

**VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA**
TO BE HELD WEDNESDAY APRIL 27, 2022, at 7:00 pm
AT SEA VIEW ACTIVITY CENTRE



(1) CALL TO ORDER

We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.

(2) ADOPTION OF AGENDA:

THAT the Agenda for the Meeting of the Village of Port Alice for April 13, 2022, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.

(3) DELEGATIONS:

a.) Mount Waddington Regional Housing Strategy Presentation

Pg 3-28 April 2022, Presented by Angela Smith, Mount Waddington Health Network

(4) MINUTES:

Pg 29-30 **a.) *THAT the Minutes from the Regular Meeting of April 13, 2022, be approved***

(5) COMMUNICATIONS:

a.) Cops for Cancer 2022

Pg 31 April 18, 2022, Letter from Tess Landry, Cops for cancer Coordinator

b.) Opportunity to Discuss RCMP Collective Agreement

Pg 33-34 April 13, 2022, Letter from Councillor Laurey-Anne Roodenburg, UBCM & Councillor Craig Hodge, Local Government RCMP Committee

(6.) REPORTS:

(7.) BYLAWS:

Pg 35-36 **a.) Bylaw No. 671 – Annual Tax Rates 2022**

Recommendation

THAT Bylaw 671 – Annual Tax Rate Bylaw be given fourth reading and adoption.

(8.) QUESTION PERIOD:

(9.) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Council held April 27, 2022, be adjourned

INFORMATION ITEMS

a.) April 7, 2022, Letter re Invasive Mussel Defense Program from Mayor Terry Rysz, Sicamous, BC

b.) April 12, 2022, Letter re Moose Hide Campaign Day May 12, 2022, from Paul Lacerte, Raven Lacerte, David Stevenson

HOUSING: OVERVIEW/TALKING POINTS DISCUSSION ON A HOUSING COALITION April 2022

A BACKGROUNDER: MOUNT WADDINGTON HEALTH NETWORK (MWHN) www.mwhn.ca

The MWHN is a network of community leaders, health care providers, first nations, and private citizens who work together on the key determinants of health and keeping people out of acute care. We also focus on collective action projects for sustainable development goals. Our core funding is from Island Health, but it is minor compared to the contributions in kind from organizations and people across the region who contribute to the collective action projects.

ACHIEVEMENTS & WORK: 2019 - 2022

Our achievements and work include but are not limited to:

- 2021 Substance Use and Recovery Services Plan
- 2019 Mount Waddington Housing Strategy
- 2020 Regional Housing Needs Assessment Support
- 2021 Homelessness and Housing Needs Assessment (Count)
- 2020 Transportation Needs Assessment
- VTN Support
- 2022 Health Services Communication Project
- Regional Forums & Connections
- Update of the Regional Food Atlas

OUR COMMITTEES

Seniors & Elders Better Living; Wellness First; Food Security; Child & Youth; Housing; Culture & Inclusion; Overarching: Health Services Communication.

HOUSING OPPORTUNITY: A BACKGROUNDER

In 2018, the Wellness First Committee brought to the attention of the network that after 10 years of what they referred to as 'stagnant funding levels' in the supportive housing sector that the Government of BC had started increasing funding and equitable development opportunities. There was also discussion about all other aspects of the housing crisis. We halted other projects at this committee to pursue work on housing. The result of this was the 1) 2019 Mount Waddington Housing Strategy, led by BC Health Communities, and 2) the funding application that was successful for the 2020 Regional Housing Needs Assessment.

HOUSING STRATEGY: 2019

A key recommendation in the 2019 strategy is to form a housing coalition. This recommendation came from experts in the industry, funders such as BC Housing and the BC Non-Profit Housing Associations, Homelessness Coalitions, and more. It is considered a best practice in rural areas and there are projects where it's proven successful in starting builds across the island.

- Housing Coalition is one, centralized location to have housing information flow in the region, and a coordinator responsible for managing the system set up to manage information.
- The 'Housing Coordinator' would manage a database of interested folks and create a mailing list and portal for discussion.
 - *This role is not intended to provide administrative services to various groups; it is a communications role as opposed to an administration role.*
 - *Administration of initiatives still occur under the guidance of respective parties.*
- The Housing Coordinator researches, builds a database of available information, and customizes a Regional Government toolkit – specifically for our area, using our lens - linking together key pieces of information and helping all in the region and externally see opportunities and understand barriers
- The coalition allows funders to have a clear view of the region without contacting many different parties, and ensure the flow of communication is smooth between external sources and our region

- The coalition supports municipal staff in information gathering and knowledge transfer; it provides natural succession
- The coalition will focus on the entire spectrum of housing, from supportive through to development and build considerations.
- Nested under the Health Network the Coalition has operational security through ebs and flows of funding, giving one spot for the information to be held with continuity and collective knowledge of the content

Housing Coalition Cost Sharing Distribution Options

Total Sharable

\$30,000

	By Population		By 2021 Cv Assessment		By Covid Restart Alloc		Average
	Share%	Share \$	Reg. %	Share\$	Share%	Share\$	
Port Hardy	37.4%	\$11,233	22.9%	\$6,879	41.3%	\$12,389	\$10,167
Port McNeill	21.2%	\$6,353	15.0%	\$4,506	26.7%	\$7,995	\$6,285
Port Alice	6.0%	\$1,805	3.3%	\$1,002	11.6%	\$3,475	\$2,094
Alert Bay	4.4%	\$1,329	2.4%	\$717	9.5%	\$2,836	\$1,628
Area A	7.5%	\$2,254	9.8%	\$2,940			\$2,597
Area B	4.2%	\$1,267	16.4%	\$4,926			\$3,096
Area C	11.4%	\$3,409	9.9%	\$2,958			\$3,184
Area D	7.8%	\$2,349	20.2%	\$6,072			\$4,210
Combined EAs	30.9%	\$9,279	56.3%	\$16,896	11.0%	\$3,304	\$9,826

Note: Electoral Area Populations include First Nations on reserve



MOUNT WADDINGTON REGIONAL **HOUSING STRATEGY**

2019

ACKNOWLEDGMENTS

The development of the Mount Waddington Regional Housing Strategy was led by the Mount Waddington Regional Health Network and BC Healthy Communities and was supported by the Vancouver Island Health Authority and the Regional District of Mount Waddington.

