

VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA
TO BE HELD WEDNESDAY NOVEMBER 23, 2022, at 7:00 pm
AT COUNCIL CHAMBERS, VILLAGE OFFICE



(1) CALL TO ORDER

We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.

(2) RESOLUTION TO PROCEED TO CLOSED MEETING (6:00 pm)

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 1 (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

RECONVENE

(3) ADOPTION OF AGENDA:

THAT the Agenda for the Meeting of the Village of Port Alice for November 23, 2022, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.

(4) DELEGATIONS:

Pg 3-10

a) Brian Grover, Request to form a task force regarding bear issues

(5) MINUTES:

Pg 11-13

a.) *THAT the Minutes from the Inaugural Meeting of November 9, 2022, be approved*

(6) COMMUNICATIONS:

Pg 15

a.) CUPE Local 873- Ambulance Paramedics

November 4, 2022 Letter from Troy Clifford, Ambulance Paramedics of BC

Pg 17-18

b.) Vancouver Island North Tourism Advisory Committee 2023-2024 Municipal appointment

November 16, 2022 email from Natalie Stewart, Tourism Coordinator

(7) REPORTS:

Pg 19

a.) VIEA Economic Summit

October 31, 2022 Report from Ryan Nicholson, Economic Development Officer

Pg 21

b.) Fire Chief's Report for October 2022

October 2022 Report from Jerry Rose, Fire Chief

Pg 23-25

c.) Accounts Payable Listing for September 2022

November 16, 2022, Report from Bonnie Danyk, CAO/CFO

Pg 27-33

d.) Summary of Revenue and Expenses for September 2022

November 16, 2022, Report from Bonnie Danyk, CAO/CFO

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e.) Procedure Bylaw Amendments

November 18, 2022 Report from Bonnie Danyk, CAO/ CFO

VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA

TO BE HELD WEDNESDAY NOVEMBER 23, 2022, at 7:00 pm
AT COUNCIL CHAMBERS, VILLAGE OFFICE



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(8) BYLAWS:

a.) Bylaw 677, Procedure Bylaw

Recommendation:

THAT Bylaw 677, Procedure Bylaw receive First Reading

Pg 57-58

b.) Bylaw 676, Borrowing Bylaw

Recommendation

THAT Bylaw – 676, Borrowing Bylaw be given First, Second and Third Reading

(9.) QUESTION PERIOD:

(10.) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Council held November 23, 2022, be adjourned

INFORMATION ITEMS

1. November 2022 News Release from the Ministry of Health regarding the new payment model for Doctors in BC
2. November 8, 2022 News Release from North Island College regarding their Indigenous International Learning Plan

VILLAGE OF PORT ALICE

INCORPORATED A.D. 1965



Delegation
Request
Form

Request to Appear as a Delegation
Regular Council Meeting

TO BE HELD October 12, 2022 AT 7 P.M.
Date Time

NAME OF PERSON MAKING PRESENTATION: Brian Grover

NAME OF APPLICANT IF DIFFERENT THAN ABOVE: _____

NAME OF ORGANIZATION (if applicable): _____

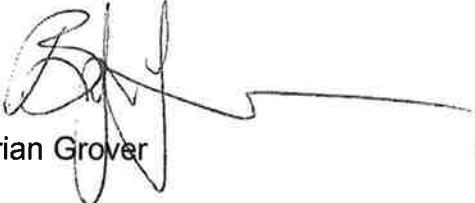
Mailing Address: PO Box 408 - 905 Maquinna Ave, Port Alice

Phone: 778-995-7379
Business Home

Fax: _____

DETAILS: Please provide complete information on the nature of your presentation. If applicable, provide one set of submission documents in letter size format for copying purposes. All requests and documentation must be received by the Corporate Officer by 5pm on the Thursday prior to the meeting date for consideration. Delegation requests that do not meet the criteria of Procedure Bylaw #595 will not be processed.

I would like to make a formal request that Council establish a citizens' task force to fully vet the issues around bears in the community and offer potential solutions to the community. Documentation to follow.

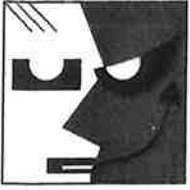

Brian Grover

October 5, 2022
Date

Office Use Only

Received by: _____ Date & Time: _____

Approved: _____ Not Approved: _____ for Meeting Date: _____



speekeezy publication workshop

PO Box 408 – 905 Maquinna Ave, Port Alice, BC V0N 2N0
grover@speekeezy.ca | 778-995-7379 | www.speekeezy.ca

October 6, 2022

To: Port Alice Village Council

Request to establish a bear-conflict mitigation task force

This is a formal request to the Village of Port Alice that it establish an ad hoc task force of representative community members to help fully assess the challenges facing the Village regarding ongoing bear-human conflicts, to gather information aimed at mitigation of said conflicts and to, finally, report back to the Village on a non-binding basis.



Black bears are not endangered. Neither are they cutesy Disney characters. In order for the Village of Port Alice to succeed as a wilderness destination, the slaughter of garbage-fed bears has to stop. As Mahatma Gandhi put it: "The greatness of a nation and its moral progress can be judged by the way in which its animals are treated."

Establishing such a Task Force would take the pressure off limited Village staffing resources yet demonstrate to the community that the Village is democratically and inclusively taking steps to address these ongoing wildlife conflict issues over the winter. Task Force members could do a lot of the heavy lifting of information collecting and strategizing yet cost little to nothing and make non-binding recommendations well before bears emerge from hibernation in the spring of 2023.

The issues we are facing as a community extend beyond just the repair or replacement of dumpsters about town. However, it should be clear that the dumpster and garbage issues most certainly comprise the greatest portion of bear attractant in this community. Funding notwithstanding, it's also the easiest issue to grapple with. In the spring, fruit and gardens are negligible attractants to foraging bruins. The availability of organic attractions increases steadily through the summer reaching its apex in the fall as bears are lured into the village by bountiful orchard trees and gardens. However, garbage is here year-round and available to bears from the moment they wake up from their winter snooze. The ready availability of garbage draws the bears in and keeps them here, often until they are slaughtered.

Table 1: Bear Disposal 2016 - 2022

Year	Bears Destroyed	Bears Relocated/Rehabilitated
2016	4	
2017	1	
2018	2	
2019	2	
2020	2	
2021	1	2
2022	4 ^a	1
Total	16	1^b

Statistics from the Ministry of Environment Conservation Officer Service and a freedom of information request.

^a Sources disagree on the number of bears killed. One source confirms 3 kills; another 4.

^b Relocation statistics incomplete though the Conservation Officer Service confirms that an additional bear was relocated after the two euthanizations in August 2022.

One further dynamic is that bears are getting their paws mangled by the very dumpsters they are attracted to. The result is they become dependent on easy access to human sources of food, incapable of returning to the wilds and ultimately they are shot. The fall fruit harvest competes with salmon runs in the area and at least some bears would forgo fruit in favour of fish if they weren't already acclimatized to the town. Garbage issues are complex and dumpsters are only a portion of those issues, however, simply because of volume and access, they do make up the lion's, or should I say bear's, share of that particular class of attractant.



This sow, clearly favours her right front paw which was somehow mangled as it tried to get into the completely inadequate dumpsters in Port Alice. Taken October 12, 2021 in front of Forest Grove Apartments. She was subsequently shot by a Conservation Officer and her cubs were captured and deemed candidates for rehabilitation. Several bears have injured paws while trying to open dumpsters, making them even less able to fend for themselves in the wild.

To put it more succinctly, dealing effectively with the decrepit dumpsters here in town would solve most of the problems with bears that we have. Obviously, the village doesn't have the resources to unilaterally purchase replacement dumpsters that would be adequate to the challenges we face. So a little creativity may be required.

Not only do dumpsters need to be bear proof – and, yes, nothing is infallible – they also need to be stupid proof. That is to say, they need to latch automatically and effectively even when people are distracted by everyday concerns. They need to be simple to operate under all kinds of conditions and capable of holding peak volume. While it makes sense that dumpsters are replaced, ownership of any new dumpsters needs to reside with the Village, not the waste management contract holder for the simple reason that contractors may change. We need continuity.



This decrepit dumpster was replaced on or about September 27, 2022 as a consequence of citizen activism following euthanization on August 19, 2022 of the bear in the trap also pictured.

A Task Force

Some of the issues a citizen Task Force could take on include but are not limited to the following:

- Look at whether repair or replacement of existing dumpsters is the ideal route to follow.
- If the former, options for repair and proofing measures and costing of same could be researched.
- If the latter, source and cost out replacement options compatible with existing and future waste collection infrastructure. That is, ensure any recommended bins, fit the truck doing the collecting.
- Look at whether enclosures might be a workable alternative to replacement and and cost out same.
- Assess existing pertinent bylaws and, where appropriate, make recommended tweaks.

It is excellent news that the Village is currently exploring grant funding options available through the BC Ministry of Environment to upgrade dumpsters. A citizen Task Force could extend the reach of Village staff by exploring a number of other ideas which could go some distance towards seeing current dumpsters adequately repaired or replaced:

- Assess the viability of running a local lottery to raise funds for the gradual replacement of existing containers.
- Set up a crowd funding initiative through the likes of Kickstarter or FundRazr to fund the repair or replacement of existing dumpsters. As the euthanization of bears is a highly-charged emotional issue, this approach can be expected to raise significant funds.

- Seek out interest groups that could be persuaded to adopt and fund new bear-fortified dumpsters. This could include organizations like the Nature Conservancy of Canada, local strata councils and sympathetic individuals. It doesn't matter how we get there, it only matters that we do.
- If bears are unable to gorge on trash they will move on, driven by their pressing need to feed.

I understand that the Village is in a difficult situation with limited financial resources. If it pressures the waste management contract holder too much then the contract holder may simply decide to walk away from the contract next time it comes up for review. Ultimately, however, the onus on protecting wildlife values lies exclusively with the Village of Port Alice. The waste management contract and its deficiencies are simply a reflection of the will of the elected Village Council and North Island Waste is merely carrying out directives stipulated in that contract. As such, the Village is in violation of both the BC Wildlife Act – hence recent sanctions – and the Environmental Management Act and that places taxpayers in jeopardy.



Dumpsters in Port Alice have been documented injuring bears. Easy access to garbage can be directly harmful as well with bears ingesting all manner of toxic and inedible matter like the plastic bags and disposable diapers pictured here in bear scat on Maquinna Avenue. Knowingly putting wildlife in harm's way is a violation of the Wildlife Act making taxpayers potentially liable for heavy fines. September 6, 2022.

I've made this point elsewhere but it deserves reprising. The latest bear kill generated large editorial pieces in six [probably more] newspapers covering alternately the entire Vancouver Island region; the North Island region, the Comox Valley, Tofino and even as far afield as Williams Lake in the Interior and Fernie in the Kootenays. This is incompatible with attempts at branding Port Alice as a wilderness destination, causing lasting damage that may be impossible to mitigate. Seizing the current deficiencies around bear management locally, rectifying them and getting the word out, would be the profoundest way of combating that.

Task Force Consist

A citizen Task Force should strive to represent the community. A half dozen interested individuals would likely be enough to accomplish the goals once established. Those stakeholders should represent old timers and

newcomers; year-round and seasonal residents; indigenous concerns and youth of the village; retirees and working families chosen at the pleasure of Port Alice Village Council.

As the bears prepare for hibernation it is important to use this Task Force to get ahead of the issue so solutions can be in place before the cycle of of habituation/euthanization plays out yet again in 2023.

Cheers...

A handwritten signature in black ink, appearing to be 'Brian Grover', with a long horizontal line extending to the right.

Brian Grover

Speekeezy Publication Workshop

BC Car-Free: Exploring Southwestern British Columbia Without a Car

**VILLAGE OF PORT ALICE COUNCIL
INUGURAL MEETING MINUTES
WEDNESDAY NOVEMBER 9, 2022
AT COUNCIL CHAMBERS, VILLAGE OFFICE**



Present

Mayor Kevin Cameron
Councillor Holly Aldis
Councillor Russell Murray
Councillor David Stewart
Councillor Sean Watson

Staff

Bonnie Danyk, CAO / CFO
Tanya Spafford, Administrative Assistant
Ryan Nicholson, Economic Development Officer

SWEARING IN CEREMONY:

The Corporate Officer administered the Oath of Office to the following elected officials:

Mayor Kevin Cameron
Councillor Holly Aldis
Russell Murray
David Stewart
Sean Watson

ADOPTION OF AGENDA:

Moved, Seconded and CARRIED

97/22
Adoption of
Agenda

***THAT the Agenda for the Meeting of the Village of Port Alice for November 9, 2022, be approved;
AND THAT all delegations, reports, correspondence, and other information set to the agenda be
received for information.***

DELEGATION:

MINUTES:

Moved, Seconded and CARRIED

98/22
Minutes of
October 26,
2022

THAT the Minutes from the Regular Meeting of October 26, 2022, be approved.

COMMUNICATIONS:

Letter of Congratulations

November 1, 2022, Letter from Western Forest Products CEO, Steven Hofer

Appointment to the 2023 Vancouver Island Regional Library Board

October 18, 2022, Letter from Vancouver Island Regional Library EX Director, Ben Hyman

Moved, Seconded and CARRIED

***THAT Russell Murray be appointed to the Vancouver Island Regional Library board for the term
of January 1, 2023 to December 31, 2023, and FURTHER THAT Holly Aldis be appointed as the
alternate appointee to the Vancouver Island Regional Library board for the term of January 1,***

2023 to December 31, 2023.

