

**VILLAGE OF PORT ALICE  
COUNCIL MEETING AGENDA  
TO BE HELD WEDNESDAY SEPTEMBER 23, 2020 at 7:00 pm  
IN THE LARRY PEPPER ROOM**



**(1) CALL TO ORDER**

*We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.*

**(2) ADOPTION OF AGENDA:**

*THAT the Agenda for the Meeting of the Village of Port Alice for September 23, 2020, be approved; AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information.*

**(3) DELEGATIONS: N\A**

**(4) MINUTES:**

Pg 3-4

a.) *THAT the Minutes from the Regular Meeting of September 9, 2020, be approved.*

**(5) OLD BUSINESS: N\A**

**(6) COMMUNICATIONS: N\A**

**(7) NEW BUSINESS: N\A**

**(8) REPORTS:**

Pg 5-8

a.) RVs in Mobile Home Park

September 17, 2020, Report from Bonnie Danyk, CAO/CFO

Pg 9-16

b.) Investing in Canada Infrastructure Program – Community Culture and Recreation

September 17, 2020, Report from Bonnie Danyk, CAO/CFO

Pg 17-18

**(9) BYLAWS:**

a.) Bylaw 663 – Tax Exemption Bylaw

*Recommendation*

*THAT Bylaw – 663 to Exempt Specific Properties from taxation for the year 2021 be given first, second, and third reading.*

**(10) QUESTION PERIOD:**

**(11) ADJOURNMENT:**

*THAT the meeting of the Village of Port Alice Council held September 23, 2020, be adjourned*

**INFORMATION ITEMS:**

a.) September 2, 2020, Letter from the Council of Senior Citizens' Organizations of BC re Observation of the UN International Day of Older Persons – October 1<sup>st</sup>.



VILLAGE OF PORT ALICE COUNCIL  
REGULAR MEETING MINUTES  
WEDNESDAY SEPTEMBER 9, 2020  
IN THE LARRY PEPPER ROOM



Present Mayor Kevin Cameron  
Councillor Holly Aldis  
Councillor Bruce Lloyd  
Councillor Angela Yunker  
Councillor Sean Watson

Absent

Staff Bonnie Danyk, CAO / CFO

76/20  
Resolution  
to enter  
closed  
meeting

**RESOLUTION TO PROCEED TO CLOSED MEETING (6:30 pm)**

*THAT the meeting be closed to the public to consider matters pursuant to the following sections the Community Charter:*

*Section 90 (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;*

**RECONVENE**

**ADOPTION OF AGENDA:**

Moved, seconded and CARRIED

77/20  
Adoption of  
Agenda

*THAT the Agenda for the Meeting of the Village of Port Alice for September 9, 2020, be approved with the addition of Cascadia Seaweed request under NEW BUSINESS AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.*

**CARRIED**

**DELEGATIONS:**

**MINUTES:**

Moved, Seconded and CARRIED

78/20  
Minutes of  
Aug 12

*THAT the minutes for the Regular Council Meeting held on August 12, 2020 be adopted.*

**OLD BUSINESS: N/A**

**COMMUNICATIONS:**

Campbell River and Comox Valley Hospital Labs

August 8, 2020, Email from Leona Adams

79/20  
Letter to  
Island  
Health

Moved, Seconded and CARRIED

*THAT the Village of Port Alice send a letter to Island Health requesting information regarding Lab Services at Campbell River Hospital.*

Port Alice Thrift Store – Request for extra room use

August 17, 2020, Letter from Port Alice Thrift Store, Carol Prescott

80/20  
PA Thrift  
Shop

Moved, Seconded and CARRIED

*THAT the Port Alice Thrift Shop be granted permission to temporarily use the room across the hall at the Seaview Activity Center for donation drop offs during Covid-19 as a safety precaution.*

Sea Otter Tours and Alice Anglers update

September 3, 2020, Letter from Blair McLean

Response letter re Marine Drive

September 3, 2020, Letter from Minister Claire Trevena

**NEW BUSINESS:**Cascadia Seaweed articles in North Island Newspapers

81/20  
Cascadia  
Seaweed

Moved, Seconded and CARRIED

*THAT Cascadia Seaweed be invited to give a presentation at a future Council meeting*

**REPORTS:**Accounts Payable Listing for July 2020

Aug 31, 2020, Report by Bonnie Danyk CAO/CFO

Summary of Revenue & Expenses for July 2020

Aug 31, 2020, Report by Bonnie Danyk, CAO/CFO

CAO Regular Report

September 4, 2020, Report from Bonnie Danyk, CAO\CFO

**BYLAWS: N\A****ADJOURNMENT:**

82/20  
Adjourn

Moved, Seconded and CARRIED

*THAT the Regular meeting of the Village of Port Alice held September 9, 2020, be adjourned at 7:30 pm*

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held September 9, 2020.

