

VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA
TO BE HELD WEDNESDAY JANUARY 11, 2023, at 6:00 pm
AT COUNCIL CHAMBERS, VILLAGE OFFICE



(1) CALL TO ORDER

We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.

(2) ADOPTION OF AGENDA:

THAT the Agenda for the Meeting of the Village of Port Alice for January 11, 2023, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.

(3) DELEGATIONS:

Pg 3-4

a.) Baylink Networks – Connected Coast Presentation
December 20, 2022, Christina Owen, Baylink Networks

Pg 5-21

b.) Mixalakwila Campus Community Connections
November 23, 2022, Donna Merry, North Island College

(4) MINUTES:

Pg 23-24

a.) *THAT the Minutes from the Regular Meeting of December 14, 2022, be approved*

(5) COMMUNICATIONS:

Pg 25

a.) Canada Community-Building Fund: Second Community Works Fund Payment for 2022/2023
December 9, 2022, Letter from Jen Ford, UBCM President

Pg 27

b.) Congratulations on Election
December 14, 2022, Letter from Ted Olnyk, BC Hydro Manager, Community Relations

Pg 29

c.) Congratulations on Election
December 19, 2022, Letter from Anne King, Minister for Municipal Affairs

(6) REPORTS:

Pg 31-37

a.) Code of Conduct
January 5, 2023, Report from Bonnie Danyk, CAO/CFO

(7) BYLAWS:

Pg 39-57

a.) Bylaw 677, Procedure Bylaw
Moved, Seconded and CARRIED
THAT Bylaw 677, Procedure Bylaw receive fourth reading and adoption

(8) QUESTION PERIOD:

(9) RESOLUTION TO PROCEED TO CLOSED MEETING (Following the regular meeting)

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 1 (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

RECONVENE

**VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA**
TO BE HELD WEDNESDAY JANUARY 11, 2023, at 6:00 pm
AT COUNCIL CHAMBERS, VILLAGE OFFICE



(10.) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Council held January 11, 2023, be adjourned

INFORMATION ITEMS:

- a.) The Office of the Lieutenant Governor of BC, The Honourable Janet Austin, Newsletter
- b.) News Release, January 3, 2023, New Resilience and Safety Grants

VILLAGE OF PORT ALICE

INCORPORATED A.D. 1965



Delegation Request Form

Request to Appear as a Delegation
Regular Council Meeting

TO BE HELD January 11 AT 6:00 P.M.
Date Time

NAME OF PERSON MAKING PRESENTATION: Christina Owen

NAME OF APPLICANT IF DIFFERENT THAN ABOVE: _____

NAME OF ORGANIZATION (if applicable): Baylink Networks

Mailing Address: 1923 McLean Ave, Port Coquitlam, BC, V3C 1N1

Phone: 778-239-5594 604-941-2688
Business Home

Fax: _____

DETAILS: Please provide complete information on the nature of your presentation. If applicable, provide one set of submission documents in letter size format for copying purposes. All requests and documentation must be received by the Corporate Officer by 5pm on the Thursday prior to the meeting date for consideration. Delegation requests that do not meet the criteria of Procedure Bylaw #595 will not be processed.

The Connected Coast project, which is funded by the federal and BC governments. The marine fibre-optic cable will provide high-speed

internet to remote communities all along coastal BC. The project is funded by the federal and BC governments, being delivered by a partnership

between SRD and CityWest to connect to approximately 139 communities along the BC coast from north of Prince Rupert to Haida Gwaii, south

to Vancouver and around Vancouver Island. When complete, the project will include 3,400 km of subsea fibre-optic cable. We are

hoping to connect Port Alice to the network at the proposed location seen below.

Christina Owen
Signature

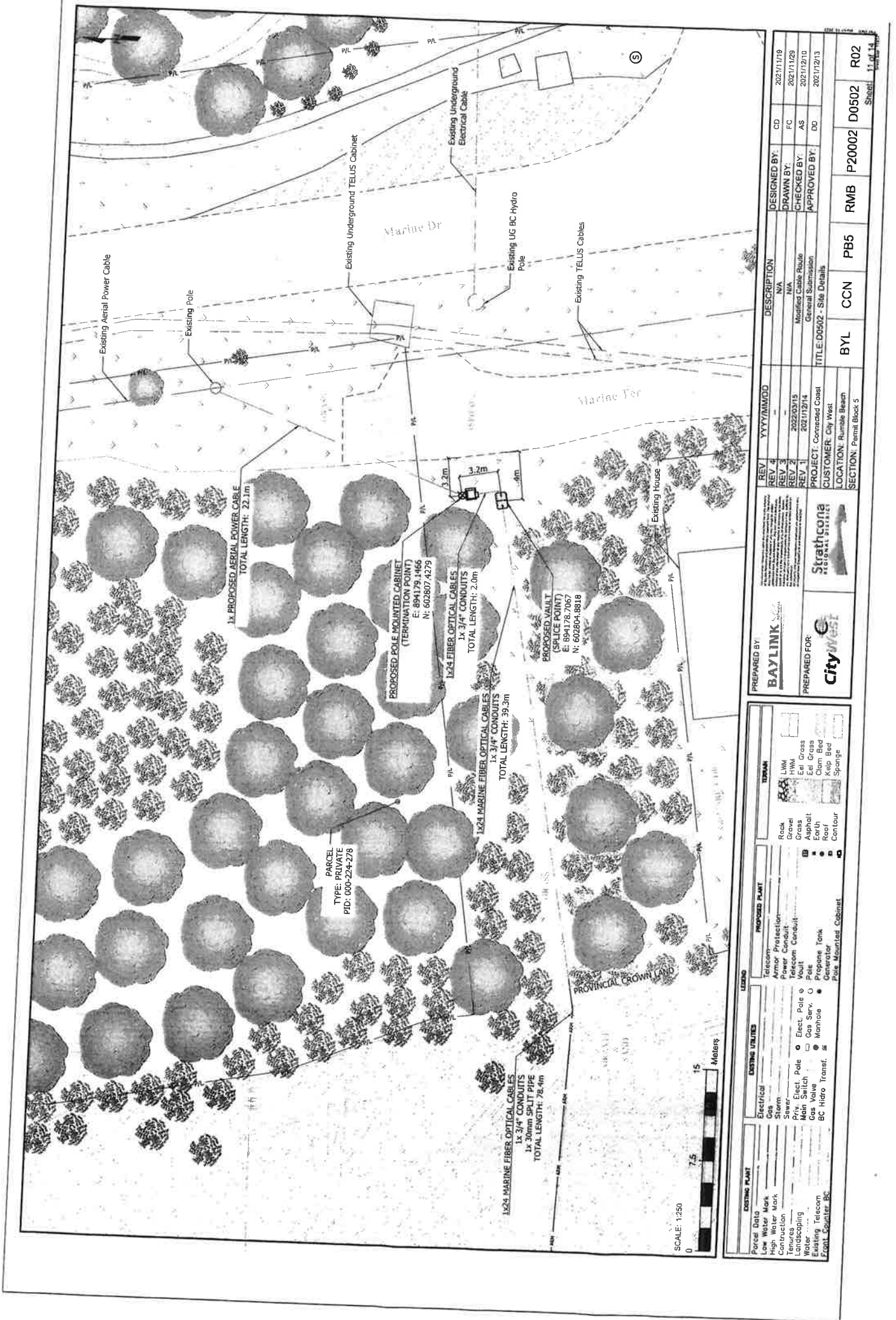
2022-12-20

Date

Office Use Only

Received by: _____ Date & Time: _____

Approved: _____ Not Approved: _____ for Meeting Date: _____



PREPARED BY BAYLINK		REVISIONS REV 4 REV 3 REV 2 REV 1		DESCRIPTION N/A Modified Cable Route General Submission TITLE: D0502 - Site Details		DESIGNED BY: CD DRAWN BY: FC CHECKED BY: AS APPROVED BY: DD		DATE 2021/11/19 2021/11/29 2021/12/10 2021/12/13	
PREPARED FOR citywest		PROJECT Connected Coast CUSTOMER: City West LOCATION: Runtle Beach SECTION: Permit Block 5		BYL		CCN		PB5	
STRATHCONA REGIONAL DISTRICT		REVISED REV 4 REV 3 REV 2 REV 1		DESCRIPTION N/A Modified Cable Route General Submission TITLE: D0502 - Site Details		DESIGNED BY: CD DRAWN BY: FC CHECKED BY: AS APPROVED BY: DD		DATE 2021/11/19 2021/11/29 2021/12/10 2021/12/13	
LEGEND		EXISTING PLANT Parcel Data Low Water Mark High Water Mark Construction Features Water Existing Telecom Front Counter BC		EXISTING UTILITIES Electrical Gas Sewer Private Electric Pole Electric Pole Main Switch Gas Valve BC Hydro Transf.		PROPOSED PLANT Telecom Armor Protection Power Conduit Telecom Conduit Vault Pole Generator Pole Mounted Cabinet		TERMIN Rock Gravel Grass Asphalt Earth Roof Contour	
SCALE: 1:250 0 7.5 15 Meters		PROVINCIAL CROWN LAND		PARCEL TYPE: PRIVATE PID: 000-224-278		1x 3/4\"/> 		1x 3/4\"/> 	

VILLAGE OF PORT ALICE

INCORPORATED A.D. 1965



Delegation Request Form

Request to Appear as a Delegation
Regular Council Meeting

TO BE HELD November 23/22 AT _____ P.M.
Date Time

NAME OF PERSON MAKING PRESENTATION: Donna Merry

NAME OF APPLICANT IF DIFFERENT THAN ABOVE: _____

NAME OF ORGANIZATION (if applicable): North Island College

Mailing Address: Box 901 Pt. Hardy BC

Phone: 250 230-1084
Business Home

Fax: _____

DETAILS: Please provide complete information on the nature of your presentation. If applicable, provide one set of submission documents in letter size format for copying purposes. All requests and documentation must be received by the Corporate Officer by 5pm on the Thursday prior to the meeting date for consideration. Delegation requests that do not meet the criteria of Procedure Bylaw #595 will not be processed.

