

VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA
TO BE HELD WEDNESDAY DECEMBER 9, 2020 at 7:00 pm
IN THE SEA VIEW ACTIVITY CENTRE



(1) CALL TO ORDER

We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.

(2) ADOPTION OF AGENDA:

THAT the Agenda for the Meeting of the Village of Port Alice for December 9, 2020, be approved; AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information.

(3) DELEGATIONS: N\A

(4) MINUTES:

Pg 3-4

a.) *THAT the Minutes from the Regular Meeting of November 25, 2020, be approved.*

(5) OLD BUSINESS:

(6) COMMUNICATIONS:

(7) NEW BUSINESS:

Pg 5

a.) Notice of Motion – Councillor Lloyd
November 29, 2020

Motion: THAT council decline, once more, to accept the structured annual pay increase as per bylaw

(8) REPORTS:

Pg 7-8

a.) 2021 Council Appointments
December 1, 2020, Report from Mayor Kevin Cameron

Pg 9

b.) 2021 Council Meeting Dates
December 1, 2020, Public Notice

Pg 11

c.) VIRL Report – November 21, 2020
November 27, 2020, Report from Councillor Bruce Lloyd

Pg 13-17

d.) Accounts Payable Listing for September and October 2020
November 27, 2020, Report by Bonnie Danyk CAO/CFO

Pg 19-25

e.) Summary of Revenue & Expenses for November 2020
November 27, 2020, Report by Bonnie Danyk, CAO/CFO

Pg 27

f.) Lack of acceptable cell coverage
December 3, 2020 report from Tanya Spafford Deputy CO

(9) BYLAWS:

Pg 29-30

a.) Bylaw No. 664, 2020 Borrowing Bylaw
Bylaw 664, 2020 for 4th reading and adoption

THAT the Borrowing Bylaw 664 for \$20,000 be given fourth reading and adoption.

**VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA**
TO BE HELD WEDNESDAY DECEMBER 9, 2020 at 7:00 pm
IN THE SEA VIEW ACTIVITY CENTRE



(10) QUESTION PERIOD:

(11) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Council held December 9, 2020, be adjourned

INFORMATION ITEMS:

November 17, 2020 News Release from Isnad Coastal Economic Trust re: Plan to attract Home-based knowledge workers to North Island set in motion

VILLAGE OF PORT ALICE COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY NOVEMBER 25, 2020
AT SEA VIEW ACTIVITY CENTRE



Present
Mayor Kevin Cameron
Councillor Holly Aldis
Councillor Sean Watson
Councillor Angela Yunker
Councillor Bruce Lloyd

Staff
Bonnie Danyk, CAO / CFO
Tanya Spafford, Admin Assistant

CALL TO ORDER: 7:00 pm

ADOPTION OF AGENDA:

107/20
Adoption of
Agenda

Moved, Seconded and CARRIED

THAT the Agenda for the Meeting of the Village of Port Alice for November 25, 2020, be approved AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information, with the addition of a verbal update to the website issues under reports.

CARRIED

DELEGATION: N\A

108/20
Minutes
November
12

MINUTES:

Moved, Seconded and CARRIED

THAT the minutes for the Regular Council Meeting held on November 12, 2020 be adopted.

109/29
Regional
Housing
Report

OLD BUSINESS:

Regional Housing Report- Final

Moved, Seconded and CARRIED

THAT the Village of Port Alice Council approve the September 2020 Final Draft of the Mount Waddington Regional Housing Needs Report

COMMUNICATIONS:

New Covid -19 Provincial Health Orders (Ref: 258110)

UBCM Meeting Letter

ICET Plan to Attract Home-Based Knowledge Workers to the North Island

NEW BUSINESS:

REPORTS:

110/20
Request for
change
hours

VIRL Request for Hours Change

Moved, Seconded and CARRIED

THAT staff write a letter to VIRL requesting that the library hours be changed to Tuesday, Thursday, Saturday for a more balanced schedule throughout the week.

111/20 VIRL
Alternate
Appointment

Appointment of Alternate to the 2021 Vancouver Island Regional Library Board

Moved, Seconded and CARRIED

WHEREAS the Village of Port Alice representative and alternate representative on the Vancouver Island Regional Library Board are appointed yearly by Council;

NOW THEREFORE BE IT RESOLVED THAT Councillor Sean Watson be appointed as the alternate representative for 2021.

Port Alice Website Issues

112/20
Website

Moved, Seconded and CARRIED

THAT Staff be approved to direct award the contract for a new website.

BYLAWS:

Moved, Seconded and CARRIED

113/20
Adjourn

THAT the Borrowing Bylaw 664 for \$20,000 be given first, second, and third reading.

ADJOURNMENT:

Moved, Seconded and CARRIED

***THAT** the Regular meeting of the Village of Port Alice held November 25, 2020, be adjourned at 7:17 pm*

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held November 25, 2020.

Mayor

Chief Administrative Officer

Notice of Motion – Councillor Lloyd

Nov.29, 2020-11-29

Given that there has been little progress towards overall change in our structural deficit and we will continue to draw on reserve (despite the covid grant) I will make motion that we once more decline to accept the structured annual pay increase as per bylaw.

Sincerely,
Councillor Lloyd



VILLAGE OF PORT ALICE REPORT

To: Council
From: Mayor Kevin Cameron
Date: December 1, 2020
Subject: Committee and Board Appointments

Each year new appointments are made to various Committees and Boards, both internal and external. Committee appointments are the responsibility of the Mayor under the Community Charter. Some other appointments require Council resolutions. It is my pleasure to make the following appointments and recommendations for your consideration.

2021 Standing Committee Appointments – NO MOTION REQUIRED

Emergency Planning: Councillor Sean Watson Alternate: Councillor Holly Aldis

Public Works & Recreation Committee: All members of Council

Personnel Committee: Mayor Kevin Cameron
 Councillor Holly Aldis
 Councillor Sean Watson

Bargaining Committee: Mayor Kevin Cameron
 Councillor Holly Aldis
 Councillor Sean Watson

2021 Portfolio Appointments – NO MOTION REQUIRED

Aboriginal Affairs: Councillor Sean Watson

Health: Councillor Holly Aldis Alternate: Councillor Bruce Lloyd

North Island Community Forest: Mayor Kevin Cameron; Alternate: Councillor Bruce Lloyd

Tourism: Councillor Angela Yunker

2021 Board Appointments: Regional District of Mount Waddington Board & Mount Waddington Hospital District Board Appointments - RESOLUTIONS REQUIRED

Draft Resolutions:

1. **WHEREAS Council is required under the Local Government Act to annually appoint a Regional District Director and Alternate Regional District Director;**

THAT Mayor Kevin Cameron is appointed as the Regional District Director for 2021, and that Councillor Holly Aldis is appointed Alternate Regional District Director for 2021.

2. **WHEREAS Council is required under the Local Government Act to annually appoint a Regional Hospital District Director and Alternate Regional Hospital District Director;**

THAT Mayor Kevin Cameron is appointed Regional Hospital District Director for 2021, and that Councillor Holly Aldis is appointed Alternate Regional Hospital District Director for 2021.

2021 Acting Mayor Appointments - RESOLUTION REQUIRED

According to Council Procedure Bylaw No. 595, each December, Council must designate Councillors to serve as Acting Mayor in the Mayor's absence.

Draft Resolution:

WHEREAS Council must, by resolution, appoint members to serve as Acting Mayor;

AND WHEREAS such Acting Mayor has, during the absence or illness or other disability of the Mayor, all powers and is subject to the same rules as the Mayor, and shall chair meetings of Council;

THEREFORE BE IT RESOLVED THAT the Acting Mayor position shall be served by:

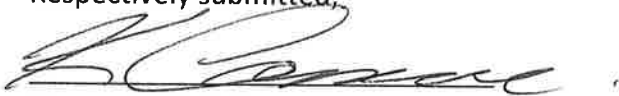
Councillor Lloyd for the term January 2021 – March 2021;

Councillor Yunker for the term April 2021– June 2021;

Councillor Aldis for the term July 2021 – September 2021;

Councillor Watson for the term October 2021 – December 2021.

Respectively submitted,

A handwritten signature in black ink, appearing to read 'Kevin Cameron', written over a horizontal line.