We would like to acknowledge the following members of the Mount Waddington Health Network and their organizations for their contributions to this project:

BC Healthy Communities Project Team:

Sarah Ravlić, Healthy Community Planner
Sandy Mackay, Healthy Community Planner
Lavleen Sahota, Researcher

TABLE OF CONTENTS

▶ Acknowledgments	2
▶ Table of Contents	3
▶ Executive Summary	5
▶ Key Directions and Recommended Actions	8
Updated Housing Needs Report	9
Funding Guide for Non-Profits & Local Governments	13
Implement Regional Housing Coalition Model	15
Develop Local Government Housing Toolkit	17
Facilitate BCNPHA Ready, Set, Build Training	19
Ongoing Education and Relationship Building for Local Governments and Regional Housing Partners	21
▶ Timeline for Implementation	23
▶ Conclusion	24
▶ Appendices	25

CONTINUED

TABLE OF CONTENTS

▶ Appendix A, Interim Reports	
Document Review	A-1
Stakeholder Engagement and Key Themes	A-14
▶ Appendix B	
Funding Guide for Non-Profits and Local Governments	B-1
▶ Appendix C	
BC Housing Scan of Leading Practices in Affordable Housing	C-1
▶ Appendix D, Foundational Documents	
Terms of Reference, Campbell River and District Coalition to End Homelessness	D-1
Terms of Reference, Comox Valley Coalition to End Homelessness	D-8
Terms of Reference, Leadership Table, Comox Valley Coalition to End Homelessness	D-17
Strategic and Business Plan, Aboriginal Coalition to End Homelessness	D-20

EXECUTIVE SUMMARY

Addressing housing across the Mount Waddington Region is a complicated and exciting challenge for local, regional, and first nations governments, non-profits, and health authorities. Sitting at the intersection of these key partners, the Mount Waddington Health Network is in a position to make recommendations and encourage housing action across the region. This strategy recommends six key projects that can direct the resources of the Health Network and inform collaborative action to address housing deficits across Mount Waddington over the next three years.

The first part of this project included a document scan and demographic analysis to understand current housing legislation and gather existing data sources. In the second phase, the project team conducted a series of key informant interviews with representatives from local governments, non-profits, and local First Nations. Research and engagement highlight key housing challenges across Mount Waddington including:

- Limited housing options for Seniors and Elders
- Challenging housing development conditions
- Limited non-profit capacity
- Insufficient and increasingly expensive rental housing
- Lack of supported housing options
- Poor rental housing conditions

See Appendix A for a complete review of engagement techniques and findings.

In order to resolve these challenges, interviewees identified several solutions, which form the basis of the project team's strategy recommendations:

1. Conduct Regional Housing Needs Report
2. Create Funding Guide for Local Governments and Non-Profits
3. Implement Regional Housing Coalition
4. Develop Local Government Housing Toolkit
5. Facilitate Ready, Set, Build! Training
6. Ongoing Monitoring and Relationship Building

Each strategy recommendation is informed by proven best practices for addressing housing in small communities and respond to new Provincial government regulations and direct requests from housing actors. The approaches highlighted in this document are within the scope of the Mount Waddington Community Health Network and its partners and can hopefully inform collaborative action to address key housing challenges for the next several years.

EXECUTIVE SUMMARY

► STRATEGY OVERVIEW

Each strategy recommendation in this report is informed by best practices for addressing housing in smaller communities. Along with a project description, each recommendation includes information that will inform how and when the Waddington Health Network proceeds

Process

Each strategy recommendation includes a step-by-step guide to implementing the project. Steps are meant to guide and inform, rather than form a rigorous schedule.

Expected Resource Allocation

This strategy provides our best estimate for how much each recommendation should cost to implement, based on similar projects in other communities and funding guidelines from Provincial organizations.

Recommended Partners

Multi-sectoral partnership is a foundational tenet of the Mount Waddington Health Network. Embracing that approach, each recommendation includes a list of necessary stakeholders and important partners that should be involved with project implementation.

Helpful Resources

Each recommendation includes a list of potentially helpful resources that can guide and inform implementation moving forward.

For the strategy recommendations that have already been started additional information including a detailed project budget and implementation timeline have been included.

► STRATEGY RECOMMENDATIONS AT-A-GLANCE

Strategy Elements		Timeline		Cost
Priority	Recommendation	Start	Complete	Estimated Budget
1	Updated Housing Needs Report	Sept 2019	Sept 2020	\$120,000
2	Funding Guide for Local Governments	May 2019	July 2019	Complete
3	Implement Regional Housing Coalition Model	Aug 2019	Sept 2020	\$10,000
4	Develop Local Government Housing Toolkit	Oct 2020	April 2021	\$15,000
5	Facilitate BCNPHA Ready, Set, Build! Training	Nov 2019	Dec 2019	\$2,000/session
6	Ongoing Education and Relationship Building	Ongoing		Ongoing

EXECUTIVE SUMMARY

PARTNERSHIP OVERVIEW


Each strategy recommendations requires different key partners to ensure successful implementation. We expect the Health Network will continue to expand its list of community partners and develop relationships with new organizations, but existing partnerships are broadly categorized here as either government entities, housing providers, or external partners.

Strategy Elements		Government Partners		
Priority	Recommendation	Local Governments	Regional Governments	First Nations Governments
1	Updated Housing Needs Report	x	x	x
2	Funding Guide for Local Governments	x	x	x
3	Implement Regional Housing Coalition Model	x	x	x
4	Develop Local Government Housing Toolkit	x	x	
5	Facilitate BCNPHA Ready, Set, Build! Training			
6	Ongoing Education and Relationship Building	x	x	x


Strategy Elements		Housing Providers			
Priority	Recommendation	Non-Profit Organizations	For-Profit Housing Providers	Landlords	Realtors
1	Updated Housing Needs Report	x	x	x	x
2	Funding Guide for Local Governments				
3	Implement Regional Housing Coalition Model	x			
4	Develop Local Government Housing Toolkit				
5	Facilitate BCNPHA Ready, Set, Build! Training	x			
6	Ongoing Education and Relationship Building	x	x	x	x

Strategy Elements		External Partners			
Priority	Recommendation	Union of BC Municipalities	BC Housing	Canadian Mortgage and Housing Corporation	External Consultant
1	Updated Housing Needs Report	x	x		x
2	Funding Guide for Local Governments	x	x	x	
3	Implement Regional Housing Coalition Model				
4	Develop Local Government Housing Toolkit		x		x
5	Facilitate BCNPHA Ready, Set, Build! Training				x
6	Ongoing Education and Relationship Building				

KEY DIRECTIONS AND RECOMMENDED ACTIONS



The following six recommended strategy items were informed by best practice research and designed to address housing needs indicated by local housing actors. Each item is within the scope of the work of the Mount Waddington Community Health Network and its partners and can be implemented within a three year period. Each section includes processes to follow, estimated budgets, necessary partners, and helpful resources.



