancouver Island, making plans to vacation closer to home. We have already started to see an increase in campers and tourists heading out to the coast.

Staff is looking for Council's direction towards a timeline for re-opening and communication to inform the public of these plans.

Thank you,



Tanya Spafford
Administrative Assistant

Dear Mayor and Councillors:

With this report, I have included part of the original letter, regarding the crab dock, for a refresher of why I believe a crab dock would be beneficial to town. I have also included a price quote of how much it will cost to build the crab dock section.

With the rebuild of our Marina dock, this is our opportunity to get the dock section built at a good price. We were told we are getting a good deal on this price quote and shipping is free. If we don't take advantage of this opportunity and collaborate building the dock section with the Marina dock rebuild, we may never be able to afford to add the dock section down the road.

The Benefits for Port Alice

The benefits for Port Alice are many. We would now have an accessible location for members of our community, who don't own boats, to set a crab trap and/or go fishing, taking the nuisance traps off our Marina dock, where crab fishing is not allowed. Having a crab dock also helps our proposed hotel idea, as patrons could now spend the evenings crab fishing a short distance from the hotel. Lastly it adds another spot for adults and kids to fish without getting in the way of boaters trying to moor.

"Change will not come if we wait for some other person, or if we wait for some other time. We are the ones we've been waiting for. We are the change that we seek."
-Barack Obama

In closing, I hope Council considers my proposal. If everything works out, this would be a great benefit to our citizens and an easy boost for tourism.

Motion

I propose we agree to the price quote attached with New Wave Marine Solutions Ltd, of \$12,544.00, and use the Tourism Funding we have in the budget of roughly \$8000. With tourism being almost nonexistent this summer, I don't see the need to use the Tourism Fund for further advertising this year. The extra cost could come out of a Tax fund. We did just receive extra that was unexpected that could go towards it.

I think everyone can agree that this would be a great addition to our community and would be well received by residents, as well as tourists, for the following seasons to come.

Angela Yunker
Councillor

New Wave Marine Solutions Ltd

15 160 Fifth Ave
Campbell River BC V9W3X3
newwavemarinesolutions@gmail.com
newwavedocks.com
GST/HST Registration No.: 777889338RT0001

Estimate

ADDRESS
Port Alice Marina Replacement Dock B.C

ESTIMATE 1031
DATE 08/04/2020
EXPIRATION DATE 22/04/2020

SALES PERSON
Mike

ACTIVITY	DESCRIPTION	TAX	QTY	RATE	AMOUNT
Walkway	6' x 30' aluminium dock, tie rails and hinges included at production cost	GST/PST BC	1	11,200.00	11,200.00
SUBTOTAL					11,200.00
GST @ 5%					560.00
PST (BC) @ 7%					784.00
TOTAL					\$12,544.00
TAX SUMMARY					
		RATE	TAX		NET
		GST @ 5%	560.00		11,200.00
		PST (BC) @ 7%	784.00		11,200.00

Accepted By

Accepted Date

May 30th VIR Library Trustree Report – Councillor Lloyd

This virtual / teleconference meeting was a lengthy meeting of 4 hours which dealt with a number of important items, many backlogged somewhat by the covid crisis.

Understandably, staff has had to work hard to deal with all the changes involved and perceived to be coming given the many regulatory revisions and anticipated situations which the pandemic has brought about. It would seem that they have started the process of adaptation fairly well and we will be receiving information about the slow but steady start up which will be underway soon.

The board acknowledged that service has been seriously disrupted with local libraries offering open wi fi and the ongoing e—library usage which popularity has grown immensely and it is hoped will continue to grow due to it's immediacy and cost savings.

Costs are obviously down and there is discussion that this will translate into no increase in rates for us next year if the board approves such. I believe there is a likelihood of such but there were a few trustees who spoke against such as there will always be. However, I intend to underline the sad state of finances on our end of the island and heard the Port Hardy trustee speak similarly. We need to understand that the situation is and will be serious for the average taxpayer from now on – at all levels of government.

It may be that we are looking at curb side pick up of pre-ordered books initially and opening of the building based on Work Safe guidelines yet to come. I would like to discuss the options we have for washrooms as the library made the former public washroom in the library area a staff washroom and the hall way washroom the public facility. Should the library re-open ahead of the CC it would seem we would have to open the CC unless we change this fact or do like many organizations and have none available.

The Woss library tenders are out and we should be hearing of the results in the media in the near future. That is wonderful news for our region . It is expected that with the softness of private sector spending we will not have to undergo the re – tendering process as we did in Sayward given the hot markets at the time.

All in all, a good meeting with the next one being in September.