Mayor Kevin Cameron



VILLAGE OF PORT ALICE
Public Notice

Regular Council Meeting Dates

In accordance with Section 127 of the Community Charter, the following is the schedule for the Regular Meetings of Council for the Village of Port Alice for 2021. The Regular Council Meetings are held at 7:00 pm in the Sea View Activity Centre, at 901 Marine Drive, Port Alice, BC.

January 13, 2021	June 19, 2021
January 27, 2021	June 23, 2021
February 10, 2021	July 14, 2021
February 24, 2021	August 11, 2021
March 10, 2021	September 8, 2021
March 24, 2021	October 13, 2021
April 14, 2021	October 27, 2021
April 28, 2021	November 10, 2021
May 12, 2021	November 24, 2021
May 26, 2021	December 8, 2021

Bonnie Danyk
Chief Administrative Officer

This meeting dealt with the usual finance and building reports among other things. Our building modifications of approximately \$18000 are in a delayed queue due to Covid but it was reported that they think things shall happen here this year. I will push for such.

The new Woss library will open in the early new year and I will attend such if possible. Sooke and a few other projects are ongoing.

Change is in the wind at the administrative level. I will report more on this in due time. Four of the VIRL libraries are still on level 2 service which bars entrance to the facility. That is surprising given the fact that ours is finally open and there were others ahead of us?! To be sure, we need to have these facilities open for people to shop the stacks and use the computers in such out of the way places where there are few other services and the like.

Respectfully,
Councillor Lloyd

**VILLAGE OF PORT ALICE
ACCOUNTS PAYABLE LISTING FOR SEPTEMBER & OCTOBER 2020**

Total Payment of Accounts:	September	\$100,803.20
	October	\$63,496.51
Wages Payable:	September	\$28,090.33
	October	\$38,526.69
Total Accounts Payable Listing		<u>\$230,916.73</u>

Bank Reconciliation completed to: Aug-20

If you have any questions regarding the cheques on this month's Accounts Payable Listing, please ask me.

Respectfully submitted



Bonnie Danyk
Finance Officer

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
046865	001	02/09/2020	D-104	DEAN, RICHARD and<AT=,92>WSE 2020-HPR		WSE Heat Pump reim	150.00		150.00	
046866	001	02/09/2020	F-004	FOX'S DISPOSAL SER	30245 30244 30167	STP Bin and pick u Regular Bin rental Wood Chips to Seve	210.82 658.25 1,281.00		2,150.07	
046867	001	02/09/2020	I-045	IRWIN AIR LTD	170	Air Test Kit	462.34		462.34	
046868	001	02/09/2020	M-001	MACANDALES	297833 298466 298634 298635	Chain Oil Boots & Gas Can Boot Exchange Bear Bangers & Hor	14.62 232.89 55.75- 50.58		242.34	
046869	001	02/09/2020	M-090	MERRYTRAIL CONTRAC	24082020 31182020	Dike Clearing & La Hauling from SE Pi	8,961.75 882.00		9,843.75	
046870	001	02/09/2020	M-138	MCCORMICK, KATHY	August 2020	August Janitorial	600.00		600.00	
046871	001	02/09/2020	N-072	NORTH ISLAND WASTE	Aug 2020	Garbage Collection	7,000.36		7,000.36	
046872	001	02/09/2020	P-101	PORT ALICE PETROLE	5289	PW & FD Fuel	872.71		872.71	
046873	001	02/09/2020	R-003	REGIONAL DISTRICT	1902	MFA debt principal	24,157.18		24,157.18	
046874	001	02/09/2020	R-054	ROSE, GERRY	71938	FD Supplies	101.11		101.11	
046875	001	02/09/2020	T-028	SPAFFORD, TANYA	Aug 2020	Bank Deposit & Pic	58.32		58.32	
046876	001	02/09/2020	W-101	WORTHINGTON, JOANN	482915	Work Boots	167.99		167.99	
046877	001	10/09/2020	B-003	BC HYDRO	115012024516 116011996958 400003349794	Sewer Hydro Arena Hydro Hydro Charges	25.21 1,247.29 10,601.27		11,873.77	
046878	001	10/09/2020	H-282	DANIELLE HARRIS	10920	Masks for Fire Dep	180.00		180.00	
046912	001	17/09/2020	M-158	MINISTRY OF FOREST	WSI428651	Waterworks License	541.87		541.87	
046911	001	17/09/2020	M-024	MOUNT WADDINGTON R	2020 Tax #2	2nd Installmetn of	5,000.00		5,000.00	
046910	001	17/09/2020	M-009	MUNICIPAL INSURANC	32872	Marina Insurance	2,613.00		2,613.00	
046909	001	17/09/2020	L-080	LIDSTONE & COMPANY	29790 30280	Legal Services Legal services	1,624.87 211.66		1,836.53	
046908	001	17/09/2020	I-101	INNOV8 DIGITAL SOL	IN231627	Copy Charges - Jun	132.81		132.81	
046907	001	17/09/2020	H-073	HALL'S WEST COAST	1134	Excavator & Operat	7,486.50		7,486.50	
046906	001	17/09/2020	H-046	HARDY BUILDERS' SU	14326A	4" PVC	43.00		43.00	
046905	001	17/09/2020	H-006	HOME HARDWARE	325017	Door handle and la	26.52		26.52	
046904	001	17/09/2020	G-060	GREGG DISTRIBUTORS	011-780191 011-783362	Sanitizer Dispense Sanitizer Dispenso	32.28 30.00		62.28	
046903	001	17/09/2020	D-003	DISTRICT OF PORT H	10113	Vac truck and Oper	2,419.20		2,419.20	
046902	001	17/09/2020	C-172	CAMPBELL RIVER FIR	16483	Annual Fire Exting	2,571.39		2,571.39	
046901	001	17/09/2020	A-045	ALSCO UNIFORM & LI	LNAN753522 LNAN757616 LNAN759400 LNAN761127 LNAN762781	PW Coveralls PW Coveralls PW Coveralls PW Coveralls PW Coveralls	79.61 88.46 68.86 68.86 70.06		375.85	
046913	001	17/09/2020	P-009	PORT MCNEILL ENTER	39950 40043	Road Crush Hauling Debris	522.48 2,403.45		2,925.93	
046914	001	17/09/2020	P-023	PORT HARDY BULLDOZ	08312020	Hauling Wood Waste	808.50		808.50	
046915	001	17/09/2020	P-089	PRAXAIR DISTRIBUTI	97989091	Cylinder Rental -	591.86		591.86	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
046916	001	17/09/2020	P-090	PORT ALICE GAS INC	Aug 2020 CC Aug 202 Arena	CC Propane Arena Propane	96.81 17.39		114.20	
046917	001	17/09/2020	R-003	REGIONAL DISTRICT	2020 Tax #2		10,000.00		10,000.00	
046918	001	17/09/2020	S-114	STEELHEAD ENTERPRI	874	Wood grinding	735.00		735.00	
046919	001	17/09/2020	T-195	TEX ELECTRIC LTD	2202	Street Light Proje	3,031.38		3,031.38	
046920	001	18/09/2020	T-684	TIBERGHIE, SHANE					1,670.52	Yes
1	001	18/09/2020	c-222	CIBC CORPORATE VIS	202007272388a	NI Gazette Subscri	49.99		49.99	
2	001	18/09/2020	C-222	CIBC CORPORATE VIS	cell082020	Cell phone charges	263.20		263.20	
3	001	18/09/2020	C-222	CIBC CORPORATE VIS	Inter Aug 20	Internet	369.60		369.60	
4	001	18/09/2020	C-222	CIBC CORPORATE VIS	marina sec 08	Marina Security	58.79		58.79	
5	001	18/09/2020	C-222	CIBC CORPORATE VIS	Telus 082020	Phone Charges	866.83		866.83	
6	001	18/09/2020	C-222	CIBC CORPORATE VIS	Webhost 08202	Aug Webhosting	19.04		19.04	
Total:							100,803.21	0.00	100,803.21	