The Mount Waddington Regional Housing Strategy includes six key directions and recommended actions:

1. Conduct Regional Housing Needs Report
2. Create Funding Guide for Local Governments and Non-Profits
3. Implement Regional Housing Coalition
4. Develop Local Government Housing Toolkit
5. Facilitate Ready, Set, Build! Training
6. Ongoing Monitoring and Relationship Building

PRIORITY

1

UPDATED HOUSING NEEDS REPORT



DESCRIPTION

Through stakeholder engagement, data and document analysis it is clear that an updated Housing Needs Report is needed for the Mount Waddington Regional District. This is a timely strategy component as the Provincial Government mandates that all local governments complete a Housing Need Report within the next three-years (2019 - 2022) and continue to update the report on a five-year cycle. At the same time, the Provincial Government has committed funding to support the completion of these reports. Through this current strategy project an application has been submitted to Union of BC Municipalities (UBCM) through the Mount Waddington Regional District for funding to complete the Housing Needs Report on behalf of all local governments within the region. The Mount Waddington Health Network (MWHN) will be a key partner for the project and is well positioned to assist with local capacity building and engagement. The preliminary budget included in the grant application allocates for MWHN to support capacity building and stakeholder engagement activities. Once completed the Housing Needs Report will be a key supporting document for local governments and organizations to access funding for affordable housing projects.

KEY DIRECTIONS AND RECOMMENDED ACTIONS

UPDATED HOUSING NEEDS REPORT

▶ PROCESS

1. Submit funding application to UBCM by May 31st, 2019. (complete)
2. Funding decision expected by August or September 2019.
3. Develop RFP and hire consultant.
4. Conduct Housing Needs Report
5. Support Capacity Building Activities and Community Engagement
6. Distribute Completed Housing Needs Report

▶ EXPECTED RESOURCE ALLOCATION

In total this project will cost approximately \$120,000 in grant money from UBCM. The full project budget includes allocations for:

- Project management and coordination;
- Qualitative and quantitative data collection, compilation and analysis, including data on current and projected population, household, income, economic, and housing;
- Research
- Community Engagement;
- Production of report with community profiles, including editing, proofing, and design;
- Presentation of report to local councils and regional boards;
- Consultant costs;
- Administration costs;
- Public information costs;
- Training and capacity building for local government staff specific to developing housing needs reports.

If the UBCM grant does not cover the requested \$120,000, alternative project budgets can be created. The minimum cost for a full Regional Housing Needs Report would be approximately \$50,000.

▶ NECESSARY PARTNERS

- All Regional and Local Governments
- First Nations Governments
- Non-Profit Service Organizations
- Housing Non-Profits
- School District
- BC Housing

KEY DIRECTIONS AND RECOMMENDED ACTIONS

UPDATED HOUSING NEEDS REPORT

PROJECT BUDGET

The budget included below was submitted as part of the Regional District of Mount Waddington's application for Housing Needs Report funding to the Union of BC Municipalities in May 2019.

Mount Waddington Regional Housing Needs Report Budget		
	Task	Total
	On-Going Project Management & Communications including Monthly Updates	
	Project Management Subtotal	\$7,500
	Phase 1: Data Collection, Compilation & Analysis	
1	1 Background Document Review	
	2 Quantitative Data Collection	
	3 Need, Demand, and Supply Analysis	
	4 Assessment of Current Housing and Supports	
	5 Gap Analysis	
	6 Synthesis Research and Analysis Summary	
	Deliverable #1 - Research and Analysis Summary	
	Phase 1 Subtotal	\$27,500
	Phase 2: Community Consultation & Public Engagement	
	1 In-Person Visits to Band Offices and Local Government Offices	
	2 Key Stakeholder Interviews/Focus Groups	
	3 Develop and Distribute Community Survey	
2	4 Develop and Distribute Lived Experience Questionnaires	
	5 Host Community Workshop	
	6 Host Regional Forum	
	7 Synthesize Community Engagement Report	
	Deliverable #2 - Community Engagement Report	
	Phase 2 Subtotal	\$30,000
	Phase 3: Needs Report Preparation	
3	1 Prepare Draft Housing Needs Report	
	2 Prepare Draft Action Plan	
	3 Develop Community Profiles	
	4 Present Assessment and Recommendations to Local and Regional Councils	
	5 Community Forum to Share Results and Launch Action Plan	
	Deliverable #3 - Housing Needs Report	
	Deliverable #4 - Community Profiles	
	Phase 3 Subtotal	\$15,000
	Phase 4: Capacity Building	
4	1 Capacity Building for Local and Regional Government Staff	
	3 Facilitate Connection to Provincial Housing Entities	
	Deliverable #5 - Housing Needs Preparation Guide for Local and Regional Governments	
	Phase 4 Subtotal	\$20,000
	Total Fees	\$100,000
	Travel and Disbursements	\$15,000
	Design and Printing	\$5,000
	Project Total	\$120,000

