

**VILLAGE OF PORT ALICE**  
**COUNCIL MEETING AGENDA**  
TO BE HELD WEDNESDAY August 12, 2020 at 7:00 pm  
IN THE LARRY PEPPER ROOM



**(1) CALL TO ORDER**

*We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.*

**(2) ADOPTION OF AGENDA:**

*THAT the Agenda for the Meeting of the Village of Port Alice for August 12, 2020, be approved; AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information.*

Pg 3-8

**(3) DELEGATIONS:**

- a.) Patrick Donaghy on behalf of the Solid Waste Committee
- b.) George Fraser, Sea Otter Tours

Pg 9-10

**(4) MINUTES:**

- a.) **THAT** the Minutes from the Regular Meeting of July 12, 2020, be approved.

**(5) OLD BUSINESS: N\A**

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**(6) COMMUNICATIONS:**

- a.) Apparatus Age Extension – Fire Underwriters Survey  
July 8, 2020, Letter from Ockery Tolmay, Public Fire Protection Specialist

Pg 13-14

- b.) Response letter to request for re-classification of a Constable position to a Sergeant position  
July 9, 2020, Letter from Minister Mike Farnworth, Minister of Public Safety and Solicitor General

Pg 15-18

- c.) Tsunami Mapping Project announcement  
July 24, 2020, Letter from Michele Babchuk, Chair, Strathcona Regional District

Pg 19

- d.) Request for Support for Gaming Grant – Port Alice Marine Rescue  
July 29, 2020, Letter from Valerie Eyford, PAMRS Secretary\Treasurer

Pg 21

- e.) Request for Support for Port Hardy Pool Renovation Project  
July 30, 2020, Letter from Allison McCarrick, Port Hardy CAO

**(7) NEW BUSINESS:**

**(8) REPORTS:**

Pg 23

- a.) Fire Chief's Monthly Report for June 2020  
July 2, 2020, Report from Acting Fire Chief, Greg Beatty

Pg 25-27

- b.) Accounts Payable Listing for June 2020  
June 18, 2020, Report by Bonnie Danyk CAO/CFO

Pg 29-35

- c.) Summary of Revenue & Expenses for June 2020  
June 18, 2020, Report by Bonnie Danyk, CAO/CFO

VILLAGE OF PORT ALICE  
COUNCIL MEETING AGENDA  
TO BE HELD WEDNESDAY August 12, 2020 at 7:00 pm  
IN THE LARRY PEPPER ROOM



d.) Grant Update

Verbal Report from Bonnie Danyk, CAO

(9) **BYLAWS:**

(10) **QUESTION PERIOD:**

(11) **ADJOURNMENT:**

*THAT the meeting of the Village of Port Alice Council held August 12, 2020, be adjourned*

**INFORMATION ITEMS:**

- a.) July 6, 2020, Letter from New Westminster Mayor Jonathon Cote, re Disaggregated COVID-19 Data Collection
- b.) July 13, 2020, Media Release from North Island College, re NIC online marine training helps mariners across the country
- c.) July 20, 2020, Letter from BC Wildfire Service, Working in BC Communities
- d.) July 24, 2020, Ministry of Municipal Affairs and Housing circular, re Ministerial Order 192
- e.) July 31, 2020, Media Release from North Island College, re New NIC resource helps students learn anywhere
- f.) July 31, 2020, Letter to Premier Horgan from Mayor Ackerman re BC Utilities Commission's Approval of BC Hydro's Application to Amend the Net Metering Service under Rate Schedule 1289

VILLAGE OF PORT ALICE  
INCORPORATED A.D. 1965



Delegation  
Request  
Form

Request to Appear as a Delegation  
Regular Council Meeting

TO BE HELD July 27, 2020 AT 7:00 P.M.  
Date Time

NAME OF PERSON MAKING PRESENTATION: Patrick Donaghy

NAME OF APPLICANT IF DIFFERENT THAN ABOVE: \_\_\_\_\_

NAME OF ORGANIZATION (if applicable): Regional District of Mount Waddington

Mailing Address: Box 729, Port McNeill, BC V0N 2R0

Phone: 250-956-3301

Business

Home

Fax: \_\_\_\_\_

DETAILS: Please provide complete information on the nature of your presentation. If applicable, provide one set of submission documents in letter size format for copying purposes. All requests and documentation must be received by the Corporate Officer by 5pm on the Thursday prior to the meeting date for consideration. Delegation requests that do not meet the criteria of Procedure Bylaw #595 will not be processed.

Draft Interim Solid Waste Management Plan for the Regional District

[Signature]  
Signature

July 8, 2020  
Date

Office Use Only

Received by: \_\_\_\_\_

Date & Time: \_\_\_\_\_

Approved: \_\_\_\_\_ Not Approved: \_\_\_\_\_ for Meeting Date: \_\_\_\_\_





# Regional District of Mount Waddington

PO Box 729 2044 McNeill Road, Port McNeill, BC V0N 2R0

Telephone (250) 956-3161 Fax (250) 956-3232

Web-site: [www.rdmw.bc.ca](http://www.rdmw.bc.ca) Email: [info@rdmw.bc.ca](mailto:info@rdmw.bc.ca)

File No. 310.01/330.01/340.02

July 7, 2020

Village of Port Alice  
P.O. Box 130  
Port Alice, BC V0N 2N0

**Attention: Mayor Cameron**

Dear Mayor,

**Re: DRAFT Regional District of Mount Waddington Interim Solid Waste Management Plan**

We recently drafted an Interim Solid Waste Management Plan to help guide how we reduce, reuse, recycle, compost and dispose of our garbage on the North Island. We would like an opportunity to present this draft interim plan to you to get your feedback on the draft Plan, and in particular, we'd like your feedback on those proposed actions that require municipal involvement. The presentation would provide you with an overview of the content of the draft Plan and would focus on the proposed actions in which the municipalities have a role. The length of the presentation is approximately 20 minutes and can be done via an internet-based service.

A summary of the draft Interim Plan is attached to this letter and a full copy of the draft Interim Solid Waste Management Plan can be found on our website at [www.rdmw.bc.ca/regional-services/solid-waste/regional-solid-waste-management-plan](http://www.rdmw.bc.ca/regional-services/solid-waste/regional-solid-waste-management-plan).

In British Columbia, all regional districts are required to prepare solid waste management plans that are long term visions of how the regional district would like to manage its solid wastes. The draft interim plan was prepared with input from a multi-stakeholder advisory committee. We would like to thank you for sending CAO Bonnie Danyk from your municipality to participate on the committee. Their participation on the committee was invaluable and ensured that municipal interests were considered in the development of the plan.

The focus of the Interim Plan is the long-term use of the 7 Mile Landfill and Recycling Centre. This facility is the cornerstone of the RDMW's waste management system – providing a regional landfill, a consolidation point for take-back programs (for electronics, paint, appliances, etc.), a recycling processing facility, and a composting facility for wood waste, yard waste, and biosolids. In other words, it plays a critical role in the region's waste diversion system as well as being a disposal facility. To facilitate maintaining and expanding regional solid waste facilities at 7 Mile, the plan calls for acquiring additional land from the Province.



INCORPORATED JUNE 13, 1966

MUNICIPALITIES: VILLAGE OF ALERT BAY, VILLAGE OF PORT ALICE, DISTRICT OF PORT HARDY, TOWN OF PORT MCNEILL  
ELECTORAL AREAS: "A" (BROUGHTON ARCHIPELAGO, SOINTULA / MALCOLM ISLAND, MAINLAND); "B" (COAL HARBOUR, HOLBERG, QUAT'SINO, WINTER HARBOUR);  
"C" (FORT RUPERT, HYDE CREEK, TSULQUATE); "D" (CORMORANT ISLAND, TELEGRAPH COVE, WOSS)

The draft Plan also includes several actions to improve current programs and services in the region and revealed items that need further exploration before a detailed action plan can be developed. As a result, the Plan is an *interim* plan. We anticipate that by implementing the strategies and actions described in the Plan that the RDMW will be able to prepare the long-term plan within the next 3-5 years and that be a roadmap for solid waste management for the subsequent decade.

Thank you for considering our request to present the draft Interim Plan to you. We'd also like to invite any interested member of Council or staff to join us for a webinar on the Interim Plan that will be held on July 30, 2020 from 5 pm to 6 pm. This webinar will be open to the public. We will email you an invitation that can be forwarded to those that are interested in attending.

Sincerely,



Greg Fletcher  
Chief Administrative Officer

GF/nm

Enclosures: Draft Interim Plan Summary  
2-page Plan Summary



CLIMATE ACTION  
COMMUNITY

**INCORPORATED JUNE 13, 1986**

MUNICIPALITIES: VILLAGE OF ALERT BAY, VILLAGE OF PORT ALICE, DISTRICT OF PORT HARDY, TOWN OF PORT MCNEILL  
ELECTORAL AREAS: "A" (BROUGHTON ARCHIPELAGO, SOINTULA / MALCOLM ISLAND, MAINLAND); "B" (COAL HARBOUR, HOLBERG, QUATSINO, WINTER HARBOUR);  
"C" (FORT RUPERT, HYDE CREEK, TSULQUATE); "D" (CORMORANT ISLAND, TELEGRAPH COVE, WOSS)

## **LOOKING FORWARD: Managing Our Garbage & Recycling on the North Island**



**The Regional District of Mount Waddington has drafted an Interim Solid Waste Management Plan to help guide how we reduce, reuse, recycle, compost and dispose of our garbage.** Although reduction, reuse and recycling are the most desirable approaches to managing waste, the key focus for this plan is the long-term use of the 7 Mile Landfill and Recycling Centre (7MLRC). This facility is the cornerstone of the RDMW's waste management system – providing a regional landfill, a consolidation point for take-back programs (for electronics, paint, appliances, etc.), a recycling processing facility, and a composting facility for wood waste, yard waste and biosolids. In other words, it plays a critical role in the region's waste diversion system as well as being a disposal facility. Additional land located adjacent to the landfill needs to be acquired from the Province in order for all of the above activities to continue. Once this land is acquired, the RDMW will be able to prepare a long-term plan for solid waste management in the region which will look at how we can expand recycling and composting activities.

Through implementing this plan, the RDMW expects to answer three future-defining questions:

1. What is the long-term future of 7 Mile Landfill and Recycling Centre?
2. What will curbside waste collection services look like in the future?
3. How should the RDMW's solid waste services be funded?

The RDMW intends to finalize the Interim Solid Waste Management Plan this fall, after incorporating feedback from the public, municipal governments, First Nations and industry stakeholders. Once finalized, the Plan will be implemented over the next 3 years. The cost to implement the plan are expected to increase the annual solid waste budget by 3-5%.

**To learn more about the proposed plan and to provide comments go to:**  
[www.rdmw.bc.ca/regional-services/solid-waste/regional-solid-waste-management-plan](http://www.rdmw.bc.ca/regional-services/solid-waste/regional-solid-waste-management-plan)

Our current system for managing solid waste is working well, so all facilities and programs will be maintained. However, some new programs are proposed, as are some improvements to existing services.

The following summarizes the key actions proposed in the draft plan.



### REDUCE AND REUSE

Support more at-home management of organic waste

Implement campaign to encourage a waste minimization mindset, e.g. food waste avoidance, use refillable water bottles, etc.