REPORTS:

Committee and Board Appointments

November 1, 2022, Report from Mayor Kevin Cameron

Regional District of Mount Waddington and Mount Waddington Regional Hospital District appointments.

99/22
RDMW &
MWRHD
Appointment

Moved, Seconded and CARRIED

WHEREAS Council is required under the Local Government Act to annually appoint a Regional District Director and Alternate Regional District Director;

THAT Mayor Kevin Cameron is appointed as the Regional District Director for 2023, and that Councillor Holly Aldis is appointed Alternate Regional District Director for 2023.

WHEREAS Council is required under the Local Government Act to annually appoint a Regional Hospital District Director and Alternate Regional Hospital District Director;

THAT Mayor Kevin Cameron is appointed Regional Hospital District Director for 2023, and that Councillor Holly Aldis is appointed Alternate Regional Hospital District Director for 2023.

2023 Acting Mayor Appointments

100/22
Acting Mayor

Moved, Seconded and CARRIED

WHEREAS Council must, by resolution, appoint members to serve as Acting Mayor; AND WHEREAS such Acting Mayor has, during the absence or illness or other disability of the Mayor, all powers and is subject to the same rules as the Mayor, and shall chair meetings of Council;

THEREFORE, BE IT RESOLVED THAT the Acting Mayor position shall be served by:

Councillor Sean Watson for the term January 2023 – March 2023;

Councillor Dave Stewart for the term April 2023– June 2023;

Councillor Holly Aldis for the term July 2023 – September 2023;

Councillor Russell Murray for the term October 2023 – December 2023.

Signing Authority for CIBC

November 1, 2022, Report from Bonnie Danyk, CAO/CFO

101/22
Signing
Authority

Moved, Seconded and CARRIED

WHEREAS the Council of the Village of Port Alice must approve and execute a signing authority with the CIBC for the members of Council, Chief Administrative Officer, Financial Officer and Administrative Assistant;

BE IT FURTHER RESOLVED THAT the following persons have signing authority for the Village of Port Alice:

Kevin Cameron, Mayor
 Holly Aldis, Councillor
 Russell Murray, Councillor
 David Stewart, Councillor
 Sean Watson, Councillor
 Bonnie Danyk, CAO / CFO
 Tanya Spafford, Administrative Assistant

Procedure Bylaw

November 1, 2022, Report from Bonnie Danyk, CAO/CFO

2023 Regular Council Meeting Dates

Moved, Seconded and CARRIED

THAT in accordance with Section 127 of the Community Charter, the following is the schedule for the Regular Meetings of Council for the Village of Port Alice for 2023. The Regular Council Meetings are held at 7:00 pm in the Council Chambers at 1061 Marine Drive, Port Alice, BC.

January 11, 2023	June 14, 2023
January 25, 2023	June 28, 2023
February 8, 2023	July 12, 2023
February 22, 2023	August 19, 2023
March 8, 2023	September 13, 2023
March 22, 2023	October 11, 2023
April 12, 2023	October 25, 2023
April 26, 2023	November 8, 2023
May 10, 2023	November 22, 2023
May 24, 2023	December 13, 2023

QUESTION PERIOD:

ADJOURNMENT:

Moved, Seconded and CARRIED

THAT the Regular meeting of the Village of Port Alice held October 26, 2022, be adjourned at 7:10 pm

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held November 9, 2022.

 Mayor

 Chief Administrative Officer

102/22
 Council
 Meeting
 Schedule

103/22
 Adjourn

Ambulance Paramedics

of British Columbia - CUPE 873



Tel: 604-273-5722 | **Fax:** 604-273-5762 | **Toll Free:** 1-866-273-5766 | **Toll Free Fax:** 1-866-273-5762
105 - 21900 Westminster Hwy., Richmond, BC V6V 0A8
info@apbc.ca | www.apbc.ca

November 4, 2022

Port Alice District
1061 Marine Drive
Port Alice, BC V0N 2N0

Dear Mayor Kevin Cameron and City Councilors,

I want to first congratulate all of you on your election or re-elections, and also thank those who did not run or were unsuccessful, your service is appreciated and honourable.

As we reflect on our week at UBCM and the relationship we have built over the past years with you and your communities, we are grateful for the connection, engagement and collaboration between all levels of government and stakeholders. We appreciated the opportunity to meet with so many mayors, councilors, and community leaders, and we hope you had a chance to visit our booth.

In case you missed it, we invite you to check out the following website link with documents that were available at our booth and explore the versatile skillset that uniquely qualifies paramedics to address public safety, emergency first response, patient transportation and community-based health innovation across BC.

[UBCM – Paramedic Services in your Community](#)

I am reaching out today to extend an invitation to you to set a time to meet and follow-up on the initiatives and solutions available to your community and address paramedic, dispatch, and ambulance resources.

At your earliest convenience please contact our office by phone at 604-273-5722 or by email at info@apbc.ca or troy.clifford@apbc.ca.

I look forward to connecting with you, virtually or in person, and continuing to work collaboratively to support paramedic services in your community.

Sincerely,

Troy Clifford
Provincial President
Ambulance Paramedics of BC
CUPE Local 873

TC/sd/MoveUp



Village of Port Alice
ATTN: Bonnie Danyk
Box 130
Port Alice, BC V0N 2N0

November 16, 2022

RE: Vancouver Island North Tourism Advisory Committee 2023-2024 Municipal Appointment

Dear Bonnie,

The Municipal Appointment position on the Vancouver Island North Tourism Advisory Committee (VINTAC) for the Village of Port Alice is currently a 2-year term. It is our understanding that Angela Yunker was previously appointed to this position. This letter serves as a formal request for an updated appointment to the tourism advisory committee for the 2023-2024 term.

Please reply with a letter of confirmation indicating the individual that the Village of Port Alice will be appointing to the VINTAC for the 2023-2024 term.

If you have any questions on this, please do not hesitate to contact me.
Thank you for your time and assistance.

Natalie Stewart

Tourism Coordinator, Vancouver Island North Tourism

Sent via email to: cao@portalice.ca



2022 VINTAC Membership

	First Name	Last Name	Regional Representation	Business/Association	Term
Tourism Stakeholder	Andrew	Jones	Port McNeill	Kingfisher Wilderness Adventures	2021-2022
Tourism Stakeholder	Kathy	Gibler	Area A	Sointula Museum	2021-2022
Tourism Stakeholder	Tanya	Smallwood	Area D	Telegraph Cove Resort	2021-2022
Tourism Stakeholder	Elspeth	McGillivray	Area D	Prince of Whales	2021-2022
Tourism Stakeholder	Enrique	Toledo	Port Hardy	Kwa'ilas Hotel	2021-2022
Strategic Appointment	Donna	Gault	Port Hardy	Tourism Port Hardy	2022-2023
Strategic Appointment	John	Tidbury	Port Hardy	North Coast Trail Shuttle	2022-2023
Strategic Appointment	Riley	Zimmerman	Port McNeill	Community Futures	2022-2023
Strategic Appointment	VACANT	VACANT			2022-2023
Municipal Appointment	Treena	Smith	Port Hardy	Councillor	2021-2022
Municipal Appointment	Derek	Koel	Port McNeill	Councillor	2021-2022
Municipal Appointment	Angela	Yunker	Port Alice	Councillor	2021-2022
Municipal Appointment	Larry	Hill	Alert Bay	Councillor	2021-2022
RDMW Appointment	James	Furney	Area C	RDMW	2021-2022
First Nation Appointment	Cyrus	Singh	Gwa'Sala'Nakwaxda'xw	Gwa'Sala'Nakwaxda'xw/KEDC	2021-2022
First Nation Appointment	David	Knox	Kwakiutl	Kwakiutl	2021-2022
First Nation Appointment	Robert	Mountain	'Namgis	'Namgis	2021-2022
First Nation Appointment	VACANT	VACANT	Tlatlasikwala (Hope Island)	Tlatlasikwala	2021-2022
First Nation Appointment	VACANT	VACANT	Kwik'wastutinuxw Haxwamis (Gilford Island)	Kwik'wastutinuxw Haxwamis	2021-2022
First Nation Appointment	VACANT	VACANT	Da'naxda'xw - Awaetlala (New Vancouver)	Da'naxda'xw - Awaetlala	2021-2022
First Nation Appointment	VACANT	VACANT	Quatsino	Quatsino	2021-2022
Non-Voting Positions					
VINTAC Liaison	Elizabeth	Aman-Hume	Port Hardy	Chamber of Commerce & Visitor Centre	
VINTAC Liaison	Chris	Woo	Port McNeill	Museum & Visitor Centre	
Municipal Alt. Port Hardy	Janet	Dorward	Port Hardy	Councillor - Port Hardy	
Municipal Alt. Port McNeill	Gaby	Wickstrom	Port McNeill	Mayor - Port McNeill	
Municipal Alt. Alert Bay	Sandy	Parkinson	Alert Bay	Councillor - Port McNeill	
Tourism Coordinator	Natalie	Stewart	Regional	Vancouver Island North Tourism	
Contract Service Provider	Calum	Matthews	Regional	Tourism Vancouver Island	
Economic Development Manager	Pat	English	Regional	Regional District of Mount Waddington	

VILLAGE OF PORT ALICE REPORT TO COUNCIL

To: Mayor & Council
From: Ryan Nicholson, Economic Development Officer
Date: October 31, 2022
Subject: VIEA Economic Summit

The Vancouver Island Economic Association (VIEA) held the annual “State of the Island” economic summit in Nanaimo October 26 & 27 which I attended. Last year this summit was done completely virtual, which eliminated all the face-to-face networking. Traditionally I have found that in person networking to be the most valuable part of these types of conferences. It was great to have this summit back to an in-person event. ICET provided financial support to cover my costs to attend this event.

There was a wide variety of networking opportunities and sessions being offered this year. I chose to sit in on the following topics as I felt they were the most relevant to Port Alice and its future:

- **Our Forests, Our Climate**
- **Ingenuity in Rural/Remote Communities**
- **Development Processes**
- **The Future of Finfish Aquaculture**

There were also several keynote speakers giving presentations. While each speaker came with their own area expertise, the general message was similar. We should all be preparing for some difficult times ahead, with most Canadians facing rising interest rates, massive labour shortages, and high levels of inflation. At the same time, we are seeing the highest levels of cooperate and government debt ever.

There is continued uncertainty with 2 of the North Islands largest economic drivers, (forestry & fisheries) which brings additional pressure to our area. The Village has seen some amazing support and generosity from both those industries over the years, and it would be great if we can find ways to show our thanks and offer our support in return to these industries as we all navigate these coming changes.

Respectfully submitted,



Ryan Nicholson
Economic Development Officer

VILLAGE OF PORT ALICE

Port Alice Volunteer Fire Department Fire Chief's Monthly Report For the month October 2022

Active Members	10	Rescue Calls	0
On Leave	2	Fire Calls	1
New/Recruits **	3	Lift Assist Calls	0
Total	15	Ambulance Assist Calls	0
Mutual Aid Calls	0	Public Relation Events	1
Number Of False Alarms	0	Training Events	1

Practices / Events:

Date	Attendance	Purpose
04Oct22	6	Practice: Flowing Water at the Marina
11Oct22	7	Practice: Narcan, Ambo & BP Checks
16Oct22	8	Boat Fire Marina
18Oct22	9	Practice: New Member Orientation
20Oct22	2	Tsunami training
25Oct22	7	Practice: Month End Checks
31Oct22	5	Fire works for the Lions Club
<u>PAVFD Updates</u>		
Sept 2022		Purchased new road rescue equipment PO #1589
Oct 2022		Received \$5000 donation from WFP to go towards more road rescue equipment, Auto cribbing, road rescue helmets

Fire Chief:

Administrator:



**VILLAGE OF PORT ALICE
ACCOUNTS PAYABLE LISTING FOR SEPTEMBER 2022**

Total Payment of Accounts: \$73,264.83

Wages Payable: \$57,715.54

Total Accounts Payable Listing \$130,980.37

If you have any questions regarding the cheques on this month's Accounts Payable Listing, please ask me.

