

VILLAGE OF PORT ALICE  
COUNCIL MEETING AGENDA  
TO BE HELD WEDNESDAY OCTOBER 26, 2022, at 7:00 pm  
AT COUNCIL CHAMBERS, VILLAGE OFFICE



**(1) CALL TO ORDER**

*We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.*

**(2) ADOPTION OF AGENDA:**

*THAT the Agenda for the Meeting of the Village of Port Alice for October 26, 2022, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.*

**(3) DELEGATIONS: RCMP - Quarterly Update**

**(4) MINUTES:**

a.) **THAT** the Minutes from the Regular Meeting of October 12, 2022, be approved

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**(5) COMMUNICATIONS:**

a.) New online course to support responsible conduct

October 20, 2022, Letter from Municipal Affairs, UBCM, and LGMA

Pg 7

**(6.) NEW BUSINESS:**

a.) Motion brought forward from October 12, 2022, Closed Meeting

*THAT Robert Bruce Moores be awarded the Emergency Coordinator Contract for one year ending September 30, 2023.*

**(7.) REPORTS:**

a.) Report Regarding 2022 Election

October 20, 2022, report from Bonnie Danyk, Chief Election Officer

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**(7.) BYLAWS:**

**(8.) QUESTION PERIOD:**

**(9.) ADJOURNMENT:**

*THAT the meeting of the Village of Port Alice Council held October 26, 2022, be adjourned*

**INFORMATION ITEMS**

1. October 21, 2022, Email from MLA, Michele Babchuck, re Community Safety Grants
2. October 14<sup>th</sup>, 2022, Notice of Annual General Meeting for 4VI



VILLAGE OF PORT ALICE COUNCIL  
REGULAR MEETING MINUTES  
WEDNESDAY OCTOBER 12, 2022  
AT COUNCIL CHAMBERS, VILLAGE OFFICE



**Present** Mayor Kevin Cameron  
Councillor Holly Aldis  
Councillor Sean Watson  
Councillor Bruce Lloyd

**Absent** Councillor Angela Yunker

**Staff** Bonnie Danyk CAO / CFO  
Ryan Nicholson, Ec Dev Officer  
Tanya Spafford, Administrative Assistant

**RESOLUTION TO PROCEED TO CLOSED MEETING (6:00 pm)**

*THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:*

*Section 90 1 (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;*

**RECONVENE**

**ADOPTION OF AGENDA:**

87/22  
Adoption of  
Agenda

Moved, Seconded and CARRIED

*THAT the Agenda for the Meeting of the Village of Port Alice for October 12, 2022, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information*

**DELEGATION:**

**MINUTES:**

88/22  
Minutes of  
September 7,  
2022

Moved, Seconded and CARRIED

*THAT the Minutes from the Regular Meeting of September 7, 2022, be approved.*

**COMMUNICATIONS:**

North Island Community Forest Financial Dividend

September-9, 2022, Letter from Ione Brown, Chair of North Island Community Forest

Garbage Bins and Bears

September 12, 2022, Letter from Evergreen Terrace Strata VIS1 Council

Notice of Non-Compliance, Village of Port Alice, 1061 Marine Drive, Port Alice

October 5, 2022, Letter from Jillian Bjarnason, Conservation Officer

**REPORTS:**

89/22 Fire  
Dept Grant

UBCM CEPF Volunteer and Composite Fire Dept Equipment and Training Grant

September 26, 2022, Report from Bonnie Danyk, CAO/CFO

Moved, Seconded and CARRIED

*THAT staff apply to the Community Emergency Preparedness Fund: Volunteer and Composite Fire Department Equipment and Training for funding for 20 Nomex SCBA, 2 sets of Turnout Gear, 5 pagers, 5 radios, and Live Fire Refresher training for a total cost of \$16,000. And FURTHER THAT the Village of Port Alice will provide overall grant management and will be responsible for any cost overruns.*

Active Network Transportation Plan Grant

September 27, 2022, Report from Bonnie Danyk, CAO/CFO

90/22  
Active  
Network  
Transportation  
Plan Grant

Moved, Seconded and CARRIED

*THAT staff apply for funding to produce an Active Transportation Network Plan at a total cost of \$30,000 and FURTHER THAT the local share of the funding (\$15,000) be provided from the Gas Tax Fund Reserve and FURTHER THAT the Active Transportation Network Plan is a priority of the Village of Port Alice Council and will be completed within the required timeline.*

Bear Resistant Garbage Bins

September 27, 2022, Report from Bonnie Danyk, CAO/CFO

91/22  
Bear Bins

Moved, Seconded and CARRIED

*THAT a meeting be arranged with North Island Waste, commercial bin owners and staff to discuss ideas and steps towards improving waste management.*

VIRL Report – Library Board Meeting of Sept 24<sup>th</sup>

September 24, 2022, report from Councillor Lloyd

Fire Chiefs Report for September 2022

September 28, 2022, Report from Jerry Rose, Fire Chief

Summary of Revenue and Expenses for August 2022

September 27, 2022, Report from Bonnie Danyk, CAO/CFO

Accounts Payable Listing for June-August 2022

September 27, 2022, Report from Bonnie Danyk, CAO/CFO

**BYLAWS:**

Bylaw 675, Tax Exemptions for 2023

92/22 Bylaw  
675 Tax  
Exemptions  
for 2023

Moved, Seconded and CARRIED

*THAT Bylaw – 675 to Exempt Specific Properties from taxation for the year 2023 be given fourth reading and adoption.*

**QUESTION PERIOD:**

**ADJOURNMENT:**

Moved, Seconded and CARRIED

93/22  
Adjournment

*THAT the Regular meeting of the Village of Port Alice held October 12, 2022, be adjourned at 8:07 pm*

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held October 12, 2022.