*** End of Report ***

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
0110202	001	01/10/2020	C-222	CIBC CORPORATE VIS	5504968095	CC, VO Supplies	233.96		233.96	
046921	001	01/10/2020	C-167	COMOX PACIFIC EXPR	327159842	Freight Charges	50.38		50.38	
046922	001	01/10/2020	F-005	F.P. FOODS LIMITED	62004 52002 64172 67175 233167 234559	PW Coffee Supplies VO Tissue Flowers for Villag PW Coffee Supplies VO Coffee Supplies Plexiglass for VO	169.51 2.23 942.06 36.97 4.49 300.00		1,455.26	
046923	001	01/10/2020	G-060	GREGG DISTRIBUTORS	011-785513	Scan tool and shop	548.11		548.11	
046924	001	01/10/2020	I-046	Iridia Medical	20-2454	AED Oversight - FD	105.00		105.00	
046925	001	01/10/2020	I-101	INNOV8 DIGITAL SOL	IN240803 IN243242	Copy Charges Copy Charges	76.16 54.08		130.24	
046926	001	01/10/2020	K-101	KATHY O'REILLY TAY	1221	Tax Sale Ads	439.55		439.55	
046927	001	01/10/2020	M-153	BUREAU VERITAS CAN	VA10193928	Effluent Samples	208.95		208.95	
046928	001	01/10/2020	N-089	N.I. INDUSTRIAL AU	942-420018	PW Supplies	517.70		517.70	
046929	001	01/10/2020	O-001	O.K. PAVING COMPAN	P20-016m P20-015m	Marine Drive pavin Camino Way\Marine	9,030.00 12,075.00		21,105.00	
046930	001	01/10/2020	P-009	PORT MCNEILL ENTER	40080	Road Crush	863.94		863.94	
046931	001	01/10/2020	P-152	PLANET CLEAN	411361814	Filter kit	46.94		46.94	
046932	001	01/10/2020	R-003	REGIONAL DISTRICT	1943	Volunteer Transpor	8,000.00		8,000.00	
046933	001	01/10/2020	T-173	THINK COMMUNICATIO	106250	Server technician	252.00		252.00	
046934	001	01/10/2020	W-055	WOLVEN IT SERVICES	1949	CC IT support - tr	64.68		64.68	
046935	001	01/10/2020	W-087	WAJAX - NANAIMO	V10352	John Deere mainten	1,041.18		1,041.18	
046936	001	01/10/2020	W-100	WESTWOOD TREE SERV	WTS0179	Remove Tree & depr	525.00		525.00	
07215G	001	01/10/2020	C-222	CIBC CORPORATE VIS	07215G	Phone Charges	863.97		863.97	
0809202	001	01/10/2020	C-222	CIBC CORPORATE VIS	webhost 09\20	Webhosting	19.04		19.04	
1409202	001	01/10/2020	C-222	CIBC CORPORATE VIS	Cell 09\14	Cell phone bills	263.20		263.20	
6842702	001	01/10/2020	C-222	CIBC CORPORATE VIS	684270237	Wall Calendar	34.53		34.53	
Bank Fe	001	01/10/2020	C-222	CIBC CORPORATE VIS	090222020	Fees	49.75		49.75	
Mascon	001	01/10/2020	C-222	CIBC CORPORATE VIS	Internet09\20	Internet	369.60		369.60	
Pilon T	001	01/10/2020	C-222	CIBC CORPORATE VIS	3385361	Tool rental	82.84		82.84	
Securit	001	01/10/2020	C-222	CIBC CORPORATE VIS	Security 09\2	Marina Security Sy	58.79		58.79	
046938	001	07/10/2020	B-003	BC HYDRO	150003024300 118011958107 111012243434 101012417036 110012283309	Arena Propare Lift station Hydro Water Hydro Marina Hydro Arena Hydro	611.41 26.56 770.40 232.20 46.78		1,687.35	
046937	001	07/10/2020	0-345	ORACH ENTERPRISES	3738	Port-a-Potty Renta	633.15		633.15	
046939	001	07/10/2020	C-010	CAN.UNION OF PUBLI	Sept 20 Dues	CUPE Dues	504.89		504.89	
046940	001	07/10/2020	F-004	FOX'S DISPOSAL SER	31081 31080 31079	Blue Bin rental an STP Sludge pick up Wood Chips from wo	434.53 210.82 256.45		901.80	
046941	001	07/10/2020	F-005	F.P. FOODS LIMITED	560058 225881	Water Bottles working lunch supp Five Dept -	9.91 54.83		112.43	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
					58878	working lunch supp	47.69			
046942	001	07/10/2020	N-072	NORTH ISLAND WASTE	Sept 2020	September Garbage	7,000.36		7,000.36	
046943	001	07/10/2020	P-090	PORT ALICE GAS INC	Arena Pro Sep CC Prop Sep20	Arena Propane CC Propane Septemb	15.28 15.28		30.56	
046944	001	07/10/2020	P-093	PROGRESSIVE DIESEL	70125	John Deere Tractor	360.28		360.28	
046945	001	07/10/2020	P-101	PORT ALICE PETROLE	5364	PW & FD Fuel	1,384.76		1,384.76	
046946	001	07/10/2020	R-003	REGIONAL DISTRICT	1883 1993	Tipping fees & Eff Tipping fees	1,282.88 52.36		1,335.24	
046947	001	09/10/2020	M-138	MCCORMICK, KATHY	Sept 20	September Janitori	600.00		600.00	
046948	001	23/10/2020	A-045	ALSCO UNIFORM & LI	LNAN764438 LNAN766072	PW Coveralls PW Coveralls	68.86 68.86		137.72	
046949	001	23/10/2020	C-010	CAN.UNION OF PUBLI	Aug Dues 2020	August Union Dues	764.74		764.74	
046950	001	23/10/2020	D-003	DISTRICT OF PORT H	10137	Building Inspectio	437.72		437.72	
046951	001	23/10/2020	D-048	DANYK, BONNIE	Oct 2020	Cleaning & Covid S	192.24		192.24	
046952	001	23/10/2020	F-004	FOX'S DISPOSAL SER	31345	Hauling from pit t	359.48		359.48	
046953	001	23/10/2020	L-078	MOORE, LOUISA	CC 10\20	CC Program Supplie	137.64		137.64	
046954	001	23/10/2020	M-009	MUNICIPAL INSURANC	33163	Legal Expense Insu	200.00		200.00	
046955	001	23/10/2020	M-011	MINISTER OF FINANC	94586501 94604716 94623050 94639675	Courier Service Courier Service Courier Service Courier Service	118.18 549.96 50.46 27.55		746.15	
046956	001	23/10/2020	M-069	MCELHANNEY CONSULT	2221143398	Sewer System Repla	2,769.11		2,769.11	
046957	001	23/10/2020	M-090	MERRYTRAIL CONTRAC	10162020	Hauling and Salt	3,132.25		3,132.25	
046958	001	23/10/2020	M-133	MARSHALL'S GLASS S	994	Replacement of win	719.25		719.25	
046959	001	23/10/2020	M-153	BUREAU VERITAS CAN	VA10222437	Effluent Samples	104.48		104.48	
046960	001	23/10/2020	R-121	REVOLUTION ENVIRON	93134124	Waste oil pick up	89.59		89.59	
046961	001	23/10/2020	S-008	SHOP-RITE	034247	Shop Supplies	143.03		143.03	
046962	001	23/10/2020	T-028	SPAFFORD, TANYA	Bank 10\20\20	Bank Deposit	58.32		58.32	
046963	001	23/10/2020	T-195	TEX ELECTRIC LTD	00002242	Streetlight repair	1,624.36		1,624.36	
Total:							63,496.51	0.00	63,496.51	

*** End of Report ***

VILLAGE OF PORT ALICE
SUMMARY OF REVENUE & EXPENSES FOR NOVEMBER 2020

Attached is the detailed report of Revenue and Expenditures for November 2020. The following summary is an analysis relating to specific general ledger accounts for Council's information & questions:

1 The ideal amount of revenue received and expenditures paid from January to November is:


88%

2 Actual year to date (surplus)/deficit is as follows:

Fund	Revenues	Expenditures	Total
General	\$ (1,663,485.19)	\$ 1,183,494.43	\$ (479,990.76)
Water	\$ (55,554.61)	\$ 36,476.17	\$ (19,078.44)
Sewer	\$ (149,405.61)	\$ 96,773.76	\$ (52,631.85)
(Surplus)/deficit	\$ (1,868,445.41)	\$ 1,316,744.36	\$ (551,701.05)

