

**VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA**
TO BE HELD WEDNESDAY APRIL 13, 2022, at 7:00 pm
AT SEA VIEW ACTIVITY CENTRE



(1) CALL TO ORDER

We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING (6:30 pm)

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;

Section 90 (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

(3) ADOPTION OF AGENDA:

THAT the Agenda for the Meeting of the Village of Port Alice for April 13, 2022, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.

(4) DELEGATIONS:

a.) PWC Update

Pg 3-4

b.) 1154 Haida Bylaw Infraction Discussion

April 7, 2022, Request

(5) MINUTES:

Pg 5-6

a.) *THAT the Minutes from the Regular Meeting of March 23, 2022, be approved*

(6) COMMUNICATIONS:

Pg 7-8

a.) Notice of Decision on Application to Burn Hog Fuel at Former Neucel Pulp Mill

April 5, 2022, Letter from Cassandra Counce, Director, Ministry of Environment and Climate Change Strategy

(6.) REPORTS:

Pg 9

a.) Fire Chief Monthly Report – March 2022

April 1, 2022, Report from Fire Chief, Jerry Rose

Pg 11

b.) CAO Regular Report

April 4, 2022, Report from Bonnie Danyk, CAO\CFO

Pg 13-16

c.) Accounts Payable Listing for March 2022

April 4, 2022, Report from Bonnie Danyk, CAO\CFO

Pg 17-22

d.) Summary of Revenue and Expenses for March 2022

April 4, 2022, Report from Bonnie Danyk, CAO\CFO

Pg 23-26

e.) Village of Port Alice Water Conservation Plan

April 7, 2022, Plan from Bonnie Danyk, CAO\CFO

VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA
TO BE HELD WEDNESDAY APRIL 13, 2022, at 7:00 pm
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f.) 1154 Haida Ave, Bylaw Infraction Report – to be handed out
April 2022, Report from Bonnie Danyk, CAO\CFO

Pg 27-29

g.) March 2022 Ec Dev Report
April 8, 2022, Report from Ryan Nicholson, Economic Development Officer

(7.) BYLAWS:

Pg 31-36

a.) Bylaw No. 670, 2022, Financial Plan 2022-2026

Recommendation

THAT Bylaw 670 – Port Alice Financial Plan Bylaw be given fourth reading and adoption.

Pg 37-39

b.) Bylaw No. 671 – Annual Tax Rates 2022

Recommendation

THAT Bylaw 671 – Annual Tax Rate Bylaw be given first, second, and third reading.

(8.) QUESTION PERIOD:

(9.) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Council held April 13, 2022, be adjourned

INFORMATION ITEMS

a.) April 8, 2022, Job Opportunity with Training, email from Phil Climie, Community Energy Initiative

7 April 2022

To
Major and Council

We want to make a presentation to council at the next earlier availability.

We believe it is important that you know certain specification about our parking and steps project.

We do not claim any exclusive right to this parking spot. Its is first come , first served .

We have a busy Airbnb business , and last summer with all the traffics we have to make sure car or truck not park in the street.

Any improvement are temporary . Easy to remove .

We didn't have to dig to do it. Level up only .

Sylvain is a carpenter and have a legal registred business . He use 10"x10" . The parking (retaining wall) as 20 inch high . 2 pieces high . Backfield with compact sand , 3 inch of dirt and we already put grass seed over , for make sure that look good . Every steps has a night light spotted on and around the parking .

Note:

The retaining wall is not structural, nor permanent, it does not require engineering .

We believe , in winter time , the steps are important . Our parking is deep slop of 30degree , and with the frosty rain , paved is very slippy sometime. The middles of the steps are filled with wood chips , good grip.

More than half of ours guest don't feel safe to park by his/her self in ours driveway . Its deep slop and not wide .

On a personal note :

The 27 August 2021 , We been at the town office and ask Tania , where and what we have to do for have a approbation to ours project . That was clear , just have to ask the council . I send a email and print a plan and add all the specifications , our phone , address and email.

We never receive an awnser .

Sylvain pop up at the office the 14 september 2021 and ask what happening . Jason was present that day . Nothing could be build . Nothing permanent , the land is the propriety of the Town.

15 september 2021 , We built 9 unpermanent steps to access the yard by the left side .

22 september 2021 we receive the first letter .

We have talk with lots of neighbours , and everyone seem surprise about the attention we receive from Bonnie Danyk , town Port Alice. My front neighbour Ian and Chermaine Templeton built 3 month before us a retaining wall way more akward than ours and taller for years long boats parking . And their not alone

I personally counted 26 cars , trucks , trailers and or boats , just on Matsqui and Haida

I will try to bring all the pictures at ours next appointment .

We receive neighbours approbation , with lots of felicitation. In general they said that make sense and that look good . I let you know the address of my neighbour who we already talk about it : 1174 , 1144 , 1155 , 1251 , 1214

thank for your time , and see you soon

Kelly Lauzon 250-918-4509

Sylvain Desrochers 778-269-4663

constructiondesrochres@gmail.com

desrochersconstruction.ca

VILLAGE OF PORT ALICE COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY MARCH 23, 2022
AT SEA VIEW ACTIVITY CENTRE



Present
Mayor Kevin Cameron
Councillor Holly Aldis
Councillor Sean Watson
Councillor Angela Yunker
Councillor Bruce Lloyd

Absent

Staff
Bonnie Danyk CAO / CFO
Ryan Nicholson, Ec Dev Officer
Tanya Spafford, Administrative Assistant

Call to Order: 7:00pm

ADOPTION OF AGENDA:

Moved, Seconded and CARRIED

33/22
Adoption of
Agenda

***THAT** the Agenda for the Meeting of the Village of Port Alice for March 23, 2022, be approved;
AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information, with a correction of the minutes date.*

DELEGATION:

MINUTES:

Moved, Seconded and CARRIED

34/22
Minutes
March 9,
2022

***THAT** the Minutes from the Regular Meeting of March 9, 2022, be approved.*

COMMUNICATIONS:

Mutual Aid Agreement for North Island Fire Departments 2023-2027

35/22
Mutual Fire
Aid

March 10, 2022, agreement from Regional District of Mount Waddington

Moved, Seconded and CARRIED

***THAT** The Village of Port Alice enter into the Mutual Aid Agreement for the North Island Fire*

36/22 EV
Charging
Station

EV Charging Station Network

March 4, 2022, Letter from Pat English, Ec Dev Officer, Reg District of Mount Waddington

Moved, Seconded and CARRIED

***THAT** the Village of Port Alice supports the addition of 2 EV Charging stations in Port Alice from the Regional District of Mount Waddington*

REPORTS:

Fire Chief Monthly Report – February 2022

March 10, 2022, Report from Fire Chief, Jerry Rose

Bike & Hiking Trail improvements Update

March 16, 2022, Report from T Spafford, Admin Assistant & R Nicholson, Ec Dev Officer

Accounts Payable Listing for February

March 2022, Report from Bonnie Danyk, CAO/CFO

BYLAWS:

37/22 Bylaw
674, Mail in
Ballot Bylaw

Moved, Seconded and CARRIED

Bylaw No. 674, 2022, Rates & Fees for 2022

THAT Bylaw 674 – Port Alice Rates & Fees Bylaw be given fourth reading and adoption.

38/22 Bylaw
670 2022-
2026
Financial
Plan

Bylaw No. 670, 2022, Financial Plan 2022-2026

THAT Bylaw 670 – Port Alice Financial Plan Bylaw be given third reading.

QUESTION PERIOD:

ADJOURNMENT:

39/22
Adjournment

Moved, Seconded and CARRIED

THAT the Regular meeting of the Village of Port Alice held March 23, 2022, be adjourned at 7:35 pm

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held March 23, 2022.

Mayor

Chief Administrative Officer



April 5, 2022

File Number: AA-110919

VIA EMAIL: mayor@portalice.ca

Village of Port Alice
1061 Marine Drive
Port Alice, BC V0N 2N0

Attention: Mayor Kevin Cameron

Re: Notice of Decision on Application to Burn Hog Fuel at Former Neucel Pulp Mill

Dear Mayor Cameron:

I wish to provide you with an update on PricewaterhouseCoopers Inc.'s (PwC's) application to burn hog fuel at the former Neucel pulp mill. I have granted an approval for the application, as of March 23, 2022. A copy of the approval is attached for your reference.

We received your letter of support for the burning application, dated February 18, 2022. Within the letter, concerns around Japanese knotweed transport and fire risk were identified. You indicated the application should be processed as soon as possible.

The ministry shares concerns around Japanese knotweed and fire hazards, and we prioritized the review of PwC's application. As a result, the review and decision-making process was significantly expedited. Our review process involved further information requests and back and forth with PwC and their consultants, as several concerns were identified by ministry subject matter experts requiring in depth consideration. Concerns were primarily related to reported characteristics of the waste hog fuel, lack of detail regarding the proposed air curtain burner and burn plan, and potential for a smoldering burn and incomplete combustion which has potential to lead to smoke and pollutant generation, and may not fully destroy knotweed.

To mitigate these issues, given the urgency for disposal of the material, the approval was issued with a requirement for a test burn, prior to a full-scale burn of the hog fuel. The test burn is aimed at demonstrating the operational conditions that will result in a high temperature burn. There are also requirements for monitoring during the test burn to demonstrate that burning can be conducted without adverse impacts to human health. Should the test burn be successful in demonstrating these key requirements, the remainder of the hog fuel is authorized for burning for a period of 15 months, subject to on-going operational, monitoring and reporting requirements.

Additionally, there are a couple other items we'd like to bring to your attention. First, supplemental clean wood will be required to be burned in addition to the hog fuel in order to improve burning conditions and ensure complete combustion. It is possible PwC will need to import wood to the site for these purposes. It is currently unknown how much additional wood will be required to be burned and/or imported to site, and estimating these quantities is another requirement of the test burn. Second, there is potential the golf course will be required to close for the duration of burning. This again depends on the results of the test burn and PwC's plan for the remainder of the burn. Requirements around restricting site access, including access to the golf course, are specified in the approval.

