

VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA

TO BE HELD WEDNESDAY FEBRUARY 22, 2023, at 6:00 pm
AT COUNCIL CHAMBERS, VILLAGE OFFICE



(1) CALL TO ORDER

We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.

(2) ADOPTION OF AGENDA:

THAT the Agenda for the Meeting of the Village of Port Alice for February 22, 2023, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.

(3) DELEGATIONS:

a.) Port Alice Sea Otter Tours

January 27, 2023, Ron and Meghan Halcrow, Owners

Pg 3

(4) MINUTES:

a.) *THAT the Minutes from the Regular Meeting of February 8, 2023, be approved.*

Pg 5-6

(5) OLD BUSINESS:

(6) COMMUNICATIONS:

a.) Investing in Canada Infrastructure Program – Environmental Quality (ICIP-EQ)

February 7, 2023, Letter from Brian Bedford, Executive Director, Ministry of Municipal Affairs

Pg 7

b.) BC Building Stronger Communities with \$1-billion Growing Community Fund

February 10, 2023, Letter from Anne Kang, Minister of Municipal Affairs

Pg 9-10

c.) BC Active Transportation Grants Program Announcement

February 13, 2023, Email from BC Active Transportation Infrastructure Grant Team

Pg 11

d.) Destination Development Fund

February 13, 2023, Email from the Destination Development Fund Team

Pg 13

e.) Ombudsperson British Columbia Office

February 14, 2023, Letter from Jay Chalke, Ombudsperson

Pg 15-16

(7) REPORTS:

a.) Fire Chief's Monthly Report – January 2023

January 31, 2023, Report from Jerry Rose, Fire Chief

Pg 17

(8) BYLAWS:

(9) QUESTION PERIOD:

(10) RESOLUTION TO PROCEED TO CLOSED MEETING – 6:29pm

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 1 (c) labour relations or other employee relations;

Section 90 1 (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

**VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA**
TO BE HELD WEDNESDAY FEBRUARY 22, 2023, at 6:00 pm
AT COUNCIL CHAMBERS, VILLAGE OFFICE



RECONVENE:

(10) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Council held February 22, 2023, be adjourned

INFORMATION ITEMS:

- a.) February 9, 2023, News Release, New Rural Advisory Program Announced by the Province of BC and Island Coastal Economic Trust, Island Coastal Economic Trust
- b.) February 9, 2023, News Release, New Pre-health Program to Help Fill Island Health Care Gaps, North Island College

VILLAGE OF PORT ALICE

INCORPORATED A.D. 1965

Delegation
Request
Form

Request to Appear as a Delegation
Regular Council Meeting

TO BE HELD Feb 22 2023 AT 6:00 P.M.
Date Time

NAME OF PERSON MAKING PRESENTATION: Ron Halcrow

NAME OF APPLICANT IF DIFFERENT THAN ABOVE: _____

NAME OF ORGANIZATION (if applicable): Sea Otter Eco Tours

Mailing Address: _____

Phone: _____
Business Home

Fax: _____

DETAILS: Please provide complete information on the nature of your presentation. If applicable, provide one set of submission documents in letter size format for copying purposes. All requests and documentation must be received by the Corporate Officer by 5pm on the Thursday prior to the meeting date for consideration. Delegation requests that do not meet the criteria of Procedure Bylaw #595 will not be processed.

Ron and Meghan Halcrow are the new owners of Sea Otter Eco Tours. Ron would like to present our new eco tour and fishing charter business. We will also be offering short term rentals at 840 Marine Dr, Port Alice.

M Halcrow
Signature

Apr 27/2023
Date

Office Use Only

Received by: _____ Date & Time: _____

Approved: _____ Not Approved: _____ for Meeting Date: _____

VILLAGE OF PORT ALICE COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY FEBRUARY 8, 2023
AT COUNCIL CHAMBERS, VILLAGE OFFICE



Present Mayor Kevin Cameron
Councillor Holly Aldis
Councillor Russell Murray (Via phone)
Councillor Sean Watson

Absent Councillor David Stewart

Staff Bonnie Danyk CAO / CFO
Ryan Nicholson, Economic Development Officer

Call to order 6:00 pm

ADOPTION OF AGENDA:

11/23
Adoption of
Agenda

Moved, Seconded and CARRIED

THAT the Agenda for the Meeting of the Village of Port Alice for February 8, 2023, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.

DELEGATION:

Community Futures Mt Waddington Presentation
November 30, 2022, Riley Zimmerman

Riley Zimmerman and Kristian Knutson presented an overview of the services that Community Futures offers and statistics for the past five years.

Councillor Murray joined the meeting via telephone

MINUTES:

12/23
Minutes of
January 25,
2022

Moved, Seconded and CARRIED

THAT the Minutes from the Council Meeting of January 25, 2023, be approved.