Respectfully submitted



Bonnie Danyk
CAO / CFO

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
000833	002	01/09/2022	A-045	ALSCO UNIFORM & LI	LNAN845542 LNAN847093	PW Coveralls PW Coveralls	68.82 68.81		137.63	
000834	002	01/09/2022	C-010	CAN.UNION OF PUBLI	Aug 2022	August Union Dues	738.68		738.68	
000835	002	01/09/2022	C-203	CLINT CONRAD andlo	Tax overpay 2	Tax Overpayment re	1,164.44		1,164.44	
000836	002	01/09/2022	D-048	DANYK, BONNIE	Aug 2022	Travel and CC Pick	437.07		437.07	
000837	002	01/09/2022	D-132	DKI SERVICES LTD	4654	Crack Sealing	5,578.13		5,578.13	
000838	002	01/09/2022	F-047	FARRELL, MARIA	FD Aug 22	Tarps and grill	264.28		264.28	
000839	002	01/09/2022	G-060	GREGG DISTRIBUTORS	011-985745 011-895746	Urethane Ducting Monkey Gloves	297.42 274.16		571.58	
000840	002	01/09/2022	I-101	INNOV8 DIGITAL SOL	IN362248	Copy Charges	340.78		340.78	
000841	002	01/09/2022	L-078	MOORE, LOUISA	Aug CC 22	Concession Pick up	29.34		29.34	
000842	002	01/09/2022	L-084	LADY FAER DESIGNS	August 2022	August Janitorial	600.00		600.00	
000843	002	01/09/2022	M-153	BUREAU VERITAS CAN	VA106809971 VA10684341	Marine Effluent Sa Effluent Samples	564.38 368.87		933.25	
000844	002	01/09/2022	N-072	NORTH ISLAND WASTE	Aug 2022	Aug Garbage Contra	7,355.25		7,355.25	
000845	002	01/09/2022	N-102	RYAN NICHOLSON	Aug 22 Travel	Rural Economic Mtg	57.24		57.24	
000846	002	01/09/2022	P-101	MJG ENTERPRISES LT	6721	PW & FD Fuel	1,425.86		1,425.86	
000847	002	01/09/2022	R-003	REGIONAL DISTRICT	3335	Tipping Fees	217.80		217.80	
000848	002	01/09/2022	T-063	TIBERGHEN, CORRIN	Can Day 2022	Can Day S'more sup	19.82		19.82	
000849	002	01/09/2022	T-616	TAMBURINI, AUDIE	3-22	Marina Manager	2,500.00		2,500.00	
000850	002	01/09/2022	U-U19	ULINE	10822631	Silt Fencing	152.88		152.88	
Sep 202	002	01/09/2022	M-200	MERIDIAN ONE CAP C	Sep 2022		724.42		724.42	
Sep PR2	002	09/09/2022	R-002	RECEIVER GENERAL F	Ser PR2 2022		1,820.91		1,820.91	
Sep Ded	002	09/09/2022	R-002	RECEIVER GENERAL F	Sep 2022		10,952.03		10,952.03	
000851	002	23/09/2022	O-345	ORACH ENTERPRISES	4926	Port-a-Potty Renta	422.10		422.10	
000852	002	23/09/2022	A-045	ALSCO UNIFORM & LI	LNAN840624 LNAN848647	PW Coveralls PW Coveralls	68.81 71.33		140.14	
000853	002	23/09/2022	A-071	ACE COURIER SERVIC	409074	Pump shipping	312.26		312.26	
000854	002	23/09/2022	A-093	ABSOLUTE GARAGE DO	08192203	Fire Dept Door Ins	2,635.50		2,635.50	
000855	002	23/09/2022	B-163	BUNKER FIRE LTD	4439	New generic carbon	782.25		782.25	
000856	002	23/09/2022	B-246	BEATTY, WARREN	FD 09101	FD Paint pick up	58.32		58.32	
000857	002	23/09/2022	C-089	CAMERON, KEVIN	UBCM 2022	UBCM Travel Reimbu	1,276.40		1,276.40	
000858	002	23/09/2022	C-172	CAMPBELL RIVER FIR	19145	Emergency light re	22.74		22.74	
000859	002	23/09/2022	D-048	DANYK, BONNIE	UBCM 2022	UBCM Reimbursement	476.04		476.04	
000860	002	23/09/2022	F-004	FOX'S DISPOSAL SER	39601 39600 39597	Sludge Bin Removal Metal Bin Rental Wood Bin rental an	221.76 746.76 746.76		1,715.28	
000861	002	23/09/2022	H-006	HOME HARDWARE	373431	Broom for SeaVac	14.55		14.55	
000862	002	23/09/2022	I-046	Iridia Medical	22-1759	FD AED oversight	105.00		105.00	
24 000863	002	23/09/2022	M-011	MINISTER OF FINANC	95086834	Courier Charges	127.82		127.82	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
000864	002	23/09/2022	M-153	BUREAU VERITAS CAN	VA10708113	Effluent Samples	368.87		368.87	
000865	002	23/09/2022	N-140	NORTH ISLAND IMAGE	38	Photo Use Agreeemen	1,000.00		1,000.00	
000866	002	23/09/2022	O-001	O.K. PAVING COMPAN	P22-006-Arm P22-006rm	Water repair pavin Paving	2,929.50 20,685.00		23,614.50	
000867	002	23/09/2022	P-023	PORT HARDY BULLDOZ	13783	Gravel and deliver	653.80		653.80	
000868	002	23/09/2022	P-090	PORT ALICE GAS INC	Arena Aug 202 CC Aug 2022	Arena Propane CC Propane	17.39 17.39		34.78	
000869	002	23/09/2022	T-148	TROJAN TECHNOLOGIE	200/2121	Salsnes Filter	3,483.09		3,483.09	
Total:							73,264.83	0.00	73,264.83	

Payment Summary		
Description	Qty	Amount
Cheque	37	59,767.47
EFT	3	13,497.36
Direct Deposit	0	0.00
Credit Card	0	0.00
Void	0	0.00
Total:	40	73,264.83

*** End of Report ***

VILLAGE OF PORT ALICE

SUMMARY OF REVENUE & EXPENSES FOR SEPTEMBER 2022

Attached is the detailed report of Revenue and Expenditures for September 2022. The following summary is an analysis relating to specific general ledger accounts for Council's information & questions:

- 1 The ideal amount of revenue received and expenditures paid from January to September is:


85%

- 2 Actual year to date (surplus)/deficit is as follows:

Fund	Revenues	Expenditures	Total
General	\$ (1,575,714.88)	\$ 1,023,576.39	\$ (552,138.49)
Water	\$ (34,273.36)	\$ 86,695.23	\$ 52,421.87
Sewer	\$ (72,484.45)	\$ 74,713.78	\$ 2,229.33
(Surplus)/deficit	\$ (1,682,472.69)	\$ 1,184,985.40	\$ (497,487.29)

3	Wages	G.L. Code	Budget	year to date	% Spent
[a]	Office	112 120 0101	\$ 263,000.00	\$ 217,254.35	83%
[b]	P.W. General	112 120 0101	\$ 201,500.00	\$ 148,798.36	
	P.W. Transfer Stn	112 130 0101	\$ 30,000.00	\$ 7,267.72	
	Recycling Depot Wages	112 130 0106	\$ 25,000.00	\$ 26,640.00	
	P.W. Cemetery	112 140 0101	\$ 1,500.00	\$ 225.00	
	P.W. Boulevards	112 150 0101	\$ 30,000.00	\$ 13,557.86	
	P.W. Dykes	112 150 0102	\$ 1,000.00	\$ -	
	P.W. Water	212 120 0101	\$ 20,000.00	\$ 10,309.70	
	P.W. Sewer T.P.	312 120 0101	\$ 25,000.00	\$ 24,289.06	
	P.W. Sewer Dist.	312 120 0102	\$ 5,000.00	\$ 4,225.71	
	Sub Total		\$ 339,000.00	\$ 235,313.41	69%
[c]	Recreation	112 160 0101	\$ 92,500.00	\$ 84,163.68	
[d]	Arena	112 170 0101	\$ -	\$ -	
[e]	Com. Centre	112 180 0101	\$ 23,000.00	\$ 20,219.80	
			\$ 115,500.00	\$ 104,383.48	90%

Respectfully submitted


Bonnie Danyk, Finance Officer

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/09/2022
To 30/09/2022

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
REAL PROPERTY TAXES					
1110000100	GENERAL TAXATION	0.00	675,999.88-	676,000.00-	0.12-
1110000101	UTILITY TAX	0.00	15,393.76-	15,000.00-	393.76
1110000102	GRANT-IN-PLACE OF TAXES	0.00	1,307.78-	6,000.00-	4,692.22-
	TOTAL REAL PROPERTY TAXES	0.00	692,701.42-	697,000.00-	4,298.58-
SALES OF SERVICE & GOODS					
1111000100	GARBAGE RATES & PENALTIES	45.52-	39,589.25-	80,000.00-	40,410.75-
1111000103	CEMETERY REVENUE	0.00	720.00-	0.00	720.00
	TOTAL SALES OF SERVICE & GOODS:	45.52-	40,309.25-	80,000.00-	39,690.75-
RECREATION SUPPLIES & SERVICES					
1111000210	RUMBLE SHEET REVENUE	0.00	402.00-	1,000.00-	598.00-
1111000213	WEIGHT ROOM PASSES & LOCKER RENTALS	0.00	3,182.00-	4,000.00-	818.00-
1111000215	RECREATION DEPT. SWEAT/ T SHIRT REVEN	0.00	543.33-	500.00-	43.33
1111000219	RECREATION PROGRAMS, EVENTS & CLASSE	0.00	2,472.70-	3,000.00-	527.30-
1111000220	TOURISM REVENUE	0.00	38.75-	500.00-	461.25-
	TOTAL RECREATION SUPPLIES & SERVICE	0.00	6,638.78-	9,000.00-	2,361.22-
RECREATION FACILITIES RENTAL REVENUE					
1111000319	SEA VIEW ACTIVITY CENTRE	0.00	1,142.86-	0.00	1,142.86
1111000320	COMMUNITY CENTRE REVENUE	0.00	10,502.60-	14,500.00-	3,997.40-
1111000321	CC CONCESSION REVENUE	0.00	2,486.60-	0.00	2,486.60
1111000330	SEA VIEW ACTIVITY CENTER	0.00	0.00	250.00-	250.00-
	TOTAL REC. FACILITIES RENTAL REVENUE	0.00	14,132.06-	14,750.00-	617.94-
OTHER REVENUE FROM OWN SOURCES					
LICENCES & PERMITS					
1111100105	CANS AND BOTTLES REVENUE	552.35-	3,135.45-	4,000.00-	864.55-
1111100110	BUSINESS LICENCE FEE REVENUE	50.00-	5,750.01-	5,000.00-	750.01
1111100120	DOG LICENSES/FINES	0.00	510.00-	600.00-	90.00-
1111100130	PERMITS:BUILDING/BURNING	0.00	4,187.00-	2,000.00-	2,187.00
	TOTAL LICENCES & PERMITS	602.35-	13,582.46-	11,600.00-	1,982.46
OTHER REVENUE					
1111100220	SCHOOL TAX ADMINISTRATION FEE	0.00	0.00	2,500.00-	2,500.00-
1111100225	COMMUNITY FOREST REVENUE	75,000.00-	150,000.00-	0.00	150,000.00
1111100230	INTEREST M.F.A. INVESTMENTS	5,176.22-	19,797.10-	10,000.00-	9,797.10
1111100231	BANK BALANCE INTEREST	2,422.26-	6,071.35-	0.00	6,071.35
1111100232	SCOTIABANK INVESTMENT ACCT INTEREST	2,785.34-	11,961.33-	0.00	11,961.33
1111100240	TAX PENALTIES	0.00	17,664.08-	4,500.00-	13,164.08
1111100241	TAX ARREARS INTEREST	0.00	989.82-	4,500.00-	3,510.18-
1111100243	TAX CERTIFICATES - Com.Charter - Sec	60.00-	580.00-	1,500.00-	920.00-
1111100246	RECYCLING REVENUE	485.45-	4,482.89-	4,500.00-	17.11-
1111100247	TAX SALE ADMIN & FILING FEES	0.00	0.00	200.00-	200.00-
1111100250	MISCELL. REVENUE	653.80-	22,493.47-	1,000.00-	21,493.47
1111100253	LAMINATING, FAX & PHOTOCOPY SERVICES	0.00	349.75-	500.00-	150.25-
1111100255	RUMBLE BEACH MARINA PARKING FEES	0.00	11,334.94-	12,000.00-	665.06-
1111100256	RUMBLE BEACH MARINA RECREATION MOORA	0.00	7,344.20-	6,500.00-	844.20
1111100257	BACKROAD MAPBOOK ADVERTISING REVENUE	0.00	366.75-	0.00	366.75
1111100258	RUMBLE BEACH MARINA COMMERCIAL MOORA	0.00	767.70-	2,000.00-	1,232.30-
1111100259	MARINA LAUNDRY AND SHOWERS	0.00	0.00	2,000.00-	2,000.00-
	TOTAL OTHER REVENUE	86,583.07-	254,203.38-	51,700.00-	202,503.38
TRANSFER FROM OTHER GOVERNMENTS					
PROVINCIAL GOVERNMENT & OTHER GRANTS					
1111200110	SMALL COMMUNITY GRANT	0.00	430,000.00-	330,000.00-	100,000.00
1111200111	RDMW - AHART FUNDING	0.00	0.00	5,000.00-	5,000.00-
1111200113	PEP-EMERGENCY & FIRST RESPONDERS FUN	0.00	2,964.90-	0.00	2,964.90
1111200120	CARIP-Carbon Tax 12	44,082.00-	44,082.00-	0.00	44,082.00
1111200122	CANADA SUMMER JOBS	0.00	0.00	7,000.00-	7,000.00-
1111200123	ICE-T: GRANT PROJECTS	0.00	0.00	50,000.00-	50,000.00-
1111200125	NEW DEAL - GAS REVENUE	0.00	43,551.97-	85,000.00-	41,448.03-
1111200131	ECONOMIC DEVELOPMENT PLAN	0.00	24,088.66-	0.00	24,088.66
1111200134	UBCM ESS GRANT	0.00	0.00	5,000.00-	5,000.00-
1111200142	PACIFICAN SIDEWALK GRANT	0.00	0.00	97,500.00-	97,500.00-
1111200143	BIKE TRAILS GRANT	0.00	8,300.00-	0.00	8,300.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/09/2022
To 30/09/2022