Thank you for your involvement in the application process. Should you have any questions or concerns, or would like further information on any points of this letter, please contact me at Cassandra.Caunce@gov.bc.ca. You may also continue to reach out to Bob Beck at Robert.Beck@gov.bc.ca, or (236) 468-2266.

Yours truly,



Director, South Authorizations

Encl: Approval 110919

Cc: Bonnie Danyk, CAO/CFO, cao@portalice.ca

VILLAGE OF PORT ALICE

Port Alice Volunteer Fire Department Fire Chief's Monthly Report For the month March 2022

Active Members	9	Number Of False Alarms	-
On Leave	2	Mutual Aid Calls	-
Rescue Calls	-	Lift Assist Calls	2
Fire Calls	2	Public Relation Events	2

Practices / Events:

Date	Attendance	Purpose
01Mar22	5	Practice: Ambulance Checks
08Mar22	10	Practice: Mayor & Tanya
14Mar22	2	Fire Call Hotel
15Mar22	2	Alarm 1083 Maquinna
15Mar22	6	Practice: BC Hydro Training – Lucas Presentation
20Mar22	5	FR - Cardiac
22Mar22	5	Practice: Lucas Training & SCBA's
23Mar22	3	Ambulance Assist - Stroke
26Mar22	5	S100 training
27Mar22	4	S185 training
29Mar22	6	Practice: Month End Checks

Public Relations Events:

Situation Responses:

Fire Chief:

Administrator:



REPORT TO COUNCIL

To: Mayor & Council
From: Chief Administrative Officer
Date: April 4, 2022
Subject: Regular Report

Administration

We had our Public Budget Meeting on March 17 at the Community Centre. After two years of online presentations it was nice to have one in person again. The Financial Plan Bylaw for 2022-2025 will have fourth and final reading at the Council meeting on April 13, 2022.

Our Auditors were here the week of March 21 and we are in the process of preparing the Financial Statements for 2021.

Utility bills will be processed and sent out this month. They are due on May 31, 2022.

Tourism

The RFP for the Kayak Storage Building had no responses. McElhanney has drawn the plans for the building and we will be contacting contractors this month to see if any are interested in entering into a construction contract.

The designs for the Interpretive Signs have been finalized and the signs are in the process of being built.

Recreation

The requirement for masks was dropped in March and vaccine passports will no longer be required after April 8, 2022. As Covid restrictions ease more people are participating in programming at the centre.

The Community Centre staff have started a small concession which has been quite popular with the kids.

Public Works

The annual commercial vehicle inspections were done in March and the fleet insurance was renewed.

Staff have been busy getting equipment ready for another season of maintenance and lawn mowing.

Respectfully submitted,

Bonnie Danyk, CAO / CFO

**VILLAGE OF PORT ALICE
ACCOUNTS PAYABLE LISTING FOR MARCH 2022**

Total Payment of Accounts: \$101,244.93

Wages Payable: \$48,488.38

Total Accounts Payable Listing \$149,733.31

If you have any questions regarding the cheques on this month's Accounts Payable Listing, please ask me.

Respectfully submitted



Bonnie Danyk
CAO / CFO

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
000582	002	01/03/2022	J-089	JROCK CONTRACTING	H21-9	Excavate for repai	2,493.75		2,493.75	
000583	002	01/03/2022	M-011	MINISTER OF FINANC	94906424 94941913	Oct Courier Dec Courier	77.91 81.39		159.30	
000584	002	01/03/2022	R-120	ROYAL PRINTERS	537842	Laser Cheques	278.95		278.95	
000585	002	01/03/2022	O-345	ORACH ENTERPRISES	4550	Port-a-Potty Renta	422.10		422.10	
000586	002	01/03/2022	A-045	ALSCO UNIFORM & LI	LNAN821348 LNAN822150	Temp PW Coveralls PW Coveralls	25.32 76.59		101.91	
000587	002	01/03/2022	C-010	CAN.UNION OF PUBLI	Feb 2022	Feb Union Dues	572.67		572.67	
000588	002	01/03/2022	D-040	DOR-TEC SECURTIY L	19478 19476 19477	VO Alarm Monitorin CC - Alarm Monitor Arena - Alarm Moni	276.62 276.62 276.62		829.86	
000589	002	01/03/2022	F-004	FOX'S DISPOSAL SER	36998 36999 36997 37337 37339 37338	Sludge Bin Pick up Wood Bin Rental an Metal Bin Rental Feb Sludge Bin ren Feb Blue & Metal B Feb Wood Bin & Pic	215.03 215.03 215.03 443.22 443.22 443.22		1,974.75	
000590	002	01/03/2022	F-005	F.P. FOODS LIMITED	105819 322538 323658 323689 324983 325241	PW Supplies CC Program Supplie Program Supplies PW Coffee Supplies Concession Supplie ConCession Supplie	16.78 20.96 15.98 28.71 20.85 29.75		133.03	
000591	002	01/03/2022	H-006	HOME HARDWARE	358026	Thermostat - STP	78.38		78.38	
000592	002	01/03/2022	K-022	KAL TIRE	071123057	Air Flexx Extensio	119.70		119.70	
000593	002	01/03/2022	L-084	LADY FAER DESIGNS	INV319	February Janitoria	600.00		600.00	
000594	002	01/03/2022	M-011	MINISTER OF FINANC	94961836	January Courier	75.83		75.83	
000595	002	01/03/2022	M-044	MAINROAD N.I. CONT	00481	Road Salt	6,300.00		6,300.00	
000596	002	01/03/2022	M-153	BUREAU VERITAS CAN	VA10542883	Marine Samples	531.30		531.30	
000597	002	01/03/2022	N-008	NORTH ISLAND COMM.	D3044 D3045	KNB 29 N Battery Headset Curly Cord	571.20 84.00		655.20	
000598	002	01/03/2022	N-072	NORTH ISLAND WASTE	Feb 2022	February Garbage C	7,355.25		7,355.25	
000599	002	01/03/2022	P-009	PORT MCNEILL ENTER	41926	Road Sand	1,033.20		1,033.20	
000600	002	01/03/2022	P-093	PROGRESSIVE DIESEL	71729-A	Exhaust Leak Repai	144.54		144.54	
000601	002	01/03/2022	S-085	SUNCO PLYWOOD INCO	269161	Tie Wire, Square S	54.86		54.86	
000602	002	01/03/2022	T-195	TEX ELECTRIC LTD	2616 2615	Street Light Repai Transfer Station L	1,792.68 756.93		2,549.61	
000603	002	01/03/2022	Z-001	ZEP SALES AND SERV	9007143196	Janitorial Supplie	897.62		897.62	
000624	002	09/03/2022	S-049	SHOPRITE MARINE &	107486	Saw and Safety gea	638.69		638.69	
000623	002	09/03/2022	R-112	ROBERGE, DENISE	March 22 pick	Concession Pickups	53.77		53.77	
000622	002	09/03/2022	R-003	REGIONAL DISTRICT	3067	Tipping Fees	1,143.20		1,143.20	
000621	002	09/03/2022	P-101	PORT ALICE PETROLE	6349	PW Fuel	1,371.32		1,371.32	
000620	002	09/03/2022	P-090	PORT ALICE GAS INC	Feb CC 22 Feb Arena 22	CC Propane Arena Propane - Fe	1,600.37 17.63		1,618.00	
14000619	002	09/03/2022	P-009	PORT MCNEILL ENTER	71883	Road Sand	241.92		241.92	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
000618	002	09/03/2022	N-140	NORTH ISLAND IMAGE	25	Annual photo use a	1,000.00		1,000.00	
000617	002	09/03/2022	N-089	N.I. INDUSTRIAL AU	942-457755 942-458170 942-458685 942-456858	Truck Bulbs Brake Fluid, Aeros Brake Lines, Flare Reg Socket & Exact	109.94 122.11 79.29 74.87		386.21	
000616	002	09/03/2022	L-090	LIME DESIGNS INC	22 01 09 22 02 11	January sign progr February Sign Prog	7,875.00 7,875.00		15,750.00	
000615	002	09/03/2022	L-080	LIDSTONE & COMPANY	39734	Legal fees	423.36		423.36	
000614	002	09/03/2022	L-078	MOORE, LOUISA	Feb 22 pickup	Concession Pickups	241.69		241.69	
000613	002	09/03/2022	I-085	INNOVATION, SCIENC	20220005754	Radion Licenses	1,289.68		1,289.68	
000612	002	09/03/2022	H-006	HOME HARDWARE	358376	STP Thermostats &	405.55		405.55	
000611	002	09/03/2022	F-005	F.P. FOODS LIMITED	326015 326436 326756 327533 327615 108229 328881 329459 329523 329626 330591 330694 108985	Concession Supplie Concession supplie Concession Supplie Concession Supplie Concession Supplie Concession Supplie Concession Supplie PW Coffee Supplies Concession Supplie Concession Supplie Concession Supplie Concession Supplie Concession Supplie	29.34 44.54 62.19 38.47 7.99 19.67 94.19 38.77 56.32 3.99 41.57 4.00 21.81		462.85	
000610	002	09/03/2022	D-003	DISTRICT OF PORT H	10535	Building Inspectio	172.77		172.77	
000609	002	09/03/2022	A-071	ACE COURIER SERVIC	14318831	Pallet Ddelivery t	168.35		168.35	
000608	002	09/03/2022	A-045	ALSCO UNIFORM & LI	LNAN825494	PW Coveralls	68.19		68.19	
000607	002	09/03/2022	O-345	ORACH ENTERPRISES	4566	Port-a-Potty renta	422.10		422.10	
000606	002	09/03/2022	M-153	BUREAU VERITAS CAN	VA10515146	Effluent Samples	109.62		109.62	
000605	002	09/03/2022	H-006	HOME HARDWARE	354955	Water and Shop sup	393.78		393.78	
000604	002	09/03/2022	C-161	CIMCO REFRIGERATIO	90797447	Hot Water Tank ord	2,307.81		2,307.81	
000625	002	09/03/2022	T-195	TEX ELECTRIC LTD	2645	DSE Generator Cont	3,603.66		3,603.66	
22-03-0	002	11/03/2022	B-003	BC HYDRO	400003584837	Hydro Charges	15,065.31		15,065.31	
000626	002	30/03/2022	A-071	ACE COURIER SERVIC	14322423	Sewer Part Courier	128.02		128.02	
000627	002	30/03/2022	A-082	APPLEWOOD FORD - P	RF12216 IF08688	Super Duty Repair Locking Hubs	1,426.99 482.94		1,909.93	
000628	002	30/03/2022	C-010	CAN.UNION OF PUBLI	Feb 22 dues	CUPE Dues	647.77		647.77	
000629	002	30/03/2022	F-123	FLOCOR INC	6696077 6697838	PVC Pipe PVC Cap	321.75 83.00		404.75	
000630	002	30/03/2022	H-006	HOME HARDWARE	360800	Janitorial keys	8.71		8.71	
000631	002	30/03/2022	I-101	INNOV8 DIGITAL SOL	IN332366	Copy Charges	77.08		77.08	
000632	002	30/03/2022	L-078	MOORE, LOUISA	3159	Concession Pick up	50.59		50.59	
000633	002	30/03/2022	L-084	LADY FAER DESIGNS	March 2022	March Janitorial	600.00		600.00	
000634	002	30/03/2022	L-090	LIME DESIGNS INC	22 03 02	Progress Billing S	7,875.00		7,875.00	
000635	002	30/03/2022	L-132	LINDE CANADA INC	69084984	Annual Cylinder l	265.55		265.55	
000636	002	30/03/2022	M-011	MINISTER OF FINANC	0094924107	Courier Service	57.61		117.31	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
					94978768	February courier	59.70			
000637	002	30/03/2022	M-146	Robert Bruce Moore	Jan-Mar 22	Jan-Mar Emergency	705.00		705.00	
000638	002	30/03/2022	M-153	BUREAU VERITAS CAN	VA10564908	Effluent Samples	115.82		115.82	
000639	002	30/03/2022	N-072	NORTH ISLAND WASTE	Mar 2022	Garbage collection	7,355.25		7,355.25	
000640	002	30/03/2022	P-009	PORT MCNEILL ENTER	42058	Blocks	2,446.08		2,446.08	
000641	002	30/03/2022	P-093	PROGRESSIVE DIESEL	75218 75219 75220	Freightliner Fire Rescue Truck CVI Pierce Fire Truck	439.16 506.07 578.35		1,523.58	
000642	002	30/03/2022	U-001	UNION OF B.C. MUNI	D-5433	Annual Fees	679.35		679.35	
000643	002	30/03/2022	U-019	ULINE	9974424	Delineators and Pr	485.99		485.99	
000644	002	30/03/2022	W-101	WORTHINGTON, JOANN	Marina PU0322	Marina supplies	22.39		22.39	
000645	002	30/03/2022	W-069	WFR WHOLESALE FIRE	2022/0114a	Fire-Dex FXM Stock	1,127.12		1,127.12	
Total:							101,244.93	0.00	101,244.93	

