

VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA - Rescheduled
TO BE HELD WEDNESDAY JULY 27, 2022, at 7:00 pm
AT COUNCIL CHAMBERS, VILLAGE OFFICE



(1) CALL TO ORDER

We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.

(2) ADOPTION OF AGENDA:

THAT the Agenda for the Meeting of the Village of Port Alice for July 27, 2022, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.

(3) DELEGATIONS:

(4) MINUTES:

Pg 3-4

a.) THAT the Minutes from the Regular Meeting of June 22, 2022, be approved

(5) COMMUNICATIONS:

Pg 5-6

a.) Coast Copper Corp – Introduction and Request to meet
June 29, 2022, Letter from Adam Travis, CEO & Director

Pg 7-8

b.) Open Letter to Council – Consultation Purposes
July 7, 2022, Letter from James Mark, Frigon Cool Adventure Company

Pg 9-12

b.) Quarterly Reports: January 1 – March 31, 2022 – Ombudsperson BC
June 2022, Report from Jay Chalke, BC Ombudsperson

Pg 13

c.) Claim Status Report
June 30, 3033, Memo from MIABC

(6.) REPORTS:

Pg 15-17

a.) Accounts Payable Listing for May 2022
July 8, 2022, Report from Bonnie Danyk, CAO/CFO

Pg 9-24

b.) Summary of Revenue and Expenses for May 2022
July 8, 2022, Report from Bonnie Danyk, CAO/CFO

Pg 25

c.) Fire Chief Monthly Report – June 2022
June 30, 2022, Report from Fire Chief, Jerry Rose

Pg 27-28

d.) Economic Development Update
July 19, 2022, Report from Ryan Nicholson, Ec Dev Officer

Pg 29-34

e.) Reduction to Municipal Boundaries
July 20, 2022, Report from Bonnie Danyk, CAO/CFO

(7.) DISCUSSION ITEMS:

a.) Telus removal of pay phones

b.) Photo for Port Hardy Airport – Photo options will be available at the meeting

(8.) BYLAWS:

VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA - Rescheduled
TO BE HELD WEDNESDAY JULY 27, 2022, at 7:00 pm
AT COUNCIL CHAMBERS, VILLAGE OFFICE



(9.) QUESTION PERIOD:

(10.) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Council held July 27, 2022, be adjourned

INFORMATION ITEMS – None

1. July 19, 2022, Pop-up COVID-19 vaccine clinic taking place in Port Alice July 29, 2022

VILLAGE OF PORT ALICE COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY JUNE 22, 2022
AT SEA VIEW ACTIVITY CENTRE



Present
Mayor Kevin Cameron
Councillor Holly Aldis
Councillor Sean Watson
Councillor Bruce Lloyd

Absent
Councillor Angela Yunker

Staff
Bonnie Danyk CAO / CFO
Ryan Nicholson, Ec Dev Officer
Tanya Spafford, Administrative Assistant

RESOLUTION TO PROCEED TO CLOSED MEETING (6:00 pm)

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 1 (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

RECONVENE: (7:00pm)

ADOPTION OF AGENDA:

Moved, Seconded and CARRIED

65/22
Adoption of
Agenda

THAT the Agenda for the Meeting of the Village of Port Alice for June 22, 2022, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information

DELEGATION:

MINUTES:

Moved, Seconded and CARRIED

66/22
Minutes of
June 8, 2022

THAT the Minutes from the Regular Meeting of June 8, 2022, be approved.

COMMUNICATIONS:

Request for Financial Contribution Feasibility Study Electrical Back up to Northern Vancouver Island

June 15, 2022, Letter from Mayor Denis Dugas, Port Hardy

Moved, Seconded and CARRIED

67/22
Financial
Contribution
to Feasibility
Study

THAT the Village of Port Alice contribute to the Financial Contribution Feasibility Study Electrical up to Northern Vancouver Island at a cost of \$620.10.

Federal Funding for Rural Municipalities

June 2022, Joint Letter from Shannon Stubbs, Damien Kurek, and Jacques Gourde, Shadow Ministries

Notification of the BC Ministry of Forests, Range Branch, Application for a Pesticide Use Permit to Eradicate Invasive Knotweed from the Victoria Lake Area

June 16, 2022, Permit Application from Denise McLean, Invasive Plant Specialist

REPORTS:

Fire Chief's Monthly Report for May 2022

May 31, 2022, Report from Chief Jerry Rose

Vancouver Island Regional Library – June 11 Report

June 11, 2022, Report from Councillor Bruce Lloyd

Strategic Priorities Fund – Capital Infrastructure Stream

June 15, 2022, Report from Bonnie Danyk, CAO\CFO

Moved, Seconded and CARRIED

THAT the Village of Port Alice apply to the Strategic Priorities Fund: Capital Infrastructure Stream to replace Asbestos Cement watermain pipes on Rupert Ave and Clark Drive for a total cost of \$900,000.

Regular Report

June 16, 2022, Report from Bonnie Danyk, CAO\CFO

Economic Development Report – May

June 16, 2022, Report from Ryan Nicholson, Economic Development

Village of Port Alice Annual Report for 2021

June 2022, Prepared by Bonnie Danyk, CAO\CFO

Moved, Seconded and CARRIED

THAT the Village of Port Alice council accept the Annual Report for 2021.

BYLAWS:

QUESTION PERIOD:

ADJOURNMENT:

Moved, Seconded and CARRIED

THAT the Regular meeting of the Village of Port Alice held June 22, 2022, be adjourned at 7:43 pm

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held June 22, 2022.

Mayor

Chief Administrative Officer

68/22
Strategic
Priorities
Fund

69/22 Annual
Report for
2021

70/22
Adjournment



Mayor Kevin Cameron and Council
Village of Port Alice
By email: info@portalice.ca

Dear Mayor Cameron and Council,

Re: Coast Copper Corp. - Introduction and Request to Meet

I am pleased to introduce Coast Copper Corp., a small, Canadian-based mineral exploration company. We are working on the Empire Mine property (previously known as the Merry Widow property). It is located on northern Vancouver Island, approximately 30 km southwest of Port McNeil and covers a 10 km by 20 km area between the Benson River and Victoria Lake (see attached map). The property has seen over 100 years of previous exploration and mining, covering three past producing open pit mines and two past producing underground mines for magnetite, copper, gold and silver.

We entered into an option agreement for the Empire Mine property in late 2020 and have spent the last year completing work on the property. During Covid, the Company carried out a few small work programs but with the decrease in cases and the availability of vaccines and antigen tests, we were able to complete two small drill programs in December 2021 and March 2022. While Coast Copper holds an option on a portion of the claims in this area, neither the Old Sport Mine and mill nor the Benson Lake Limestone Quarry fall under the option agreement.

With the history of mining on the property, Coast Copper intends to apply best practices around sustainability and land use and bring the property up to modern standards. We are optimistic that through respectful dialogue and responsible exploration programs with full transparency, respect, open communication and local opportunities, we could be successful in outlining a potentially economic resource. While our exploration activities are at an early stage, we are excited about the potential future of these projects.

Our team recognizes the importance of establishing relationships based on mutual trust and respect with local Indigenous communities, Governments and other stakeholders who may have an interest in our exploration plans and activities.

We will be attending this year's FILOMI event and would be pleased to meet with you during this event. We would be happy to answer any questions about Coast Copper and our projects and would be very interested to hear your thoughts. We are also available to meet virtually or discuss at your convenience.

