

VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA
TO BE HELD WEDNESDAY JUNE 23, 2021, at 7:00 pm
AT SEA VIEW ACTIVITY CENTRE



(1) CALL TO ORDER

We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.

(2) ADOPTION OF AGENDA:

THAT the Agenda for the Meeting of the Village of Port Alice for June 9, 2021, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.

(3) DELEGATIONS:

a.) Kathleen and Tamara Keiver

June 17, 2021, Email request for delegation

(4) MINUTES:

Pg 3-4

a.) THAT the Minutes from the Regular Meeting of June 9, 2021, be approved.

(5) OLD BUSINESS: N\A

(6) COMMUNICATIONS:

Pg 5-8

a.) Two Hundred and Fifteen First Nation Children

June 10, 2021, Letter from Gail Lind, Resident

Pg 9-10

b.) Investing in Canada Infrastructure Program – Covid-19 Resilience Stream

June 14, 2021, Letter from Brian Bedford, Executive Director, Local Government Infrastructure and Finance

Pg 11-14

c.) Climate Preparedness and Adaption

June 2021, Draft Strategy and Phase 1 Actions for 2021-2022, Clean BC

Pg 15

d.) June Rumble Sheet – Dog and Transfer Station problems

June 17, 2021 Letter from Audrey Surtees, Resident

(7) NEW BUSINESS:

Pg 17-32

a.) Statement of Financial Information for 2020

June 9, 2021, SOFI Report by Bonnie Danyk, CAO\CFO

b.) Annual Report for the Year 2020 – to be handed out

June 1, 2021, Report from Bonnie Danyk, CAO\CFO

(8) REPORTS:

Pg 33

a.) Regular Report

June 15, 2021, Report from Bonnie Danyk, CAO\CFO

Pg 35

b.) UBCM Meetings

June 16, 2021, Report from Bonnie Danyk, CAO\CFO

Pg 37-40

c.) Accounts Payable Listing for May 2021

June 16, 2021, Report from Bonnie Danyk, CAO\CFO

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Pg 41-46 d.) Summary of Revenue & Expenses for May 2021
June 16, 2021, Report from Bonnie Danyk, CAO/CFO

Pg 47-60 (9)

BYLAWS:

- a.) Bylaw 667, 2021, Parking and Traffic Control Bylaw No, 667, 2021
Recommendation
THAT the Parking and Traffic Control Bylaw 667, 2021, be given first, second, and third reading.

(10) QUESTION PERIOD:

(11) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Council held June 23, 2021, be adjourned

INFORMATION ITEMS:

- a.) June 9, 2021, UBCM release, MMIWG National Action Plan
- b.) June 11, 2021, Letter to BC Hydro from the Town of Spallumcheen, re Residential Rate Review

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Pg 47-60

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- b.) June 11, 2021, Letter to BC Hydro from the Town of Spallumcheen, re Residential Rate Review

VILLAGE OF PORT ALICE COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY JUNE 9, 2021
AT SEA VIEW ACTIVITY CENTRE



Present

Mayor Kevin Cameron
Councillor Angela Yunker
Councillor Holly Aldis
Councillor Bruce Lloyd
Councillor Sean Watson

Absent

Staff

Bonnie Danyk CAO / CFO
Tanya Spafford Admin Assistant

CALL TO ORDER: 6:30 PM

61/21
Resolution
to enter
closed
meeting

RESOLUTION TO PROCEED TO CLOSED MEETING (6:30 pm)

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

RECONVENE 7:00 PM

62/21
Adoption of
Agenda

ADOPTION OF AGENDA:

Moved, Seconded and CARRIED

*THAT the Agenda for the Meeting of the Village of Port Alice for June 9, 2021, be approved; AND
THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.*

CARRIED

DELEGATION:

Price Waterhouse Cooper - Update on Neucel Mill Site

Presentation by Lucas Matsuda and Randy Mazaros of Price Waterhouse Cooper

MINUTES:

Moved, Seconded and CARRIED

THAT the minutes for the Regular Council Meeting held on May 26, 2021 be adopted.

63/21
Minutes
May 26,
2021

COMMUNICATIONS:

- a.) UBCM Meeting Invitation – Premier John Horgan
May 25, 2021, Letter from Premier Horgan
- b.) UBCM Meeting Invitation – Minister Josie Osbourne
May 25, 2021, Letter from Minister Osbourne

- c.) Port Alice Welcome Planters
June 3, 2021, Letter from Port Alice Lion's Club

64/21
Lions Club
Request

Moved, Seconded and CARRIED

THAT the Village of Port Alice is happy to provide a welcome letter from the Mayor and information on Port Alice services, however the Village is unable to provide a monetary contribution due to budgetary constraints.

REPORTS:

- a.) Fire Chief's Report- April 2021
April 30, 2021, Report from Fire Chief Rose
- b.) Fire Chief's Report- May 2021
May 31, 2021, Report from Fire Chief Rose
- c.) UBCM Meetings
June 4, 2021, Report from Bonnie Danyk. CAO/CFO

It was suggested that meetings be requested with BC Hydro, RCMP and the Minister of Finance. Council will review to Appointment Book and bring updated requests to the next Council meeting.

QUESTION PERIOD:

ADJOURNMENT:

Moved, Seconded and CARRIED

65/21
Adjournment

THAT the Regular meeting of the Village of Port Alice held May 26, 2021, be adjourned at 8:00pm

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held June 9, 2021.

Mayor

Chief Administrative Officer

Gail Lind
PO Box 527
Port Alice, BC V0N 2N0
gail@lind@outlook.com

June 10, 2021

Mayor and Council
Village of Port Alice
PO Box 130
Port Alice, BC V0N 2N0

Dear Mayor and Council

Re: Two Hundred and Fifteen First Nation Children

I was so disturbed by the recent news of the mass burial site of two hundred and fifteen First Nation children in Kamloops that I felt compelled to write a letter to our Premier in an effort to encourage participation, from all levels of government, to acknowledge and begin to correct the injustice that has been done. I have attached a copy of my letter to Premier Horgan for your information.

I am sure that all of you were just as horrified by this discovery as me. I hope that you will find it appropriate to send a letter supporting my sentiments, expressed to the Premier; and further, to make a pledge to keep the conversation going, at all levels of government, so that this Country can find the real path to reconciliation.

In addition to the above, consideration needs to be given to our local First Nations people. Quatsino First Nations were relocated to Coal Harbour in the late 1960's/early 1970's supposedly to make their lives easier/better. Has it? Has anyone ask them? What about the homes they were forced to leave behind and their sacred burial grounds? Perhaps it is time to have this conversation with them.

There are several other First Nations people on the North Island who have also suffered greatly because our past Provincial and Federal Governments have made bad decisions. Thank you for considering my request and I appreciate any support you can provide to help right this wrong.

Sincerely



Gail Lind

Cc: Quatsino First Nations
Rachel Blaney, M.P. North Island-Powell River
Michele Babchuk, MLA Northern Vancouver Island
Regional District of Mt. Waddington

Gail Lind
PO Box 527
Port Alice, BC V0N 2N0

June 10, 2021

Premier John Horgan
Legislative Assembly of B.C.
501 Belleville Street
Victoria, BC V8V 1X4

Dear Honourable Premier

Re: Two Hundred and Fifteen First Nation Children

I am sad and broken hearted to learn about the discovery of two hundred and fifteen First Nation's children buried on the grounds of the Kamloops Catholic Residential School. This discovery confirms the truth of what First Nation people have tried to call attention to for decades.

As a descendant of white European's, I was born in Canada. My Scandinavian family settled in the Cape Scott area after being encouraged to come to North America with the promise of land. My maternal grandmother, born in January 1919, in the Village of Alert Bay, was reported to be the first white baby born in that First Nation's community. In 2001 my grandmother passed away and she would not have been aware of the human suffering that occurred in her birthplace.

During the 1960/1970's, when I was growing up in a small, remote Vancouver Island community, I had the privilege of attending a K-12, multiracial school. Many of my friends and my parent's friends were First Nation's people. They worked, played, and attended school in the community. My generation, and my parent's generation, at least where we lived, were not aware of the abuse that was happening to First Nation families, until recently.

Now that there is evidence of the horrors inflicted upon our First Nation's people, can we please find them some justice and work together to earn their trust and help them recover? Perhaps now our Country might better understand why there are so many angry and unsettled First Nations people living in Canada. Their stories should be told, we all need to listen and somehow this tragic truth must find its way into our education system as a sad but real part of our history. Not talking about it, not dealing with it is not going to make it go away. It's going to take the whole Country to fix this one.

June 10, 2021

As Premier of British Columbia, I urge you to work with B.C. First Nation Chiefs to find a path forward. I also urge you to work with the other Premiers across this Country to call upon Prime Minister Justin Trudeau to find the resources needed to launch a country wide investigation, on behalf of Canada's First Nation's people. Work with our educators to create a Country wide history lesson that will do justice to the tragedy of the residential school system and the harm it caused. It is time to acknowledge the reckless behavior of our forefathers and the damage done by the Catholic/Anglican Residential Schools.

Thank you for your serious and urgent attention to this matter.

Sincerely



Gail Lind

Cc: Quatsino First Nations
Rachel Blaney, M.P. North Island-Powell River
Michele Babchuk, MLA Northern Vancouver Island
Village of Port Alice
Regional District of Mt. Waddington



June 14, 2021

Ref: 266796

Bonnie Danyk
Chief Administrative Officer
Village of Port Alice
Box 130
Port Alice, BC V0N 2N0

Dear Bonnie Danyk:

**Re: Investing in Canada Infrastructure Program (ICIP) – COVID-19 Resilience
Infrastructure Stream
Project # IV0364 - Marine Drive Sidewalk Extension**

Thank you for your application for funding under the ICIP – COVID-19 Resilience Infrastructure Stream (ICIP-CVRIS).

We would like to advise that, after careful consideration, the above-noted project was not selected for funding under the ICIP–CVRIS.

The program received significantly more applications than could be funded. This decision does not reflect on the importance of this project for your community, but rather the degree by which the program has been oversubscribed. All applications were equitably reviewed and given consideration for funding. If you have any questions, please contact Justin Langton, ICIP-CVRIS Lead, by email at: Justin.Langton@gov.bc.ca.

Additional program information can be found at the Investing in Canada Infrastructure Program website: www.gov.bc.ca/Investing-in-Canada-Infrastructure-Program. Should future funding become available, staff are pleased to provide advice on preparing an application.

...2

Climate Preparedness and Adaptation Strategy

Draft Strategy and Phase 1 Actions for 2021-2022

B.C.'s draft Climate Preparedness and Adaptation Strategy strengthens our capacity to anticipate and respond to impacts from climate change. These include sudden events like wildfires, floods and heatwaves, as well as changes that happen more slowly like loss of habitat, changes in growing seasons and rising sea levels.

The strategy builds on the substantial work already underway in B.C. to prepare for climate change, lower long-term costs of impacts and help keep our communities safe. It draws on the 2019 Preliminary Strategic Climate Risk Assessment, which examined some of the greatest risks to B.C. as a result of climate change. And it outlines actions needed to prepare for these risks.

PATHWAYS AND ACTIONS

The strategy highlights actions the Province is taking in 2021-22 and presents a suite of proposed actions for 2022-25. These actions fall under four key pathways:

1. Strengthen foundations for success, including expanding data, monitoring, education and partnerships;
2. Enhance community climate resilience;
3. Foster resilience of species and ecosystems in a changing climate; and
4. Advance a climate-ready economy and infrastructure.

SHARE YOUR THOUGHTS

The public is invited to provide input on the proposed actions for 2022-25 and draft guiding principles. The comment period will be open until August 12, 2021. Input will be used to inform the next phase of the strategy, which is expected to be released in 2022.

Learn more at: engage.gov.bc.ca/climatereadybc

Email your comments to: ClimateReadyBC@gov.bc.ca

The draft Climate Preparedness and Adaptation Strategy works to protect people in B.C. from the impacts of climate change while also caring for the ecosystems we all depend on.

BC'S CLIMATE
IS ALREADY
CHANGING



Less snow and
receding glaciers



Fewer
frost days



Hottest days
getting hotter



Less
summer rain



More extreme
precipitation
events



Sea level
rise

Some of the **actions the Province is moving forward with in 2021** include:

- Conducting initial work on a B.C. Flood Strategy;
- Improving the provincial response to extreme heat and wildfire smoke for unhoused and housing insecure populations;
- Identifying opportunities for using nature-based solutions for climate adaptation and greenhouse gas emissions reductions;
- Promoting reliable transportation infrastructure; and
- Increasing understanding of climate risks through improved data, monitoring and forecasting.

The strategy also presents a comprehensive set of **proposed actions for 2022-25**, including initiatives that work toward:

- Integrating the changing climate into governance and decision-making;
- Expanding education on climate impacts and adaptation;
- Supporting resilient community planning and disaster risk management;
- Strengthening individual and community health and wellness in a changing climate;
- Promoting watershed security and strengthening marine resilience;
- Enhancing tools and approaches for managing ecosystems, parks and protected areas;
- Increasing the resilience of our buildings and infrastructure; and
- Supporting business and industry to respond to climate risks.

These actions were developed together with people and organizations throughout B.C. including Indigenous Nations, communities and organizations. A set of six draft principles have helped guide the choice of actions in the strategy and will continue to inform work going forward.

The Province's **CleanBC plan** provides a pathway to reduce our greenhouse gas emissions and build a cleaner future for everyone in B.C. But reducing emissions is only part of addressing climate change. This is because elevated levels of greenhouse gases already in the atmosphere will continue to cause changes for many years to come.

While we can't undo the past and avoid the effects of climate change, we can be better prepared to reduce their impacts and strengthen the resilience of our communities, ecosystems and economy.



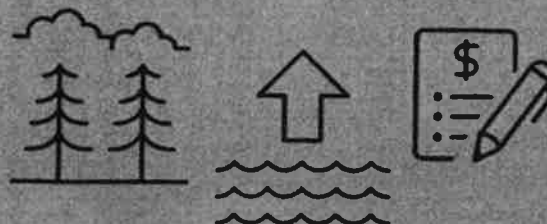
For more information visit: www.gov.bc.ca/BC-Adapts

B.C. COMMUNITIES LEADING THE WAY IN PREPARING FOR CLIMATE CHANGE

Prince George has been planning for the impacts of climate change since 2009. Climate change adaptation was integrated into the City's OCP in 2012. Since then they have implemented actions, including an updated set of adaptation strategies, to **address key vulnerabilities** such as flood, forest management, transportation, freeze-thaw cycles and ecosystems.

Squamish has taken big steps to integrate climate adaptation into its hazard planning and OCP. Council passed a Climate Emergency Resolution in 2019, directing staff to develop municipal budgets and 5-year financial plans that reflect the urgency of climate change and prioritize taking action, and create a climate action plan.

Campbell River is facing rising sea levels during a time where population and development are growing. In 2018 they initiated the Rising Seas project to meet this challenge. Their award-winning **Sea Level Rise Adaptation Plan** was passed by Council in 2020.



DID YOU KNOW...

Healthy wetlands can reduce flood damage costs to buildings by 40%

Severe weather caused \$1.3 billion in insured damage across Canada in 2019, with 8 of the top 10 highest loss years on record taking place since 2010

Every dollar invested in reducing natural hazard risk saves \$3 to \$5 in recovery costs

B.C.'S CLIMATE PREPAREDNESS AND ADAPTATION STRATEGY

is working to help local governments build
climate resilient communities



WONDERING WHERE TO START?

REGIONAL CLIMATE CHANGE DATA AND IMPACTS

[Climate Atlas of Canada](#)

[Plan2Adapt.ca](#)

CLIMATE PREPAREDNESS TOOLS AND RESOURCES

[Retooling Website](#)

[Climate Action Toolkit](#)

PRACTICAL IDEAS FOR OCP AND ASSET MANAGEMENT

[Columbia Basin Trust's Official Community Plan Policies Supporting Climate Resilience](#)

[Asset Management BC's Climate Change Primer](#)

For more information visit:
www.gov.bc.ca/BC-Adapts



cleanBC
our nature. our power. our future.

Climate Ready BC: Preparing Together for Local Governments

BC'S CLIMATE
IS ALREADY
CHANGING



Less snow and
receding glaciers



Fewer
frost days



Hottest days
getting hotter



Less
summer rain



More extreme
precipitation
events



Sea level
rise



MANAGING CLIMATE RISKS PAYS OFF FOR COMMUNITIES

- ✓ Research shows that the **benefits of investing** in climate preparedness outweigh the costs by a ratio of 6:1
- ✓ It **costs less** to invest in asset management and adaptation measures than to restore infrastructure damaged by changing climate conditions
- ✓ Inaction carries financial **risks** and threatens the wellbeing of our communities, natural spaces and economy
- ✓ Taking action to prepare for a changing climate has **additional benefits** like generating employment, improving air and water quality, reducing energy costs, and enhancing community wellbeing and equity

WHAT CAN LOCAL GOVERNMENTS DO?