Payment Summary		
Description	Qty	Amount
Cheque	64	86,179.62
EFT	1	15,065.31
Direct Deposit	0	0.00
Credit Card	0	0.00
Void	0	0.00
Total:	65	101,244.93

*** End of Report ***

VILLAGE OF PORT ALICE
SUMMARY OF REVENUE & EXPENSES FOR March 2022

Attached is the detailed report of Revenue and Expenditures for March 2022. The following summary is an analysis relating to specific general ledger accounts for Council's information & questions:

- 1 The ideal amount of revenue received and expenditures paid from January to March is:

27%

- 2 Actual year to date (surplus)/deficit is as follows:

Fund	Revenues	Expenditures	Total
General	\$ (21,570.68)	\$ 326,287.55	\$ 304,716.87
Water	\$ (127.80)	\$ 16,263.49	\$ 16,135.69
Sewer	\$ (309.04)	\$ 34,207.99	\$ 33,898.95
(Surplus)/deficit	\$ (22,007.52)	\$ 376,759.03	\$ 354,751.51

3	Wages	G.L. Code	Budget	year to date	% Spent
[a]	Office	112 120 0101	\$ 263,000.00	\$ 64,279.38	24%
[b]	P.W. General	112 120 0101	\$ 201,500.00	\$ 52,521.50	
	P.W. Transfer Stn	112 130 0101	\$ 30,000.00	\$ 8,247.22	
	Recycling Depot Wages	112 130 0106	\$ 25,000.00	\$ -	
	P.W. Cemetery	112 140 0101	\$ 1,500.00	\$ -	
	P.W. Boulevards	112 150 0101	\$ 30,000.00	\$ -	
	P.W. Dykes	112 150 0102	\$ 1,000.00	\$ -	
	P.W. Water	212 120 0101	\$ 20,000.00	\$ 2,886.81	
	P.W. Sewer T.P.	312 120 0101	\$ 25,000.00	\$ 7,438.17	
	P.W. Sewer Dist.	312 120 0102	\$ 5,000.00	\$ 1,295.10	
	Sub Total		\$ 339,000.00	\$ 72,388.80	21%
[c]	Recreation	112 160 0101	\$ 92,500.00	\$ 29,857.90	32%
[d]	Arena	112 170 0101	\$ -	\$ -	
[e]	Com. Centre	112 180 0101	\$ 23,000.00	\$ 504.56	2%

Respectfully submitted


 Bonnie Danyk, Finance Officer

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
To 31/03/2022

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
REAL PROPERTY TAXES					
111000100	GENERAL TAXATION	0.00	0.00	676,000.00-	676,000.00-
111000101	UTILITY TAX	0.00	0.00	15,000.00-	15,000.00-
111000102	GRANT-IN-PLACE OF TAXES	0.00	0.00	6,000.00-	6,000.00-
	TOTAL REAL PROPERTY TAXES	0.00	0.00	697,000.00-	697,000.00-
SALES OF SERVICE & GOODS					
111000100	GARBAGE RATES & PENALTIES	53.92-	53.92-	80,000.00-	79,946.08-
	TOTAL SALES OF SERVICE & GOODS:	53.92-	53.92-	80,000.00-	79,946.08-
RECREATION SUPPLIES & SERVICES					
1111000210	RUMBLE SHEET REVENUE	18.00-	18.00-	1,000.00-	982.00-
1111000213	WEIGHT ROOM PASSES & LOCKER RENTALS	607.00-	607.00-	4,000.00-	3,393.00-
1111000215	RECREATION DEPT. SWEAT/ T SHIRT REVEN	467.75-	467.75-	500.00-	32.25-
1111000219	RECREATION PROGRAMS, EVENTS & CLASSE	305.00-	305.00-	3,000.00-	2,695.00-
1111000220	TOURISM REVENUE	0.00	0.00	500.00-	500.00-
	TOTAL RECREATION SUPPLIES & SERVICE	1,397.75-	1,397.75-	9,000.00-	7,602.25-
RECREATION FACILITIES RENTAL REVENUE					
1111000320	COMMUNITY CENTRE REVENUE	3,398.10-	3,398.10-	14,500.00-	11,101.90-
1111000321	CC CONCESSION REVENUE	74.75-	74.75-	0.00	74.75-
1111000330	SEA VIEW ACTIVITY CENTER	0.00	0.00	250.00-	250.00-
	TOTAL REC. FACILITIES RENTAL REVENUE	3,472.85-	3,472.85-	14,750.00-	11,277.15-
OTHER REVENUE FROM OWN SOURCES					
LICENCES & PERMITS					
1111100105	CANS AND BOTTLES REVENUE	0.00	0.00	4,000.00-	4,000.00-
1111100110	BUSINESS LICENCE FEE REVENUE	5,495.83-	5,495.83-	5,000.00-	495.83
1111100120	DOG LICENSES/FINES	375.00-	375.00-	600.00-	225.00-
1111100130	PERMITS:BUILDING/BURNING	1,191.00-	1,191.00-	2,000.00-	809.00-
	TOTAL LICENCES & PERMITS	7,061.83-	7,061.83-	11,600.00-	4,538.17-
OTHER REVENUE					
1111100220	SCHOOL TAX ADMINISTRATION FEE	0.00	0.00	2,500.00-	2,500.00-
1111100230	INTEREST M.F.A. INVESTMENTS	392.89-	392.89-	10,000.00-	9,607.11-
1111100231	BANK BALANCE INTEREST	191.34-	191.34-	0.00	191.34
1111100232	SCOTIABANK INVESTMENT ACCT INTEREST	575.45-	575.45-	0.00	575.45
1111100240	TAX PENALTIES	0.00	0.00	4,500.00-	4,500.00-
1111100241	TAX ARREARS INTEREST	19.71-	19.71-	4,500.00-	4,480.29-
1111100243	TAX CERTIFICATES - Com.Charter - Sec	160.00-	160.00-	1,500.00-	1,340.00-
1111100246	RECYCLING REVENUE	640.21-	640.21-	4,500.00-	3,859.79-
1111100247	TAX SALE ADMIN & FILING FEES	0.00	0.00	200.00-	200.00-
1111100250	MISCELL. REVENUE	6,046.12-	6,046.12-	1,000.00-	5,046.12
1111100253	LAMINATING, FAX & PHOTOCOPY SERVICES	62.50-	62.50-	500.00-	437.50-
1111100255	RUMBLE BEACH MARINA PARKING FEES	1,282.11-	1,282.11-	12,000.00-	10,717.89-
1111100256	RUMBLE BEACH MARINA RECREATION MOORA	214.00-	214.00-	6,500.00-	6,286.00-
1111100258	RUMBLE BEACH MARINA COMMERCIAL MOORA	0.00	0.00	2,000.00-	2,000.00-
1111100259	MARINA LAUNDRY AND SHOWERS	0.00	0.00	2,000.00-	2,000.00-
	TOTAL OTHER REVENUE	9,584.33-	9,584.33-	51,700.00-	42,115.67-
TRANSFER FROM OTHER GOVERNMENTS					
PROVINCIAL GOVERNMENT & OTHER GRANTS					
1111200110	SMALL COMMUNITY GRANT	0.00	0.00	330,000.00-	330,000.00-
1111200111	RDMW - AHART FUNDING	0.00	0.00	5,000.00-	5,000.00-
1111200122	CANADA SUMMER JOBS	0.00	0.00	7,000.00-	7,000.00-
1111200123	ICE-T: GRANT PROJECTS	0.00	0.00	50,000.00-	50,000.00-
1111200125	NEW DEAL - GAS REVENUE	0.00	0.00	85,000.00-	85,000.00-
1111200134	UBCM ESS GRANT	0.00	0.00	5,000.00-	5,000.00-
1111200142	PACIFICAN SIDEWALK GRANT	0.00	0.00	97,500.00-	97,500.00-
	TOTAL PROVINCIAL GRANTS	0.00	0.00	579,500.00-	579,500.00-
FEDERAL GOVERNMENT					
1111200210	CELEBRATE CANADA DAY - GRANT	0.00	0.00	1,100.00-	1,100.00-
	TOTAL FEDERAL GRANTS	0.00	0.00	1,100.00-	1,100.00-
TRANSFER FROM SURPLUS & TEMP. BORROWING					
1111300009	APPROPRIATION FROM NICF RESERVE	0.00	0.00	25,000.00-	25,000.00-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
To 31/03/2022