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Mayor

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Chief Administrative Officer



## REPORT TO COUNCIL – REGULAR MEETING

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**To:** Mayor & Council  
**From:** Chief Administrative Officer  
**Date:** September 17, 2020  
**Subject:** RVs in Mobile Home Park

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Village staff have been approached by Alderwood Acres management with a request to have an RV moved into the Mobile Home Park. Over the last few months, we have also received phone enquiries from different people asking if we allow RVs in the Mobile Home Park.

In 2008 a request was sent to Village of Port Alice Council to permanently place two RVs at the Alderwood Acres Mobile Home Park. The Council agreed, with conditions, and the letter to Cole Developments is attached to this report. One RV was placed at Alderwood Acres and then was removed in 2015.

On September 17, 2020 I received a call from Lisa Buchanan of Cole Developments (owner of Alderwood Acres) and she said she has fifteen empty lots at Alderwood Acres and would like to offer them for permanent RV placement.

Attached to this report are Sections of the Village of Port Alice Zoning Bylaw which pertain to Mobile home parks.

Due to the high cost of housing many Mobile Home Parks in BC have had requests to place RVs in the park. Most municipalities in BC do not allow this.

If Council agreed to allowing RVs to be placed in the Mobile Home Park, I would suggest that in addition to the previous conditions that there be a requirement to be hardwired to an electrical connection (BC Hydro) and that no wood stoves be permitted.

Respectfully submitted,

  
\_\_\_\_\_  
Bonnie Danyk  
CAO / CFO



# VILLAGE OF PORT ALICE

INCORPORATED A.D. 1965  
POST OFFICE BOX 130. PORT ALICE, BC V0N 2N0  
E-mail: [info@portalice.ca](mailto:info@portalice.ca)

File #0950-10-00

## WITHOUT PREJUDICE

December 1, 2008

Ms. Lisa Buchanan  
Cole Developments Ltd  
1024 Cole Road  
Abbotsford, BC V3S 8S6

Dear Ms. Buchanan

**Re: Permanent RV Sites**

Please be advised that Council received your letter at the Regular Council Meeting held 26 November, 2008 and passed the following motion:

### Lisa Buchanan – Alderwood Acres – Permanent Status for R.V.'s 593/08

It was duly moved and seconded that the email from Lisa Buchanan, dated 24 November, 2008 be received; and further that her request to permanently place an RV on sites #28 and #44 be approved, without prejudice, under the following conditions: the R.V.'s must be skirted, connected to utilities, assessed for taxes, tied down as per the BC Building Code, and a porch or entrance way, large enough to increase the square footage of living area to a minimum of 400 square feet, to confirm with Zoning Bylaw No. 200, must be built.

The owner of the R.V. will be required to come to the Municipal Office for a building permit application for the porch, and to have the tie downs inspected. Please keep me informed as to when the R.V.'s are expected to arrive for installation.

If you require any additional information don't hesitate to call me.

Yours truly,

Gail Lind  
Chief Administrative Officer

cc Lukas Polacek, Building Inspector

Check out our Website! [www.portalice.ca](http://www.portalice.ca)

**VILLAGE  
OFFICE**  
1061 MARINE DRIVE  
Phone: 250-284-3391  
Fax: 250-284-3416

**PUBLIC WORKS**  
721 MARINE DRIVE  
Phone/Fax: 250-284-6612

**ARENA**  
951 MARINE DRIVE  
Phone: 250-284-3943  
Fax: 250-284-3540

**COMMUNITY  
CENTRE**  
951 MARINE DRIVE  
Phone: 250-284-3912

smaller areas by any plan or instrument registered in the land titles office, or with the Department of Lands, Forests, and Water Resources;

**LOT, DEPTH OF:** means the distance between the midpoints of straight lines connecting the foremost points of the side lot lines in front and the rearmost points of the side lot lines in the rear;