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
	TOTAL PROVINCIAL GRANTS :	44,082.00-	552,987.53-	579,500.00-	26,512.47-
FEDERAL GOVERNMENT					
1111200210	CELEBRATE CANADA DAY - GRANT	0.00	1,160.00-	1,100.00-	60.00
	TOTAL FEDERAL GRANTS :	0.00	1,160.00-	1,100.00-	60.00
TRANSFER FROM SURPLUS & TEMP. BORROWING					
1111300009	APPROPRIATION FROM NICF RESERVE	0.00	0.00	25,000.00-	25,000.00-
1111300010	APPROPRIATION FROM SURPLUS [2013]	0.00	0.00	97,000.00-	97,000.00-
1111300013	APPROP.FROM GAS TAX RESERVE	0.00	0.00	80,000.00-	80,000.00-
1111300014	APPROP. FROM DEFERRED REV. BCWIP	0.00	0.00	110,000.00-	110,000.00-
	TOTAL TRANSFERS FROM SURPLUS & TEMP. BORROWING:	0.00	0.00	312,000.00-	312,000.00-
	GRAND TOTAL GENERAL FUND REVENUE :	131,312.94-	1,575,714.88-	1,756,650.00-	180,935.12-
COLLECTIONS FOR OTHER GOVERNMENTS					
1111500100	PROVINCIAL GOV'T SCHOOL TAX	0.00	259,730.11-	0.00	259,730.11
1111500110	REGIONAL DIST. OF MT. WADDINGTON	0.00	57,396.28-	0.00	57,396.28
1111500120	MOUNT WADDINGTON REGIONAL HOSPITAL D	0.00	23,816.44-	0.00	23,816.44
1111500140	B.C. ASSESSMENT AUTHORITY	0.00	4,548.83-	0.00	4,548.83
1111500150	MUNICIPAL FINANCE AUTHORITY	0.00	22.01-	0.00	22.01
1111500160	POLICE TAX	0.00	33,935.40-	0.00	33,935.40
	TOTAL TRANSMISSION OF TAXES :	0.00	379,449.07-	0.00	379,449.07
	GRAND TOTAL GENERAL FUND REVENUE:	131,312.94-	1,955,163.95-	1,756,650.00-	198,513.95
EXPENDITURES					
GENERAL GOVERNMENT					
ADMINISTRATION					
1120000100	COUNCIL INDEMNITY	3,580.82	32,227.38	45,000.00	12,772.62
1120000101	OFFICE STAFF SALARIES & BENEFITS	23,820.01	217,254.35	263,000.00	45,745.65
1120000102	OFFICE STAFF MEDICAL REFERRAL	350.00	350.00	500.00	150.00
1120000104	EDUCATION, TRAINING & SAFETY EXPENSE	0.00	0.00	4,500.00	4,500.00
1120000105	AUDIT FEES AND EXPENSES	0.00	18,300.00	18,500.00	200.00
1120000107	PROFESSIONAL DEVELOPMENT	57.24	1,648.02	4,500.00	2,851.98
	TOTAL ADMINISTRATION :	27,808.07	269,779.75	336,000.00	66,220.25
OTHER EXPENSES					
1120000201	OFFICE INSURANCE	0.00	2,693.01	3,000.00	306.99
1120000202	OFFICE TELEPHONE/FAX	0.00	714.19	3,500.00	2,785.81
1120000203	OFFICE HYDRO	0.00	1,594.68	3,000.00	1,405.32
1120000204	OFFICE OPERATING SUPPLIES, MAINT. &	0.00	716.82	3,000.00	2,283.18
1120000205	OFFICE JANITORIAL CONTRACT	480.00	3,945.84	7,200.00	3,254.16
1120000206	LEGAL FEES	0.00	1,772.75	10,000.00	8,227.25
1120000207	IT EXPENSES	0.00	14,068.69	25,000.00	10,931.31
1120000208	COMPUTERS & OFFICE EQUIPMENT	0.00	0.00	2,500.00	2,500.00
1120000209	ASSOCIATION DUES/MEMBERSHIPS	0.00	1,758.00	2,000.00	242.00
1120000301	OFFICE POSTAGE	0.00	736.00	1,500.00	764.00
1120000302	OFFICE COURIER/FREIGHT CHARGES	0.00	0.00	100.00	100.00
1120000303	OFFICE STATIONERY	0.00	1,313.14	2,000.00	686.86
1120000304	COMPUTER FORMS & SUPPLIES	0.00	668.75	1,000.00	331.25
1120000305	XEROX LEASE/ADVERTISING	0.00	1,906.00	3,500.00	1,594.00
1120000306	OFFICE ALARM MONITORING	0.00	263.45	300.00	36.55
1120000309	CANON LEASE PAYMENTS	1,017.65	3,197.36	3,000.00	197.36
1120000401	CONVENTIONS, DELEGATIONS & TRAVEL EX	1,752.44	1,855.04	10,000.00	8,144.96
1120000402	TOURISM	1,000.00	2,350.78	10,000.00	7,649.22
1120000403	HERITAGE	120.00	1,760.00	2,000.00	240.00
1120000404	INTERGOVERNMENTAL RELATIONS	0.00	0.00	500.00	500.00
1120000405	GRANTS & DONATIONS	0.00	0.00	500.00	500.00
1120000406	ELECTION EXPENSE	0.00	0.00	12,000.00	12,000.00
1120000407	MISCELLANEOUS	0.00	4,231.80	500.00	3,731.80-
1120000410	TAX SALE REDEMPTION, FILING & SERVIC	0.00	0.00	200.00	200.00
1120000418	VTN PILOT PROJECT	0.00	0.00	8,000.00	8,000.00
1120000500	HERITAGE/TOURISM/OFFICE STORAGE EXPE	0.00	743.78	1,500.00	756.22
	TOTAL OTHER EXPENSES :	4,370.09	46,290.08	115,800.00	69,509.92
	TOTAL GENERAL GOVERNMENT :	32,178.16	316,069.83	451,800.00	135,730.17
PROTECTIVE SERVICES					
FIRE DEPARTMENT					

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/09/2022
To 30/09/2022

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1121000101	FIRE FIGHTERS MEMBERS PAY	1,345.00	6,505.00	10,700.00	4,195.00
1121000103	FIRE DEPT WORK SAFE BC PREMIUMS	0.00	264.60	500.00	235.40
1121000104	FIRE DEPT TRAINING	0.00	7,000.00	10,000.00	3,000.00
1121000201	FIRE DEPT INSURANCE	0.00	6,900.93	8,000.00	1,099.07
1121000202	FIRE HALL PHONE	0.00	147.74	1,000.00	852.26
1121000204	FIRE HALL HEAT & LIGHT	0.00	2,790.46	6,000.00	3,209.54
1121000205	FIRE HALL MAINT. & FURNISHINGS	2,568.32	6,393.54	3,000.00	3,393.54
1121000206	FIRE TRUCK REPAIR & MAINTENANCE	0.00	2,256.28	5,000.00	2,743.72
1121000207	FIRE DEPT OPERATING SUPPLIES	790.00	7,503.31	5,000.00	2,503.31
1121000209	FIRE DEPT. DUES, LICENSE & PERMIT FE	100.00	1,323.70	1,000.00	323.70
1121000211	FIRE DEPT PROMO	252.44	252.44	4,000.00	3,747.56
1121000212	TF TO FIRE TRUCK RESERVE	0.00	0.00	14,800.00	14,800.00
	TOTAL FIRE DEPARTMENT EXPENDITURES	5,055.76	41,338.00	69,000.00	27,662.00
MUNICIPAL EMERGENCY PROGRAM					
1121100101	EMERGENCY COORD HONORARIUM & WBC PRE	0.00	728.52	3,000.00	2,271.48
1121100102	EMERGENCY PROGRAM SUPPLIES	0.00	308.70	1,500.00	1,191.30
1121100104	EMERGENCY PROGRAM TRAINING	0.00	0.00	1,500.00	1,500.00
1121100202	EMERGENCY TELEPHONE	0.00	1,110.55	2,000.00	889.45
1121100204	M.E.P. EMERGENCY PROGRAM: - ESS TRAI	0.00	0.00	500.00	500.00
1121100205	M.E.P. EMERGENCY PROGRAM: ESS SUPPLI	0.00	0.00	500.00	500.00
	TOTAL MUNICIPAL EMER. PRO. EXP.:	0.00	2,147.77	9,000.00	6,852.23
	TOTAL PROTECTIVE SERVICES	5,055.76	43,485.77	78,000.00	34,514.23
TRANSPORTATION SERVICES					
PUBLIC WORKS DEPARTMENT					
1121200101	PUBLIC WORKS DEPT. WAGES & BENEFITS	17,866.27	148,798.36	201,500.00	52,701.64
1121200102	PUBLIC WORKS MEDICAL REFERRAL	0.00	200.00	1,000.00	800.00
1121200103	P.W. COVERALLS & WORKBOOTS	265.38	1,022.80	3,000.00	1,977.20
1121200104	P.W. CONFERENCE, EDUCATION & SAFETY	0.00	401.64	4,500.00	4,098.36
	TOTAL PUBLIC WORKS WAGES & BENEFITS	18,131.65	150,422.80	210,000.00	59,577.20
P.W. YARD & STORES					
1121200201	P.W. INSURANCE	0.00	5,374.86	6,500.00	1,125.14
1121200202	P.W. YARD & STORES - PHONE	0.00	268.40	1,500.00	1,231.60
1121200203	P.W. YARD & STORES - HYDRO	0.00	3,183.97	7,000.00	3,816.03
1121200204	P.W. YARD & SHOP: SUPPLIES & FEES	121.73	7,425.94	6,000.00	1,425.94
1121200205	P.W. MAINTENANCE WORKSHOP	0.00	785.75	1,500.00	714.25
1121200206	DOG CONTROL SUPPLIES	0.00	0.00	200.00	200.00
	TOTAL P.W. YARD & STORES	121.73	17,038.92	22,700.00	5,661.08
REPAIRS, MAINTENANCE, RENTALS & TOOLS					
1121200301	DITCHES, DRAINS AND STORMSEWERS	0.00	661.63	2,000.00	1,338.37
1121200302	P.W. EQUIPMENT REPAIR & MAINT	1,597.10	29,345.34	35,000.00	5,654.66
1121200305	ANGUS DAWSON MEMORIAL BALLFIELD EXPE	0.00	0.00	500.00	500.00
1121200306	PARKS - MAINTENANCE	146.05	1,610.10	2,500.00	889.90
1121200307	DOCK & BOAT LAUNCH EXPENSES	2,500.00	10,946.93	20,000.00	9,053.07
1121200308	P.W. SMALL TOOLS/EQUIPMENT	0.00	969.89	2,000.00	1,030.11
1121200309	PORTA POTTI RENTALS	403.20	3,225.60	5,000.00	1,774.40
	TOTAL P.W. REPAIRS/MAINT/RENTALS/TOOLS	4,646.35	46,759.49	67,000.00	20,240.51
ROADS, STREETS, HIGHWAY & SIDEWALKS					
1121200401	ROADS, STREETS AND LANES	5,936.30	21,355.96	5,000.00	16,355.96
1121200402	SIDEWALKS	0.00	0.00	1,000.00	1,000.00
1121200403	MUNICIPAL HIGHWAY	0.00	5,079.90	10,000.00	4,920.10
1121200405	STREET LIGHTS - HYDRO	0.00	8,934.32	18,000.00	9,065.68
1121200406	STREET LIGHTS - MAINTENANCE	0.00	3,220.15	5,000.00	1,779.85
1121200407	STREET & TRAFFIC SIGNS	0.00	1,259.61	1,000.00	259.61
1121200408	BRIDGE REPAIR & MAINTENANCE	0.00	0.00	1,000.00	1,000.00
1121200409	ARTERIAL ROAD PAVING	10,000.00	10,000.00	10,000.00	0.00
1121200410	MUNICIPAL HIGHWAY PAVING	9,700.00	9,700.00	10,000.00	300.00
	TOTAL ROADS, ST., HWY, & SIDEWALKS	25,636.30	59,549.94	61,000.00	1,450.06
	TOTAL PUBLIC WORKS DEPARTMENT	48,536.03	273,771.15	360,700.00	86,928.85
ENVIRONMENTAL HEALTH SERVICES					
1121300101	TRANSFER STATION WAGES	22,199.57	7,267.72	30,000.00	22,732.28
1121300103	TRANSFER STATION OPERATING	1,641.52	12,060.24	15,000.00	2,939.76
1121300105	GARBAGE COLLECTION CONTRACT	7,005.00	56,040.00	85,000.00	28,960.00
1121300106	RECYCLING DEPOT WAGES	26,640.00	26,640.00	25,000.00	1,640.00