KEY DIRECTIONS AND RECOMMENDED ACTIONS

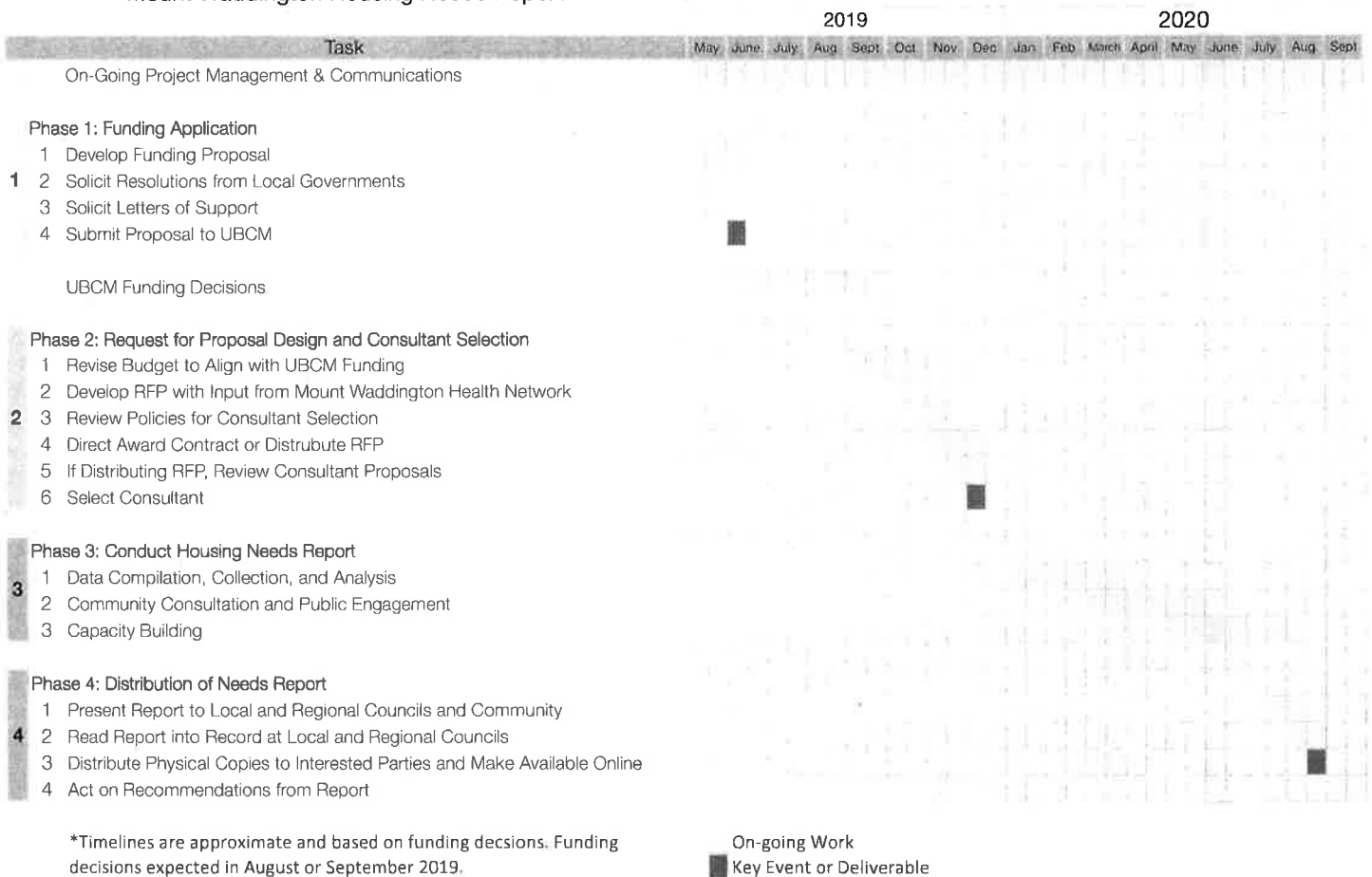
UPDATED HOUSING NEEDS REPORT

TIMELINE

Assuming funding through UBCM, the grant mandates all activities be completed within one year. A full Housing Needs Report is likely to take 6-8 months from beginning to completion. Projected completion Summer/Fall 2020. BC Housing has indicated that they may have new funding opportunities available in Spring 2020 and a completed Housing Needs Report would be advantages at that time.

Mount Waddington Housing Needs Report

Approximate Project Timeline



HELPFUL RESOURCES

- [Strathcona Regional Housing Needs Assessment](#) - Housing Needs Assessment conducted in a similar jurisdiction through a health and equity lens.
- [Ministry of Municipal Affairs and Housing Information Bulletin](#) - Guide to requirements for Housing Needs Reports.
- [Union of BC Municipalities Funding Program](#) - Information on funding for Housing Needs Reports.

PRIORITY

2

FUNDING GUIDE FOR NON-PROFITS AND LOCAL GOVERNMENTS

► DESCRIPTION

Navigating different funding opportunities can be very difficult. The processes followed from funding organization to funding organization can also vary. A guide that outlines currently available funding opportunities through the Canadian Mortgage and Housing Corporation and BC Housing, general requirements needed to access each of these funding opportunities and key contact information will be a useful tool that the Mount Waddington Health Network can distribute to its partners. An Available Housing Funding Guide for Non-Profit and Local Governments can be found in Appendix B of this

► PROCESS

1. Research available funding sources.
2. Reach out to funders to and compile grant requirements, and best practices for project funding.
3. Invite funders to community meeting to share information.
4. Compile opportunities, practices, and deadlines into single document.
5. Distribute document to partners throughout the region.

KEY DIRECTIONS AND RECOMMENDED ACTIONS

AVAILABLE HOUSING FUNDING GUIDE

▶ EXPECTED RESOURCE ALLOCATION

No additional resources are needed for the creation of this document. However, distributing the resource and facilitating connections with funding organizations will be important if the document is to be activated within the community. BC Housing attended a community meeting on July 10, where they shared key information related to upcoming funding opportunities.

▶ NECESSARY PARTNERS

- All Regional and Local Governments
- First Nations Local Governments
- Non-Profit Housing Providers
- Canadian Mortgage and Housing Corporation
- BC Housing

▶ TIMELINE

Completed as part of this strategy project July 2019 – see Appendix B.

▶ HELPFUL RESOURCES

- [BC Housing Funding Opportunities Webpage](#) - All current funding programs available through BC Housing.
- [Canadian Mortgage and Housing Corporation Developing and Renovating Webpage](#) - Resources for funding new builds, conversions, and renovations.
- [Funding Opportunities Tool for Indigenous Housing](#) - All current funding opportunities open to Indigenous housing providers, organized by province in a downloadable spreadsheet.

PRIORITY

3

IMPLEMENT REGIONAL HOUSING COALITION MODEL



DESCRIPTION

We have seen from other health networks and communities in the province that there is great value in establishing a regional housing collaborative. A housing coalition would be a regional group of partners that meets regularly to focus only on housing action. Non-profits and service providers can work together to draft consistent messaging to local governments and the province, set priorities, share resources and information on funding, and access resources from other communities. Funders have shared that this structure is much more effective for accessing financial support for housing projects as it provides a clear voice for regional action and helps funders connect with housing actors through a single venue.

While the Health Network may want to help host or establish this housing collaborative, best practices from other communities indicate that the eventual establishment of a separate governing committee and arms length structure is more effective. The Housing Coalition must stand alone, separate from a specific organization. Rather than be the primary host of a housing collaborative, the Health Network should sit on a table of partners and contribute resources where it can. However, more attention and a hands-on approach for the initial 6-months to help create momentum and support establishment, would be ideal.

REGIONAL HOUSING COALITION

▶ PROCESS

1. Invite representatives from the Campbell River Coalition to End Homelessness and Comox Valley Coalition to End Homelessness to speak about their experiences establishing regional housing coalitions. Both have connections to Heath Networks and are addressing similar issues to those identified in this study.
2. Pull together first regional meeting to establish key partners, gauge interest, and establish steering committee.
 - An initial meeting is tentatively scheduled for September 10, 2019
3. Establish steering committee to review Terms of Reference and organizational options.
4. Visit regional Band Offices to share information and extend an invitation to join the Coalition
5. Organize regular meetings and establish website, structure, and terms of references.
 - it has been suggested that meetings be held every 6-weeks beginning September 10, 2019
6. Design communications material, invite new partners, and maintain regular meetings on a set schedule.

▶ EXPECTED RESOURCE ALLOCATION

Limited financial resources required for this strategy element. A small initial commitment to bring up speakers would be ideal, but most of the commitment will be through time spent organizing meetings and securing regular meeting space. Estimated total contribution of \$10,000 if hiring a coalition coordinator.

▶ NECESSARY PARTNERS

- All Regional and Local Governments
- First Nations Governments
- Non-Profit Service Organizations
- Housing Non-Profits
- School District
- BC Housing

▶ TIMELINE

Ideally, resources and momentum from the Housing Needs Report can be leveraged to establish a housing coalition. A suggested implementation timeline would be to align meetings with key Housing Needs Report steps and deliverables. However, depending on the time and resources available, this could also wait until after the findings have been completed. It was indicated at a July 10 community meeting that there is keen interest to begin establishing a coalition almost immediately.