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Mayor

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Chief Administrative Officer





October 20, 2022

**RE: New online course to support responsible conduct**

Dear Mayor and Council, Chair and Board, and Chief Administrative Officers:

As new Councils and Boards are established in the coming days, many will be looking for ways to discuss standards of conduct conducive to good governance.

Today we are pleased to announce that the Working Group on Responsible Conduct (a partnership of UBCM, LGMA, and the Ministry for Municipal Affairs) has developed a new resource that will be made available following the election. The on-demand eLearning course for elected officials introduces the learner to the foundational principles for responsible conduct. The new course is based on real-life scenarios that require the learner to make choices and reflect on behaviour. Like the Model Code of Conduct and the Forging the Path guide, we hope the new course supports Councils and Boards as they seek to identify shared standards for the conduct of elected officials in B.C.

The course is designed to be self-directed, interactive, and practical. This course is intended to be easily accessible, meaning participants can take the course at their own pace, at any time. The course will be free to participants and take 60-90 minutes to complete. A certificate will be provided upon completion of the course.

We very much appreciate the collaborative work undertaken by the WGRC to date. We look forward to the Working Group’s ongoing collaboration to further strengthen responsible conduct and support the good governance of local governments in British Columbia.

If you have any questions about the Working Group’s activities, please contact any of the member organizations.

Sincerely,

Nathan Cullen  
Minister of Municipal Affairs  
[LGgovernance@gov.bc.ca](mailto:LGgovernance@gov.bc.ca)  
250 387-4020

Jen Ford  
President, UBCM  
[UBCM@UBCM.ca](mailto:UBCM@UBCM.ca)  
250 356-5133

Corrie Griffiths  
President, LGMA  
[office@lgma.ca](mailto:office@lgma.ca)  
250 383-7032







## VILLAGE OF PORT ALICE REPORT TO COUNCIL

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**To:** Mayor & Council  
**From:** Chief Election Officer  
**Date:** October 20, 2022  
**Subject:** Report Regarding 2022 Election

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Attached to this report are Form 14-1, Determination of Official Election Results and Forms 14-2 and 14-3 Declaration of Official Election Results.

During the advanced voting opportunities and the Election Day we received 272 voters. The Village of Port Alice has approximately 500 eligible voters so our voter turnout was approximately 55%.

Respectfully submitted,

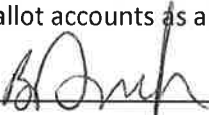
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Bonnie Danyk  
Chief Election Officer

**VILLAGE OF PORT ALICE  
DETERMINATION OF ELECTION RESULTS  
GENERAL LOCAL ELECTION – 2022**

	CAMERON KEVIN	THOMPSON BETH
Advance Voting Opportunity: October 5 and October 11-14, 2022 Village Office	105	52
Election Day: October 15, 2022 Village Office	74	41
<b>TOTAL NUMBER OF VOTES</b>	<b>179</b>	<b>93</b>

This determination of official election results was made by the Chief Election Officer on October 17, 2022 and is based on ballot accounts as amended or prepared by the Chief Election Officer.

  
\_\_\_\_\_  
Chief Election Officer

VILLAGE OF PORT ALICE  
DECLARATION OF OFFICIAL ELECTION RESULTS  
GENERAL LOCAL ELECTION – 2022

MAYOR

I, Bonnie Danyk, Chief Election Officer, do hereby declare elected,  
Kevin Cameron, who received the highest number of valid votes for the office of Mayor.

Dated at Port Alice, BC  
this 17th day of October 2022.



\_\_\_\_\_  
Chief Election Officer

**VILLAGE OF PORT ALICE**  
**DECLARATION OF OFFICIAL ELECTION RESULTS**  
**GENERAL LOCAL ELECTION – 2022**  
**COUNCILLOR**

I, Bonnie Danyk, Chief Election Officer, do hereby declare elected the following candidates,  
acclaimed for the office of Councillor,

1. Holly Aldis
2. Russell Murray
3. David Stewart
4. Sean Watson

Dated at Port Alice, BC  
this 17th day of October 2022.