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/09/2022
To 30/09/2022

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
TOTAL ENVIRONMENTAL HEALTH SERVICES		13,086.95	102,007.96	155,000.00	52,992.04
PUBLIC HEALTH & WELFARE					
1121400101	CEMETERY WAGES	0.00	225.00	1,500.00	1,275.00
1121400102	CEMETERY SUPPLIES & MAINTENANCE	0.00	0.00	500.00	500.00
1121400201	BUILDING INSPECTION	0.00	781.56	1,500.00	718.44
1121400302	OFFICIAL COMMUNITY PLAN - Min. No. 1	58.09	12,558.09	0.00	12,558.09
TOTAL PUBLIC HEALTH & WELFARE		58.09	13,564.65	3,500.00	10,064.65
ENVIRONMENTAL DEVELOPMENT					
1121500101	BOULEVARD & MUNICIPAL GROUNDS WAGES	371.07	13,557.86	30,000.00	16,442.14
1121500102	BOULEVARD MAINTENANCE	0.00	2,419.91	20,000.00	17,580.09
1121500103	GARDEN CONTRACT	0.00	0.00	9,000.00	9,000.00
1121500201	PROTECTIVE DIKE SYSTEM WAGES	0.00	0.00	1,000.00	1,000.00
1121500205	DIKE MAINTENANCE	0.00	0.00	6,000.00	6,000.00
1121500208	HWY SIGNS MAINTENANCE	0.00	0.00	500.00	500.00
TOTAL ENVIRONMENTAL DEVELOPMENT		371.07	15,977.77	66,500.00	50,522.23
TOTAL ENVIRONMENTAL SERVICES		13,516.11	131,550.38	225,000.00	93,449.62
RECREATION SERVICES					
RECREATION DEPARTMENT					
1121600101	RECREATION DEPARTMENT WAGES & BENEFITS	9,090.13	84,163.68	92,500.00	8,336.32
1121600102	RECREATION DEPT. MEDICAL REFERRAL	0.00	100.00	250.00	150.00
1121600104	EDUCATION & TRAINING C.C.	0.00	0.00	500.00	500.00
TOTAL RECREATION DEPT. WAGES/BENEFITS		9,090.13	84,263.68	93,250.00	8,986.32
RECREATION PROGRAMS					
1121600302	RECREATION PROGRAMS AND SUPPLIES	28.98	1,590.38	4,000.00	2,409.62
1121600305	STAFF SWEAT/ T SHIRT EXPENSE	0.00	426.50	500.00	73.50
1121600306	C.C. COMPUTER LAB	0.00	470.80	2,000.00	1,529.20
1121600308	MISC. MERCHANDISE	0.00	1,717.53	0.00	1,717.53
1121600309	CONCESSION SUPPLIES	28.61	1,709.18	0.00	1,709.18
TOTAL RECREATION DEPARTMENT PROGRAMS		57.59	5,914.39	6,500.00	585.61
OTHER RECREATION SERVICES					
1121600402	AID TO PUBLIC HOLIDAYS	18.88	1,483.82	4,000.00	2,516.18
1121600403	LIBRARY REQUISITION	0.00	19,165.50	25,000.00	5,834.50
TOTAL OTHER RECREATION DEPT. SERVICES		18.88	20,649.32	29,000.00	8,350.68
TOTAL RECREATION DEPARTMENT SERVICES		9,166.60	110,827.39	128,750.00	17,922.61
ARENA					
1121700106	ARENA ALARM MONITORING	0.00	263.45	300.00	36.55
1121700201	ARENA INSURANCE	0.00	14,500.38	14,500.00	0.38
1121700202	ARENA TELEPHONE	0.00	147.58	1,000.00	852.42
1121700203	ARENA HYDRO & PROPANE	16.56	1,731.60	5,000.00	3,268.40
1121700204	ARENA BUILDING OPERATION & MAINTENANCE	0.00	12,668.08	2,000.00	10,668.08
TOTAL ARENA EXPENDITURES		16.56	29,311.09	22,800.00	6,511.09
TOTAL ARENA EXPENSES		16.56	29,311.09	22,800.00	6,511.09
COMMUNITY CENTRE					
1121800101	JANITOR SALARIES & BENEFITS	2,480.19	20,219.80	23,000.00	2,780.20
1121800102	JANITOR MEDICAL REFERRAL	0.00	0.00	300.00	300.00
1121800103	PROTECTIVE CLOTHING	0.00	0.00	100.00	100.00
1121800104	C.C. EDUCATION, TRAINING, & SAFETY	0.00	0.00	300.00	300.00
1121800106	COMMUNITY CENTRE ALARM MONITORING	0.00	263.45	300.00	36.55
1121800201	COMMUNITY CENTRE INSURANCE	0.00	9,158.78	9,000.00	158.78
1121800202	COMMUNITY CENTRE TELEPHONE	0.00	147.99	1,000.00	852.01
1121800203	COMMUNITY CENTRE HEAT & LIGHT	16.56	11,813.81	17,000.00	5,186.19
1121800204	COMMUNITY CENTRE BUILDING & GROUNDS	21.72	8,840.53	10,500.00	1,659.47
TOTAL COMMUNITY CENTER EXPENDITURES		2,518.47	50,444.36	61,500.00	11,055.64
TOTAL COMMUNITY CENTRE EXPENSES		2,518.47	50,444.36	61,500.00	11,055.64
SEA VIEW ACTIVITY CENTER					
1121900201	SEA VIEW ACTIVITY CENTER INSURANCE	0.00	1,146.38	1,200.00	53.62
1121900202	SEA VIEW ACTIVITY CENTRE TELEPHONE	0.00	147.58	1,000.00	852.42
1121900204	SEA VIEW ACTIVITY CENTRE JANITORIAL	13.90	191.40	0.00	191.40
1121900205	WEIGHT ROOM EQUIPMENT/MAINTENANCE	0.00	0.00	4,000.00	4,000.00
TOTAL SEA VIEW ACTIVITY CENTER SERVICES:		13.90	1,485.36	6,200.00	4,714.64
DEBT CHARGES					

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/09/2022
To 30/09/2022

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
BANK CHARGES					
1122100100	DEBT CHARGES: PRINCIPAL & INTEREST -	0.00	4,410.00	33,900.00	29,490.00
1122100102	SCOTIA DIRECT BANK SERVICE CHARGE	50.00	465.17	0.00	465.17-
1122100103	BANK CHARGES	574.84	4,023.04	3,000.00	1,023.04-
1122100106	TRANSFER GAS TAX	0.00	0.00	85,000.00	85,000.00
	TOTAL DEBT CHARGES	624.84	8,898.21	121,900.00	113,001.79
	TOTAL FISCAL SERVICES & DEBT CHARGES	624.84	8,898.21	121,900.00	113,001.79
LAND & OFFICE EQUIPMENT					
1122300106	GENERAL CAP.:RURAL DIVIDEND GRANT PR	0.00	45,271.09	0.00	45,271.09-
1122300109	ESS EQUIPMENT	0.00	0.00	5,000.00	5,000.00
1122300111	MURAL GRANTS	0.00	0.00	5,000.00	5,000.00
1122300116	OCP UPDATE	0.00	0.00	50,000.00	50,000.00
1122300150	LAND CAP.:MARINA	0.00	0.00	25,000.00	25,000.00
	TOTAL LAND/OFFICE EQUIPMENT CAPITAL EXPENDITURES:	0.00	45,271.09	85,000.00	39,728.91
PUBLIC WORKS					
1122300407	P.W. CAP.:SALT SHED	0.00	2,336.88	5,000.00	2,663.12
1122300418	REPLACE STREETLIGHTS	0.00	0.00	30,000.00	30,000.00
1122300419	PW CAP: MARINE DRIVE SIDEWALK	0.00	0.00	130,000.00	130,000.00
	TOTAL PUBLIC WORKS CAP. EXPENDITURES	0.00	2,336.88	165,000.00	162,663.12
RECREATION					
1122300503	REC. CAP.: BIKE TRAILS	0.00	302.38	0.00	302.38-
1122300506	LIONS PARK OUTDOOR FITNESS	0.00	0.00	50,000.00	50,000.00
1122300507	KAYAK PROJECT	0.00	9,822.50	0.00	9,822.50-
	TOTAL REC. DEPART. CAP. EXPENDITURES	0.00	10,124.88	50,000.00	39,875.12
	TOTAL CAPITAL EXPENDITURES	0.00	57,732.85	300,000.00	242,267.15
	GRAND TOTAL GENERAL FUND EXPENDITURES	111,626.43	1,023,576.39	1,756,650.00	733,073.61
TRANSMISSION OF TAXES					
1122500100	PROVINCIAL GOV'T - SCHOOL TAX	0.00	98,527.59	0.00	98,527.59-
1122500110	REGIONAL DISTRICT OF MT. WADDINGTON	0.00	57,396.00	0.00	57,396.00-
1122500120	MOUNT WADDINGTON REGIONAL HOSPITAL D	0.00	23,816.00	0.00	23,816.00-
	TOTAL TRANSMISSION OF TAXES	0.00	179,739.59	0.00	179,739.59-
	TOTAL 2001 GENERAL FUND EXPEND. BUDGET:	111,626.43	1,203,315.98	1,756,650.00	553,334.02
WATER REVENUE FUND					
REVENUE					
2110000101	WATER RATES REVENUE	0.00	33,466.43-	60,000.00-	26,533.57-
2110000102	WATER RATES PENALTIES	342.99-	806.93-	1,000.00-	193.07-
	TOTAL WATER RATES REVENUE	342.99-	34,273.36-	61,000.00-	26,726.64-
TOTAL					
TRANSFERS					
2111200106	TRANSFER FROM GAS TAX	0.00	0.00	150,000.00-	150,000.00-
	TOTAL WATER TRANSFERS	0.00	0.00	150,000.00-	150,000.00-
	GRAND TOTAL WATER REVENUE	342.99-	34,273.36-	211,000.00-	176,726.64-
WATER FUND EXPENDITURE					
2121200101	WATER EQUIP. MAINT. WAGES	873.07	10,309.70	20,000.00	9,690.30
2121200201	INSURANCE - WATER SYSTEM	0.00	4,484.88	4,500.00	15.12
2121200301	WATER EQUIP. REPAIR/MAINT.	2,790.00	28,403.37	30,000.00	1,596.63
2121200302	WATER FUND CAPITAL RESERVE	0.00	0.00	6,500.00	6,500.00
	TOTAL WATER MAINTENANCE EXPENDITURES	3,663.07	43,197.95	61,000.00	17,802.05
FUNDS TRANSFERS					
2122300103	WATER WELL REPLACEMENTS	0.00	43,497.28	150,000.00	106,502.72
	TOTAL DEBT CHARGES & CAPITAL EXPEND.	0.00	43,497.28	150,000.00	106,502.72
	TOTAL WATER FUND EXPENDITURES	3,663.07	86,695.23	211,000.00	124,304.77
	TOTAL	3,663.07	86,695.23	211,000.00	124,304.77
SEWER REVENUE					
3110000101	SEWER RATES REVENUE	0.00	70,379.88-	140,000.00-	69,620.12-
3120000103	SEWER RATES PENALTIES	992.21-	2,104.57-	2,000.00-	104.57
	TOTAL SEWER REVENUE	992.21-	72,484.45-	142,000.00-	69,515.55-
	GRAND TOTAL SEWER FUND REVENUE	992.21-	72,484.45-	142,000.00-	69,515.55-

For All Revenue, Expense Accounts
Zero Balance Accounts NOT Included

Transactions Entered From 01/09/2022
To 30/09/2022

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
EXPENDITURES					
3121200101	SEWER TREATMENT PLANT WAGES	2,678.58	24,289.06	25,000.00	710.94
3121200102	SEWER DIST. SYSTEM WAGES	579.12	4,225.71	5,000.00	774.29
3121200201	SEWER INSURANCE	0.00	6,154.13	6,500.00	345.87
3121200202	SEWER PLANT TELEPHONE EXPENSE	0.00	327.22	1,500.00	1,172.78
3121200203	SEWER HYDRO	0.00	12,350.44	23,000.00	10,649.56
3121200204	SEWER SUPPLIES & MAINTENANCE	5,130.89	21,955.34	20,000.00	1,955.34
3121200205	SLUDGE DISPOSAL	211.86	4,734.41	8,000.00	3,265.59
3121200206	WASTE MANAGEMENT PERMIT FEES	0.00	677.47	700.00	22.53
	TOTAL SEWER OPERATING EXPENSE :	8,600.45	74,713.78	89,700.00	14,986.22
CAPITAL EXPENDITURES FROM REVENUE					
3122300102	SEWER CAP.:RESERVE FOR CAPITAL UPGRA	0.00	0.00	52,300.00	52,300.00
	TOTAL CAP. EXPEND. FROM SEWER REVENUE :	0.00	0.00	52,300.00	52,300.00
	TOTAL:	10,928.32	54,651.20	0.00	54,651.20
	REPORT TOTALS:	8,758.19	697,196.77	0.00	697,196.77

*** End of Report ***

VILLAGE OF PORT ALICE REPORT TO COUNCIL

To: Mayor and Council
From: CAO / CFO
Date: November 17, 2022
Subject: Procedure Bylaw Changes

At it's meeting on November 9, 2022 the Village of Port Alice Council agreed to change the Council meeting time from 7:00 pm to 6:00 pm. In order to implement the change the Procedure Bylaw needs to be updated.

As we are going through the process to update the Procedure Bylaw, I have made some additional changes to make the Bylaw consistent with our regular practices and to update the electronic meeting attendance requirements.