▶ HELPFUL RESOURCES

- [Comox Valley Coalition to End Homelessness](#) - Potential coalition model with publicly available terms of reference, minutes, and resources.
- [Campbell River and District Coalition to End Homelessness](#) - Potential coalition model with information about member agencies, projects, and additional resources.
- Appendix D of this document, which includes several examples of Terms of Reference

PRIORITY

4

DEVELOP LOCAL GOVERNMENT HOUSING TOOLKIT

► DESCRIPTION

All levels of government are asking what they can do to address housing in their communities. The MWHN should work to create a locally relevant guide that helps governments understand their ability to act in a healthy and equitable way and outline best practices and tools for action. By doing so, this will help to improve local capacity around housing and will give the opportunity to provide a clear health and equity lens to housing policy and provision in the region.

► PROCESS

1. Review key themes and issues identified through the strategy engagement process. These will inform the necessary best practices for review.
2. Review best practices in policy and action from other local governments.
3. Share best practices with local governments for initial feedback.
4. Review feedback and compile relevant best practice in to a short well designed toolkit document for local governments. Include specific recommendations for policies, bylaws, and decision-making frameworks to support affordable housing.
5. Distribute to local governments and facilitate discussion (this could be a good role for the housing coalition once established).

KEY DIRECTIONS AND RECOMMENDED ACTIONS

LOCAL GOVERNMENT HOUSING TOOLKIT

▶ EXPECTED RESOURCE ALLOCATION

While similar guides already exist, a locally relevant guide will take time and expertise to create. A comprehensive guide to policy and bylaw options and decision-making frameworks could cost up to \$15,000. A less comprehensive guide compiled from relevant sections of other resources might cost less. To complete this project, the Health Network will likely need to partner with a consultant.

▶ NECESSARY PARTNERS

- All Regional and Local governments
- First Nations Local Government
- Consultant
- Housing Coalition (when established)

▶ TIMELINE

It makes sense to begin this project after the Housing Needs Report is completed and has provided deeper direction on challenges and opportunities in the region. This will give the Mount Waddington Health Network a year to allocate resources and advocate for new project funds. If established, the Health Network may choose to cede responsibility for this project to a housing coalition. We expect the toolkit to take four to six months to complete depending on the level of local government involvement. Expected completion, Summer 2021.

▶ HELPFUL RESOURCES

- Healthy Housing Action Guide – Resource guide produced by BC Healthy Communities and PlanH that can help inform the content of a locally relevant guide.
- BC Housing Scan of Leading Practices in Affordable Housing - Scan of affordable housing practices from across BC (found in Appendix C of this document)

KEY DIRECTIONS AND RECOMMENDED ACTIONS

PRIORITY

5

FACILITATE READY, SET, BUILD! TRAINING THROUGH BCNPHA

► DESCRIPTION

Many non-profits expressed an interest in building their capacity to provide housing, but are confused by the funding and the development process. The BC Non-Profit Housing Association (BCNPHA) Ready, Set, Build! training walks potential housing providers through the development process and builds lasting capacity in communities. The Mount Waddington Health Network should help to facilitate a relationship with BCNPHA and aim to provide training opportunities in the region in 2019/2020.

► PROCESS

1. Connect with BCNPHA to develop clear relationship with MWHN.
Contact person: Peer-Daniel Kraus peer-daniel@bcnpha.ca
2. Organize Ready, Set, Build training event by booking space and advertising within the region.
3. Host training event.
4. Continue to share with local partner about on-going learning opportunities with BCNPHA (many webinars are available throughout the year).

READY, SET, BUILD! TRAINING

▶ EXPECTED RESOURCE ALLOCATION

Total cost of the Ready, Set, Build! course is not expected to exceed \$2200. Host organizations are expected to book meeting spaces, provide food to participants, advertise course, arrange for facilitator travel and accommodations, and pay a set facilitator fee of \$750 + GST. In our conversations with BCNPHA, they estimated the base facilitator and travel fees to be approximately \$1500 and were willing to work with the host organization to find informal accommodations that would reduce costs. BCNPHA routinely helps host organizations apply for sponsorship funding through CMHC which could cover most or all of the costs associated with Ready, Set, Build! and would be willing to work with the Health Network to explore funding options.

▶ NECESSARY PARTNERS

- BC Non-Profit Housing Society
- Local non-profits interested in developing housing
- Local governments interested in facilitating non-profit housing development

▶ TIMELINE

Ideally, this training could be timed with the release of the updated Housing Needs Report to not only capitalize on momentum from the findings, but also generate interest in Report recommendations. The training is not expensive and could even be offered more than once, in the Fall of 2019 and 2020.

▶ HELPFUL RESOURCES

- [Ready, Set, Build! Webpage](#) - Information on the course.
- [BC Non-Profit Housing Association Education Calender](#) - All events being hosted by BCNPHA, many of which could be useful for local housing actors.

"Thank you very much for bringing this valuable workshop to our attention. Four of us attended. It was incredibly informative and indeed will be key to our success. The networking too was fabulous!

- **Gordon Patterson**, North Island Seniors Housing Foundation
after attending Ready. Set. Build in Campbell River

PRIORITY

6

ONGOING EDUCATION AND RELATIONSHIP BUILDING FOR LOCAL GOVERNMENTS AND REGIONAL HOUSING PARTNERS

DESCRIPTION

The Mount Waddington Health Network holds a unique position in the North Island. It has long-standing relationships with both governments, health authorities, and the service sector and can operate at a regional scale. Maintaining that position will be key to keeping decision-makers accountable to the recommendations of this and other reports and promoting collaborative action to address housing. The Health Network can also monitor the housing situation and suggest new studies or host new funding moving forward. Housing is not a problem that can be “solved”. The Health Network will need to promote ongoing education and relationship building long-term to address housing.

PROCESS

1. Maintain consistent connections with governments and service providers across the region and promote ongoing collaboration around housing.
2. Develop succinct presentation and one-page summary of the key contributions and focus areas of the Health Network for new councilors and interested organizations that highlights housing work.
3. Monitor housing across the region and maintain a presence on advisory committees related to housing at the regional and local level.
4. Undertake new studies and strategies as appropriate.
5. Volunteer to hold and administer funding for new housing work.
6. Revisit this strategy in three to five years.