OLD BUSINESS:

COMMUNICATIONS:

Safe spaces during severe weather events

January 20, 2023, Letter from Valerie Eyford, on behalf of Port Alice Health Forum Society

REPORTS:

Economic Development Report

January 31, 2023, Report from Ryan Nicholson, Economic Development Officer

Vancouver Island Regional Library AGM Update

February 1, 2023, Report from Councillor Russell Murray

BYLAWS:

QUESTION PERIOD:

ADJOURNMENT:

Moved, Seconded and CARRIED

THAT the Regular meeting of the Village of Port Alice held February 8, 2023, be adjourned at 6:50 pm

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held February 8, 2023.

Mayor

Chief Administrative Officer



February 7, 2023

Ref: 271530

Bonnie Danyk
CAO / CFO
Village of Port Alice
Box 130
Port Alice, BC V0N 2N0

**Re: Investing in Canada Infrastructure Program – Environmental Quality (ICIP-EQ)
Project # IG0615 - Sewer Pipe Trenchless Rehabilitation**

Dear Bonnie Danyk,

Thank you for your application for funding under the ICIP Environmental Quality Program. We would like to advise that, after careful consideration, your above-noted project was not selected for funding.

All applications were equitably reviewed and given consideration for funding. However, as in previous rounds, the program received applications requesting more funding than was available and, as a result, many good projects could not be funded. Our decision does not reflect on the importance of this project for your community, but rather the degree by which the program has been oversubscribed. Additional program information can be found on the ICIP website at: gov.bc.ca/Investing-in-Canada-Infrastructure-Program.

If you would like feedback on your application, please contact us at infra@gov.bc.ca and refer to your ICIP-EQ project number (IG0xxx). Should a future program intake become available, staff would be pleased to provide advice on preparing an application.

Thank you for your interest in the Environmental Quality Program and we wish you every success with your project.

Best regards,

Brian Bedford, Executive Director
Local Government Infrastructure and Finance Branch
BC Ministry of Municipal Affairs

Ministry of Municipal Affairs

Local Government Infrastructure
and Finance Branch
Local Government Division

Mailing Address:
PO Box 9490 Stn Prov Govt
Victoria BC V8W 9N7
Phone : 250-387-4060

Location:
6th Floor, 800 Johnson Street
Victoria BC V8W 1N3
www.gov.bc.ca/muni



February 10, 2023

Ref: 272022

Dear Mayors and Regional Chairs:

I am pleased to let you know of the significant investment our government has made to support all our municipalities and regional districts around the province. This is in direct response to my mandate letter to support growing municipalities and regional districts with funding for infrastructure and community amenities.

Today Premier David Eby and I announced the [B.C. building stronger communities with \\$1-billion Growing Communities Fund | BC Gov News](#). The fund will provide a one-time total of \$1 billion in direct grants to all 188 of B.C.'s municipalities and regional districts. Your local government can use it to address your community's unique infrastructure and amenities demands, such as recreation facilities, parks and water treatment plants, as well as other community infrastructure. It will help communities prepare for future growth and build the amenities needed to support new home construction, especially with the *Housing Supply Act* where targets are set.

These grants will complement existing infrastructure funding programs for projects such as sewer, water and recreation facilities. The province will distribute them to B.C.'s 188 municipalities and regional districts by the end of March 2023. The Growing Communities Fund arises from the surplus shown in the Second Quarter Financial Report. The province is putting this year's surplus to work for people to support them now and for the long term.

The province has heard from local governments about the need for infrastructure and amenities to support their growth. Infrastructure funding programs are routinely significantly oversubscribed. For example, there were six times more requests for funding through the "Investing in Canada Infrastructure Program Community Culture and Recreation" stream than what was available. This one-time fund also supports priorities identified by the Union of British Columbia Municipalities (UBCM).

The Ministry will issue a direction letter to each local government in March 2023 including further details on this one-time direct grant. This will include information on the formula used to allocate the funds, the amount your local government will be receiving and the province's expectations for the use and reporting of the funds.

As this is a direct grant from the province to each municipality and regional district in B.C., your local government will not have to apply for the funds. Your council or board will be required to make decisions on the use of the funds in compliance with this second letter coming in March 2023. Projects that support neighboring First Nations communities are strongly encouraged.

.../2

Ministry of Municipal Affairs

Office of the Minister

Mailing Address:
PO Box 9056 Stn Prov Govt
Victoria BC V8W 9E2
Phone: 250 387-2283
Fax: 250 387-4312

Location:
Parliament Buildings
Victoria BC V8V 1X4
<http://www.gov.bc.ca/muni>

I trust you will join me in acknowledging the importance and value that this fund will have to focus on building a secure, low emission, sustainable economy and a province where everyone can find a good home – whether you live in a rural area, a city, or in an Indigenous community. Together we can make life better for people in B.C., improve the services we all rely on, and ensure a sustainable province for future generations.