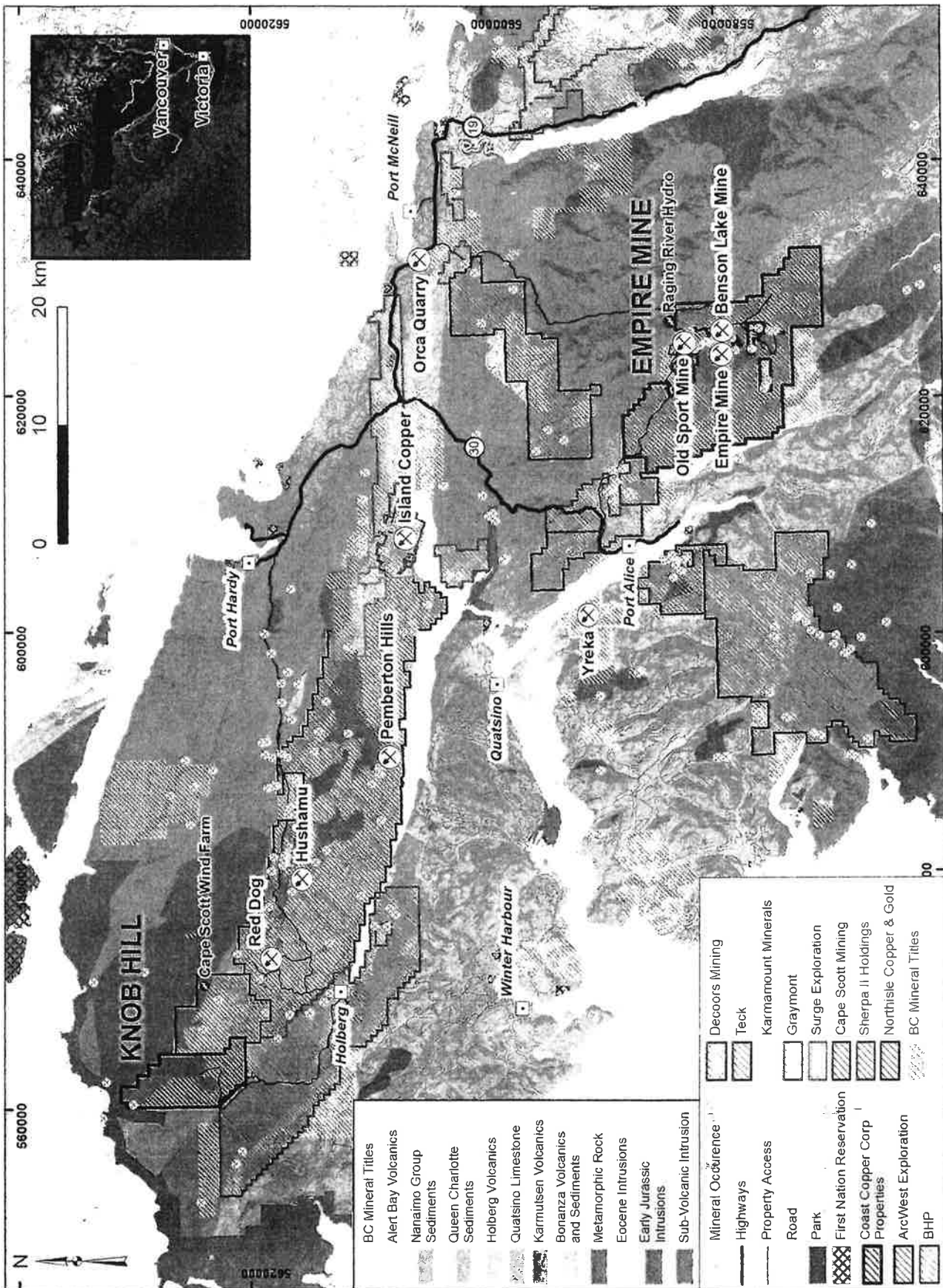
Respectfully,
Adam Travis, B.Sc.

CEO and Director

CC: Board of Directors, Coast Copper Corp.

Coast Copper Corp.
409 Granville Street, Suite 904
Vancouver, B.C. V6C 1T2

P: 877-578-9563
E: info@coastcoppercorp.com
W: coastcoppercorp.com



Open Letter to Port Alice Village Council
Consultation Purposes

From: Frigon Cool Adventure Company, Inc.
James Mark
1091 Marine Drive

The property was purchased December 2nd of 2021. At the time of due diligence prior to purchase it was determined that the property was Industrial, Commercial and Investment property (ICI) both by the documentation reviewed by my lawyer and the BC assessment and documentation from previous owners. It was also determined that the previous owners had never submitted requests for rezoning. And that it was registered as a contaminated site. And I thought- wonderful- sounds perfect!

An email from the village sent to me October 29, 2021 stated: "The property is ready to build as far as the Village is concerned. Thankfully it does not fall into any of the development permit areas, so everything is very straightforward. When you are ready to begin, I can send you the building permit application, this along with your plans will go to the building inspector and he will sign off on the permit."

I fully understand that the village has not had a new commercial build in at least 20 years. Also, there must be significant pressure on the CAO and village staff to generate revenue. And I believe in the past, the investments were tens if not hundreds of millions of dollars. And it walks me. Small-time entrepreneur with no clear and immediate vision but with a decent set of skills and tight budget looking to create something new on a site that has been an eyesore, abandoned, overgrown and left that way since at least 1998.

My plans were to pull my trailer on site, study the area, clear the lot, connect the services and observe. Commercial land allows for a residence and business as per the existing OCP from mill days as well as modern commercial zoning laws. Unfortunately, it did not work out and I have spent a lot of money staying over in Alder Bay RV Resort and Cape Lazo RV resort in Comox- bouncing around without reservations because my plans were to stay on the lot I purchased. I saw a trailer at the gas station in Port Alice and I bought a gas station- and assumed the same rules would apply. I saw trailers sitting on commercial property right next to the old steakhouse. And everytime I drove over the hill in my truck there were cars parked on my lot, boats checking their rigging, even a broken down forestry truck for two days that leaked oil all over the place. Basically, it was a parking lot that only the owner could not use.

I did send numerous emails to the RV park in Port Alice trying to be closer starting in April- 7 emails in total and was unsuccessful. Additionally, I looked at Airbnbs but the prices were really high.

I am a data guy and basic observer. I needed to talk and see and be there to discover opportunities and meet people that I could work with and mine for ideas. There is no data available from Port Alice as to unique visitors, total number of overnight stays, disposable incomes, surveys, duration of stay, needs of the community, etc., etc. Data is everything these days and business is hard and the greatest chance for success is through understanding and communication.

I am just writing to inform the council that I am listing the property for sale. My budget was strict and this whole project was going to be sweat equity. I cannot thank the public works department enough- Jason and Shane and council member Sean Watson who swooped in with his backhoe made a huge difference. We had two great days poking around and digging around and the guys from public works were stars bringing the water to the property line and finding the sewer termination point at the property line. It was a real highlight and I learned not to be bare legged and bare armed in June. It was a great experience.

If it does not sell, I would like to ask that the village considers allowing me to stay if my personal circumstances ever allow me to have a whole summer free again to stay on the property and actually observe and come up with a plan to build something that may create a job or two, perhaps a partnership opportunity, a community meeting spot or service or an attraction to promote more visitors to area.

I do not know the area. I operate differently than most. I think Port Alice has much potential in trails and water and excursion activities but as an outsider, I have no idea what those are and in order to build a business I needed to see for myself the possibilities.

At the end of the day, I am out a fair bit of money and time and effectively homeless this summer, but that lot sure does look better, no?

Sincerely,
James Mark
Frigon Cool Adventure Company



OMBUDSPERSON
BRITISH COLUMBIA

His Worship Kevin Cameron
Mayor
Village of Port Alice
PO Box 130
PORT ALICE BC V0N 2N0

June 2022

Dear Mayor Cameron,

RE: Quarterly Reports: January 1 – March 31, 2022

This package of documents details the complaint files the Office of the Ombudsperson closed for **the Village of Port Alice** between January 1 and March 31, 2022. No action is required on your part, however we hope that you will find this information useful and share it within your organization.

These reports provide information about the complaint files we closed regarding your organization within the last quarter, including both files we investigated and files we closed without investigation. Files currently open with the office are not included in these reports.

Enclosed you will find detailed reports containing the following:

- A one-page report listing the number of files closed and the category under which they were closed. The categories we use to close files are based on the sections of the *Ombudsperson Act*, which gives the Ombudsperson the authority to investigate complaints from the public regarding authorities under our jurisdiction. A more detailed description of our closing categories is available on our website at: <https://bcombudsperson.ca/assets/media/QR-Glossary.pdf>.
- *If applicable:* Copies of closing summaries written about the complaint files we investigated. These summaries provide an overview of the complaint received, our investigation and the outcome. Our office produces closing summaries for *investigated* files only, and not for enquiries or those complaints we chose not to investigate.
- *If applicable:* A summary of the topics identified in the complaint files closed during the quarter. We track general complaint topics for all complaints we receive, and when applicable, we include authority-specific and/or sector-specific topics for your organization and/or sector. Our office tracks the topics of complaints we investigate and those we close without investigation, but not for enquiries. Because complaints to our office are confidential, we do not share complaint topic information if we received too few complaints to preserve the complainants' anonymity.

If your organization received too few complaints to produce a summary of complaint topics but you would like further information about the complaints our office received about your organization, our Public Authority Consultation and Training (PACT) Team can provide further details upon request.

Finally, we have been tracking complaints related to the COVID-19 pandemic under the general heading of "COVID-19." If you would like more detailed information about those complaints, please contact our PACT Team.

If you have questions about our quarterly reports, or if you would like to sign up for our mailing list to be notified of educational opportunities provided by our Public Authority Consultation and Training Team, please contact us at 250-508-2950 or publicauthority@bc.ca.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Jay Chalke".

Jay Chalke
Ombudsperson
Province of British Columbia

Enclosures



Freedom of Information

2022-03-31

Enquiries – Many people who contact us are not calling to make a complaint, but are seeking information or advice. These contacts are classified as *Enquiries* to distinguish them from *Complaints*, which are requests that our office conduct an investigation. 1

Complaints with No Investigation – Our office does not investigate every complaint it receives. First, we determine whether we have authority to investigate the complaint under the *Ombudsperson Act*. We also have discretion to decline to investigate for other reasons specified in the *Ombudsperson Act*. 0

Early Resolution Investigations – Early Resolution investigations provide an expedited process for dealing with complaints when it appears that an opportunity exists for the authority to take immediate action to resolve the issue. Typical issues that are addressed through Early Resolution include timeliness, communication, and opportunities for internal review. 0

Complaint Investigations – When we investigate a complaint we may conclude with a determination that a complaint is not substantiated, or with a negotiated settlement of the complaint, or with public findings and recommendations. We may also exercise discretion to cease investigation for a number of other reasons specified in the *Ombudsperson Act*. Total: 0

Reason for closing an Investigation:

Pre-empted by existing statutory right of appeal, objection or review. 0

Investigation ceased with no formal findings under the *Ombudsperson Act*.