EDUCATION AND RELATIONSHIP BUILDING

► EXPECTED RESOURCE ALLOCATION

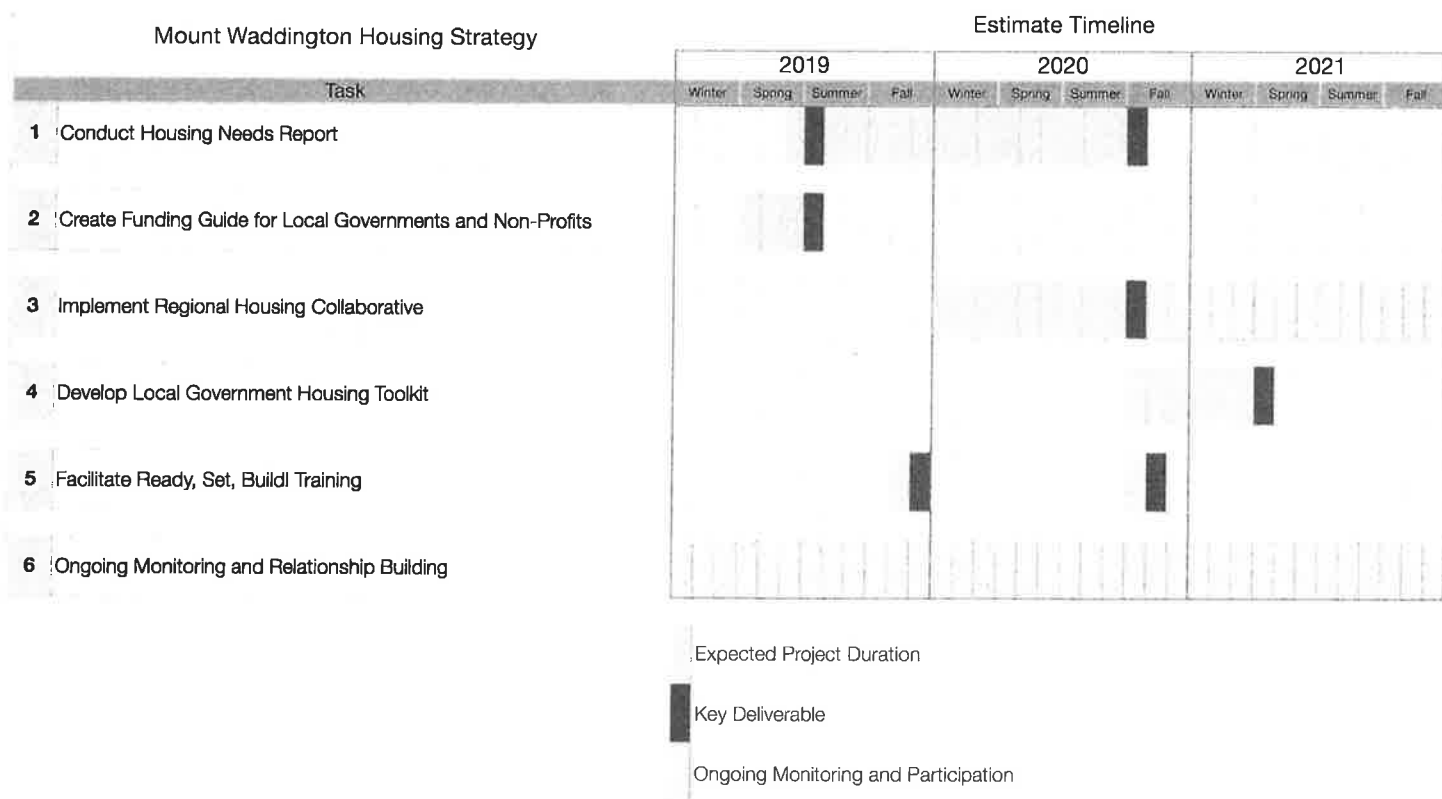
Ongoing monitoring of housing should be made part of the Health Network's annual budget. A coalition may be able to take on this responsibility as well, in which case the Health Network may want to consider contributions to its operation.

► NECESSARY PARTNERS

The Mount Waddington Health Network has already done a remarkable job of bringing together regional partners who can impact housing in the North Island. As government representatives and non-profit administrations change it will be important to maintain the organization's commitment to multi-sectoral action and the social determinants of health. Be aware of new partners in your region and continually reach out to any new organizations or important actors. If not already developed, it may be useful to prepare a succinct presentation and one-page summary of the key contributions and focus areas of the Health Network for new councilors and interested organizations that highlights housing work.

TIMELINE FOR IMPLEMENTATION

As priorities and funding opportunities develop this timeline may change. However, research into best practices and knowledge of consulting workplans indicates that all strategy items could be accomplished within the next three years. The timeline here should be integrated into the Mount Waddington Health Network's broader operational or strategic plan and budgeting documents.



CONCLUSION

This strategy recommends six key items which work to support the Mount Waddington Health Network and its partners to address housing need in the region over the next three-years. Many of the strategy items included within are focussed on local capacity building and aim to provide a strong foundation for collaboration and action. The Mount Waddington Health Network is excellently positioned to make recommendations and encourage housing action across the region, with this strategy being a fundamental step towards further addressing housing deficits and capitalizing on exciting opportunities.

Each strategy recommendation is informed by proven best practices for addressing housing in small communities and responds to new Provincial government regulations and direct requests from local housing actors. We hope that the resources provided within this strategy, the guiding frameworks, timelines and descriptions, will be utilized by stakeholders throughout the Mount Waddington Region. There are currently unprecedented opportunities for positive action to create health and equitable housing opportunities in this province. The Mount Waddington Regional Health Network is leading a promising path forward.

VILLAGE OF PORT ALICE COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY APRIL 13, 2022
AT SEA VIEW ACTIVITY CENTRE



Present Mayor Kevin Cameron
Councillor Holly Aldis
Councillor Sean Watson
Councillor Bruce Lloyd

Absent Councillor Angela Yunker

Staff Bonnie Danyk CAO / CFO
Ryan Nicholson, Ec Dev Officer
Tanya Spafford, Administrative Assistant

Call to Order: 6:30pm

40/22
Resolution to
enter closed
meeting

RESOLUTION TO PROCEED TO CLOSED MEETING (6:30 pm)

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;

Section 90 (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

RECONVENE 7:00 pm

ADOPTION OF AGENDA:

Moved, Seconded and CARRIED

41/22
Adoption of
Agenda

THAT the Agenda for the Meeting of the Village of Port Alice for March 23, 2022, be approved; **AND THAT** all delegations, reports, correspondence, and other information set to the agenda be received for information, with a correction of the minutes date.

DELEGATION:

PWC Update – Powerpoint presentation

1154 Haida Bylaw Infraction Discussion – Not in Attendance

April 7, 2022, Request for delegation

42/22
Minutes of
March 23

MINUTES:

Moved, Seconded and CARRIED

THAT the Minutes from the Regular Meeting of March 23, 2022, be approved.