Promote existing "reuse" services, e.g. rental companies, second hand stores, repair shops

Support reuse events

Develop a fund to seed local circular economy projects



### RECYCLE AND COMPOST

Develop a food waste diversion strategy in association with municipalities and First Nations

Increase education and outreach on available recycling services

Encourage more recycling of materials like metal and wood by making them a "controlled waste" at RDMW solid waste facilities

Expanding the types of homes that receive curbside collection services



### DISPOSAL

Undertake a landfill conformance review to identify if there are any substantial issues associated with the current landfill that may impact the long-term use of the site

Obtain approval to acquire the land adjacent to the current landfill that was formerly used by the Province for aggregate extraction

Update the site 7 Mile landfill development and operation plan

Work with industrial waste generators to identify recycling and reuse solutions for the largest components of their waste (instead of landfilling)



### FUTURE STRATEGIES

Develop a Food Waste Diversion Strategy in consultation with municipalities and First Nations

Collaborate with the municipalities and waste collection service providers to prepare a Collection Strategy that looks at the collection of garbage, recycling and food scraps

Collaborate with the municipalities to prepare a Cost Recovery and Fairness Strategy



VILLAGE OF PORT ALICE COUNCIL  
REGULAR MEETING MINUTES  
WEDNESDAY JULY 08, 2020  
IN THE LARRY PEPPER ROOM



**Present**  
Mayor Kevin Cameron  
Councillor Holly Aldis  
Councillor Sean Watson  
Councillor Bruce Lloyd  
Councillor Angela Yunker

**Staff**  
Bonnie Danyk, CAO / CFO

**ADOPTION OF AGENDA:**

Moved, seconded and CARRIED

64/20  
Adoption of  
Agenda

*THAT the Agenda for the Meeting of the Village of Port Alice for July 8, 2020, be approved AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.*

**CARRIED**

**DELEGATION:**

Price Waterhouse Coopers LLP- Lucas Matsuda (CA)

Lucas presented a slideshow outlining what has been done at the Neucel site so far and what will be done in the immediate future.

**MINUTES:**

Moved, Seconded and CARRIED

65/20  
Minutes  
June 24

*THAT the minutes for the Regular Council Meeting held on June 24, 2020 be adopted.*

**OLD BUSINESS: N/A**

**COMMUNICATIONS:**

June 29, 2020, Investing in Canada Infrastructure Program, Funding Announcement

June 29, 2020, Youth Community Partnership Program, Funding Announcement

July 2, 2020, UBCM meeting requests, Letter from Minister Selena Robinson

*It was agreed that the CAO would set up meetings with the Ministry of Municipal Affairs and Housing, the Minister of Forest, Lands & Natural Resources, the Minister of Transportation, BC Hydro and the RCMP*

**NEW BUSINESS:**

*Recommendation from Closed Meeting June 24, 2020*

66/20  
BOV  
Appointmen  
ts

Moved, Seconded and CARRIED

**THAT** Bob Barbour, Dave Parker, and Elizabeth Thompson be appointed to the Board of Variance for a three-year term

**REPORTS:**

Community Centre Report

June 30, 2020 Report from Bonnie Danyk, CAO

67/20  
CC Report

Moved, Seconded and CARRIED

**THAT** the Community Centre Report from CAO, Bonnie Danyk be tabled.

2020-2025 Garbage Collection Contract

July 8, 2020, Report from Bonnie Danyk, CAO

68/20  
Garbage  
Contract

Moved, Seconded and CARRIED

**THAT** the Village of Port Alice accept the bid from North Island Waste Management Services for the provision of garbage collection services for the period of July 16, 2020 to July 15, 2025.

**BYLAWS: N\A**

**ADJOURNMENT:**

Moved, Seconded and CARRIED

69/20  
Adjourn

**THAT** the Regular meeting of the Village of Port Alice held July 08, 2020, be adjourned at 8:05 pm

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held July 08, 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer



# FIRE UNDERWRITERS SURVEY

A SERVICE TO INSURERS AND MUNICIPALITIES

100-1000-1000-1000-1000

July 08<sup>th</sup>, 2020

Port Alice Fire & Rescue Services,  
P.O. Box 130  
Port Alice, BC  
V0N 2N0

Attention: Bonnie Danyk, CAO

**Re: Apparatus age extension.**

Dear Bonnie,

Further to the receipt of the completed Apparatus Extension Form (AX4) and all the supporting documentation the Port Alice Fire Department Pumper #1 will remain recognized for Fire Insurance Grading for 25 years from the year of manufacture.

Please contact our office if there are any questions or comments regarding the intent or content throughout this letter.

Sincerely,

Ockert Tolmay, ASCT.  
Public Fire Protection Specialist,  
Fire Underwriters Survey

<p><b>Western Canada</b> 101-8333 Eastlake Drive Burnaby, BC V5A 4W2 1 (800) 665-5661</p>	<p><b>Ontario</b> 600-175 Commerce Valley Dr. W. Markham, ON L3T 7P6 1 (800) 268-8080</p>	<p><b>Quebec</b> 255 Cremazie Boulevard East Montreal, QC H2M 1M2 1 (800) 263-5361</p>	<p><b>Atlantic Canada</b> 220-30 Damascus Road Bedford, NS B4A 0C1 1 (800) 639-4528</p>
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BRITISH  
COLUMBIA

July 9, 2020

His Worship Kevin Cameron  
Mayor of the Village of Port Alice  
PO Box 130  
Port Alice BC V0N 2N0

Dear Mayor Cameron:

Thank you for your letter of June 3, 2020, regarding the consideration of the re-classification of a Constable position to a Sergeant position at the Port Hardy RCMP Detachment.

As you are aware, the ministry recently provided new additional funding to the RCMP Provincial Police Service to augment front-line policing by increasing resources at provincial detachment jurisdictions identified as priorities by the ministry and the RCMP. The Port Hardy RCMP Detachment was selected to receive an additional Constable position as a result of this process. The addition of this position increased the Port Hardy Detachment's authorized strength from 12 to 13 Regular Members (RM).

The staffing and/or reclassification of positions falls within the internal management and control of the RCMP under Article 6.2 of the *Provincial Police Service Agreement* (PPSA). The RCMP maintains internal processes by which local detachments report pressures to BC RCMP Headquarters for consideration and prioritization within the context of the larger needs of the Provincial Police Service.

I am pleased to hear that the community of Port Alice has such a positive relationship with both the local RCMP as well as Corporal Voller. It is clear from your letter that Cpl. Voller has had a significant positive impact on North Island communities. However, the Limited Duration Post designation that the RCMP uses to assist with staffing in certain areas of the province such as Port Hardy, is also within the internal management and control of the RCMP. As such, the ministry cannot interfere with this matter.

.../2

His Worship Kevin Cameron  
Page 2

The RCMP may propose changes to the organizational structure of the Provincial Police Service which requires Ministerial agreement, as per Article 8 of the *Provincial Police Service Agreement*. In the event the BC RCMP submits such a request pertinent to the Port Hardy Detachment, I can assure you it will be carefully considered.

Thank you for taking the time to write to me.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Farnworth". The signature is stylized and somewhat cursive.

Mike Farnworth  
Minister of Public Safety  
and Solicitor General



Dear the Village of Port Alice Mayor and Council

July 24/2020

I am excited to inform you that Strathcona Regional District, in partnership with the Ka:'yu:'k't'h'/Che:k:tles7et'h' First Nations and Nuchatlaht First Nation are undertaking a high-resolution tsunami modelling project for the northwest coast of Vancouver Island from Yuquot / Muchalaht Inlet to Cape Scott Provincial Park. I would like to thank the Village of Port Alice for providing a letter of support for our UBCM 2020 Flood Planning grant application, which is funding this project.

The contract for this project has been awarded to Northwest Hydraulic Consultants in partnership with Ocean Networks Canada.

To date there are no high-resolution, data-based models for many sites on the northwest coast of Vancouver Island that are considered highly vulnerable to tsunamis and from both a planning and impact assessment perspective, this lack of data has limited the ability of public and private entities to prepare science based tsunami emergency plans. High quality modelling is essential for accurate understanding of tsunami risk as well as community planning.

Four tsunami scenarios will be modeled:

1. Cascadia Subduction Zone – present-day sea level rise conditions.
2. Alaska-Aleutian Subduction Zone – present-day sea level rise conditions.
3. Cascadia Subduction Zone – extreme year 2100 sea level rise conditions.
4. Alaska-Aleutian Subduction Zone – extreme year 2100 sea level rise conditions.

Community input, Indigenous knowledge and tsunami modelling will be combined through a three-step risk assessment process.

What will the Village of Port Alice receive from this project?

- Detailed scaled tsunami inundation maps (see example on pages 2-3);
- Tsunami vulnerability analysis;
- Risk assessment information template;
- Evacuation procedure recommendations;
- Suggested tsunami mitigation measures; and
- Community-specific public education materials.

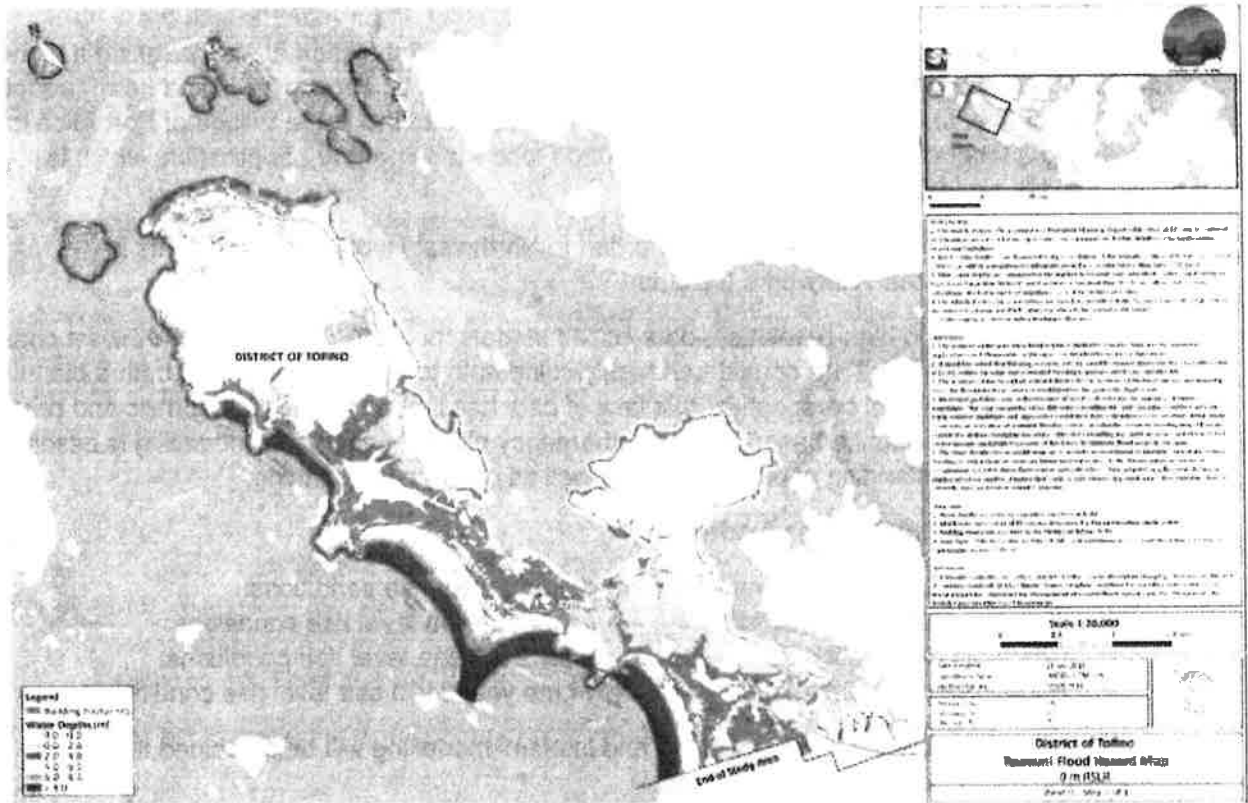
The Strathcona Regional District will be provided with a digital GIS layer so that tsunami model is available for the public to access.

I look forward to working on this project with the continued support from the Village of Port Alice.