- * connect with community
- * share current & upcoming programming
- * hear needs from Mayor and councillors
- * respond to questions

Kathy Gough
Signature

Nov. 4/22
Date

Office Use Only

Received by: _____ Date & Time: _____

Approved: _____ Not Approved: _____ for Meeting Date: _____



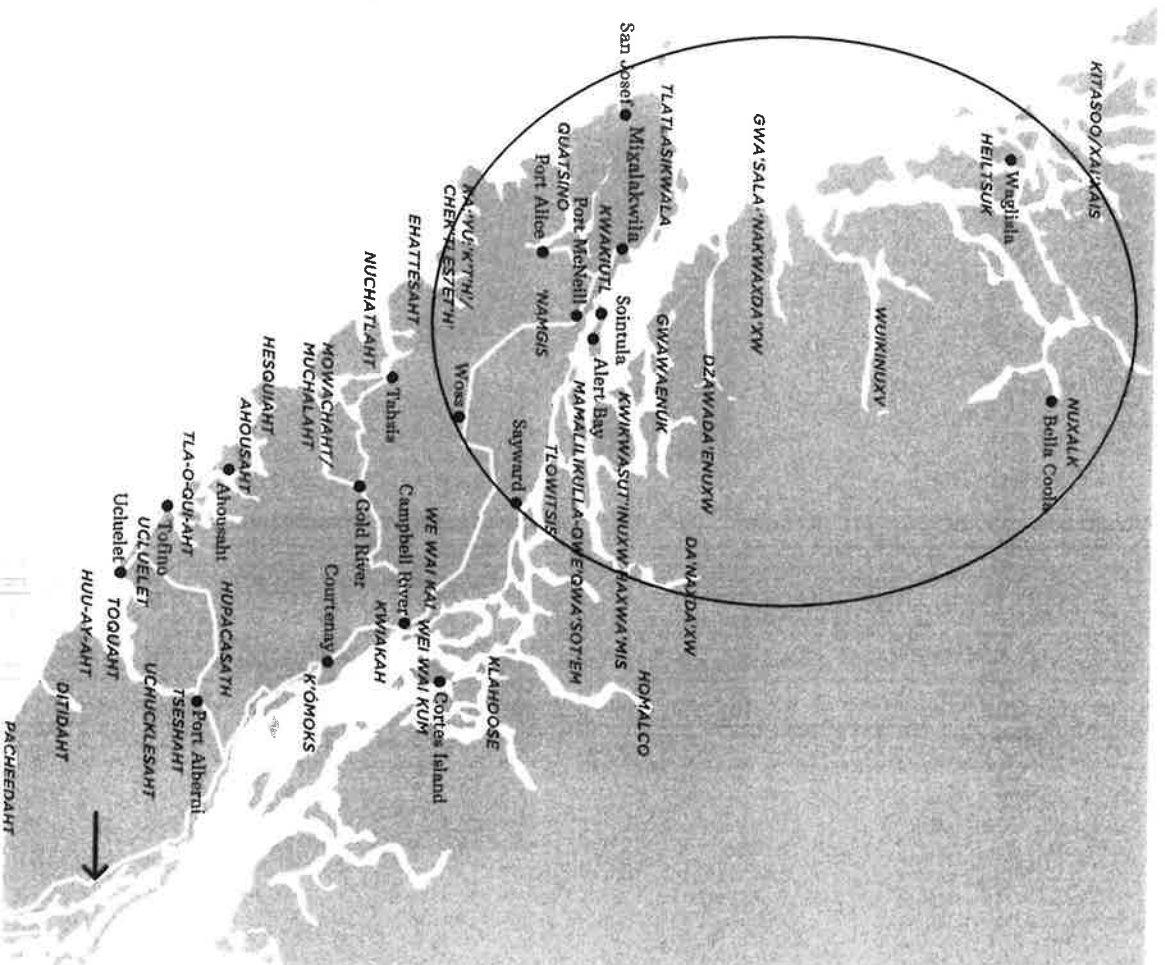
Mixalakwa Campus Community Connections

FALL 2022

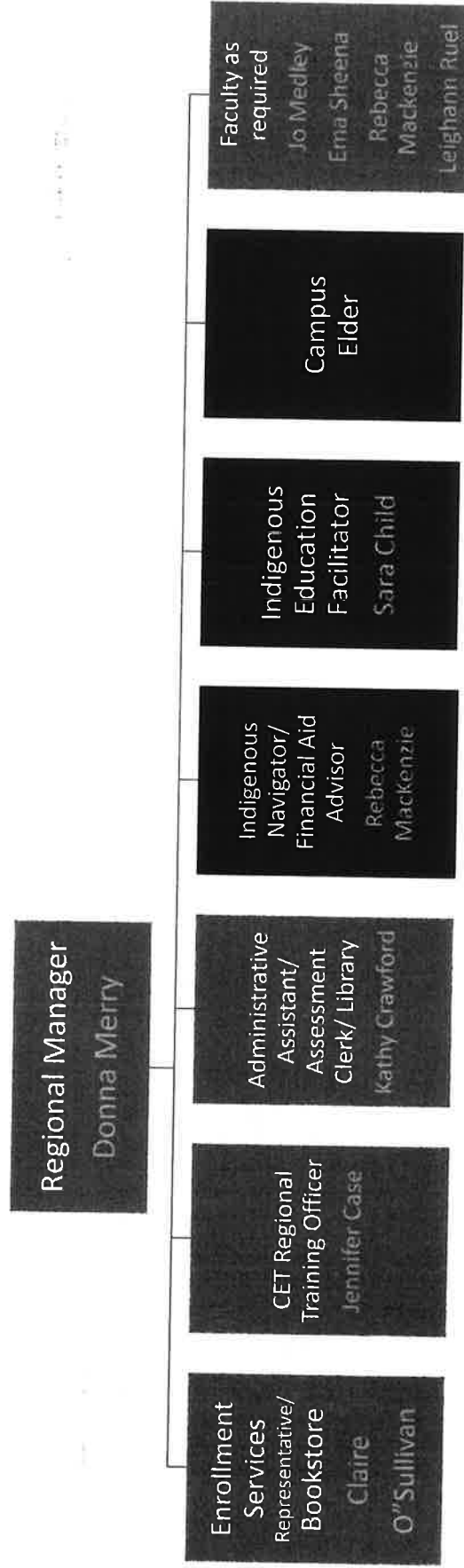
Territorial Respect and Acknowledgement

North Island College respectfully acknowledges that we operate on the traditional territory of the Kwagu'ł First Nation. We thank the Kwagu'ł for their stewardship of this beautiful land and for hosting North Island College since 1976. We are honoured to acknowledge the traditional territories of the combined thirty-five First Nations of the Nuu-chah-nulth, Kwakwaka'wakw and Coast Salish peoples, on whose traditional and unceded territories the College's campuses are located. Gilakas'la.

Our Region



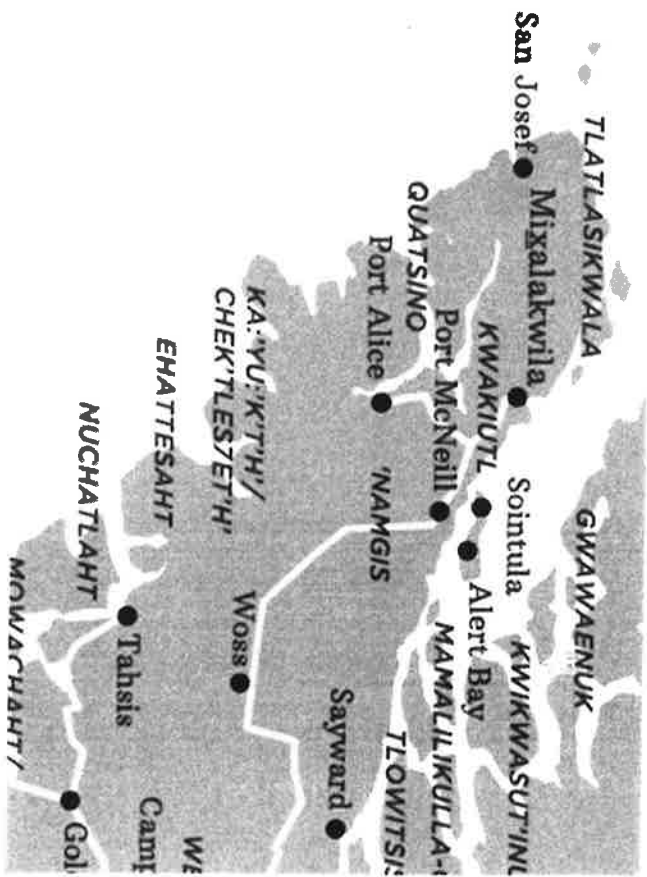
Mixalakwila Campus staff



North Island residents enrolled at NIC

CITY	FISCAL YEAR				
	18/19	19/20	20/21	21/22	22/23
Port Hardy	242	256	201	252	169
Port McNeill	91	119	125	117	66
Alert Bay	17	41	38	41	12
Port Alice	23	5	12	16	9
Other communities	47	88	51	63	30
Total	420	509	427	489	286*

*as of October 17, 2022



Recent programming

- Professional Cook Level 1
- Heavy Equipment Operator
- Kayak Guiding Foundations
- First aid and marine safety training
- Digital Essential Skills
- Digital Elevated Experience Program
- Indigenous Language Fluency



Current programming

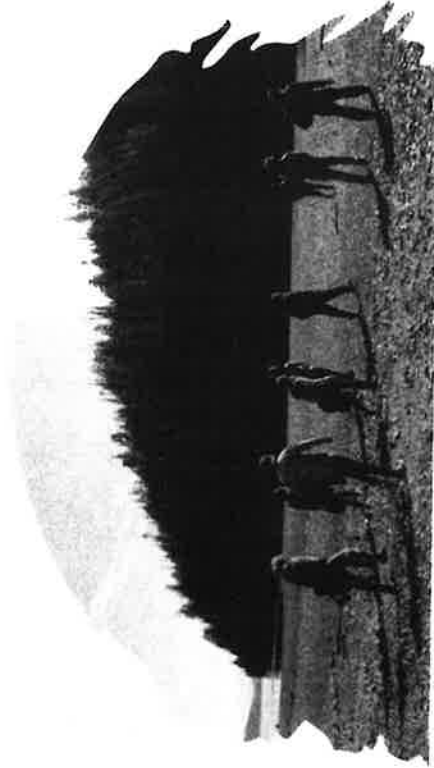
- Early Childhood Care and Education
- Human Service Worker with Indigenous Focus
- Health Career Access Program (HCAP)
- Awí'nakola land-based adult upgrading program