COMMUNICATIONS:

Notice of Decision on Application to Burn Hog Fuel at Former Neucel Pulp Mill

April 5, 2022, Letter from Cassandra Counce, Director, Ministry of Environment and Climate Change Strategy

REPORTS:Fire Chief Monthly Report – March 2022

April 1, 2022, Report from Fire Chief, Jerry Rose

CAO Regular Report

April 4, 2022, Report from Bonnie Danyk, CAO\CFO

Accounts Payable Listing for March 2022

April 4, 2022, Report from Bonnie Danyk, CAO\CFO

Summary of Revenue and Expenses for March 2022

April 4, 2022, Report from Bonnie Danyk, CAO\CFO

Village of Port Alice Water Conservation Plan

April 7, 2022, Plan from Bonnie Danyk, CAO\CFO

43/22 Water
Conservation
plan

Moved, Seconded and CARRIED

THAT the Village of Port Alice Water Conservation Plan be approved.

1154 Haida Ave, Bylaw Infraction Report

44/22
Boulevard
Report

Moved, Seconded and CARRIED

THAT the Bylaw infraction Report be deferred to a later meeting.

March 2022 Ec Dev Report

April 8, 2022 Report from Ryan Nicholson, Economic Development Officer

BYLAWS:

Moved, Seconded and CARRIED

Bylaw No. 670, 2022, Financial Plan 2022-2026

45/22 Bylaw
670, 2022-
2026
Financial
Plan

THAT Bylaw 670 – Port Alice Financial Plan Bylaw be given fourth reading and adoption.

Bylaw No. 671 – Annual Tax Rates 2022

46/22 Bylaw
671, Annual
Tax rates
2022

Moved, Seconded and CARRIED

THAT Bylaw 671 – Annual Tax Rate Bylaw be given first, second, and third reading

QUESTION PERIOD:**ADJOURNMENT:**

47/22
Adjournment

Moved, Seconded and CARRIED

THAT the Regular meeting of the Village of Port Alice held April 13, 2022, be adjourned at 7:35 pm

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held April 13, 2022.

Mayor

Chief Administrative Officer



Canadian
Cancer
Society

**COPS FOR
CANCER**

Port Alice Mayor & Council

April 18th, 2022

Dear Mayor and Council,

As a partnership between first responders and the Canadian Cancer Society, Cops for Cancer has raised millions of dollars to fund life-saving pediatric cancer research and support children with cancer and their families through programs such as Camp Goodtimes. Since the program's inception, Cops for Cancer has raised over \$50 million through cycling tours and fundraising events such as head shaves across Canada. Together we have helped discover ground-breaking pediatric cancer research advancements and sent thousands of children with cancer and their families to experience the magic of camp.

More specifically, Cops for Cancer Tour de Rock is Vancouver Island's largest and longest-standing fundraising event that consists of a team of 22 riders that cycle 1,200 kilometers over the course of 14 days. First responders begin in Port Alice and cycle through 27 communities along the way. This year, as we celebrate our 25th anniversary, Cops for Cancer Tour de Rock aims to raise \$850,000 and hopes to ignite the magic of Tour in communities across the Island once again. To date, Tour de Rock has raised over \$27 million dollars.

We are reaching out to you today in the hopes that your town will support Cops for Cancer Tour de Rock. This year, we need your help more than ever as we recover from the ongoing impacts of COVID-19. Your support means the continued advancement of pediatric cancer protocols and the experience for Island families to attend a medically supervised camp where their family can connect and feel "normal." Our team would be happy to present to your membership about what we do and how your gift will have a lasting impact.

Tour de Rock will be in Port Alice on September 24th, 2022, which is our first day of tour. We are requesting a donation of free use and permission to use the Community Center gym, boardroom, kitchen and arena showers to host the riders and support crew for the night/morning of the 2022 Tour de Rock.

Thank you very much for your time and consideration! I look forward to hearing from you soon.

Sincerely,

Jess Landry

Tess Landry
Cops for Cancer Coordinator
Canadian Cancer Society

April 13, 2022

UBCM Members

Attn: Mayors, Chairs and Chief Administrative Officers of RCMP Policed Communities

Re: Opportunity to Discuss RCMP Collective Agreement

Dear Mayor/Chair and CAO,

We write to you regarding the RCMP collective agreement, and in particular the billing and collection of retroactive payments. Following a UBCM request, Public Safety Canada and the RCMP have offered to meet with our members to answer questions and better understand how associated costs are impacting B.C. local governments.

UBCM has secured the following one-hour virtual meetings with Public Safety Canada's Assistant Deputy Minister and the RCMP's Chief Financial Officer:

- Monday May 9, 2022 @ Noon – B.C. municipalities over 15,000 in population that receive RCMP police services.
- Tuesday May 10, 2022 @ 11:00 AM – B.C. municipalities between 5,000 and 14,999 in population that receive RCMP police services.
- Tuesday May 10, 2022 @ Noon – B.C. municipalities under 5,000 in population and unincorporated areas that receive police services through the RCMP Provincial Service.

We also intend to deliver a short presentation to attendees in advance of these meetings, providing an update on the issue and ongoing advocacy, including UBCM's call for the federal government to cover all retroactive costs associated with the RCMP collective agreement.

These meetings represent an important mechanism for all local governments to convey feedback directly to Public Safety Canada and the RCMP. While our members over 5,000 in population are affected through their Municipal Police Unit Agreements, local governments under 5,000 in population will also be impacted through changes to the Police Tax.

Meetings are open to local government elected officials and senior staff members. To RSVP for one of these virtual meetings, please contact Bhar Sihota, UBCM Senior Policy Analyst at bsihota@ubcm.ca by April 29, 2022.

We appreciate your participation and attention to this request.

Sincerely,



Councillor Laurey-Anne Roodenburg
UBCM President



Councillor Craig Hodge
Co-Chair, Local Government RCMP
Contract Management Committee

VILLAGE OF PORT ALICE
BYLAW NO. 671, 2022

A Bylaw for the Levying of Property Tax Rates for the Year 2022.

WHEREAS, under section 197 of the Community Charter, each year after the adoption of the financial plan, but before May 15th, Council must impose property value taxes for the year by establishing tax rates for:

- a) the municipal revenue proposed to be raised for the year from property value taxes, as provided in the Financial Plan, and
- b) the amounts to be collected for the year by means of rates established by the municipality to meet its taxing obligations in relation to another local government or other public body.

NOW THEREFORE, the Council of the Village of Port Alice, in open meeting assembled, enacts as follows:

- 1. The following rates in Schedule "A", attached to and forming part of this Bylaw are hereby imposed and levied for the year 2022.
- 2. The minimum amount of taxation upon a parcel of real property is \$1.00
- 3. This Bylaw may be cited for all purposes as the Village of Port Alice Annual Tax Rates Bylaw No. 671, 2022.

Read a first time this 13th day of April, 2022.

Read a second time this 13th day of April, 2022.

Read a third time this 13th day of April, 2022.

Adopted this 27th day of April, 2022.

Mayor

Chief Administrative Officer

Certified a true and correct copy of Bylaw No.671, as adopted by Council on the 27th day of April 2022.