INCLUDE FUTURE CLIMATE CONSIDERATIONS AND NATURE-BASED SOLUTIONS in existing projects and plans for issues like rainwater management, flooding and water supply

IDENTIFY KEY CLIMATE RISKS for your community, and integrate these into OCPs and other community plans

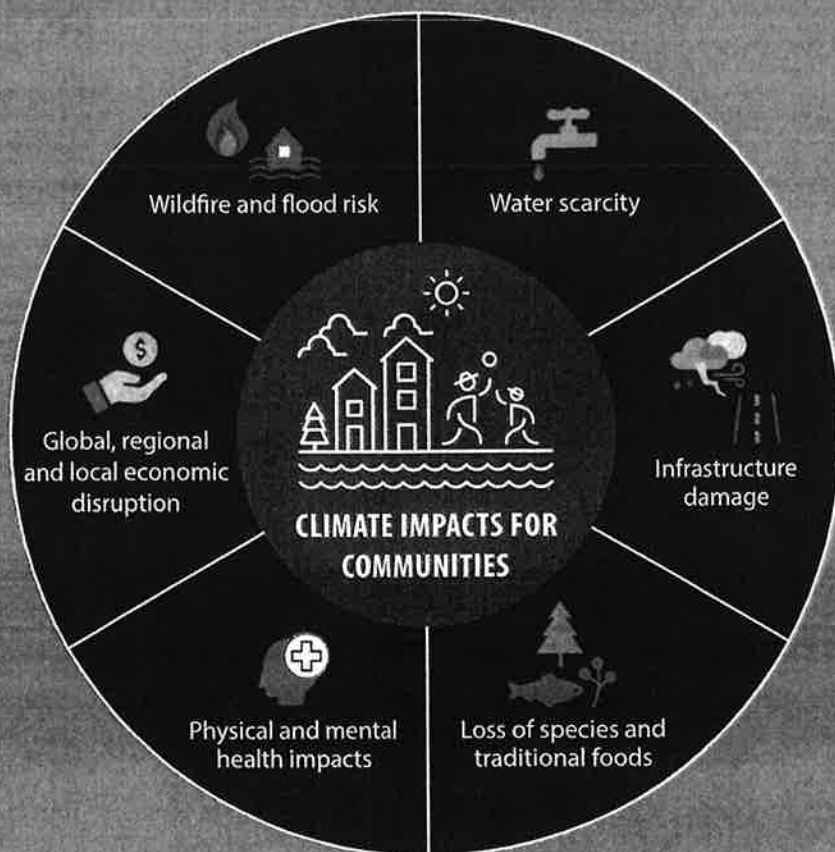
IDENTIFY SHOVEL-READY PROJECTS to be prepared for when funding comes available

BUILD COMMUNITY-WIDE RESILIENCE by including those who will be disproportionately impacted in the planning process

ACT decisively based on the best information we have, **LEARN** continually and **PLAN** for uncertainty

ENGAGE and **EDUCATE** the public and interest groups to better understand the value and benefits of investing in preparedness

BRING A CLIMATE LENS TO ASSET MANAGEMENT to ensure that future climate risk is being mitigated



Box 46
Post office BC
VON DNO
June 16, 2021

Dear Mayor & Council

Re June Ramble Sheet. my thoughts on the
Transfer Station and Dog problems.

Dog problem - put Notice in Ramble Sheet.

Notice to all dog owners.

if you do not pick up after your Dogs,
the price of Dog license will triple, because
we will have to hire someone to patrol and pick
up after your dog.

Transfer Station. I suggest you ask Courtenay for their
prices of everything that is put into their dump.
put that into the Ramble Sheet. tell people if you
do not abide by the rules. these are the prices
they will be paying. Tell them our Cameras can
see you dumping and if you are caught, the first time
dumping anything there is a \$25 fine. The second
time it is \$500. that will be put onto your taxes.
if you want free transfer station and Recycling
please follow the transfer station rules.
Thank you for your time Audrey Siertes.

Financial Information Regulation, Schedule 1

Checklist – Statement of Financial Information (SOFI)

For the Corporation:

Corporate Name: Village of Port Alice Contact Name: Bonnie Danyk
 Fiscal Year End: December 31, 2020 Phone Number: 250-284-3391
 Date Submitted: _____ E-mail: treasurer@portalice.ca

For the Ministry:

Ministry Name: _____ Reviewer: _____
 Date Received: _____ Deficiencies: Yes ☐ No ☐
 Date Reviewed: _____ Deficiencies Addressed: Yes ☐ No ☐
 Approved (SFO): _____ Further Action Taken: _____

Distribution: Legislative Library ☐ Ministry Retention ☐

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
General					
1 (1) (a)	Statement of assets and liabilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 11
1 (1) (b)	Operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 12
1 (1) (c)	Schedule of debts	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 19
1 (1) (d)	Schedule of guarantee and indemnity agreements	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
1 (1) (e)	Schedule of employee remuneration and expenses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 30
1 (1) (f)	Schedule of suppliers of goods and services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 31
1 (3)	Statements prepared on a consolidated basis or for each fund, as appropriate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 26
1 (4) 1 (5)	Notes to the financial statements for the statements and schedules listed above	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 15-24

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Statement of Assets & Liabilities					
2	<ul style="list-style-type: none"> A balance sheet prepared in accordance with GAAP or stated accounting principles / policies, and Show changes in equity and surplus or deficit due to operations 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 11
Operational Statement					
3 (1)	Prepared in accordance with GAAP or stated accounting principles / policies and consists of: <ul style="list-style-type: none"> a Statement of Income or Statement of Revenue and Expenditures, and a Statement of Changes in Financial Position 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 12
3 (2) 3 (3)	<ul style="list-style-type: none"> The Statement of Changes in Financial Position may be omitted if it provides no additional information The omission must be explained in the notes 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
3 (4)	Community colleges, school districts, and municipalities must prepare a Statement of Changes in Financial Position for the Capital Fund	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 13
Schedule of Debts					
4 (1) (a) 4 (2)	List each long-term debt (secured by debentures, mortgages, bonds, etc.), stating the amount outstanding, the interest rate, and the maturity date	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 19
4 (1) (b)	Identify debts covered by sinking funds or reserves and amounts in these accounts	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
4 (3) 4 (4)	<ul style="list-style-type: none"> The schedule may be omitted if addressed under section 2 or 5 and it provides no additional information The omission must be explained in a note to the schedule 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Schedule of Guarantee and Indemnity Agreements					
5 (1)	List financial agreements that required government approval prior to being given (see Guarantees and Indemnities Regulation in FIA Guidance Package)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5 (2)	State the entities involved, and the specific amount involved if known	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
5 (3) 5 (4)	<ul style="list-style-type: none"> The schedule may be omitted if addressed under section 2 or 4 and it provides no additional information The omission must be explained in a note to the schedule 	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Schedule of Remuneration and Expenses (See Guidance Package for suggested format)					
6 (2) (a)	List separately, by name and position, the total remuneration and the total expenses for each elected official, member of the board of directors, and employee appointed by Cabinet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 30
6 (2) (b)	List alphabetically each employee whose total remuneration exceeds \$75,000 and the total expenses for each [excluding the persons listed under 6 (2) (a)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 30
6 (2) (c)	Include a consolidated total for employees whose remuneration is \$75,000 or less [excluding the persons listed under 6 (2) (a)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 30
6 (2) (d)	Reconcile or explain any difference between total remuneration in this schedule and related information in the operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 30
6 (3)	Exclude personal information other than name, position, function or remuneration and expenses of employees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 30

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Schedule of Remuneration and Expenses (See Guidance Package for suggested format)					
6 (6)	Report the employer portion of EI and CPP as a supplier payment to the Receiver General for Canada rather than as employee remuneration	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 32
6 (7) (a) 6 (7) (b)	Include a statement of severance agreements providing: <ul style="list-style-type: none"> the number of severance agreements under which payment commenced in the fiscal year being reported on for non-union employees, and the range of equivalent months' compensation for them (see Guidance Package for suggested format)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 30
6 (8)	Provide the reason for omitting a statement of severance agreements in a note to the schedule of remuneration and expenses	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Schedule of Suppliers of Goods or Services (See Guidance Package for suggested format)					
7 (1) (a)	List in alphabetical order all suppliers of goods and services who received aggregate payments exceeding \$25,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 31
7 (1) (b)	Include a consolidated total of all payments to suppliers who received \$25,000 or less	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 31
7 (1) (c)	Reconcile or explain any difference between the consolidated total and related figures in the operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 31
7 (2) (b)	Include a statement of payments for the purposes of grants or contributions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 31

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
Inactive Corporations					
8 (1)	The ministry reports for the corporation if the corporation is not operating to the extent required to produce a SOFI	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8 (2) (a)	The ministry's report contains the statements and schedules required under section 1 (1), to the extent possible	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8 (2) (b)	The ministry's report contains a statement of the operational status of the corporation (see Guidance Package regarding what to include)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Approval of Financial Information					
9 (1)	Corporations other than municipalities – the SOFI is signed as approved by the board of directors or the governing body (see Guidance Package for example)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9 (2)	Municipalities – the SOFI is approved by its council and by the officer assigned responsibility for financial administration (see Guidance Package for example)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 32
9 (3)	A management report is included, signed by the head and chief financial officer, or by the municipal officer assigned responsibility for financial administration (see examples in annual report at http://www.gov.bc.ca/cas/popt/)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 7
9 (4)	The management report explains the roles and responsibilities of the board of directors or governing body, audit committee, management, and the auditors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	page 7
9 (5)	Signature approvals required in section 9 are for each of the statements and schedules of financial information, not just the financial statements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

VILLAGE OF PORT ALICE
Financial Statements
December 31, 2020

MANAGEMENT REPORT

December 31, 2020

The Council of the Village of Port Alice has delegated the responsibility for the integrity and objectivity of the financial information contained in the financial statements to the management of the Village of Port Alice. The financial statements which, in part, are based on informed judgments and estimates, have been prepared by management in accordance with Canadian public sector accounting standards, which have been applied on a basis consistent with that of the preceding year.

To assist in carrying out their responsibility, management maintains an accounting system and internal controls to provide reasonable assurance that transactions are properly authorized and recorded in compliance with legislative and regulatory requirements and that financial records are reliable for preparation of the financial statements. These systems are monitored and evaluated by management.

The Village of Port Alice's independent auditors, Chan Nowosad Boates Inc., Chartered Professional Accountants, are engaged to express an opinion as to whether these financial statements present fairly the Village of Port Alice's financial position and operating results in accordance with Canadian public sector accounting standards. Their opinion is based on procedures they consider sufficient to support such an opinion.

The financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and in accordance with Canadian public sector accounting standards. These statements present, in all significant respects the financial position of the Village of Port Alice as at December 31, 2020.



Ms. Bonnie Danyk
CAO, CFO

April 28, 2021



INDEPENDENT AUDITOR'S REPORT

To the Mayor and Council of the Village of Port Alice,

Opinion

We have audited the financial statements of the Village of Port Alice (the "Village"), which comprise the statement of financial position as at December 31, 2020, and the statements of operations, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2020, and the results of its financial performance and cash flows for the year then ended in accordance with Canadian public sector accounting standards ("PSAS").

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process. When individuals responsible for the oversight of the financial reporting process are the same as those responsible for the preparation of the financial statements, no reference to oversight responsibilities is required.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chan Nawrood Boates Inc

Chartered Professional Accountants
Campbell River, BC

April 28, 2021

VILLAGE OF PORT ALICE

Index to the Financial Statements

December 31, 2020

MANAGEMENT REPORT	1
INDEPENDENT AUDITORS' REPORT	2-3
FINANCIAL STATEMENTS	
Statement of Financial Position	4
Statement of Operations	5
Statement of Change in Net Financial Assets	6
Statement of Cash Flows	7
NOTES TO THE FINANCIAL STATEMENTS	8-17
SCHEDULES	
Schedule 1 - Government Grants and Transfers to the Village and Ratepayers	18
Schedule 2 - Combined Statement of Operations by Segment (2020)	19
Schedule 3 - Combined Statement of Operations by Segment (2019)	20
Schedule 4 - Reserve Fund Transactions	21
Schedule 5 - COVID-19 Safe Restart Grant Unaudited	22

VILLAGE OF PORT ALICE

Statement of Financial Position

December 31, 2020

2020

2019

\$

\$

FINANCIAL ASSETS

Cash	2,557,401	595,197
Portfolio Investments (Note 2)	1,076,755	2,869,636
Accounts Receivable (Note 3)	323,791	144,960
Taxes and User Fees Receivable (Note 4)	141,021	146,228
Investment in NICFL and NICFLP (Note 5)	250,978	361,900
	<u>4,349,946</u>	<u>4,117,921</u>

LIABILITIES

Accounts Payable and Accrued Liabilities	147,542	116,732
Deferred Grants and Unearned Revenue (Note 6)	104,730	30,968
Long Term Debt (Note 7)	447,291	467,008
	<u>699,563</u>	<u>614,708</u>

NET FINANCIAL ASSETS

3,650,383 3,503,213

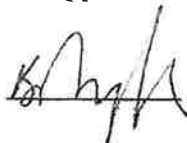
NON-FINANCIAL ASSETS

Tangible Capital Assets (Note 9)	9,009,114	9,470,374
Inventory	2,347	2,347
	<u>9,011,461</u>	<u>9,472,721</u>

ACCUMULATED SURPLUS (Note 10)

12,661,844 12,975,934

Approved by:



Finance Officer



Mayor

VILLAGE OF PORT ALICE

Statement of Operations

Year Ended December 31, 2020

	2020		2019
	Budget	Actual	
	\$	\$	\$
	(Note 16)		
Revenues (Schedules 2 and 3)			
Taxation	877,700	540,460	875,091
Utility Connection Fees and User Rates	203,000	212,224	208,077
Government Grants - Federal (Schedule 1)	4,500	5,664	74,459
Government Grants - Provincial (Schedule 1)	626,500	810,420	531,437
Sales of Services	60,000	86,687	106,262
Equity Income (Loss) NICFLP and NICFL (Note 5)	-	(20,922)	989,018
Other (Note 12)	113,200	178,064	253,357
	<u>1,884,900</u>	<u>1,812,597</u>	<u>3,037,701</u>
Expenditures (Schedules 2 and 3)			
General Departmental Expenditures	1,879,753	1,627,890	3,441,366
Water System Operations	74,718	64,694	66,831
Sewer System Operations	<u>229,361</u>	<u>199,696</u>	<u>262,257</u>
	<u>2,183,832</u>	<u>1,892,280</u>	<u>3,770,454</u>
Annual Deficit Prior to Other Items	(298,932)	(79,683)	(732,753)
Gain on Disposal of Inventory	-	-	4,710
Loss on Disposal of Tangible Capital Assets	<u>-</u>	<u>(234,407)</u>	<u>-</u>
Annual Deficit	<u>(298,932)</u>	<u>(314,090)</u>	<u>(728,043)</u>
Accumulated Surplus - Beginning of Year		<u>12,975,934</u>	<u>13,703,977</u>
Accumulated Surplus - End of Year		<u>12,661,844</u>	<u>12,975,934</u>

VILLAGE OF PORT ALICE

Statement of Change in Net Financial Assets

Year Ended December 31, 2020

	2020		2019
	Budget	Actual	
	\$	\$	\$
	(Note 16)		
Annual Deficit	(298,932)	(314,090)	(728,043)
Acquisition of Tangible Capital Assets	(245,500)	(353,800)	(723,005)
Amortization of Tangible Capital Assets	403,032	403,032	438,074
Disposal of Tangible Capital Assets	-	412,028	-
Sale of Inventory	-	-	19,100
	<u>(141,400)</u>	<u>461,260</u>	<u>(265,831)</u>
Change in Net Financial Assets for the Year		147,170	(993,874)
Net Financial Assets - Beginning of Year		<u>3,503,213</u>	<u>4,497,087</u>
Net Financial Assets - End of Year		<u>3,650,383</u>	<u>3,503,213</u>

VILLAGE OF PORT ALICE

Statement of Cash Flows

Year Ended December 31, 2020

	2020	2019
	\$	\$
Cash Flows From Operating Activities:		
Annual Surplus (Deficit)	(314,090)	(728,043)
Items Not Involving Cash		
Equity Income (Loss) NICFLP and NICFL	20,922	(989,018)
Amortization of Tangible Capital Assets	403,032	438,074
Loss on Disposal of Tangible Capital Assets	<u>234,407</u>	<u>-</u>
	344,271	(1,278,987)
Changes in Non-Cash Operating Balances		
Accounts and Taxes Receivable	(173,624)	1,449,612
Accounts Payable and Accrued Liabilities	30,810	(96,157)
Deferred Grants and Unearned Revenue	73,762	(16,924)
Inventory	<u>-</u>	<u>19,100</u>
	<u>275,219</u>	<u>76,644</u>
Cash Flows From Capital Activities:		
Purchase of Tangible Capital Assets	(353,800)	(723,005)
Proceeds on Disposal of Tangible Assets	<u>177,621</u>	<u>-</u>
	<u>(176,179)</u>	<u>(723,005)</u>
Cash Flows From Investing Activities:		
Proceeds from Portfolio Investments	1,792,881	151,626
Transfers from North Island Community Forest	<u>90,000</u>	<u>708,613</u>
	<u>1,882,881</u>	<u>860,239</u>
Cash Flows From Financing Activities:		
Repayment of Long Term Debt	<u>(19,717)</u>	<u>(18,959)</u>
Increase in Cash and Cash Equivalents	1,962,204	194,919
Cash and Cash Equivalents - Beginning of Year	<u>595,197</u>	<u>400,278</u>
Cash and Cash Equivalents - End of Year	<u>2,557,401</u>	<u>595,197</u>

VILLAGE OF PORT ALICE

Notes to the Financial Statements

December 31, 2020

The Village of Port Alice (the "Village") was incorporated as a municipality in 1965 under the provisions of the British Columbia Municipal Act. Its principal activities are the provision of local government services to the residents of the Village. These services include fire protection, public works, planning, parks and recreation, water distribution and sewer collection, and other general government services, as governed by the Community Charter and Local Government Act.