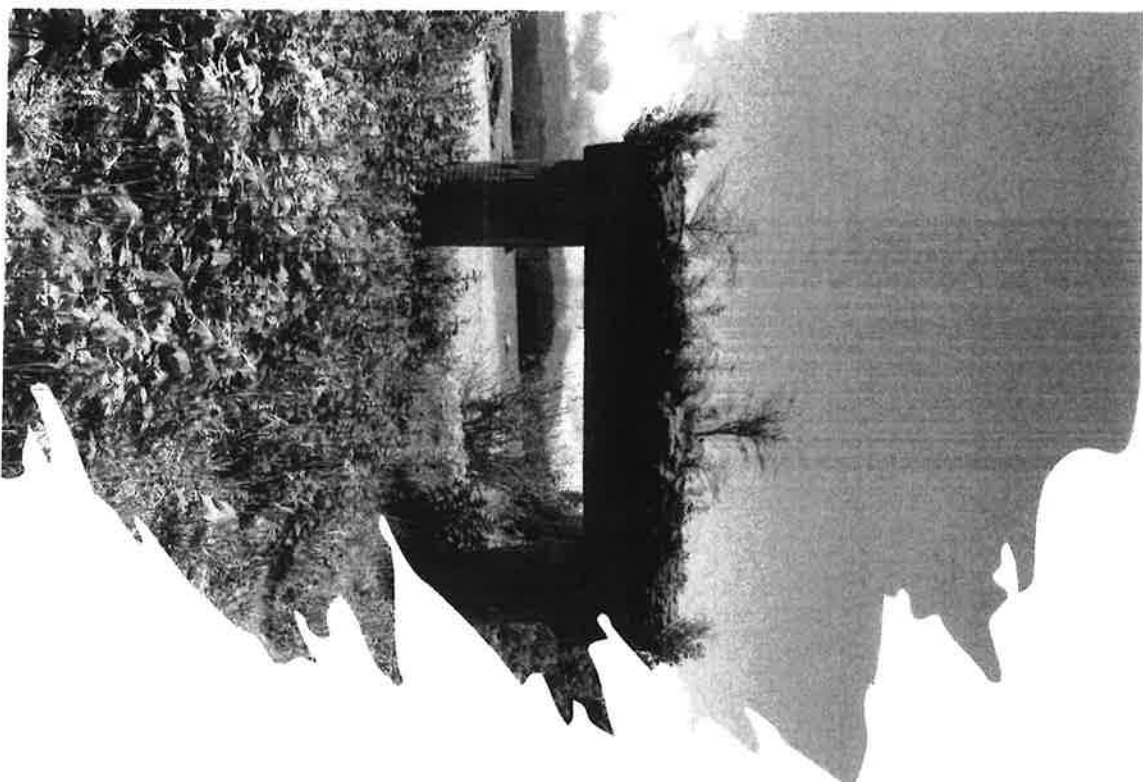




Anticipated programming

- Early Childhood Care and Education
- Carpentry Pathway and Level 1 apprenticeship training
- Prep Cook
- Wilderness Resort Operations
- Facilities Maintenance Worker
- Book keeping and clerical skills





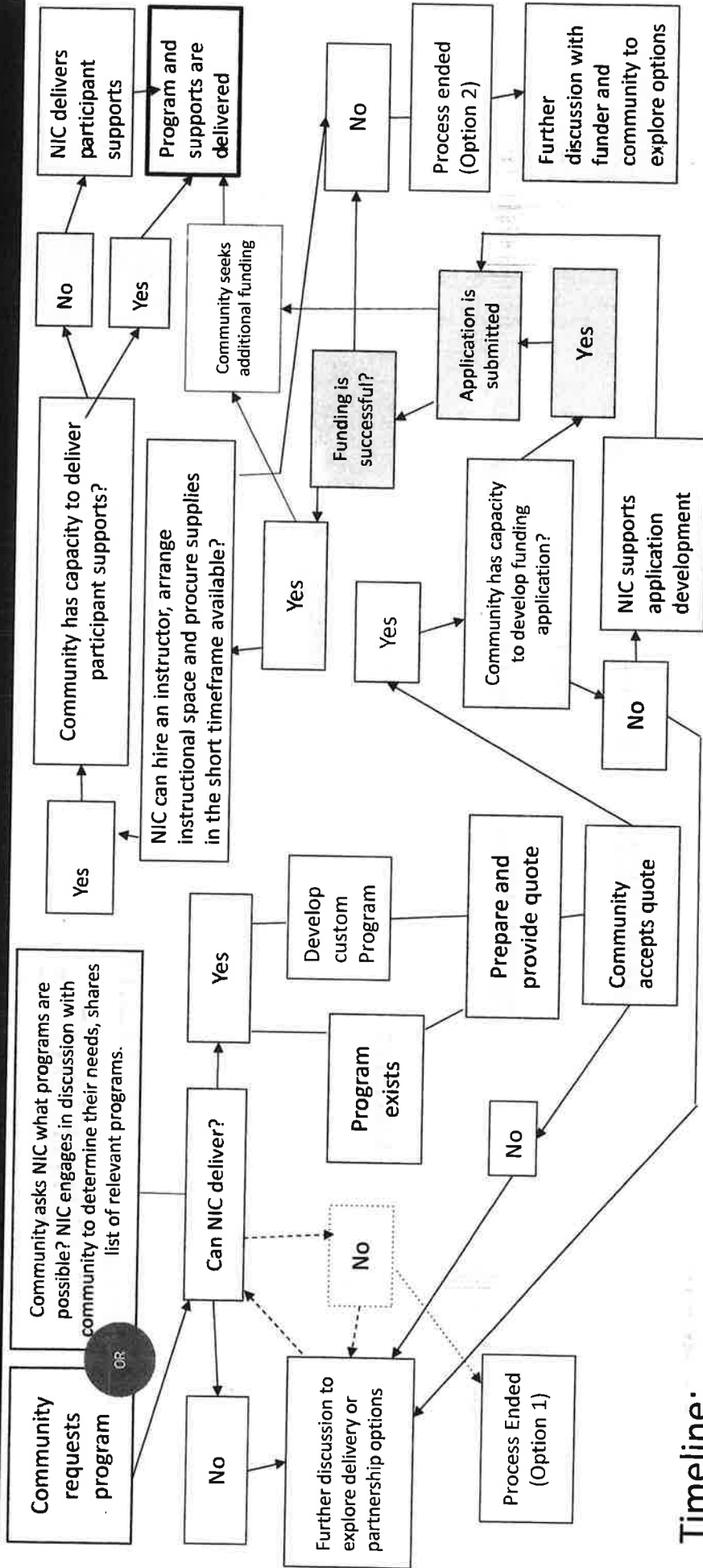
PROGRAM FUNDING OPPORTUNITIES

Community Workforce Response Grants

- Community Response stream for forestry impacts
- Skills and Training for Economic Recovery stream
- Emerging Priorities stream
- Project Based Labour Market Training
- Rural Economic Diversification and Infrastructure program

In-Community Program Planning

Applications are developed and submitted multiple times per year, depending on at least six funding envelop timelines.



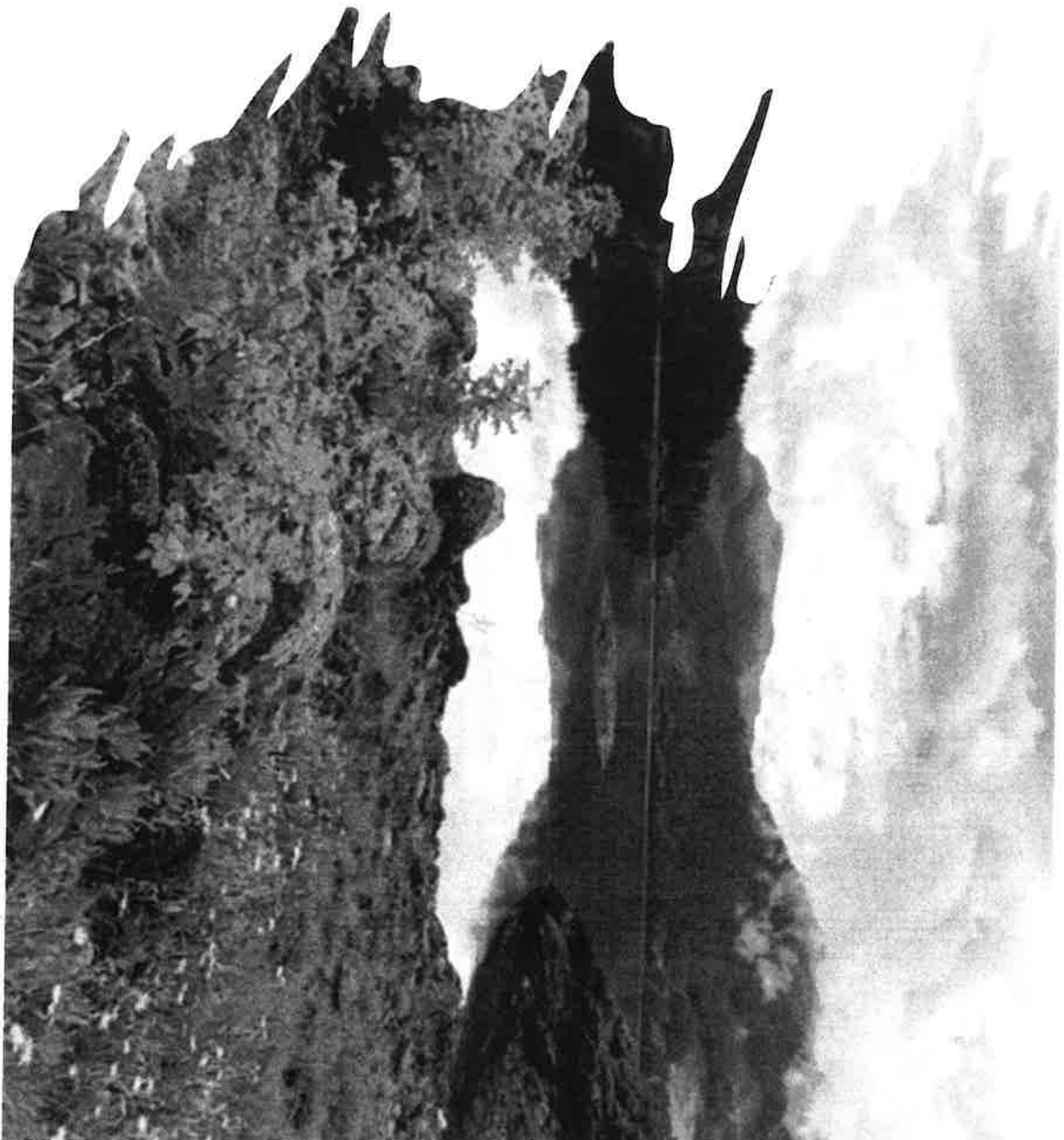
Timeline:

Program proposal and application submission: 4 days- several months.