**LOT, WIDTH OF:** means the distance between straight lines connecting front and rear lot lines at each side of the lot, measured across the rear of the required front yard, provided however that the width between side lot lines at their foremost points (where they intersect with the street line) shall not be less than 80 percent of the required lot widths except in the case of lots on the turning circle of culs-de-sac, where the 80 percent requirement shall not apply;

**LOT CORNER:** means a lot located at the intersection of two or more streets. A lot abutting on a curved street or streets shall be considered a corner lot if straight lines drawn from the foremost points of the side lot lines to the foremost point of the lot meet at an interior angle of less than 135 degrees;

**MOBILE HOME:** means a vehicular portable structure built on a chassis and designed to be used with a permanent foundation as a single family dwelling unit when connected to indicated utilities. This also includes multiple section mobile homes;

**MULTIPLE SECTION MOBILE HOME:** means a single structure composed of separate mobile units each towable on its own chassis, which when towed to the site are coupled together mechanically and electrically to form a single structure. These are sometimes referred to as doublewide mobile homes, when only two units are joined together;

**PRINCIPAL USE:** means the main purpose for which a building or site is used;

**STREET:** means all highways, roads, squares, thoroughfares and any other public way, but not lanes or walkways;

**STRUCTURE:** means anything constructed or erected with a fixed location on the ground, or attached to something having fixed location on the ground. Among other things, structure includes buildings, walls, fences, oilboards and poster panels;

**YARD:** means a part of a parcel upon or over which no building or structure other than a boundary fence is erected unless otherwise hereinafter permitted;

**YARD, FRONT:** means a yard extending between side lot lines across the front of a lot. Depth of required front yards shall be measured at right angles to a straight line joining the foremost points of the side lot lines. The foremost points of the side lot lines, in the case of rounded property corners at street intersections, shall be assumed to be the point at which the side and front lot lines would have met without such rounding. Front and rear front yard lines shall be parallel.

**YARD, REAR:** means a yard extending across the rear of the lot between side lot lines. depth or required yards shall be measured at right angles to a straight line joining the rear-most points of the side lot lines. The forward rear yard line of a required rear yard shall be parallel to the straight lines so established.

## **RESIDENTIAL 3 ZONE (R-3)**

### **5.3.0 PERMITTED USES**

In a Residential 3 Zone the use of land, buildings and structures is restricted to:

- (a) Mobile home parks
- (b) Mobile homes on individual lots
- (c) Parks, playgrounds, sports fields, community halls
- (d) Churches and similar places of worship
- (e) Public utility structures and uses
- (f) Structures and uses accessory to uses permitted in clauses (a) to (e) inclusive.

### **5.3.1 STANDARDS**

- (1) Mobile home parks shall conform with the provisions of the Mobile Home Parks Regulations adopted pursuant to the *Health Act*, and Sections 5.3.2. and 5.3.3.
- (2) Except as provided in subsection (1) every use of land and every buildings or structure permitted in an R-3 Zone shall conform with the provisions of Section 5.3.4.

### **5.3.2. SIGNS AND NOTICES**

Subject to the Motor Vehicle Act, in the case of a mobile home park, only one sign not exceeding 2.5 m<sup>2</sup> in area, facing each street abutting the site, is permitted.

### **5.3.3 MOBILE HOME PARKS - ADDITIONAL REGULATIONS**

Notwithstanding the Mobile Home Parks Regulations, the following standards shall apply to mobile home parks:

- (a) The minimum mobile home space size for each mobile home shall be 297 m<sup>2</sup> (3200 ft<sup>2</sup>).
- (b) The minimum floor area for each mobile home shall be 37 m<sup>2</sup> (400 ft<sup>2</sup>).
- (c) Roadways shall be maintained as dust free surfaces at all times.

### **5.3.4 PARKING**

Off-street parking shall be provided in accordance with Section 6.1.0.



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**To:** Mayor & Council  
**From:** Chief Administrative Officer  
**Date:** September 17, 2020  
**Subject:** Investing in Canada Infrastructure Program- Community Culture and Recreation

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On June 25, 2020 the Federal and Provincial Governments announced a second intake of the Investing in Canada Infrastructure Program- Community Culture and Recreation. This grant program funds 73.33% of the project and the municipality is responsible for the remaining 26.67%. This intake is designed to target projects starting in 2021 or 2022.