  
\_\_\_\_\_  
Chief Election Officer



# INFORMATION ITEMS



**Tanya**

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**From:** Babchuk.MLA, Michele <Michele.Babchuk.MLA@leg.bc.ca>  
**Sent:** Friday, October 21, 2022 9:09 AM  
**To:** info@portalice.ca  
**Subject:** Community Safety Grants

Good Morning,

Across our community, there are many organizations doing good, important work. I know many of you have connected with these organizations, as a volunteer and/or supporter. I've also had the chance to meet with many of these groups in our community to hear about all they do. Our government wants to continue to support this work, and on Friday last week we opened applications for community safety grants, to support the organizations doing work to keep people safe. I hope you will help us share this exciting opportunity for funding with local organizations that you know of in your community.

These grants, which use the profits from civil forfeiture to reinvest in community safety and crime prevention, help support projects under four categories – crime prevention, gender-based violence, Indigenous healing, and restorative justice. Learn more about the grants and how to apply here: <https://www2.gov.bc.ca/gov/content/safety/crime-prevention/community-crime-prevention/grants>

There are thousands of dollars available to community organizations to support important projects. These one-time grants are available to organizations annually, and we've been pleased to help fund innovative projects throughout B.C. to support community safety at the local level in partnership with the organizations who are dedicated to this work.

If you have any questions or concerns about any provincial issue, please don't hesitate to reach out. We're here to help. My office can be contacted at: 250-287-5100 Campbell River; 250-949-9473 Port Hardy or email [Michele.Babchuk.MLA@leg.bc.ca](mailto:Michele.Babchuk.MLA@leg.bc.ca)

Thank you for your help getting this important information out.

Kind Regards,

Michele

**Michele Babchuk, MLA North Island**

908 Island Highway, Campbell River, BC, V9W 2C3

| P: 250.287.5100 Campbell River office | P: 250-949-9473 Port Hardy office |

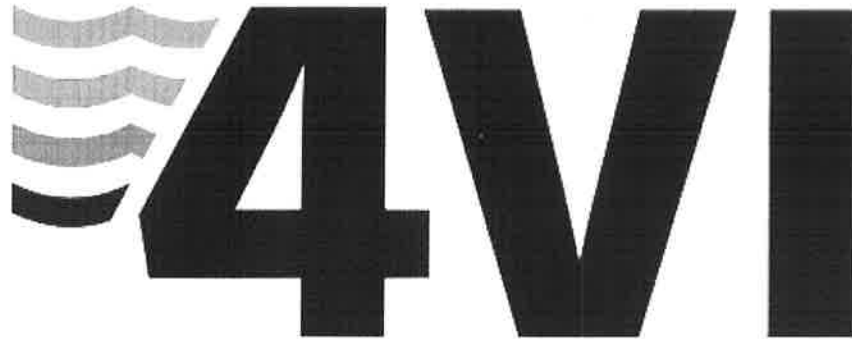




**Tanya**

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**From:** 4VI <info@tourismvi.ca>  
**Sent:** Friday, October 14, 2022 11:47 AM  
**To:** clerk@portalice.ca  
**Subject:** Notice of Annual General Meeting



A SOCIAL ENTERPRISE, DEFINING OUR DESTINATION

*4VI gratefully acknowledges that we live, work and play on the traditional, ancestral, and unceded territories of the Kwakwaka'wakw, Nuu-chah-nulth, and Coast Salish peoples.*

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## **NOTICE OF ANNUAL GENERAL MEETING**

TO: THE VOTING STAKEHOLDERS OF THE TOURISM ASSOCIATION OF VANCOUVER ISLAND (The "Society")

NOTICE IS HEREBY GIVEN pursuant to the Society Act of British Columbia (The "Act") and the Bylaws of the Society, that the 2022 Annual General Meeting of the Society will be held:

**DATE: Tuesday, December 6, 2022**

**TIME: 9:30 to 11:30 a.m. (Pacific Time)**

**PLACE: Coast Bastion Hotel, 11 Bastion Street, Nanaimo, BC**

For the following purposes:

1. To receive and approve the financial statements of the Society for the fiscal year ending March 31, 2022;
2. To approve the minutes of the October 21, 2021 Annual General Meeting;
3. To receive the reports of the Board of Directors of the Society;



4. To appoint Auditors for the Society for the ensuing year;
5. To approve updates to the Society's constitution and bylaws; and
6. To transact such further or other business as may properly come before the meeting and any adjournment or adjournments thereof.

In accordance with Bylaw 3.2 Annual General Meeting, which states: The Annual General Meeting of the Society may be held at any place within the Vancouver Island region of the Province of British Columbia on a day, time and month as the Board may by resolution determine, and such meeting shall ordinarily take place at least once every calendar year. At Annual General Meetings there shall be presented a report to the Registered Stakeholders of the affairs of the Society, the auditor's report, any financial statements as shall be required by the Act, and other such information or reports relating to the Society's affairs as the Board may determine.

DATED at Nanaimo, British Columbia this 14<sup>th</sup> day of October 2022  
BY ORDER OF THE BOARD OF DIRECTORS

Per:  
Janet Docherty, Chair

[Register here](#)

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## Contact Us

[info@tourismvi.ca](mailto:info@tourismvi.ca)



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