Bylaw 677, Procedure Bylaw is next on the agenda for first reading. I have made the following changes from Bylaw 575:

1. Definitions: Public Notice Posting Places, Removed the bulleting board on the former bank building and added the Village of Port Alice Website
2. Inaugural Meeting Section 4. (a) Changed the meeting time from the first Monday following a general local election to the second Wednesday of the next month after the election
3. Time and location of meetings Section 5 (b) (ii) Changed the begin time from 7:00 pm to 6:00 pm
4. Attending Council by Electronic Means Section 8, Removed (c) and (d) which restricted attendance electronically to only two members at a time and for only two consecutive meetings.
5. Agenda Section 14 (b) changed the deadline time for submissions from 5:00 pm to 4:30 pm
6. Delegations Section 18 (a) changed the deadline time for submissions from 5:00 pm to 4:30 pm



Bonnie Danyk
CAO / CFO

A Bylaw to Govern the Proceedings of Council
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PART 1 – INTRODUCTION

Title

1. This Bylaw may be cited as the “Village of Port Alice Procedure Bylaw No. 677, 2022”.

Definitions

2. In this Bylaw:

“Village” means the Village of Port Alice

“Village Office” means the Office located at 1061 Marine Dr., Port Alice, BC

“Committee” means a standing, select, or other committee of Council, but does not include Committee of The Whole

“COTW” means the Committee of the Whole Council

“Council” means the Council of the Village of Port Alice

“Mayor” means the mayor of the Village of Port Alice

“Public Notice Posting Places” means the notice board inside the Village Office and the Village of Port Alice Website.

Application of rules of procedure

3. (a) The provisions of this Bylaw govern the proceedings of Council, COTW, and all standing and select committees of Council, as applicable.
- (b) In cases not provided for under this Bylaw, general parliamentary procedures will apply to the proceedings of Council, COTW, and Council committees.

PART 2 – COUNCIL MEETINGS

Inaugural Meeting

4. (a) Following a general local election, the Inaugural meeting will be held the second Wednesday of the next month after the election.
- (b) If a quorum of Council members elected at the general local election has not taken office by the date of the meeting referred to in subsection (a), the first Council meeting must be called by the Corporate Officer and held as soon as reasonably possible after a quorum has taken office.

Time and location of meetings

5. (a) All Council meetings must take place within the Village Office except when Council resolves to hold meetings elsewhere.
- (b) Regular Council meetings must:
 - (i) be held on the second and fourth Wednesday of each month, and
 - (ii) begin at 6:00 PM;

- (iii) be adjourned by 11:00 PM on the day scheduled for the meeting unless Council resolves to proceed beyond that time in accordance with section 28; and
 - (iv) when such meeting falls on a statutory holiday, be held on the next day the Village Office is open.
- (c) Regular Council meetings may:
 - (i) be cancelled by Council, provided that two consecutive meetings are not cancelled; and
 - (ii) be postponed to a different day, time and place by the Mayor, provided the Corporate Officer is given at least 2 days written notice.

Notice of Council Meetings

6. (a) In accordance with section 127 of the Community Charter, Council must prepare annually on or before December 31st, a schedule of the dates, times and places of regular Council meetings and must make the schedule available to the public by posting it at the Public Notice Posting Places.

Notice of Special Meetings

7. (a) Except where notice of a special meeting is waived by unanimous vote of all Council members under section 127(4) of the Community Charter, a notice of the date, hour, and place of a special Council meeting must be given at least 24 hours before the time of meeting, by:
- (i) posting a copy of the notice on the door of the Village Office,
 - (ii) posting a copy of the notice at the Public Notice Posting Places, and
 - (iii) leaving one copy of the notice for each Council member in the Council member's mailbox at the Village Office.
- (b) The notice under subsection (a) must describe in general terms the purpose of the meeting and be signed by the Mayor or the Corporate Officer.

Attending Council by Electronic Means

8. A member of Council who is unable to attend a Council meeting may participate by electronic means in accordance with Section 128 of the *Community Charter*, providing:

- (a) The member is able to provide their own necessary devices (e.g., landline phone, cell phone, or laptop computer) and assumes responsibility for any associated costs;
- (b) The member presiding at the Council meeting must not participate electronically.
- (c) Council members may not participate by electronic means in any portion of a meeting closed to the public under the *Community Charter*, Section 90.

PART 3 – ACTING MAYOR

Designation of a Member to Act in Place of the Mayor

- 9. (a) Annually, in December, Council must, from amongst its members, designate Councillors to serve on a rotating basis, to serve as the member responsible for acting in the place of the Mayor when the Mayor is absent or otherwise unable to act or when the office of the Mayor is vacant.
- (b) In the event that the Mayor is expected to be unable to perform his/her duties for an extended period, Council may designate a member by resolution to act in place of the Mayor until such time as the Mayor returns to duty.
- (c) Each Councillor designated under section 8(a) or 8(b) must fulfill the responsibilities of the Mayor in their absence.
- (d) If both the Mayor and the member designated under section 8(a) or 8(b) are absent from the Council meeting, the Council members present must choose a Councillor to preside at the Council meeting.
- (e) The member designated under section 8(a) or 8(b) or 8(d) has the same powers and duties as the Mayor in relation to the applicable matter.

PART 4 – COUNCIL PROCEEDINGS

Attendance of Public at Meetings

- 10. (a) Except where the provisions of section 90 of the Community Charter apply, all Council meetings must be open to the public.
- (b) Before closing a Council meeting or part of a Council meeting to the public, Council must pass a resolution in a public meeting in accordance with section 92 of the Community Charter.
- (c) This section applies to all meetings of the bodies referred to in section 93 of the Community Charter, including without limitation:
 - (i) Committee of the Whole, and
 - (ii) standing and select committees.
- (d) Despite section 10(a), the Mayor or the Councillor designated as the member responsible for acting in the place of the Mayor under section 9

may expel or exclude from a Council meeting a person in accordance with section 20(h).

Minutes of meetings to be maintained and available to public

11. (a) Minutes of the proceedings of Council must be:
- (i) legibly recorded,
 - (ii) certified as correct by the Corporate Officer, and
 - (iii) signed by the Mayor or other member presiding at the meeting or presiding at the next meeting at which the minutes are adopted.
- (b) Subject to subsection 11(c), and in accordance with section 97(1)(b) of the Community Charter, minutes of the proceedings of Council must be open for public inspection at Village Office during its regular office hours.
- (c) Subsection 11(b) does not apply to minutes of a Council meeting or that part of a Council meeting from which persons were excluded under section 90 of the Community Charter.

Calling meeting to order

12. (a) As soon after the time specified for a Council meeting as there is a quorum present, the Mayor, if present, must take the Chair and call the Council meeting to order. However, where the Mayor is absent, the Councillor designated as the member responsible for acting in the place of the Mayor in accordance with section 9 must take the Chair and call such meeting to order.
- (b) If a quorum of Council is present but the Mayor or the Councillor designated as the member responsible for acting in the place of the Mayor under section 9 do not attend within 15 minutes of the scheduled time for a Council meeting:
- (i) the Corporate Officer must call to order the members present, and
 - (ii) the members present must choose a member to preside at the meeting.

Adjourning meeting where no quorum

13. If there is no quorum of Council present within 15 minutes of the scheduled time for a Council meeting, the Corporate Officer must:
- (a) record the names of the members present, and those absent, and
 - (b) adjourn the meeting until the next scheduled meeting.

Agenda

14. (a) Prior to each Council meeting, the Corporate Officer must prepare an Agenda setting out all the items for consideration at that meeting, noting in short form a summary for each item on the agenda.
- (b) The deadline for submissions by the public to the Corporate Officer of items for inclusion on the Council meeting Agenda must be 4:30 PM on the Thursday prior to the meeting.
- (c) The Corporate Officer must make the agenda available to the members of Council and the public on the Monday afternoon prior to the meeting.
- (d) Council must not consider any matters not listed on the Agenda unless a new matter for consideration is properly introduced as a late item pursuant to section 16.

Order of proceedings and business

15. (a) The agenda for all regular Council meetings contains the following matters in the order in which they are listed below:
- (i) Call meeting to order by presiding member;
 - (ii) Adoption of agenda (as presented or with additions and/or deletions);
 - (iii) Delegations;
 - (iv) Minutes;
 - (v) Old Business;
 - (vi) Communications;
 - (vii) New Business;
 - (viii) Reports;
 - (ix) Bylaws;
 - (x) Question Period;
 - (xi) Notice of In-Camera Meeting if required;
 - (xi) Adjournment.
- (b) Adoption of the agenda places all items on the table for Council debate in the order in which it is listed on the agenda, unless otherwise resolved by Council.

Late Items

16. (a) An item of business not included on the Agenda must not be considered at a Council meeting unless approved by Council at the time of adopting the Agenda.
- (b) If the Council makes a resolution under section 16(a), information pertaining to late items must be distributed to the members.

Voting at meetings

17. The following procedures apply to voting at Council meetings:
- (a) when debate on a matter is finished the presiding member must put the matter to a vote of Council members;
 - (b) when the Council is ready to vote, the presiding member must put the matter to a vote;
 - (c) when the presiding member is putting the matter to a vote under paragraphs (a) and (b), a member must not:
 - (i) cross or leave the room,
 - (ii) make a noise or other disturbance, or
 - (iii) interrupt the voting procedure under paragraph (b) unless the interrupting member is raising a point of order;
 - (d) after the presiding member finally puts the question to a vote under paragraph (b), a member must not speak to the question or make a motion concerning it;
 - (e) the presiding member's decision about whether a question has been finally put is conclusive; and
 - (f) whenever a vote of Council on a matter is taken, each member present shall signify their vote by raising their hand; and
 - (g) the presiding member must declare the result of the voting by stating that the question has passed or failed

Delegations

- 18.(a) The Council may, by resolution, allow an individual or a delegation to address Council at the meeting on the subject of an Agenda item provided the request has been received by the Corporate Officer by 4:30 PM on the Thursday prior to the meeting. Each address must be limited to 15 minutes unless a longer period is agreed to by unanimous vote of those members present.
- (b) Where a request has not been received by the Corporate Officer, as prescribed in section 18(a), an individual or delegation may address the meeting if approved by unanimous vote of the members present.
- (c) Council must not permit a delegation to address a meeting of the Council regarding a Bylaw in respect of which a public hearing has been held, where the public hearing is required under an enactment as a pre-requisite to the adoption of the Bylaw.

- (d) The Corporate Officer may schedule delegations to another Council meeting or advisory body as deemed appropriate according to the subject matter of the delegation.
- (e) The Corporate Officer may refuse to place a delegation on the agenda if the issue is not considered to fall within the jurisdiction of Council. If the delegation wishes to appeal the Corporate Officer's decision, the information must be distributed under separate cover to Council for their consideration.

Points of order

- 19.(a) Without limiting the presiding member's duty under section 132(1) of the Community Charter, the presiding member must apply the correct procedure to a motion,
 - (i) if the motion is contrary to the rules of procedure in this Bylaw, and
 - (ii) whether or not another Council member has raised a point of order in connection with the motion.
- (b) When the presiding member is required to decide a point of order,
 - (i) the presiding member must cite the applicable rule or authority if requested by another Council member,
 - (ii) another member must not question or comment on the rule or authority cited by the presiding member under subsection (b)(i), and
 - (iii) the presiding member may reserve the decision until the next Council meeting.

Conduct and debate

- 20.(a) A Council member may speak to a question or motion at a Council meeting only if that member first addresses the presiding member.
- (b) Members must address the presiding member by that person's title of Mayor, Acting Mayor, or Councillor.
- (c) Members must address other non-presiding members by the title Councillor.
- (d) No member must interrupt a member who is speaking except to raise a point of order.
- (e) If more than one member speaks, the presiding member must call on the member who, in the presiding member's opinion, first spoke.
- (f) Members who are called to order by the presiding member:
 - (i) must immediately stop speaking,

- (ii) may explain their position on the point of order, and
 - (iii) may appeal to Council for its decision on the point of order in accordance with section 132 of the Community Charter.
- (g) Members speaking at a Council meeting:
 - (i) must use respectful language,
 - (ii) must not use offensive gestures or signs,
 - (iii) must speak only in connection with the matter being debated,
 - (iv) may speak about a vote of Council only for the purpose of making a motion that the vote be rescinded, and
 - (v) must adhere to the rules of procedure established under this Bylaw and to the decisions of the presiding member and Council in connection with the rules and points of order.
- (h) If a member does not adhere to subsection (g), the presiding member may order the member to leave the member's seat, and
 - (i) if the member refuses to leave, the presiding member may cause the member to be removed by a peace officer from the member's seat, and
 - (ii) if the member apologizes to the Council, Council may, by resolution, allow the member to retake the member's seat.
- (i) A member may require the question being debated at a Council meeting to be read at any time during the debate if that does not interrupt another member who is speaking.
- (j) The following rules apply to limit speech on matters being considered at a Council meeting:
 - (i) a member may speak more than once in connection with the same question only
 - (I) with the permission of Council, or
 - (II) if the member is explaining a material part of a previous speech without introducing a new matter;
 - (ii) a member who has made a substantive motion to the Council may reply to the debate;
 - (iii) a member who has moved an amendment, the previous question, or an instruction to a committee may not reply to the debate; and
 - (iv) a member may speak to a question, or may speak in reply, for longer than a total time of 5 minutes only with the permission of Council.