I am proposing that the Village of Port Alice apply to this grant program to build an outdoor fitness centre at Lions Park. This project would involve removing some trees, levelling, installing a cement pad, purchasing and installing the fitness equipment as well as improvements to the pavilion at the park.

Attached to this report is an excerpt from the grant program guide with further information.

**RECOMMENDATION:** *THAT staff apply for grant funding for the Lions Park Fitness Centre and Pavilion project through the Investing in Canada Infrastructure Program- Community Culture and Recreation and THAT Council supports the project and commits to its share of \$80,010 of the project.*

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Bonnie Danyk", written over a horizontal line.

Bonnie Danyk  
CAO / CFO

- Applicants not operating within the Province of British Columbia.

### 3. PROJECTS

#### 3.1 ELIGIBLE OUTCOME

The CCR Program reflects an outcome based rather than a project category-based approach. In addition to clearly demonstrating public use and benefit, project eligibility is based on its ability to meet the following outcome set out by the Canada. A project must meet the following outcomes to be considered eligible.

- Improved access to and/or increased quality of cultural, recreational and/or community infrastructure for Canadians, including Indigenous peoples and vulnerable populations.

#### 3.2 ELIGIBLE PROJECTS

The CCR Program must support public infrastructure, which is defined as “tangible capital assets in British Columbia primarily for public use or benefit”. To be eligible for funding under the Program outcome, a project must:

- be community-oriented, non-commercial in nature and open for use to the public and not limited to a private membership;
- not serve as a home facility for professional or semi-professional sports teams;
- if a CCR project that provides dedicated space for healthcare or education, have specific benefit to Indigenous peoples by advancing the Truth and Reconciliation Commission of Canada's Calls to Action;
- be put forward by an applicant who demonstrates that they will be able to operate and maintain the resulting infrastructure over the long term;
- meet the Program outcome (see Section 3.1);
- be for the construction, renewal, rehabilitation or material enhancement of infrastructure, excluding normal maintenance or operation;
- be supported by all requirements set out in Section 5 – General Requirements;
- include an application and supporting documents that are comprehensive, credible, and feasible;
- stipulate a construction completion date of no later than March 31, 2026;
- be duly authorized or endorsed by:
  - in the case of a local government applicant, a resolution of its council/board; or
  - in the case of an Indigenous Ultimate applicant, a resolution of its band council; or
  - in the case of a not or profit organization, a resolution from its board of directors;
- be for broad public use or benefit and clearly demonstrate this within the application;
- meet or exceed any applicable energy efficiency standards for buildings outlined in the Pan-Canadian Framework on Clean Growth and Climate Change where a building is constructed and exceed by 25% the energy efficiency requirements of the

National Energy Code of Canada for Buildings 2017 (or the building will rank in the equivalent of the top 25% of its building type under ENERGY STAR [certification not required]);

- for publicly accessible buildings, meet or exceed the requirement of the highest published accessibility standard in a jurisdiction, defined as the requirements in the Canadian Standards Association Technical Standard Accessible Design for the Built Environment (CAN/CSA B651-12), in addition to applicable provincial building codes and relevant municipal bylaws;
- be located in the Province of British Columbia; and
- meet all the program criteria identified in this Guide.

### 3.3 INELIGIBLE PROJECTS

A project will be deemed ineligible if:

- the construction began or a tender has been awarded prior to the date of approval into the Program;
- the estimated project start date is more than 2 years after the date of application;
- the project will be completed after March 31, 2026;
- the project deals with assets owned by the Government of Canada including federal Crown Corporations;
- it does not meet the CCR Program outcome outlined in Section 3.1;
- projects that are constructed solely for administrative services such as Municipal Halls, Band offices and not-for-profit offices;
- it involves relocation of whole communities;
- it constructs housing;
- it is submitted by a private sector, for-profit Ultimate Recipient;
- it is a stand-alone daycare facility, for-profit daycare facility, daycare facility associated with a school board, or a daycare facility funded under Canada's Early Learning and Child Care initiative;
- it is a religious site that serves as a place of assembly for religious purposes, which includes among others, a site, church, mosque, synagogue, temple, chapel (e.g., within a convent or seminary), shrine or meeting house;
- it is a professional or semi-professional sports team facility that is primarily a commercial operation, such as those that serve major junior hockey leagues; and
- elements of the Project that include dedicated spaces for healthcare, education or tourism purposes, provincial or local government services, or for-profit uses are ineligible, except for dedicated healthcare or education spaces that benefit Indigenous people by advancing the Truth and Reconciliation Commission's Calls to Action.