Chief Administrative Officer

Annual Tax Rates (2022)

Bylaw No. 671

SCHEDULE 'A'

	PROPERTY CLASS	MUNICIPAL	REG. DIST. MT. WADD.	MT. WADD. REG. HOSP. DIST.	Totals
	Residential	5.88090			
	Library	0.23531			
1	Total Residential	6.11621	0.51720	0.21461	6.84801
2	Utilities	27.52295	1.81019	0.75112	30.08426
4	Major Industrial	0.00000	1.75847	0.72966	2.48813
5	Light Industrial	36.69726	1.75847	0.72966	39.18539
6	Business	11.00918	1.26713	0.52579	12.80210
8	Recreation	6.11621	0.51720	0.21461	6.84801
	TOTALS	87.46181	7.62865	3.16544	98.25590



Gateway to the Wild West Coast

INFORMATION ITEMS

District of Sicamous

446 Main Street
PO Box 219
Sicamous, BC
V0E 2V0

T: 250 836 2477
F: 250 836 4314
E: info@sicamous.ca
sicamous.ca



April 7, 2022

BC Minister of Environment and Climate Change Strategy
PO Box 9047 Stn Prov Gov
Victoria, BC V8W 9E2
ENV.minister@gov.bc.ca

DELIVERED ELECTRONICALLY

Re: Invasive Mussel Defense Program

The District of Sicamous implores the Ministry to not only continue, but to increase the funding for the Invasive Mussel Defense Program and prioritize enforcement of watercraft inspections at the BC Provincial border.

The Okanagan Basin Water Board (OBWB) communicated a list of calls to action to stop zebra and quagga mussels from infesting B.C. waterways (enclosed). We strongly support these actions and the continued funding for this vital program.

The OBWB's six recommendations include:

1. *Maintain IMDP core program funding at 2021 levels of minimum \$3.5 million per year, adjusted for inflation going forward.*
2. *Introduce "pull-the-plug" legislation, requiring all watercraft to remove drain plugs prior to travelling on B.C. roads.*
3. *Review and update B.C.'s 2014 Early Detection, Rapid Response (EDRR) Plan for invasive mussels, and provide a window for public consultation prior to final publishing.*
4. *Provide toolkits and resources for local governments to conduct vulnerability assessments and put in place mitigation measures like retrofitting in-water infrastructure.*
5. *Introduce legislation to require all out-of-province watercraft to be inspected prior to being launched in B.C. waters.*
6. *Provide additional funding to invasive species groups in high-risk regions for monitoring, outreach and education.*

Increased funding and enforcement is necessary to avoid the dire consequences should invasive mussels enter our waterways. An infestation will affect our drinking water, our eco system, local businesses, and the tourism business that Sicamous depends on.

Local municipalities have taken up the call to educate residents and visitors to "Clean, Drain and Dry" watercraft when leaving our lakes and rivers but we rely on the Province to enforce the protection of our waters from invasive species with the use of border inspection sites.

We call upon the Minister of Environment and Climate Change Strategy to reconsider the long-term consequences of reducing funding for watercraft inspections. We must make the effort to prevent invasion of our water resources.

Regards,

DISTRICT OF SICAMOUS

A handwritten signature in black ink, appearing to read "Terry Rysz", written in a cursive style.

Terry Rysz, Mayor

cc: MP Mel Arnold
MLA Greg Kylo
Shuswap Watershed Council
UBCM Member Municipalities
First Nations Communities
Okanagan Basin Water Board

Enclosure.



**MOOSE HIDE
CAMPAIGN**
**CAMPAGNE
MOOSE HIDE**

Here's how you can help:

- Join the growing number of municipalities across Canada in **proclaiming May 12 2022, Moose Hide Campaign Day.**
- **Attend our virtual ceremony on May 12, 2022.** Register [here](#).
- **Join one of the live interactive workshops happening on Moose Hide Campaign Day.** These workshops provide a great opportunity to deepen your experience and understanding of reconciliation and gender safety. Many organizations use this opportunity to encourage and support professional development for their staff.
- **Wear a moosehide pin and join the conversation-** You can order pins [here](#). So far, our campaign has distributed nearly three million moosehide pins. Independent research has shown us that each pin leads to at least five conversations about issues of violence against women and children. And we know, it is only through honest, open discussion that we see positive change.
- **Share about the Campaign via your municipal social media pages.** We have many easy plug and play communications assets available for download in our sharable communications folder [here](#).
- **Participate in the ceremonial Fast** for the day (sunrise to sunset) from anywhere in BC. Learn more about our ceremonial fast [here](#).

We know the will of leaders throughout BC municipalities can make a meaningful impact. Please spread the message of the campaign and your support among your team and encourage them to register for Moose Hide Campaign Day!

We look forward to hearing from you.

Sincerely,

Paul Lacerte
National Ambassador
& Co-Founder

Raven Lacerte
National Ambassador
& Co-Founder

David Stevenson
Chief Executive Officer



**MOOSE HIDE
CAMPAIGN**
**CAMPAGNE
MOOSE HIDE**

April 12, 2022

Dear Mayor and Council,

We are inviting you to join us to learn more about the Moose Hide Campaign, an Indigenous-led, British Columbia-born, reconciliation movement that calls upon all Canadians to stand together to end violence against women and children.

The Moose Hide Campaign is setting out a challenge to municipal leadership to join the rapidly growing number of municipalities across British Columbia that are embracing the Moose Hide Campaign as one way of advancing reconciliation and creating safe communities. We are seeking your support and calling on you to champion the Moose Hide Campaign within your municipality.

Beginning along the Highway of Tears by Paul Lacerte and his daughter Raven and their personal calling to spread awareness against the crisis of gender-based violence, the Moose Hide Campaign has grown substantially over 10 years to a national movement of reconciliation.

We know the impacts of residential schools and the full extent of violence against women and children have been deeply felt by Canadians from Coast to Coast over the last two years. Individuals, organizations, and communities are looking for meaningful ways to help advance reconciliation and create safe workplaces, schools and communities for all woman and children.

The Moose Hide Campaign is one of the most recognized and impactful action-oriented campaigns in Canada, providing both an effective way to advance reconciliation with Indigenous Peoples and create a society free of violence against women and children.

Each year on Moose Hide Campaign Day, Canadians from across the country stand together in ceremony and solidarity to create a safer Canada for all women and children. And thousands of determined and decided Canadians join the ceremonial fast for the day to support the campaigns vision of 1million Canadians fasting together in Ceremony end violence against women and children.

Since it's inception, organizations, municipalities, and schools have spearheaded thousands of local Moose Hide events with hundreds of thousands of Canadians participating in events and in the Moose Hide Campaign Ceremony.

For organizations wanting to join the Moose Hide Campaign, our goal is to ignite inspiration while ensuring administrative ease. To support these goals, we have prepared communications assets, a draft proclamation, and social media posts for your convenience. Your participation in Moose Hide Campaign Day is an opportunity to contribute to our collective healing journey, reconciliation and foster positive change in our communities.