3	Wages	G.L. Code	Budget	year to date	% Spent
[a]	Office	112 120 0101	\$ 200,000.00	\$ 176,524.04	88%
[b]	P.W. General	112 120 0101	\$ 244,500.00	\$ 171,593.27	
	P.W. Transfer Stn	112 130 0101	\$ 20,000.00	\$ 10,594.31	
	P.W. Cemetery	112 140 0101	\$ 1,500.00	\$ -	
	P.W. Boulevards	112 150 0101	\$ 30,000.00	\$ 29,153.07	
	P.W. Dykes	112 150 0102	\$ 1,000.00	\$ -	
	P.W. Water	212 120 0101	\$ 20,000.00	\$ 8,778.39	
	P.W. Sewer T.P.	312 120 0101	\$ 20,000.00	\$ 20,297.19	
	P.W. Sewer Dist.	312 120 0102	\$ 10,000.00	\$ 4,872.72	
	Sub Total		\$ 347,000.00	\$ 245,288.95	71%
[c]	Recreation	112 160 0101	\$ 83,000.00	\$ 35,669.83	43%
[d]	Arena	112 170 0101	\$ -	\$ -	
[e]	Com. Centre	112 180 0101	\$ 21,500.00	\$ 18,852.43	88%

Respectfully submitted



 Bonnie Dahyk, Finance Officer

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/09/2020
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Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
REAL PROPERTY TAXES					
1110000100	GENERAL TAXATION	0.00	860,699.96-	860,700.00-	0.04-
1110000101	UTILITY TAX	3,139.86-	18,678.18-	17,000.00-	1,678.18
1110000102	GRANT-IN-PLACE OF TAXES	4,457.25-	5,824.36-	4,500.00-	1,324.36
	TOTAL REAL PROPERTY TAXES :	7,597.11-	885,202.50-	882,200.00-	3,002.50
SALES OF SERVICE & GOODS					
1111000100	GARBAGE RATES & PENALTIES	27,299.08-	59,492.79-	60,600.00-	1,107.21-
1111000102	GARBAGE RATES SENIORS DISCOUNT	0.00	0.00	600.00	600.00
	TOTAL SALES OF SERVICE & GOODS:	27,299.08-	59,492.79-	60,000.00-	507.21-
RECREATION SUPPLIES & SERVICES					
1111000210	RUMBLE SHEET REVENUE	256.00-	379.60-	1,500.00-	1,120.40-
1111000213	WEIGHT ROOM PASSES & LOCKER RENTALS	830.00-	3,449.00-	6,500.00-	3,051.00-
1111000215	RECREATION DEPT. SWEAT/T SHIRT REVEN	51.80-	123.50-	1,000.00-	876.50-
1111000219	RECREATION PROGRAMS, EVENTS & CLASSE	140.00-	258.50-	3,500.00-	3,241.50-
1111000220	TOURISM REVENUE	0.00	7.00-	0.00	7.00
	TOTAL RECREATION SUPPLIES & SERVICE :	1,277.80-	4,217.60-	12,500.00-	8,282.40-
RECREATION FACILITIES RENTAL REVENUE					
1111000310	ARENA REVENUE	0.00	182.87-	0.00	182.87
1111000320	COMMUNITY CENTRE REVENUE	3,592.00-	12,304.30-	13,700.00-	1,395.70-
1111000330	SEA VIEW ACTIVITY CENTER	0.00	0.00	500.00-	500.00-
	TOTAL REC. FACILITIES RENTAL REVENUE :	3,592.00-	12,487.17-	14,200.00-	1,712.83-
OTHER REVENUE FROM OWN SOURCES					
LICENCES & PERMITS					
1111100105	CANS AND BOTTLES REVENUE	0.00	1,395.14-	1,000.00-	395.14
1111100110	BUSINESS LICENCE FEE REVENUE	50.00-	4,760.00-	4,500.00-	260.00
1111100120	DOG LICENCES/FINES	75.00-	480.00-	700.00-	220.00-
1111100130	PERMITS:BUILDING/BURNING	682.00-	1,604.00-	1,800.00-	196.00-
	TOTAL LICENCES & PERMITS :	807.00-	8,239.14-	8,000.00-	239.14
OTHER REVENUE					
1111100220	SCHOOL TAX ADMINISTRATION FEE	0.00	0.00	2,500.00-	2,500.00-
1111100225	COMMUNITY FOREST REVENUE	0.00	90,000.00-	0.00	90,000.00
1111100230	INTEREST M.F.A. INVESTMENTS	0.00	8,095.51-	40,000.00-	31,904.49-
1111100231	BANK BALANCE INTEREST	0.00	1,481.29-	0.00	1,481.29
1111100232	SCOTIABANK INVESTMENT ACCT INTEREST	0.00	8,809.57-	0.00	8,809.57
1111100240	TAX PENALTIES	10.00	59,785.20-	4,500.00-	55,285.20
1111100241	TAX ARREARS INTEREST	1,010.06-	3,161.86-	4,500.00-	1,338.14-
1111100243	TAX CERTIFICATES - Com.Charter - Sec	339.00-	719.00-	500.00-	219.00
1111100244	M.I.A.-2011 DIVIDENDS & RISK MANAGEM	0.00	1,113.00-	1,000.00-	113.00
1111100246	RECYCLING REVENUE	0.00	3,571.62-	3,000.00-	571.62
1111100247	TAX SALE ADMIN & FILING FEES	0.00	597.23	200.00-	797.23-
1111100250	MISCELL. REVENUE	314.09-	4,651.64-	500.00-	4,151.64
1111100253	LAMINATING, FAX & PHOTOCOPY SERVICES	100.25-	573.00-	500.00-	73.00
1111100255	RUMBLE BEACH MARINA PARKING FEES	883.31-	9,134.75-	12,000.00-	2,865.25-
1111100256	RUMBLE BEACH MARINA RECREATION MOORA	0.00	1,221.20-	4,000.00-	2,778.80-
1111100257	BACKROAD MAPBOOK ADVERTISING REVENUE	77.85-	277.85-	300.00-	22.15-
1111100258	RUMBLE BEACH MARINA COMMERCIAL MOORA	0.00	499.37-	2,500.00-	2,000.63-
	TOTAL OTHER REVENUE :	2,714.56-	192,497.63-	76,000.00-	116,497.63
TRANSFER FROM OTHER GOVERNMENTS					
PROVINCIAL GOVERNMENT & OTHER GRANTS					
1111200110	SMALL COMMUNITY GRANT	0.00	335,161.00-	320,000.00-	15,161.00
1111200111	RDMW - AHART FUNDING	0.00	0.00	2,500.00-	2,500.00-
1111200120	CARIP-Carbon Tax 12	0.00	0.00	2,000.00-	2,000.00-
1111200122	CANADA SUMMER JOBS	0.00	0.00	7,000.00-	7,000.00-
1111200125	NEW DEAL - GAS REVENUE	0.00	83,087.36-	86,000.00-	2,912.64-
1111200136	MOE COST SHARE AGREEMENT	0.00	2,000.00-	200,000.00-	198,000.00-
1111200141	RURAL DIVIDEND GRANT	0.00	80,000.00-	0.00	80,000.00
	TOTAL PROVINCIAL GRANTS :	0.00	500,248.36-	617,500.00-	117,251.64-
FEDERAL GOVERNMENT					
20 1111200210	CELEBRATE CANADA DAY - GRANT	0.00	1,100.00-	1,500.00-	400.00-
	TOTAL FEDERAL GRANTS :	0.00	1,100.00-	1,500.00-	400.00-