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1111300010	APPROPRIATION FROM SURPLUS [2013]	0.00	0.00	97,000.00-	97,000.00-
1111300013	APPROP.FROM GAS TAX RESERVE	0.00	0.00	80,000.00-	80,000.00-
1111300014	APPROP. FROM DEFERRED REV. BCWIP	0.00	0.00	110,000.00-	110,000.00-
	TOTAL TRANSFERS FROM SURPLUS & TEMP. BORROWING:	0.00	0.00	312,000.00-	312,000.00-
	GRAND TOTAL GENERAL FUND REVENUE :	21,570.68-	21,570.68-	1,756,650.00-	1,735,079.32-
	GRAND TOTAL GENERAL FUND REVENUE:	21,570.68-	21,570.68-	1,756,650.00-	1,735,079.32-

EXPENDITURES

GENERAL GOVERNMENT

ADMINISTRATION

1120000100	COUNCIL INDEMNITY	10,742.46	10,742.46	45,000.00	34,257.54
1120000101	OFFICE STAFF SALARIES & BENEFITS	64,279.38	64,279.38	263,000.00	198,720.62
1120000102	OFFICE STAFF MEDICAL REFERRAL	0.00	0.00	500.00	500.00
1120000104	EDUCATION, TRAINING & SAFETY EXPENSE	0.00	0.00	4,500.00	4,500.00
1120000105	AUDIT FEES AND EXPENSES	0.00	0.00	18,500.00	18,500.00
1120000107	PROFESSIONAL DEVELOPMENT	459.00	459.00	4,500.00	4,041.00
	TOTAL ADMINISTRATION :	75,480.84	75,480.84	336,000.00	260,519.16

OTHER EXPENSES

1120000201	OFFICE INSURANCE	2,693.01	2,693.01	3,000.00	306.99
1120000202	OFFICE TELEPHONE/FAX	296.87	296.87	3,500.00	3,203.13
1120000203	OFFICE HYDRO	502.16	502.16	3,000.00	2,497.84
1120000204	OFFICE OPERATING SUPPLIES, MAINT. &	245.30	245.30	3,000.00	2,754.70
1120000205	OFFICE JANITORIAL CONTRACT	1,065.84	1,065.84	7,200.00	6,134.16
1120000206	LEGAL FEES	1,434.41	1,434.41	10,000.00	8,565.59
1120000207	IT EXPENSES	12,387.72	12,387.72	25,000.00	12,612.28
1120000208	COMPUTERS & OFFICE EQUIPMENT	0.00	0.00	2,500.00	2,500.00
1120000209	ASSOCIATION DUES/MEMBERSHIPS	793.00	793.00	2,000.00	1,207.00
1120000301	OFFICE POSTAGE	0.00	0.00	1,500.00	1,500.00
1120000302	OFFICE COURIER/FREIGHT CHARGES	0.00	0.00	100.00	100.00
1120000303	OFFICE STATIONERY	878.39	878.39	2,000.00	1,121.61
1120000304	COMPUTER FORMS & SUPPLIES	0.00	0.00	1,000.00	1,000.00
1120000305	XEROX LEASE/ADVERTISING	0.00	0.00	3,500.00	3,500.00
1120000306	OFFICE ALARM MONITORING	263.45	263.45	300.00	36.55
1120000309	CANON LEASE PAYMENTS	216.75	216.75	3,000.00	2,783.25
1120000401	CONVENTIONS, DELEGATIONS & TRAVEL EX	0.00	0.00	10,000.00	10,000.00
1120000402	TOURISM	1,000.00	1,000.00	10,000.00	9,000.00
1120000403	HERITAGE	660.00	660.00	2,000.00	1,340.00
1120000404	INTERGOVERNMENTAL RELATIONS	0.00	0.00	500.00	500.00
1120000405	GRANTS & DONATIONS	0.00	0.00	500.00	500.00
1120000406	ELECTION EXPENSE	0.00	0.00	12,000.00	12,000.00
1120000407	MISCELLANEOUS	57.64	57.64	500.00	442.36
1120000410	TAX SALE REDEMPTION, FILING & SERVIC	0.00	0.00	200.00	200.00
1120000418	VTN PILOT PROJECT	0.00	0.00	8,000.00	8,000.00
1120000500	HERITAGE/TOURISM/OFFICE STORAGE EXPE	410.74	410.74	1,500.00	1,089.26
	TOTAL OTHER EXPENSES :	22,905.28	22,905.28	115,800.00	92,894.72
	TOTAL GENERAL GOVERNMENT :	98,386.12	98,386.12	451,800.00	353,413.88

PROTECTIVE SERVICES

FIRE DEPARTMENT

1121000101	FIRE FIGHTERS MEMBERS PAY	1,055.00	1,055.00	10,700.00	9,645.00
1121000103	FIRE DEPT WORK SAFE BC PREMIUMS	264.60	264.60	500.00	235.40
1121000104	FIRE DEPT TRAINING	0.00	0.00	10,000.00	10,000.00
1121000201	FIRE DEPT INSURANCE	4,195.93	4,195.93	8,000.00	3,804.07
1121000202	FIRE HALL PHONE	73.74	73.74	1,000.00	926.26
1121000204	FIRE HALL HEAT & LIGHT	2,396.14	2,396.14	6,000.00	3,603.86
1121000205	FIRE HALL MAINT. & FURNISHINGS	0.00	0.00	3,000.00	3,000.00
1121000206	FIRE TRUCK REPAIR & MAINTENANCE	1,569.92	1,569.92	5,000.00	3,430.08
1121000207	FIRE DEPT OPERATING SUPPLIES	2,285.69	2,285.69	5,000.00	2,714.31
1121000209	FIRE DEPT. DUES, LICENSE & PERMIT FE	1,223.70	1,223.70	1,000.00	223.70-
1121000211	FIRE DEPT PROMO	0.00	0.00	4,000.00	4,000.00
1121000212	TF TO FIRE TRUCK RESERVE	0.00	0.00	14,800.00	14,800.00
	TOTAL FIRE DEPARTMENT EXPENDITURES :	13,064.72	13,064.72	69,000.00	55,935.28

MUNICIPAL EMERGENCY PROGRAM

1121100101	EMERGENCY COORD HONORARIUM & WBC PRE	728.52	728.52	3,000.00	2,271.48
1121100102	EMERGENCY PROGRAM SUPPLIES	308.70	308.70	1,500.00	1,191.30