Application approval 3-8 weeks.

Program launch to first day of delivery 3-10 weeks.

The new VINTAS Learning Council



Mixalakwila Campus Strategic Plan Update

Walls and Roof: Indigenous Education and Reconciliation

Progress to date: Fall 2022

Not started In progress Completed On-going

Targets

- Bridging program for high school students and recent graduates to strengthen academic skills and complete a college-level course
- Land-based employment readiness program for in-community delivery
- Indigenous management skills program (Aboriginal Leadership Certificate)
- Offer Awi'nakola land-based learning program face to face at least one semester every second year



Mixalakwila Campus Strategic Plan Update

Doorways: Higher Levels of Participation

Progress to date: Fall 2022

	Not started	In progress	Completed	On-going
Targets				

Mixalalkwila Campus Strategic Plan Update

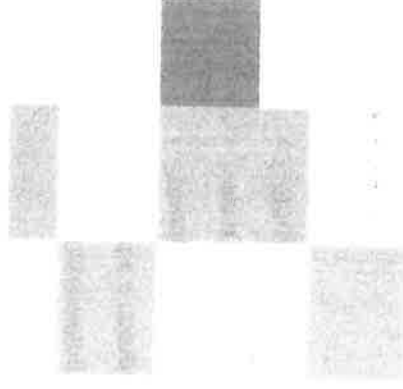
Communities: Serving People of the Region

Targets

- Deliver at least one HHS or trades cohort program each school year
- Offer at least three externally funded programs per year (contract, provincially directed, or grant funded)
- Partner with at least two community organizations and/or First Nations communities to deliver funded programming, including ABE
- Offer funded Awi'nakola or employment readiness program
- Develop at least one Indigenous, decolonized program such as the much requested Indigenous plants and medicines course

Progress to date: Fall 2022

Not started In progress Completed On-going



Feedback and questions?



**VILLAGE OF PORT ALICE COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY DECEMBER 14, 2022
AT COUNCIL CHAMBERS, VILLAGE OFFICE**



Present Mayor Kevin Cameron
Councillor Holly Aldis (via phone)
Councillor Russell Murray
Councillor David Stewart
Councillor Sean Watson

Absent

Staff Bonnie Danyk CAO / CFO
Ryan Nicholson, Economic Development Officer
Tanya Spafford, Administrative Assistant

Call to order 7:00 pm

**106/22
Adoption of
Agenda**

ADOPTION OF AGENDA:

Moved, Seconded and CARRIED

THAT the Agenda for the Meeting of the Village of Port Alice for December 14, 2022, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.

**107/22
Minutes of
November
23, 2022**

DELEGATION:

MINUTES:

Moved, Seconded and CARRIED

THAT the Minutes from the Inaugural Meeting of November 23, 2022, be approved.

COMMUNICATIONS:

Congratulations on election from Honourable Mobina S.B. Jaffer
October 18, 2022, Letter from Senator Mobina Jaffer

North Island TSA TSR – Public Discussion Paper Review and Comment
December 6, 2022, Letter from Ministry of Forests, James Carroll and Murray Estlin

To be brought forward to January meeting

NEW BUSINESS:

REPORTS:

108/22 REDIP Grant Rural Economic Diversification and Infrastructure Program
December 6, 2022, Report from Bonnie Danyk, CAO/CFO

Moved, Seconded and CARRIED

THAT staff apply to the REDIP: Economic Capacity Stream for \$100,000 to fund the continuation of the Economic Development Officer for two years (2023-2024)

Financial Plan Process

December 6, 2022, Report from Bonnie Danyk, CAO/CFO

Fire Chief's Report for November 2022

November 2022, Report from Jerry Rose, Fire Chief

Accounts Payable Listing for October 2022

December 6, 2022, Report from Bonnie Danyk, CAO/CFO

Summary of Revenue and Expenses for October 2022

December 6, 2022, Report from Bonnie Danyk, CAO/CFO

109/22
Canada
Summer Job
grants

Canada Summer Jobs Program Application

December 1, 2022, Report from Tanya Spafford, Administrative Assistant

Moved, Seconded and CARRIED

THAT the Village apply for two summer Job Program grants from July 3-Sept 1, 2023.

BYLAWS:

Bylaw 677, Procedure Bylaw

110/22
Bylaw 677,
Procedure
Bylaw

Moved, Seconded and CARRIED

THAT Bylaw 677, Procedure Bylaw receive Second and Third Reading

Bylaw 676, Borrowing Bylaw

111/22
Borrowing
Bylaw
Adoption

Moved, Seconded and CARRIED

THAT Bylaw – 676, Borrowing Bylaw be given final reading and adoption

QUESTION PERIOD:

ADJOURNMENT:

112/22
Adjournment

Moved, Seconded and CARRIED

THAT the Regular meeting of the Village of Port Alice held December 14, 2022, be adjourned at 7:22 pm

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held December 14, 2022.

Mayor

Chief Administrative Officer

December 9, 2022

Mayor Kevin Cameron and Council
Village of Port Alice
Box 130
Port Alice, BC V0N 2N0

Mayor Kevin Cameron and Council:

**RE: CANADA COMMUNITY-BUILDING FUND: SECOND COMMUNITY WORKS FUND
PAYMENT FOR 2022/2023**

I am pleased to advise that UBCM is in the process of distributing the second Community Works Fund (CWF) payment for fiscal 2022/2023. An electronic transfer of \$43,551.97 is expected to occur in December. This payment is made in accordance with the payment schedule set out in your CWF Agreement with UBCM (see Section 4 of your Agreement).

CWF is made available to eligible local governments by the Government of Canada pursuant to the Administrative Agreement. Funding under the program may be directed to local priorities that fall within one of the eligible project categories.

Further details regarding use of CWF and project eligibility are outlined in your CWF Agreement and details on the Canada Community-Building Fund (Gas Tax Fund) can be found on our [website](http://www.ubcm.ca).

For further information, please contact Canada Community-Building Fund Program Services by e-mail at ccbf@ubcm.ca or by phone at 250-356-5134.

Sincerely,



Councillor Jen Ford
UBCM President

PC: Bonnie Danyk, Chief Administrative Officer Chief Financial Officer

From: Vancouver Island <vancouverisland@bchydro.com>
Sent: Wednesday, December 14, 2022 3:30 PM
To: mayor@portalice.ca
Cc: Olynyk, Ted; Louwers, Karla; 'cao@portalice.ca'
Subject: Congratulations

Dear Mayor Cameron and Council:

Congratulations to you and all members of the Village of Port Alice Council on your recent election.

BC Hydro looks forward to working with Port Alice's new council and building relationships with all members. We hope that if you have questions regarding BC Hydro issues, such as vegetation management, reliability, or construction, you and your council never hesitate to reach out to Karla Louwers or myself for any assistance.

Again, congratulations to you and your council and thank you for your decision to serve your community.

Sincerely,
Ted Olynyk

Ted Olynyk | Manager, Community Relations
Vancouver Island - Sunshine Coast

BC Hydro
PO Box 1500, 400 Madsen Rd
Nanaimo, BC V9R 5M3

P 250 755 7180
M 250 618 6267
E ted.olynyk@bchydro.com

bchydro.com

Smart about power in all we do.

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December 19, 2022

Ref: 271003

Their Worship Mayor Kevin Cameron
and Members of Council
Village of Port Alice
PO Box 130
Port Alice BC V0N 2N0

Dear Mayor Cameron and Councillors:

Congratulations to you and your council in the recent general local elections. I look forward to meeting you in the near future in my new role as Minister of Municipal Affairs. This letter is to thank the Village of Port Alice delegation for meeting with my predecessor, Honourable Nathan Cullen, during the Union of BC Municipalities (UBCM) Convention. He shared he was very interested in the issues the delegation raised related to infrastructure grants and communication from government when significant changes are made to programs.

Thank you for sharing the challenges created by the mill closure in your community and how a small staff and limited tax base affect your capacity to successfully apply for infrastructure grants. The federal/provincial Investing in Canada Infrastructure Program - Rural and Northern Communities (ICIP-RNC) was created to provide support for smaller communities like yours. During our evaluations of programs such as the ICIP-RNC, criteria including regional distribution is considered to ensure that small communities receive funding. In addition, all programs include a regional allocation requirement to ensure local governments across the province receive support.

When preparing to submit applications to grant programs, I encourage you to utilize programs such as the Infrastructure Planning Grant Program (IPGP) to assist with the costs of creating reports, including feasibility studies. Ministry of Municipal Affairs staff are pleased to provide advice during the application process. For specific questions regarding infrastructure grants or IPGP, I encourage you to contact Madelaine Martin, Director, Infrastructure and Engineering, by telephone at 778 698-4748, or by email at Madelaine.Martin@gov.bc.ca.

.../2

Ministry of Municipal Affairs

Office of the Minister

Mailing Address:
PO Box 9056 Stn Prov Govt
Victoria BC V8W 9E2
Phone: 250 387-2283
Fax: 250 387-4312


Location:
Parliament Buildings
Victoria BC V8V 1X4
<http://www.gov.bc.ca/muni>

VILLAGE OF PORT ALICE REPORT TO COUNCIL

To: Mayor and Council
From: CAO / CFO
Date: January 5, 2023
Subject: Code of Conduct

Last year the BC Community Charter was updated to include a requirement for a Council to consider a code of conduct within six months following a general local election.

Attached to this report is the Village of Port Alice's current code of conduct which was approved in August 2017. Please review and advise staff whether the current code of conduct is acceptable or if revisions are required.