More than one year between event and complaint 0

Insufficient personal interest 0

Available remedy 0

Frivolous/vexatious/trivial matter 0

Can consider without further investigation 0

No benefit to complainant or person aggrieved 0

Complaint abandoned 0

Complaint withdrawn 0

Complaint settled in consultation with the authority - When an investigation leads us to conclude that action is required to resolve the complaint, we try to achieve that resolution by obtaining the voluntary agreement of the authority to settle the complaint. This allows matters to be resolved fairly for the complainant and authority without requiring a formal finding of maladministration. 0

Complaint substantiated with formal findings under the *Ombudsperson Act*. 0

Complaint not substantiated under the *Ombudsperson Act*. 0

Ombudsperson Initiated Investigations – The Ombudsperson has the authority to initiate investigations independently from our process for responding to complaints from the public. These investigations may be ceased at the discretion of the Ombudsperson or concluded with formal findings and recommendations. 0

All Local Government

Village of Port Alice

The tables below summarize the complaint topics we are tracking for your sector and/or authority and the number of times this topic was identified in the files (investigated and non-investigated complaints) that were closed in the most recent quarter.

If you would like more information on the types of complaints we receive, please contact our Public Authority Consultation and Training Team: email us at consult@bcombudsperson.ca or call us at 250-508-2950.

Sector-Specific Complaint Topics - All Local Government

Bylaw Enforcement	53	29%
Council Member Conduct (incl. Conflict of Interest)	16	9%
Official Community Plan/Zoning/Development	39	22%
Fees/Charges (incl. Taxes)	11	6%
Open Meetings	6	3%
Procurement	4	2%
Services (incl. Garbage, Sewer, Water)	11	6%
Response to Damages Claim	1	1%
Other	39	22%

General Complaint Topics - All Local Government

COVID-19	1	0%
Disagreement with Decision or Outcome	64	25%
Accessibility	8	3%
Delay	13	5%
Administrative Error	9	4%
Treatment by Staff	23	9%
Communication	34	13%
Process or Procedure	92	36%
Review or Appeal Process	6	2%
Employment or Labour Relations	2	1%
Other	3	1%



MEMORANDUM

To: Ms. Bonnie Danyk
CFO and Acting CAO
Port Alice, Village of
PO Box 130, 1061 Marine Drive
Port Alice, BC V0N 2N0

From: Claudia Chan, Administrative Services Manager

Date: Thursday, June 30, 2022

Subject: Claim Status Report

Congratulations, you currently have no open or recently closed liability claims with the Municipal Insurance Association. However, if you are aware of any open or potential claims, please report them to the MIABC office.

**VILLAGE OF PORT ALICE
ACCOUNTS PAYABLE LISTING FOR MAY 2022**

Total Payment of Accounts: \$600,800.16

Wages Payable: \$34,136.30

Total Accounts Payable Listing \$634,936.46

If you have any questions regarding the cheques on this month's Accounts Payable Listing, please ask me.

Respectfully submitted



Bonnie Danyk
CAO / CFO

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
000681	002	02/05/2022	A-086	APPLIANCE PLUS	959286	SeaVac Fridge & CC	1,000.00		1,000.00	
000682	002	02/05/2022	F-004	FOX'S DISPOSAL SER	37973 37975 37974	March sludge bin a March Wood bin and Blue bin rental an	221.76 746.76 484.26		1,452.78	
000683	002	02/05/2022	L-084	LADY FAER DESIGNS	INV0345	April Janitorial	600.00		600.00	
000684	002	02/05/2022	N-072	NORTH ISLAND WASTE	April 2022	April Garbage Coll	7,355.25		7,355.25	
000685	002	02/05/2022	R-048	RIPTIDE GRAPHICS	7969782	CC Staff and Retai	1,879.54		1,879.54	
000686	002	02/05/2022	V-001	VANCOUVER ISLAND R	2 Levy	2nd Quarter Levy	600.00		600.00	
000687	002	04/05/2022	A-086	APPLIANCE PLUS	CC & Seavac 2	SSeavac Fridge and	1,000.00		1,000.00	
000688	002	10/05/2022	O-345	ORACH ENTERPRISES	4674	Port-a-Potty Renta	422.10		422.10	
000689	002	10/05/2022	A-007	ASSOC. OF V.I. & CO	202231	AVICC Dues	367.50		367.50	
000690	002	10/05/2022	B-093	BUSY B'S DISTRIBUT	58548	CC Coffee and filt	133.11		133.11	
000691	002	10/05/2022	F-004	FOX'S DISPOSAL SER	38050 38049 38048	Metal and Blue Bin Wood Bin Sludge Disposal	746.76 746.76 484.26		1,977.78	
000692	002	10/05/2022	G-060	GREGG DISTRIBUTORS	011-875985	Monkey Gloves	273.84		273.84	
000693	002	10/05/2022	H-006	HOME HARDWARE	362609	Duraclad	225.97		225.97	
000694	002	10/05/2022	P-009	PORT MCNEILL ENTER	42249	Road Crush and Del	830.20		830.20	
000695	002	10/05/2022	P-101	PORT ALICE PETROLE	6449	PW Fuel	1,345.89		1,345.89	
000696	002	10/05/2022	R-003	REGIONAL DISTRICT	3146	Tipping Fees	149.75		149.75	
000697	002	10/05/2022	S-049	SHOPRITE MARINE &	114293	Sewer Parts	233.69		233.69	
000699	002	10/05/2022	Y-005	Yunker, Jason	Travel 0422	Travel reimburseme	200.00		200.00	
000698	002	10/05/2022	W-102	WACHS CANADA LTD a	INV25791	Aqua Test Kit	4,822.28		4,822.28	
000703	002	13/05/2022	A-045	ALSCO UNIFORM & LI	05132022	INV 823811, 832248	208.56		208.56	
000704	002	13/05/2022	M-153	BUREAU VERITAS CAN	VA10604119 VA10584186	Marine Samples Marine Samples	347.45 347.45		694.90	
000705	002	13/05/2022	P-090	PORT ALICE GAS INC	April 2022 Ar April 2022 CC	Arena Propane CC Propane	13.70 986.86		1,000.56	
000706	002	13/05/2022	R-054	ROSE, JERRY	Travel 0422	NI Fire Chiefs Mtg	58.32		58.32	
000707	002	13/05/2022	T-028	SPAFFORD, TANYA	CC Pick ups 5 Bank Travel 5	CC Amazon order 2 x Bank Deposit T	271.03 116.64		387.67	
000708	002	13/05/2022	V-001	VANCOUVER ISLAND R	2nd Levy	2nd Quarter Levy	6,188.50		6,188.50	
000709	002	18/05/2022	A-082	APPLEWOOD FORD - P	IF09001	Truck Part	97.43		97.43	
000710	002	18/05/2022	C-010	CAN. UNION OF PUBLI	April Dues 22	CUPE Dues - April	624.68		624.68	
000711	002	18/05/2022	C-199	CHAN NOWOSAD BOATE	74931	Annual Audit	19,215.00		19,215.00	
000712	002	18/05/2022	F-005	F.P. FOODS LIMITED	331974 332913 110299 335929 336185 110740 110865 337425 342698 03-0422 Conce	Coffee Supplies CC COncession Supp VO Coffee Supplies VO Meeting Supplie CC Cleaning Suppli PW Cooffee Supplie VO Coffee Supplies CC Cleaning Suppli PW Coffee Supplies CC Concession Marc	30.02 7.68 11.65 10.48 6.93 47.95 4.69 17.82 65.54 833.51		1,036.27	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
000713	002	18/05/2022	I-004	ISLAND BUSINESS PR	178283	Tax Notices - 2022	700.00		700.00	
000714	002	18/05/2022	K-101	KATHY O'REILLY TAY	1784	Advertising	807.45		807.45	
000715	002	18/05/2022	L-080	LIDSTONE & COMPANY	41318	Legal Services	130.49		130.49	
000716	002	18/05/2022	M-011	MINISTER OF FINANC	95018060	Courier Service	86.60		86.60	
000717	002	18/05/2022	M-153	BUREAU VERITAS CAN	VA10605832	SeaWater Samples	531.30		531.30	
000718	002	18/05/2022	P-093	PROGRESSIVE DIESEL	75264	F550 Maintenance	3,332.61		3,332.61	
000719	002	18/05/2022	W-123	WATERHOUSE ENVIRON	22923	Wes-Floc 2 x 20kg	830.14		830.14	
Total:							60,800.16	0.00	60,800.16	