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
To 31/03/2022

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1121100104	EMERGENCY PROGRAM TRAINING	0.00	0.00	1,500.00	1,500.00
1121100202	EMERGENCY TELEPHONE	73.79	73.79	2,000.00	1,926.21
1121100204	M.E.P. EMERGENCY PROGRAM: - ESS TRAI	0.00	0.00	500.00	500.00
1121100205	M.E.P. EMERGENCY PROGRAM: ESS SUPPLI	0.00	0.00	500.00	500.00
	TOTAL MUNICIPAL EMER. PRO. EXP.:	<u>1,111.01</u>	<u>1,111.01</u>	<u>9,000.00</u>	<u>7,888.99</u>
	TOTAL PROTECTIVE SERVICES :	<u>14,175.73</u>	<u>14,175.73</u>	<u>78,000.00</u>	<u>63,824.27</u>
TRANSPORTATION SERVICES					
PUBLIC WORKS DEPARTMENT					
1121200101	PUBLIC WORKS DEPT. WAGES & BENEFITS	52,251.50	52,251.50	201,500.00	149,248.50
1121200102	PUBLIC WORKS MEDICAL REFERRAL	0.00	0.00	1,000.00	1,000.00
1121200103	P.W. COVERALLS & WORKBOOTS	162.51	162.51	3,000.00	2,837.49
1121200104	P.W. CONFERENCE, EDUCATION & SAFETY	0.00	0.00	<u>4,500.00</u>	<u>4,500.00</u>
	TOTAL PUBLIC WORKS WAGES & BENEFITS :	<u>52,414.01</u>	<u>52,414.01</u>	<u>210,000.00</u>	<u>157,585.99</u>
P.W. YARD & STORES					
1121200201	P.W. INSURANCE	2,314.86	2,314.86	6,500.00	4,185.14
1121200202	P.W. YARD & STORES - PHONE	73.96	73.96	1,500.00	1,426.04
1121200203	P.W. YARD & STORES - HYDRO	2,553.88	2,553.88	7,000.00	4,446.12
1121200204	P.W. YARD & SHOP: SUPPLIES & FEES	1,273.03	1,273.03	6,000.00	4,726.97
1121200205	P.W. MAINTENANCE WORKSHOP	130.54	130.54	1,500.00	1,369.46
1121200206	DOG CONTROL SUPPLIES	0.00	0.00	200.00	200.00
	TOTAL P.W. YARD & STORES :	<u>6,346.27</u>	<u>6,346.27</u>	<u>22,700.00</u>	<u>16,353.73</u>
REPAIRS, MAINTENANCE, RENTALS & TOOLS					
1121200301	DITCHES, DRAINS AND STORMSEWERS	0.00	0.00	2,000.00	2,000.00
1121200302	P.W. EQUIPMENT REPAIR & MAINT	4,978.44	4,978.44	35,000.00	30,021.56
1121200305	ANGUS DAWSON MEMORIAL BALLFIELD EXPE	0.00	0.00	500.00	500.00
1121200306	PARKS - MAINTENANCE	669.00	669.00	2,500.00	1,831.00
1121200307	DOCK & BOAT LAUNCH EXPENSES	5,064.00	5,064.00	20,000.00	14,936.00
1121200308	P.W. SMALL TOOLS/EQUIPMENT	330.18	330.18	2,000.00	1,669.82
1121200309	PORTA POTTI RENTALS	806.40	<u>806.40</u>	<u>5,000.00</u>	<u>4,193.60</u>
	TOTAL P.W. REPAIRS/MAINT/RENTALS/TOOLS :	<u>11,848.02</u>	<u>11,848.02</u>	<u>67,000.00</u>	<u>55,151.98</u>
ROADS, STREETS, HIGHWAY & SIDEWALKS					
1121200401	ROADS, STREETS AND LANES	8,607.57	8,607.57	5,000.00	3,607.57
1121200402	SIDEWALKS	0.00	0.00	1,000.00	1,000.00
1121200403	MUNICIPAL HIGHWAY	0.00	0.00	10,000.00	10,000.00
1121200405	STREET LIGHTS - HYDRO	4,640.99	4,640.99	18,000.00	13,359.01
1121200406	STREET LIGHTS - MAINTENANCE	1,707.31	1,707.31	5,000.00	3,292.69
1121200407	STREET & TRAFFIC SIGNS	0.00	0.00	1,000.00	1,000.00
1121200408	BRIDGE REPAIR & MAINTENANCE	0.00	0.00	1,000.00	1,000.00
1121200409	ARTERIAL ROAD PAVING	0.00	0.00	10,000.00	10,000.00
1121200410	MUNICIPAL HIGHWAY PAVING	0.00	0.00	10,000.00	10,000.00
	TOTAL ROADS, ST., HIWAY, & SIDEWALKS :	<u>14,955.87</u>	<u>14,955.87</u>	<u>61,000.00</u>	<u>46,044.13</u>
	TOTAL PUBLIC WORKS DEPARTMENT :	<u>85,564.17</u>	<u>85,564.17</u>	<u>360,700.00</u>	<u>275,135.83</u>
ENVIRONMENTAL HEALTH SERVICES					
1121300101	TRANSFER STATION WAGES	8,247.22	8,247.22	30,000.00	21,752.78
1121300103	TRANSFER STATION OPERATING	1,578.39	1,578.39	15,000.00	13,421.61
1121300105	GARBAGE COLLECTION CONTRACT	21,015.00	21,015.00	85,000.00	63,985.00
1121300106	RECYCLING DEPOT WAGES	0.00	0.00	<u>25,000.00</u>	<u>25,000.00</u>
	TOTAL ENVIRONMENTAL HEALTH SERVICES :	<u>30,840.61</u>	<u>30,840.61</u>	<u>155,000.00</u>	<u>124,159.39</u>
PUBLIC HEALTH & WELFARE					
1121400101	CEMETERY WAGES	0.00	0.00	1,500.00	1,500.00
1121400102	CEMETERY SUPPLIES & MAINTENANCE	0.00	0.00	500.00	500.00
1121400201	BUILDING INSPECTION	164.54	164.54	<u>1,500.00</u>	<u>1,335.46</u>
	TOTAL PUBLIC HEALTH & WELFARE :	<u>164.54</u>	<u>164.54</u>	<u>3,500.00</u>	<u>3,335.46</u>
ENVIRONMENTAL DEVELOPMENT					
1121500101	BOULEVARD & MUNICIPAL GROUNDS WAGES	0.00	0.00	30,000.00	30,000.00
1121500102	BOULEVARD MAINTENANCE	279.25	279.25	20,000.00	19,720.75
1121500103	GARDEN CONTRACT	0.00	0.00	9,000.00	9,000.00
1121500201	PROTECTIVE DIKE SYSTEM WAGES	0.00	0.00	1,000.00	1,000.00
1121500205	DIKE MAINTENANCE	0.00	0.00	6,000.00	6,000.00
1121500208	HWY SIGNS MAINTENANCE	0.00	0.00	500.00	500.00
20	TOTAL ENVIRONMENTAL DEVELOPMENT :	<u>279.25</u>	<u>279.25</u>	<u>66,500.00</u>	<u>66,220.75</u>
	TOTAL ENVIRONMENTAL SERVICES :	<u>31,284.40</u>	<u>31,284.40</u>	<u>225,000.00</u>	<u>193,715.60</u>

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Transactions Entered From 01/01/2022
To 31/03/2022

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RECREATION SERVICES					
RECREATION DEPARTMENT					
1121600101	RECREATION DEPARTMENT WAGES & BENEFITS	29,857.90	29,857.90	92,500.00	62,642.10
1121600102	RECREATION DEPT. MEDICAL REFERRAL	0.00	0.00	250.00	250.00
1121600104	EDUCATION & TRAINING C.C.	0.00	0.00	500.00	500.00
	TOTAL RECREATION DEPT. WAGES/BENEFITS	29,857.90	29,857.90	93,250.00	63,392.10
RECREATION PROGRAMS					
1121600302	RECREATION PROGRAMS AND SUPPLIES	964.04	964.04	4,000.00	3,035.96
1121600305	STAFF SWEAT/T SHIRT EXPENSE	0.00	0.00	500.00	500.00
1121600306	C.C. COMPUTER LAB	0.00	0.00	2,000.00	2,000.00
	TOTAL RECREATION DEPARTMENT PROGRAMS	964.04	964.04	6,500.00	5,535.96
OTHER RECREATION SERVICES					
1121600402	AID TO PUBLIC HOLIDAYS	0.00	0.00	4,000.00	4,000.00
1121600403	LIBRARY REQUISITION	6,188.50	6,188.50	25,000.00	18,811.50
	TOTAL OTHER RECREATION DEPT. SERVICES	6,188.50	6,188.50	29,000.00	22,811.50
	TOTAL RECREATION DEPARTMENT SERVICES	37,010.44	37,010.44	128,750.00	91,739.56
ARENA					
1121700106	ARENA ALARM MONITORING	263.45	263.45	300.00	36.55
1121700201	ARENA INSURANCE	14,500.38	14,500.38	14,500.00	0.38
1121700202	ARENA TELEPHONE	73.79	73.79	1,000.00	926.21
1121700203	ARENA HYDRO & PROPANE	528.20	528.20	5,000.00	4,471.80
1121700204	ARENA BUILDING OPERATION & MAINTENANCE	0.00	0.00	2,000.00	2,000.00
	TOTAL ARENA EXPENDITURES	15,365.82	15,365.82	22,800.00	7,434.18
	TOTAL ARENA EXPENSES	15,365.82	15,365.82	22,800.00	7,434.18
COMMUNITY CENTRE					
1121800101	JANITOR SALARIES & BENEFITS	504.56	504.56	23,000.00	22,495.44
1121800102	JANITOR MEDICAL REFERRAL	0.00	0.00	300.00	300.00
1121800103	PROTECTIVE CLOTHING	0.00	0.00	100.00	100.00
1121800104	C.C. EDUCATION, TRAINING, & SAFETY	0.00	0.00	300.00	300.00
1121800106	COMMUNITY CENTRE ALARM MONITORING	263.45	263.45	300.00	36.55
1121800201	COMMUNITY CENTRE INSURANCE	9,158.78	9,158.78	9,000.00	158.78
1121800202	COMMUNITY CENTRE TELEPHONE	74.04	74.04	1,000.00	925.96
1121800203	COMMUNITY CENTRE HEAT & LIGHT	7,164.57	7,164.57	17,000.00	9,835.43
1121800204	COMMUNITY CENTRE BUILDING & GROUNDS	483.84	483.84	10,500.00	10,016.16
	TOTAL COMMUNITY CENTER EXPENDITURES	17,649.24	17,649.24	61,500.00	43,850.76
	TOTAL COMMUNITY CENTRE EXPENSES	17,649.24	17,649.24	61,500.00	43,850.76
SEA VIEW ACTIVITY CENTER					
1121900201	SEA VIEW ACTIVITY CENTER INSURANCE	1,146.38	1,146.38	1,200.00	53.62
1121900202	SEA VIEW ACTIVITY CENTRE TELEPHONE	73.79	73.79	1,000.00	926.21
1121900205	WEIGHT ROOM EQUIPMENT/MAINTENANCE	0.00	0.00	4,000.00	4,000.00
	TOTAL SEA VIEW ACTIVITY CENTER SERVICES:	1,220.17	1,220.17	6,200.00	4,979.83
DEBT CHARGES					
BANK CHARGES					
1122100100	DEBT CHARGES: PRINCIPAL & INTEREST -	0.00	0.00	33,900.00	33,900.00
1122100102	SCOTIA DIRECT BANK SERVICE CHARGE	50.00	50.00	0.00	50.00
1122100103	BANK CHARGES	473.49	473.49	3,000.00	2,526.51
1122100106	TRANSFER GAS TAX	0.00	0.00	85,000.00	85,000.00
	TOTAL DEBT CHARGES	523.49	523.49	121,900.00	121,376.51
	TOTAL FISCAL SERVICES & DEBT CHARGES	523.49	523.49	121,900.00	121,376.51
LAND & OFFICE EQUIPMENT					
1122300106	GENERAL CAP.:RURAL DIVIDEND GRANT PR	22,771.09	22,771.09	0.00	22,771.09
1122300109	ESS EQUIPMENT	0.00	0.00	5,000.00	5,000.00
1122300111	MURAL GRANTS	0.00	0.00	5,000.00	5,000.00
1122300116	OCP UPDATE	0.00	0.00	50,000.00	50,000.00
1122300150	LAND CAP.:MARINA	0.00	0.00	25,000.00	25,000.00
	TOTAL LAND/OFFICE EQUIPMENT CAPITAL EXPENDITURES:	22,771.09	22,771.09	85,000.00	62,228.91
PUBLIC WORKS					
1122300407	P.W. CAP.:SALT SHED	2,336.88	2,336.88	5,000.00	2,663.12
1122300418	REPLACE STREETLIGHTS	0.00	0.00	30,000.00	30,000.00