Bonnie Daryk
CAO / CFO

VILLAGE OF PORT ALICE POLICY MANUAL

TITLE: Code of Conduct Policy

CODE: 5.5a

APPROVED BY: Council

DATE APPROVED: August 9, 2017

PURPOSE:

The purpose of this policy is to set minimum expectations for the behavior of Council and employees of the Village of Port Alice in the carrying out of their duties.

The role of Council and employees is to represent the Village in a professional manner. They should inspire confidence and trust in local government and demonstrate respect for the Village, its residents, employees and elected officials.

The Code of Conduct will protect the interest of the public and promote high ethical standards among Council and its employees.

DEFINITIONS:

For the purpose of this policy:

"Council" means the elected body of the Village of Port Alice.

"Employee" means an employee or contract employee of the Village of Port Alice.

"Village" means the Village of Port Alice

POLICY:

The Code of Conduct shall apply to Council and all employees of the Village.

1. Council and employees shall conduct themselves, at all times, with behavior respectful of their duties and mindful always of the long-term results achieved for the benefit and protection of the Village.
2. Conduct of Council and employees in their duties shall be fair, open, honest and in a professional manner.
3. Council and employees shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members of Council and employees.
4. All information received in confidence or in a closed meeting must be kept in confidence unless prior authorization to release the information has been given by Council.
5. Employees must adhere to the decisions made by Council. Efforts to circumvent decisions made by Council may result in disciplinary action.
6. It is considered a breach of Code of Conduct for an employee to use information that is obtained as a result of his or her employment and that is not available to the public to further his or her private interests, or those of his or her family.
7. It is considered a breach of Code of Conduct for an employee to use his or her position to influence a decision of another person to further his or her private interests, or those of his or her family.

VILLAGE OF PORT ALICE POLICY MANUAL

CONFIDENTIALITY:

All employees must hold in strict confidence all information of a confidential nature acquired in the course of his or her employment with the Village. Confidential information means information that is not part of the public domain and information designated by Council as confidential, such as personal information, internal policies, items under any legal proceeding, etc.

PROCEDURES:

Employees are expected to comply with the Code of Conduct while employed with the Village. Employees have a responsibility to obtain an interpretation of the Code of Conduct from the Village's Chief Administrative Officer (CAO) if they are unsure whether their behavior, circumstances or interests may be in contravention.

Division 8 — Code of Conduct

Requirement to consider code of conduct

113.1 (1) Within 6 months after its first regular council meeting following a general local election, a council must decide

- (a) whether to establish a code of conduct for council members, or
- (b) if a code of conduct for council members has already been established, whether it should be reviewed.

(2) Before making a decision under subsection (1), the council must

- (a) consider the prescribed principles for codes of conduct,
- (b) consider the other prescribed matters, if any, and
- (c) comply with the prescribed requirements, if any, including requirements respecting public notice or consultation.

(3) If the council decides, under subsection (1), not to establish a code of conduct or review an existing code of conduct, it must make available to the public, on request, a statement respecting the reasons for its decision.

Reconsideration of decision respecting code of conduct

113.2 (1) If a council decides, under section 113.1, not to establish a code of conduct or review an existing code of conduct, the council must reconsider that decision before January 1 of the year of the next general local election.

(2) In a reconsideration under subsection (1), the council must

- (a) consider the prescribed principles for codes of conduct,
- (b) consider the other prescribed matters, if any, and
- (c) comply with the prescribed requirements, if any, including requirements respecting public notice or consultation.

(3) If the council confirms the decision that is the subject of the reconsideration, the council must make available to the public, on request, a statement respecting its reasons for confirming the decision.

A Bylaw to Govern the Proceedings of Council
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PART 1 – INTRODUCTION

Title

1. This Bylaw may be cited as the “Village of Port Alice Procedure Bylaw No. 677, 2022”.

Definitions

2. In this Bylaw:

“Village” means the Village of Port Alice

“Village Office” means the Office located at 1061 Marine Dr., Port Alice, BC

“Committee” means a standing, select, or other committee of Council, but does not include Committee of The Whole

“COTW” means the Committee of the Whole Council

“Council” means the Council of the Village of Port Alice

“Mayor” means the mayor of the Village of Port Alice

“Public Notice Posting Places” means the notice board inside the Village Office and the Village of Port Alice Website.

Application of rules of procedure

3. (a) The provisions of this Bylaw govern the proceedings of Council, COTW, and all standing and select committees of Council, as applicable.
- (b) In cases not provided for under this Bylaw, general parliamentary procedures will apply to the proceedings of Council, COTW, and Council committees.

PART 2 – COUNCIL MEETINGS

Inaugural Meeting

4. (a) Following a general local election, the Inaugural meeting will be held the second Wednesday of the next month after the election.
- (b) If a quorum of Council members elected at the general local election has not taken office by the date of the meeting referred to in subsection (a), the first Council meeting must be called by the Corporate Officer and held as soon as reasonably possible after a quorum has taken office.

Time and location of meetings

5. (a) All Council meetings must take place within the Village Office except when Council resolves to hold meetings elsewhere.
- (b) Regular Council meetings must:
 - (i) be held on the second and fourth Wednesday of each month, and
 - (ii) begin at 6:00 PM;

- (iii) be adjourned by 11:00 PM on the day scheduled for the meeting unless Council resolves to proceed beyond that time in accordance with section 28; and
 - (iv) when such meeting falls on a statutory holiday, be held on the next day the Village Office is open.
- (c) Regular Council meetings may:
 - (i) be cancelled by Council, provided that two consecutive meetings are not cancelled; and
 - (ii) be postponed to a different day, time and place by the Mayor, provided the Corporate Officer is given at least 2 days written notice.

Notice of Council Meetings

6. (a) In accordance with section 127 of the Community Charter, Council must prepare annually on or before December 31st, a schedule of the dates, times and places of regular Council meetings and must make the schedule available to the public by posting it at the Public Notice Posting Places.

Notice of Special Meetings

7. (a) Except where notice of a special meeting is waived by unanimous vote of all Council members under section 127(4) of the Community Charter, a notice of the date, hour, and place of a special Council meeting must be given at least 24 hours before the time of meeting, by:
- (i) posting a copy of the notice on the door of the Village Office,
 - (ii) posting a copy of the notice at the Public Notice Posting Places, and
 - (iii) leaving one copy of the notice for each Council member in the Council member's mailbox at the Village Office.
- (b) The notice under subsection (a) must describe in general terms the purpose of the meeting and be signed by the Mayor or the Corporate Officer.

Attending Council by Electronic Means

8. A member of Council who is unable to attend a Council meeting may participate by electronic means in accordance with Section 128 of the *Community Charter*, providing:

- (a) The member is able to provide their own necessary devices (e.g., landline phone, cell phone, or laptop computer) and assumes responsibility for any associated costs;
- (b) The member presiding at the Council meeting must not participate electronically.
- (c) Council members may not participate by electronic means in any portion of a meeting closed to the public under the *Community Charter*, Section 90.

PART 3 – ACTING MAYOR

Designation of a Member to Act in Place of the Mayor

- 9. (a) Annually, in December, Council must, from amongst its members, designate Councillors to serve on a rotating basis, to serve as the member responsible for acting in the place of the Mayor when the Mayor is absent or otherwise unable to act or when the office of the Mayor is vacant.
- (b) In the event that the Mayor is expected to be unable to perform his/her duties for an extended period, Council may designate a member by resolution to act in place of the Mayor until such time as the Mayor returns to duty.
- (c) Each Councillor designated under section 8(a) or 8(b) must fulfill the responsibilities of the Mayor in their absence.
- (d) If both the Mayor and the member designated under section 8(a) or 8(b) are absent from the Council meeting, the Council members present must choose a Councillor to preside at the Council meeting.
- (e) The member designated under section 8(a) or 8(b) or 8(d) has the same powers and duties as the Mayor in relation to the applicable matter.

PART 4 – COUNCIL PROCEEDINGS

Attendance of Public at Meetings

- 10. (a) Except where the provisions of section 90 of the Community Charter apply, all Council meetings must be open to the public.
- (b) Before closing a Council meeting or part of a Council meeting to the public, Council must pass a resolution in a public meeting in accordance with section 92 of the Community Charter.
- (c) This section applies to all meetings of the bodies referred to in section 93 of the Community Charter, including without limitation:
 - (i) Committee of the Whole, and
 - (ii) standing and select committees.
- (d) Despite section 10(a), the Mayor or the Councillor designated as the member responsible for acting in the place of the Mayor under section 9

may expel or exclude from a Council meeting a person in accordance with section 20(h).

Minutes of meetings to be maintained and available to public

- 11.(a) Minutes of the proceedings of Council must be:
- (i) legibly recorded,
 - (ii) certified as correct by the Corporate Officer, and
 - (iii) signed by the Mayor or other member presiding at the meeting or presiding at the next meeting at which the minutes are adopted.
- (b) Subject to subsection 11(c), and in accordance with section 97(1)(b) of the Community Charter, minutes of the proceedings of Council must be open for public inspection at Village Office during its regular office hours.
- (c) Subsection 11(b) does not apply to minutes of a Council meeting or that part of a Council meeting from which persons were excluded under section 90 of the Community Charter.

Calling meeting to order

- 12.(a) As soon after the time specified for a Council meeting as there is a quorum present, the Mayor, if present, must take the Chair and call the Council meeting to order. However, where the Mayor is absent, the Councillor designated as the member responsible for acting in the place of the Mayor in accordance with section 9 must take the Chair and call such meeting to order.
- (b) If a quorum of Council is present but the Mayor or the Councillor designated as the member responsible for acting in the place of the Mayor under section 9 do not attend within 15 minutes of the scheduled time for a Council meeting:
- (i) the Corporate Officer must call to order the members present, and
 - (ii) the members present must choose a member to preside at the meeting.

Adjourning meeting where no quorum

13. If there is no quorum of Council present within 15 minutes of the scheduled time for a Council meeting, the Corporate Officer must:
- (a) record the names of the members present, and those absent, and
 - (b) adjourn the meeting until the next scheduled meeting.

Agenda

14. (a) Prior to each Council meeting, the Corporate Officer must prepare an Agenda setting out all the items for consideration at that meeting, noting in short form a summary for each item on the agenda.
- (b) The deadline for submissions by the public to the Corporate Officer of items for inclusion on the Council meeting Agenda must be 4:30 PM on the Thursday prior to the meeting.
- (c) The Corporate Officer must make the agenda available to the members of Council and the public on the Monday afternoon prior to the meeting.
- (d) Council must not consider any matters not listed on the Agenda unless a new matter for consideration is properly introduced as a late item pursuant to section 16.