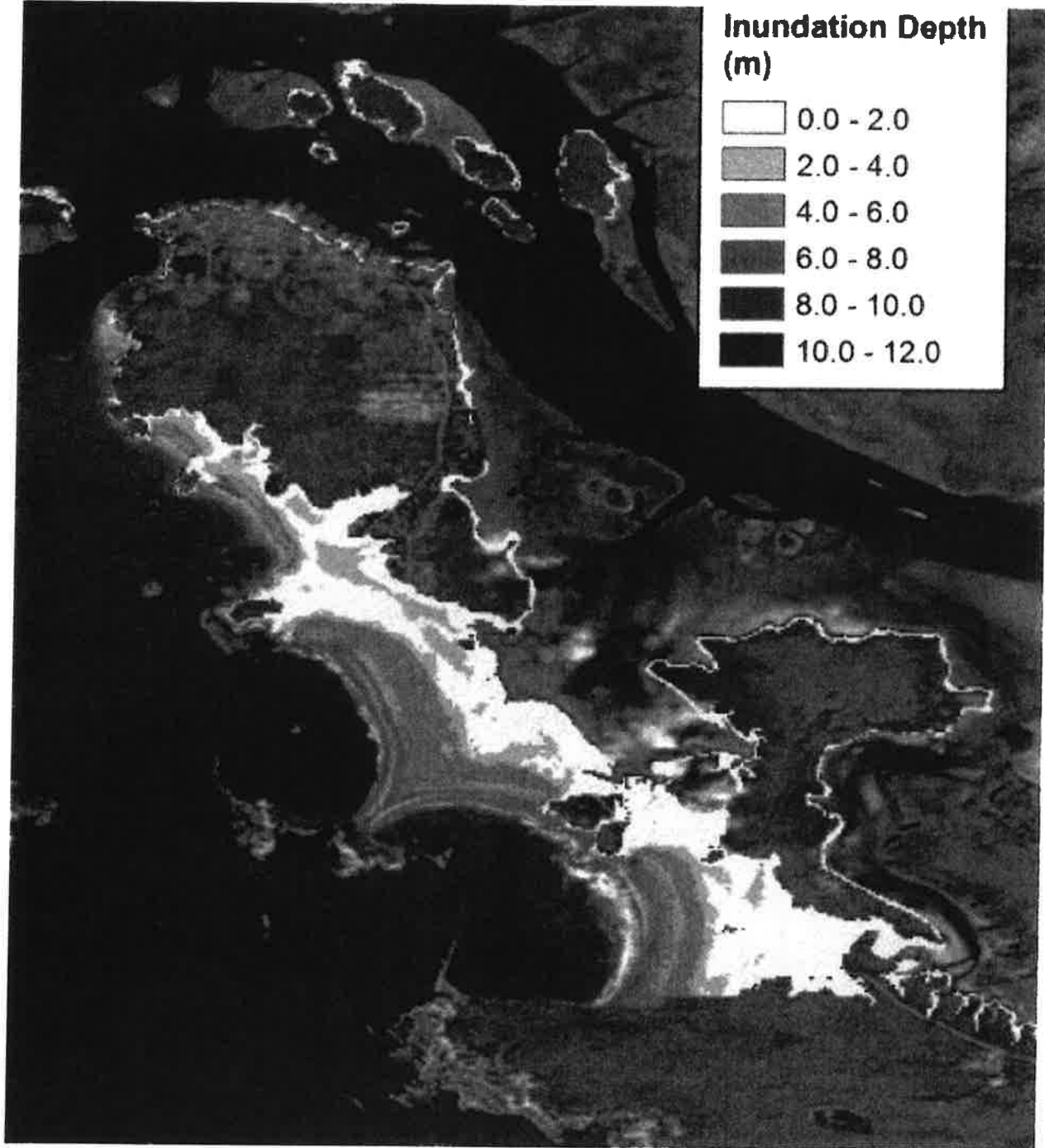
Sincerely,

Michele Babchuk  
Chair – Strathcona Regional District / [mbabchuk@srd.ca](mailto:mbabchuk@srd.ca)

Appendix 1: Example of tsunami inundation maps from the District of Tofino









## Appendix 2: List of Project Communities

### Project Communities

- i. Strathcona Regional District (project coordinator)
- ii. Ka:'yu:'k't'h'/Che:k:tles7et'h' First Nation First Nation (project partner)
- iii. Nuchatlaht First Nation (project partner)
- iv. BC Parks (Including non-provincial parks Grant Bay and Palmerston Bay)
- v. Ehattesaht First Nation
- vi. Mowachaht / Muchalaht First Nation
- vii. Mt. Waddington Regional District
- viii. Quatsino First Nation
- ix. Village of Gold River
- x. Village of Port Alice
- xi. Village of Tahsis
- xii. Village of Zeballos

## Bonnie Danyk

---

**From:** eyford@cablerocket.com  
**Sent:** Wednesday, July 29, 2020 3:52 PM  
**To:** Mayor Kevin Cameron  
**Cc:** Bonnie Danyk  
**Subject:** Port Alice Marine Rescue Society - BC Lotteries Community Gaming Grant - Letter of Support  
**Attachments:** Village of Port Alice.pdf  
**Importance:** High

Once again the Port Alice Marine Rescue Society is applying for a Community Gaming Grant.

The Port Alice Marine Rescue Society became an incorporated society in the Province of British Columbia in July of 1994, our Society Registration number is S-32259. On August 29, 2002 we became a Registered Charity with Revenue Canada. Our Business No. is 8627474250RR0001.

The Port Alice Marine Rescue Society is an organization of volunteers providing administrative and fund raising activities in support of Royal Canadian Marine SAR Unit #43 Port Alice. The mission of Unit #43 is to provide 365 day per year, 24 hour per day volunteer marine rescue service.

The Port Alice Marine Rescue Society is submitting an application for Gaming Funds. A letter of support will assisted us in securing funds to purchase vital equipment and training to support the Royal Canadian Marine, Search and Rescue, Unit #43 in Port Alice. Without this funding our Unit would struggle financially and place our volunteer efforts in jeopardy. In previous years funding has enabled us to build and equip three "Kids Don't Float Stations" at the Marina's in Port Alice. It has also enabled us to purchase a paging system to improve response times, pay for vital First Aid Training and a very expensive new rescue vessel. This years application will consist of funding to continue our training and to supply upgraded equipment required for both volunteer safety and the safety of those in peril on the seas.

On behalf of the Port Alice Marine Rescue Society, I would like to respectfully request a "Letter of Support" from you for our continued efforts. We greatly appreciate your assistance. I have attached a copy of your letter from last year which helped us secure a Community Gaming Grant and was greatly appreciated.

Yours Sincerely,

Valerie Eyford  
Secretary/Treasurer  
Port Alice Marine Rescue Society  
Box 137  
Port Alice, BC V0N 2N0  
250-284-3922





# District of Port Hardy

7360 Columbia Street ♦ PO Box 68

Port Hardy BC V0N 2P0 Canada

Telephone: (250) 949-6665 ♦ Fax (250) 949-7433

Email: [general@porthardy.ca](mailto:general@porthardy.ca) ♦ [www.porthardy.ca](http://www.porthardy.ca)



Bonnie Danyk  
Village of Port Alice  
Box 130  
Port Alice, BC V0N 2N0  
Via email [cao@portalice.ca](mailto:cao@portalice.ca)

July 30, 2020

Dear Bonnie,

The District of Port Hardy is applying for grant funding under the Investing in Canada Infrastructure Program-Community, Culture and Recreation stream.

The District, if granted funding, will be commencing on the Port Hardy Pool Renovation Project.

As you may be aware the District was unsuccessful with a new aquatic centre build and so the Port Hardy District Council have changed direction on the pool project. The Port Hardy Pool Renovation Project remains envisioned as an inclusive North Island project, one which will benefit all North Island Communities.

After over 40 years of use the old facility has done its time. The revitalized facility will provide the North Island communities continued access to indoor aquatic recreational programming which promotes health and wellness to all users.

The Port Hardy Pool Project will deliver a facility with advanced technology that is more sustainable and environmentally friendly.

This project supports retention of residents, businesses and builds strong communities that are positioned for growth; bringing economic and social benefits to all North Island communities.

We are requesting a letter of support from the Village of Port Alice Mayor and Council for the Port Hardy Pool Renovation Project.

Thank you very much for your consideration.

Sincerely,

Allison McCarrick,  
Chief Administrative Officer



# VILLAGE OF PORT ALICE

## Port Alice Volunteer Fire Department Fire Chief's Monthly Report For the month of June, 2020

<b>Active Members</b>	<b>13</b>	<b>Number Of False Alarms</b>	<b>0</b>
<b>On Leave</b>	<b>2</b>	<b>Mutual Aid Calls</b>	<b>0</b>
<b>Rescue Calls</b>	<b>1</b>	<b>Lift Assist Calls</b>	<b>1</b>
<b>Fire Calls</b>	<b>0</b>	<b>Public Relation Events</b>	<b>0</b>

**Practices:**

Date	Attendance	Purpose
2-June-20	8	Pumper Practice
9-Jun-20	7	Pumper Practice / line advancing and hydrant breakdown.
12-Jun-20	1	Lift assist w/ BCAS
16-Jun-20	8	Equipment review/ planning for Neucel trip.
23-Jun-20	7	Equipment review and checks of Truck 2
29-Jun-20	4	Logging road MVI.
30-Jun-20	8	Truck Checks and prep for Canada day parade.

**Public Relations Events:**

**Situation Responses:**

Fire Chief: \_\_\_\_\_

Administrator: \_\_\_\_\_





**VILLAGE OF PORT ALICE  
ACCOUNTS PAYABLE LISTING FOR JUNE 2020**

Total Payment of Accounts: \$173,499.45

Wages Payable: \$26,988.20

**Total Accounts Payable Listing** \$200,487.65

**Bank Reconcilliation completed to:** Jun-20

If you have any questions regarding the cheques on this month's Accounts Payable Listing, please ask me.