VILLAGE OF PORT ALICE
REVENUE AND EXPENSE (HEADER - DETAIL - TOTALS) WITHOUT ENCUMBRANCE
For Fiscal Year 2022, Period 1 to 3 and Budget Cycle Provisional and Prd 1 to 3 Actuals

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2022
To 31/03/2022

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1122300419	PW CAP: MARINE DRIVE SIDEWALK	0.00	0.00	130,000.00	130,000.00
	TOTAL PUBLIC WORKS CAP. EXPENDITURES	2,336.88	2,336.88	165,000.00	162,663.12
RECREATION					
1122300506	LIONS PARK OUTDOOR FITNESS	0.00	0.00	50,000.00	50,000.00
	TOTAL REC. DEPART. CAP. EXPENDITURES	0.00	0.00	50,000.00	50,000.00
	TOTAL CAPITAL EXPENDITURES	25,107.97	25,107.97	300,000.00	274,892.03
	GRAND TOTAL GENERAL FUND EXPENDITURES	326,287.55	326,287.55	1,756,650.00	1,430,362.45
TRANSMISSION OF TAXES					
1122500100	PROVINCIAL GOV'T - SCHOOL TAX	47,685.76	47,685.76	0.00	47,685.76
	TOTAL TRANSMISSION OF TAXES	47,685.76	47,685.76	0.00	47,685.76
	TOTAL 2001 GENERAL FUND EXPEND. BUDGET:	373,973.31	373,973.31	1,756,650.00	1,382,676.69
WATER REVENUE FUND					
REVENUE					
2110000101	WATER RATES REVENUE	0.00	0.00	60,000.00	60,000.00
2110000102	WATER RATES PENALTIES	127.80	127.80	1,000.00	872.20
	TOTAL WATER RATES REVENUE	127.80	127.80	61,000.00	60,872.20
TOTAL					
TRANSFERS					
2111200106	TRANSFER FROM GAS TAX	0.00	0.00	150,000.00	150,000.00
	TOTAL WATER TRANSFERS	0.00	0.00	150,000.00	150,000.00
	GRAND TOTAL WATER REVENUE	127.80	127.80	211,000.00	210,872.20
WATER FUND EXPENDITURE					
2121200101	WATER EQUIP. MAINT. WAGES	2,886.81	2,886.81	20,000.00	17,113.19
2121200201	INSURANCE - WATER SYSTEM	4,484.88	4,484.88	4,500.00	15.12
2121200301	WATER EQUIP. REPAIR/MAINT.	8,891.80	8,891.80	30,000.00	21,108.20
2121200302	WATER FUND CAPITAL RESERVE	0.00	0.00	6,500.00	6,500.00
	TOTAL WATER MAINTENANCE EXPENDITURES	16,263.49	16,263.49	61,000.00	44,736.51
FUNDS TRANSFERS					
2122300103	WATER WELL REPLACEMENTS	0.00	0.00	150,000.00	150,000.00
	TOTAL DEBT CHARGES & CAPITAL EXPEND.	0.00	0.00	150,000.00	150,000.00
	TOTAL WATER FUND EXPENDITURES	16,263.49	16,263.49	211,000.00	194,736.51
	TOTAL	16,263.49	16,263.49	211,000.00	194,736.51
SEWER REVENUE					
3110000101	SEWER RATES REVENUE	0.00	0.00	140,000.00	140,000.00
3110000103	SEWER RATES PENALTIES	309.04	309.04	2,000.00	1,690.96
	TOTAL SEWER REVENUE	309.04	309.04	142,000.00	141,690.96
	GRAND TOTAL SEWER FUND REVENUE	309.04	309.04	142,000.00	141,690.96
EXPENDITURES					
3121200101	SEWER TREATMENT PLANT WAGES	7,438.17	7,438.17	25,000.00	17,561.83
3121200102	SEWER DIST. SYSTEM WAGES	1,295.10	1,295.10	5,000.00	3,704.90
3121200201	SEWER INSURANCE	6,483.53	6,483.53	6,500.00	16.47
3121200202	SEWER PLANT TELEPHONE EXPENSE	83.36	83.36	1,500.00	1,416.64
3121200203	SEWER HYDRO	8,231.46	8,231.46	23,000.00	14,768.54
3121200204	SEWER SUPPLIES & MAINTENANCE	8,113.25	8,113.25	20,000.00	11,886.75
3121200205	SLUDGE DISPOSAL	1,885.65	1,885.65	8,000.00	6,114.35
3121200206	WASTE MANAGEMENT PERMIT FEES	677.47	677.47	700.00	22.53
	TOTAL SEWER OPERATING EXPENSE	34,207.99	34,207.99	89,700.00	55,492.01
CAPITAL EXPENDITURES FROM REVENUE					
3122300102	SEWER CAP.:RESERVE FOR CAPITAL UPGRA	0.00	0.00	52,300.00	52,300.00
	TOTAL CAP. EXPEND. FROM SEWER REVENUE	0.00	0.00	52,300.00	52,300.00
	TOTAL:	50,034.64	50,034.64	0.00	50,034.64
	REPORT TOTALS:	402,437.27	402,437.27	0.00	402,437.27

*** End of Report ***

Village of Port Alice

Water Conservation Plan



2022

Village of Port Alice Water System Profile

A Service Characteristics **Number**

1	Estimated Service Population	736
2	Service Area (km2)	4

B Annual Water Supply **Volume**

3	Total Annual Water Supply	243000 m3

C Service Connections **Connections**

4	Residential	488
5	Other	31
6	Total Connections	519

D Water Demand **Annual**

7	Residential	178000 m3
8	Business	25000 m3
9	Metered nonresidential	40000 m3
	Total Demand	243000 m3

E Average and Peak Demand **Volume**

10	Average day demand	600 m3
11	Maximum day demand	750 m3

F Pricing **Annual Fee**

12	Residential Rate	\$99.00
13	Business Rate	\$61.80
14	Metered Rate	\$0.40 per 100 cubic foot

Village of Port Alice Water Conservation Plan

The Village of Port Alice draws its water from three deep wells which are charged by the same watershed that feeds two large lakes known as Victoria Lake and Alice Lake. Although the supply is clean and abundant, the Village is committed to enhancing water conservation efforts in order to ensure responsible use of this resource and to reduce operating costs associated with the water delivery system and the wastewater collection services.

A simple Water Conservation plan has been in effect in Port Alice since 1998 when watering restrictions were introduced on a seasonal basis to reduce summer water consumption. Residents are permitted to sprinkle their lawns and water their gardens on alternate days depending on their address. In 2015 a policy was passed that when the combined operating time on the Village water pumps reaches an average of 16 per pump within a 24 -hour period, that the Village adopt Stage II watering restrictions as per the Water Use Restriction Bylaw No. 499. The Water Use Restriction Bylaw was updated in 2019. The updated bylaw added restrictions on pressure washing and dust control at Stage II.

In order to improve water conservation within the community the Village has committed to the following objectives:

1. Increase consumer awareness of the value of the resource.
2. Identification of leakage and wastage on private property by customers.
3. Improve the identification of unaccounted for water consumption between the supply and point of purchase.

The Village will implement the following measures to achieve water conservations objectives:

1. Bylaws for new developments will include the option for water meters and meter chambers for each water service connection.
2. Better education of water system operators to promote the identification of leaks and other deficiencies within the water system.
3. Consumer education through the monthly Village newsletter the Rumble Sheet encouraging more prudent use of water by using low flow appliances and other measures.
4. Annual review of all current costs of operating the water system, which will be included in the setting of billing rates.

VILLAGE OF PORT ALICE REPORT TO COUNCIL

To: Mayor & Council
From: Ryan Nicholson, Economic Development Officer
Date: April 8, 2022
Subject: March 2022 Ec Dev Report

1. Visitor Centre:

Background:

Several months ago, I started working on updating and improving our online information and realized Port Alice was not being included on one of the largest provincial tourism websites, HelloBC. I then began working with Destination BC to update their website to include Port Alice, and also promote our local businesses to become stakeholders which provides them with free business listings on those provincial tourism sites. This also started a conversation between myself and Monique Willis with Destination BC in regards to having an official visitor centre here in Port Alice. This was something that had been looked at previously, but was never taken anywhere mostly due to Covid. The village has now been offered an “affiliate” membership which includes the following:

- Access to Visitor Services Network Engagement Portal
- Access to Visitor Information Counsellor Training and on-going training opportunities
- Invitation to annual Visitor Services Conference
- Visitor Centre directional highway signage, as determined by the Ministry of Transportation & Infrastructure
- Opportunity to collect and report visitation statistics if desired
- Access to new initiatives as they become available to the Visitor Services Network

Currently we are operating our visitor centre out of the heritage centre next to the municipal office, however this location poses several issues such as handicap accessibility and lack of space. This space is also extremely dated and does not provide a similar visitor experience compared to our neighbouring communities. It is also important for any staff working in visitor services to be properly trained on interacting with guests. This affiliate membership offers that training at no cost. Being an affiliate member also allows us to more easily pursue the coveted full membership status which offers many additional benefits including a minimum \$15,000.00 in annual funding, depending on the size of the community. Port Hardy receives \$25,000.00 per year currently.