Order of proceedings and business

15. (a) The agenda for all regular Council meetings contains the following matters in the order in which they are listed below:
 - (i) Call meeting to order by presiding member;
 - (ii) Adoption of agenda (as presented or with additions and/or deletions);
 - (iii) Delegations;
 - (iv) Minutes;
 - (v) Old Business;
 - (vi) Communications;
 - (vii) New Business;
 - (viii) Reports;
 - (ix) Bylaws;
 - (x) Question Period;
 - (xi) Notice of In-Camera Meeting if required;
 - (xi) Adjournment.
- (b) Adoption of the agenda places all items on the table for Council debate in the order in which it is listed on the agenda, unless otherwise resolved by Council.

Late Items

16. (a) An item of business not included on the Agenda must not be considered at a Council meeting unless approved by Council at the time of adopting the Agenda.
- (b) If the Council makes a resolution under section 16(a), information pertaining to late items must be distributed to the members.

Voting at meetings

17. The following procedures apply to voting at Council meetings:

- (a) when debate on a matter is finished the presiding member must put the matter to a vote of Council members;
- (b) when the Council is ready to vote, the presiding member must put the matter to a vote;
- (c) when the presiding member is putting the matter to a vote under paragraphs (a) and (b), a member must not:
 - (i) cross or leave the room,
 - (ii) make a noise or other disturbance, or
 - (iii) interrupt the voting procedure under paragraph (b) unless the interrupting member is raising a point of order;
- (d) after the presiding member finally puts the question to a vote under paragraph (b), a member must not speak to the question or make a motion concerning it;
- (e) the presiding member's decision about whether a question has been finally put is conclusive; and
- (f) whenever a vote of Council on a matter is taken, each member present shall signify their vote by raising their hand; and
- (g) the presiding member must declare the result of the voting by stating that the question has passed or failed

Delegations

- 18.(a) The Council may, by resolution, allow an individual or a delegation to address Council at the meeting on the subject of an Agenda item provided the request has been received by the Corporate Officer by 4:30 PM on the Thursday prior to the meeting. Each address must be limited to 15 minutes unless a longer period is agreed to by unanimous vote of those members present.
- (b) Where a request has not been received by the Corporate Officer, as prescribed in section 18(a), an individual or delegation may address the meeting if approved by unanimous vote of the members present.
- (c) Council must not permit a delegation to address a meeting of the Council regarding a Bylaw in respect of which a public hearing has been held, where the public hearing is required under an enactment as a pre-requisite to the adoption of the Bylaw.

- (d) The Corporate Officer may schedule delegations to another Council meeting or advisory body as deemed appropriate according to the subject matter of the delegation.
- (e) The Corporate Officer may refuse to place a delegation on the agenda if the issue is not considered to fall within the jurisdiction of Council. If the delegation wishes to appeal the Corporate Officer's decision, the information must be distributed under separate cover to Council for their consideration.

Points of order

- 19.(a) Without limiting the presiding member's duty under section 132(1) of the Community Charter, the presiding member must apply the correct procedure to a motion,
 - (i) if the motion is contrary to the rules of procedure in this Bylaw, and
 - (ii) whether or not another Council member has raised a point of order in connection with the motion.
- (b) When the presiding member is required to decide a point of order,
 - (i) the presiding member must cite the applicable rule or authority if requested by another Council member,
 - (ii) another member must not question or comment on the rule or authority cited by the presiding member under subsection (b)(i), and
 - (iii) the presiding member may reserve the decision until the next Council meeting.

Conduct and debate

- 20.(a) A Council member may speak to a question or motion at a Council meeting only if that member first addresses the presiding member.
- (b) Members must address the presiding member by that person's title of Mayor, Acting Mayor, or Councillor.
- (c) Members must address other non-presiding members by the title Councillor.
- (d) No member must interrupt a member who is speaking except to raise a point of order.
- (e) If more than one member speaks, the presiding member must call on the member who, in the presiding member's opinion, first spoke.
- (f) Members who are called to order by the presiding member:
 - (i) must immediately stop speaking,

- (ii) may explain their position on the point of order, and
 - (iii) may appeal to Council for its decision on the point of order in accordance with section 132 of the Community Charter.
- (g) Members speaking at a Council meeting:
 - (i) must use respectful language,
 - (ii) must not use offensive gestures or signs,
 - (iii) must speak only in connection with the matter being debated,
 - (iv) may speak about a vote of Council only for the purpose of making a motion that the vote be rescinded, and
 - (v) must adhere to the rules of procedure established under this Bylaw and to the decisions of the presiding member and Council in connection with the rules and points of order.
- (h) If a member does not adhere to subsection (g), the presiding member may order the member to leave the member's seat, and
 - (i) if the member refuses to leave, the presiding member may cause the member to be removed by a peace officer from the member's seat, and
 - (ii) if the member apologizes to the Council, Council may, by resolution, allow the member to retake the member's seat.
- (i) A member may require the question being debated at a Council meeting to be read at any time during the debate if that does not interrupt another member who is speaking.
- (j) The following rules apply to limit speech on matters being considered at a Council meeting:
 - (i) a member may speak more than once in connection with the same question only
 - (I) with the permission of Council, or
 - (II) if the member is explaining a material part of a previous speech without introducing a new matter;
 - (ii) a member who has made a substantive motion to the Council may reply to the debate;
 - (iii) a member who has moved an amendment, the previous question, or an instruction to a committee may not reply to the debate; and
 - (iv) a member may speak to a question, or may speak in reply, for longer than a total time of 5 minutes only with the permission of Council.

Motions generally

21. (a) Council may debate and vote on a motion only if it is first made by one Council member and then seconded by another.
- (b) A motion that deals with a matter that is not on the agenda of the Council meeting at which the motion is introduced may be introduced with Council's permission.
- (c) A Council member may make only the following motions, when the Council is considering a question:
- (i) to refer to committee;
 - (ii) to amend;
 - (iii) to lay on the table;
 - (iv) to postpone indefinitely;
 - (v) to postpone to a certain time;
 - (vi) to move the previous question;
 - (vii) to adjourn.
- (d) A motion made under subsections (c)(iii) to (vii) is not amendable or debatable.
- (e) Council must vote separately on each distinct part of a question that is under consideration at a Council meeting if requested by a Council member.

Motion to commit

22. Until it is decided, a motion made at a Council meeting to refer to committee precludes an amendment of the main question.

Motion for the main question

23. (a) In this section, "main question", in relation to a matter, means the motion that first brings the matter before the Council.
- (b) At a Council meeting, the following rules apply to a motion for the main question, or for the main question as amended:
- (i) if a member of Council moves to put the main question, or the main question as amended, to a vote, that motion must be dealt with before any other amendments are made to the motion on the main question; and
 - (ii) if the motion for the main question, or for the main question as amended, is decided in the negative, the Council may again debate the question, or proceed to other business.

Amendments generally

24. (a) A Council member may, without notice, move to amend a motion that is being considered at a Council meeting.

- (b) An amendment may propose removing, substituting for, or adding to the words of an original motion.
- (c) A proposed amendment must be reproduced in writing by the mover if requested by the presiding member.
- (d) A proposed amendment must be decided or withdrawn before the motion being considered is put to a vote unless there is a call for the main question.
- (e) An amendment may be amended once only.
- (f) An amendment that has been negated by a vote of Council cannot be proposed again.
- (g) A Council member may propose an amendment to an adopted amendment.
- (h) The presiding member must put the main question and its amendments in the following order for the vote of Council:
 - (i) a motion to amend a motion amending the main question;
 - (ii) a motion to amend the main question, or an amended motion amending the main question if the vote under subparagraph (i) is positive;
 - (iii) the main question.

Reconsideration by Council Member

25. (a) Subject to subsection (e), a Council member may, at the next Council meeting,
- (i) move to reconsider a matter on which a vote, other than to postpone indefinitely, has been taken, and
 - (ii) move to reconsider an adopted Bylaw after an interval of at least 24 hours following its adoption.
- (b) A Council member who voted affirmatively for a resolution adopted by Council may at any time move to rescind that resolution.
 - (c) Council must not discuss the main matter referred to in subsection (a) unless a motion to reconsider that matter is adopted in the affirmative.
 - (d) A vote to reconsider must not be reconsidered.
 - (e) Council may only reconsider a matter that has not
 - (i) had the approval or assent of the electors and been adopted,
 - (ii) been reconsidered under subsection (a) or section 131 of the Community Charter,
 - (iii) been acted on by an officer, employee, or agent of the Village.

- (f) The conditions that applied to the adoption of the original Bylaw, resolution, or proceeding apply to its rejection under this section.
- (g) A Bylaw, resolution, or proceeding that is reaffirmed under subsection (a) or section 131 of the Community Charter is as valid and has the same effect as it had before reconsideration.

Privilege

- 26. (a) In this section, a matter of privilege refers to any of the following motions:
 - (i) fix the time to adjourn;
 - (ii) adjourn;
 - (iii) recess;
 - (iv) raise a question of privilege of the Council; and
 - (v) raise a question of privilege of a member of Council.
- (b) A matter of privilege must be immediately considered when it arises at a Council meeting.
- (c) For the purposes of subsection (b), a matter of privilege listed in subsection (a) has precedence over those matters listed after it.

Reports from committees

- 27. Council may take any of the following actions in connection with a resolution it receives from COTW:
 - (a) agree or disagree with the resolution;
 - (b) amend the resolution;
 - (c) refer the resolution back to COTW;
 - (d) postpone its consideration of the resolution.

Adjournment

- 28. (a) A Council may continue a Council meeting after 11:00 PM only by a 2/3 vote of the Council members present.
- (b) A motion to adjourn either a Council meeting or the debate at a Council meeting is always in order if that motion has not been preceded at that meeting by the same motion.
- (c) Subsection (b) does not apply to either of the following motions:
 - (i) a motion to adjourn to a specific day;
 - (ii) a motion that adds an opinion or qualification to a preceding motion to adjourn.

PART 5 – BYLAWS

Copies of proposed Bylaws to Council members

29. A proposed Bylaw may be introduced at a Council meeting only if a copy of it has been delivered to each Council member at least 24 hours before the Council meeting, or all Council members unanimously agree to waive this requirement.