Respectfully,
Councillor Lloyd

VILLAGE OF PORT ALICE

Port Alice Volunteer Fire Department Fire Chief's Monthly Report For the month of May, 2020

Active Members	8	Number Of False Alarms	0
On Leave	2	Mutual Aid Calls	0
Rescue Calls	0	Lift Assist Calls	0
Fire Calls	4	Public Relation Events	1

Practices:

Date	Attendance	Purpose
2/05/2020	2	Fire complaint at 1083 Maquinna Ave.
3/05/2020	2	Fire complaint at 1083 Maquinna Ave.
5/05/2020	2	Changing tires on Rescue #3.
14/5/2020	3	Sea-View school parade
18/5/2020	8	Fire at Post Office
26/5/2020	3	Equipment Checks
29/5/2020	2	Fire Complaint 1083 Maquinna

Public Relations Events:

Situation Responses:

Fire Chief: Gerard J. Rose

Administrator: [Signature]



INFORMATION ITEMS



Visitor restrictions in place at Island Health facilities



Supporting safe health-care at hospitals and clinics during COVID-19

JUNE 3, 2020

As Island Health increases services levels at all of our health-care facilities, we are asking for the public's help to continue to prevent the spread of COVID-19.

Safety is our top priority and practicing physical distancing, as well as frequent hand washing, are still the top ways to prevent transmission of the virus.

Island Health is taking the following precautions at our hospitals and health clinics to keep our patients, staff and medical staff safe:

- Continuing frequent cleaning and infection prevention measures in between clients, promoting hand-hygiene practices, and wearing personal protective equipment as recommended by Worksafe BC, the Public Health Agency of Canada and the BC Centre for Disease Control
- Reconfiguring waiting areas and cafeterias to support physical distancing
- Pre-screening clients to determine how best to support them safely during their appointments and triaging patients at risk for COVID-19; and
- Acknowledging the unique experiences of Indigenous peoples and striving to support care settings that are **culturally safe** and free of racism, discrimination and stigma.

As our Provincial Health Officer Dr. Bonnie Henry has noted, BC was able to flatten the curve of COVID-19 with help from people across the province who stepped up, made sacrifices to maintain physical distancing, and remained diligent about hand hygiene.

Here are some things you can do to support safe service delivery at your hospital or health centre appointment:

- If you have a pre-arranged appointment and wake up feeling unwell, let us know beforehand and we will arrange to care for you appropriately. Call your care provider or booking office.
- Please plan to arrive on time for your appointment and maintain a physical distance of 2m/6ft from others.
- **Visitor restrictions** remain in place at Island Health facilities. Ambassadors are stationed at hospital entrances to keep patients, staff and medical staff safe by limiting visitors, conducting mandatory screening before entry, and assisting with hand hygiene, mask protocols and wayfinding. There may be slight delays and we appreciate your patience.
- We ask at this time that you do not accompany others inside to routine appointments. One person can accompany a child; a patient requiring assistance due to hearing, visual, speech, cognitive, intellectual or memory impairments; persons with disabilities, including those requiring emotional or decision-making support; someone who cannot self-advocate, or someone requiring translation assistance. A Cultural Safety advocate will also be supported.
- If you happen to arrive early by vehicle, please wait in your vehicle until 15 minutes before your scheduled appointment to prevent overcrowding in our waiting areas. Some departments may have other procedures – and those will be communicated to you when your appointment is confirmed.
- If you are driving someone to an appointment, please remain in the parking lot so you are nearby when your loved one is ready to be picked up.
- If possible, use the entrance closest to the service you are accessing to reduce traffic through the building and clean your hands upon arrival and

departure. The province has suspended pay parking so there is no charge for parking at this time.

We are thankful to the people who have avoided unnecessary trips to emergency departments. With that said, it is important that people who do require immediate care continue to seek it out. If you are experiencing symptoms like chest pain, shortness of breath or serious abdominal pain, we want you to reach out for help. Call 911 or come to an emergency department if you believe you have an emergency issue requiring care.

If you require non-emergency care, it is important you continue to work with your health care providers. Take advantage of the significant expansion of virtual care, talk to your primary care provider, contact an urgent and primary care centre or call 811 for advice.

Thank you for your patience, understanding and cooperation as we work hard to increase our service levels in a safe way.

Media inquiries:

Cheryl Bloxham

250-370-8878

Cheryl.Bloxham@viha.ca 

EMERGENCIES

If you are in urgent need of medical care, please call 911. If you require health care advice for a non-urgent concern, call HealthLink BC at 811.

TERRITORIAL ACKNOWLEDGEMENT

Before Canada and BC were formed, Indigenous peoples lived in balance and interconnectedness with the land and water in which the necessities of life are provided. Health disparities persist, which are due to the impacts of colonization and Indigenous-specific racism. Healthy lands, healthy people. Island Health acknowledges and recognizes these homelands and the stewardship of Indigenous peoples of this land; it is with humility we continue to work toward building our relationship.

Thank you for printing this page from IslandHealth.ca. You might find this additional information useful.

Contact Island Health

Phone: (250) 370-8699 Toll-free: 1 (877) 370-8699

Compliments & Complaints

Phone: (250) 370-8323 Toll-free: 1 (877) 977-5797

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MEDIA RELEASE

June 4, 2020

FOR IMMEDIATE RELEASE

MR20-032

NIC's interactive media department goes DIGITAL

NIC's Interactive Media (IMG) department is undergoing an exciting transformation to ensure it continues to lead the way in digital education.

The department will now be known as DIGITAL Design + Development. The five credentials currently in Interactive Media will transition under the new name, with revamped curriculum and content, starting this fall.