Payment Summary		
Description	Qty	Amount
Cheque	36	60,800.16
EFT	0	0.00
Direct Deposit	0	0.00
Credit Card	0	0.00
Void	0	0.00
Total:	36	60,800.16

*** End of Report ***

Attached is the detailed report of Revenue and Expenditures for May 2022. The following summary is an analysis relating to specific general ledger accounts for Council's information & questions:

- 1 The ideal amount of revenue received and expenditures paid from January to May is:

42%

- 2 Actual year to date (surplus)/deficit is as follows:

Fund	Revenues	Expenditures	Total
General	\$ (155,380.80)	\$ 581,623.65	\$ 426,242.85
Water	\$ (22,100.10)	\$ 24,143.74	\$ 2,043.64
Sewer	\$ (51,191.74)	\$ 44,855.72	\$ (6,336.02)
(Surplus)/deficit	\$ (228,672.64)	\$ 650,623.11	\$ 421,950.47

3	Wages	G.L. Code	Budget	year to date	% Spent
[a]	Office	112 120 0101	\$ 263,000.00	\$ 113,326.78	43%
[b]	P.W. General	112 120 0101	\$ 201,500.00	\$ 83,395.01	
	P.W. Transfer Stn	112 130 0101	\$ 30,000.00	\$ 15,405.60	
	Recycling Depot Wages	112 130 0106	\$ 25,000.00	\$ -	
	P.W. Cemetery	112 140 0101	\$ 1,500.00	\$ -	
	P.W. Boulevards	112 150 0101	\$ 30,000.00	\$ 3,272.91	
	P.W. Dykes	112 150 0102	\$ 1,000.00	\$ -	
	P.W. Water	212 120 0101	\$ 20,000.00	\$ 5,590.01	
	P.W. Sewer T.P.	312 120 0101	\$ 25,000.00	\$ 12,451.71	
	P.W. Sewer Dist.	312 120 0102	\$ 5,000.00	\$ 2,872.78	
	Sub Total		\$ 339,000.00	\$ 122,988.02	36%
[c]	Recreation	112 160 0101	\$ 92,500.00	\$ 48,995.43	
[d]	Arena	112 170 0101	\$ -	\$ -	
[e]	Com. Centre	112 180 0101	\$ 23,000.00	\$ 4,972.15	
			\$ 115,500.00	\$ 53,967.58	47%

Respectfully submitted



Bonnie Danyk, Finance Officer

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/05/2022
To 31/05/2022

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
REAL PROPERTY TAXES					
1110000100	GENERAL TAXATION	0.00	0.00	676,000.00-	676,000.00-
1110000101	UTILITY TAX	0.00	0.00	15,000.00-	15,000.00-
1110000102	GRANT-IN-PLACE OF TAXES	0.00	0.00	6,000.00-	6,000.00-
	TOTAL REAL PROPERTY TAXES	0.00	0.00	697,000.00-	697,000.00-
SALES OF SERVICE & GOODS					
1111000100	GARBAGE RATES & PENALTIES	0.00	33,962.22-	80,000.00-	46,037.78-
	TOTAL SALES OF SERVICE & GOODS:	0.00	33,962.22-	80,000.00-	46,037.78-
RECREATION SUPPLIES & SERVICES					
1111000210	RUMBLE SHEET REVENUE	46.00-	340.00-	1,000.00-	660.00-
1111000213	WEIGHT ROOM PASSES & LOCKER RENTALS	1,075.00-	2,377.00-	4,000.00-	1,623.00-
1111000215	RECREATION DEPT. SWEAT/T SHIRT REVEN	48.73-	522.48-	500.00-	22.48
1111000219	RECREATION PROGRAMS, EVENTS & CLASSE	540.00-	895.00-	3,000.00-	2,105.00-
1111000220	TOURISM REVENUE	0.00	0.00	500.00-	500.00-
	TOTAL RECREATION SUPPLIES & SERVICE	1,709.73-	4,134.48-	9,000.00-	4,865.52-
RECREATION FACILITIES RENTAL REVENUE					
1111000320	COMMUNITY CENTRE REVENUE	639.00-	6,582.50-	14,500.00-	7,917.50-
1111000321	CC CONCESSION REVENUE	497.56-	1,205.06-	0.00	1,205.06
1111000330	SEA VIEW ACTIVITY CENTER	0.00	0.00	250.00-	250.00-
	TOTAL REC. FACILITIES RENTAL REVENUE	1,136.56-	7,787.56-	14,750.00-	6,962.44-
OTHER REVENUE FROM OWN SOURCES					
LICENCES & PERMITS					
1111100105	CANS AND BOTTLES REVENUE	0.00	0.00	4,000.00-	4,000.00-
1111100110	BUSINESS LICENCE FEE REVENUE	99.18-	5,595.01-	5,000.00-	595.01
1111100120	DOG LICENSES/FINES	15.00-	495.00-	600.00-	105.00-
1111100130	PERMITS:BUILDING/BURNING	1,380.00-	3,553.00-	2,000.00-	1,553.00
	TOTAL LICENCES & PERMITS	1,494.18-	9,643.01-	11,600.00-	1,956.99-
OTHER REVENUE					
1111100220	SCHOOL TAX ADMINISTRATION FEE	0.00	0.00	2,500.00-	2,500.00-
1111100225	COMMUNITY FOREST REVENUE	75,000.00-	75,000.00-	0.00	75,000.00
1111100230	INTEREST M.F.A. INVESTMENTS	0.00	3,032.40-	10,000.00-	6,967.60-
1111100231	BANK BALANCE INTEREST	0.00	450.95-	0.00	450.95
1111100232	SCOTIABANK INVESTMENT ACCT INTEREST	0.00	1,966.13-	0.00	1,966.13
1111100240	TAX PENALTIES	0.00	0.00	4,500.00-	4,500.00-
1111100241	TAX ARREARS INTEREST	53.21-	163.96-	4,500.00-	4,336.04-
1111100243	TAX CERTIFICATES - Com.Charter - Sec	80.00-	280.00-	1,500.00-	1,220.00-
1111100246	RECYCLING REVENUE	228.10-	1,628.61-	4,500.00-	2,871.39-
1111100247	TAX SALE ADMIN & FILING FEES	0.00	0.00	200.00-	200.00-
1111100250	MISCELL. REVENUE	385.00-	7,103.12-	1,000.00-	6,103.12
1111100253	LAMINATING, FAX & PHOTOCOPY SERVICES	68.00-	208.75-	500.00-	291.25-
1111100255	RUMBLE BEACH MARINA PARKING FEES	1,205.78-	3,613.94-	12,000.00-	8,386.06-
1111100256	RUMBLE BEACH MARINA RECREATION MOORA	651.44-	2,280.77-	6,500.00-	4,219.23-
1111100258	RUMBLE BEACH MARINA COMMERCIAL MOORA	0.00	0.00	2,000.00-	2,000.00-
1111100259	MARINA LAUNDRY AND SHOWERS	0.00	0.00	2,000.00-	2,000.00-
	TOTAL OTHER REVENUE	77,671.53-	95,728.63-	51,700.00-	44,028.63
TRANSFER FROM OTHER GOVERNMENTS					
PROVINCIAL GOVERNMENT & OTHER GRANTS					
1111200110	SMALL COMMUNITY GRANT	0.00	0.00	330,000.00-	330,000.00-
1111200111	RDMW - AHART FUNDING	0.00	0.00	5,000.00-	5,000.00-
1111200113	PEP-EMERGENCY & FIRST RESPONDERS FUN	2,964.90-	2,964.90-	0.00	2,964.90
1111200122	CANADA SUMMER JOBS	0.00	0.00	7,000.00-	7,000.00-
1111200123	ICE-T: GRANT PROJECTS	0.00	0.00	50,000.00-	50,000.00-
1111200125	NEW DEAL - GAS REVENUE	0.00	0.00	85,000.00-	85,000.00-
1111200134	UBCM ESS GRANT	0.00	0.00	5,000.00-	5,000.00-
1111200142	PACIFICAN SIDEWALK GRANT	0.00	0.00	97,500.00-	97,500.00-
	TOTAL PROVINCIAL GRANTS	2,964.90-	2,964.90-	579,500.00-	576,535.10-
FEDERAL GOVERNMENT					
20111200210	CELEBRATE CANADA DAY - GRANT	1,160.00-	1,160.00-	1,100.00-	60.00
	TOTAL FEDERAL GRANTS	1,160.00-	1,160.00-	1,100.00-	60.00
TRANSFER FROM SURPLUS & TEMP. BORROWING					