1. Significant Accounting Policies:

a) Basis of Presentation:

The Village prepares its financial statements in accordance with Canadian public sector accounting standards using guidelines developed by the Public Sector Accounting Board ("PSAB") for the Chartered Professional Accountants of Canada.

b) Investments:

Portfolio investments are recorded at fair value. The investments in North Island Community Forest Ltd. and North Island Community Forest Limited Partnership are recorded using the modified equity method.

c) Tangible Capital Assets:

Tangible capital assets are recorded at cost less accumulated amortization and are classified according to their functional use. Cost includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Amortization is recorded on a straight-line basis over the estimated useful life of the tangible capital asset commencing once the asset is in use. Donated tangible capital assets are recorded at fair value at the time of the donation.

Estimated useful lives of tangible capital assets are as follows:

Buildings	40 to 75 years
Equipment	15 to 25 years
Roads and Bridges	10 to 100 years
Other	15 to 50 years
Water and Other Utility Systems	10 to 100 years
Sewer	10 to 100 years
Drainage	10 to 100 years

d) Collection of Taxes on Behalf of Other Taxation Authorities:

The Village collects taxation on behalf of other entities. Such levies, other revenues, expenses, assets and liabilities with respect to the operations of these other entities are not reflected in these financial statements. Levies imposed by other taxing authorities are not included as taxes for municipal purposes.

e) Trust Funds:

Trust funds held in trust by the Village, and their related operations, are not included in these financial statements. The financial activity and position of the trust funds are reported separately (Note 14).

f) Retirement Benefits and Other Future Employee Benefit Plans:

The Village's contributions to its multi-employer defined benefit plan are expensed as incurred. The costs of other pensions and other retirement benefits that accumulate over the period of service provided by employees are determined using the projected benefit method prorated on services based on management's best estimate of retirement age, inflation rates, investment returns, wage and salary escalation, insurance and health care cost trends, employee turnover, and discount rates.

VILLAGE OF PORT ALICE

Notes to the Financial Statements

December 31, 2020

1. Significant Accounting Policies (continued):

g) Revenue Recognition and Deferred Grants:

The Village recognizes taxes as assets and revenue when they meet the definition of an asset, are authorized by a legislature, council, or legislative convention, and the taxable event has occurred. Taxes are initially measured at management's best estimate of the amount resulting from the original taxable event in accordance with tax legislation. Taxes receivable are recognized net of allowance for anticipated uncollectible amounts.

Through the British Columbia Assessment's appeal process, taxes may be adjusted by way of supplementary roll adjustments. The effects of these adjustments on taxes are recognized at the time they are awarded. Levies imposed by regional district services and general administrative service and other taxing authorities are not included as taxes for municipal services.

Charges for sewer and water usage are recorded as user fees. Connection fee revenues are recognized when the connection has been established.

Government transfers, including legislative grants, are recognized as revenue when received, provided the transfers are authorized and any eligibility criteria has been met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of a liability. Transfer revenue is recognized on the Statement of Operations as the stipulation liabilities are settled.

Sales of services and other revenue are recognized when the service is provided or the amount is earned, when the amount can be estimated, and when collection is reasonably assured. Amounts received in advance of services being rendered are recorded as unearned revenue until the Village discharges the obligation that led to the collection of the funds.

h) Unearned Revenue:

Revenues from prepaid taxes, the sale of business licenses, dog tags, recreation time and rental revenues pertaining to the subsequent year have been deferred. These amounts will be recognized as revenue in the next fiscal year.

i) Leases:

Leases are classified as capital or operating leases. A lease that transfers substantially all of the benefits and risks incidental to the ownership of property is classified as a capital lease. At the inception of a capital lease, an asset and an obligation are recorded at an amount equal to the lesser of the present value of the minimum lease payments and the property's fair value at the beginning of the lease. Assets recorded under capital leases are amortized on a straight line basis over the term of the lease that is the estimated useful lives of the assets. All other leases are accounted for as operating leases wherein rental payments are expensed as incurred.

j) Contaminated Sites:

Governments are required to accrue a liability for the costs to remediate a contaminated site. Liabilities are recognized when an environmental standard exists, contamination exceeds the standards, the government has responsibility for the remediation, future economic benefits will be given up and a reasonable estimate can be made.

Management has assessed its potential liabilities including sites that are no longer in productive use and sites which the Village accepts responsibility for. There were no such sites that had contamination in excess of an environmental standard which required remediation, therefore no liability was recognized as at December 31, 2020 or December 31, 2019.

VILLAGE OF PORT ALICE

Notes to the Financial Statements

December 31, 2020

1. Significant Accounting Policies (continued):

k) Financial Instruments:

Financial instruments consist of cash and portfolio investments, accounts receivable and accounts payable. Unless otherwise noted, it is management's opinion that the Village is not exposed to significant interest rate, currency or credit risk arising from these financial instruments.

l) Use of Estimates:

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and the disclosure of contingent assets and liabilities at the date of the financial statements, as well as the reported amounts of revenue and expenses during the reporting period.

Significant areas requiring the use of management estimates relates to the collectability of accounts receivable, valuation of investments, estimates of contingent liabilities, and the provision for amortization and the estimation of potential environmental liabilities. Actual results could differ from management's best estimates as additional information becomes available in the future.

2. Portfolio Investments:

	<u>2020</u>	<u>2019</u>
	\$	\$
Bank of Nova Scotia Business Investment Account	-	1,801,979
Money Market Funds - Municipal Finance Authority (MFA)	<u>1,076,755</u>	<u>1,067,657</u>
	<u>1,076,755</u>	<u>2,869,636</u>

The current average annual yield of the money market funds held with MFA as at December 31, 2020 was 0.85% (2019 - 1.86%). The funds are redeemable on demand. The investment held with the Bank of Nova Scotia was redeemable on demand and yielded an annual average interest rate of 0.50% (2019 - 1.25%). These investments are carried at market value.

3. Accounts Receivable:

	<u>2020</u>	<u>2019</u>
	\$	\$
Tax Prepayment - RDMW	100,340	-
Trade and Insurance Receivable	188,881	5,966
GST Recoverable	33,760	63,518
Sundry	810	366
Government Transfers Receivable	-	75,110
	<u>323,791</u>	<u>144,960</u>

VILLAGE OF PORT ALICE

Notes to the Financial Statements

December 31, 2020

4. Taxes and User Fees Receivable:

	2020	2019
	\$	\$
Taxes Receivable	2,139,519	1,963,556
Allowance for Doubtful Accounts	<u>(1,998,498)</u>	<u>(1,817,328)</u>
	<u>141,021</u>	<u>146,228</u>

5. Investment in NICFL and NICFLP:

The Village has a 33% ownership interest in North Island Community Forest Ltd. (NICFL) and North Island Community Forest Limited Partnership (NICFLP). The investments in NICFLP and NICFL are reported as a government business enterprise and accounted for using the modified equity method. Under this method, the government businesses' accounting principles are not adjusted to conform with those of the Village and inter-corporate transactions are not eliminated.

As a government business enterprise, the NICFLP is required to report under International Financial Reporting Standards (IFRS). In the prior and current year, the NICFLP financial statements were prepared under Canadian Accounting Standards for Private Enterprises (ASPE). Any differences between ASPE and IFRS would likely be insignificant in nature.

	2020	2019
	\$	\$
Investment in NICFL	1	1
Investment in NICFLP	5,000	5,000
Accumulated Net Equity Surplus - Beginning of Year	356,899	76,494
Share of Increase (Decrease) in Shareholders' Equity	(20,922)	989,018
Withdrawals During the Year	<u>(90,000)</u>	<u>(708,613)</u>
Accumulated Net Equity Surplus - End of Year	<u>250,978</u>	<u>361,900</u>

The condensed supplementary financial statement information of the partnership is as follows:

	2020	2019
	\$	\$
Statement of Financial Position:		
Assets		
Cash and Receivables	792,331	1,132,061
Prepaid Expenses	<u>2,895</u>	<u>-</u>
Total Assets	795,226	1,132,061
Liabilities and Partners' Capital		
Trade and Other Payables	42,289	46,357
Total Partners' Capital	<u>752,937</u>	<u>1,085,704</u>
	<u>795,226</u>	<u>1,132,061</u>

VILLAGE OF PORT ALICE

Notes to the Financial Statements

December 31, 2020

5. Investment in NICFL and NICFLP (continued):

The condensed supplementary financial statement information of the partnership is as follows (continued):

	2020	2019
	\$	\$
Statement of Comprehensive Income:		
Revenue	6,480	3,029,866
Expenditures	<u>69,746</u>	<u>62,813</u>
Net Income (Loss)	<u>(63,266)</u>	<u>2,967,053</u>
Partners' Capital:		
Partnership Units	65,358	65,491
Cumulative Withdrawals	(5,947,529)	(5,678,029)
Retained Earnings - End of Year	<u>6,635,108</u>	<u>6,698,241</u>
	<u>752,937</u>	<u>1,085,704</u>

6. Deferred Grants and Unearned Revenue:

	2020	2019
	\$	\$
Prepaid Property Taxes	13,479	19,897
Provincial Government	86,500	6,500
Community Centre Deposits	<u>4,751</u>	<u>4,571</u>
	<u>104,730</u>	<u>30,968</u>

7. Long Term Debt:

	2020	2019
	\$	\$
Community Centre Upgrade:		
Repayable at \$33,907 per year including interest at 2.0% per annum to the Municipal Financial Authority of British Columbia;		
Matures in October 2036	<u>447,291</u>	<u>467,008</u>

Future principal payments required on long-term debt are as follows:

	\$
2021	20,506
2022	21,326
2023	22,179
2024	23,066
2025	23,989
2026 and onwards	<u>336,225</u>
	<u>447,291</u>

VILLAGE OF PORT ALICE

Notes to the Financial Statements

December 31, 2020

8. Contingent Liabilities:

- (a) The Village is responsible as a member of the Regional District of Mount Waddington for its share of any operating deficits or long-term debt related to functions in which it participates. Management has assessed the risks as unlikely at this time therefore no provision has been recorded in the financial statements.
- (b) The Village is partially self-insured through the Municipal Insurance Association of British Columbia. Should the Association pay out claims in excess of premiums received, it is possible that the Village along with the other participants, would be required to contribute towards the deficit.

9. Tangible Capital Assets:

	Cost					Accumulated Amortization				Net Book Value	
	Opening \$	Additions \$	Disposals \$	Transfers \$	Closing \$	Opening \$	Amort \$	Disposals \$	Closing \$	2020 \$	2019 \$
Land	841,186	-	-	-	841,186	-	-	-	-	841,186	841,186
Buildings	3,859,093	142,396	-	-	4,001,489	2,312,650	130,984	-	2,443,634	1,557,855	1,546,443
Equipment	1,402,962	8,653	-	-	1,411,615	882,657	59,317	-	941,974	469,641	520,305
Roads and Bridges	3,929,815	7,831	-	8,311	3,945,957	2,473,939	74,338	-	2,548,277	1,397,680	1,455,876
Other	1,096,535	193,224	(588,612)	696,325	1,397,472	441,572	16,714	(176,583)	281,703	1,115,769	654,963
Water Infrastructure	1,451,936	-	-	-	1,451,936	382,581	20,218	-	402,799	1,049,137	1,069,355
Sewer Infrastructure	3,310,856	-	-	-	3,310,856	813,878	96,842	-	910,720	2,400,136	2,496,978
Drainage	330,869	-	-	-	330,869	223,993	4,619	-	228,612	102,257	106,876
Work in Progress	778,393	1,696	-	(704,636)	75,453	-	-	-	-	75,453	778,393
	<u>17,001,645</u>	<u>353,800</u>	<u>(588,612)</u>	<u>-</u>	<u>16,766,833</u>	<u>7,531,270</u>	<u>403,032</u>	<u>(176,583)</u>	<u>7,757,719</u>	<u>9,009,114</u>	<u>9,470,374</u>

10. Accumulated Surplus:

The Village segregates its accumulated surplus into the following categories:

	2020 \$	2019 \$
Current Fund	2,280,010	2,254,966
Reserve Funds (a)	1,370,373	1,248,247
Investment in Non-Financial Assets (b)	<u>9,011,461</u>	<u>9,472,721</u>
	<u>12,661,844</u>	<u>12,975,934</u>

(a) **Reserve Funds**

Reserve Funds represent funds set aside by Bylaw or Council resolution for specific purposes. Details of reserve funds are shown below.

(b) **Investment in Non-Financial Assets**

The investment in non-financial assets represents amounts already spent and invested in infrastructure and other non-financial assets.

VILLAGE OF PORT ALICE

Notes to the Financial Statements

December 31, 2020

10. Accumulated Surplus (continued):

Details of Reserve Funds are as follows:

	2020	2019
	\$	\$
Capital Works Reserve (a)	239,851	243,791
Statutory Reserve (b)	116,817	115,603
Fire Protection Capital Reserve (c)	157,637	116,071
Gas Tax Treatment - Community Works (d)	856,068	772,782
	<u>1,370,373</u>	<u>1,248,247</u>

(a) **Capital Works Reserve**

The Capital Works Reserve was established by Bylaw 487 to provide for new works, extensions or renewals of existing works, and to provide for machinery and equipment necessary for capital projects, for the maintenance of municipal property, or for the protection of persons and property. Money from the sale of land, current revenue, or from the General Operating fund surpluses may be paid into the Capital Works Reserve.

(b) **Statutory Reserve**

The Statutory Reserve was established by Bylaw 528 for the purpose of setting aside funds on an annual basis to purchase machinery and equipment.

(c) **Fire Protection Capital Reserve**

The Fire Protection Capital Reserve was established by Bylaw 607 for the purpose of setting aside funds on an annual basis to purchase fire protection equipment.

(d) **Gas Tax Agreement - Community Works**

The Gas Tax Agreement - Community Works consists of \$856,068 that remained unspent as at December 31, 2020 that included additional receipts of \$83,087 (2019 - \$173,769) and interest earnings of \$8,511 (2019 - \$10,449) in 2020. During 2020 eligible expenditures of \$8,322 were made (2019 - \$30,868). The unspent amount will remain in the reserve until spent on eligible projects.

11. Collections for Other Governments:

	2020	2019
	\$	\$
Regional District of Mt. Waddington	53,793	127,841
Province of British Columbia - School Tax	203,832	307,859
Regional Hospital District	21,281	51,050
Municipal Finance Authority	34	33
British Columbia Assessment Authority	17,526	17,058
Province of BC - Police Tax	<u>22,258</u>	<u>49,806</u>
	<u>318,724</u>	<u>553,647</u>

VILLAGE OF PORT ALICE

Notes to the Financial Statements

December 31, 2020

12. Other Revenue:

	<u>2020</u>	<u>2019</u>
	\$	\$
Investment Income	24,789	57,907
Tax Penalties - Interest and Fees	122,304	147,867
Parking and Moorage	9,748	20,824
Recreation	2,516	4,187
Business Licenses	4,460	4,630
Other	<u>14,247</u>	<u>17,942</u>
	<u>178,064</u>	<u>253,357</u>

13. Pension Plan:

The Village and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly-trusted pension plan. The Board of Trustees, representing plan members and employers, is responsible for administering the Plan, including investment of the assets and administration of the benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2020 the Plan had about 213,000 active members and approximately 106,000 retired members. Active members include approximately 41,000 contributors from local government.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the Plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the Plan. This rate is then adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as at December 31, 2018, indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.