Respectfully submitted



\_\_\_\_\_  
Bonnie Danyk  
Finance Officer

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
June 20	001	01/06/2020	M-200	MERIDIAN ONE CAP C	June 2020		724.42		724.42	
046762	001	02/06/2020	A-045	ALSCO UNIFORM & LI	LNAN748531	PW Coveralls	89.56		89.56	
046763	001	02/06/2020	B-099	BEAVER ELECTRICAL	17984	Float Switch	346.08		346.08	
046764	001	02/06/2020	C-199	CHAN NOWOSAD BOATE	65186	Audit Services	18,375.00		18,375.00	
046765	001	02/06/2020	D-040	DOR-TEC SECURTIY L	15497	Re-opening of WR d	288.75		288.75	
046766	001	02/06/2020	F-004	FOX'S DISPOSAL SER	29055 29054	Metal bin rental a STP Sludge Bin	658.25 434.53		1,092.78	
046767	001	02/06/2020	F-005	F.P. FOODS LIMITED	211392 213459 47921 49025	Cleaning Supplies VO Coffee Supplies Coffee Supplies PW Suuplies	31.63 17.08 4.49 57.67		110.87	
046768	001	02/06/2020	F-021	FOUR STAR WATERWOR	87100641-00 87101024-00	Water System parts Water System Parts	357.33 600.86		958.19	
046769	001	02/06/2020	G-060	GREGG DISTRIBUTORS	011-768141 011-768802 011-768803	Gloves Bevel Miter Pony Pump	43.13 537.81 347.95		928.89	
046770	001	02/06/2020	H-006	HOME HARDWARE	317558	Shop Supplies	148.41		148.41	
046771	001	02/06/2020	H-100	HOLLY ALDIS	878702980	Garden Fertilizer	50.39		50.39	
046772	001	02/06/2020	I-101	INNOV8 DIGITAL SOL	IN227434	Copy Charges	74.86		74.86	
046773	001	02/06/2020	K-041	KEVIN MCINTYRE ENT	453405	Weight Room Water	369.60		369.60	
046774	001	02/06/2020	M-011	MINISTER OF FINANC	94569493	April Courier Serv	77.13		77.13	
046775	001	02/06/2020	M-138	MCCORMICK, KATHY	May 2020	May Janitorial	600.00		600.00	
046776	001	02/06/2020	N-072	NORTH ISLAND WASTE	May 2020	May Garbage Collec	7,000.36		7,000.36	
046777	001	02/06/2020	P-023	PORT HARDY BULLDOZ	12763	Cement Barricades	1,816.50		1,816.50	
046778	001	02/06/2020	P-101	PORT ALICE PETROLE	5077	May Fuel - PW & FD	861.73		861.73	
046779	001	02/06/2020	W-100	WESTWOOD TREE SERV	WTS0156	Tree Removal	1,680.00		1,680.00	
046780	001	16/06/2020	S-018	SCOTIABANK	E-3861 April 2020tel May Internet2 2223 5504616204 May Telus Hos April Cell 888716332 929343 294652	GFOA Virtual Confe April phone charge May internet No Camping signs VO\CC\PW\FD Suppli Website hosting Cell Pone charges Marina Security Ca Floor scrubber par Safety Vest	525.00 869.94 369.60 195.95 518.86 19.04 263.20 785.22 47.03 64.71		3,658.55	
046781	001	16/06/2020	C-222	CIBC CORPORATE VIS	May 2020 Charges	Emergency supplies Bank charges	101.79 20.95		122.74	
046782	001	17/06/2020	B-003	BC HYDRO	118011712055 108012055385 400003309390	Arena Hydro Marina Hydro Hydro Charges	627.08 466.97 12,500.42		13,594.47	
Apr Rev	001	17/06/2020	R-002	RECEIVER GENERAL F	Apr 2020		15,087.33		15,087.33	
Mar Rev	001	17/06/2020	R-002	RECEIVER GENERAL F	Mar 2020		14,531.63		14,531.63	
May Rev	001	17/06/2020	R-002	RECEIVER GENERAL F	May 2020		10,041.86		10,041.86	
046783	001	18/06/2020	0-345	ORACH ENTERPRISES	3538	Port-a-Potty Renta	633.15		633.15	
26 046784	001	18/06/2020	1-096	INGLIS, JOHN &lor	Tax Refund 20	Tax Overpayment Re	2,350.09		2,350.09	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
046785	001	18/06/2020	A-045	ALSCO UNIFORM & LI	LNAN750257	PW Coveralls	68.86		68.86	
046786	001	18/06/2020	B-003	BC HYDRO	104012088598 119011622165	Water Hydro Sewer Hydro	618.91 24.59		643.50	
046787	001	18/06/2020	C-010	CAN.UNION OF PUBLI	May dues 2020	Union Dues - May 2	499.16		499.16	
046788	001	18/06/2020	C-234	CHOW, MING H	Tax Overpay 2	Overpayment of tax	15.18		15.18	
046789	001	18/06/2020	D-003	DISTRICT OF PORT H	10063 10049 10050	Building Inspectio Street Sweeping Vacuum Truck and O	619.24 2,105.88 2,768.43		5,493.55	
046790	001	18/06/2020	F-004	FOX'S DISPOSAL SER	29313	Wood Bin	235.31		235.31	
046791	001	18/06/2020	H-006	HOME HARDWARE	318712	Transfer Station s	38.06		38.06	
046792	001	18/06/2020	I-075	Island Instrumenta	1394	Annual Calibration	714.00		714.00	
046793	001	18/06/2020	M-001	MACANDALES	294790	Filter, Axe Handle	53.33		53.33	
046794	001	18/06/2020	M-090	MERRYTRAIL CONTRAC	02062020	Mower and Pilot Tr	1,005.38		1,005.38	
046795	001	18/06/2020	P-090	PORT ALICE GAS INC	May Arena 20 CC May 2020	Arena Propane CC Propane	15.81 327.23		343.04	
046796	001	18/06/2020	R-003	REGIONAL DISTRICT	1789	Tipping Fees	1,097.28		1,097.28	
046797	001	18/06/2020	S-037	SWIFTSURE PETROLEU	Tax Refund 20	Tax Overpayment re	8,746.47		8,746.47	
046798	001	18/06/2020	S-049	SHOPRITE MARINE &	013447	PW Supplies	84.49		84.49	
046799	001	18/06/2020	T-028	SPAFFORD, TANYA	June Bank 20	Travel to bank	58.32		58.32	
046800	001	18/06/2020	W-123	WATERHOUSE ENVIRON	21792	Zetag x 2 pails	497.22		497.22	
046801	001	23/06/2020	C-089	CAMERON, KEVIN	22/06/2020	Computer Reimburse	600.00		600.00	
046802	001	30/06/2020	A-045	ALSCO UNIFORM & LI	LNAN751920	PW Coveralls	129.82		129.82	
046803	001	30/06/2020	M-069	MCELHANNEY CONSULT	22214928800	Sewer System Plann	11,558.66		11,558.66	
046804	001	30/06/2020	M-138	MCCORMICK, KATHY	June 2020	June Janitorial	600.00		600.00	
046805	001	30/06/2020	M-153	BUREAU VERITAS CAN	VA10141628	Effluent Samples	104.48		104.48	
046806	001	30/06/2020	N-179	NEW WAVE MARINE SO	Deposit 2020	Deposit for Marina	45,000.00		45,000.00	
046807	001	30/06/2020	O-008	OCEANVIEW CHRISTIA	Can Day 2020	Donation to Canada	300.00		300.00	
Total:							173,499.45	0.00	173,499.45	

\*\*\* End of Report \*\*\*



**VILLAGE OF PORT ALICE  
SUMMARY OF REVENUE & EXPENSES FOR JUNE 2020**

Attached is the detailed report of Revenue and Expenditures for JUNE 2020. The following summary is an analysis relating to specific general ledger accounts for Council's information & questions:

- 1 The ideal amount of revenue received and expenditures paid from January to June is:

50%

- 2 Actual year to date (surplus)/deficit is as follows:

Fund	Revenues	Expenditures	Total
General	\$ (1,013,808.49)	\$ 773,135.34	\$ (240,673.15)
Water	\$ (22,877.29)	\$ 24,261.17	\$ 1,383.88
Sewer	\$ (52,731.07)	\$ 63,310.98	\$ 10,579.91
<b>(Surplus)/deficit</b>	<b>\$ (1,089,416.85)</b>	<b>\$ 860,707.49</b>	<b>\$ (228,709.36)</b>

3	Wages	G.L. Code	Budget	year to date	% Spent
[a]	Office	112 120 0101	\$ 200,000.00	\$ 102,386.78	51%
[b]	P.W. General	112 120 0101	\$ 244,500.00	\$ 99,746.46	
	P.W. Transfer Stn	112 130 0101	\$ 20,000.00	\$ 9,060.36	
	P.W. Cemetery	112 140 0101	\$ 1,500.00	\$ -	
	P.W. Boulevards	112 150 0101	\$ 30,000.00	\$ 17,340.05	
	P.W. Dykes	112 150 0102	\$ 1,000.00	\$ -	
	P.W. Water	212 120 0101	\$ 20,000.00	\$ 5,297.25	
	P.W. Sewer T.P.	312 120 0101	\$ 20,000.00	\$ 10,549.00	
	P.W. Sewer Dist.	312 120 0102	\$ 10,000.00	\$ 2,937.66	
	<b>Sub Total</b>		<b>\$ 347,000.00</b>	<b>\$ 144,930.78</b>	<b>42%</b>
[c]	Recreation	112 160 0101	\$ 83,000.00	\$ 36,973.28	45%
[d]	Arena	112 170 0101	\$ -	\$ -	
[e]	Com. Centre	112 180 0101	\$ 21,500.00	\$ 7,872.07	37%

Respectfully submitted

  
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 Bonnie Danyk, Finance Officer

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/06/2020  
 To 30/06/2020

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
<b>REAL PROPERTY TAXES</b>					
111000100	GENERAL TAXATION	861,213.96-	861,213.96-	860,700.00-	513.96
111000101	UTILITY TAX	0.00	0.00	17,000.00-	17,000.00-
111000102	GRANT-IN-PLACE OF TAXES	0.00	0.00	<del>4,500.00-</del>	<del>4,500.00-</del>
	TOTAL REAL PROPERTY TAXES :	861,213.96-	861,213.96-	882,200.00-	20,986.04-
<b>SALES OF SERVICE &amp; GOODS</b>					
1111000100	GARBAGE RATES & PENALTIES	473.56-	27,073.15-	60,600.00-	33,526.85-
1111000102	GARBAGE RATES SENIORS DISCOUNT	0.00	0.00	600.00	600.00
	TOTAL SALES OF SERVICE & GOODS:	473.56-	27,073.15-	60,000.00-	32,926.85-
<b>RECREATION SUPPLIES &amp; SERVICES</b>					
1111000210	RUMBLE SHEET REVENUE	0.00	268.00-	1,500.00-	1,232.00-
1111000213	WEIGHT ROOM PASSES & LOCKER RENTALS	510.00-	2,060.00-	6,500.00-	4,440.00-
1111000215	RECREATION DEPT. SWEAT/T SHIRT REVEN	0.00	3.00-	1,000.00-	997.00-
1111000219	RECREATION PROGRAMS, EVENTS & CLASSE	0.00	118.50-	3,500.00-	3,381.50-
	TOTAL RECREATION SUPPLIES & SERVICE :	510.00-	2,449.50-	12,500.00-	10,050.50-
<b>RECREATION FACILITIES RENTAL REVENUE</b>					
1111000310	ARENA REVENUE	0.00	182.87-	0.00	182.87
1111000320	COMMUNITY CENTRE REVENUE	72.00-	6,620.00-	13,700.00-	7,080.00-
1111000330	SEA VIEW ACTIVITY CENTER	0.00	0.00	500.00-	500.00-
	TOTAL REC. FACILITIES RENTAL REVENUE :	72.00-	6,802.87-	14,200.00-	7,397.13-
<b>OTHER REVENUE FROM OWN SOURCES</b>					
<b>LICENCES &amp; PERMITS</b>					
1111100105	CANS AND BOTTLES REVENUE	0.00	797.91-	1,000.00-	202.09-
1111100110	BUSINESS LICENCE FEE REVENUE	180.00-	4,620.00-	4,500.00-	120.00
1111100120	DOG LICENCES/FINES	30.00-	300.00-	700.00-	400.00-
1111100130	PERMITS:BUILDING/BURNING	220.00-	686.00-	1,800.00-	1,114.00-
	TOTAL LICENCES & PERMITS :	430.00-	6,403.91-	8,000.00-	1,596.09-
<b>OTHER REVENUE</b>					
1111100220	SCHOOL TAX ADMINISTRATION FEE	0.00	0.00	2,500.00-	2,500.00-
1111100230	INTEREST M.F.A. INVESTMENTS	569.67-	7,380.00-	40,000.00-	32,620.00-
1111100231	BANK BALANCE INTEREST	0.00	1,395.49-	0.00	1,395.49
1111100232	SCOTIABANK INVESTMENT ACCT INTEREST	861.89-	7,138.03-	0.00	7,138.03
1111100240	TAX PENALTIES	0.00	0.00	4,500.00-	4,500.00-
1111100241	TAX ARREARS INTEREST	336.30-	610.39-	4,500.00-	3,889.61-
1111100243	TAX CERTIFICATES - Com.Charter - Sec	40.00-	240.00-	500.00-	260.00-
1111100244	M.I.A.-2011 DIVIDENDS & RISK MANAGEM	0.00	1,113.00-	1,000.00-	113.00
1111100246	RECYCLING REVENUE	351.84-	1,438.32-	3,000.00-	1,561.68-
1111100247	TAX SALE ADMIN & FILING FEES	0.00	0.00	200.00-	200.00-
1111100250	MISCELL. REVENUE	14.16-	2,715.55-	500.00-	2,215.55
1111100253	LAMINATING, FAX & PHOTOCOPY SERVICES	6.15-	245.65-	500.00-	254.35-
1111100255	RUMBLE BEACH MARINA PARKING FEES	1,175.60-	3,739.30-	12,000.00-	8,260.70-
1111100256	RUMBLE BEACH MARINA RECREATION MOORA	0.00	1,150.00-	4,000.00-	2,850.00-
1111100257	BACKROAD MAPBOOK ADVERTISING REVENUE	0.00	200.00-	300.00-	100.00-
1111100258	RUMBLE BEACH MARINA COMMERCIAL MOORA	0.00	499.37-	2,500.00-	2,000.63-
	TOTAL OTHER REVENUE :	3,355.61-	27,865.10-	76,000.00-	48,134.90-
<b>TRANSFER FROM OTHER GOVERNMENTS</b>					
<b>PROVINCIAL GOVERNMENT &amp; OTHER GRANTS</b>					
1111200110	SMALL COMMUNITY GRANT	0.00	0.00	320,000.00-	320,000.00-
1111200111	RDMW - AHART FUNDING	0.00	0.00	2,500.00-	2,500.00-
1111200120	CARIP-Carbon Tax 12	0.00	0.00	2,000.00-	2,000.00-
1111200122	CANADA SUMMER JOBS	0.00	0.00	7,000.00-	7,000.00-
1111200125	NEW DEAL - GAS REVENUE	0.00	0.00	86,000.00-	86,000.00-
1111200136	MOE COST SHARE AGREEMENT	0.00	2,000.00-	200,000.00-	198,000.00-
1111200141	RURAL DIVIDEND GRANT	0.00	80,000.00-	0.00	80,000.00
	TOTAL PROVINCIAL GRANTS :	0.00	82,000.00-	617,500.00-	535,500.00-
<b>FEDERAL GOVERNMENT</b>					
1111200210	CELEBRATE CANADA DAY - GRANT	0.00	0.00	1,500.00-	1,500.00-
	TOTAL FEDERAL GRANTS :	0.00	0.00	1,500.00-	1,500.00-
<b>TRANSFER FROM SURPLUS &amp; TEMP. BORROWING</b>					