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1111300009	APPROPRIATION FROM NICF RESERVE	0.00	0.00	25,000.00-	25,000.00-
1111300010	APPROPRIATION FROM SURPLUS [2013]	0.00	0.00	97,000.00-	97,000.00-
1111300013	APPROP.FROM GAS TAX RESERVE	0.00	0.00	80,000.00-	80,000.00-
1111300014	APPROP. FROM DEFERRED REV. BCWIP	0.00	0.00	110,000.00-	110,000.00-
	TOTAL TRANSFERS FROM SURPLUS & TEMP. BORROWING:	0.00	0.00	312,000.00-	312,000.00-
	GRAND TOTAL GENERAL FUND REVENUE	86,136.90-	155,380.80-	1,756,650.00-	1,601,269.20-
	GRAND TOTAL GENERAL FUND REVENUE:	86,136.90-	155,380.80-	1,756,650.00-	1,601,269.20-
EXPENDITURES					
GENERAL GOVERNMENT					
ADMINISTRATION					
1120000100	COUNCIL INDEMNITY	3,580.82	17,904.10	45,000.00	27,095.90
1120000101	OFFICE STAFF SALARIES & BENEFITS	23,249.52	113,326.78	263,000.00	149,673.22
1120000102	OFFICE STAFF MEDICAL REFERRAL	0.00	0.00	500.00	500.00
1120000104	EDUCATION, TRAINING & SAFETY EXPENSE	0.00	0.00	4,500.00	4,500.00
1120000105	AUDIT FEES AND EXPENSES	18,300.00	18,300.00	18,500.00	200.00
1120000107	PROFESSIONAL DEVELOPMENT	0.00	459.00	4,500.00	4,041.00
	TOTAL ADMINISTRATION	45,130.34	149,989.88	336,000.00	186,010.12
OTHER EXPENSES					
1120000201	OFFICE INSURANCE	0.00	2,693.01	3,000.00	306.99
1120000202	OFFICE TELEPHONE/FAX	0.00	296.87	3,500.00	3,203.13
1120000203	OFFICE HYDRO	0.00	502.16	3,000.00	2,497.84
1120000204	OFFICE OPERATING SUPPLIES, MAINT. &	26.62	307.08	3,000.00	2,692.92
1120000205	OFFICE JANITORIAL CONTRACT	480.00	1,545.84	7,200.00	5,654.16
1120000206	LEGAL FEES	124.66	2,252.75	10,000.00	7,747.25
1120000207	IT EXPENSES	0.00	12,387.72	25,000.00	12,612.28
1120000208	COMPUTERS & OFFICE EQUIPMENT	0.00	0.00	2,500.00	2,500.00
1120000209	ASSOCIATION DUES/MEMBERSHIPS	350.00	1,143.00	2,000.00	857.00
1120000301	OFFICE POSTAGE	0.00	0.00	1,500.00	1,500.00
1120000302	OFFICE COURIER/FREIGHT CHARGES	0.00	0.00	100.00	100.00
1120000303	OFFICE STATIONERY	0.00	878.39	2,000.00	1,121.61
1120000304	COMPUTER FORMS & SUPPLIES	668.75	668.75	1,000.00	331.25
1120000305	XEROX LEASE/ADVERTISING	769.00	937.00	3,500.00	2,563.00
1120000306	OFFICE ALARM MONITORING	0.00	263.45	300.00	36.55
1120000309	CANON LEASE PAYMENTS	0.00	216.75	3,000.00	2,783.25
1120000401	CONVENTIONS, DELEGATIONS & TRAVEL EX	0.00	0.00	10,000.00	10,000.00
1120000402	TOURISM	0.00	1,000.00	10,000.00	9,000.00
1120000403	HERITAGE	220.00	980.00	2,000.00	1,020.00
1120000404	INTERGOVERNMENTAL RELATIONS	0.00	0.00	500.00	500.00
1120000405	GRANTS & DONATIONS	0.00	0.00	500.00	500.00
1120000406	ELECTION EXPENSE	0.00	0.00	12,000.00	12,000.00
1120000407	MISCELLANEOUS	0.00	78.65	500.00	421.35
1120000410	TAX SALE REDEMPTION, FILING & SERVIC	0.00	0.00	200.00	200.00
1120000418	VTN PILOT PROJECT	0.00	0.00	8,000.00	8,000.00
1120000500	HERITAGE/TOURISM/OFFICE STORAGE EXPE	0.00	410.74	1,500.00	1,089.26
	TOTAL OTHER EXPENSES	2,639.03	26,562.16	115,800.00	89,237.84
	TOTAL GENERAL GOVERNMENT	47,769.37	176,552.04	451,800.00	275,247.96
PROTECTIVE SERVICES					
FIRE DEPARTMENT					
1121000101	FIRE FIGHTERS MEMBERS PAY	0.00	2,230.00	10,700.00	8,470.00
1121000103	FIRE DEPT WORK SAFE BC PREMIUMS	0.00	264.60	500.00	235.40
1121000104	FIRE DEPT TRAINING	0.00	0.00	10,000.00	10,000.00
1121000201	FIRE DEPT INSURANCE	0.00	4,195.93	8,000.00	3,804.07
1121000202	FIRE HALL PHONE	0.00	73.74	1,000.00	926.26
1121000204	FIRE HALL HEAT & LIGHT	0.00	2,396.14	6,000.00	3,603.86
1121000205	FIRE HALL MAINT. & FURNISHINGS	0.00	0.00	3,000.00	3,000.00
1121000206	FIRE TRUCK REPAIR & MAINTENANCE	0.00	1,591.38	5,000.00	3,408.62
1121000207	FIRE DEPT OPERATING SUPPLIES	58.32	3,546.74	5,000.00	1,453.26
1121000209	FIRE DEPT. DUES, LICENSE & PERMIT FE	0.00	1,223.70	1,000.00	223.70-
1121000211	FIRE DEPT PROMO	0.00	0.00	4,000.00	4,000.00
1121000212	TF TO FIRE TRUCK RESERVE	0.00	0.00	14,800.00	14,800.00
	TOTAL FIRE DEPARTMENT EXPENDITURES	58.32	15,522.23	69,000.00	53,477.77
MUNICIPAL EMERGENCY PROGRAM					
1121100101	EMERGENCY COORD HONORARIUM & WBC PRE	0.00	728.52	3,000.00	2,271.48

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1121100102	EMERGENCY PROGRAM SUPPLIES	0.00	308.70	1,500.00	1,191.30
1121100104	EMERGENCY PROGRAM TRAINING	0.00	0.00	1,500.00	1,500.00
1121100202	EMERGENCY TELEPHONE	0.00	73.79	2,000.00	1,926.21
1121100204	M.E.P. EMERGENCY PROGRAM: - ESS TRAI	0.00	0.00	500.00	500.00
1121100205	M.E.P. EMERGENCY PROGRAM: ESS SUPPLI	0.00	0.00	500.00	500.00
	TOTAL MUNICIPAL EMER. PRO. EXP.	0.00	1,111.01	9,000.00	7,888.99
	TOTAL PROTECTIVE SERVICES	58.32	16,633.24	78,000.00	61,366.76
TRANSPORTATION SERVICES					
PUBLIC WORKS DEPARTMENT					
1121200101	PUBLIC WORKS DEPT. WAGES & BENEFITS	12,847.49	83,395.01	201,500.00	118,104.99
1121200102	PUBLIC WORKS MEDICAL REFERRAL	200.00	200.00	1,000.00	800.00
1121200103	P.W. COVERALLS & WORKBOOTS	198.63	361.14	3,000.00	2,638.86
1121200104	P.W. CONFERENCE, EDUCATION & SAFETY	0.00	0.00	4,500.00	4,500.00
	TOTAL PUBLIC WORKS WAGES & BENEFITS	13,246.12	83,956.15	210,000.00	126,043.85
P.W. YARD & STORES					
1121200201	P.W. INSURANCE	0.00	2,314.86	6,500.00	4,185.14
1121200202	P.W. YARD & STORES - PHONE	0.00	73.96	1,500.00	1,426.04
1121200203	P.W. YARD & STORES - HYDRO	0.00	2,553.88	7,000.00	4,446.12
1121200204	P.W. YARD & SHOP: SUPPLIES & FEES	158.07	1,609.94	6,000.00	4,390.06
1121200205	P.W. MAINTENANCE WORKSHOP	0.00	401.94	1,500.00	1,098.06
1121200206	DOG CONTROL SUPPLIES	0.00	0.00	200.00	200.00
	TOTAL P.W. YARD & STORES	158.07	6,954.58	22,700.00	15,745.42
REPAIRS, MAINTENANCE, RENTALS & TOOLS					
1121200301	DITCHES, DRAINS AND STORMSEWERS	0.00	0.00	2,000.00	2,000.00
1121200302	P.W. EQUIPMENT REPAIR & MAINT	4,558.71	18,479.30	35,000.00	16,520.70
1121200305	ANGUS DAWSON MEMORIAL BALLFIELD EXPE	0.00	0.00	500.00	500.00
1121200306	PARKS - MAINTENANCE	0.00	669.00	2,500.00	1,831.00
1121200307	DOCK & BOAT LAUNCH EXPENSES	0.00	5,513.40	20,000.00	14,486.60
1121200308	P.W. SMALL TOOLS/EQUIPMENT	0.00	330.18	2,000.00	1,669.82
1121200309	PORTA POTTI RENTALS	403.20	1,612.80	5,000.00	3,387.20
	TOTAL P.W. REPAIRS/MAINT/RENTALS/TOOLS	4,961.91	26,604.68	67,000.00	40,395.32
ROADS, STREETS, HIGHWAY & SIDEWALKS					
1121200401	ROADS, STREETS AND LANES	792.20	11,597.66	5,000.00	6,597.66
1121200402	SIDEWALKS	0.00	0.00	1,000.00	1,000.00
1121200403	MUNICIPAL HIGHWAY	0.00	0.00	10,000.00	10,000.00
1121200405	STREET LIGHTS - HYDRO	0.00	4,640.99	18,000.00	13,359.01
1121200406	STREET LIGHTS - MAINTENANCE	0.00	1,707.31	5,000.00	3,292.69
1121200407	STREET & TRAFFIC SIGNS	0.00	0.00	1,000.00	1,000.00
1121200408	BRIDGE REPAIR & MAINTENANCE	0.00	0.00	1,000.00	1,000.00
1121200409	ARTERIAL ROAD PAVING	0.00	0.00	10,000.00	10,000.00
1121200410	MUNICIPAL HIGHWAY PAVING	0.00	0.00	10,000.00	10,000.00
	TOTAL ROADS, ST., HIWAY, & SIDEWALKS	792.20	17,945.96	61,000.00	43,054.04
	TOTAL PUBLIC WORKS DEPARTMENT	19,158.30	135,461.37	360,700.00	225,238.63
ENVIRONMENTAL HEALTH SERVICES					
1121300101	TRANSFER STATION WAGES	3,102.36	15,405.60	30,000.00	14,594.40
1121300103	TRANSFER STATION OPERATING	2,747.19	4,892.57	15,000.00	10,107.43
1121300105	GARBAGE COLLECTION CONTRACT	7,005.00	28,020.00	85,000.00	56,980.00
1121300106	RECYCLING DEPOT WAGES	0.00	0.00	25,000.00	25,000.00
	TOTAL ENVIRONMENTAL HEALTH SERVICES	12,854.55	48,318.17	155,000.00	106,681.83
PUBLIC HEALTH & WELFARE					
1121400101	CEMETERY WAGES	0.00	0.00	1,500.00	1,500.00
1121400102	CEMETERY SUPPLIES & MAINTENANCE	0.00	0.00	500.00	500.00
1121400201	BUILDING INSPECTION	0.00	164.54	1,500.00	1,335.46
	TOTAL PUBLIC HEALTH & WELFARE	0.00	164.54	3,500.00	3,335.46
ENVIRONMENTAL DEVELOPMENT					
1121500101	BOULEVARD & MUNICIPAL GROUNDS WAGES	2,546.06	3,272.91	30,000.00	26,727.09
1121500102	BOULEVARD MAINTENANCE	0.00	973.62	20,000.00	19,026.38
1121500103	GARDEN CONTRACT	0.00	0.00	9,000.00	9,000.00
1121500201	PROTECTIVE DIKE SYSTEM WAGES	0.00	0.00	1,000.00	1,000.00
1121500205	DIKE MAINTENANCE	0.00	0.00	6,000.00	6,000.00
1121500208	HWY SIGNS MAINTENANCE	0.00	0.00	500.00	500.00
	TOTAL ENVIRONMENTAL DEVELOPMENT	2,546.06	4,246.53	66,500.00	62,253.47