The Village paid \$42,931 (2019 - \$39,083) for employer contributions, while employees contributed \$37,370 (2019 - \$34,889) to the Plan in fiscal 2020.

The next valuation will be as at December 31, 2021, with results available in 2022.

Employers participating in the Plan record their pension expense as the amount of the employer contributions made during the fiscal year (defined contributions pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the Plan.

VILLAGE OF PORT ALICE

Notes to the Financial Statements

December 31, 2020

14. Trust Funds:

(a) **Ford Memorial Trust Fund**

As at December 31, 2020, the Village held \$6,530 (2019 - \$6,450) in trust for the Ford Memorial Trust Fund. The transactions and balances of this fund are not reported elsewhere in these financial statements.

(b) **Cemetery Trust Fund**

The Cemetery Reserve is established pursuant to the provision of the Community Charter. Monies in the reserve can be used for cemetery purposes only. A balance of \$1,770 (2019 - \$1,770) was held as at December 31, 2020 and is not reported elsewhere in these financial statements.

15. Commitments:

The Village has entered into an agreement for services with North Island Waste Management Limited for residential garbage pick up and disposal services at an approximate average annual cost of \$84,110. The five year contract expires July 15, 2025 and has no option to renew.

16. Fiscal Plan:

The Fiscal Plan amounts represent the Financial Plan Bylaw adopted by Council on April 8, 2020.

The budget anticipated use of surpluses accumulated in previous years to balance against current expenditures in excess of current year revenues. In addition, the budget anticipated capital expenditures rather than amortization expense. The following schedule reconciles the approved Bylaw to the amounts presented in the financial statements.

	<u>2020</u>
	\$
Financial Plan (Budget) By-Law Approved for the Year	-
Add:	
Capital Expenditures	245,500
Less:	
Budgeted Transfers from Accumulated Surplus	(141,400)
Amortization	<u>(403,032)</u>
Annual Surplus Presented in Financial Statements	<u>(298,932)</u>

17. Segmented Information:

The Village is a diversified municipal government institution that provides a wide range of services to its citizens such as recreation, fire, sewer, water, and solid waste. Distinguishable functional segments have been separately disclosed in the segmented information in Schedules 2 and 3. The nature of the segments and activities they encompass are as follows:

General Government

General Government relates to the revenues and expenses of the operations of the Village public safety building and other costs that cannot be directly attributed to a specific segment, including general, administrative, legislative, and fiscal services.

VILLAGE OF PORT ALICE

Notes to the Financial Statements

December 31, 2020

17. Segmented Information (continued):

Volunteer Fire Department

Volunteer Fire Department is comprised of fire protection services. The fire department is responsible to provide fire suppression services, fire prevention programs, training and education. The members of the fire department consist of volunteers.

Public Works Department

The Public Works Department is responsible for the maintenance of roads, parks and playgrounds, the cemetery, and street lighting services.

Environmental Health Services

Environmental Health Services is comprised of municipal and contract services. The Village and the contractors work with other levels of government, at the Provincial and Regional levels, and the citizens to provide a safe healthy environment for the people and wildlife.

Recreation Services, Arena, Community Centre and Sea View Activity Centre

These service areas provide services meant to improve health and development of the Village's citizens. Recreational programs and cultural programs are provided at the Arena, Community Centre, and the Angus Dawson Memorial Ball Field.

Water Utility

Water Utility provides distribution of water to residents.

Sewer Utility

Sewer Utility includes the provision of sanitary sewer collection by providing and maintaining pipes, manholes, culverts and sewer treatment.

18. Comparative Figures:

Certain comparative figures have been reclassified, where necessary, to conform with the current year's presentation.

19. COVID-19:

The global outbreak of the coronavirus disease (COVID-19) continued to cause economic uncertainties that are likely to have a material impact on the annual surplus of the Village. The extent, if any, of the continued impact of COVID-19 on the Village and its operations for the year ended December 31, 2021 cannot be determined at this time.

20. Subsequent Event:

On March 5, 2021 the Village entered into a contribution agreement with the Province of British Columbia under the Tourism Dependent Community Fund for a maximum provincial contribution of \$335,000 towards the Kayak Infrastructure Project. The project commencement date is March 5, 2021 and is to be completed no later than March 31, 2023. The project will consist of construction of a kayak launch, building kayak storage and adding signage, picnic tables and benches on Frigon Islets and Walkout Island.

VILLAGE OF PORT ALICE

Schedule 1 - Government Grants to the Village and Ratepayers

Year Ended December 31, 2020

	2020		2019
	Budget	Actual	
	\$	\$	\$
Federal Government			
Grants in Lieu of Taxes	4,500	5,664	5,126
Sewer Capital Fund			
Building Canada Fund	-	-	69,333
	<u>4,500</u>	<u>5,664</u>	<u>74,459</u>
Province of British Columbia			
General Fund			
Small Communities Protection	320,000	335,161	326,590
Rural Dividend Grant	-	-	19,224
COVID Safe Restart Grant	-	386,000	-
Other	<u>220,500</u>	<u>6,172</u>	<u>11,854</u>
	<u>540,500</u>	<u>727,333</u>	<u>357,668</u>
General Capital Fund			
Gas Tax	<u>86,000</u>	<u>83,087</u>	<u>173,769</u>
	<u>626,500</u>	<u>810,420</u>	<u>531,437</u>

VILLAGE OF PORT ALICE

Schedule 2 - Combined Statement of Operations by Segment Year Ended December 31, 2020

	General Government	Volunteer Fire Department	Public Works Department	Environmental Health Services	Recreation Services	Arena	Community Centre	Sea View Activity Centre	Water Utility	Sewer Utility	2020 Actual	2020 Plan (Note 16)
Revenues												
General Taxes	540,460	-	-	-	-	-	-	-	-	-	540,460	877,700
Grants - Federal	5,664	-	-	-	-	-	-	-	-	-	5,664	4,500
Grants - Provincial	810,420	-	-	-	-	-	-	-	-	-	810,420	626,500
Utility Charges	-	-	-	-	-	-	-	-	66,230	145,994	212,224	203,000
Sales of Services	-	-	-	65,608	16,667	4,412	-	-	-	-	86,687	60,000
Other Revenue	178,064	-	-	-	-	-	-	-	-	-	178,064	113,200
Equity Income (Loss) from North Island Community Forest	(20,922)	-	-	-	-	-	-	-	-	-	(20,922)	-
	<u>1,513,686</u>			<u>65,608</u>	<u>16,667</u>	<u>4,412</u>			<u>66,230</u>	<u>145,994</u>	<u>1,812,597</u>	<u>1,884,900</u>
Expenditures												
Goods and Services	301,537	23,443	154,060	116,334	42,346	24,666	41,260	3,818	34,244	68,825	810,533	1,016,300
Labour	257,914	7,118	224,129	60,585	44,818	-	24,277	-	10,232	29,410	658,483	725,500
Interest and Bank Charges	6,042	-	-	-	-	-	14,190	-	-	-	20,232	39,000
Amortization	94,309	26,599	32,506	409	6,888	21,448	99,194	-	20,218	101,461	403,032	403,032
	<u>659,802</u>	<u>57,160</u>	<u>410,695</u>	<u>177,328</u>	<u>94,052</u>	<u>46,114</u>	<u>178,921</u>	<u>3,818</u>	<u>64,694</u>	<u>199,696</u>	<u>1,892,280</u>	<u>2,183,832</u>
Loss on Disposition of Property	853,884	(57,160)	(410,695)	(111,720)	(77,385)	(41,702)	(178,921)	(3,818)	1,536	(53,702)	(79,683)	(298,932)
	<u>(234,407)</u>										<u>(234,407)</u>	
Annual Surplus (Deficit)	<u>619,477</u>	<u>(57,160)</u>	<u>(410,695)</u>	<u>(111,720)</u>	<u>(77,385)</u>	<u>(41,702)</u>	<u>(178,921)</u>	<u>(3,818)</u>	<u>1,536</u>	<u>(53,702)</u>	<u>(314,090)</u>	<u>(298,932)</u>

VILLAGE OF PORT ALICE

Schedule 3 - Combined Statement of Operations by Segment

Year Ended December 31, 2019

	General Government	Volunteer Fire Department	Public Works Department	Environmental Health Services	Recreation Services	Arena	Community Centre	Sea View Activity Centre	Water Utility	Sewer Utility	2019 Actual	2019 Plan
Revenues												
General Taxes	875,091	-	-	-	-	-	-	-	-	-	875,091	876,700
Grants - Federal	74,459	-	-	-	-	-	-	-	-	-	74,459	4,000
Grants - Provincial	531,437	-	-	-	-	-	-	-	-	-	531,437	847,980
Utility Charges	-	-	-	-	-	-	-	-	64,717	143,360	208,077	203,000
Sales of Services	-	-	-	67,072	28,700	10,490	-	-	5,229	246	106,262	73,500
Other Revenue	247,882	-	-	-	-	-	-	-	-	-	253,357	120,500
Equity Income from North Island Community Forest	989,018	-	-	-	-	-	-	-	69,946	143,606	989,018	-
	<u>2,717,887</u>			<u>67,072</u>	<u>28,700</u>	<u>10,490</u>					<u>3,037,701</u>	<u>2,125,680</u>
Expenditures												
Goods and Services	1,932,163	36,684	153,433	109,898	47,844	61,793	41,834	3,613	33,505	132,878	2,553,645	740,000
Labour	264,557	20,371	253,512	47,176	98,609	17,672	15,974	-	12,808	27,918	758,597	747,800
Interest and Bank Charges	5,190	-	-	-	-	-	14,948	-	-	-	20,138	38,900
Amortization	115,043	25,265	32,506	409	6,777	36,156	99,939	-	20,518	101,461	438,074	438,074
	<u>2,316,953</u>	<u>82,320</u>	<u>439,451</u>	<u>157,483</u>	<u>153,230</u>	<u>115,621</u>	<u>172,695</u>	<u>3,613</u>	<u>66,831</u>	<u>262,257</u>	<u>3,770,454</u>	<u>1,964,774</u>
	400,934	(82,320)	(439,451)	(90,411)	(124,530)	(105,131)	(172,695)	(3,613)	3,115	(118,651)	(732,753)	160,906
Gain on Disposition of Tangible Capital Assets	4,710	-	-	-	-	-	-	-	-	-	4,710	-
Annual Surplus (Deficit)	<u>405,644</u>	<u>(82,320)</u>	<u>(439,451)</u>	<u>(90,411)</u>	<u>(124,530)</u>	<u>(105,131)</u>	<u>(172,695)</u>	<u>(3,613)</u>	<u>3,115</u>	<u>(118,651)</u>	<u>(728,043)</u>	<u>160,906</u>

VILLAGE OF PORT ALICE

Schedule 4 - Reserve Fund Transactions

Year Ended December 31, 2020

	Capital Works Machinery and Equipment	Fire Hall	Rec Centre	Economic Development	Total 2020	Total 2019
	\$	\$	\$	\$	\$	\$
Balance, Beginning of Year	243,791	115,603	116,071	772,782	1,248,247	1,034,287
Interest Earned	2,560	1,214	1,219	8,511	13,504	18,733
Transfer (To) From Other Funds	(6,500)	-	40,347	83,087	116,934	226,095
Used for Capital Expenditures	-	-	-	(8,312)	(8,312)	(30,868)
Balance, End of Year	239,851	116,817	157,637	856,068	1,370,373	1,248,247

VILLAGE OF PORT ALICE

Schedule 5 - COVID-19 Safe Restart Grant Unaudited

Year Ended December 31, 2020

2020

\$

COVID-19 Safe Restart Grant	386,000
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Eligible Expenses

Revenue Shortfall	16,000
Facility Reopening and Operating	26,004
Emergency Planning and Response	562
Bylaw Enforcement and Protective Services	300
Computer and Other Electronic Technology	12,605
	55,471

Unused Grant at December 31, 2020	330,529
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VILLAGE OF PORT ALICE
STATEMENT OF FINANCIAL INFORMATION
2020 SCHEDULE OF REMUNERATION & EXPENSES

1. Schedule of Remuneration & Expenses paid to or on behalf of Elected Officials.

Name	Position	Remuneration	Expenses	Totals
Cameron Kevin	Mayor	\$11,823.00	\$1,008.00	\$12,831.00
Aldis Holly	Councillor	\$7,882.00	\$0.00	\$7,882.00
Lloyd Bruce	Councillor	\$7,882.00	\$111.00	\$7,993.00
Yunker Angela	Councillor	\$7,882.00	\$0.00	\$7,882.00
Wastson Sean	Councillor	\$7,882.00	\$0.00	\$7,882.00
Sub Total (A)		\$43,351.00	\$1,119.00	\$44,470.00

2. Schedule of Remuneration & Expenses paid to or on behalf of Employees.

Employees	Remuneration	Expenses	Totals
Remuneration & Expenses in excess of \$75,000.00			
Bonnie Danyk, Finance Officer / Deputy CAO	\$ 109,872.00	\$ 850.00	\$ 110,722.00
Jason Yunker, Public Works Foreman	\$ 82,301.00	\$ -	\$ 82,301.00
Consolidated Remuneration & Expenses under \$75,000.00	\$ 299,252.00	\$ 1,597.00	\$ 300,849.00
Sub Total (B)	\$491,425.00	\$2,447.00	\$493,872.00

3. Reconciliation

Total Remuneration Elected Officials (Sub Total (A))					\$43,351.00
Total Remuneration Employees (Sub Total (B))					\$491,425.00
Subtotal					\$534,776.00
Staff Benefits Payments					\$123,707.00
Total Per statement of Revenue & Expenditure					\$658,483.00
Variance					\$0.00

VILLAGE OF PORT ALICE
2020 STATEMENT OF SEVERANCE AGREEMENTS

There are no severance agreements under which payment commenced between the Village of Port Alice and its non-unionized employees during fiscal year 2020.

VILLAGE OF PORT ALICE
STATEMENT OF FINANCIAL INFORMATION
2020 SCHEDULE OF GOODS & SERVICES
Statement of Payments made for Goods and Services

1. Suppliers Who Received Aggregate Payments Exceeding \$25,000.00

ATCO STRUCTURES & LOGISTICS LTD	\$ 95,730.52
BC HYDRO	\$ 101,018.32
MISSFELDT, GEORGE	\$ 31,500.00
MOUNT WADDINGTON REG. HOSPITAL DISTRICT	\$ 51,028.90
MUNICIPAL INSURANCE ASSOCIATION OF BC	\$ 44,233.00
NEW WAVE MARINE SOLUTIONS	\$ 199,879.40
NORTH ISLAND WASTE MANAGEMENT LTD	\$ 84,004.32
RECEIVER GENERAL FOR CANADA	\$ 149,024.99
REGIONAL DISTRICT OF MT. WADDINGTON	\$ 172,992.21
SCOTIABANK	\$ 28,878.08
VANCOUVER ISLAND REGIONAL LIBRARY	\$ 34,156.00

	\$ 992,445.74
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2. Consolidated total paid to suppliers receiving payments of \$25,000.00 or less

	\$ 458,763.14
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3. Total of payment to suppliers for grants and contributions exceeding \$25,000.00

Consolidated total of grants exceeding \$25,000.00	\$ -
Consolidated total of contributions exceeding \$25,000.00	\$ -
Consolidated total grants and contributions exceeding \$25,000.00	\$ -

4. Reconciliation

Total Aggregate Amount Paid to Suppliers over \$25,000	\$ 992,445.74
Consolidated total of payments of \$25,000 or less	\$ 484,746.59
Consolidated total of all grants & contributions exceeding \$ 25,000	\$ -
Reconciling Items	\$ 415,087.67


Total Per Statement of Revenue and Expenditure	\$ 1,892,280.00
Variance	\$ -

VILLAGE OF PORT ALICE

VILLAGE OF PORT ALICE
2020 STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9 (2), approves all the statements and schedules included in this Statement of Financial Information, produced under the Financial Information Act.