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/06/2020  
 To 30/06/2020

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1111300009	APPROPRIATION FROM NICF RESERVE	0.00	0.00	150,000.00-	150,000.00-
1111300010	APPROPRIATION FROM SURPLUS [2013]	0.00	0.00	15,000.00-	15,000.00-
1111300013	APPROP.FROM GAS TAX RESERVE	0.00	0.00	26,000.00-	26,000.00-
1111300017	TRANSFER FROM PARK LAND RESERVE	0.00	0.00	15,000.00-	15,000.00-
	TOTAL TRANSFERS FROM SURPLUS & TEMP. BORROWING:	0.00	0.00	206,000.00-	206,000.00-
	GRAND TOTAL GENERAL FUND REVENUE	866,055.13-	1,013,808.49-	1,877,900.00-	864,091.51-
<b>COLLECTIONS FOR OTHER GOVERNMENTS</b>					
1111500100	PROVINCIAL GOV'T SCHOOL TAX	188,634.84-	188,634.84-	0.00	188,634.84
1111500110	REGIONAL DIST. OF MT. WADDINGTON	125,747.20-	125,747.20-	0.00	125,747.20
1111500120	MOUNT WADDINGTON REGIONAL HOSPITAL D	50,878.85-	50,878.85-	0.00	50,878.85
1111500140	B.C. ASSESSMENT AUTHORITY	17,525.52-	17,525.52-	0.00	17,525.52
1111500150	MUNICIPAL FINANCE AUTHORITY	33.99-	33.99-	0.00	33.99
1111500160	POLICE TAX	53,224.38-	53,224.38-	0.00	53,224.38
	TOTAL TRANSMISSION OF TAXES	436,044.78-	436,044.78-	0.00	436,044.78
	GRAND TOTAL GENERAL FUND REVENUE:	1,302,099.91-	1,449,853.27-	1,877,900.00-	428,046.73-
<b>EXPENDITURES</b>					
<b>GENERAL GOVERNMENT</b>					
<b>ADMINISTRATION</b>					
1120000100	COUNCIL INDEMNITY	3,580.82	21,484.92	45,000.00	23,515.08
1120000101	OFFICE STAFF SALARIES & BENEFITS	16,597.44	102,386.78	200,000.00	97,613.22
1120000102	OFFICE STAFF MEDICAL REFERRAL	0.00	0.00	500.00	500.00
1120000103	WAGE NEGOTIATIONS & STAFF RECRUITMEN	0.00	0.00	500.00	500.00
1120000104	EDUCATION, TRAINING & SAFETY EXPENSE	0.00	0.00	5,000.00	5,000.00
1120000105	AUDIT FEES AND EXPENSES	17,500.00	17,500.00	18,500.00	1,000.00
1120000107	PROFESSIONAL DEVELOPMENT	500.00	1,041.00	5,000.00	3,959.00
1120000109	CONTRACTOR FEES	58.85	117.70	0.00	117.70-
	TOTAL ADMINISTRATION	38,237.11	142,530.40	274,500.00	131,969.60
<b>OTHER EXPENSES</b>					
1120000201	OFFICE INSURANCE	0.00	3,064.68	5,000.00	1,935.32
1120000202	OFFICE TELEPHONE/FAX	300.72	1,669.95	4,000.00	2,330.05
1120000203	OFFICE HYDRO	0.00	1,394.35	3,000.00	1,605.65
1120000204	OFFICE OPERATING SUPPLIES, MAINT. &	294.63	645.04	3,500.00	2,854.96
1120000205	OFFICE JANITORIAL CONTRACT	960.00	3,840.00	7,200.00	3,360.00
1120000206	LEGAL FEES	0.00	26,503.60	40,000.00	13,496.40
1120000207	IT EXPENSES	135.89	14,225.63	16,000.00	1,774.37
1120000208	COMPUTERS & OFFICE EQUIPMENT	0.00	0.00	3,000.00	3,000.00
1120000209	ASSOCIATION DUES/MEMBERSHIPS	0.00	1,299.00	2,000.00	701.00
1120000301	OFFICE POSTAGE	0.00	666.51	2,000.00	1,333.49
1120000302	OFFICE COURIER/FREIGHT CHARGES	0.00	0.00	100.00	100.00
1120000303	OFFICE STATIONERY	205.04	711.31	3,000.00	2,288.69
1120000304	COMPUTER FORMS & SUPPLIES	0.00	867.77	1,500.00	632.23
1120000305	XEROX LEASE/ADVERTISING	0.00	742.00	5,000.00	4,258.00
1120000306	OFFICE ALARM MONITORING	0.00	533.77	300.00	233.77-
1120000308	CANON LEASE	0.00	0.00	3,000.00	3,000.00
1120000309	CANON LEASE PAYMENTS	763.60	1,863.92	0.00	1,863.92-
1120000401	CONVENTIONS, DELEGATIONS & TRAVEL EX	600.00	658.32	15,000.00	14,341.68
1120000402	TOURISM	0.00	1,675.00	10,000.00	8,325.00
1120000403	HERITAGE	340.00	960.00	1,500.00	540.00
1120000404	INTERGOVERNMENTAL RELATIONS	0.00	0.00	500.00	500.00
1120000405	GRANTS & DONATIONS	300.00	300.00	500.00	200.00
1120000407	MISCELLANEOUS	72.49	4,968.62	500.00	4,468.62-
1120000410	TAX SALE REDEMPTION, FILING & SERVIC	0.00	0.00	200.00	200.00
1120000413	REMOVE LAND FROM PARK	0.00	6,500.00	15,000.00	8,500.00
1120000415	BAD DEBT - UNCOLLECTABLE REVENUE	0.00	0.00	1,000.00	1,000.00
1120000418	VTN PILOT PROJECT	0.00	0.00	8,000.00	8,000.00
1120000500	HERITAGE/TOURISM/OFFICE STORAGE EXPE	153.90	609.56	1,500.00	890.44
	TOTAL OTHER EXPENSES	4,126.27	73,699.03	152,300.00	78,600.97
	TOTAL GENERAL GOVERNMENT	42,363.38	216,229.43	426,800.00	210,570.57
<b>PROTECTIVE SERVICES</b>					
<b>FIRE DEPARTMENT</b>					
1121000101	FIRE FIGHTERS MEMBERS PAY	655.00	2,790.00	9,500.00	6,710.00
1121000102	FIRE ASSOCIATION HONORARIUM	0.00	689.60	0.00	689.60-
1121000103	FIRE DEPT WORK SAFE BC PREMIUMS	0.00	0.00	500.00	500.00

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/06/2020  
 To 30/06/2020

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1121000104	FIRE DEPT TRAINING	0.00	0.00	13,000.00	13,000.00
1121000201	FIRE DEPT INSURANCE	0.00	5,126.41	9,500.00	4,373.59
1121000202	FIRE HALL PHONE	73.83	295.22	1,000.00	704.78
1121000204	FIRE HALL HEAT & LIGHT	1,130.21	3,993.79	5,000.00	1,006.21
1121000205	FIRE HALL MAINT. & FURNISHINGS	0.00	19.96	3,000.00	2,980.04
1121000206	FIRE TRUCK REPAIR & MAINTENANCE	0.00	1,269.48	6,000.00	4,730.52
1121000207	FIRE DEPT OPERATING SUPPLIES	46.00	231.05	16,500.00	16,268.95
1121000209	FIRE DEPT. DUES, LICENSE & PERMIT FE	0.00	672.00	1,000.00	328.00
1121000211	FIRE DEPT PROMO	0.00	0.00	4,000.00	4,000.00
	TOTAL FIRE DEPARTMENT EXPENDITURES :	1,905.04	15,087.51	69,000.00	53,912.49
<b>MUNICIPAL EMERGENCY PROGRAM</b>					
1121100101	EMERGENCY COORD HONORARIUM & WBC PRE	0.00	0.00	3,000.00	3,000.00
1121100102	EMERGENCY PROGRAM SUPPLIES	97.25	455.15	500.00	44.85
1121100104	EMERGENCY PROGRAM TRAINING	0.00	0.00	2,500.00	2,500.00
1121100202	EMERGENCY TELEPHONE	73.80	1,267.77	1,000.00	267.77
1121100204	M.E.P. EMERGENCY PROGRAM: - ESS TRAI	0.00	0.00	500.00	500.00
1121100205	M.E.P. EMERGENCY PROGRAM: ESS SUPPLI	0.00	0.00	500.00	500.00
	TOTAL MUNICIPAL EMER. PRO. EXP.:	171.05	1,722.92	8,000.00	6,277.08
	TOTAL PROTECTIVE SERVICES :	2,076.09	16,810.43	77,000.00	60,189.57
<b>TRANSPORTATION SERVICES</b>					
<b>PUBLIC WORKS DEPARTMENT</b>					
1121200101	PUBLIC WORKS DEPT. WAGES & BENEFITS	10,935.33	99,746.46	244,500.00	144,753.54
1121200102	PUBLIC WORKS MEDICAL REFERRAL	0.00	200.00	2,000.00	1,800.00
1121200103	P.W. COVERALLS & WORKBOOTS	275.37	1,459.06	3,000.00	1,540.94
1121200104	P.W. CONFERENCE, EDUCATION & SAFETY	0.00	0.00	4,500.00	4,500.00
	TOTAL PUBLIC WORKS WAGES & BENEFITS :	11,210.70	101,405.52	254,000.00	152,594.48
<b>P.W. YARD &amp; STORES</b>					
1121200201	P.W. INSURANCE	0.00	6,745.15	2,500.00	4,245.15
1121200202	P.W. YARD & STORES - PHONE	133.56	741.92	1,800.00	1,058.08
1121200203	P.W. YARD & STORES - HYDRO	1,001.04	3,710.10	7,500.00	3,789.90
1121200204	P.W. YARD & SHOP-SUPPLIES & FEES	154.89	2,827.80	6,000.00	3,172.20
1121200205	P.W. MAINTENANCE WORKSHOP	50.95	223.92	1,500.00	1,276.08
1121200206	DOG CONTROL SUPPLIES	0.00	74.45	200.00	125.55
	TOTAL P.W. YARD & STORES :	1,340.44	14,323.34	19,500.00	5,176.66
<b>REPAIRS, MAINTENANCE, RENTALS &amp; TOOLS</b>					
1121200301	DITCHES, DRAINS AND STORMSEWERS	2,636.60	2,636.60	5,000.00	2,363.40
1121200302	P.W. EQUIPMENT REPAIR & MAINT	892.39	18,185.55	35,000.00	16,814.45
1121200305	ANGUS DAWSON MEMORIAL BALLFIELD EXPE	0.00	0.00	1,000.00	1,000.00
1121200306	PARKS - MAINTENANCE	39.44	956.62	8,000.00	7,043.38
1121200307	DOCK & BOAT LAUNCH EXPENSES	58.85	2,321.84	20,000.00	17,678.16
1121200308	P.W. SMALL TOOLS/EQUIPMENT	513.80	872.08	3,000.00	2,127.92
1121200309	PORTA POTTI RENTALS	603.00	3,022.20	5,000.00	1,977.80
	TOTAL P.W. REPAIRS/MAINT/RENTALS/TOOLS :	4,744.08	27,994.89	77,000.00	49,005.11
<b>ROADS, STREETS, HIGHWAY &amp; SIDEWALKS</b>					
1121200401	ROADS, STREETS AND LANES	0.00	2,452.87	5,000.00	2,547.13
1121200402	SIDEWALKS	0.00	0.00	1,000.00	1,000.00
1121200403	MUNICIPAL HIGHWAY	2,963.10	4,363.10	10,000.00	5,636.90
1121200405	STREET LIGHTS - HYDRO	2,824.81	8,235.99	17,500.00	9,264.01
1121200406	STREET LIGHTS - MAINTENANCE	0.00	1,449.05	3,000.00	1,550.95
1121200407	STREET & TRAFFIC SIGNS	0.00	0.00	1,000.00	1,000.00
1121200408	BRIDGE REPAIR & MAINTENANCE	0.00	0.00	1,000.00	1,000.00
1121200409	ARTERIAL ROAD PAVING	0.00	0.00	10,000.00	10,000.00
1121200410	MUNICIPAL HIGHWAY PAVING	0.00	0.00	10,000.00	10,000.00
	TOTAL ROADS, ST., HIWAY, & SIDEWALKS :	5,787.91	16,501.01	58,500.00	41,998.99
	TOTAL PUBLIC WORKS DEPARTMENT :	23,083.13	160,224.76	409,000.00	248,775.24
<b>ENVIRONMENTAL HEALTH SERVICES</b>					
1121300101	TRANSFER STATION WAGES	3,267.98	9,060.36	20,000.00	10,939.64
1121300103	TRANSFER STATION OPERATING	949.81	3,589.17	10,000.00	6,410.83
1121300104	RECYCLING DEPOT CONTRACT	0.00	0.00	23,000.00	23,000.00
1121300105	GARBAGE COLLECTION CONTRACT	6,667.01	33,335.05	80,000.00	46,664.95
	TOTAL ENVIRONMENTAL HEALTH SERVICES :	10,884.80	45,984.58	133,000.00	87,015.42