Motions generally

21. (a) Council may debate and vote on a motion only if it is first made by one Council member and then seconded by another.
- (b) A motion that deals with a matter that is not on the agenda of the Council meeting at which the motion is introduced may be introduced with Council's permission.
- (c) A Council member may make only the following motions, when the Council is considering a question:
- (i) to refer to committee;
 - (ii) to amend;
 - (iii) to lay on the table;
 - (iv) to postpone indefinitely;
 - (v) to postpone to a certain time;
 - (vi) to move the previous question;
 - (vii) to adjourn.
- (d) A motion made under subsections (c)(iii) to (vii) is not amendable or debatable.
- (e) Council must vote separately on each distinct part of a question that is under consideration at a Council meeting if requested by a Council member.

Motion to commit

22. Until it is decided, a motion made at a Council meeting to refer to committee precludes an amendment of the main question.

Motion for the main question

23. (a) In this section, "main question", in relation to a matter, means the motion that first brings the matter before the Council.
- (b) At a Council meeting, the following rules apply to a motion for the main question, or for the main question as amended:
- (i) if a member of Council moves to put the main question, or the main question as amended, to a vote, that motion must be dealt with before any other amendments are made to the motion on the main question; and
 - (ii) if the motion for the main question, or for the main question as amended, is decided in the negative, the Council may again debate the question, or proceed to other business.

Amendments generally

24. (a) A Council member may, without notice, move to amend a motion that is being considered at a Council meeting.

- (b) An amendment may propose removing, substituting for, or adding to the words of an original motion.
- (c) A proposed amendment must be reproduced in writing by the mover if requested by the presiding member.
- (d) A proposed amendment must be decided or withdrawn before the motion being considered is put to a vote unless there is a call for the main question.
- (e) An amendment may be amended once only.
- (f) An amendment that has been negated by a vote of Council cannot be proposed again.
- (g) A Council member may propose an amendment to an adopted amendment.
- (h) The presiding member must put the main question and its amendments in the following order for the vote of Council:
 - (i) a motion to amend a motion amending the main question;
 - (ii) a motion to amend the main question, or an amended motion amending the main question if the vote under subparagraph (i) is positive;
 - (iii) the main question.

Reconsideration by Council Member

25. (a) Subject to subsection (e), a Council member may, at the next Council meeting,
- (i) move to reconsider a matter on which a vote, other than to postpone indefinitely, has been taken, and
 - (ii) move to reconsider an adopted Bylaw after an interval of at least 24 hours following its adoption.
- (b) A Council member who voted affirmatively for a resolution adopted by Council may at any time move to rescind that resolution.
 - (c) Council must not discuss the main matter referred to in subsection (a) unless a motion to reconsider that matter is adopted in the affirmative.
 - (d) A vote to reconsider must not be reconsidered.
 - (e) Council may only reconsider a matter that has not
 - (i) had the approval or assent of the electors and been adopted,
 - (ii) been reconsidered under subsection (a) or section 131 of the Community Charter,
 - (iii) been acted on by an officer, employee, or agent of the Village.

- (f) The conditions that applied to the adoption of the original Bylaw, resolution, or proceeding apply to its rejection under this section.
- (g) A Bylaw, resolution, or proceeding that is reaffirmed under subsection (a) or section 131 of the Community Charter is as valid and has the same effect as it had before reconsideration.

Privilege

- 26. (a) In this section, a matter of privilege refers to any of the following motions:
 - (i) fix the time to adjourn;
 - (ii) adjourn;
 - (iii) recess;
 - (iv) raise a question of privilege of the Council; and
 - (v) raise a question of privilege of a member of Council.
- (b) A matter of privilege must be immediately considered when it arises at a Council meeting.
- (c) For the purposes of subsection (b), a matter of privilege listed in subsection (a) has precedence over those matters listed after it.

Reports from committees

- 27. Council may take any of the following actions in connection with a resolution it receives from COTW:
 - (a) agree or disagree with the resolution;
 - (b) amend the resolution;
 - (c) refer the resolution back to COTW;
 - (d) postpone its consideration of the resolution.

Adjournment

- 28. (a) A Council may continue a Council meeting after 11:00 PM only by a 2/3 vote of the Council members present.
- (b) A motion to adjourn either a Council meeting or the debate at a Council meeting is always in order if that motion has not been preceded at that meeting by the same motion.
- (c) Subsection (b) does not apply to either of the following motions:
 - (i) a motion to adjourn to a specific day;
 - (ii) a motion that adds an opinion or qualification to a preceding motion to adjourn.

PART 5 – BYLAWS

Copies of proposed Bylaws to Council members

29. A proposed Bylaw may be introduced at a Council meeting only if a copy of it has been delivered to each Council member at least 24 hours before the Council meeting, or all Council members unanimously agree to waive this requirement.

Form of Bylaws

30. A Bylaw introduced at a Council meeting must:
- (a) be printed;
 - (b) have a distinguishing name;
 - (c) have a distinguishing number;
 - (d) contain an introductory statement of purpose; and
 - (e) be divided into sections.

Bylaws to be considered separately or jointly

31. Council must consider a proposed Bylaw at a Council meeting either:
- (a) separately when directed by the presiding member or requested by another Council member, or
 - (b) jointly with other proposed Bylaws in the sequence determined by the presiding member.

Reading and adopting Bylaws

32. (a) The presiding member of a Council meeting may
- (i) have the Corporate Officer read a synopsis of each proposed Bylaw or group of proposed Bylaws, and then
 - (ii) request a motion that the proposed Bylaw or group of Bylaws be read.
- (b) The readings of the Bylaw may be given by stating its title and object.
- (c) A proposed Bylaw may be debated and amended at any time during the first three readings, unless prohibited by the Community Charter.
- (d) Subject to section 882 of the Local Government Act, each reading of a proposed Bylaw must receive the affirmative vote of a majority of the Council members present.
- (e) In accordance with section 135 of the Community Charter, Council may give two or three readings to a proposed Bylaw at the same Council meeting.
- (f) Despite section 135(3) of the Community Charter, and in accordance with section 890(9) of the Local Government Act, Council may adopt a

proposed official community plan or zoning Bylaw at the same meeting at which the plan or Bylaw passed third reading.

Bylaws must be signed

33. After a Bylaw is adopted, and signed by the Corporate Officer and the presiding member of the Council meeting at which it was adopted, the Corporate Officer must have it placed in the Village's records for safekeeping and endorse upon it:
- (a) the dates of its readings and adoption; and
 - (b) the date of Ministerial approval or approval of the electorate, if applicable.

PART 6 - RESOLUTIONS

Copies of resolutions to Council members

34. A resolution may be introduced at a Council meeting only if a copy of it has been delivered to each Council at least 24 hours before the Council meeting, or all Council members unanimously agree to waive this requirement.

Form of resolution

35. A resolution introduced at a Council meeting must be printed.

Introducing resolutions

36. The presiding member of a Council meeting may:
- (a) have the Corporate Officer read the resolution; and
 - (b) request a motion that the resolution be introduced.

PART 7 - COMMITTEE OF THE WHOLE

Going into Committee of the Whole

37. (a) At any time during a Council meeting, Council may by resolution go into COTW.
- (b) In addition to subsection (a), a meeting, other than a standing or select committee meeting, to which all members of Council are invited to consider but not to decide on matters of the Village's business, is a meeting of COTW.

Notice for COTW meetings

38. (a) Subject to subsection (b) a notice of the day, hour and place of a COTW meeting must be given at least 24 hours before the time of the meeting by:
- (i) posting a copy of the notice at the Public Notice Posting Places; and

- (ii) leaving a copy of the notice for each Council member in the Council member's mailbox at Village Office.
- (b) Subsection (a) does not apply to a COTW meeting that is called, in accordance with section 37, during a Council meeting for which public notice has been given under section 6 or 7.

Minutes of COTW meetings to be maintained and available to public

39. Minutes of the proceedings of COTW must be:
- (a) legibly recorded,
 - (b) certified by the Corporate Officer,
 - (c) signed by the member presiding at the meeting, and
 - (d) open for public inspection in accordance with section 97(1)(c) of the Community Charter.

Presiding members at COTW meetings and Quorum

40. (a) Any Council member may preside in COTW.
- (b) The members of Council attending a meeting of COTW must appoint a presiding member for the COTW meeting.
- (c) The quorum of COTW is the majority of Council members.

Points of order at meetings

41. The presiding member must preserve order at a COTW meeting and, subject to an appeal to other members present, decide points of order that may arise.

Conduct and debate

42. The following rules apply to COTW meetings:
- (a) a motion is not required to be seconded;
 - (b) a motion for adjournment is not allowed;
 - (c) a member may speak any number of times on the same question; and
 - (d) a member must not speak longer than a total of 10 minutes on any one question.

Voting at meetings

43. (a) Votes at a COTW meeting must be taken by a show of hands if requested by a member.
- (b) The presiding member must declare the results of voting.

Reports

44. (a) COTW may consider reports and Bylaws only if
- (i) they are printed and the members each have a copy, or

- (ii) a majority of the Council members present decide without debate that the requirements of paragraph (i) do not apply.
- (b) A motion for COTW to rise and report to Council must be decided without debate.
- (c) The COTW's reports to Council must be presented by the Corporate Officer.

Rising without reporting

- 45. (a) A motion made at a COTW meeting to rise without reporting
 - (i) is always in order and takes precedence over all other motions,
 - (ii) may be debated, and
 - (iii) may not be addressed more than once by any one member.
- (b) If a motion to rise without reporting is adopted by COTW at a meeting constituted under section 37(a), the Council meeting must resume and proceed to the next order of business.

PART 8 – COMMITTEES

Duties of standing committees

- 46. (a) Standing committees must consider, inquire into, report, and make recommendations to Council about all of the following matters:
 - (i) matters that are related to the general subject indicated by the name of the committee;
 - (ii) matters that are assigned by Council; and
 - (iii) matters that are assigned by the Mayor.
- (b) Standing committees must report and make recommendations to Council at all of the following times:
 - (i) in accordance with the schedule of the committee's meetings;
 - (ii) on matters that are assigned by Council or the Mayor,
 - (I) as required by Council or the Mayor, or
 - (II) at the next Council meeting if the Council or Mayor does not specify a time.

Duties of select committees

- 47. (a) Select committees must consider, inquire into, report, and make recommendations to Council about the matters referred to the committee by the Council.

- (b) Select committees must report and make recommendations to Council at the next Council meeting unless Council specifies a different date and time.

Schedule of committee meetings

- 48. (a) At its first meeting after its establishment a standing committee must establish a regular schedule of meetings.
- (b) The chair of a committee may call a meeting of the committee in addition to the scheduled meetings or may cancel a meeting.

Notice of committee meetings

- 49. (a) Notice of committee meetings, including the times, dates and places of the committee meetings, must be given by:
 - (i) posting a copy of the schedule at the Public Notice Posting Places; and
 - (ii) providing a copy of the schedule to each member of the committee.
- (b) Where revisions are necessary to an annual schedule of committee meetings, the Corporate Officer must, as soon as possible, post a notice at the Public Notice Posting Places which indicates any revisions to the date, time and place or cancellation of a committee meeting.
- (c) The chair of a committee must cause a notice of the day, time and place of a meeting called under section 48(b) to be given to all members of the committee at least 12 hours before the time of the meeting.

Attendance at Committee meetings

- 50. Council members who are not members of a committee may attend the meetings of the committee.

Minutes of committee meetings to be maintained and available to public

- 51. Minutes of the proceedings of a committee must be
 - (a) legibly recorded,
 - (b) certified by the Corporate Officer,
 - (c) signed by the chair or member presiding at the meeting, and
 - (d) open for public inspection in accordance with section 97(1)(c) of the Community Charter.

Quorum

- 52. The quorum for a committee is a majority of all of its members.

Conduct and debate

53. (a) The rules of the Council procedure must be observed during committee meetings, so far as is possible and unless as otherwise provided in this Bylaw.
- (b) Council members attending a meeting of a committee, of which they are not a member, may participate in the discussion only with the permission of a majority of the committee members present.
- (c) A motion made at a meeting of a committee is not required to be seconded.

Voting at meetings

54. Council members attending a meeting of a committee of which they are not a member must not vote on a question.

PART 9 – GENERAL

55. If any section, subsection or clause of this Bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Bylaw.
56. The Village of Port Alice Procedure Bylaw No. 595 is hereby repealed.
57. This Bylaw may be cited as the Village of Port Alice Procedure Bylaw No. 677, 2022

READ A FIRST TIME THIS 23rd day of November 2022.

Notice posted in accordance with Section 94 of the Community Charter.

READ A SECOND TIME THIS 11th day of January 2022.

READ A THIRD TIME THIS 11th day of January 2022.

READ A FORTH TIME AND ADOPTED THIS 25th day January 2022.

Chief Administrative Officer

Mayor

Certified a true copy of Procedure Bylaw No. 677, 2022

Chief Administrative Officer

**VILLAGE OF PORT ALICE
BYLAW NO 676**

BORROWING BYLAW

WHEREAS the Council for the Village of Port Alice deems it necessary to borrow the sum of Twenty Thousand Dollars (\$20,000.00).