Mayor



Finance Officer

To: Mayor & Council
From: Chief Administrative Officer
Date: June 15, 2021
Subject: Regular Report

Administration

Tax Notices were printed and mailed out. As July 31 is on a weekend, taxes are due on August 3, 2021.

Homeowner grant applications must now be done through the Province of BC. The tax notices have the website address as well as the phone number. So far, most residents are applying over the phone.

Lime Design Inc was awarded the contract for the Interpretive Sign Project. The project lead will be in Port Alice this Friday to check out the Sea Walk and Dike areas.

Rumble Beach Marina

Audie Tamburini was awarded the contract for the Marina Manager position. He started on June 15, 2021.

Finance

The Annual Report and Statement of Financial Information Report were completed and are on this Agenda for approval by Council.

Recreation

The Community Centre reopened on June 14, 2021 as the circuit breaker has ended and the rules have relaxed.

Covid-19 vaccination clinics for second shots will be held this month. The CC will be closed for other programming while the clinics take place.

Public Works

The crew is busy keeping our Village areas neat and tidy and the grass cut. We will have two summer students starting this month to help them with these tasks.

Stage 1 Water Restrictions started on June 1 which means even number houses water on even number days and odd number houses water on odd number days.

Respectfully submitted,



Bonnie Danyk
CAO / CFO

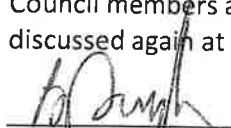
**VILLAGE OF PORT ALICE
REPORT TO COUNCIL**

To: Mayor & Council
From: CAO / CFO
Date: June 16, 2021
Subject: UBCM Meetings

The 2021 UBCM Provincial Appointment Book was distributed to Council in the May 9, 2021 Agenda.

There was a discussion regarding meeting appointments with the agreement that meetings would be requested from the RCMP, BC Hydro and the Ministry of Municipal Affairs,

Council members asked for more time to review the appointment book and requested that the matter be discussed again at the June 23, 2021 meeting.



Bonnie Danyk
CAO / CFO

**VILLAGE OF PORT ALICE
ACCOUNTS PAYABLE LISTING FOR MAY 2021**

Total Payment of Accounts: \$48,999.03

Wages Payable: \$28,764.80

Total Accounts Payable Listing \$77,763.83

If you have any questions regarding the cheques on this month's Accounts Payable Listing, please ask me.

Respectfully submitted



Bonnie Danyk
CAO / CFO

Payment Date From 01/05/2021 To 31/05/2021 ALL Payments BY Pay Date

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
000230	002	04/05/2021	R-177	RUIZ, EVELIA	RFND Overpay2	Refund for Overpay	235.50		235.50	
000231	002	04/05/2021	A-007	ASSOC. OF V.I. & CO	202131	AVICC Membership	257.25		257.25	
000232	002	04/05/2021	A-045	ALSCO UNIFORM & LI	LNAN788845	PW Coveralls	73.57		73.57	
000233	002	04/05/2021	C-010	CAN. UNION OF PUBLI	Feb 21 Dues March 21 Dues	February Union Due March Union Dues	490.28 286.69		776.97	
000234	002	04/05/2021	D-003	DISTRICT OF PORT H	10301 10304a	Building Inspectio Street Sweeping	105.53 4,057.20		4,162.73	
000235	002	04/05/2021	G-060	GREGG DISTRIBUTORS	0011-813701 0011-813700	Sanitizer Backordered N95 Re	64.56 36.96		101.52	
000236	002	04/05/2021	H-006	HOME HARDWARE	340651	Marina and park ma	172.89		172.89	
000237	002	04/05/2021	L-078	MOORE, LOUISA	420647 Boot 2021	Garden Supplies Boot Allownace	97.40 146.99		244.39	
000238	002	04/05/2021	M-130	MONK OFFICE SUPPLY	STR180010107	Cork Boards	936.32		936.32	
000239	002	04/05/2021	M-138	MCCORMICK, KATHY	April 2021	April Janitorial	600.00		600.00	
000240	002	04/05/2021	N-072	NORTH ISLAND WASTE	April 2021	April garbage coll	7,000.36		7,000.36	
000241	002	04/05/2021	P-101	PORT ALICE PETROLE	5787	PW & FD Fuel	1,539.63		1,539.63	
000242	002	04/05/2021	R-003	REGIONAL DISTRICT	2438	Tipping Fees	101.26		101.26	
000243	002	04/05/2021	S-085	SUNCO PLYWOOD INCO	263745	Arena and PW Maint	96.26		96.26	
000254	002	13/05/2021	K-022	KAL TIRE	071118451	Valve Extension	19.40		19.40	
000253	002	13/05/2021	J-018	JM'S MOBILE WELDIN	33488	Weld hook on Loade	310.81		310.81	
000252	002	13/05/2021	I-004	ISLAND BUSINESS PR	175931	Tax Notice printin	769.44		769.44	
000251	002	13/05/2021	H-100	HOLLY ALDIS	41010	Fertilizer	50.38		50.38	
000250	002	13/05/2021	F-005	F.P. FOODS LIMITED	264983 269515	Cleaning Supplies Cleaning Supplies	5.24 16.34		21.58	
000249	002	13/05/2021	F-004	FOX'S DISPOSAL SER	33686 33685 33684	Blue Bin rental an Wood Bin rental an Sludge bin rental	671.40 899.59 443.22		2,014.21	
000248	002	13/05/2021	C-199	CHAN NOWOSAD BOATE	70277	Year End Audit	18,926.25		18,926.25	
000247	002	13/05/2021	C-010	CAN. UNION OF PUBLI	April 2021	Union Dues - April	764.83		764.83	
000246	002	13/05/2021	A-071	ACE COURIER SERVIC	14303355	Water System couri	132.58		132.58	
000245	002	13/05/2021	A-045	ALSCO UNIFORM & LI	LNAN790483	PW Coveralls	73.60		73.60	
000244	002	13/05/2021	O-345	ORACH ENTERPRISES	4022	Port-a-potty renta	691.78		691.78	
000255	002	13/05/2021	L-080	LIDSTONE & COMPANY	35082	Legal Fees	481.32		481.32	
000256	002	13/05/2021	M-069	MCELHANNEY CONSULT	2221 153527	Sewer System Study	1,862.01		1,862.01	
000257	002	13/05/2021	M-153	BUREAU VERITAS CAN	VA10348759	Effluent Samples	107.52		107.52	
000258	002	13/05/2021	N-090	NORTHERN ROPES & I	101126	SCBA Hydrotest	119.07		119.07	
000259	002	13/05/2021	P-090	PORT ALICE GAS INC	CC April 2021 Arena April 2	CC Propane Arena Propane	743.50 15.78		759.28	
000260	002	13/05/2021	P-093	PROGRESSIVE DIESEL	71729 71995	Dump Truck CVI FD Freightliner CV	345.80 216.82		562.62	
000261	002	13/05/2021	P-169	PATTERSON'S PLUMBI	070-2021	Marina Shower mete	3,484.63		3,484.63	

AP CHEQUE LISTING

Payment Date From 01/05/2021 To 31/05/2021 ALL Payments BY Pay Date

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
000262	002	13/05/2021	V-033	VANCOUVER ISLAND E	1987	Annual Dues	278.25		278.25	
000263	002	13/05/2021	W-055	WOLVEN IT SERVICES	2131	IT Repair	350.28		350.28	
000264	002	14/05/2021	L-078	MOORE, LOUISA	April 2021	Travel Reimburseme	100.00		100.00	
000265	002	14/05/2021	M-145	MCGRAW, DANIEL	April MT 2021	April Meal Ticket	16.50		16.50	
000266	002	14/05/2021	T-684	TIBERGHEN, SHANE	April MT 2021	April Meal Tickets	16.50		16.50	
000267	002	14/05/2021	Y-005	Yunker, Jason	April MT 2021	April Meal Tickets	16.50		16.50	
000268	002	20/05/2021	F-070	DAVID GEORGE FRASE	2020 Taxes	Reimbursement of t	771.04		771.04	
Total:							48,999.03	0.00	48,999.03	

Payment Summary		
Description	Qty	Amount
Cheque	39	48,999.03
EFT	0	0.00
Direct Deposit	0	0.00
Credit Card	0	0.00
Void	0	0.00
Total:	39	48,999.03

*** End of Report ***

SUMMARY OF REVENUE & EXPENSES FOR MAY 2021

Attached is the detailed report of Revenue and Expenditures for May 2021. The following summary is an analysis relating to specific general ledger accounts for Council's information & questions:

- 1 The ideal amount of revenue received and expenditures paid from January to May is:

42%

- 2 Actual year to date (surplus)/deficit is as follows:

Fund	Revenues	Expenditures	Total
General	\$ (241,936.63)	\$ 441,888.85	\$ 199,952.22
Water	\$ (21,823.80)	\$ 15,195.36	\$ (6,628.44)
Sewer	\$ (50,555.10)	\$ 30,671.62	\$ (19,883.48)
(Surplus)/deficit	\$ (314,315.53)	\$ 487,755.83	\$ 173,440.30

3	Wages	G.L. Code	Budget	year to date	% Spent
[a]	Office	112 120 0101	\$ 215,000.00	\$ 82,258.28	38%
[b]	P.W. General	112 120 0101	\$ 172,500.00	\$ 83,507.32	
	P.W. Transfer Stn	112 130 0101	\$ 15,000.00	\$ 13,647.08	
	Recycling Depot Wages	112 130 0106	\$ 23,000.00	\$ -	
	P.W. Cemetery	112 140 0101	\$ 1,500.00	\$ 147.20	
	P.W. Boulevards	112 150 0101	\$ 30,000.00	\$ 2,968.79	
	P.W. Dykes	112 150 0102	\$ 1,000.00	\$ -	
	P.W. Water	212 120 0101	\$ 20,000.00	\$ 5,173.34	
	P.W. Sewer T.P.	312 120 0101	\$ 25,000.00	\$ 10,699.65	
	P.W. Sewer Dist.	312 120 0102	\$ 10,000.00	\$ 2,170.85	
	Sub Total		\$ 298,000.00	\$ 118,314.23	40%
[c]	Recreation	112 160 0101	\$ 71,000.00	\$ 28,157.17	40%
[d]	Arena	112 170 0101	\$ -	\$ -	
[e]	Com. Centre	112 180 0101	\$ 22,000.00	\$ 7,879.91	36%

Respectfully submitted

Bonnie Danyk, Finance Officer

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/05/2021
To 31/05/2021

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
REAL PROPERTY TAXES					
111000100	GENERAL TAXATION	0.00	0.00	620,450.00-	620,450.00-
111000101	UTILITY TAX	0.00	0.00	17,000.00-	17,000.00-
111000102	GRANT-IN-PLACE OF TAXES	0.00	0.00	5,500.00-	5,500.00-
	TOTAL REAL PROPERTY TAXES	0.00	0.00	642,950.00-	642,950.00-
SALES OF SERVICE & GOODS					
1111000100	GARBAGE RATES & PENALTIES	0.00	26,660.08-	65,600.00-	38,939.92-
1111000102	GARBAGE RATES SENIORS DISCOUNT	0.00	0.00	600.00	600.00
	TOTAL SALES OF SERVICE & GOODS:	0.00	26,660.08-	65,000.00-	38,339.92-
RECREATION SUPPLIES & SERVICES					
1111000210	RUMBLE SHEET REVENUE	8.00-	294.40-	700.00-	405.60-
1111000213	WEIGHT ROOM PASSES & LOCKER RENTALS	260.00-	1,358.00-	4,000.00-	2,642.00-
1111000215	RECREATION DEPT. SWEAT/T SHIRT REVEN	15.75-	15.75-	200.00-	184.25-
1111000219	RECREATION PROGRAMS, EVENTS & CLASSE	0.00	0.00	500.00-	500.00-
	TOTAL RECREATION SUPPLIES & SERVICE	283.75-	1,668.15-	5,400.00-	3,731.85-
RECREATION FACILITIES RENTAL REVENUE					
1111000320	COMMUNITY CENTRE REVENUE	1,057.70-	5,397.70-	13,500.00-	8,102.30-
1111000330	SEA VIEW ACTIVITY CENTER	0.00	0.00	250.00-	250.00-
	TOTAL REC. FACILITIES RENTAL REVENUE	1,057.70-	5,397.70-	13,750.00-	8,352.30-
OTHER REVENUE FROM OWN SOURCES					
LICENCES & PERMITS					
1111100105	CANS AND BOTTLES REVENUE	0.00	1,269.25-	2,000.00-	730.75-
1111100110	BUSINESS LICENCE FEE REVENUE	310.00-	4,554.17-	4,000.00-	554.17-
1111100120	DOG LICENCES/FINES	15.00-	525.00-	500.00-	25.00
1111100130	PERMITS:BUILDING/BURNING	165.00-	376.00-	2,000.00-	1,624.00-
	TOTAL LICENCES & PERMITS	490.00-	6,724.42-	8,500.00-	1,775.58-
OTHER REVENUE					
1111100220	SCHOOL TAX ADMINISTRATION FEE	0.00	0.00	2,500.00-	2,500.00-
1111100230	INTEREST M.F.A. INVESTMENTS	129.33-	715.04-	10,000.00-	9,284.96-
1111100231	BANK BALANCE INTEREST	253.60-	1,260.23-	9,000.00-	7,739.77-
1111100232	SCOTIABANK INVESTMENT ACCT INTEREST	555.20-	1,646.54-	0.00	1,646.54
1111100240	TAX PENALTIES	0.00	0.00	4,500.00-	4,500.00-
1111100241	TAX ARREARS INTEREST	73.21-	210.43-	4,500.00-	4,289.57-
1111100243	TAX CERTIFICATES - Com.Charter - Sec	50.00-	630.00-	700.00-	70.00-
1111100244	M.I.A.-2011 DIVIDENDS & RISK MANAGEM	0.00	1,065.00-	1,000.00-	65.00
1111100246	RECYCLING REVENUE	507.86-	2,068.72-	3,000.00-	931.28-
1111100247	TAX SALE ADMIN & FILING FEES	0.00	0.00	200.00-	200.00-
1111100250	MISCELL. REVENUE	259.34-	189,488.99-	500.00-	188,988.99
1111100251	SALE OF VILLAGE ASSETS & DONATIONS	0.00	600.00-	0.00	600.00
1111100253	LAMINATING, FAX & PHOTOCOPY SERVICES	42.00-	97.50-	500.00-	402.50-
1111100255	RUMBLE BEACH MARINA PARKING FEES	978.46-	2,599.88-	9,000.00-	6,402.12-
1111100256	RUMBLE BEACH MARINA RECREATION MOORA	252.00-	643.35-	2,000.00-	1,356.65-
1111100257	BACKROAD MAPBOOK ADVERTISING REVENUE	40.90-	66.85-	0.00	66.85
1111100258	RUMBLE BEACH MARINA COMMERCIAL MOORA	393.75-	393.75-	3,600.00-	3,206.25-
	TOTAL OTHER REVENUE	3,535.65-	201,486.28-	51,000.00-	150,486.28
TRANSFER FROM OTHER GOVERNMENTS					
PROVINCIAL GOVERNMENT & OTHER GRANTS					
1111200110	SMALL COMMUNITY GRANT	0.00	0.00	335,000.00-	335,000.00-
1111200111	RDMW - AHART FUNDING	0.00	0.00	2,500.00-	2,500.00-
1111200120	CARIP-Carbon Tax 12	0.00	0.00	1,900.00-	1,900.00-
1111200121	INFRASTRUCTURE STIMULUS - PROVINCIAL	0.00	0.00	2,774,630.00-	2,774,630.00-
1111200122	CANADA SUMMER JOBS	0.00	0.00	7,000.00-	7,000.00-
1111200125	NEW DEAL - GAS REVENUE	0.00	0.00	83,000.00-	83,000.00-
1111200131	ECONOMIC DEVELOPMENT PLAN	0.00	0.00	335,000.00-	335,000.00-
1111200141	RURAL DIVIDEND GRANT	0.00	0.00	80,000.00-	80,000.00-
	TOTAL PROVINCIAL GRANTS	0.00	0.00	3,619,030.00-	3,619,030.00-
FEDERAL GOVERNMENT					
1111200210	CELEBRATE CANADA DAY - GRANT	0.00	0.00	1,100.00-	1,100.00-
	TOTAL FEDERAL GRANTS	0.00	0.00	1,100.00-	1,100.00-
TRANSFER FROM SURPLUS & TEMP. BORROWING					