Recommendation:

It is my recommendation that we move our visitor centre back to the community centre with a fresh set up. The community centre offers excellent accessibility, electric vehicle charging, washrooms, and more. All in an updated and modern space that is consistent with other visitor centres in our area. The community centre building would also be better for any new visitor centre signage. In my tour of the arena, I saw a large model of the mill, along with an Olympic torch from the 2010 games that I think would make excellent additions to display in our visitor centre. I also see the opportunity for our visitor centre to promote and sell products from local vendors preferably on a consignment basis. This would provide a more consistent space for those vendors to sell their products, while also offering the municipality an additional revenue stream. Staffing could be provided in part by summer students. I would be happy to spend some of my weekly hours in the visitor centre as well. I believe growing our tourism sector is a vital part of the villages economic growth. It will therefore be of the utmost importance that visitors leave the village with a positive feeling and spread that feeling to others through social media and general word of mouth. With several new tourism businesses opening their doors, increased support from the province, and peak tourism season around the corner, I feel this is something that should be acted on quickly.

The heritage centre next to the village office could stay just that, a heritage centre. A location for people that are looking to dig a bit deeper and learn about the rich history of this village and the people who have called it home for so many years. This location could be done as if the visitor was stepping back in time when entering the building. There is an overwhelming number of items in the heritage centre currently. A large majority of which are photos, newspaper articles, etc which were assembled years ago and attached to display boards. These items need to be sorted through. The pieces that are deemed worthy of display need to be presented and showcased in a more user-friendly and attractive way. Items that are not deemed to be currently display worthy need to be properly archived. This is also work I would be prepared to take on, providing someone other than myself was responsible for deciding what got displayed and what got stored.

2. Tourism Vancouver Island First Impressions Report

During the second week of March 2022, one member of the Tourism Vancouver Island development team traveled to Port Alice to perform a First Impressions Community Assessment. The survey information that was gathered during this field visit was used to provide recommendations on Port Alice's tourism development opportunities. Listed in this document are the key findings from this survey, a SWOT analysis of Port Alice from a visitor perspective, and the recommendations for communications, destination storytelling, new events, and development strategy in the village. General Overview: The First Impressions Community Assessment required the surveyor to observe and evaluate different aspects of Port Alice from the viewpoint of a potential first-time visitor. Areas of assessment were broadly grouped into residential, services and facilities, public spaces, commercial, community engagement, accessibility, and tourism. Overall, the surveyor was left with an overwhelmingly positive impression of Port Alice and many aspects of the village exceeded expectations. Specifically, the quality of green spaces, friendliness of residents, landscaping and beautification, curb appeal of residential neighborhoods, walkability, and unique tour operators were particularly noteworthy. Conversely, areas that were identified for improvement included retail, accommodation, and dining opportunities. Following the site visit and survey assessment, the TVI development member believes that Port Alice has significant potential to further develop its tourism sector.

3. April 6, 2022 Economic Development Forum:

On Wednesday April 6 the RDMW held their second economic development forum at 7 Hills Golf Course. The purpose of this forum was to update each area on the economic development projects and priorities for their area, along with updates from key industries. Port Hardy reported on a new promotional video being created for business retention and expansion. This video is nearly complete and will be released in the coming weeks. Port McNeill spoke primarily on the businesses that are already operational. The RDMW spoke about the work on the expansion of EV charging stations in the area. They are waiting on federal approval expected in summer of 2023 with construction starting late 2023 or 2024. Alert Bay is working on expanding their municipal campground, and will also be doing a new town square project.

BC Hydro's Ted Olynyk gave an update on our power grid explaining again why we face the number of power outages we do. Work is being done to improve the lines, however an outdated system and high tree proximities are the main hurdles. The North Island will be looking at a planned outage at the end of May, and Port Alice will require a second planned outage several days later. All for continued improvements.

4. Interpretive Signage:

Our interpretive signage project is about to be sent to the printers for production. Once completed arrangements have been made for the signs to be delivered to our public works yard to await installation.

5. Kayak Storage Building:

I have spoken with several local contractors in regards to our kayak storage building. I hope we will receive several quotes within the next few weeks.

6. New businesses in town:

We have 3 new businesses getting ready to open. There is the kayak rental going by the marina, a food trailer also going by the marina, and a new beauty bar opening in the plaza with Foggy Mountain. There are several other people also looking at starting businesses that are in the early stages.

7. Oceanfront lot sale:

The oceanfront property the village is offering for sale has gone live on Realtor.ca at a price of \$480,000. This listing just went on the market Wednesday April 6, 2022 so I have no update yet.

VILLAGE OF PORT ALICE
BYLAW NO. 670, 2022

BEING A BYLAW FOR THE VILLAGE OF PORT ALICE FINANCIAL PLAN 2022 - 2026

WHEREAS, under section 165 of the Community Charter the Council of the Village of Port Alice is required to adopt a financial plan before the annual property tax bylaw is adopted.

NOW THEREFORE, the Council of the Village of Port Alice, in open meeting assembled, enacts as follows:

1. Schedule "A" attached to and forming part of this Bylaw is the Village of Port Alice Financial Plan 2022 – 2026, Revenues and Expenditures.
2. Schedule "B" attached to and forming part of this Bylaw is the Village of Port Alice Financial Plan 2022 – 2026 Statement of Objectives and Policies.
3. This Bylaw may be cited for all purposes as the "Village of Port Alice Financial Plan 2022 - 2026 Bylaw No.670, 2022".

READ A FIRST AND SECOND TIME THIS 9th DAY OF MARCH 2022.

PUBLIC CONSULTATION HELD MARCH 17th, 2022.

READ A THIRD TIME THIS 23rd DAY OF MARCH 2022.

RECONSIDERED, AND ADOPTED THIS 13th DAY OF APRIL 2022.

Mayor

Chief Administrative Officer

Certified a true copy of Bylaw No.670, as adopted by Council on the 13th day of April 2022.

Chief Administrative Officer

**VILLAGE OF PORT ALICE
BYLAW NO. 670, 2022**

**VILLAGE OF PORT ALICE FINANCIAL PLAN 2022 - 2026
Bylaw No. 670, 2022 - Schedule 'A' REVENUES**

REVENUES	2022	2023	2024	2025	2026
Property Taxes	\$676,000	\$788,001	\$799,096	\$810,302	\$833,620
Utility/Grant in Place of Taxes	\$21,000	\$21,210	\$21,423	\$21,637	\$21,853
Total Taxation	\$697,000	\$809,211	\$820,519	\$831,939	\$855,473
Fees and Charges					
Garbage Rates/Penalties	\$80,000	\$80,800	\$81,608	\$82,424	\$83,248
Recreation Supplies and Services	\$9,000	\$9,090	\$9,181	\$9,273	\$9,365
Recreation Facilities Rentals	\$14,750	\$14,898	\$15,046	\$15,197	\$15,349
Licenses/Permits	\$11,600	\$11,716	\$11,833	\$11,951	\$12,071
Water Utility	\$61,000	\$61,610	\$62,226	\$62,848	\$63,477
Sewer Utility	\$142,000	\$143,420	\$144,854	\$146,303	\$147,766
Other Revenue	\$51,700	\$52,217	\$52,739	\$53,267	\$53,799
Total Fees and Charges	\$370,050	\$373,751	\$377,487	\$381,263	\$385,075
Other Revenue					
Federal Govt Grants	\$1,100	\$0	\$0	\$0	\$0
Provincial Govt Grants -	\$477,000	\$1,522,020	\$422,141	\$422,212	\$422,284
Regional District of Mt. Waddington	\$5,000	\$0	\$0	\$0	\$0
Total Other Revenue	\$483,100	\$1,522,020	\$422,141	\$422,212	\$422,284
Appropriation from Reserve					
Appropriation from NICF Funds	\$25,000	\$25,000	\$25,000	\$0	\$0
Appropriation from Surplus	\$64,500	\$400,050	\$0	\$0	\$0
Appropriation from Deferred Revenue: Gas Tax Fun	\$230,000	\$30,000	\$30,000	\$30,000	\$30,000
Appropriation from Covid Recovey Funds	\$110,000	\$0	\$0	\$0	\$0
Total Appropriation from Reserve	\$429,500	\$455,050	\$55,000	\$30,000	\$30,000
Funds Transfers	\$0	\$0	\$0	\$0	\$0
TOTAL LOCAL GOVERNMENT REVENUE	\$1,979,650	\$3,160,032	\$1,675,147	\$1,665,414	\$1,692,832

**VILLAGE OF PORT ALICE
BYLAW NO. 670, 2022**

**VILLAGE OF PORT ALICE FINANCIAL PLAN 2022 - 2026
Bylaw No. 670, 2022 - Schedule 'A'**

EXPENDITURES	2022	2023	2024	2025	2026
Debenture Debt Interest					
Community Centre Upgrades Matures - 2036	\$33,900	\$34,239	\$34,581	\$34,927	\$35,276
Total Debenture Debt	\$33,900	\$34,239	\$34,581	\$34,927	\$35,276
Capital Expenditures					
General	\$170,000	\$55,000	\$55,000	\$30,000	\$30,000
Water Utility	\$150,000	\$0	\$0	\$0	\$0
Sewer Utility	\$0	\$1,500,000	\$0	\$0	\$0
Total Capital Expenditures	\$320,000	\$1,555,000	\$55,000	\$30,000	\$30,000
Other Municipal Purposes					
General Government, & Fiscal Services	\$454,800	\$388,988	\$392,798	\$396,646	\$412,533
Fire & Protective Services	\$78,000	\$78,780	\$79,568	\$80,363	\$81,167
Public Works	\$360,700	\$364,307	\$367,950	\$371,630	\$375,346
Health & Environmental Services	\$225,000	\$227,245	\$229,512	\$231,803	\$234,116
Recreation Services	\$219,250	\$221,443	\$223,657	\$225,893	\$228,152
Water Utility	\$54,500	\$55,045	\$55,595	\$56,151	\$56,713
Sewer Utility	\$89,700	\$90,597	\$91,503	\$92,418	\$93,342
Total Other Municipal Purposes	\$1,481,950	\$1,426,405	\$1,440,583	\$1,454,904	\$1,481,369
Transfers to Reserves					
General Fund	\$85,000	\$85,000	\$85,000	\$85,000	\$85,000
Water Fund	\$6,500	\$6,565	\$6,632	\$6,698	\$6,763
Sewer Fund	\$52,300	\$52,823	\$53,351	\$53,885	\$54,424
Total Transfer of Funds	\$143,800	\$144,388	\$144,983	\$145,583	\$146,187
GRAND TOTAL	\$1,979,650	\$3,160,032	\$1,675,147	\$1,665,414	\$1,692,832
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

VILLAGE OF PORT ALICE
BYLAW NO. 670, 2022

Schedule B
Statement of Objectives and Policies

In accordance with Section 165 (3.1) of the Community Charter, the Village is required to include in the Five-Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165 (7) of the Community Charter;
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2022. Property taxes normally contribute to the greatest proportion of the Village's revenue, however, in 2022 the largest proportion is Grant Revenue which is directly related to Capital Projects. The property tax revenue source offers several advantages. For example, it is simple to administer, and it is easy for residents to understand. It offers a stable and reliable source of revenue for local government services that are simply not practical or undesirable to fund on a user-pay basis. These services include general administration, fire protection, police services, bylaw enforcement, solid waste management, recreation, and local transportation services (i.e) maintenance & upkeep of local roads and streets.