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	TOTAL ENVIRONMENTAL SERVICES	15,400.61	52,729.24	225,000.00	172,270.76
RECREATION SERVICES					
RECREATION DEPARTMENT					
1121600101	RECREATION DEPARTMENT WAGES & BENEFI	8,243.92	48,995.43	92,500.00	43,504.57
1121600102	RECREATION DEPT. MEDICAL REFERRAL	0.00	100.00	250.00	150.00
1121600104	EDUCATION & TRAINING C.C.	0.00	0.00	500.00	500.00
	TOTAL RECREATION DEPT. WAGES/BENEFITS	8,243.92	49,095.43	93,250.00	44,154.57
RECREATION PROGRAMS					
1121600302	RECREATION PROGRAMS AND SUPPLIES	1,216.19	2,387.51	4,000.00	1,612.49
1121600305	STAFF SWEAT/T SHIRT EXPENSE	426.50	426.50	500.00	73.50
1121600306	C.C. COMPUTER LAB	0.00	0.00	2,000.00	2,000.00
1121600308	MISC. MERCHANDISE	1,407.23	1,717.53	0.00	1,717.53
	TOTAL RECREATION DEPARTMENT PROGRAMS	3,049.92	4,531.54	6,500.00	1,968.46
OTHER RECREATION SERVICES					
1121600402	AID TO PUBLIC HOLIDAYS	0.00	91.98	4,000.00	3,908.02
1121600403	LIBRARY REQUISITION	6,788.50	12,977.00	25,000.00	12,023.00
	TOTAL OTHER RECREATION DEPT. SERVICES	6,788.50	13,068.98	29,000.00	15,931.02
	TOTAL RECREATION DEPARTMENT SERVICES	18,082.34	66,695.95	128,750.00	62,054.05
ARENA					
1121700106	ARENA ALARM MONITORING	0.00	263.45	300.00	36.55
1121700201	ARENA INSURANCE	0.00	14,500.38	14,500.00	0.38
1121700202	ARENA TELEPHONE	0.00	73.79	1,000.00	926.21
1121700203	ARENA HYDRO & PROPANE	13.05	558.82	5,000.00	4,441.18
1121700204	ARENA BUILDING OPERATION & MAINTENAN	0.00	0.00	2,000.00	2,000.00
	TOTAL ARENA EXPENDITURES	13.05	15,396.44	22,800.00	7,403.56
	TOTAL ARENA EXPENSES	13.05	15,396.44	22,800.00	7,403.56
COMMUNITY CENTRE					
1121800101	JANITOR SALARIES & BENEFITS	2,954.64	4,972.15	23,000.00	18,027.85
1121800102	JANITOR MEDICAL REFERRAL	0.00	0.00	300.00	300.00
1121800103	PROTECTIVE CLOTHING	0.00	0.00	100.00	100.00
1121800104	C.C. EDUCATION, TRAINING, & SAFETY	0.00	0.00	300.00	300.00
1121800106	COMMUNITY CENTRE ALARM MONITORING	0.00	263.45	300.00	36.55
1121800201	COMMUNITY CENTRE INSURANCE	0.00	9,158.78	9,000.00	158.78
1121800202	COMMUNITY CENTRE TELEPHONE	0.00	74.04	1,000.00	925.96
1121800203	COMMUNITY CENTRE HEAT & LIGHT	939.87	9,342.57	17,000.00	7,657.43
1121800204	COMMUNITY CENTRE BUILDING & GROUNDS	2,023.65	3,826.94	10,500.00	6,673.06
	TOTAL COMMUNITY CENTER EXPENDITURES	5,918.16	27,637.93	61,500.00	33,862.07
	TOTAL COMMUNITY CENTRE EXPENSES	5,918.16	27,637.93	61,500.00	33,862.07
SEA VIEW ACTIVITY CENTER					
1121900201	SEA VIEW ACTIVITY CENTER INSURANCE	0.00	1,146.38	1,200.00	53.62
1121900202	SEA VIEW ACTIVITY CENTRE TELEPHONE	0.00	73.79	1,000.00	926.21
1121900205	WEIGHT ROOM EQUIPMENT/MAINTENANCE	0.00	0.00	4,000.00	4,000.00
	TOTAL SEA VIEW ACTIVITY CENTER SERVICES:	0.00	1,220.17	6,200.00	4,979.83
DEBT CHARGES					
BANK CHARGES					
1122100100	DEBT CHARGES: PRINCIPAL & INTEREST -	0.00	4,410.00	33,900.00	29,490.00
1122100102	SCOTIA DIRECT BANK SERVICE CHARGE	0.00	150.00	0.00	150.00
1122100103	BANK CHARGES	116.64	1,263.54	3,000.00	1,736.46
1122100106	TRANSFER GAS TAX	0.00	0.00	85,000.00	85,000.00
	TOTAL DEBT CHARGES	116.64	5,823.54	121,900.00	116,076.46
	TOTAL FISCAL SERVICES & DEBT CHARGES	116.64	5,823.54	121,900.00	116,076.46
LAND & OFFICE EQUIPMENT					
1122300106	GENERAL CAP.:RURAL DIVIDEND GRANT PR	0.00	30,271.09	0.00	30,271.09
1122300109	ESS EQUIPMENT	0.00	0.00	5,000.00	5,000.00
1122300111	MURAL GRANTS	0.00	0.00	5,000.00	5,000.00
1122300116	OCP UPDATE	0.00	0.00	50,000.00	50,000.00
1122300150	LAND CAP.:MARINA	0.00	0.00	25,000.00	25,000.00
	TOTAL LAND/OFFICE EQUIPMENT CAPITAL EXPENDITURES:	0.00	30,271.09	85,000.00	54,728.91
PUBLIC WORKS					