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/05/2021
To 31/05/2021

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1111300009	APPROPRIATION FROM NICF RESERVE	0.00	0.00	56,670.00-	56,670.00-
1111300010	APPROPRIATION FROM SURPLUS (2013)	0.00	0.00	70,000.00-	70,000.00-
1111300013	APPROP. FROM GAS TAX RESERVE	0.00	0.00	80,000.00-	80,000.00-
1111300014	APPROP. FROM DEFERRED REV. BCWIP	0.00	0.00	90,000.00-	90,000.00-
	TOTAL TRANSFERS FROM SURPLUS & TEMP. BORROWING:	0.00	0.00	296,670.00-	296,670.00-
	GRAND TOTAL GENERAL FUND REVENUE	5,367.10-	241,936.63-	4,703,400.00-	4,461,463.37-
	GRAND TOTAL GENERAL FUND REVENUE:	5,367.10-	241,936.63-	4,703,400.00-	4,461,463.37-

EXPENDITURES

GENERAL GOVERNMENT

ADMINISTRATION

1120000100	COUNCIL INDEMNITY	3,580.82	17,904.10	45,000.00	27,095.90
1120000101	OFFICE STAFF SALARIES & BENEFITS	11,905.27	82,258.28	215,000.00	132,741.72
1120000102	OFFICE STAFF MEDICAL REFERRAL	0.00	0.00	500.00	500.00
1120000103	WAGE NEGOTIATIONS & STAFF RECRUITMEN	0.00	0.00	500.00	500.00
1120000104	EDUCATION, TRAINING & SAFETY EXPENSE	0.00	0.00	5,000.00	5,000.00
1120000105	AUDIT FEES AND EXPENSES	18,025.00	18,025.00	18,000.00	25.00-
1120000107	PROFESSIONAL DEVELOPMENT	0.00	1,041.00	5,000.00	3,959.00
1120000109	CONTRACTOR FEES	245.00	421.55	0.00	421.55-
	TOTAL ADMINISTRATION	33,756.09	119,649.93	289,000.00	169,350.07

OTHER EXPENSES

1120000201	OFFICE INSURANCE	0.00	3,489.16	3,500.00	10.84
1120000202	OFFICE TELEPHONE/FAX	0.00	602.08	4,500.00	3,897.92
1120000203	OFFICE HYDRO	0.00	608.77	3,000.00	2,391.23
1120000204	OFFICE OPERATING SUPPLIES, MAINT. &	0.00	66.28	3,000.00	2,933.72
1120000205	OFFICE JANITORIAL CONTRACT	480.00	1,920.00	7,200.00	5,280.00
1120000206	LEGAL FEES	459.82	909.81	20,000.00	19,090.19
1120000207	IT EXPENSES	334.64	20,708.04	20,000.00	708.04-
1120000208	COMPUTERS & OFFICE EQUIPMENT	0.00	0.00	2,500.00	2,500.00
1120000209	ASSOCIATION DUES/MEMBERSHIPS	265.00	1,054.00	1,500.00	446.00
1120000301	OFFICE POSTAGE	0.00	0.00	2,000.00	2,000.00
1120000302	OFFICE COURIER/FREIGHT CHARGES	0.00	53.66	100.00	46.34
1120000303	OFFICE STATIONERY	0.00	406.44	3,000.00	2,593.56
1120000304	COMPUTER FORMS & SUPPLIES	735.09	735.09	1,000.00	264.91
1120000305	XEROX LEASE/ADVERTISING	0.00	200.00	5,000.00	4,800.00
1120000306	OFFICE ALARM MONITORING	0.00	262.86	300.00	37.14
1120000309	CANON LEASE PAYMENTS	0.00	915.25	3,000.00	2,084.75
1120000401	CONVENTIONS, DELEGATIONS & TRAVEL EX	0.00	57.24	10,000.00	9,942.76
1120000402	TOURISM	0.00	0.00	8,000.00	8,000.00
1120000403	HERITAGE	220.00	980.00	2,000.00	1,020.00
1120000404	INTERGOVERNMENTAL RELATIONS	0.00	0.00	500.00	500.00
1120000405	GRANTS & DONATIONS	0.00	0.00	500.00	500.00
1120000407	MISCELLANEOUS	1,006.54	1,410.19	500.00	910.19-
1120000410	TAX SALE REDEMPTION, FILING & SERVIC	0.00	0.00	200.00	200.00
1120000415	BAD DEBT - UNCOLLECTABLE REVENUE	0.00	0.00	1,000.00	1,000.00
1120000418	VTN PILOT PROJECT	0.00	0.00	8,000.00	8,000.00
1120000500	HERITAGE/TOURISM/OFFICE STORAGE EXPE	0.00	257.82	1,500.00	1,242.18
	TOTAL OTHER EXPENSES	3,501.09	34,636.69	111,800.00	77,163.31
	TOTAL GENERAL GOVERNMENT	37,257.18	154,286.62	400,800.00	246,513.38

PROTECTIVE SERVICES

FIRE DEPARTMENT

1121000101	FIRE FIGHTERS MEMBERS PAY	0.00	2,726.95	9,500.00	6,773.05
1121000103	FIRE DEPT WORK SAFE BC PREMIUMS	0.00	0.00	500.00	500.00
1121000104	FIRE DEPT TRAINING	0.00	116.64	10,000.00	9,883.36
1121000201	FIRE DEPT INSURANCE	0.00	2,300.71	8,000.00	5,699.29
1121000202	FIRE HALL PHONE	0.00	147.81	1,000.00	852.19
1121000203	SECURITY ALARM SYSTEM	0.00	1,501.50	0.00	1,501.50-
1121000204	FIRE HALL HEAT & LIGHT	0.00	1,241.70	6,000.00	4,758.30
1121000205	FIRE HALL MAINT. & FURNISHINGS	0.00	191.53	3,000.00	2,808.47
1121000206	FIRE TRUCK REPAIR & MAINTENANCE	207.14	1,237.62	3,000.00	1,762.38
1121000207	FIRE DEPT OPERATING SUPPLIES	221.40	942.88	5,000.00	4,057.12
1121000209	FIRE DEPT. DUES, LICENSE & PERMIT FE	0.00	545.00	1,000.00	455.00
1121000211	FIRE DEPT TRUCK	0.00	0.00	2,000.00	2,000.00
1121000212	TF TO FIRE TRUCK RESERVE	0.00	0.00	20,000.00	20,000.00
	TOTAL FIRE DEPARTMENT EXPENDITURES	428.54	10,952.34	69,000.00	58,047.66

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/05/2021
To 31/05/2021

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
MUNICIPAL EMERGENCY PROGRAM					
1121100101	EMERGENCY COORD HONORARIUM & WBC PRE	0.00	0.00	3,000.00	3,000.00
1121100102	EMERGENCY PROGRAM SUPPLIES	0.00	1,187.89	500.00	687.89
1121100104	EMERGENCY PROGRAM TRAINING	0.00	0.00	2,500.00	2,500.00
1121100202	EMERGENCY TELEPHONE	0.00	147.60	2,000.00	1,852.40
1121100204	M.E.P. EMERGENCY PROGRAM: - ESS TRAI	0.00	0.00	500.00	500.00
1121100205	M.E.P. EMERGENCY PROGRAM: ESS SUPPLI	0.00	0.00	500.00	500.00
	TOTAL MUNICIPAL EMER. PRO. EXP.:	0.00	1,335.49	9,000.00	7,664.51
	TOTAL PROTECTIVE SERVICES :	428.54	12,287.83	78,000.00	65,712.17
TRANSPORTATION SERVICES					
PUBLIC WORKS DEPARTMENT					
1121200101	PUBLIC WORKS DEPT. WAGES & BENEFITS	10,984.38	83,507.32	172,500.00	88,992.68
1121200102	PUBLIC WORKS MEDICAL REFERRAL	0.00	0.00	1,000.00	1,000.00
1121200103	P.W. COVERALLS & WORKBOOTS	287.59	858.04	3,500.00	2,641.96
1121200104	P.W. CONFERENCE, EDUCATION & SAFETY	0.00	0.00	4,500.00	4,500.00
	TOTAL PUBLIC WORKS WAGES & BENEFITS :	11,271.97	84,365.36	181,500.00	97,134.64
P.W. YARD & STORES					
1121200201	P.W. INSURANCE	0.00	2,462.27	7,000.00	4,537.73
1121200202	P.W. YARD & STORES - PHONE	0.00	325.82	1,800.00	1,474.18
1121200203	P.W. YARD & STORES - HYDRO	0.00	1,416.34	7,000.00	5,583.66
1121200204	P.W. YARD & SHOP: SUPPLIES & FEES	161.04	5,318.69	6,000.00	681.31
1121200205	P.W. MAINTENANCE WORKSHOP	0.00	0.00	1,500.00	1,500.00
1121200206	DOG CONTROL SUPPLIES	0.00	0.00	300.00	300.00
	TOTAL P.W. YARD & STORES :	161.04	9,523.12	23,600.00	14,076.88
REPAIRS, MAINTENANCE, RENTALS & TOOLS					
1121200301	DITCHES, DRAINS AND STORMSEWERS	0.00	0.00	5,000.00	5,000.00
1121200302	P.W. EQUIPMENT REPAIR & MAINT	2,004.13	11,096.96	35,000.00	23,903.04
1121200305	ANGUS DAWSON MEMORIAL BALLFIELD EXPE	0.00	0.00	1,000.00	1,000.00
1121200306	PARKS - MAINTENANCE	0.00	463.00	4,000.00	3,537.00
1121200307	DOCK & BOAT LAUNCH EXPENSES	3,427.77	8,380.03	20,000.00	11,619.97
1121200308	P.W. SMALL TOOLS/EQUIPMENT	59.90	372.94	3,000.00	2,627.06
1121200309	PORTA POTTI RENTALS	660.80	2,475.28	5,000.00	2,524.72
	TOTAL P.W. REPAIRS/MAINT/RENTALS/TOOLS :	6,152.60	22,788.21	73,000.00	50,211.79
ROADS, STREETS, HIGHWAY & SIDEWALKS					
1121200401	ROADS, STREETS AND LANES	0.00	110.11	5,000.00	4,889.89
1121200402	SIDEWALKS	0.00	0.00	1,000.00	1,000.00
1121200403	MUNICIPAL HIGHWAY	3,864.00	3,864.00	10,000.00	6,136.00
1121200405	STREET LIGHTS - HYDRO	0.00	1,409.97	19,000.00	17,590.03
1121200406	STREET LIGHTS - MAINTENANCE	0.00	2,343.10	3,500.00	1,156.90
1121200407	STREET & TRAFFIC SIGNS	0.00	0.00	500.00	500.00
1121200408	BRIDGE REPAIR & MAINTENANCE	0.00	0.00	1,000.00	1,000.00
1121200409	ARTERIAL ROAD PAVING	0.00	0.00	10,000.00	10,000.00
1121200410	MUNICIPAL HIGHWAY PAVING	0.00	0.00	10,000.00	10,000.00
	TOTAL ROADS, ST., HIWAY, & SIDEWALKS :	3,864.00	7,727.18	60,000.00	52,272.82
	TOTAL PUBLIC WORKS DEPARTMENT :	21,449.61	124,403.87	338,100.00	213,696.13
ENVIRONMENTAL HEALTH SERVICES					
1121300101	TRANSFER STATION WAGES	2,460.77	13,647.08	15,000.00	1,352.92
1121300103	TRANSFER STATION OPERATING	1,598.72	3,735.48	20,000.00	16,264.52
1121300105	GARBAGE COLLECTION CONTRACT	6,667.01	26,668.04	82,000.00	55,331.96
1121300106	RECYCLING DEPOT WAGES	0.00	0.00	23,000.00	23,000.00
	TOTAL ENVIRONMENTAL HEALTH SERVICES :	10,726.50	44,050.60	140,000.00	95,949.40
PUBLIC HEALTH & WELFARE					
1121400101	CEMETERY WAGES	0.00	147.20	1,500.00	1,352.80
1121400102	CEMETERY SUPPLIES & MAINTENANCE	0.00	0.00	500.00	500.00
1121400201	BUILDING INSPECTION	100.50	117.79	2,000.00	1,882.21
	TOTAL PUBLIC HEALTH & WELFARE :	100.50	264.99	4,000.00	3,735.01
ENVIRONMENTAL DEVELOPMENT					
1121500101	BOULEVARD & MUNICIPAL GROUNDS WAGES	1,304.34	2,968.79	30,000.00	27,031.21
1121500102	BOULEVARD MAINTENANCE	141.03	5,241.03	20,000.00	14,758.97
1121500103	GARDEN CONTRACT	0.00	0.00	9,000.00	9,000.00
1121500201	PROTECTIVE DIKE SYSTEM WAGES	0.00	0.00	1,000.00	1,000.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT IncludedTransactions Entered From 01/05/2021
To 31/05/2021

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1121500205	DIKE MAINTENANCE	0.00	0.00	8,000.00	8,000.00
1121500208	HWY SIGNS MAINTENANCE	0.00	0.00	500.00	500.00
	TOTAL ENVIRONMENTAL DEVELOPMENT	1,445.37	8,209.82	68,500.00	60,290.18
	TOTAL ENVIRONMENTAL SERVICES	12,272.37	52,525.41	212,500.00	159,974.59
RECREATION SERVICES					
RECREATION DEPARTMENT					
1121600101	RECREATION DEPARTMENT WAGES & BENEFITS	1,000.58	28,157.17	71,000.00	42,842.83
1121600102	RECREATION DEPT. MEDICAL REFERRAL	100.00	210.00	250.00	40.00
1121600104	EDUCATION & TRAINING C.C.	0.00	0.00	250.00	250.00
	TOTAL RECREATION DEPT. WAGES/BENEFITS	1,100.58	28,367.17	71,500.00	43,132.83
RECREATION PROGRAMS					
1121600302	RECREATION PROGRAMS AND SUPPLIES	0.00	247.16	4,000.00	3,752.84
1121600305	STAFF SWEAT/T SHIRT EXPENSE	0.00	0.00	500.00	500.00
1121600306	C.C. COMPUTER LAB	0.00	733.54	3,000.00	2,266.46
	TOTAL RECREATION DEPARTMENT PROGRAMS	0.00	980.70	7,500.00	6,519.30
OTHER RECREATION SERVICES					
1121600402	AID TO PUBLIC HOLIDAYS	0.00	0.00	4,000.00	4,000.00
1121600403	LIBRARY REQUISITION	0.00	8,409.00	37,000.00	28,591.00
	TOTAL OTHER RECREATION DEPT. SERVICES	0.00	8,409.00	41,000.00	32,591.00
	TOTAL RECREATION DEPARTMENT SERVICES	1,100.58	37,756.87	120,000.00	82,243.13
ARENA					
1121700106	ARENA ALARM MONITORING	0.00	263.45	300.00	36.55
1121700201	ARENA INSURANCE	0.00	14,255.77	13,500.00	755.77
1121700202	ARENA TELEPHONE	0.00	147.60	1,000.00	852.40
1121700203	ARENA HYDRO & PROPANE	15.03	1,054.62	8,000.00	6,945.38
1121700204	ARENA BUILDING OPERATION & MAINTENANCE	27.80	27.80	4,000.00	3,972.20
	TOTAL ARENA EXPENDITURES	42.83	15,749.24	26,800.00	11,050.76
	TOTAL ARENA EXPENSES	42.83	15,749.24	26,800.00	11,050.76
COMMUNITY CENTRE					
1121800101	JANITOR SALARIES & BENEFITS	2,649.43	7,879.91	22,000.00	14,120.09
1121800102	JANITOR MEDICAL REFERRAL	0.00	0.00	300.00	300.00
1121800103	PROTECTIVE CLOTHING	0.00	0.00	100.00	100.00
1121800104	C.C. EDUCATION, TRAINING, & SAFETY	0.00	0.00	300.00	300.00
1121800106	COMMUNITY CENTRE ALARM MONITORING	0.00	263.45	300.00	36.55
1121800201	COMMUNITY CENTRE INSURANCE	0.00	9,086.01	8,500.00	586.01
1121800202	COMMUNITY CENTRE TELEPHONE	0.00	147.69	1,000.00	852.31
1121800203	COMMUNITY CENTRE HEAT & LIGHT	708.09	6,832.66	17,500.00	10,667.34
1121800204	COMMUNITY CENTRE BUILDING & GROUNDS	915.07	2,537.07	10,000.00	7,462.93
	TOTAL COMMUNITY CENTER EXPENDITURES	4,272.59	26,746.79	60,000.00	33,253.21
	TOTAL COMMUNITY CENTRE EXPENSES	4,272.59	26,746.79	60,000.00	33,253.21
SEA VIEW ACTIVITY CENTER					
1121900201	SEA VIEW ACTIVITY CENTER INSURANCE	0.00	1,331.37	1,500.00	168.63
1121900202	SEA VIEW ACTIVITY CENTRE TELEPHONE	0.00	147.60	1,000.00	852.40
1121900205	WEIGHT ROOM EQUIPMENT/MAINTENANCE	0.00	288.17	4,000.00	3,711.83
	TOTAL SEA VIEW ACTIVITY CENTER SERVICES	0.00	1,767.14	6,500.00	4,732.86
DEBT CHARGES					
BANK CHARGES					
1122100100	DEBT CHARGES: PRINCIPAL & INTEREST -	0.00	9,750.00	33,900.00	24,150.00
1122100102	SCOTIA DIRECT BANK SERVICE CHARGE	50.00	250.00	0.00	250.00
1122100103	BANK CHARGES	329.94	1,519.97	5,000.00	3,480.03
1122100106	TRANSFER GAS TAX	0.00	0.00	83,000.00	83,000.00
	TOTAL DEBT CHARGES	379.94	11,519.97	121,900.00	110,380.03
	TOTAL FISCAL SERVICES & DEBT CHARGES	379.94	11,519.97	121,900.00	110,380.03
LAND & OFFICE EQUIPMENT					
1122300106	GENERAL CAP.:RURAL DIVIDEND GRANT PR	0.00	0.00	100,000.00	100,000.00
1122300112	HEAT PUMP FOR OFFICE	0.00	4,845.11	0.00	4,845.11
1122300115	WEBSITE UPDATE PART 2	0.00	0.00	20,000.00	20,000.00
1122300116	OCP UPDATE	0.00	0.00	40,000.00	40,000.00
	TOTAL LAND/OFFICE EQUIPMENT CAPITAL EXPENDITURES:	0.00	4,845.11	160,000.00	155,154.89
PUBLIC WORKS					