Form of Bylaws

30. A Bylaw introduced at a Council meeting must:
- (a) be printed;
 - (b) have a distinguishing name;
 - (c) have a distinguishing number;
 - (d) contain an introductory statement of purpose; and
 - (e) be divided into sections.

Bylaws to be considered separately or jointly

31. Council must consider a proposed Bylaw at a Council meeting either:
- (a) separately when directed by the presiding member or requested by another Council member, or
 - (b) jointly with other proposed Bylaws in the sequence determined by the presiding member.

Reading and adopting Bylaws

32. (a) The presiding member of a Council meeting may
- (i) have the Corporate Officer read a synopsis of each proposed Bylaw or group of proposed Bylaws, and then
 - (ii) request a motion that the proposed Bylaw or group of Bylaws be read.
- (b) The readings of the Bylaw may be given by stating its title and object.
- (c) A proposed Bylaw may be debated and amended at any time during the first three readings, unless prohibited by the Community Charter.
- (d) Subject to section 882 of the Local Government Act, each reading of a proposed Bylaw must receive the affirmative vote of a majority of the Council members present.
- (e) In accordance with section 135 of the Community Charter, Council may give two or three readings to a proposed Bylaw at the same Council meeting.
- (f) Despite section 135(3) of the Community Charter, and in accordance with section 890(9) of the Local Government Act, Council may adopt a

proposed official community plan or zoning Bylaw at the same meeting at which the plan or Bylaw passed third reading.

Bylaws must be signed

33. After a Bylaw is adopted, and signed by the Corporate Officer and the presiding member of the Council meeting at which it was adopted, the Corporate Officer must have it placed in the Village's records for safekeeping and endorse upon it:
- (a) the dates of its readings and adoption; and
 - (b) the date of Ministerial approval or approval of the electorate, if applicable.

PART 6 - RESOLUTIONS

Copies of resolutions to Council members

34. A resolution may be introduced at a Council meeting only if a copy of it has been delivered to each Council at least 24 hours before the Council meeting, or all Council members unanimously agree to waive this requirement.

Form of resolution

35. A resolution introduced at a Council meeting must be printed.

Introducing resolutions

36. The presiding member of a Council meeting may:
- (a) have the Corporate Officer read the resolution; and
 - (b) request a motion that the resolution be introduced.

PART 7 - COMMITTEE OF THE WHOLE

Going into Committee of the Whole

37. (a) At any time during a Council meeting, Council may by resolution go into COTW.
- (b) In addition to subsection (a), a meeting, other than a standing or select committee meeting, to which all members of Council are invited to consider but not to decide on matters of the Village's business, is a meeting of COTW.

Notice for COTW meetings

38. (a) Subject to subsection (b) a notice of the day, hour and place of a COTW meeting must be given at least 24 hours before the time of the meeting by:
- (i) posting a copy of the notice at the Public Notice Posting Places; and

- (ii) leaving a copy of the notice for each Council member in the Council member's mailbox at Village Office.
- (b) Subsection (a) does not apply to a COTW meeting that is called, in accordance with section 37, during a Council meeting for which public notice has been given under section 6 or 7.

Minutes of COTW meetings to be maintained and available to public

39. Minutes of the proceedings of COTW must be:
- (a) legibly recorded,
 - (b) certified by the Corporate Officer,
 - (c) signed by the member presiding at the meeting, and
 - (d) open for public inspection in accordance with section 97(1)(c) of the Community Charter.

Presiding members at COTW meetings and Quorum

40. (a) Any Council member may preside in COTW.
- (b) The members of Council attending a meeting of COTW must appoint a presiding member for the COTW meeting.
- (c) The quorum of COTW is the majority of Council members.

Points of order at meetings

41. The presiding member must preserve order at a COTW meeting and, subject to an appeal to other members present, decide points of order that may arise.

Conduct and debate

42. The following rules apply to COTW meetings:
- (a) a motion is not required to be seconded;
 - (b) a motion for adjournment is not allowed;
 - (c) a member may speak any number of times on the same question; and
 - (d) a member must not speak longer than a total of 10 minutes on any one question.

Voting at meetings

43. (a) Votes at a COTW meeting must be taken by a show of hands if requested by a member.
- (b) The presiding member must declare the results of voting.

Reports

44. (a) COTW may consider reports and Bylaws only if
- (i) they are printed and the members each have a copy, or

- (ii) a majority of the Council members present decide without debate that the requirements of paragraph (i) do not apply.
- (b) A motion for COTW to rise and report to Council must be decided without debate.
- (c) The COTW's reports to Council must be presented by the Corporate Officer.

Rising without reporting

45. (a) A motion made at a COTW meeting to rise without reporting
- (i) is always in order and takes precedence over all other motions,
 - (ii) may be debated, and
 - (iii) may not be addressed more than once by any one member.
- (b) If a motion to rise without reporting is adopted by COTW at a meeting constituted under section 37(a), the Council meeting must resume and proceed to the next order of business.

PART 8 – COMMITTEES

Duties of standing committees

46. (a) Standing committees must consider, inquire into, report, and make recommendations to Council about all of the following matters:
- (i) matters that are related to the general subject indicated by the name of the committee;
 - (ii) matters that are assigned by Council; and
 - (iii) matters that are assigned by the Mayor.
- (b) Standing committees must report and make recommendations to Council at all of the following times:
- (i) in accordance with the schedule of the committee's meetings;
 - (ii) on matters that are assigned by Council or the Mayor,
 - (I) as required by Council or the Mayor, or
 - (II) at the next Council meeting if the Council or Mayor does not specify a time.

Duties of select committees

47. (a) Select committees must consider, inquire into, report, and make recommendations to Council about the matters referred to the committee by the Council.

- (b) Select committees must report and make recommendations to Council at the next Council meeting unless Council specifies a different date and time.

Schedule of committee meetings

- 48. (a) At its first meeting after its establishment a standing committee must establish a regular schedule of meetings.
- (b) The chair of a committee may call a meeting of the committee in addition to the scheduled meetings or may cancel a meeting.

Notice of committee meetings

- 49. (a) Notice of committee meetings, including the times, dates and places of the committee meetings, must be given by:
 - (i) posting a copy of the schedule at the Public Notice Posting Places; and
 - (ii) providing a copy of the schedule to each member of the committee.
- (b) Where revisions are necessary to an annual schedule of committee meetings, the Corporate Officer must, as soon as possible, post a notice at the Public Notice Posting Places which indicates any revisions to the date, time and place or cancellation of a committee meeting.
- (c) The chair of a committee must cause a notice of the day, time and place of a meeting called under section 48(b) to be given to all members of the committee at least 12 hours before the time of the meeting.

Attendance at Committee meetings

- 50. Council members who are not members of a committee may attend the meetings of the committee.

Minutes of committee meetings to be maintained and available to public

- 51. Minutes of the proceedings of a committee must be
 - (a) legibly recorded,
 - (b) certified by the Corporate Officer,
 - (c) signed by the chair or member presiding at the meeting, and
 - (d) open for public inspection in accordance with section 97(1)(c) of the Community Charter.

Quorum

- 52. The quorum for a committee is a majority of all of its members.

Conduct and debate

53. (a) The rules of the Council procedure must be observed during committee meetings, so far as is possible and unless as otherwise provided in this Bylaw.
- (b) Council members attending a meeting of a committee, of which they are not a member, may participate in the discussion only with the permission of a majority of the committee members present.
- (c) A motion made at a meeting of a committee is not required to be seconded.

Voting at meetings

54. Council members attending a meeting of a committee of which they are not a member must not vote on a question.

PART 9 – GENERAL

55. If any section, subsection or clause of this Bylaw is for any reason held to be invalid by the decision of a court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this Bylaw.
56. The Village of Port Alice Procedure Bylaw No. 595 is hereby repealed.
57. This Bylaw may be cited as the Village of Port Alice Procedure Bylaw No. 677, 2022

READ A FIRST TIME THIS 23rd day of November 2022.

Notice posted in accordance with Section 94 of the Community Charter.

READ A SECOND TIME THIS 11th day of January 2022.

READ A THIRD TIME THIS 11th day of January 2022.

READ A FORTH TIME AND ADOPTED THIS 25th day January 2022.

Chief Administrative Officer

Mayor

Certified a true copy of Procedure Bylaw No. 677, 2022

Chief Administrative Officer



INFORMATION ITEMS



THE OFFICE OF THE LIEUTENANT GOVERNOR OF BRITISH COLUMBIA

The Honourable Janet Austin

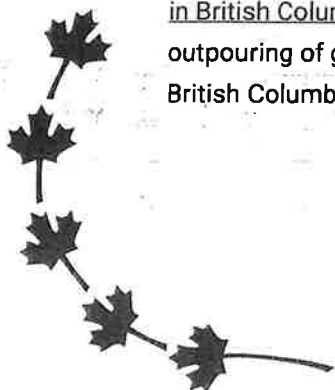


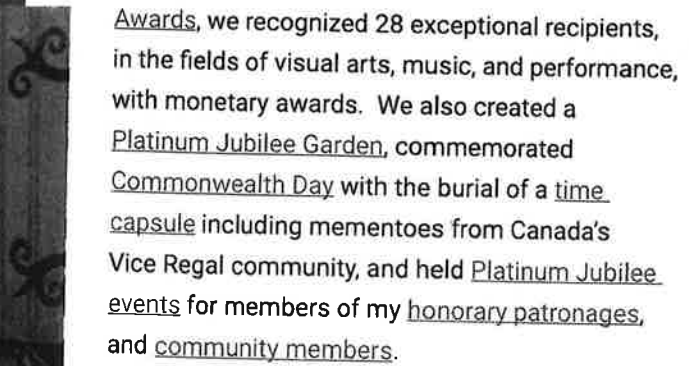
Above: Hitching a ride in a wagon at the Tsilhqot'in Culture Camp (photo credit: Laureen Caruthers)

I begin our review of 2022 by recognizing the passing of Her Majesty Queen Elizabeth II, on September 8, 2022. Her Late Majesty dutifully served for seven decades, always with dignity, grace, and unwavering devotion to her people. Her passing represents the end of an era defined by its longevity, by her example of service, and by the kindness and consideration she showed to everyone. As the representative of the Crown in British Columbia, I was deeply touched by the outpouring of genuine grief expressed by so many British Columbians.