The government endeavors to support projects through the program which are well planned, support local and provincial priorities, and will continue to provide community benefits over the long term supported by sustainable infrastructure management. Projects may not be

funded if they present risks to program funders, for example if any of the following are deemed likely:

- a high probability of the project not being able to be completed within the program timeline;
- potential for the project to not proceed due to applicant funding difficulties;
- a high probability that the project will require a significant change in scope to proceed due to limited planning being undertaken prior to application;
- the project may not provide the level of service identified;
- the project does not have public support;
- the project has the potential to cause environmental or social issues; or
- the applicant does not demonstrate they are able to manage, maintain and finance the project over the long term.

The applicant should clearly demonstrate within the application that risks related to the project have been considered and include mitigation measures for these.

Note that this does not preclude the consideration of innovative concepts and technology, and inclusion of these will be viewed positively where they are suitable for the purpose.

### **3.4 PROJECT EXAMPLES**

Examples of projects which meet the outcome in Section 3.1 will be made available on the [CCR Program](#) website. This is not an exhaustive list and is intended as a sampling only. The Program utilizes an outcome-based approach rather than defined categories to allow for innovation and flexibility. Projects that support the Program outcome and align with other eligibility criteria will be considered for funding.

### **3.5 PROJECT SIZE**

Projects should provide the best value for the estimated project expenditures and be sized appropriately to their location and the community directly benefitting.

The CCR Program funding decision takes into consideration multiple factors including alignment with program criteria, funding distribution, and program oversubscription. As such, a grant funding request representing less than the 10% of the program funding has a higher possibility of success as it provides more communities access to funding. Applicants should be guided by the project size from applications that were shortlisted in the previous CCR Program intake:

- An average grant request of \$2.5M; and
- One single largest grant of \$13.4M.

**Appropriately sized and scoped project applications are strongly encouraged.**

When applying, consider whether phasing as an option for larger projects. Where a phase is submitted for funding consideration, each phase should independently result in outcomes which align with the CCR program objectives.

If you have a project that you are considering applying for with a phased approach, need to discuss a smaller scope for a larger scale capital investment project for your community, or are seeking a grant to cover a portion of the project budget (with the remaining funds confirmed from other sources), we encourage you to call program staff to discuss prior to applying.

Applicants are also advised that projects with total estimated eligible expenditures of \$10 million or more will be subject to climate lens assessments (including a greenhouse gas emissions assessment that includes a cost-per-tonne calculation and a climate change resilience assessment) to be completed to British Columbia and Canada's satisfaction prior to Canada's approval of a project for funding.

## 4. COSTS

See Appendix C for examples of eligible and ineligible costs.

### 4.1 ELIGIBLE COSTS

Eligible costs will include the following:

- all costs considered to be direct and necessary for the successful implementation of an eligible project, in the opinion of Canada and British Columbia, excluding those identified under Section 4.2 (Ineligible Costs);
- the capital costs of constructing or renovating a tangible asset, as defined and determined according to generally accepted accounting principles in Canada;
- all planning (including plans and specifications), assessment and design costs specified in the agreement such as the costs of environmental planning, surveying, engineering, architectural supervision, testing and management consulting services, to a maximum of 15% of total funding award;
- costs related to meeting specific Program requirements, including completing climate lens assessments (as outlined in Section 6) and creating community employment benefit plans (costs for climate lens assessments can be incurred prior to project approval, but can only be paid if and when a project is approved by both the Province and Canada for contribution funding);
- the costs of engineering and environmental reviews, including environmental assessments and follow-up programs as defined in the Impact Assessment Act 2019 and the costs of remedial activities, mitigation measures and follow-up identified in any environmental assessment;
- the costs of Indigenous consultation, and where appropriate, accommodation;
- the costs directly associated with joint federal and provincial communication activities (press releases, press conferences, translation, etc.) and with federal and provincial project signage; and

- the incremental costs of the eligible recipient's employees related to construction of the project may be included as eligible costs under the following conditions:
  - the recipient is able to demonstrate that it is not economically feasible to tender a contract;
  - the employee or equipment is engaged directly in respect of the work that would have been the subject of the contract; and
  - the arrangement is approved in advance and in writing by the Province and by Canada.