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Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1122300407	P.W. CAP.:SALT SHED	0.00	2,336.88	5,000.00	2,663.12
1122300418	REPLACE STREETLIGHTS	0.00	0.00	30,000.00	30,000.00
1122300419	PW CAP: MARINE DRIVE SIDEWALK	0.00	0.00	130,000.00	130,000.00
	TOTAL PUBLIC WORKS CAP. EXPENDITURES	0.00	2,336.88	165,000.00	162,663.12
RECREATION					
1122300506	LIONS PARK OUTDOOR FITNESS	0.00	0.00	50,000.00	50,000.00
1122300507	KAYAK PROJECT	0.00	3,180.00	0.00	3,180.00-
	TOTAL REC. DEPART. CAP. EXPENDITURES	0.00	3,180.00	50,000.00	46,820.00
	TOTAL CAPITAL EXPENDITURES	0.00	35,787.97	300,000.00	264,212.03
	GRAND TOTAL GENERAL FUND EXPENDITURES	106,516.79	533,937.89	1,756,650.00	1,222,712.11
TRANSMISSION OF TAXES					
1122500100	PROVINCIAL GOV'T - SCHOOL TAX	0.00	47,685.76	0.00	47,685.76-
	TOTAL TRANSMISSION OF TAXES	0.00	47,685.76	0.00	47,685.76-
	TOTAL 2001 GENERAL FUND EXPEND. BUDGET:	106,516.79	581,623.65	1,756,650.00	1,175,026.35
WATER REVENUE FUND					
REVENUE					
2110000101	WATER RATES REVENUE	0.00	21,972.30-	60,000.00-	38,027.70-
2110000102	WATER RATES PENALTIES	0.00	127.80-	1,000.00-	872.20-
	TOTAL WATER RATES REVENUE	0.00	22,100.10-	61,000.00-	38,899.90-
TOTAL					
TRANSFERS					
2111200106	TRANSFER FROM GAS TAX	0.00	0.00	150,000.00-	150,000.00-
	TOTAL WATER TRANSFERS	0.00	0.00	150,000.00-	150,000.00-
	GRAND TOTAL WATER REVENUE	0.00	22,100.10-	211,000.00-	188,899.90-
WATER FUND EXPENDITURE					
2121200101	WATER EQUIP. MAINT. WAGES	1,523.13	5,590.01	20,000.00	14,409.99
2121200201	INSURANCE - WATER SYSTEM	0.00	4,484.88	4,500.00	15.12
2121200301	WATER EQUIP. REPAIR/MAINT.	4,592.65	13,818.85	30,000.00	16,181.15
2121200302	WATER FUND CAPITAL RESERVE	0.00	250.00	6,500.00	6,250.00
	TOTAL WATER MAINTENANCE EXPENDITURES	6,115.78	24,143.74	61,000.00	36,856.26
FUNDS TRANSFERS					
2122300103	WATER WELL REPLACEMENTS	0.00	0.00	150,000.00	150,000.00
	TOTAL DEBT CHARGES & CAPITAL EXPEND.	0.00	0.00	150,000.00	150,000.00
	TOTAL WATER FUND EXPENDITURES	6,115.78	24,143.74	211,000.00	186,856.26
	TOTAL	6,115.78	24,143.74	211,000.00	186,856.26
SEWER REVENUE					
3110000101	SEWER RATES REVENUE	0.00	50,882.70-	140,000.00-	89,117.30-
3110000103	SEWER RATES PENALTIES	0.00	309.04-	2,000.00-	1,690.96-
	TOTAL SEWER REVENUE	0.00	51,191.74-	142,000.00-	90,808.26-
	GRAND TOTAL SEWER FUND REVENUE	0.00	51,191.74-	142,000.00-	90,808.26-
EXPENDITURES					
3121200101	SEWER TREATMENT PLANT WAGES	2,213.67	12,451.70	25,000.00	12,548.30
3121200102	SEWER DIST. SYSTEM WAGES	1,099.28	2,872.78	5,000.00	2,127.22
3121200201	SEWER INSURANCE	0.00	6,483.53	6,500.00	16.47
3121200202	SEWER PLANT TELEPHONE EXPENSE	0.00	83.36	1,500.00	1,416.64
3121200203	SEWER HYDRO	0.00	8,231.46	23,000.00	14,768.54
3121200204	SEWER SUPPLIES & MAINTENANCE	2,690.64	11,496.05	20,000.00	8,503.95
3121200205	SLUDGE DISPOSAL	673.72	2,559.37	8,000.00	5,440.63
3121200206	WASTE MANAGEMENT PERMIT FEES	0.00	677.47	700.00	22.53
	TOTAL SEWER OPERATING EXPENSE	6,677.31	44,855.72	89,700.00	44,844.28
CAPITAL EXPENDITURES FROM REVENUE					
3122300102	SEWER CAP.:RESERVE FOR CAPITAL UPGRA	0.00	0.00	52,300.00	52,300.00
	TOTAL CAP. EXPEND. FROM SEWER REVENUE	0.00	0.00	52,300.00	52,300.00
	TOTAL:	12,793.09	4,292.38-	0.00	4,292.38
	REPORT TOTALS:	33,172.98	421,950.47	0.00	421,950.47-

Port Alice Volunteer Fire Department

Fire Chief's Monthly Report

For the month June 2022

Active Members	10	Number Of False Alarms	4
On Leave	2	Mutual Aid Calls	-
Rescue Calls	1	Lift Assist Calls	2
Fire Calls		Public Relation Events	1

Practices / Events:


Date	Attendance	Purpose
01June22	2	Girl Guides Tour
02June22	5	Alarm Call to Victorian
07June22	8	Practice: ATV Rollover & Fire in Dike
07June22	2	Ambulance Driver Request Page
11June22	3	Lift Assist 1073
14June22	4	Practice: Lucas Training & SCBA's
16June22	3	Alarm Activation
21June22	4	Practice: SCBA
21June22	2	Alarm Call to Victorian
24June22	2	Alarm Call to Victorian
24June22	2	MVI - HYW
28June22	8	Practice: Month End Checks

Public Relations Events:

Situation Responses:

Fire Chief:

Administrator:

_____



VILLAGE OF PORT ALICE REPORT TO COUNCIL

To: Mayor & Council
From: Ryan Nicholson, Economic Development Officer
Date: July 19, 2022
Subject: Update

Website Updates:

I continue to work on updating our community information on as many websites as possible. There was a tremendous number of outdated statistics and photos on the majority of the webpages I encountered. This will be a continual process as our businesses and services change and grow. To date, the following websites have been corrected or updated with the most recent data and attractive photos:

VOPA webpage, Marinas.com, Boaters Blue pages.com, Tripadvisor, Vancouver Island North, Hello BC, Tourism Vancouver Island, Backroads map book, BC Marine trails, AHOY BC, Executive Pulse CRM,

Google Maps:

Updating Google maps has been a huge undertaking that is also providing huge results for the village and its businesses. Google maps is quite often overlooked; however, it carries significant power as so many other websites include google maps as part of their webpage. This results in much more exposure for places that are included on Google maps. Some of the places I have added are:

Rumble Beach Marina, Port Alice Pizza, Murrmaid Ventures, Lions Park, Community Gardens, Calm waters café, yacht club, visitor centre, weight room, Salon Wild, Candi Island, Thrift store, Frigon Paddling, Rumble Beach Fishing Charters

I made updates and corrections to many other listings that were already existing on maps. In total, up to July 19, 2022 I have added 312 photos of Port Alice and surrounding area that have been seen a total of 124,600 times. These are views just from Google maps. A few of the stand out views are below:

Port Alice Marina – 20,401 views
Port Alice Pizza – 15,252 views
Port Alice Golf Club – 12,183 views
Calm Waters Café – 3549 views
Murrmaid Ventures – 4666 views
Village office – 4490 views

Quatsino Visit:

On July 5, 2022 I travelled to Coal Harbor to meet with Quatsino's new economic development officer Sean Muir. Sean was quick to reply to my email looking to meet with him, and our first meeting was very positive. We chatted about our communities' opportunities and challenges, and while each community has its own unique issues, we also found some common ground. This was really an introductory meeting, so we didn't dive too deeply into specific topics. I have asked Sean if he would be willing to participate in regular (possibly monthly) meetings with each other to keep an open line of communication and try to find ways of helping each other and our communities, which he is willing to do. I also informed Sean that Port Alice will be starting work on our OCP, and that we would looking to work together with Quatsino on that project.

Visitors in Town:

We have seen a significant increase of traffic in the village now that summer has arrived. There has been a substantial spike in the off road users going through town on off-road motorcycles, ATV's, and side by sides. These units seem to packed for multiple day camping trips towards the West coast. I plan on creating 1 or more visitor surveys (possibly one just for off road users) that include some kind of prize for completion in the hopes of gathering basic information about who is visiting, what they are doing, why they chose here, and what we can do better for our visitors.

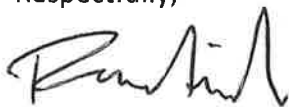
Business Owners Networking Opportunity:

I have also been asking business owners about their thoughts on creating a chamber of commerce, or similar business association. The number of business owners I have spoken with about this is limited so far, however the idea has been very well received by those I have spoken with. I am looking into setting up a meeting or possibly a BBQ where our local business owners, new and old, could gather and network about how their business is going and what they would like to see happening in town.