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/09/2020
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Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
TRANSFER FROM SURPLUS & TEMP. BORROWING					
111130009	APPROPRIATION FROM NICF RESERVE	0.00	0.00	150,000.00-	150,000.00-
111130010	APPROPRIATION FROM SURPLUS [2013]	0.00	0.00	15,000.00-	15,000.00-
111130013	APPROP.FROM GAS TAX RESERVE	0.00	0.00	26,000.00-	26,000.00-
111130017	TRANSFER FROM PARK LAND RESERVE	0.00	0.00	15,000.00-	15,000.00-
	TOTAL TRANSFERS FROM SURPLUS & TEMP. BORROWING:	0.00	0.00	206,000.00-	206,000.00-
	GRAND TOTAL GENERAL FUND REVENUE :	43,287.55-	1,663,485.19-	1,877,900.00-	214,414.81-
COLLECTIONS FOR OTHER GOVERNMENTS					
1111500100	PROVINCIAL GOV'T SCHOOL TAX	0.00	188,634.84-	0.00	188,634.84
1111500110	REGIONAL DIST. OF MT. WADDINGTON	0.00	125,747.20-	0.00	125,747.20
1111500120	MOUNT WADDINGTON REGIONAL HOSPITAL D	0.00	50,878.85-	0.00	50,878.85
1111500140	B.C. ASSESSMENT AUTHORITY	0.00	17,525.52-	0.00	17,525.52
1111500150	MUNICIPAL FINANCE AUTHORITY	0.00	33.99-	0.00	33.99
1111500160	POLICE TAX	0.00	53,214.83-	0.00	53,214.83
	TOTAL TRANSMISSION OF TAXES :	0.00	436,035.23-	0.00	436,035.23
	GRAND TOTAL GENERAL FUND REVENUE:	43,287.55-	2,099,520.42-	1,877,900.00-	221,620.42
EXPENDITURES					
GENERAL GOVERNMENT					
ADMINISTRATION					
1120000100	COUNCIL INDEMNITY	7,161.64	35,808.20	45,000.00	9,191.80
1120000101	OFFICE STAFF SALARIES & BENEFITS	36,566.22	176,524.04	200,000.00	23,475.96
1120000102	OFFICE STAFF MEDICAL REFERRAL	175.00	175.00	500.00	325.00
1120000103	WAGE NEGOTIATIONS & STAFF RECRUITMEN	0.00	0.00	500.00	500.00
1120000104	EDUCATION, TRAINING & SAFETY EXPENSE	0.00	0.00	5,000.00	5,000.00
1120000105	AUDIT FEES AND EXPENSES	0.00	17,500.00	18,500.00	1,000.00
1120000107	PROFESSIONAL DEVELOPMENT	0.00	1,041.00	5,000.00	3,959.00
1120000109	CONTRACTOR FEES	176.55	176.55	0.00	176.55-
	TOTAL ADMINISTRATION :	44,079.41	231,224.79	274,500.00	43,275.21
OTHER EXPENSES					
1120000201	OFFICE INSURANCE	0.00	3,064.68	5,000.00	1,935.32
1120000202	OFFICE TELEPHONE/FAX	898.96	3,401.91	4,000.00	598.09
1120000203	OFFICE HYDRO	418.39	2,223.58	3,000.00	776.42
1120000204	OFFICE OPERATING SUPPLIES, MAINT. &	923.65	2,117.46	3,500.00	1,382.54
1120000205	OFFICE JANITORIAL CONTRACT	960.00	5,280.00	7,200.00	1,920.00
1120000206	LEGAL FEES	1,980.81	31,654.19	40,000.00	8,345.81
1120000207	IT EXPENSES	630.23	15,127.64	16,000.00	872.36
1120000208	COMPUTERS & OFFICE EQUIPMENT	0.00	0.00	3,000.00	3,000.00
1120000209	ASSOCIATION DUES/MEMBERSHIPS	0.00	1,299.00	2,000.00	701.00
1120000301	OFFICE POSTAGE	0.00	1,034.51	2,000.00	965.49
1120000302	OFFICE COURIER/FREIGHT CHARGES	0.00	0.00	100.00	100.00
1120000303	OFFICE STATIONERY	378.29	1,430.86	3,000.00	1,569.14
1120000304	COMPUTER FORMS & SUPPLIES	0.00	867.77	1,500.00	632.23
1120000305	XEROX LEASE/ADVERTISING	995.86	2,689.86	5,000.00	2,310.14
1120000306	OFFICE ALARM MONITORING	0.00	533.77	300.00	233.77-
1120000308	CANON LEASE	0.00	0.00	3,000.00	3,000.00
1120000309	CANON LEASE PAYMENTS	349.78	2,273.56	0.00	2,273.56-
1120000401	CONVENTIONS, DELEGATIONS & TRAVEL EX	0.00	1,358.32	15,000.00	13,641.68
1120000402	TOURISM	0.00	1,675.00	10,000.00	8,325.00
1120000403	HERITAGE	440.00	1,720.00	1,500.00	220.00-
1120000404	INTERGOVERNMENTAL RELATIONS	0.00	0.00	500.00	500.00
1120000405	GRANTS & DONATIONS	0.00	300.00	500.00	200.00
1120000407	MISCELLANEOUS	522.80	5,768.06	500.00	5,268.06-
1120000408	WOOD STOVE EXCHANGE PROGRAM	0.00	400.00	0.00	400.00-
1120000410	TAX SALE REDEMPTION, FILING & SERVIC	0.00	0.00	200.00	200.00
1120000413	REMOVE LAND FROM PARK	0.00	6,500.00	15,000.00	8,500.00
1120000415	BAD DEBT - UNCOLLECTABLE REVENUE	0.00	0.00	1,000.00	1,000.00
1120000418	VTN PILOT PROJECT	8,000.00	8,000.00	8,000.00	0.00
1120000500	HERITAGE/TOURISM/OFFICE STORAGE EXPE	139.50	820.88	1,500.00	679.12
	TOTAL OTHER EXPENSES :	16,638.27	99,541.05	152,300.00	52,758.95
	TOTAL GENERAL GOVERNMENT :	60,717.68	330,765.84	426,800.00	96,034.16
PROTECTIVE SERVICES					
FIRE DEPARTMENT					