*Note: Requests for the use of own labour and equipment will be subject to both provincial and federal approval and will only be allowed in certain circumstances. Approval must be sought prior to work being carried out.*

Eligible costs are limited to the following:

- costs incurred between the project approval date and the project completion date set out in the Shared Cost Agreement, except for costs associated with completing climate lens assessments and creating community employment benefit plans, which are eligible before project approval, but can only be paid if and when a project is approved by the Province and Canada and a signed Shared Cost Agreement is in place.

## 4.2 INELIGIBLE COSTS

The following are deemed ineligible costs:

- costs incurred prior to the approval of the project, except for expenditures associated with completing climate lens assessments and creating community employment benefit plans as required (but can only be paid if and when a project is approved by the Province and Canada and a signed Shared Cost Agreement is in place);
- costs incurred after the project completion date set out in the Shared Cost Agreement with the exception of expenditures related to audit and evaluation requirements pursuant to the agreement;
- costs related to developing a funding application and application supporting documentation;
- costs incurred for cancelled projects;
- costs of relocating entire communities;
- costs related to dedicated space for emergency services;
- land acquisition;
- real estate and other fees related to purchasing land and buildings;
- financing charges, legal fees and interest payments on loans, including those related to easements (e.g. associated surveys);
- costs associated with operating expenses and regularly scheduled maintenance work;
- leasing land, buildings and other facilities;

- leasing of equipment other than equipment directly related to the construction of the project;
- overhead costs, including salaries and other employment benefits, direct or indirect costs associated with operating expenses, administration and regularly scheduled maintenance work, and more specifically any costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by staff, except those indicated in Eligible Expenditures;
- costs related to furnishing and non-fixed assets which are not essential for the operation of the asset/project;
- any goods and services costs which are received through donations or in kind;
- taxes for which the Ultimate Recipient is eligible for a tax rebate and all other costs eligible for rebates;
- all capital costs, including site preparation, vegetation removal and construction costs, until Canada has been satisfied that the federal requirements under the Impact Assessment Act 2019, other applicable federal environmental assessment legislation that is or may come into force during the term of the Agreement, and other applicable agreements between Canada and Indigenous groups have been met to the extent possible and continue to be met; and
- all capital costs, including site preparation, vegetation removal and construction costs, until Canada is satisfied that any legal duty to consult, and where appropriate, to accommodate Indigenous groups or other federal consultation requirement, has been met and continues to be met.

## 5. GENERAL REQUIREMENTS

### 5.1 REQUIRED INFORMATION

Please ensure that your application addresses the following:

- Application form and mandatory documents have been filled out in full and submitted online using the Local Government Information System (LGIS).
- Application must be submitted by an "eligible applicant" (defined in Section 2).
- Application must be for an "eligible project" (defined in Section 3).
- Application includes an authorization to proceed with the project from all appropriate authorities.
- Application includes a commitment to pay the applicant share of the eligible costs and ongoing (operating and other) costs associated with the project.
- Project is consistent with applicable provincial, regional, municipal, or band plans (e.g., land-use, integrated watershed management plan, municipal official plans, integrated community sustainability plans).
- Major risks with a potential impact on the project during construction or once completed have been considered, and, where applicable, a mitigation plan developed.
- All applicable legislative or regulatory requirements have been or will be met. This includes requirements for a Federal Environmental Assessment (FEA) process, provincial Environmental Assessment process and requirements for Indigenous

Consultation. Where a project is excluded from a review under Impact Assessment Act, 2019 it may require permits or approvals from local, regional or provincial government agencies. It is the applicant's responsibility to ensure that any additional approvals and permits are identified and/or obtained.