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/05/2021
To 31/05/2021

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1122300417	PICNIC TABLES	0.00	0.00	2,500.00	2,500.00
1122300418	REPLACE STREETLIGHTS	0.00	0.00	30,000.00	30,000.00
1122300419	PW CAP: MARINE DRIVE SIDEWALK	0.00	0.00	201,300.00	201,300.00
1122300420	PW CAP: CULVERT REPLACEMENT & BRIDGE	0.00	0.00	2,500,000.00	2,500,000.00
1122300421	PW CAP: MARINE DRIVE BANK ASSESSMENT	0.00	0.00	10,000.00	10,000.00
	TOTAL PUBLIC WORKS CAP. EXPENDITURES	0.00	0.00	2,743,800.00	2,743,800.00

RECREATION

1122300506	LIONS PARK OUTDOOR FITNESS	0.00	0.00	100,000.00	100,000.00
1122300507	KAYAK PROJECT	0.00	0.00	335,000.00	335,000.00
	TOTAL REC. DEPART. CAP. EXPENDITURES	0.00	0.00	435,000.00	435,000.00
	TOTAL CAPITAL EXPENDITURES	0.00	4,845.11	3,338,800.00	3,333,954.89
	GRAND TOTAL GENERAL FUND EXPENDITURES	77,203.64	441,888.85	4,703,400.00	4,261,511.15

TRANSMISSION OF TAXES

1122500100	PROVINCIAL GOV'T - SCHOOL TAX	0.00	36,793.05	0.00	36,793.05
	TOTAL TRANSMISSION OF TAXES	0.00	36,793.05	0.00	36,793.05
	TOTAL 2001 GENERAL FUND EXPEND. BUDGET:	77,203.64	478,681.90	4,703,400.00	4,224,718.10

WATER REVENUE FUND

REVENUE

2110000101	WATER RATES REVENUE	0.00	21,823.80	60,000.00	38,176.20
2110000102	WATER RATES PENALTIES	0.00	0.00	1,000.00	1,000.00
2110000106	Misc Water Revenue	0.00	0.00	50,000.00	50,000.00
	TOTAL WATER RATES REVENUE	0.00	21,823.80	111,000.00	89,176.20
	GRAND TOTAL WATER REVENUE	0.00	21,823.80	111,000.00	89,176.20

WATER FUND EXPENDITURE

2121200101	WATER EQUIP. MAINT. WAGES	853.05	5,173.34	20,000.00	14,826.66
2121200201	INSURANCE - WATER SYSTEM	0.00	4,562.48	4,500.00	62.48
2121200301	WATER EQUIP. REPAIR/MAINT.	126.27	5,459.54	30,000.00	24,540.46
2121200302	WATER FUND CAPITAL RESERVE	0.00	0.00	6,500.00	6,500.00
	TOTAL WATER MAINTENANCE EXPENDITURES	979.32	15,195.36	61,000.00	45,804.64

FUNDS TRANSFERS

2122300103	WATER WELL REPLACEMENTS	0.00	0.00	50,000.00	50,000.00
	TOTAL DEBT CHARGES & CAPITAL EXPEND.	0.00	0.00	50,000.00	50,000.00
	TOTAL WATER FUND EXPENDITURES	979.32	15,195.36	111,000.00	95,804.64
	TOTAL	979.32	15,195.36	111,000.00	95,804.64

SEWER REVENUE

3110000101	SEWER RATES REVENUE	0.00	50,555.10	140,000.00	89,444.90
3110000103	SEWER RATES PENALTIES	0.00	0.00	2,000.00	2,000.00
3110000107	TRANSFER FROM GAS TAX	0.00	0.00	145,000.00	145,000.00
	TOTAL SEWER REVENUE	0.00	50,555.10	287,000.00	236,444.90
	GRAND TOTAL SEWER FUND REVENUE	0.00	50,555.10	287,000.00	236,444.90

EXPENDITURES

3121200101	SEWER TREATMENT PLANT WAGES	1,684.83	10,699.65	25,000.00	14,300.35
3121200102	SEWER DIST. SYSTEM WAGES	508.95	2,170.85	10,000.00	7,829.15
3121200201	SEWER INSURANCE	0.00	6,178.02	6,500.00	321.98
3121200202	SEWER PLANT TELEPHONE EXPENSE	0.00	391.44	800.00	408.56
3121200203	SEWER HYDRO	0.00	3,988.19	23,000.00	19,011.81
3121200204	SEWER SUPPLIES & MAINTENANCE	102.40	3,086.67	20,000.00	16,913.33
3121200205	SLUDGE DISPOSAL	422.75	1,705.99	20,000.00	18,294.01
3121200206	WASTE MANAGEMENT PERMIT FEES	0.00	677.47	600.00	77.47
	TOTAL SEWER OPERATING EXPENSE	2,718.93	28,898.28	105,900.00	77,001.72

CAPITAL EXPENDITURES FROM REVENUE

3122300102	SEWER CAP.: RESERVE FOR CAPITAL UPGRA	0.00	0.00	36,100.00	36,100.00
3122300109	SEWER SYSTEM STUDY	1,773.34	1,773.34	0.00	1,773.34
3122300110	ODOUR CONTROL	0.00	0.00	16,000.00	16,000.00
3122300111	CCTV INSPECTION	0.00	0.00	129,000.00	129,000.00
	TOTAL CAP. EXPEND. FROM SEWER REVENUE	1,773.34	1,773.34	181,100.00	179,326.66
	TOTAL:	5,471.59	26,511.92	0.00	26,511.92
	REPORT TOTALS:	77,308.13	210,233.35	0.00	210,233.35

Parking and Traffic Control Bylaw

VILLAGE OF PORT ALICE

Bylaw No.667, 2021

WHEREAS the Council of the Village of Port Alice deems it expedient and advisable to regulate traffic within the municipality subject to the requirements of the *Highway Act*, the *Motor Carrier Act*, and the *Motor Vehicle Act*.

NOW THEREFORE the Council of the Village of Port Alice in open meeting assembled, enacts as follows:

CITATION

1. This bylaw may be cited as "Parking and Traffic Control Bylaw No. 667, 2021".

DEFINITIONS

2. In this bylaw, unless the context otherwise requires, the expressions and definitions contained within the *Motor Vehicles Act*, the *Motor Carrier Act*, the *Highway Act*, the *Local Government Act*, the *Community Charter*, the *Interpretation Act* and the *Commercial Transport Act* and regulations thereto shall be applicable, and these additional interpretations shall prevail throughout.

ACCESS means a driveway for and/or to property from highway;

ANGLE PARKING means the parking of a vehicle other than parallel to a curb;

BOULEVARD means the area other than a sidewalk between the curb of a roadway or the shoulder thereof and the property line;

BYLAW ENFORCEMENT OFFICER OR CHIEF ADMINISTRATIVE OFFICER (CAO) means the person appointed or contracted by the Village of Port Alice to enforce this bylaw;

COUNCIL means the Municipal Council of the Village of Port Alice;

CROSSWALK means any portion of the roadway at an intersection or elsewhere distinctly indicated for pedestrian crossing by signs or by lines or other markings on the surface; or the portion of a highway at an intersection that is included within the connection of the lateral line of the sidewalks on the opposite side of the highway, or within the extensions of the lateral lines of the sidewalk on one side of the highway, measured from the curbs, or in the absence of curbs, from the edges of the roadway;

CURB means the raised structural element, which may be installed at the outside edge of a highway or parking area, primarily for a gutter;

DRIVER means a person who drives or is in actual physical control of a vehicle;

FIRE CHIEF means the person appointed as such by Council and any person delegated to assist him in carrying out his/her duties under this bylaw;

HAZARDOUS MATERIALS mean any explosives, flammable, toxic or other harmful or hazardous materials, including dynamite, concentrated chemicals in solid, liquid or gaseous form, gases, gasoline and diesel fuel;

HIGHWAY includes all public streets, roads, right-of-ways, trails, lanes, bridges and any right-of-way designed and intended for the passage of vehicles;

LANE means any public thoroughfare abutting the rear or side property lines of parcels of land and intended primarily to give access to the rear yards or side yards of the parcels of land so abutting;

OPERATOR means any person who drives, propels or is in the physical control of a vehicle, and shall be deemed to include the person in whose name the vehicle is registered;

OWNER means:

- a) The person who holds the legal title to the vehicle;
- b) The person who is entitled to be and is in possession of the vehicle;
- c) The person in whose name the vehicle is registered.

PARK means the stopping or standing of a vehicle, whether occupied or not;

PARKING SPACE means a space of a section of a highway marked by other device or sign that is intended for the parking of a vehicle;

PEACE OFFICER means a police officer, constable or other persons employed for the preservation and maintenance of the public peace;

PERSON means a human being and includes a company and body corporate;

PUBLIC WORKS FOREMAN means an employee of the Village of Port Alice who holds the position of Public Works Foreman;

RECREATION VEHICLE means a camper, motor home, holiday trailer or boat trailer intended exclusively for recreation use;

RESIDENTIAL AREA means any area zoned for residential land use in the Zoning Bylaw;

SHOULDER means the portion of the highway between the travelled portion of a highway and the ditch, or if there is no ditch, the area between the travelled portion of the highway and the boulevard;

SIDEWALK means the portion of a highway intended exclusively for use by pedestrians;

TRAFFIC CONTROL DEVICE means a sign, signal, line, marking, space barrier or device not inconsistent with this bylaw, placed or erected by authority of the Minister of Highways or of the Council or person authorized by the Minister of Highways or the Council to exercise such authority;

TRAILER means a vehicle, excluding a recreation vehicle, that is at any time drawn upon a highway by a motor vehicle;

VEHICLE means any means of conveyance in, upon, or by which any persons or property is or may be transported or drawn upon a highway irrespective of the motive of power;

VILLAGE means the Village of Port Alice.

AUTHORITIES

3. (a) The Council may, by resolution:
 - i) direct that traffic control devices be placed or erected to regulate or prohibit traffic where necessary to ensure the movement of traffic or to prevent damage to persons or property;
 - ii) alter traffic control devices at any location as circumstances warrant.
- (b) The Bylaw Enforcement Officer or Chief Administrative Officer may:
 - i) issue offence notices for violations of this bylaw;
 - ii) order the removal, detention, or impoundment of any vehicle, trailer or cycle that is unlawfully occupying a portion of a highway or public place; and
 - iii) issue special parking permits for special vehicle use which may be approved from time to time, pursuant to the provisions of the Bylaw.
- (c) The Public Works Foreman may:
 - i) on any highway, in a manner not inconsistent with this bylaw or the Motor Vehicle Act, erect or cause to be placed temporary traffic control devices to regulate or to prohibit traffic where necessary to ensure the movement of traffic, or to prevent damage to the highway and where such traffic control devices are so placed or erected they shall have the same force and effect as if placed by resolution of Council;
 - ii) be authorized and empowered by order to place, replace, or alter traffic control devices at any location Council may determine to give effect to the Motor Vehicle Act and this bylaw;

- (d) Peace Officers may:
 - i) Issue offence notices for violations of this bylaw
 - ii) direct and regulate traffic in any manner necessary and in doing so, may disregard any traffic control devices;
 - iii) impound any vehicle, trailer or cycle that is in violation of this bylaw.
- (e) The Fire Chief may:
 - i) direct and regulate traffic in any manner necessary and in doing so, may disregard any traffic control devices;
 - ii) designate in any manner, a line or lines near the location of a fire or other emergency, beyond which the public shall not pass;

GENERAL TRAFFIC REGULATIONS AND PROHIBITIONS

- 4. (a) Unless the context otherwise requires,
 - i) the provisions of this bylaw do not apply in respect of the driving or operation of a mechanically propelled invalid's chair, the use of which is confined to the purpose for which it was designed;
 - ii) the provisions of this bylaw do not apply to persons, vehicles and to other equipment while actually engaged in highway construction or maintenance work upon, under or over the surface of a highway while at the site of the work, but do apply to them when travelling to or from the site of work;
- (b) Where a Peace Officer reasonably considers it necessary:
 - i) to ensure orderly movement of traffic;
 - ii) to prevent injury or damage to persons or property;
 - iii) to permit proper action in an emergency;

he/she may direct traffic according to his/her discretion notwithstanding anything in this bylaw, and every person shall obey his/her direction.
- (c) No person shall park, drive or operate a vehicle or cycle in contravention of a traffic control device.
- (d) No person shall drive or walk on or over a newly painted line or marking, remove or alter any traffic control devices.
- (e) Every person shall at all times comply with any lawful order, direction, signal or command made or given by a police officer, fireman, ambulance attendant, flag person or school patrol.

- (f) No person operating a vehicle shall block an intersection, a marked crosswalk or any traffic control device.
- (g) Where in the opinion of the Village any highway is liable to damage through extraordinary traffic thereon, it may regulate, limit or prohibit the use of the highway by any person operating or in charge of the extraordinary traffic or owning the goods carried therein on the vehicles used therein.
- (h) The use of tracked vehicles on the Village's paved highways is not permitted.
- (i) Overload/Oversize Permit
 - i) Overload and/or oversize permits may be issued to persons transporting extraordinary commodities notwithstanding Section 4(g)
 - ii) Applications must be made to the Village of Port Alice
- (j) Highway Closure Permit
 - i) Temporary highway closure permits may be issued to persons requiring partial or complete closure of a highway for the purpose of construction on or adjacent to a highway.
 - ii) Applications must be made to the Village of Port Alice
- (k) No persons, other than the owner or operator of a vehicle, shall remove from a vehicle any offence notice issued under the authority of this bylaw.
- (l) Impounding Provisions
 - i) When any unlicensed vehicle or other chattel is unlawfully occupying any portion of a highway, boulevard or public place within the boundaries of the Village for a period exceeding 24 hours, every reasonable effort will be made to send a letter to the property owner requesting removal of that vehicle or chattel. (Schedule A)
 - ii) When any unlicensed vehicle or other chattel continues to occupy any portion of a highway, boulevard or public place within the boundaries of the Village after the timeline stated in Schedule A expires, the Village CAO, Bylaw Enforcement Officer or Peace Officer may arrange the towing of such vehicle by an authorized towing contractor and stored at a place designated by the Village from time to time for such storage. The Village accepts no responsibility for damage to any impounded vehicle or obstruction.
 - iii) A vehicle registration search will be requested through the RCMP and a registered letter sent to the last known registered owner of the vehicle informing of the vehicle impoundment

- iii) Fees, costs and expenses for such removal, detention or impounding and storage will be the sole responsibility of the registered vehicle owner.
- (m) All highways and Village parking lots are hereby designated as regulated parking zones and traffic control devices may be placed from time to time to indicate permitted parking or restrictions.