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

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Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1121000101	FIRE FIGHTERS MEMBERS PAY	0.00	3,986.95	9,500.00	5,513.05
1121000102	FIRE ASSOCIATION HONORARIUM	0.00	689.60	0.00	689.60-
1121000103	FIRE DEPT WORK SAFE BC PREMIUMS	0.00	0.00	500.00	500.00
1121000104	FIRE DEPT TRAINING	0.00	588.20	13,000.00	12,411.80
1121000201	FIRE DEPT INSURANCE	0.00	5,126.41	9,500.00	4,373.59
1121000202	FIRE HALL PHONE	221.24	664.19	1,000.00	335.81
1121000204	FIRE HALL HEAT & LIGHT	495.13	4,827.89	5,000.00	172.11
1121000205	FIRE HALL MAINT. & FURNISHINGS	0.00	19.96	3,000.00	2,980.04
1121000206	FIRE TRUCK REPAIR & MAINTENANCE	9.86	1,279.34	6,000.00	4,720.66
1121000207	FIRE DEPT OPERATING SUPPLIES	549.60	1,449.59	16,500.00	15,050.41
1121000209	FIRE DEPT. DUES, LICENSE & PERMIT FE	0.00	672.00	1,000.00	328.00
1121000211	FIRE DEPT PROMO	100.55	100.55	4,000.00	3,899.45
	TOTAL FIRE DEPARTMENT EXPENDITURES :	1,376.38	19,404.68	69,000.00	49,595.32
MUNICIPAL EMERGENCY PROGRAM					
1121100101	EMERGENCY COORD HONORARIUM & WBC PRE	0.00	0.00	3,000.00	3,000.00
1121100102	EMERGENCY PROGRAM SUPPLIES	0.00	455.15	500.00	44.85
1121100104	EMERGENCY PROGRAM TRAINING	0.00	0.00	2,500.00	2,500.00
1121100202	EMERGENCY TELEPHONE	221.40	1,636.77	1,000.00	636.77-
1121100204	M.E.P. EMERGENCY PROGRAM: - ESS TRAI	0.00	0.00	500.00	500.00
1121100205	M.E.P. EMERGENCY PROGRAM: ESS SUPPLI	0.00	0.00	500.00	500.00
	TOTAL MUNICIPAL EMER. PRO. EXP.:	221.40	2,091.92	8,000.00	5,908.08
	TOTAL PROTECTIVE SERVICES :	1,597.78	21,496.60	77,000.00	55,503.40
TRANSPORTATION SERVICES					
PUBLIC WORKS DEPARTMENT					
1121200101	PUBLIC WORKS DEPT. WAGES & BENEFITS	38,332.64	171,693.27	244,500.00	72,806.73
1121200102	PUBLIC WORKS MEDICAL REFERRAL	0.00	200.00	2,000.00	1,800.00
1121200103	P.W. COVERALLS & WORKBOOTS	490.66	2,444.50	3,000.00	555.50
1121200104	P.W. CONFERENCE, EDUCATION & SAFETY	2,223.90	3,829.63	4,500.00	670.37
	TOTAL PUBLIC WORKS WAGES & BENEFITS :	41,047.20	178,167.40	254,000.00	75,832.60
P.W. YARD & STORES					
1121200201	P.W. INSURANCE	0.00	6,745.15	2,500.00	4,245.15-
1121200202	P.W. YARD & STORES - PHONE	399.65	1,409.37	1,800.00	390.63
1121200203	P.W. YARD & STORES - HYDRO	1,150.22	5,464.02	7,500.00	2,035.98
1121200204	P.W. YARD & SHOP: SUPPLIES & FEES	1,557.37	5,200.56	6,000.00	799.44
1121200205	P.W. MAINTENANCE WORKSHOP	0.00	433.38	1,500.00	1,066.62
1121200206	DOG CONTROL SUPPLIES	215.20	289.65	200.00	89.65-
1121200207	LEASE COSTS	18.19	18.19	0.00	18.19-
	TOTAL P.W. YARD & STORES :	3,340.63	19,560.32	19,500.00	60.32-
REPAIRS, MAINTENANCE, RENTALS & TOOLS					
1121200301	DITCHES, DRAINS AND STORMSEWERS	0.00	3,057.20	5,000.00	1,942.80
1121200302	P.W. EQUIPMENT REPAIR & MAINT	6,675.34	28,940.85	35,000.00	6,059.15
1121200305	ANGUS DAWSON MEMORIAL BALLFIELD EXPE	0.00	0.00	1,000.00	1,000.00
1121200306	PARKS - MAINTENANCE	1,347.68	2,444.30	8,000.00	5,555.70
1121200307	DOCK & BOAT LAUNCH EXPENSES	3,117.59	6,139.37	20,000.00	13,860.63
1121200308	P.W. SMALL TOOLS/EQUIPMENT	0.00	872.08	3,000.00	2,127.92
1121200309	PORTA POTTI RENTALS	1,209.68	5,441.48	5,000.00	441.48-
	TOTAL P.W. REPAIRS/MAINT/RENTALS/TOOLS :	12,350.29	46,895.28	77,000.00	30,104.72
ROADS, STREETS, HIGHWAY & SIDEWALKS					
1121200401	ROADS, STREETS AND LANES	4,545.30	6,998.17	5,000.00	1,998.17-
1121200402	SIDEWALKS	0.00	0.00	1,000.00	1,000.00
1121200403	MUNICIPAL HIGHWAY	0.00	6,264.10	10,000.00	3,735.90
1121200405	STREET LIGHTS - HYDRO	4,843.14	15,914.90	17,500.00	1,585.10
1121200406	STREET LIGHTS - MAINTENANCE	1,547.01	3,136.06	3,000.00	136.06-
1121200407	STREET & TRAFFIC SIGNS	0.00	0.00	1,000.00	1,000.00
1121200408	BRIDGE REPAIR & MAINTENANCE	0.00	0.00	1,000.00	1,000.00
1121200409	ARTERIAL ROAD PAVING	11,500.00	11,500.00	10,000.00	1,500.00-
1121200410	MUNICIPAL HIGHWAY PAVING	9,030.00	9,030.00	10,000.00	970.00
	TOTAL ROADS, ST., HIWAY, & SIDEWALKS :	31,465.45	52,843.23	58,500.00	5,656.77
	TOTAL PUBLIC WORKS DEPARTMENT :	88,203.57	297,466.23	409,000.00	111,533.77
ENVIRONMENTAL HEALTH SERVICES					
1121300101	TRANSFER STATION WAGES	5,674.40	10,594.31	20,000.00	9,405.69
1121300103	TRANSFER STATION OPERATING	14,326.09	22,104.65	10,000.00	12,104.65-
1121300104	RECYCLING DEPOT CONTRACT	0.00	15,554.70	23,000.00	7,445.30

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1121300105	GARBAGE COLLECTION CONTRACT	13,334.02	66,670.10	80,000.00	13,329.90
	TOTAL ENVIRONMENTAL HEALTH SERVICES :	33,334.51	114,923.76	133,000.00	18,076.24
PUBLIC HEALTH & WELFARE					
1121400101	CEMETERY WAGES	0.00	0.00	1,500.00	1,500.00
1121400102	CEMETERY SUPPLIES & MAINTENANCE	0.00	0.00	500.00	500.00
1121400103	MOE REMEDIAL ACTION	0.00	0.00	200,000.00	200,000.00
1121400201	BUILDING INSPECTION	1,115.32	3,965.86	2,000.00	1,965.86
	TOTAL PUBLIC HEALTH & WELFARE :	1,115.32	3,965.86	204,000.00	200,034.14
ENVIRONMENTAL DEVELOPMENT					
1121500101	BOULEVARD & MUNICIPAL GROUNDS WAGES	5,283.76	29,153.07	30,000.00	846.93
1121500102	BOULEVARD MAINTENANCE	1,397.20	3,230.47	10,000.00	6,769.53
1121500103	GARDEN CONTRACT	0.00	0.00	9,000.00	9,000.00
1121500201	PROTECTIVE DIKE SYSTEM WAGES	0.00	0.00	1,000.00	1,000.00
1121500205	DIKE MAINTENANCE	0.00	5,895.00	10,000.00	4,105.00
1121500208	HWY SIGNS MAINTENANCE	0.00	0.00	500.00	500.00
	TOTAL ENVIRONMENTAL DEVELOPMENT :	6,680.96	38,278.54	60,500.00	22,221.46
	TOTAL ENVIRONMENTAL SERVICES :	41,130.79	157,168.16	397,500.00	240,331.84
RECREATION SERVICES					
RECREATION DEPARTMENT					
1121600101	RECREATION DEPARTMENT WAGES & BENEFIT	7,708.13	35,669.83	83,000.00	47,330.17
1121600102	RECREATION DEPT. MEDICAL REFERRAL	0.00	0.00	500.00	500.00
1121600104	EDUCATION & TRAINING C.C.	0.00	0.00	500.00	500.00
	TOTAL RECREATION DEPT. WAGES/BENEFITS :	7,708.13	35,669.83	84,000.00	48,330.17
RECREATION PROGRAMS					
1121600302	RECREATION PROGRAMS AND SUPPLIES	195.64	1,286.37	5,000.00	3,713.63
1121600305	STAFF SWEAT/T SHIRT EXPENSE	0.00	0.00	500.00	500.00
1121600306	C.C. COMPUTER LAB	414.89	1,238.79	5,000.00	3,761.21
1121600307	WEIGHT ROOM EQUIPMENT & REPAIRS	0.00	831.49	0.00	831.49
1121600308	MISC. MERCHANDISE	0.00	0.00	1,500.00	1,500.00
	TOTAL RECREATION DEPARTMENT PROGRAMS :	610.53	3,356.65	12,000.00	8,643.35
OTHER RECREATION SERVICES					
1121600402	AID TO PUBLIC HOLIDAYS	0.00	200.00	5,000.00	4,800.00
1121600403	LIBRARY REQUISITION	0.00	25,617.00	35,000.00	9,383.00
	TOTAL OTHER RECREATION DEPT. SERVICES :	0.00	25,817.00	40,000.00	14,183.00
	TOTAL RECREATION DEPARTMENT SERVICES :	8,318.66	64,843.48	136,000.00	71,156.52
ARENA					
1121700106	ARENA ALARM MONITORING	0.00	263.45	300.00	36.55
1121700201	ARENA INSURANCE	0.00	13,105.80	12,000.00	1,105.80
1121700202	ARENA TELEPHONE	221.44	738.00	800.00	62.00
1121700203	ARENA HYDRO & PROPANE	1,821.93	6,342.78	20,000.00	13,657.22
1121700204	ARENA BUILDING OPERATION & MAINTENANCE	541.84	3,173.84	5,000.00	1,826.16
1121700205	ARENA MACHINERY & EQUIPMENT	0.00	0.00	5,000.00	5,000.00
	TOTAL ARENA EXPENDITURES :	2,585.17	23,623.87	43,100.00	19,476.13
	TOTAL ARENA EXPENSES :	2,585.17	23,623.87	43,100.00	19,476.13
COMMUNITY CENTRE					
1121800101	JANITOR SALARIES & BENEFITS	2,149.00	18,852.43	21,500.00	2,647.57
1121800102	JANITOR MEDICAL REFERRAL	0.00	0.00	300.00	300.00
1121800103	PROTECTIVE CLOTHING	0.00	0.00	100.00	100.00
1121800104	C.C. EDUCATION, TRAINING, & SAFETY	0.00	0.00	300.00	300.00
1121800106	COMMUNITY CENTRE ALARM MONITORING	0.00	263.45	300.00	36.55
1121800201	COMMUNITY CENTRE INSURANCE	0.00	8,296.28	8,500.00	203.72
1121800202	COMMUNITY CENTRE TELEPHONE	221.44	815.68	800.00	15.68
1121800203	COMMUNITY CENTRE HEAT & LIGHT	1,835.43	13,324.41	17,200.00	3,875.59
1121800204	COMMUNITY CENTRE BUILDING & GROUNDS	2,918.21	5,828.06	14,000.00	8,171.94
	TOTAL COMMUNITY CENTER EXPENDITURES :	7,124.08	47,380.31	63,000.00	15,619.69
	TOTAL COMMUNITY CENTRE EXPENSES :	7,124.08	47,380.31	63,000.00	15,619.69
SEA VIEW ACTIVITY CENTER					
1121900201	SEA VIEW ACTIVITY CENTER INSURANCE	0.00	1,301.00	2,000.00	699.00
1121900202	SEA VIEW ACTIVITY CENTRE TELEPHONE	221.41	664.21	1,000.00	335.79
1121900205	WEIGHT ROOM EQUIPMENT/MAINTENANCE	0.00	541.76	4,000.00	3,458.24
	TOTAL SEA VIEW ACTIVITY CENTER SERVICES:	221.41	2,506.97	7,000.00	4,493.03