- Where a building is constructed or material rehabilitated, the energy efficiency requirements of the National Energy Code of Canada for Buildings 2017 will be exceeded by 25% or the building will rank in the equivalent of the top 25% of its building type under ENERGY STAR (certification not required), as well as meeting or exceeding any applicable energy efficiency standards for buildings outlined in the Pan-Canadian Framework on Clean Growth and Climate Change.
  - Additional resources include:
    - BC Energy Step Code <https://energystepcode.ca/publications/>
    - BC Building Code <http://www.bccodes.ca/building-code.html>
    - BC Energy Efficiency <https://www2.gov.bc.ca/gov/content/industry/construction-industry/building-codes-standards/energy-efficiency>
- For newly constructed or materially rehabilitated infrastructure intended for use by the public, the project will provide appropriate access for persons with disabilities, including meeting or exceeding the requirements of the Canadian Standards Association Technical Standard Accessible Design for the Built Environment (CAN/CAS B651-04) or any acceptable highest published accessibility standard, in addition to applicable provincial building codes and relevant local government by-laws.
  - BC Building Access Handbook [https://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/construction-industry/building-codes-and-standards/guides/2014\\_building\\_access\\_handbook.pdf](https://www2.gov.bc.ca/assets/gov/farming-natural-resources-and-industry/construction-industry/building-codes-and-standards/guides/2014_building_access_handbook.pdf)
- Accessible design for the built environment [https://www.csagroup.org/wp-content/uploads/B651-12EN\\_ACC.pdf](https://www.csagroup.org/wp-content/uploads/B651-12EN_ACC.pdf).

Projects that are selected for funding will be required to provide additional information as outlined in Section 5.4 to British Columbia and Canada's satisfaction prior to Canada's approval of a project.

## 5.2 FUNDING

The applicant must demonstrate that their share of funding has been, or is being secured, and that a plan is in place to cover any cost overruns beyond budgeted contingencies. Further, the application must demonstrate that funds have been committed to operate, maintain and plan for replacement. Also see the "Evidence of Secured Funds", "Confirmation of Funds" and "Council/Board Resolution" sections under Section 6.

Applicants must be prepared to finance project construction. Please see Section 9.7 for additional details.



## VILLAGE OF PORT ALICE

### BYLAW NO. 663

#### A BYLAW TO EXEMPT SPECIFIC PROPERTIES FROM TAXATION FOR THE YEAR 2021

**WHEREAS**, Section 220 of the Community Charter exempts from taxation: 1) land, improvements or both of a public library; 2) a building and the land on which the building stands if title registered in the name of the religious organization using the building and Section 224 of the Community Charter empowers Council, by Bylaw, to exempt from taxation, land, improvements or both owned or held by a charitable, philanthropic or other not for profit corporation that are used for a purpose that is directly related to the purposes of the corporation;

**NOW THEREFORE**, the Council of the Village of Port Alice, in open meeting assembled, enacts that the following lands and improvements thereon, are hereby exempted from taxation, imposed under Section 197 (1) of the *Community Charter*, for the year 2021:

**1. THE WHARF AT JEUNE LANDING**

- 1.1 Plan 594321, D.L. 188, Rupert District, Wharf Approach, & D.L. 1514, Rupert District, Wharf Properties registered in the name of the Port Alice Marine Rescue Society **Roll No: 00002.000**  
**& Roll No. 01025.00**

**2. ECUMENICAL AND PENTECOSTAL CHURCHES**

- 2.1 Plan 18774, Lot 3, Block 7, D.L. 2137, Rupert District, located at 1100 Nigei St  
Property registered in the name of the Port Alice Ecumenical Society **Roll No. 00648.000**
- 2.2 Plan 33023, Lots 13 & 14, D.L. 2137, Rupert District, located at 850-860 Marine Dr  
Properties registered in the name of the Pentecostal Assemblies of Canada **Roll No. 00788.030**  
**& Roll No. 00788.031**

**3. THE LEGION HALL**

- 3.1 The Legion Hall, Plan 22668, Lot 1, D.L. 2137, Rupert District  
Registered to the Royal Canadian Legion Branch #180 **Roll No. 00779.000**
- 3.2 The portion of Plan 22668, Lot 1, DL 2137, Rupert District, which contains a residential housing unit is exclusive of this Bylaw

**4. THE YACHT CLUB**

- 4.1 Rupert Land District, District Lot PT304 Roll Number 27506.940  
The property registered in the name of the Port Alice Yacht Club **Roll No. 27506.940**

**5. PORT ALICE GOLF CLUB**

- 5.1 Eastern portion of District Lot 1187, Rupert Land District which is identified and assessed by BC Assessment as Recreation / Non-profit.  
Property registered in the name of Neucel Specialty Cellulose Ltd. **Roll No: 00075.000**

**6. CITATION**

This Bylaw may be cited as the "Village of Port Alice Permissive Exemption Taxation Bylaw for the Year 2021, Bylaw No. 663, 2020."

**7. SEVERABILITY**

If a court of competent jurisdiction declares any portion of this bylaw invalid, then the invalid portion must be severed and the remainder of the bylaw is deemed valid.