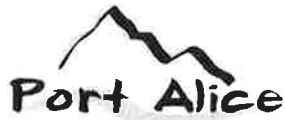
Residential Development Plans:

I am working on arranging a meeting with the economic development officers from Port Hardy, Port McNeill, and Quatsino to discuss any strategies for promoting residential development in our communities, along with ideas that should or shouldn't be implemented as part of our upcoming OCP project. We are waiting for a few people to return from vacation, but hope to arrange this meeting for early August.

Respectfully,



Ryan Nicholson
Economic Development Officer



VILLAGE OF PORT ALICE REPORT TO COUNCIL

To: Mayor and Council
From: CAO / CFO
Date: July 20, 2022
Subject: Reduction of Municipal Boundaries


At the Committee of the Whole Meeting on July 7 it was suggested that the Village may want to consider reducing the Village boundaries to cut out the mill property and the road leading to it.

I contacted the Ministry of Municipal Affairs to inquire about the process for this and their response is attached to this report.

A boundary reduction would require Ministry permission, public consultation, consent of the electors and consultation with the Regional District of Mount Waddington. If the boundary reduction was successful there would be further costs to change our letters patent and our mapping.

The reduction would result in the road being reverted to the Province; however, we could be required to bring it up to highway standards which would be very expensive.

As there is a Municipal election coming up in October, I would suggest that any further discussion regarding boundary changes take place after the election.



Bonnie Danyk
CAO / CFO

From: Lynch, Karen MUNI:EX <Karen.Lynch@gov.bc.ca>
Sent: Tuesday, July 12, 2022 12:59 PM
To: treasurer@portalice.ca
Subject: FW: Boundary Change

Flag Status: Flagged

Hi Bonnie

You are correct in understanding that a reduction in municipal area is relatively rare, even more so to remove industry from a municipality – even if the industry is not operating. Section 13 of the *Local Government Act* outlines the statutory steps that Port Alice must undertake. In addition, the Ministry would require the Village to reach out to Regional District of Mount Waddington about the potential boundary reconfiguration. Since the road reverts to the province if the reduction of municipal area is approved by cabinet, the Ministry of Transportation and Infrastructure may require upgrades to bring it up to standard.

If you require more information or have questions, please email, or give me a call at 778 698-3229.

Regards,
Karen

Karen Lynch
a/Director | Governance and Structure
Ministry of Municipal Affairs
Telephone: 778 698-3229
General Enquiries: 250 387-4020 or LGGovernance@gov.bc.ca

From: MUNI LG Governance MUNI:EX <LGGovernance@gov.bc.ca>
Sent: July 12, 2022 8:06 AM
To: Lynch, Karen MUNI:EX <Karen.Lynch@gov.bc.ca>
Cc: Dams, Madeline MUNI:EX <Madeline.Dams@gov.bc.ca>
Subject: FW: Boundary Change

Hi Karen,

Please see question below. Over to you.

Thanks,
Jaime

Jaime Apolonio (he/him)
Program Analyst
Governance and Structure Branch | Local Government Division
Ministry of Municipal Affairs
Victoria, B.C. | Lekwungen Territory
Phone: 778-698-9649

Reduction of municipal area

- 13 (1) On the request of the council made in accordance with this section, the Lieutenant Governor in Council may, by letters patent, reduce the area of a municipality.
- (2) Before making a request for reduction, a council must
- (a) give public notice of its proposed request in accordance with section 94 [requirements for public notice] of the Community Charter and once in the Gazette,
 - (b) obtain the consent in writing of at least 60% of the electors of the area proposed to be excluded, and
 - (c) receive the assent of the electors, unless this requirement is waived under subsection (4).
- (3) A request for reduction must include the following:
- (a) a description of the area proposed to be excluded;
 - (b) a description of the municipality's new boundaries;
 - (c) a reasonable estimate of the number of electors in the area to be excluded;
 - (d) a signed statement, of the designated municipal officer, verifying that the required public notice has been given;
 - (e) the name, address, signature of consent and date of signature of at least 60% of the electors of the area proposed to be excluded;
 - (f) a signed statement, of the designated municipal officer, verifying the number of electors entitled to sign under paragraph (e);
 - (g) a signed statement, of one or more persons, verifying the authenticity of the electors' signatures under paragraph (e);
 - (h) the result of the vote required by subsection (2) (c), unless this requirement is waived under subsection (4);
 - (i) the assessed value for municipal purposes of the taxable land and improvements in the proposed reduced municipality;
 - (j) evidence satisfactory to the Lieutenant Governor in Council that all creditors of the municipality consent to the proposed reduction or that provision has been made to discharge the debt owing to the creditors whose consent is not obtained;
 - (k) a signed statement of the mayor, jointly with the corporate officer and the financial officer, showing the existing liabilities of the municipality and any other information the Lieutenant Governor in Council may require;
 - (l) other matters that the Lieutenant Governor in Council may prescribe by regulation.
- (4) The minister may waive the requirements of subsections (2) (c) and (3) (h).
- (5) The Lieutenant Governor in Council may, by letters patent, reduce the area of a municipality without a request from the council if the area excluded is included in a municipality incorporated under section 9 [*incorporation of reserve residents as village*].

- (6) When an area is excluded from a municipality under this section, the excluded area becomes a rural area.

Reduction of municipal area in relation to final agreement respecting treaty lands

- 14 (1) Despite section 13, if municipal boundaries are affected by a final agreement, the Lieutenant Governor in Council, by letters patent, may reduce the area of the municipality.
- (2) If under a final agreement, on a specified date or on the occurrence of a specified event, land within a municipality becomes treaty lands of a treaty first nation or is otherwise excluded from the municipality and letters patent have not been issued under subsection (1) in respect of that municipality, the letters patent for the municipality are deemed amended as contemplated by the final agreement.

Redefinition of adjoining municipalities

- 15 (1) After receiving a request from the council of each of 2 adjoining municipalities, the Lieutenant Governor in Council may, by letters patent, reduce the area of one municipality and extend the area of the other by the area withdrawn.
- (2) Section 12 *[extension of municipal area]* applies to the municipality whose area is extended and section 13 *[reduction of municipal area]* applies to the municipality whose area is reduced.

Other redefinition of boundaries

- 16 (1) The Lieutenant Governor in Council may, by letters patent, redefine or alter the boundaries of a municipality if it appears to the satisfaction of the Lieutenant Governor in Council that any of the following circumstances apply:
- (a) the boundaries are uncertain;
 - (b) the boundaries do not follow legal property boundaries;
 - (c) the boundaries do not conform to those of an adjacent municipality;
 - (d) the whole or part of a highway on or adjacent to the boundary should be included or excluded;
 - (e) the whole or part of adjoining foreshore and any area below low water mark should be included or excluded;
 - (f) the whole or part of the adjoining foreshore along a river, stream or lake, or the foreshore and land covered by water, should be included or excluded;
 - (g) land adjacent to and owned by the municipality should be included.
- (2) Before exercising the powers of subsection (1), the Lieutenant Governor in Council may direct that a notice of intention to redefine or alter the boundaries of a municipality be given at municipal expense once in the Gazette and in accordance with section 94 *[requirements for public notice]* of the *Community Charter*.



INFORMATION ITEMS

MEMORANDUM

DATE: July 19, 2022
TO: Port Alice residents who are age 70+, Indigenous age 55+, or CEV
FROM: Island Health
RE: Pop-up COVID-19 vaccine clinic taking place in Port Alice July 29, 2022

Island Health will be holding a pop-up COVID-19 vaccine clinic in your community.

The clinic will be offering second booster doses to protect against COVID-19 for **residents who are age 70+, Indigenous age 55+, or individuals who are designated Clinically Extremely Vulnerable (CEV).**

All others 18 years of age and older may receive a second booster dose now should they wish to, however it is preferable to delay their second booster dose until the fall. Please visit the Provincial website for more information about booster dose timing for the best ongoing protection.

<https://www2.gov.bc.ca/gov/content/covid-19/vaccine/booster>

Residents eligible for their first booster (ages 12+), or initial doses 1 or 2 (ages 5+) are also welcome to book. You can get your booster dose if it has been six months since your last dose.

TO REGISTER:

Residents who meet eligibility requirements should receive an invitation from the Provincial Get Vaccinated system to book an appointment. If you don't receive an invitation and you feel you are eligible, please call the Provincial Call Centre at **1-833-838-2323** to speak with an agent.

If residents have any difficulties booking their appointment after first calling the Provincial Call Centre, they can speak with an Island Health Call Centre agent by calling 1-833-633-1919.

Please share this notice with others in your community to help spread the word about this special pop-up clinic. Thank you!

QUESTIONS:

Are drop-ins welcome?

We will have limited capacity for some walk-ins. Appointments are preferred to ensure we have enough vaccine for those who need it.

I can't remember when my last dose was. How do I find out?

To find out the dates of your last dose, call 1-833-838-2323 (Mon-Fri, 7am-7pm) to ask an agent, or visit www.healthgateway.gov.bc.ca.