User fees and charges form the fourth largest portion of planned revenue. Many services can be measured and charged on a user-pay basis. Services that are effectively charged on a user fee basis include water and sewer services, garbage collection, building permits, and the sale of other goods and services such as recreation and cemetery services. Village Council and Staff support the value of user fees that are relative to the cost of the service to avoid the service being subsidized by taxation.

Objective

Over the next 5 years, the Village of Port Alice will review the proportion of revenue that is received from user fees and charges and increase current levels as required.

Policies

The Village will annually review all user fee levels to ensure they are adequately meeting the delivery costs of service.

Where possible, the Village will endeavor to supplement revenues from user fees and charges, rather than taxation, to lessen the burden on its limited property tax base.

Table 1: 2022 Sources of Revenue

Revenue Source	Revenue: Percentages of Total Budget	Dollar Value
Taxation	13%	642,950
Fees, Charges & Other Revenue	7%	346,650
Federal & Provincial Grants	71%	3,620,130
Appropriation from Reserves & Surplus	9%	491,670
Total	100.00%	\$ 5,101,400

VILLAGE OF PORT ALICE
BYLAW NO. 670, 2022

Schedule B Continued

Distribution of Property Tax Rates

Table 2 outlines the distribution of property taxes among the property classes. Historically the major industrial property class provided the largest proportion of property tax revenue. This was appropriate as this class formed the largest portion of the assessment base and was the main reason for the existence of the community. BC Assessment changed the Class of the Major Industrial property to Business in 2020 and significantly reduced the value.

Objectives

The Village Council continues to work with all levels of government and local business to attract additional economic opportunities.

The Village also recognizes the need to maintain the property tax rate for business (class 6) at a low rate.

Policies

Supplement, where possible, revenues from user fees and charges to help offset the tax burden on all property classes. This will provide some relief and reduction of dependency on the pulp mill and other rate payers.

Council will continue to maintain and encourage economic development initiatives designed to attract more retail and commercial business to invest in the community. New business investments will help offset revenue dependency on all taxpayers by providing a broader tax base.

Align the distribution of tax rates among the property classes with the social and economic goals of the community, particularly to encourage a range of employment opportunities

Regularly review and compare the Village's distribution of tax burden relative to other BC municipalities.

Table 2: 2022 Distribution of Property Tax Rates
Based on Preliminary Values

Property Class	Percentage of Total Property Taxation	Dollar Value
Residential (1)	79.9%	\$ 491,546
Utilities (2)	8%	\$ 51,173
Major Industrial (4)	0%	
Light Industrial (5)	5%	\$ 33,012
Business (6)	7%	\$ 44,439
Recreation (8)	0.1%	\$ 280
Total	100.00%	\$ 620,450

VILLAGE OF PORT ALICE
BYLAW NO. 670, 2022

Schedule B Continued

Permissive Tax Exemptions

The Village of Port Alice Council reviews all existing permissive tax exemption bylaws on an annual basis. Council bases their consideration on the following criteria:

The tax exemption must demonstrate benefit to the community and residents of Port Alice by enhancing the quality of life (economically, socially and culturally) within the community.

The goals, policies and principles of the organization receiving the exemption must not be inconsistent or in conflict with those of the Village of Port Alice.

The organization receiving the exemption must be a registered non-profit society, as the support of the municipality will not be used for commercial or private gain.

Permissive tax exemptions will be considered in conjunction with: (a) other assistance being provided by the Village; (b) the potential demands for Village services or infrastructure arising from the property; and (c) the amount of revenue that the Village will lose if the exemption is granted.

Objective

The Village of Port Alice will continue to provide permissive tax exemptions to non-profit societies that contribute social, economic and cultural benefits to the community.

Policies

Council will continue working with all the non-profit societies for the betterment of the Community.

Reviewed and adopted by Council on 9th March 2022.

Mayor

Chief Administrative Officer

VILLAGE OF PORT ALICE
BYLAW NO. 671, 2022

A Bylaw for the Levying of Property Tax Rates for the Year 2022.

WHEREAS, under section 197 of the Community Charter, each year after the adoption of the financial plan, but before May 15th, Council must impose property value taxes for the year by establishing tax rates for:

- a) the municipal revenue proposed to be raised for the year from property value taxes, as provided in the Financial Plan, and
- b) the amounts to be collected for the year by means of rates established by the municipality to meet its taxing obligations in relation to another local government or other public body.

NOW THEREFORE, the Council of the Village of Port Alice, in open meeting assembled, enacts as follows:

- 1. The following rates in Schedule "A", attached to and forming part of this Bylaw are hereby imposed and levied for the year 2022.
- 2. The minimum amount of taxation upon a parcel of real property is \$1.00
- 3. This Bylaw may be cited for all purposes as the Village of Port Alice Annual Tax Rates Bylaw No. 671, 2022.

Read a first time this 13th day of April, 2022.
Read a second time this 13th day of April, 2022.
Read a third time this 13th day of April, 2022.
Adopted this 27th day of April, 2022.

Mayor

Chief Administrative Officer

Certified a true and correct copy of Bylaw No.671, as adopted by Council on the 27th day of April 2022.

Chief Administrative Officer

Annual Tax Rates (2022)

Bylaw No. 671

SCHEDULE 'A'

	PROPERTY CLASS	MUNICIPAL	REG. DIST. MT. WADD.	MT. WADD. REG. HOSP. DIST.	Totals
	Residential	5.88090			
	Library	0.23531			
1	Total Residential	6.11621	0.51720	0.21461	6.84801
2	Utilities	27.52295	1.81019	0.75112	30.08426
4	Major Industrial	0.00000	1.75847	0.72966	2.48813
5	Light Industrial	36.69726	1.75847	0.72966	39.18539
6	Business	11.00918	1.26713	0.52579	12.80210
8	Recreation	6.11621	0.51720	0.21461	6.84801
	TOTALS	87.46181	7.62865	3.16544	98.25590



INFORMATION ITEMS

Free training to Become an Energy Advisor

Apply now!

There is a shortage of certified Energy Advisors – professionals who measure a home's energy efficiency and make recommendations for improvements. You could fill this gap in your region, and:

- Jumpstart a well-paid, in-demand career,
- With a mix of hands-on work in homes and computer modeling work,
- And a flexible schedule – set your own hours,
- And help people in your community save energy, make their homes more comfortable, and access funding for home energy work.



Join our **all-costs-covered** training, mentorship, and support program.

- 6 months part-time learning from June - December 2022
 - (4-5 days per month online plus 2-3 day in-person group training)
- Begin working as an Energy Advisor in 2023
 - ongoing mentorship and business support to help you succeed
- Self-paced study and online/classroom sessions led by experienced Energy Advisors
 - You will be part of a group of around 5 trainees



Who should apply?

- This program aims to increase participation of underrepresented groups in the Energy Advisor field. Indigenous Peoples, women, persons with disabilities, racialized individuals, and individuals who identify as 2SLGBTQIA+ are highly encouraged to apply.
- Must live in (or relocate to) Northern Vancouver Island, Central & North Coast, Northern Sunshine Coast, and/or Haida Gwaii.
- People with attention to detail; computer (Microsoft Office), math, and analytical skills; interpersonal communication, time management, problem-solving and decision-making skills.

Visit the full posting for more information and apply by **May 1st**. This program is offered by Ecotrust Canada's Community Energy Initiative and CoEfficient Building Science, with support from Natural Resources Canada. If you have any questions or want to know more, don't hesitate to get in touch at energyadvisor@ecotrust.ca.

Tanya

From: Phil Climie <phil@ecotrust.ca>
Sent: Friday, April 8, 2022 1:25 PM
To: info@portalice.ca
Subject: Job Opportunity (with Training) - Energy Advisor
Attachments: Energy Advisor Poster.pdf

Hello,

From June to December 2022, Ecotrust Canada will be running a training program to become an Energy Advisor along the BC Coast – from Northern Vancouver Island to Haida Gwaii. The program aims to increase participation of underrepresented groups in the Energy Advisor field. Indigenous Peoples, women, persons with disabilities, racialized individuals, and individuals who identify as 2SLGBTQIA+ are highly encouraged to apply.

Anyone who is interested in becoming an Energy Advisor can [apply here](#) by May 1, 2022.

Attached is a poster that provides an overview of what an Energy Advisor does and the commitments required for the training program.

[Linked here](#) is a short video.

Please share this opportunity with anyone who may be interested.

If you have any questions, comments, or would like to learn more, please reply to phil@ecotrust.ca

Best,

Phil Climie | Retrofits Program Manager, Community Energy Initiative | *he/him/his*
Ecotrust Canada | Working from the territories of the Songhees, Esquimalt and W̱SÁNEĆ peoples
Victoria, BC | t: 604.789.4626

Building an economy that provides for life