The Council of the Village of Port Alice enacts as follows:

BE IT THEREFORE ENACTED as a Bylaw of the Village of Port Alice as follows:

1. The Mayor, Councillors, CAO, CFO, and the Administrative Assistant are hereby authorized to borrow on behalf of the Village of Port Alice from the Canadian Imperial Bank of Commerce (the "Bank") from time to time by way of promissory note a sum or sums not exceeding at any one time Twenty Thousand Dollars (\$20,000.00).
2. The Mayor, Councillors, CAO, CFO, and the Administrative Assistant are hereby authorized to sign on behalf of the Village of Port Alice and to furnish to the Bank from time to time a promissory note or notes sealed with the corporate seal for the sum or sums so borrowed with interest at such rate as the Bank may from time to time determine.
3. The Mayor, Councillors, CAO, CFO, and the Administrative Assistant are hereby authorized to sign on behalf of the Village of Port Alice and to furnish to the Bank an Agreement or Agreements under the seal of the Village of Port Alice providing for payment to the Bank of all amount required to be paid by the Bank pursuant to each promissory note of the Village of Port Alice guaranteed by the Bank with interest at such rate as the Bank may from time to time determine and of a guarantee fee in respect of each such promissory note at such rate as the Bank may from time to time determine.
4. The Mayor, Councillors, CAO, CFO, and the Administrative Assistant are hereby authorized and directed to furnish to the Bank at the time of each borrowing and at such other times as the Bank may from time to time request, a statement showing the nature and amount of the estimated revenues of the current year not yet collected or where the estimates for the year have not been adopted, a statement showing the nature and amount of the estimated revenues of the Village of Port Alice as set forth in the estimates adopted for the next preceding year and also showing the total of any amounts borrowed in the current year and in any preceding year that have not been repaid.
5. The Mayor, Councillors, CAO, CFO, and the Administrative Assistant are hereby authorized and directed to apply in payment of all sums borrowed from the Bank, with interest thereon, all of the moneys hereafter collected or received on account or realized in respect of the taxes levied for the current year and for any preceding years and all of the moneys collected or received from any other source.

Read a first time on the 23rd day of November 2022.

Read a second time on the 23rd day of November 2022.

Read a third time on the 23rd day of November 2022.

Adopted on the 14th day of December 2022.

CHIEF ADMINISTRATIVE OFFICER

MAYOR

I hereby certify that the foregoing is a true copy of Bylaw No.676, 2022 of the Village of Port Alice in the Province of British Columbia duly passed at a meeting of Council of the said Village of Port Alice duly held on the 14th day of December, 2022, that the said By-Law is under the seal of the Village of Port Alice and signed by its proper officers as required by law and that the said By-Law is in full force and effect.

CHIEF ADMINISTRATIVE OFFICER



INFORMATION ITEMS

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British Columbia News

B.C. health-care system strengthened by new payment model for doctors

<https://news.gov.bc.ca/27693>

Together, the Province, Doctors of BC, and BC Family Doctors have achieved a new payment model for family doctors to help protect, support and strengthen B.C.'s health-care system and patient care.

Under the new payment model, the Province will be better able to attract new family doctors to family practice and retain existing doctors.

"We know how important family doctors are in B.C.," said Premier John Horgan. "Rising costs, pandemic-related pressures and staffing shortages required action for doctors on several fronts. Working with the Doctors of BC, I am pleased that we have come up with a new payment model that makes B.C. a province that attracts, retains and supports family doctors, and ensures they can focus on what matters most – providing care to patients when they need it."

The new payment model, co-developed by Doctors of BC, BC Family Doctors and the Province, will be available to family doctors beginning February 2023.

It provides another option for family doctors that marks a departure from the fee-for-service model under which doctors are paid based primarily on the number of patients they see in a day. The new model takes into account factors including:

- the time a doctor spends with a patient;
- the number of patients a doctor sees in a day;
- the number of patients a doctor supports through their office;
- the complexity of the issues a patient is facing; and
- administrative costs currently paid directly by family doctors.

"In January, as our B.C. pandemic entered a new phase, we said it was time to renew, rebuild and strengthen our health-care system," said Adrian Dix, Minister of Health. "And the actions we've been taking, including the new payment model, come from working so closely with Doctors of BC and BC Family Doctors to find solutions that strengthen our health-care system, that renew its essential function, and that build on our support for doctors and the patients who count on them. Today is about commitment, action, and collaboration, and all they make possible in our health-care system."

This provides a more equitable payment for the work of family doctors and better recognizes their value in providing full-service primary care to patients. Full-service family doctors are those who work in communities to provide ongoing primary-care services to their patients. It will help maintain their business autonomy and give them more flexibility to create the kind of practice that works best for them and their patients.

The Province and Doctors of BC have also reached a tentative physician master agreement (PMA), which includes several commitments that will better support doctors as they care for their patients.

The new three-year tentative PMA drives continued collaboration by the Ministry of Health, physicians, Doctors of BC, and regional health authorities to achieve key priorities that improve health care, including gender equity, Indigenous reconciliation and workplace safety. It also addresses work completed after regular operating hours by advancing improvements to existing alternative physician payment contracts and increases.

"We are excited about these two major developments that we believe will make a real difference in helping to improve health care in B.C.," said Dr Ramneek Dosanjh, president, Doctors of BC. "Over the last months, the provincial government has listened to the voices of physicians who passionately care about our patients. The new physician master agreement, which must be ratified by B.C.'s doctors, recognizes the value of the work doctors do every day. The new payment model option for family doctors is unique in Canada, bringing together the best of a range of payment methods. The goal is to not only stabilize longitudinal family practice, but to also make it sustainable and rewarding. Everyone deserves a family doctor, and this new option is a major step toward making that goal a reality."

Improving and increasing access to health services for patients will continue to be the focus of Doctors of BC and Ministry of Health working groups over the coming months. This includes how best to attach patients with complex needs, a provincial rostering system to ensure patient care continuity, a provincial patient survey and how best to incorporate into the new model other services that family doctors provide outside of clinics. These efforts are part of a re-focusing of B.C.'s primary-care strategy.

This announcement also builds on the commitment made in May by Premier Horgan and Dix to work with Doctors of BC on a multi-phased approach to help protect and strengthen B.C.'s health-care system. In August, the Province announced stabilization funding of \$118 million to support family doctors with overhead costs. On Monday, Oct. 31, 2022, 3,164 family doctors will receive \$107 million in stabilization payments.

The new payment model is part of B.C.'s Health Human Resources Strategy announced on Sept. 29, 2022. This strategy puts patients first by ensuring they get the health services they need and are cared for by a healthy workforce. It focuses on 70 key actions to recruit, train and retain health-care workers, while redesigning the health-care system to foster workplace satisfaction and innovation.

Learn More:

To learn more about Doctors of BC, visit: <https://www.doctorsofbc.ca/> (<https://www.doctorsofbc.ca/>)

To learn more about the Province's health human resource strategy, visit: <https://news.gov.bc.ca/releases/2022HLTH0059-001464> (<https://news.gov.bc.ca/releases/2022HLTH0059-001464>)

Two backgrounders follow.

Aileen Machell

Director of Communications
Office of the Premier
250 361-5381

Ministry of Health

Communications
250 952-1887 (media line)

Sharon Shore

Media Relations
Doctors of BC
sshore@doctorsofbc.ca
604 787-3702

Backgrounders

- Most physicians are independent contractors. Their services are paid for through fees, contractual arrangements and other incentive programs negotiated in the physician master agreement.
- Unlike public-sector employees, physicians are typically responsible for the overhead costs associated with operating their practices, which can include but is not limited to information management and information technology infrastructure, medical equipment, clerical support and office space.
- Total incremental cost increase of \$708 million by the end of the third year.
 - This includes funding for payment increases for all physicians.
- Additional monetary allocations include:
 - expansion of the business cost premium.
 - adjustments to alternative payment rates to address issues of income disparity, as well as new hourly premiums for after-hours services.
 - funding to support full-service family practice, in-patient care and primary-care refresh through the Family Practice Services Committee (formerly the General Practitioners Services Committee), as well as additional funding for new/adjusted family physician fees.
 - specialist disparity funding to support recruitment and retention.
 - increased funding for rural programs.
 - an increase for annual after hours Medical On Call Availability Program rates.
 - maintaining and enhancing physician benefits.
 - funding to support additional full-time equivalents to meet increased demand for services being provided through alternative payment mechanisms.

Ministry of Health

Communications

250 952-1887 (media line)

New full-service family doctor payment model

The Province worked with Doctors of BC to develop a new payment model for community-based full-service family doctors.

This new payment option combines the best aspects taken from multiple payment models. It recognizes time, access, attachment and complexity, unlike other models that only recognizes one or some.

It is not a contract and does not involve health authorities. Family doctors who are eligible and interested may start to register in January 2023 through Health Insurance BC.

Family doctors will start benefiting from this payment model agreement in February 2023. The goals are to:

- promote patient access and attachment throughout B.C. to community full-service family practices;
- support the integration of family practices within a system of primary care, inclusive of patient medical homes, primary care networks, health authority specialized services and acute care; and
- provide a stable payment mechanism that is attractive to a large proportion of family physicians who provide community full-service family medicine and those who seek to provide such services.

To be eligible for the new model, full-service family doctors must:

- provide full-service family physician services to a known panel of patients for a minimum of one day per week.
- work with other physicians and health-care providers in their community to provide care
- use simplified time and encounter billing codes.
- encourage patients to participate in a provincially administered primary-care survey.
- develop and provide a list of their active patients to a provincial system by July 1, 2023. The list needs to be confirmed on an annual basis.

- The list of active patients will be used to generate the panel payment based on the number of attached patients and the complexity of those patients.

The new model is part of the refresh of the primary-care strategy to help increase and improve access to health-care services for patients. The model will provide:

- full-service practice clinics (patient medical home) with funding for team-based care for family doctors working with nurse practitioners and supported by nurses and medical office assistants.
- implementation of a provincial rostering system for patients – family practices will maintain and report on who they are caring for and will be part of a provincial attachment process to be introduced in 2023.

As well, full-service family clinics will be linked at the local community level as part of a primary care network with:

- additional access to allied health workers providing services, such as mental-health and/or substance-use therapy for mild to moderate health-care issues, maternity care and clinical social work.
- funded and co-ordinated locum family physician and nurse practitioner programs to support family physician and nurse practitioner vacation, sick time, professional training and maternity/paternity leaves, and better ensures continuity of patient access.
- increased role clarity, co-ordination and support of episodic care through urgent primary care centres, walk-in clinics and provincial virtual care services.
- Support and collaboration on recruitment, professional development and quality improvement initiatives.
- Full engagement in local planning and service co-ordination with other service partners including health authorities, First Nation and Metis communities, municipalities, community-based service providers, community groups.

Ministry of Health

Communications

250 952-1887 (media line)

MEDIA RELEASE

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International & Indigenous: NIC launches innovative global learning plan

North Island College (NIC) is reimagining international education, with the launch of one of Canada's first Indigenous-focused international education plans.

Journeying Together, a transformative approach to Indigenization and International Education at NIC, will profoundly impact the education and experiences of the hundreds of students around the world that NIC's Office of Global Engagement supports annually.

It places Indigenous students, employees and communities at its heart while serving as a guide for NIC to re-envision global engagement.

The plan was developed starting in Spring 2022 and has included guidance from NIC Elders, Indigenous community members on the Indigenous Education Council at NIC, which is made up of representatives from 35 Nations of the Nuu-chah-nulth, Coast Salish and Kwakwaka'wakw traditions, and Indigenous leaders within NIC.



In 2021, Laura Johnson, a Métis faculty member, established a new partnership with Tecnológico de Costa Rica for a student virtual exchange.

"Our goal, when we started, was to find a way for International Education at NIC to be truly Indigenous serving," said Mark Herring, Executive Director, Global Engagement. "We wanted to connect NIC's international students and programming with local Indigenous communities and look at what we do through an Indigenous lens."

The ground-breaking plan integrates international, intercultural and global relationships into NIC's teaching, learning, research and core services. It builds on NIC's existing study abroad opportunities; global classroom connections; partnerships with Indigenous-serving institutions; engagement with NIC Elders, faculty, students and communities; international student participation in local Indigenous events; and expanded introductory programming on local Indigenous culture and history.

NIC has already started interweaving internationalization and Indigenization. In 2021, Laura Johnson, a Métis faculty member, received federal funding to build a new partnership with Tecnológico de Costa Rica. As a result, Johnson visited Costa Rica to deliver an Indigenous student virtual exchange to students back in Canada and established the foundation for further Indigenous cultural/community relationships and exchanges.

In 2022, 13 students and 16 community members from Fort Rupert, Alert Bay and a variety of North Island communities as well as students from BC's north traveled to Kapi'olani Community College in Hawaii for NIC's first fully Indigenous Language Fluency Field School. The partnership expanded connections and gave students rich opportunities to share Indigenous languages, cultures and learning.

Journeying Together was informed by the Truth and Reconciliation Commission of Canada's Calls to Action, the Colleges and Institutes Canada Indigenous Education Protocol, the United Nations Declaration on the Rights of Indigenous Peoples and UN Sustainable Development Goals. As well, NIC has global partnerships in countries in the Americas, Africa and Asia—many with their own histories of colonization that have processes of decolonization underway.

MEDIA RELEASE

It also aligns with NIC's strategic plan, *BUILD2026* and an Indigenization plan, *Working Together*, created by the Indigenous Education Council and supported wholeheartedly by NIC.

Each plan calls on NIC to begin a long and mindful process of learning and change, as the college discovers new ways to fulfill its planning commitments.

"North Island College acknowledges and understands that unravelling the impacts of colonization will span generations and that we are wholeheartedly dedicated to our role and shared responsibility in the process of meaningful reconciliation," said Kelly Shopland, Executive Director, Indigenous Education.

To read the plan, visit nic.bc.ca/pdf/journeying-together.pdf.

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