Like his mother and throughout his life, His Majesty King Charles III, has also demonstrated his dedication to public service through his patronage of more than 400 organizations and his earnest commitment to education, environment, and sustainability. I feel great alignment with these interests and with his stated desire to work towards a renewed relationship with Indigenous peoples. I look forward to supporting His Majesty's work as he fulfills the duties of the Crown.

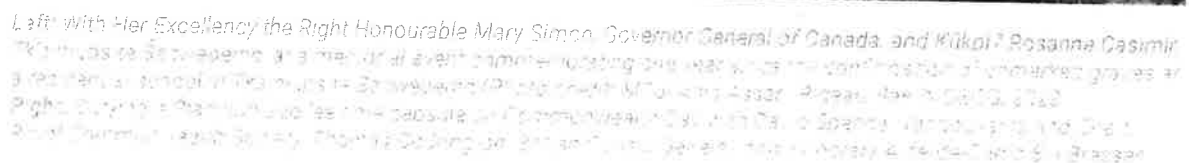
Throughout 2022, we were delighted to celebrate Her Late Majesty's Platinum Jubilee, in gratitude for her enduring to her people. With support from the Government House Foundation, we





2022 was also the second year of the BC Reconciliation Awards— a partnership between my office and the BC Achievement Foundation. We were delighted to announce six recipients for exceptional commitment to furthering reconciliation with Indigenous peoples. We look forward to hosting a ceremony in honour of the 2021 and 2022 recipients early in the New Year.

As you can imagine, there's been much demand for Government House to host ceremonies and recognition events that had been deferred during the pandemic years. Among others, we hosted two investiture ceremonies for the Order of British Columbia, the BC Achievement Awards, the Premier's Education Awards and a record fifteen Long Service Award dinners, in recognition





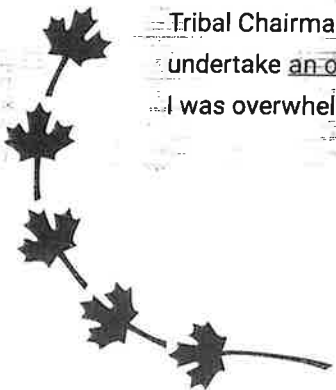
of BC's dedicated public servants. Other highlights include the Transgender Day of Visibility, the annual Indigenous Back-to-School Picnic, and the ever-popular 'Music on the Lawn' series of free live outdoor-concerts for local music lovers.

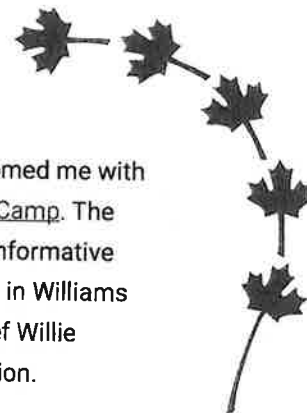
In May, I was honoured to welcome Her Excellency the Right Honourable Mary Simon to Government House and to accompany her to Tk'emlúps te Secwépemc territory for the anniversary of the revelation of the unmarked graves of Le Estcwicwéy - The Missing. During her first official visit to Government House, we also hosted a celebration of the 75th anniversary of the Canadian Rangers, with Her Excellency presiding.

The past year also opened opportunities for travel throughout the province— something I greatly missed during the pandemic. I was deeply honoured to accept the invitation of Chief Joe Alphonse OBC, Tribal Chairman of the Tsilhqot'in Nits'il?in-qi, to undertake an official visit to Tsilhqot'in Title Lands. I was overwhelmed by the generosity of the Chiefs



Above: With the incredible Emergency Management BC and BC Wildfire Service teams at the Southeast Fire Centre in Castlegar Below: Installing the 2021 and 2022 Reconciliation Paddles at Government House with T'esóts'an, Patrick Kelly, Leq'ámel Nation





and community members who welcomed me with great kindness to Tsilhqot'in Culture Camp. The trip also afforded a memorable and informative visit to the Cariboo Friendship Centre in Williams Lake and a meaningful visit with Chief Willie Sellars of the Williams Lake First Nation.

A community tour of the Kootenays in June included a visit to Ktunaxa territory, where I learned about the revitalization of language and culture at ?Aq'amnik' and Yaqaṇ Nu?kiy schools. I was also delighted by the vibrancy of the arts scene in Nelson, inspired by the dedication and skill of the teams at the Southeast Fire Centre and captivated by a visit to the Doukhobor Discovery Centre in Castlegar.

In July, I had the honour of hosting a reception for the Council of the Federation, affording me the opportunity to thank Premiers from coast to coast to coast for their service to their jurisdictions and to Canada. And in September, I welcomed Prince Rahim Aga Khan and Princess Zahra Aga Khan for the signing of an Accord of Cooperation between the Ismaili Imamat and the Province of BC on emergency preparedness, climate adaptation, equitable human development and social justice.

Throughout the year, I continued to partner with numerous organizations whose activities align with the strategic themes established for my mandate. Some of these include the Women Leading Change series with the University of Victoria, ongoing work with the Greater Vancouver Board of Trade and the Business Council of BC on diversity, inclusion and equity, and the Duke of Edinburgh International Award for youth development.

Top: joined by Elders and community leaders at a workshop in honor of the 20th Reconciliation Award recipients, Vancouver, British Columbia. Many Ways of Doing the Same Thing: Research Team Middle: Learning about prostate cancer prevention with Operation Respect Bottom: a program coordinator at the Inuvik Learning Foundation. Dr. Leung is a physician at the University of



*Above: Joined by Premiers from across Canada at the Council of the Federation
Below: Giving remarks at the welcome reception for the Council of the Federation*

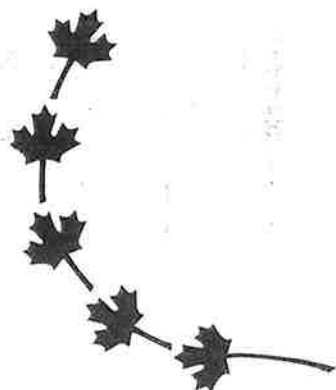
I am so very grateful to all those who sustain the work of the Office of the Lieutenant Governor and who provide me with their personal support and encouragement: my Honorary Aides-de-Camp, all the volunteers with the Friends of Government House Gardens Society, the Government House Foundation, and, of course, my wonderful colleagues here at Government House.

Please accept my heartfelt best wishes for a peaceful and joyous holiday season and for every possible happiness in the coming year.

With gratitude,



The Honourable Janet Austin
Lieutenant Governor of British Columbia





New Resilience and Safety Grants

JANUARY 3, 2023

FOR IMMEDIATE RELEASE

Island-wide – Collaboration and partnership can be transformative to improving the health of individuals and communities. In order to expand collaborative opportunities, Island Health is allocating up to \$1 million for a new grant program aimed at helping improve mental health, mitigate the harms associated with illicit substance use and build youth resilience.

Island Health is seeking Expressions of Interest from not-for-profit organizations, local governments, Indigenous Nations and local businesses for initiatives that keep your community safe and healthy. Grants of up to \$50,000 are available to launch new and innovative initiatives in communities across Island Health.

Grants are available for projects/initiatives in two areas:

1. Improving Workplace Resilience and Individual Safety Related to the Toxic Drug Crisis

The toxic drug (overdose) crisis continues to escalate since identified as a public health emergency in 2016. BC continues to sustain terrible loss of life, and Vancouver Island is significantly impacted. Island Health and our partners are able to provide life-saving supports to people who use drugs; however, we are not reaching everyone at risk.

“The toxic drug crisis disproportionately impacts men, and particularly those working in the trades and hospitality industries” said Keva Glynn, Executive Lead, Mental Health and Substance Use Strategy. “The Resilience and Safety grants provide an opportunity for new partners and voices to come forward and propose creative ways to reach those at highest risk, focusing on deepening resilience and supporting wellness and work and home.”

Expressions of Interest should focus on:

- Businesses leading the way to a strong and healthy workforce
- New ways to reach people who use illicit drugs alone

2. Improving Youth Resilience

The isolation and disconnection experienced during the pandemic, ecological grief from climate change, the increasing predominance of isolation due to excessive online engagement, and the unpredictably toxic drug supply have all contributed to increasing rates of poor mental health outcomes for youth. Taken altogether, many youth would benefit from support to develop resilience in the context of a changing world.

“The unregulated toxic drug crisis affects youth and young adults in Island Health. These Resilience and Safety Grants are a recognition of how important programs and supports during childhood and adolescence are for youth to develop resilience, prevent harmful substance use and have the skills to face challenges throughout life” said Dr. Reka Gustafson, VP Population and Public Health and Chief Medical Health Officer.

Expressions of Interest aimed at improving resilience among youth ages 13 to 19 should focus on:

- Connection to one or more stable and supportive adult
- Belonging to a broadly defined family or community
- Connection to Culture
- Competence and purpose

For more detailed information, including the principles or components these initiatives should address, and to submit an Expression of Interest please refer to the **Resilience and Safety Grants webpage**.

About Island Health:

Island Health provides health care and support services to more than 860,000 people on Vancouver Island, the islands in the Salish Sea and the Johnstone Strait, and mainland communities north of Powell River. With more than 27,000 staff and over 2,900 physician partners, 1,000 volunteers, and the dedicated support of foundations and auxiliaries, Island Health delivers a broad range of health services, including: public health services, primary health care, home and community care, mental health and addictions services, acute care in hospitals, and much more across a huge, geographically diverse region.

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Central/North Island media inquiries

Dominic Abassi

250-755-7966

Dominic.Abassi@islandhealth.ca

Cowichan/South Island media inquiries:**Andrew Leyne****250-370-8908****Andrew.Leyne@islandhealth.ca****EMERGENCIES**

If you are in urgent need of medical care, please call 911. If you require health care advice for a non-urgent concern, call HealthLink BC at 811.

TERRITORIAL ACKNOWLEDGEMENT

Before Canada and BC were formed, Indigenous peoples lived in balance and interconnectedness with the land and water in which the necessities of life are provided. Health disparities persist, which are due to the impacts of colonization and Indigenous-specific racism. Healthy lands, healthy people. Island Health acknowledges and recognizes these homelands and the stewardship of Indigenous peoples of this land; it is with humility we continue to work toward building our relationship.

Thank you for printing this page from IslandHealth.ca. You might find this additional information useful.

Contact Island Health

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