The new name was determined in consultation with the DIGITAL Design + Development Advisory Committee, which is made up of industry leaders and provides guidance and direction on new curriculum for students.

"One of the exciting things about our industry is that the technology is always changing," said Jono Menz of the advisory committee. "Emerging with a knowledge of current tools and best practices is critical, and it's also important to be able to adapt to new ones. By building program curriculum on a foundation of fundamental design principles and problem solving skills, students can be equipped to thrive in a changing environment."

DIGITAL programs provide a multidisciplinary education in key areas of digital media including web design, computer programming, media creation and product development. How these four disciplines are weighted depends on which program a student takes.

"Students learn the entire digital production process, from developing a project brief all the way through to launch and maintenance of the product," said Megan Wilson, program coordinator, NIC DIGITAL Design + Development. "Students in our diploma programs graduate as well-rounded designers and full-stack developers with both the creative and technical in-demand skills required to thrive in a career in web and app development."

Starting this fall, the Advanced DIGITAL Design + Development diploma will have two streams: a design stream focused on creating effective user interfaces and a development stream focussed on computer programming for web and mobile app development. The program makes elective choices more accessible, which allows students to augment their primary focus with studies of their choice.

A student can graduate with a focus in design with marketing or media production courses, another can add engineering foundations or fine arts courses to their computer programming studies. This allows students to tailor their studies to suit their employment goals and allows students from other disciplines to join our programs and build on the credits they've earned in previous studies.

"Small classes, a curriculum designed both by industry experts and established educators, the flexibility for students to tailor their courses to their specific goals, and the broad and in-depth spectrum of courses offered, all combine to position the new DIGITAL Design + Development as a leader in technology education," said Wilson.

Examples of the work produced by students can be viewed online at the [2020 Visionaries grad show](#). The show, usually held in person, was updated to a fully digital show for this year.

"This year's grad show demonstrates how our students can produce positive user experiences and create products that solve problems for today's world," said Wilson. "The industry is constantly evolving and our graduates must be ready for the contemporary workplace, whether that means working remotely, for a tech start-up or as an independent contractor."

The new name will be rolled out in the coming months as faculty prepare for the next academic year.

Applications for all five NIC DIGITAL Design + Development programs are open now.

Learn more at www.nic.bc.ca/digital-design-development.

Media Contact

Elizabeth Young, Media Liaison

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elizabeth.young@nic.bc.ca

[View this email in your browser](#)

Building a diverse and sustainable economy.



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NEW SMALL CAPITAL FUNDING STREAM TO SUPPORT INNOVATIVE SOLUTIONS

Funds to harness revenue generation opportunities for COVID-affected business and industry

COURTENAY, 4 June 2020 – A quick response small capital grant of up to \$15,000 is now available through the Island Coastal Economic Trust (ICET) for time-sensitive initiatives that support immediate, short-term COVID-related business and industry restart, resilience and sustainability.

The *Small Capital Restart Funding* program is designed to provide low barrier, rapid access to capital funding to support restart and increased sustainability for business and industry facing closures and operational restrictions. A streamlined application process will enable applicants to receive a funding response within five working days. Funding will support quick response, shovel ready initiatives which can be started immediately and completed within 90 days of approval.

"We're seeing real ingenuity at work across our region as businesses, industry and local governments work together to rethink how they operate and develop cost-effective approaches to capturing new markets and revenue streams," says ICET Board Chair Josie Osborne. "This new grant will provide an immediate opportunity to invest in creative solutions to this global challenge."

Small scale capital projects eligible for support could include any type of

industry. This could include rethinking public spaces, such as public parking or parklets for outdoor business use, or the application of technology to allow for alternative restart options or to capture new markets in the digital marketplace.

“Supporting innovative solutions that keep our industries and businesses profitable is vital for rapid recovery and long-term sustainability,” says ICET CEO Line Robert. “We want to support those players who are trying to implement creative plans and tools, but who may not have the immediate resources available.”

Applicants eligible for funding include local governments, Indigenous communities, non-profit organizations, including industry associations, Chambers of Commerce or other non-profit business or economic development related organizations. Projects must demonstrate broad public benefits beyond any one business or organization.

Details about the program, including how to apply, can be found [here](#).

###

About the Island Coastal Economic Trust (ICET)

Created and capitalized by the Province of BC in 2006, the Island Coastal Economic Trust (ICET) mission is to create a more diverse and globally competitive Island and Coastal economy. In partnership with local and regional government, non-profits and indigenous communities, ICET serves nearly half a million residents. Funding and support for economic infrastructure and other economic diversification initiatives is delivered through a unique community centered decision-making process. Since inception, ICET has approved more than \$52 million in funding for over 200 initiatives. These investments have leveraged over \$270 million in new investment into the region creating more than 2500 construction phase jobs and 2650 long term permanent jobs.

For further information:

[Line Robert](#), CEO

Island Coastal Economic Trust

Tel. 250-871-7797 (Ext. 227)

[Amanda Fortier](#), Communications Officer

Island Coastal Economic Trust