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/09/2020
 To 30/11/2020

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
DEBT CHARGES					
BANK CHARGES					
1122100100	DEBT CHARGES: PRINCIPAL & INTEREST -	0.00	33,907.18	33,900.00	7.18-
1122100102	SCOTIA DIRECT BANK SERVICE CHARGE	0.00	775.17	0.00	775.17-
1122100103	BANK CHARGES	141.14	3,511.03	5,100.00	1,588.97
1122100105	FUTURE OPERATIONS	0.00	0.00	86,000.00	86,000.00
	TOTAL DEBT CHARGES	141.14	38,193.38	125,000.00	86,806.62
	TOTAL FISCAL SERVICES & DEBT CHARGES	141.14	38,193.38	125,000.00	86,806.62
LAND & OFFICE EQUIPMENT					
1122300101	OFFICE CAP.:SERVER/UPGRADE SOFTWARE-	0.00	3,049.50	0.00	3,049.50-
1122300106	GENERAL CAP.:RURAL DIVIDEND GRANT PR	719.83	186,875.55	0.00	186,875.55-
1122300112	HEAT PUMP FOR OFFICE	0.00	0.00	6,000.00	6,000.00
1122300114	MARINA BUILDING & FURNISHINGS	0.00	0.00	150,000.00	150,000.00
	TOTAL LAND/OFFICE EQUIPMENT CAPITAL EXPENDITURES:	719.83	189,925.05	156,000.00	33,925.05-
PUBLIC WORKS					
1122300417	PICNIC TABLES	0.00	2,293.51	2,500.00	206.49
1122300418	REPLACE STREETLIGHTS	5,191.03	7,831.03	20,000.00	12,168.97
	TOTAL PUBLIC WORKS CAP. EXPENDITURES	5,191.03	10,124.54	22,500.00	12,375.46
COMMUNITY CENTER					
1122300709	CC ROOF REPAIR	0.00	0.00	15,000.00	15,000.00
1122300710	TREADMILL	0.00	0.00	6,000.00	6,000.00
	TOTAL COM. CENTER CAPITAL EXPENDITURES	0.00	0.00	21,000.00	21,000.00
	TOTAL CAPITAL EXPENDITURES	5,910.86	200,049.59	199,500.00	549.59-
	GRAND TOTAL GENERAL FUND EXPENDITURES	215,951.14	1,183,494.43	1,883,900.00	700,405.57
TRANSMISSION OF TAXES					
1122500100	PROVINCIAL GOV'T - SCHOOL TAX	0.00	15,561.86	0.00	15,561.86-
1122500110	REGIONAL DISTRICT OF MT. WADDINGTON	20,000.00	69,089.00	0.00	69,089.00-
1122500120	MOUNT WADDINGTON REGIONAL HOSPITAL D	10,000.00	29,862.00	0.00	29,862.00-
	TOTAL TRANSMISSION OF TAXES	30,000.00	114,512.86	0.00	114,512.86-
	TOTAL 2001 GENERAL FUND EXPEND. BUDGET:	245,951.14	1,298,007.29	1,883,900.00	585,892.71
WATER REVENUE FUND					
REVENUE					
2110000101	WATER RATES REVENUE	22,170.30-	53,934.29-	60,000.00-	6,065.71-
2110000102	WATER RATES PENALTIES	0.00	1,620.32-	1,000.00-	620.32
	TOTAL WATER RATES REVENUE	22,170.30-	55,554.61-	61,000.00-	5,445.39-
TOTAL					
TRANSFERS					
2111200106	TRANSFER FROM GAS TAX	0.00	0.00	15,000.00-	15,000.00-
	TOTAL WATER TRANSFERS	0.00	0.00	15,000.00-	15,000.00-
	GRAND TOTAL WATER REVENUE	22,170.30-	55,554.61-	76,000.00-	20,445.39-
WATER FUND EXPENDITURE					
2121200101	WATER EQUIP. MAINT. WAGES	1,874.46	8,778.39	20,000.00	11,221.61
2121200201	INSURANCE - WATER SYSTEM	0.00	4,215.70	4,500.00	284.30
2121200301	WATER EQUIP. REPAIR/MAINT.	5,442.10	23,482.08	30,000.00	6,517.92
2121200302	WATER FUND CAPITAL RESERVE	0.00	0.00	6,500.00	6,500.00
	TOTAL WATER MAINTENANCE EXPENDITURES	7,316.56	36,476.17	61,000.00	24,523.83
FUNDS TRANSFERS					
2122300103	WATER WELL REPLACEMENTS	0.00	0.00	15,000.00	15,000.00
	TOTAL DEBT CHARGES & CAPITAL EXPEND.	0.00	0.00	15,000.00	15,000.00
	TOTAL WATER FUND EXPENDITURES	7,316.56	36,476.17	76,000.00	39,523.83
	TOTAL	7,316.56	36,476.17	76,000.00	39,523.83
SEWER REVENUE					
3110000101	SEWER RATES REVENUE	51,385.80-	121,797.78-	140,000.00-	18,202.22-
3110000103	SEWER RATES PENALTIES	0.00	2,846.83-	2,000.00-	846.83
3110000104	INFRASTRUCTURE PLANNING GRANT	0.00	0.00	10,000.00-	10,000.00-
3110000107	TRANSFER FROM GAS TAX	0.00	0.00	16,000.00-	16,000.00-
3110000120	APPROPRIATION FROM SURPLUS	0.00	0.00	11,000.00-	11,000.00-

For All Revenue, Expense Accounts
 Zero Balance Accounts NOT Included

Transactions Entered From 01/09/2020
 To 30/11/2020

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
3110000135	BUILD CANADA FUND GRANT	0.00	24,761.00-	0.00	24,761.00
	TOTAL SEWER REVENUE	: 51,385.80-	149,405.61-	179,000.00-	29,594.39-
	GRAND TOTAL SEWER FUND REVENUE	: 51,385.80-	149,405.61-	179,000.00-	29,594.39-
EXPENDITURES					
3121200101	SEWER TREATMENT PLANT WAGES	5,361.96	20,297.19	20,000.00	297.19-
3121200102	SEWER DIST. SYSTEM WAGES	943.23	4,872.72	10,000.00	5,127.28
3121200201	SEWER INSURANCE	0.00	5,673.05	6,500.00	826.95
3121200202	SEWER PLANT TELEPHONE EXPENSE	474.80	1,522.59	800.00	722.59-
3121200203	SEWER HYDRO	5,631.89	19,334.29	20,000.00	665.71
3121200204	SEWER SUPPLIES & MAINTENANCE	562.49	13,378.16	20,000.00	6,621.84
3121200205	SLUDGE DISPOSAL	1,655.88	6,745.64	50,000.00	43,254.36
3121200206	WASTE MANAGEMENT PERMIT FEES	0.00	677.47	600.00	77.47-
	TOTAL SEWER OPERATING EXPENSE	: 14,630.25	72,501.11	127,900.00	55,398.89
CAPITAL EXPENDITURES FROM REVENUE					
3122300102	SEWER CAP.:RESERVE FOR CAPITAL UPGRA	0.00	0.00	14,100.00	14,100.00
3122300106	SEW CAP:PLANT RETROFIT	0.00	10,627.15	0.00	10,627.15-
3122300109	SEWER SYSTEM STUDY	2,637.25	13,645.50	15,000.00	1,354.50
3122300110	ODOUR CONTROL	0.00	0.00	16,000.00	16,000.00
	TOTAL CAP. EXPEND. FROM SEWER REVENUE	: 2,637.25	24,272.65	45,100.00	20,827.35
	TOTAL:	48,972.04-	71,710.29-	6,000.00-	65,710.29-
	REPORT TOTALS:	153,691.55	873,223.42-	0.00	873,223.42