For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/06/2020  
 To 30/06/2020

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1121400101	CEMETERY WAGES	0.00	0.00	1,500.00	1,500.00
1121400102	CEMETERY SUPPLIES & MAINTENANCE	0.00	0.00	500.00	500.00
1121400103	MOE REMEDIAL ACTION	0.00	0.00	200,000.00	200,000.00
1121400201	BUILDING INSPECTION	589.75	1,336.01	2,000.00	663.99
	TOTAL PUBLIC HEALTH & WELFARE	589.75	1,336.01	204,000.00	202,663.99
<b>ENVIRONMENTAL DEVELOPMENT</b>					
1121500101	BOULEVARD & MUNICIPAL GROUNDS WAGES	10,533.99	17,340.05	30,000.00	12,659.95
1121500102	BOULEVARD MAINTENANCE	1,741.90	1,833.27	10,000.00	8,166.73
1121500103	GARDEN CONTRACT	0.00	0.00	9,000.00	9,000.00
1121500201	PROTECTIVE DIKE SYSTEM WAGES	0.00	0.00	1,000.00	1,000.00
1121500205	DIKE MAINTENANCE	0.00	0.00	10,000.00	10,000.00
1121500208	HWY SIGNS MAINTENANCE	0.00	0.00	500.00	500.00
	TOTAL ENVIRONMENTAL DEVELOPMENT	12,275.89	19,173.32	60,500.00	41,326.68
	TOTAL ENVIRONMENTAL SERVICES	23,750.44	66,493.91	397,500.00	331,006.09
<b>RECREATION SERVICES</b>					
<b>RECREATION DEPARTMENT</b>					
1121600101	RECREATION DEPARTMENT WAGES & BENEFIT	2,200.93	36,973.28	83,000.00	46,026.72
1121600102	RECREATION DEPT. MEDICAL REFERRAL	0.00	0.00	500.00	500.00
1121600104	EDUCATION & TRAINING C.C.	0.00	0.00	500.00	500.00
	TOTAL RECREATION DEPT. WAGES/BENEFITS	2,200.93	36,973.28	84,000.00	47,026.72
<b>RECREATION PROGRAMS</b>					
1121600302	RECREATION PROGRAMS AND SUPPLIES	0.00	1,090.73	5,000.00	3,909.27
1121600305	STAFF SWEAT/T SHIRT EXPENSE	0.00	0.00	500.00	500.00
1121600306	C.C. COMPUTER LAB	117.70	588.50	5,000.00	4,411.50
1121600307	WEIGHT ROOM EQUIPMENT & REPAIRS	353.10	353.10	0.00	353.10
1121600308	MISC. MERCHANDISE	0.00	0.00	1,500.00	1,500.00
	TOTAL RECREATION DEPARTMENT PROGRAMS	470.80	2,032.33	12,000.00	9,967.67
<b>OTHER RECREATION SERVICES</b>					
1121600402	AID TO PUBLIC HOLIDAYS	0.00	0.00	5,000.00	5,000.00
1121600403	LIBRARY REQUISITION	0.00	8,539.00	35,000.00	26,461.00
	TOTAL OTHER RECREATION DEPT. SERVICES	0.00	8,539.00	40,000.00	31,461.00
	TOTAL RECREATION DEPARTMENT SERVICES	2,671.73	47,544.61	136,000.00	88,455.39
<b>ARENA</b>					
1121700106	ARENA ALARM MONITORING	0.00	263.45	300.00	36.55
1121700201	ARENA INSURANCE	0.00	12,959.80	12,000.00	959.80
1121700202	ARENA TELEPHONE	73.80	369.00	800.00	431.00
1121700203	ARENA HYDRO & PROPANE	612.28	3,311.47	20,000.00	16,688.53
1121700204	ARENA BUILDING OPERATION & MAINTENANCE	0.00	2,632.00	5,000.00	2,368.00
1121700205	ARENA MACHINERY & EQUIPMENT	0.00	0.00	5,000.00	5,000.00
	TOTAL ARENA EXPENDITURES	686.08	19,535.72	43,100.00	23,564.28
	TOTAL ARENA EXPENSES	686.08	19,535.72	43,100.00	23,564.28
<b>COMMUNITY CENTRE</b>					
1121800101	JANITOR SALARIES & BENEFITS	323.03	7,872.07	21,500.00	13,627.93
1121800102	JANITOR MEDICAL REFERRAL	0.00	0.00	300.00	300.00
1121800103	PROTECTIVE CLOTHING	0.00	0.00	100.00	100.00
1121800104	C.C. EDUCATION, TRAINING, & SAFETY	0.00	0.00	300.00	300.00
1121800106	COMMUNITY CENTRE ALARM MONITORING	0.00	263.45	300.00	36.55
1121800201	COMMUNITY CENTRE INSURANCE	0.00	8,296.28	8,500.00	203.72
1121800202	COMMUNITY CENTRE TELEPHONE	150.87	446.60	800.00	353.40
1121800203	COMMUNITY CENTRE HEAT & LIGHT	1,889.02	10,252.65	17,200.00	6,947.35
1121800204	COMMUNITY CENTRE BUILDING & GROUNDS	262.32	2,853.15	14,000.00	11,146.85
	TOTAL COMMUNITY CENTER EXPENDITURES	2,625.24	29,984.20	63,000.00	33,015.80
	TOTAL COMMUNITY CENTRE EXPENSES	2,625.24	29,984.20	63,000.00	33,015.80
<b>SEA VIEW ACTIVITY CENTER</b>					
1121900201	SEA VIEW ACTIVITY CENTER INSURANCE	0.00	1,301.00	2,000.00	699.00
1121900202	SEA VIEW ACTIVITY CENTRE TELEPHONE	0.00	295.20	1,000.00	704.80
1121900205	WEIGHT ROOM EQUIPMENT/MAINTENANCE	275.00	541.76	4,000.00	3,458.24
	TOTAL SEA VIEW ACTIVITY CENTER SERVICES:	275.00	2,137.96	7,000.00	4,862.04
<b>DEBT CHARGES</b>					
<b>BANK CHARGES</b>					

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/06/2020  
 To 30/06/2020

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1122100100	DEBT CHARGES: PRINCIPAL & INTEREST -	0.00	9,750.00	33,900.00	24,150.00
1122100102	SCOTIA DIRECT BANK SERVICE CHARGE	100.00	560.00	0.00	560.00-
1122100103	BANK CHARGES	247.11	1,620.14	5,100.00	3,479.86
1122100105	FUTURE OPERATIONS	0.00	0.00	86,000.00	86,000.00
	TOTAL DEBT CHARGES	347.11	11,930.14	125,000.00	113,069.86
	TOTAL FISCAL SERVICES & DEBT CHARGES	347.11	11,930.14	125,000.00	113,069.86
<b>LAND &amp; OFFICE EQUIPMENT</b>					
1122300101	OFFICE CAP.:SERVER/UPGRADE SOFTWARE-	0.00	3,049.50	0.00	3,049.50-
1122300106	GENERAL CAP.:RURAL DIVIDEND GRANT PR	47,944.64	181,308.08	0.00	181,308.08-
1122300112	HEAT PUMP FOR OFFICE	0.00	0.00	6,000.00	6,000.00
1122300114	MARINA BUILDING & FURNISHINGS	0.00	0.00	150,000.00	150,000.00
	TOTAL LAND/OFFICE EQUIPMENT CAPITAL EXPENDITURES:	47,944.64	184,357.58	156,000.00	28,357.58-
<b>PUBLIC WORKS</b>					
1122300417	PICNIC TABLES	0.00	2,293.51	2,500.00	206.49
1122300418	REPLACE STREETLIGHTS	0.00	0.00	20,000.00	20,000.00
	TOTAL PUBLIC WORKS CAP. EXPENDITURES	0.00	2,293.51	22,500.00	20,206.49
<b>COMMUNITY CENTER</b>					
1122300709	CC ROOF REPAIR	0.00	0.00	15,000.00	15,000.00
1122300710	TREADMILL	0.00	0.00	6,000.00	6,000.00
	TOTAL COM. CENTER CAPITAL EXPENDITURES	0.00	0.00	21,000.00	21,000.00
	TOTAL CAPITAL EXPENDITURES	47,944.64	186,651.09	199,500.00	12,848.91
	GRAND TOTAL GENERAL FUND EXPENDITURES	145,822.84	757,542.25	1,883,900.00	1,126,357.75
<b>TRANSMISSION OF TAXES</b>					
1122500100	PROVINCIAL GOV'T - SCHOOL TAX	0.00	15,593.09	0.00	15,593.09-
	TOTAL TRANSMISSION OF TAXES	0.00	15,593.09	0.00	15,593.09-
	TOTAL 2001 GENERAL FUND EXPEND. BUDGET:	145,822.84	773,135.34	1,883,900.00	1,110,764.66
<b>WATER REVENUE FUND</b>					
<b>REVENUE</b>					
2110000101	WATER RATES REVENUE	0.00	21,848.55-	60,000.00-	38,151.45-
2110000102	WATER RATES PENALTIES	386.10-	1,028.74-	1,000.00-	28.74
	TOTAL WATER RATES REVENUE	386.10-	22,877.29-	61,000.00-	38,122.71-
<b>TOTAL</b>					
<b>TRANSFERS</b>					
2111200106	TRANSFER FROM GAS TAX	0.00	0.00	15,000.00-	15,000.00-
	TOTAL WATER TRANSFERS	0.00	0.00	15,000.00-	15,000.00-
	GRAND TOTAL WATER REVENUE	386.10-	22,877.29-	76,000.00-	53,122.71-
<b>WATER FUND EXPENDITURE</b>					
2121200101	WATER EQUIP. MAINT. WAGES	841.81	5,297.25	20,000.00	14,702.75
2121200201	INSURANCE - WATER SYSTEM	0.00	4,215.70	4,500.00	284.30
2121200301	WATER EQUIP. REPAIR/MAINT.	4,170.29	14,748.22	30,000.00	15,251.78
2121200302	WATER FUND CAPITAL RESERVE	0.00	0.00	6,500.00	6,500.00
	TOTAL WATER MAINTENANCE EXPENDITURES	5,012.10	24,261.17	61,000.00	36,738.83
<b>FUNDS TRANSFERS</b>					
2122300103	WATER WELL REPLACEMENTS	0.00	0.00	15,000.00	15,000.00
	TOTAL DEBT CHARGES & CAPITAL EXPEND.	0.00	0.00	15,000.00	15,000.00
	TOTAL WATER FUND EXPENDITURES	5,012.10	24,261.17	76,000.00	51,738.83
	TOTAL	5,012.10	24,261.17	76,000.00	51,738.83
<b>SEWER REVENUE</b>					
3110000101	SEWER RATES REVENUE	0.00	50,797.80-	140,000.00-	89,202.20-
3110000103	SEWER RATES PENALTIES	912.05-	1,933.27-	2,000.00-	66.73-
3110000104	INFRASTRUCTURE PLANNING GRANT	0.00	0.00	10,000.00-	10,000.00-
3110000107	TRANSFER FROM GAS TAX	0.00	0.00	16,000.00-	16,000.00-
3110000120	APPROPRIATION FROM SURPLUS	0.00	0.00	11,000.00-	11,000.00-
	TOTAL SEWER REVENUE	912.05-	52,731.07-	179,000.00-	126,268.93-
	GRAND TOTAL SEWER FUND REVENUE	912.05-	52,731.07-	179,000.00-	126,268.93-
<b>EXPENDITURES</b>					
3121200101	SEWER TREATMENT PLANT WAGES	2,117.99	10,549.00	20,000.00	9,451.00
3121200102	SEWER DIST. SYSTEM WAGES	129.20	2,937.66	10,000.00	7,062.34