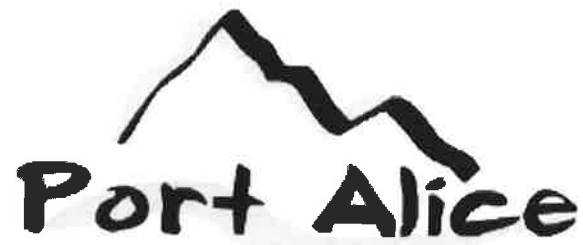
READ A FIRST, SECOND & THIRD TIME THE 23<sup>rd</sup> DAY OF SEPTEMBER 2020.  
ADOPTED THE 14<sup>th</sup> DAY OF OCTOBER 2020.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

Certified a true and correct copy of Bylaw No. 663, as adopted on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Chief Administrative Officer



Gateway to the Wild West Coast

# INFORMATION ITEMS





**Council of Senior Citizens'  
Organizations of B.C.**

*Representing Seniors since 1950*

[www.coscobc.org](http://www.coscobc.org)

September 2, 2020

Dear Mayor and Council,

**Re: Observation of the UN International Day of Older Persons -October 1st**

Established in 1950, the Council of Senior Citizens' Organizations (COSCO) of BC is an umbrella, volunteer run organization made up of many seniors' organizations and individual associate members. Registered under the Societies Act since 1981, COSCO has grown and now represents approximately 80,000 seniors in BC.

Our mandate is to promote the well-being of seniors and their families, advocating for policies that allow seniors to remain active, independent, and fully engaged in the life of our province. The organization is non-partisan, but politically active, advocating for seniors' needs no matter who is in power. Our motto is "Plan with seniors not for them".

COSCO invites you, the civic leaders to help celebrate the

**UN International Day of Older Persons (UNIDOP) 2020**

**Theme: "Pandemics: Do They Change How We Address Age and Aging?"**

"The year 2020 marks the 75th Anniversary of the United Nations and the 30th Anniversary of the International Day of Older Persons (UNIDOP). This year has also seen an emergence of COVID-19, that has caused an upheaval across the world. Considering the higher risks confronted by older persons during the outbreak of pandemics such as COVID-19, policy and programmatic interventions must be targeted towards awareness of their special needs. Recognizing older persons contributions to their own health and the multiple roles they play in the preparedness and response phases of current and future pandemics is also important." (United Nations For Ageing)

"The UNIDOP 2020 event will also promote the *Decade of Healthy Ageing* (2020-2030) and help to bring together UN experts, civil society, government and the health professions to discuss the five strategic objectives of the *Global Strategy and Action plan on Aging and Health* while noting the progress and challenges in their realization." (United Nations For Ageing)

**"The objectives of UNIDOP 2020 are to:**

- 1) Inform participants about the strategic objectives for the Decade of Healthy Ageing
- 2) Raise awareness of the special health needs of older persons and of their contributions to their

own health and to the functioning of the societies in which they live

- 3) Increase awareness and appreciation of the role of the health care workforce in maintaining and improving the health of older persons, with special attention to the nursing profession
- 4) Present proposals for reducing the health disparities between older persons in the developed and developing countries, so as to "Leave no one behind"
- 5) Increase understanding of the impact of COVID-19 on older persons and its impact on health care policy, planning, and attitudes." (United Nations For Ageing)

**Two ways that we ask you to consider to celebrate the IDOP are:**

- 1) Publicly proclaim/declare your support of the IDOP 2020 (Please refer to attached sample proclamation.)
- 2) Prominently display the UNIDOP flag for October 1st 2020 if you have one

We are pleased that for the past two years, the Province of British Columbia proclaimed that October 1st would be known as "International Day of Older Persons". They have been asked by COSCO to do so again this year. We would like the BC city, township, village and district councils to follow suit. For those councils that are able, declarations are preferred over proclamations as they are ongoing. Please let us know if your council has already made a declaration in the past and if you will be making either an IDOP proclamation or declaration for IDOP 2020 and if you will be flying the UNIDOP flag this year.

If there is any question about this request, please contact Agnes Jackman at cell# 604-376-5188; 821 20th Street, New Westminster, BC, V3M 4W7; or [agnes.jackman@gmail.com](mailto:agnes.jackman@gmail.com).

Thank you for your consideration.

Yours truly,

Agnes Jackman, Board Member, COSCO