PEDESTRIAN REGULATIONS

- 5. (a) No pedestrian shall stand on the travelled portion of a highway while waiting to cross a highway.
- (b) No pedestrian shall leave the curb, or other place of safety and walk or run into the path of a vehicle that is so close that it is impractical for the driver to stop.
- (c) No pedestrian shall walk on the travelled portion of highway if a sidewalk or shoulder or other space is available as a walking area.
- (d) No pedestrian, crossing a highway where a marked crosswalk exists, shall cross outside the limits of the markings.
- (e) No pedestrian shall cross a highway in a crosswalk in contravention of a traffic control device.
- (f) Every pedestrian crossing a highway at any point other than within a marked crosswalk or within an unmarked crosswalk at an intersection shall give the right of way to all vehicles on the highway.

PARADES, PROCESSIONS AND SOLICITATIONS

- 6. (a) No persons or group of persons shall be present on a highway in such a manner as to obstruct the free passage of pedestrians or vehicles, except with the written permission of the Village of Port Alice.
- (b) No person shall be a member of, or take part in, any procession unless:
 - i) such procession is under the direction or control of a person acting as a marshal or organizer;
 - ii) a written permit for such procession has been issued by the Village of Port Alice to such marshal or organizer.
- (c) Applications for a permit for such a procession shall be made in writing to the Village of Port Alice no less than thirty (30) days prior to the date of the procession, specifying the day and hour which such procession is to be held, the place of formation or commencement thereof, the route to be taken and the point of disbandment thereof.
- (d) Sections 6(a) through 6(c) do not apply to a funeral procession.

- (e) Where a procession is lawfully in progress or where a funeral procession is in progress, no pedestrian or driver of such a vehicle shall cross or interfere with the procession.
- (f) The Village of Port Alice may grant to any organization the privilege of using any highway, or portions thereof, on certain dates for the purpose of soliciting aid and no person shall solicit aid without such permission having been granted.

PARKING REGULATIONS

- 7. (a) Lane Parking
 - i) No person shall park a vehicle in a lane unless actively engaged in loading or unloading of goods from a vehicle in which case parking will be permitted for a period of up to thirty (30) minutes.
 - ii) Whenever access can be had to any lane, all deliveries or collections of goods to or from any commercial building shall be made from such lane.
 - iii) Notwithstanding item (ii) no person shall park a vehicle in a lane for the purpose of loading and unloading where a loading zone is provided on site.
- (b) Angle Parking
 - i) Where angle parking is permitted:
 - (A) a vehicle shall be parked at the angle to the curb indicated by signs and markings and parallel to and between such markings and as close to the curb as practicable; and
 - (B) no person shall reverse a vehicle into any parking space unless otherwise permitted by a traffic control device.
 - ii) Any vehicle having a length in excess of six (6) metres, including a load or trailer, shall not park upon any of the highway reserved for angle parking.
- (c) No person shall park a vehicle in any public place unless such person complies with all conditions of this bylaw and other regulations posted by traffic control devices.
- (d) No persons shall park a vehicle on any highway for more than seventy-two (72) hours continuously.
- (e) No person shall move a vehicle from one location to another location that is within one block of the initial location to avoid time limits set within this bylaw.
- (f) Parking is prohibited:

- i) on a sidewalk
 - ii) in front of or within two (2) metres of any public or private driveway;
 - iii) upon or within six (6) metres of any intersection or stop sign;
 - iv) within six (6) metres of a fire hydrant measured from a point in the curb or edge of highway which is closest to the fire hydrant;
 - v) upon or within six (6) metres of a crosswalk;
 - vi) upon any highway for the principal purpose of:
 - (A) displaying a vehicle for sale;
 - (B) advertising, painting, wrecking or repairing any vehicle, except where repairs are necessary by an emergency; or
 - (C) displaying signs.
 - vii) Alongside or opposite a highway excavation or obstruction when stopping, standing or parking obstructs traffic;
 - viii) upon a bridge or within six (6) metres of a bridge;
 - ix) on a highway in such a manner as to obstruct or impede the normal flow of traffic;
 - x) on a marked lane of a laned highway;
 - xi) in a place of a traffic control device that gives notice that stopping, standing or parking there is prohibited or restricted;
 - xii) in such a manner as to obstruct the visibility of any standard traffic sign;
 - xiii) on any portion of a highway where lines, markings or other signs are placed indicating the way vehicles shall be parked, except in accordance with such lines, markings or other signs;
 - xiv) notwithstanding any provisions of this section, alongside a curb painted white or yellow which shall designate restricted parking.
- (g) No person shall park a vehicle on a highway in a residential area contrary to any traffic control device.
- (h) No person shall park or leave unattended, a vehicle or a trailer loaded or unloaded and used for the transport of hazardous materials except at approved secured areas.

- (i) Only vehicles transporting or driven by disabled persons, and displaying a valid Disabled Parking Permit, may park in parking spaces expressly marked for that purpose.
- (j) No person shall park an unlicensed vehicle, trailer or recreational vehicle on public highways where parking is otherwise permitted.
- (k) There shall be no parking on any paved parking space of a highway in the Village where in the opinion of the Village snow removal is required.
- (l) Notwithstanding any other provisions of this bylaw, no person shall park any vehicle having a gross weight exceeding 5,500 kilograms or a length in excess of 7.5 metres, on a local highway within a residential area for a period longer than two (2) hours.
- (m) No person shall stop or park a vehicle having a licensed gross vehicle weight of over 13,600 kilograms (30,000 pounds) on any highway except when the person is parking the vehicle to deliver or pick up goods, merchandise of other things.
- (n) No unlicensed vehicle, chattel or trailer, including a holiday trailer or boat trailer, shall be parked on any street or boulevard of the Village *for a period exceeding 24 hours*.

CLASSES OF VEHICLES

- 8. (a) The following classes of vehicles are hereby established:
 - i) Class 1 Vehicle – a motor vehicle licensed under the *Motor Vehicle Act* or *Commercial Transport Act* for gross vehicle weight of 5,500 kilograms or less;
 - ii) Class 2 Vehicle – a motor vehicle licensed under the *Motor Vehicle Transport Act* or *Commercial Transport Act* for a gross vehicle weight of 5,500 kilograms to 20,000 kilograms;
 - iii) Class 3 Vehicle – a motor vehicle licensed under the *Motor Vehicle Act* or *Commercial Transport Act* for a gross weight of more than 20,000 kilograms.
- (b) Subject to the provisions of this bylaw and *the Motor Vehicle Act* and with the exception of arterial highways:
 - i) a Class 1 Vehicle may be used or be present on any highway in the Village;
 - ii) a Class 2 Vehicle may only be used on highways where its use is not prohibited by traffic control devices;
 - iii) a Class 3 Vehicle may not be used on any roadway in residential areas unless written approval from the Village is obtained.

GENERAL PROVISIONS

9. (a) The operator of any of the following vehicles shall be exempt from the provisions of Sections 7 and 8(B) of this bylaw:
- i) Vehicles identified by the sign or insignia as belonging to the Village of Port Alice;
 - ii) Emergency vehicles, as defined by the *Motor Vehicle Act* Revised Statutes of British Columbia; and
 - iii) Vehicles operated by Peace Officers engaged in the lawful execution of their duty.
- (b) No persons shall alter or stop the flow of water through any drainage, sewer, ditch or culvert on any highway.
- (c) No person shall operate on a highway a vehicle or combination of vehicle and trailer unless it is so constructed, loaded or covered as to prevent any of its load from dropping, shifting, leaking or otherwise escaping therefrom.
- (d) No person shall place, throw, deposit or discard on any highway, any rubbish, litter or waste material of any description.
- (e) Should any material, due to any cause whatsoever, fall from the vehicle, the operator shall forthwith take all reasonable precautions to safeguard traffic from the consequences thereof and shall remove such material from the spilling area.
- (f) No person shall excavate, construct any work, or occupy the highway for the purpose of construction adjacent to the highway unless otherwise authorized by the Village.
- (g) Where authorized works are carried out on, over or under any highway, appropriate signs, flashers, barricades or other warning devices shall be provided around the construction zone to the satisfaction of the Village.
- (h) No person shall use any highway for any purpose other than that of lawful traffic except with the permission of the Village.
- (i) No person shall operate upon a vehicle any calliope, loudspeaker or other noise-making device upon the highway of the Village for advertising or other purposes unless a permit has been applied for and granted by the Village.
- (j) No person shall place, erect, remove or alter any sign, structure or other device on or over a highway or land without the express consent of the Village.

- (k) Every owner or occupier of real property, or their agents or any other person who shall in any way require to drive, pull or propel any vehicle, equipment or trailer across any pavement, sidewalk, boulevard or curbing and gutter for the purpose of entering his property or when leaving the travelled portion of the highway, or for any other reason, shall first construct across the pavement, sidewalk, boulevard, curbing and gutter, protection sufficient to prevent the same from being damaged and shall not obstruct the drainage of surface water on or in any ditch or highway or storm drain within the Village.
- (l) Every person who in any way damages pavement, paved or unpaved sidewalk or curbing or gutter while leaving the travelled portion of the highway, shall be liable to the Village and shall pay for the costs of repairing such damage to the satisfaction of the Village
- (m) No person shall alter an existing access to property or construct a new access to a property without obtaining an access permit from the Village.

CONTRAVENTION AND PENALTIES

- 10. (a) Every person who violates any of the provisions of this bylaw, or who suffers or permits any act of thing to be done in contravention of this bylaw or who neglects or refrains from doing anything required to be done by any of the provisions of this bylaw shall be deemed to be guilty of an infraction hereof and shall be liable to the penalties imposed. Every continuing infraction shall be deemed to be a new and separate offence for each day during which the same shall continue.
 - (b) Any person found guilty of an infraction of any of the provisions of this bylaw shall, upon summary conviction, be liable to a minimum fine of One Hundred Dollars (\$100.00), which shall be recoverable and enforceable upon summary conviction in the manner provided by the Offence Act.
11. The Village adopts, for traffic control purposes, the standards set out in the Manual of Uniform Traffic Control Devices for Canada and the Pedestrian Crossing Control Manual for British Columbia.

SEVERABILITY

12. If a court of competent jurisdiction declares any portion of this bylaw invalid, then the invalid portion must be severed, and the remainder of the bylaw is deemed valid.

REPEAL

13. Bylaw No. 9 is hereby repealed.

READ FOR A FIRST TIME ON THE ____ DAY OF ____ 2021

READ FOR A SECOND TIME ON THE ____ DAY OF ____ 2021

READ FOR A THIRD TIME ON THE ____ DAY OF ____ 2021

ADOPTED THE ____ DAY OF ____ 2021

ORIGINAL SIGNED BY

CHIEF ADMINISTRATIVE OFFICER

MAYOR

Certified to be a true copy of

SCHEDULE "A" BYLAW No. 667, 2021

Village of Port Alice
Box 130
Port Alice, BC V0N 2N0

Date

Name

Address

Dear Name:

RE: Uninsured Vehicles

A routine check of Village roadways has revealed that a number of uninsured vehicles and trailers are being stored on public boulevards. These vehicles are generating complaints at the Council level and often represent a safety hazard for drivers and pedestrians. Materials and vehicles stored on Village boulevards also impede the work of our Public Works crew as they undertake summer and winter maintenance activities.

You are being contacted because we believe that you may own an uninsured Description located on the boulevard in front of your property. If this vehicle belongs to you, please remove it to a storage area.

Your earliest attention to this matter is greatly appreciated. If you have any questions regarding this matter, or if you believe that you have received this letter in error, please do not hesitate to contact me at any time.

Yours truly,

Name

Administrator

SCHEDULE " B" BYLAW No. 667, 2021

Village of Port Alice
Box 130
Port Alice, BC V0N 2N0

Date

Name

Address

Notice to Registered Vehicle Owner re Impounded Vehicle

Reference:

Dear:

Re: Ownership of (vehicle description and registration number)

Under the provisions of Village of Port Alice Parking and Traffic Control Bylaw 667, the above-mentioned vehicle has been impounded. A motor vehicle search has been undertaken by the RCMP which shows you as the last registered owner.

Village of Port Alice Parking and Traffic Control Bylaw 667 states:

Impounding Provisions

- i) *When any unlicensed vehicle or other chattel is unlawfully occupying any portion of a highway, boulevard or public place within the boundaries of the Village for a period exceeding 24 hours, every reasonable effort will be made to send a letter to the property owner requesting removal of that vehicle or chattel. (Schedule A)*
- ii) *When any unlicensed vehicle or other chattel continues to occupy any portion of a highway, boulevard or public place within the boundaries of the Village after the timeline stated in Schedule A expires, the Village CAO, Bylaw Enforcement Officer or Peace Officer may arrange the towing of such vehicle by an authorized towing contractor and stored at a place designated by the Village from time to time for such storage. The Village accepts no responsibility for damages to any impounded vehicle or obstruction.*
- iii) *A vehicle registration search will be conducted by the RCMP and a registered letter sent to the last known registered owner of the vehicle informing of the vehicle impoundment*
- iii) *Fees, costs and expenses for such removal, detention or impounding and storage will be the sole responsibility of the registered vehicle owner.*

Your vehicle can be claimed at _____, located at _____. Proof of ownership of the vehicle is required before the vehicle can be released.

If you require any further information, please contact the undersigned at 250-284-3391 or _____ at _____.

Yours truly,

Name

Administrator



INFORMATION ITEMS

MMIWG National Action Plan

June 9, 2021

The Federal Government has released a National Action Plan to address the violence, racism and disproportionate deaths of Indigenous women and girls in Canada, outlining short-term priorities corresponding to seven goals for transformative change.

The plan comes two years after the National Inquiry into Missing and Murdered Indigenous Women and Girls issued 213 calls for justice, and follows a process that saw the Federal Government engage with the National Families and Survivors Circle and Indigenous communities across Canada.

Short-term priorities outlined in the plan include:

- Launching public education campaigns and initiating Indigenous-led cultural initiatives;
- Setting up trauma-informed training for those who work with Indigenous people, 24-hour mental health and addictions supports, victim services, and healing programs for impacted families;
- Creating shelters, housing, access to high-speed internet, and a guaranteed annual livable income;
- Recognizing "Indigenous self-determination and inherent jurisdiction over child welfare";
- Establishing oversight bodies to represent families and survivors' complaints, a national task force to re-investigate unresolved files, and a justice-reform committee to review existing legislation; and
- Addressing data collection issues, creating a Deputy Commissioner for Indigenous corrections, and collecting disaggregated and intersectional data on Indigenous women, girls, and LGBTQ2S+ people in the criminal justice system.

Notably, the plan lacks detail on which orders of government or other bodies will be involved in implementation, and local government roles are not explicitly detailed in the plan. The plan also does not include timelines for implementation of the proposed actions. The plan instead provides for the development of a "comprehensive Implementation Plan" as a next step, to be finalized and launched in the fall of 2021.

Finally, in addition to the National Action Plan, the Federal Government issued a Federal Pathway, outlining next steps for the Government of Canada. In its 2021 Budget, the Federal Government allocated \$2.2 billion to be spent over five years and \$160.9 million per year on an ongoing basis to address the commitments related to the national inquiry.

Following release of the National Inquiry's final report, UBCM endorsed resolution 2019-LR4, calling on local governments to bring the Calls for Justice back to their respective councils or boards for review, prioritization and consideration of endorsement in collaboration with local Indigenous communities. This resolution further called for the development and implementation of a National Action Plan, as released this week. UBCM will continue to monitor this issue and report out on further details as they emerge.

THE CORPORATION OF THE TOWNSHIP OF SPALLUMCHEEN

4144 Spallumcheen Way, Spallumcheen, BC V0E 1B6
Phone: 250-546-3013 • Fax: 250-546-8878 • Toll Free: 1-866-546-3013
Email: mail@spallumcheentwp.bc.ca • Website: www.spallumcheentwp.bc.ca



June 11, 2021

File No. 5500-05

BC Hydro
PO Box 8910
Vancouver, BC
V6B 4X3

Dear BC Hydro

Re: Residential Rate Review

Please be advised that at the Monday, June 7, 2021 Township of Spallumcheen Committee of the Whole Meeting, the following resolution was passed:

"...THAT the Township of Spallumcheen Council direct staff to write a letter to BC Hydro and the Union of British Columbia Municipalities requesting that the consultation period for the Residential Rate Review be extended by reopening the survey to allow more residents an opportunity to submit comments due to the changes in the E-plus incentive that has been a program that has supported Township residents who have dual heat sources and no opportunity to natural gas as an additional heat source due to the rural nature of the Township."

Please consider reopening the survey to allow an extended period for consultation. Township residents, as well as residents of other similar rural municipalities, need an opportunity to participate in the Residential Rate Review. Many areas of Spallumcheen are unable to access natural gas services meaning the impacts of a rate change could negatively impact our residents and make heat unaffordable.

Thank you for your attention to this matter. If you have any questions in this regard, please contact the undersigned.

Respectfully,

Cindy Graves
Corporate Officer

cc. UBCM Member Municipalities