*** End of Report ***



VILLAGE OF PORT ALICE

Report to Council – Closed Meeting

TO: Mayor and Council
FROM: Tanya Spafford, Deputy Corporate Officer
DATE: December 3, 2020
SUBJECT: Lack of acceptable Cell coverage

Background

During the week of November 17-20, 2020 the Village of Port Alice experienced a severe storm event resulting in a 75 hour power outage. In previous power outages cell phones and data have been used to post emergency messaging, contact Hydro crews, staff, and other contractors needed to assist in the situation.

Current Situation

During this event cell signals were weak or non-existent. There have been several complaints this year regarding the service deteriorating, dropped calls, and inability to use data services. This became extremely evident during the power outage and created unnecessary stress and miscommunication issues. As well, several land lines were damaged during the week completely cutting off communication for several of our community members.

Recommendation

Staff is asking that a letter be sent to Telus Communications requesting improved service to the community.

Thank you,

A handwritten signature in black ink, appearing to read "Tanya Spafford", is written over a horizontal line.

Tanya Spafford
Administrative Assistant

**VILLAGE OF PORT ALICE
BYLAW NO 664**

BORROWING BYLAW

WHEREAS the Council for the Village of Port Alice deems it necessary to borrow the sum of Twenty Thousand Dollars (\$20,000.00).

The Council of the Village of Port Alice enacts as follows:

BE IT THEREFORE ENACTED as a Bylaw of the Village of Port Alice as follows:

1. The Mayor, Councillors, CAO, CFO, and the Administrative Assistant are hereby authorized to borrow on behalf of the Village of Port Alice from the Canadian Imperial Bank of Commerce (the "Bank") from time to time by way of promissory note a sum or sums not exceeding at any one time Twenty Thousand Dollars (\$20,000.00).
2. The Mayor, Councillors, CAO, CFO, and the Administrative Assistant are hereby authorized to sign on behalf of the Village of Port Alice and to furnish to the Bank from time to time a promissory note or notes sealed with the corporate seal for the sum or sums so borrowed with interest at such rate as the Bank may from time to time determine.
3. The Mayor, Councillors, CAO, CFO, and the Administrative Assistant are hereby authorized to sign on behalf of the Village of Port Alice and to furnish to the Bank an Agreement or Agreements under the seal of the Village of Port Alice providing for payment to the Bank of all amount required to be paid by the Bank pursuant to each promissory note of the Village of Port Alice guaranteed by the Bank with interest at such rate as the Bank may from time to time determine and of a guarantee fee in respect of each such promissory note at such rate as the Bank may from time to time determine.
4. The Mayor, Councillors, CAO, CFO, and the Administrative Assistant are hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such other times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and amount of the estimated revenues of the Village of Port Alice as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.
5. The Mayor, Councillors, CAO, CFO, and the Administrative Assistant are hereby authorized and directed to apply in payment of all sums borrowed from the Bank, with interest thereon, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the moneys collected or received from any other source.

Read a first time on the 25th day of November 2020.

Read a second time on the 25th day of November 2020.

Read a third time on the 25th day of November 2020.

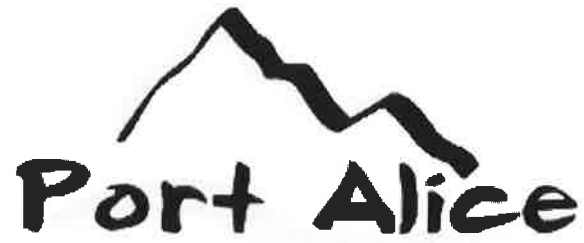
Adopted on the 9th day of December 2020.

CHIEF ADMINISTRATIVE OFFICER

MAYOR

I hereby certify that the foregoing is a true copy of Bylaw No.664, 2020 of the Village of Port Alice in the Province of British Columbia duly passed at a meeting of Council of the said Village of Port Alice duly held on the 9th day of December, 2020, that the said By-Law is under the seal of the Village of Port Alice and signed by its proper officers as required by law and that the said By-Law is in full force and effect.

CHIEF ADMINISTRATIVE OFFICER



Gateway to the Wild West Coast

INFORMATION ITEMS

From: Island Coastal Economic Trust <info@islandcoastaltrust.ca>
Sent: Tuesday, November 17, 2020 10:00 AM
To: info@portalice.ca
Subject: PLAN TO ATTRACT HOME-BASED KNOWLEDGE WORKERS TO NORTH ISLAND SET IN MOTION

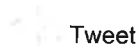
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Building a diverse and sustainable economy.



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Forward

PLAN TO ATTRACT HOME-BASED KNOWLEDGE WORKERS TO NORTH ISLAND SET IN MOTION

Regional District of Mount Waddington to capitalize on improvements to broadband and rise in remote work

COURTENAY, 17 November 2020 – New opportunities for economic development and diversification will be explored through a new Regional District of Mount Waddington (RDMW) attraction campaign targeting home-based knowledge workers, thanks to funding support through the Island Coastal Economic Trust's (ICET) *Economic Development Readiness Program* (EDRP).

Over the last few decades, the North Island has experienced several long-term

macro trends, creating disruption and change in the region's traditional resource sector employment base. As improvements in technology and connectivity emerge, and the more recent COVID related workplace adjustments have evolved, economic diversification opportunities for rural communities have been gaining new momentum.

To capitalize on these growing trends, the RDMW has partnered with the Vancouver Island North Training and Attraction Society (VINTAS) to develop a strategy encouraging remote workers, independent agents or other professionals who have the opportunity to work anywhere, to relocate to the North Island.

"Attracting a new workforce to the MWRD will provide a stabilizing diversification to the local economy which has been subject to the cyclical fluctuations of resource-based employment," says ICET Board Chair Aaron Stone. "Offering diverse career options for graduating youth, is also an important way of motivating them to remain or return to the region once their post-secondary studies are complete."

The attraction of a new home-based workforce to the MWRD will target a high value sector of the labour force, with relative high incomes and consequential spending. The project will include the definition of primary and secondary market segments and key motivators; the identification of barriers; a brand review of the myvancouverislandnorth.ca website; a portfolio of messages, including text, graphics, video and social media; a detailed workplan; and an integration into an ambassador program.

"We've been witnessing in recent years an increase in the number of knowledge workers, in the areas of computer graphics, software development, engineering and general business consulting, establish their home-based businesses here," says Andrew Hory, Chairman, Regional District of Mount Waddington. "It is clear there is an opportunity to capitalize and build on this

sector as a key driver of economic growth in our region.”

The project is supported through ICET’s Economic Development Readiness Program’s Investment Attraction funding stream, which provides up to \$30,000 in matching funds.

The project is expected to get underway shortly.

For more information about the Economic Development Readiness Program, please see our guidelines and application form:

www.islandcoastaltrust.ca/economic-development-readiness

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About the Island Coastal Economic Trust (ICET)

Created and capitalized by the Province of BC in 2006, the Island Coastal Economic Trust (ICET) mission is to create a more diverse and globally competitive Island and Coastal economy. In partnership with local and regional government, non-profits and indigenous communities, ICET serves nearly half a million residents. Funding and support for economic infrastructure and other economic diversification initiatives is delivered through a unique community centered decision-making process. Since inception, ICET has approved more than \$53.8 million in funding for over 230 initiatives. These investments have leveraged over \$270 million in new investment into the region creating more than 2500 construction phase jobs and 2650 long term permanent jobs.

For further information:

Amanda Fortier, Communications Officer

Island Coastal Economic Trust

Tel. 250-871-7797