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/06/2020  
 To 30/06/2020

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
3121200201	SEWER INSURANCE	0.00	5,673.05	6,500.00	826.95
3121200202	SEWER PLANT TELEPHONE EXPENSE	158.27	731.25	800.00	68.75
3121200203	SEWER HYDRO	2,974.49	10,883.04	20,000.00	9,116.96
3121200204	SEWER SUPPLIES & MAINTENANCE	1,609.29	5,951.64	20,000.00	14,048.36
3121200205	SLUDGE DISPOSAL	1,511.75	4,272.47	50,000.00	45,727.53
3121200206	WASTE MANAGEMENT PERMIT FEES	0.00	677.47	600.00	77.47-
	<b>TOTAL SEWER OPERATING EXPENSE</b>	<b>8,500.99</b>	<b>41,675.58</b>	<b>127,900.00</b>	<b>86,224.42</b>
<b>CAPITAL EXPENDITURES FROM REVENUE</b>					
3122300102	SEWER CAP.:RESERVE FOR CAPITAL UPGRA	0.00	0.00	14,100.00	14,100.00
3122300106	SEW CAP:PLANT RETROFIT	0.00	10,627.15	0.00	10,627.15-
3122300109	SEWER SYSTEM STUDY	11,008.25	11,008.25	15,000.00	3,991.75
3122300110	ODOUR CONTROL	0.00	0.00	16,000.00	16,000.00
	<b>TOTAL CAP. EXPEND. FROM SEWER REVENUE</b>	<b>11,008.25</b>	<b>21,635.40</b>	<b>45,100.00</b>	<b>23,464.60</b>
	<b>TOTAL:</b>	<b>23,223.19</b>	<b>11,963.79</b>	<b>6,000.00-</b>	<b>17,963.79-</b>
	<b>REPORT TOTALS:</b>	<b>1,133,053.88-</b>	<b>664,754.14-</b>	<b>0.00</b>	<b>664,754.14</b>

\*\*\* End of Report \*\*\*





# INFORMATION ITEMS





**Jonathan X. Côté**  
Mayor

July 6, 2020

VIA EMAIL

Dear Mayor and Council:

**Re: Disaggregated COVID-19 Data Collection**

I am writing to seek your support for calling on the Provincial and Federal governments to collect disaggregated COVID-19 data. At a meeting on June 22, 2020, New Westminster City Council passed the following resolution:

*WHEREAS it is clear from other jurisdictions, including the United States, that the COVID-19 pandemic and other health concerns disproportionately impact racialized community members and those with who experience systemic, marginalizing barriers to healthcare access as well as precarious work; and*

*WHEREAS BC and Canada do not capture race-based or socioeconomic data, which effectively buries the impact of illness and disease on disproportionately impacted groups within the larger aggregated data, erasing opportunities to address health inequities; and*

*WHEREAS BC has experienced a lower than average illness and causality rate primarily because of evidence based data; and*

*WHEREAS racialized communities and advocates have been requesting that the province collect disaggregated data;*

*THEREFORE BE IT RESOLVED THAT the City of New Westminster write to the provincial and federal Ministers of Health requesting that they collect disaggregated data including race, socioeconomic class,*

**Office of the Mayor**  
Corporation of the City of New Westminster  
511 Royal Avenue, New Westminster, BC • Canada V3L 1H9 T (604) 527 4522 F (604) 527 4594  
[www.newwestcity.ca](http://www.newwestcity.ca)

*and disability that will allow for evidence-based health care and social program interventions; and*

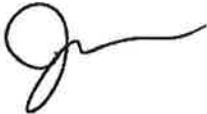
*THAT the data are analyzed and interpreted with community leadership and input; and*

*THAT the data are collected with the intention of being understood as indicators of systemic and structural oppression to identify root causes of disparity; and*

*THAT this letter be forwarded to all BC municipalities asking to write their support as well.*

We appreciate your consideration of this important matter.

Yours truly,



Jonathan X. Cote  
Mayor

Cc: The Honourable Patty Hajdu, Federal Minister of Health  
The Honourable Adrian Dix, British Columbia Minister of Health



**MEDIA RELEASE**

July 13, 2020  
 FOR IMMEDIATE RELEASE  
 MR20-053

## NIC online marine training helps mariners across country

Mariners from across the country are gaining new safety skills, thanks to NIC's online marine safety courses.

NIC moved the training online due to COVID-19 as a pilot project and has received rave reviews from students, who are accessing the courses from Newfoundland to Yellowknife to Toronto to Haida Gwaii.

Students learn skills like chartwork and emergency response protocols in live video conference calls with Transport Canada approved instructors.

"We're pleased that we received early approval from Transport Canada to transition our entry-level marine skills courses to a digital format, which allowed NIC to offer marine safety courses that are truly accessible across our College regions and much farther afield," said Lynne MacFadgen, regional director, continuing education and training.

Paul Guy has been a part of the Yellowknife volunteer marine search and rescue team for almost twenty years and took his first Transport Canada marine safety courses with NIC.

"Marine safety training has just not been easily available," said Guy. "There's no regular training provider in Yellowknife that I'm aware of, so I would have had to travel and take time off work."

Instead, Guy was able to take his marine safety training online from his home.

"I was impressed by how well it worked," he said. "The platform and pace are both very good and the course is very well organized. The lectures, demonstrations and group work were all easy to follow."

Fellow student Derek Scanlan is a recreational boater from Port Alberni who enjoys exploring along the outside western coast of northern Vancouver Island and also joins in on family sport fishing trips. He found the online training very effective.

"We had good interaction and access to our instructor, who was very knowledgeable," said Scanlan. "I didn't see any challenges that we couldn't overcome in a virtual setting as opposed in an in-person classroom, and I felt like I actually learned more than I was expecting."

Like Guy, being able to access the training online was a benefit for Scanlan, who normally would have had to take time off work and travel for the training. "It's just really efficient at eliminating challenges like distance, and avoiding having to pay for travel and accommodations."

NIC is offering more online marine safety courses approved by Transport Canada this fall. The three courses approved are generally required for deckhands and other entry-level positions in the marine industry: Small Vessel Operators Proficiency (SVOP, NAU 005), Small Non-Pleasure Domestic Vessel- Basic Safety (SDV-BS, MED 003 [formerly known as MED A3]), and Restricted Operators Certificate- Maritime (ROC-M, NAU 016).

Additional marine training courses for higher level positions in the marine industry will be offered in face-to-face, on campus classes. These on campus courses will have smaller student numbers in each course in order to accommodate COVID health guidelines. These courses will include Simulated Electronic Navigation (SEN-L, NAU 030) and Restricted Operator Certificate- Maritime Commercial (ROC-MC, NAU 051).

NIC is also planning to offer more advanced, in-demand mariner courses in the Fall and these will be announced in later July.

To learn more about NIC's Marine Training, or to register, visit [www.nic.bc.ca/marine-training](http://www.nic.bc.ca/marine-training).

**Media Contact**

Elizabeth Young

Media Liaison, North Island College

Phone: 250-207-6946 | [elizabeth.young@nic.bc.ca](mailto:elizabeth.young@nic.bc.ca)



*NIC Marine instructor, Clive Quigley, shows the details of an immersion suit. The use of this piece of life-saving equipment is one of the topics covered in NIC's online marine training courses.*





## Working in B.C. Communities

The BC Wildfire Service (BCWS) understands that British Columbians may have concerns regarding the transmission of COVID-19, and we respect these concerns.

BCWS continues to adapt in response to changing conditions. In order to ensure we can meet our mandate to respond to wildfires and other land-based natural hazards, while maintaining the safety and well-being of employees and the communities we serve, the BCWS has established an Adaptation and Continuity team (ACT). The team is looking across the organization to ensure continuity and expedite decision-making related to COVID-19. We have been taking this situation very seriously and have engaged with health officials to make sure the decisions we make are in line with provincial direction. We have put several protocols in place to limit our interaction in the areas we work, while continuing to effectively and swiftly put out fires.

These protocols include:

- Following the guidelines for physical distancing as established by the Provincial Health Officer;
- Developing specific guidance for staff regarding the use of non-medical masks;
- Implementing new sanitization protocols for staff who travel in vehicles, helicopters and planes;
- Updating how fire camps operate, providing some new equipment and moving away from multi-person tents;
- Creating a guidance document for crew members on how to minimize interaction in communities, which will be distributed prior to each deployment.

We are also committed to respecting the guidelines, protocols and restrictions established by individual communities across the province and will work with you to understand your expectations when we enter a community for fire response or other operations.

### **Fire camps**

For this season, we have developed a strategic approach to how we implement camps, emphasizing locating camps in a way that gives employees the best accessibility to the fire while reducing interaction with the community.

In keeping with the industrial camp guidelines, a COVID coordinator will be assigned to each fire camp. This person will ensure the proper protocols are followed to reduce the risk of exposure to COVID-19.

**COVID exposure control plans**

Each work area has developed a control plan to establish how they will deal with the hazard presented by COVID-19. In addition to allowing staff to work remotely from home when possible, we have encouraged different sections of our business to isolate amongst themselves (for example, avoiding the intermingling of different crews or sections in the office). We have also created contingency plans for critical support functions, including the wildfire reporting centre, dispatch teams and incident management teams. These plans are in place for all areas of operations, so if a section were to be compromised we can continue to deliver the same level of service with minimal disruption.

BCWS recognizes that many of our employees are based out of small or rural communities. If employees are deployed from their home base to a location elsewhere in the province, it is expected they will follow the same precautions listed above upon their return home in order to keep their community safe.

BCWS continues to be committed to early and ongoing engagement and, in order to maintain physical distancing, we recognize that more of this engagement may now be done in a virtual environment. To manage this, we have implemented measures to increase our virtual capabilities.

BCWS will attempt to minimize all interaction, as our priority is the safety and health of our employees and the communities we serve.



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July 24, 2020

To: All local government clerks and corporate officers

Re: Ministerial Order 192

As you are aware on June 17, 2020 Ministerial Order 192 (Order) on local government meetings and bylaw process was signed, repealing and replacing MO139.

The purpose of this circular is to provide an overview of the Order and the implications for local government operations. We recognize the changes brought about by the Order may require extra effort from local government staff, in particular clerks and corporate officers as local governments transition to restart and appreciate and thank you for the work you have done during this unprecedented time.

The Order transitions local governments back to operating under the normal legislative rules and requirements, while balancing the health and safety recommendations of the Public Health Officer (PHO). The Order recognizes that local governments continue to need flexibility with respect to the rules depending on their local circumstances. The Order and guidance materials also support the principles of openness, transparency, accountability and accessibility which are fundamental principles of the local government system.

The main changes in the Order relate to public attendance at open meetings, electronic meetings, and timing requirements for bylaw passage. We understand that the capacity, technology and space available to local governments differs across the Province and have therefore intended the Order to provide flexibility to local governments to decide what will work best for their community as they reopen.

We encourage local governments to consider what steps they can take to accommodate in-person attendance at open meetings or provide a space where the public can hear the meeting to understand the local government decision-making process.

### **Public Hearings**

Public hearings are separate from council and board meetings and are addressed accordingly under Division 5 of the Order. Under the Order, a council, board or local trust committee of the Islands Trust may conduct a public hearing by electronic or other communication facilities. These provisions provide local governments another tool to hold public hearings while complying with the public health orders on mass gatherings and recommendations on physical distancing.

It is up to each local government to decide which format of public hearing is best suited to its circumstances, whether it be electronic, in-person or a combination of both. For more information about public hearings under the Order please see “Guidance for the conduct of public hearings under Ministerial Order M192” available at on the Ministry’s website: <https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/covid-19>.

### **Public Attendance at Open Meetings**

Under the Order, local governments may decide when they are ready to safely provide in-person public attendance at open meetings. We encourage local governments to consider a phased approach to making “best efforts” to provide public access to open meetings if needed. A phased approach may include providing limited public access initially to open meetings, exploring other meeting venues, and working toward providing added options (e.g. teleconferences or live streaming) for the public to participate in meetings if in-person attendance can’t be accommodated.

If, after developing a plan for meetings, a local government is unable to accommodate in-person public attendance, the Order requires the local government to pass a resolution to provide a rationale for the continued need to meet without the public present. The local government must also describe what measures are being taken to meet the principles of openness, transparency, and accessibility. The resolution may apply to one meeting or to multiple meetings if the same circumstances apply.

### **Electronic Meetings**

The Order continues to make it easier for elected officials to meet through electronic mediums while allowing local governments to conduct their day-to-day business as they follow physical distancing guidelines. If a local government meeting is held electronically, we encourage local governments to explore whether they can provide facilities that enable the public to listen to or watch and listen to the meeting. This may include exploring another space at the municipal or board office or another facility where the public could attend to listen to, or watch and listen to, the meeting using available technology.

We recognize that not all local governments have access to the space or technology to accommodate the public to listen to or watch and listen to a meeting. The Order provides flexibility so that local governments can pass a resolution providing the reasons for being unable to provide a facility the enables the public to listen to or watch and listen to the meeting if this is the case. The local government must also describe what measures are being taken to meet the principles of openness, transparency, and accessibility in respect of the meeting.

### **Timing Requirements for Bylaw Passage**

The Order repeals the authority for expedited bylaw passage which authorized bylaw adoption in the same day as third reading for regional districts and the Islands Trust and narrows the eligibility for expedited single-day bylaw adoption to certain financial bylaws for municipalities.

Municipalities can continue to pass certain bylaws, described in the Order, in a single day to ensure that they are resilient and flexible in a time of economic disruption and fiscal uncertainty. The changes ensure that council and boards are operating under the principles of good governance, public process, transparency and accountability.

### **Conclusion**

We appreciate that local governments in B.C. are addressing many competing issues as we move through this unprecedented time. The Province will continue to work collaboratively with local governments to ensure the needs of elected officials, local government staff and the public are balanced.

As COVID-19 is an evolving issue, the Province will continue to monitor the effects of these measures, consider other measures that may be required and provide updates of actions taken to support local governments.

Shortly, the ministry will be reaching out to local governments with a survey to understand their experiences working under the Minister Orders. The information shared back will assist the ministry in understanding measures needed moving forward. The focus of the survey will be on:

- How council and board meetings are operating during the pandemic;
- What technology and resources are being utilized for meetings;
- Whether there are procedural issues arising from working under the Order; and
- How they plan to move forward.

If you should have any questions regarding this circular or the Order, I encourage you to contact our Governance and Structure Branch. You can reach the Governance and Structure Branch by phone or email at: 250 387-4020 or [LGGovernance@gov.bc.ca](mailto:LGGovernance@gov.bc.ca).

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We sincerely thank local governments for their support and cooperation throughout this process

Sincerely,

A handwritten signature in black ink, appearing to read "T. Faganello". The signature is written in a cursive, flowing style with a large initial 'T' and a decorative flourish at the end.

Tara Faganello  
Assistant Deputy Minister and Inspector of Municipalities  
Local Government Division  
Ministry of Municipal Affairs and Housing



**MEDIA RELEASE**

July 31, 2020  
 FOR IMMEDIATE RELEASE  
 MR20-064

## New NIC resource helps students learn anywhere

NIC has launched a new one-stop resource to help students prepare for the digital learning and blended delivery options coming this Fall.

NIC's programs and courses for the 2020/21 academic year will be offered either fully digitally, or through a blend of digital and on-campus learning depending on the requirements of the programs.

"We know that digital learning is new for a lot of our students, and there's also a lot of information out there, which can be overwhelming" said Kathleen Kuhnert, associate vice president, student services. "This site brings together all those resources into one place so students don't have to search for the information they're looking for."

The resource page includes information on NIC's learning technology platforms, tips for being a successful digital learner, student rights and responsibilities and information on all the services and supports that are available to students.

"Even though we can't meet you in person right now, it's important students know that we are still here to support them with whatever they need," said Kuhnert. "Whether you have a quick question, need support for course work, advising help in building your timetable or just need to chat with someone, all our NIC service and support staff are still available to you."

The transition to digital delivery for the coming year is also broadening out NIC's offerings in ways that were not previously available. With many programs moving fully to digital, students can access them from across the region, rather than having to travel to campus.

"NIC has always been a leader in digital learning and distance education," noted Kuhnert. "While this transition has been challenging, it's also pushed us to think outside the box and be more innovative and more flexible. It's shown us how adaptable we are and where we can go."

NIC is also launching a virtual orientation next week, with multiple resources for students to help them prepare for the first day of class and familiarize themselves with the services and supports that are available at NIC, including the Learn Anywhere resources.

NIC's Learn Anywhere resource can be found at: <https://learnanywhere.opened.ca/>

Registration is still open for Fall and Winter courses. View all NIC's 2020/21 offerings at [www.nic.bc.ca](http://www.nic.bc.ca).



*A new one-stop resource has been launched to help NIC students prepare for digital and blending learning for the upcoming academic year.*

**Media Contact**

Elizabeth Young  
 Media Liaison, North Island College  
 Phone: 250-207-6946  
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July 31, 2020

File No. 5330-20

0400-20

Email: premier@gov.bc.ca

Premier John Horgan  
Box 9041 Stn Prov Govt  
Victoria, BC V8W 9E1

Dear Premier Horgan,

Reference: **BC Utilities Commission's Approval of BC Hydro's Application to Amend the Net Metering Service under Rate Schedule 1289**

This letter is in response to the British Columbia Utilities Commission's (BCUC) decision on the approval of BC Hydro's application to amend the net metering service rate. The Clean BC Initiative identifies a change towards using cleaner energy to the greatest extent possible with a target year of 2030 although this decision contradicts the plan. A few short years ago BC Hydro worked with the City of Fort St. John to allow for the construction of an innovative clean energy source, this decision now effectively stops any further investment in, or development of, new alternate energy sources.

The energy price currently paid to existing customers in accordance with the previous rate schedule was 9.99 cents per kWh. The BCUC approved BC Hydro to use a revised amount that will be calculated each January starting in 2025 that will be based on the daily average Mid-C prices for the previous calendar year. BC Hydro indicated in their submission to the BCUC that the average Mid-C amount for hydro generation would be 4.16 per kWh based on 2018 consumption numbers which is a decrease of 5.83 cents. It is acknowledged that the BCUC provided a five-year Transition Energy Price that will terminate in 2024 as part of this rate amendment and this transition period is appreciated. Although, this may dissuade other local governments to undertake clean energy initiatives in the future since cash strapped municipalities may not be able to justify the capital and operating cost incurred in comparison to any revenue that may be generated or cost savings realized. As it now stands for the City of Fort St. John, the revenue that our micro-hydro station will generate in the future will barely cover the annual operating costs let alone recover the cost of constructing this clean energy station.

BC Hydro stated in its submissions to the BCUC that the "vast majority of customers in the Net Metering Program in fiscal 2018 (1,044 or 80%) received no Surplus Energy Payment and of the 256 customers who received a Surplus Energy Payment, 215 or 84% receive a payment of less than \$500." Additionally, BC Hydro indicated "Overall, this means that the majority of customers are not materially impacted by an update to the Energy Price as they are likely to receive minimal Surplus Energy Payments or none at all." In one of the City's submissions to the BCUC, the City asked what the value of payments were for the 16% of customers who would have received over \$500. This question remains unanswered.

One of City Council's strategic goals is the implementation of policies/programs that will provide long term financial sustainability for the City moving into the future. The City was successful in obtaining a federal grant for the construction of a micro hydro project at the City's south lagoons in 2013. Since the micro hydro project was completed, the following revenue amounts were received:

2016	\$66,304.68
2017	\$65,655.49
2018	\$58,085.40
2019	<u>\$57,094.60</u>
<b>TOTAL</b>	<b>\$247,140.17</b>

One of the criteria Council considered as part of this proposed project was based on the premise that this would be a revenue source for the City and the revenue received would partially offset operating costs incurred. It is acknowledged that BC Hydro indicated that this program's intention was never to purchase energy from a supplier and was initiated as a load offsetting program rather than a means of securing additional power supply. It should be noted that this information was not conveyed to the City by BC Hydro when City staff were considering this project as part of the draft capital budget to present to Council.

The City has no objections to BC Hydro's clarified stance on the net metering program – if – BC Hydro implements the BCUC panel's suggestions by 2025:

- Net metered hydroelectric plants be treated differently from other types of net metered installation since:
  - *these plants generate the largest excess generation thus may have some capacity value to BC Hydro, and*
  - these projects require large capital to construct the infrastructure in comparison to other net metering generators.

The City's micro hydro facility provides consistent energy generation thus should be considered as a reliable energy supplier to BC Hydro.

- Establish a virtual new metering program that will allow the City to offset the additional load generated from its micro hydro facility to all of its meters. The net metering program's criteria is that the energy generated is offset by the meters associated to the infrastructure. The City's micro hydro facility has two meters associated with it although overall, the City has a total of 63 different meters. The two meters make up less than 6% (net) of the overall energy used for City's operations.

BC Hydro's responses regarding this application has raised additional questions. Within the decision, *"The Panel acknowledges BC Hydro's evaluation that it presently has a surplus supply of electricity and this is expected to be the case until at least 2030"*. This directly contradicts the Provincial Government's Clean BC quote: *"Specifically by 2030, the policies in this strategy will require an additional 4,000 gigawatt-hours of electricity over and above the currently projected demand growth to electrify key segments of our economy."* Which statement is correct?

City Council would greatly appreciate receiving the Province's reply to the questions indicated above and confirmation as to if the Province is going to mandate BC Hydro to include BCUC's recommendations into their upcoming internal review.

Yours truly,

A handwritten signature in black ink, appearing to be 'Lori Ackerman', with a long horizontal flourish extending to the right.

Lori Ackerman  
Mayor

cc     Minister of Energy, Mines and Petroleum Resources  
       Minister of Environment and Climate Change Strategy  
       BC Hydro Board Chair  
       UBCM member municipalities