I look forward to connecting with you again soon in person or virtually as I continue to tour and meet with local elected officials. In the interim, any questions can be directed to myself at:

Minister.MUNI@gov.bc.ca. Staff are available at: LGIF.Infra@gov.bc.ca.

Sincerely,



Anne Kang
Minister
Ministry of Municipal Affairs

pc: The Honourable David Eby, Premier
The Honourable Katrine Conroy, Minister of Finance
Chief Administrative Officers
Okenge Yuma Morisho, Deputy Minister, Municipal Affairs
Jen Ford, President UBCM
Gary Maclsaac, Executive Director, UBCM

From: BC Active Transportation Grants Program TRAN:EX <BCATgrants@gov.bc.ca>
Sent: Monday, February 13, 2023 9:50 AM
To: cao@portalice.ca
Subject: B.C. Active Transportation Grants Program Announcement

Flag Status: Flagged

Hello,

Thank you for applying to the 2022/23 intake of the [B.C. Active Transportation Grants Program](#). We are pleased to let you know that your community's application for the Active Transportation Network Plan has been approved to receive \$14,400 in cost-shared grant funding.

This information is embargoed from public or media notice pending a BC Government public announcement later this week. We will notify you of the details of that announcement once the date and details are confirmed. We will be in touch to create Conditional Grant Agreements for funding delivery.

Thank you for your commitment to active transportation and we look forward to supporting this important community project.

Please let us know if you have any questions.

Sincerely,

B.C. Active Transportation Infrastructure Grants Program Team

BCATgrants@gov.bc.ca

778-974-5469

From: TACS Destination Development TACS:EX <DestinationDevelopment@gov.bc.ca>
Sent: Monday, February 13, 2023 9:50 AM
To: TACS Destination Development TACS:EX
Subject: Destination Development Fund

Dear Applicants,

On behalf of the Ministry of Tourism, Arts, Culture and Sport, we thank you for your Expression of Interest submission to the Destination Development Fund. We had overwhelming interest in fund, with the total request for funds exceeding \$179 million. Expressions of Interest submissions were evaluated and scored by our adjudication team, and after careful consideration, your application has not been selected to move forward to Stage 2, full application submission, at this time. Decisions on applicants selected to proceed to Stage 2 were based on criteria published at [Destination Development Fund website](#), including evaluation scores, alignment with program objectives and strategic priorities, and distribution to the six tourism regions.

Please note that this decision does not reflect on the importance of this project for your community, but rather the degree by which the program has been oversubscribed. We will be keeping the Expression of Interest submissions on file in the event that we are able to consider additional applications.

Sincerely,

The Destination Development Fund Team



Destination Development Fund Team
Tourism Sector Strategy Division
Ministry of Tourism, Arts, Culture and Sport



OMBUDSPERSON
BRITISH COLUMBIA

February 14, 2023

Delivered via email

Mayor Kevin Cameron
Village of Port Alice
1061 Marine Drive
Port Alice BC V0N 2N0

Dear Mayor Cameron:

With many new municipal mayors and council members elected and now sworn in across the province, I wanted to reach out and let you know how the Office of the Ombudsperson can work with, and help, local governments in British Columbia.

If you are continuing in your elected position, thank you for your service to British Columbians. And if you are newly elected, welcome to your very important role.

My office takes complaints from the public about all of the local governments in BC. We are an oversight body, one of the independent offices of the Legislature, and our mandate is to be BC's independent voice for fairness and accountability of the public sector. When we receive people's concerns about public services, we conduct impartial investigations and address the fairness problems that we find. For local governments, that means you may hear from us when we have received a complaint about your municipality and are investigating to determine whether the standard of fair and reasonable service set out in the *Ombudsperson Act* has been met. Where fairness issues are identified, we can consult with you to find a way to address the issues in order to ensure fairness moving forward.

We are also available to help. Our Public Authority Consultation and Training team can assist you with any questions about fairness you may have. A number of useful resources are also available on our website, including:

- A Complaint Handling Guide, which contains a Model Complaints Policy;
- Our Quick Tip resource On Complaint Handling for Local Governments;
- Bylaw Enforcement: Best Practices Guide for Local Governments;
- Open Meetings: Best Practices Guide for Local Governments;
- Our 1-hour online Fairness 101 course; and
- Educational webinars.

Mailing address: PO Box 9039 Stn Prov Govt • Victoria BC V8W 9A5

Phone in Victoria: 250-387-5855 • Toll-Free: 1-800-567-3247 • Fax: 250-387-0198 • bcombudsperson.ca

Our office is also offering a [webinar](#) for public bodies on our recently released [Fairness by Design guide](#). In the webinar, we'll outline the fairness standards found in the guide and how they can be used to ensure your programs are delivered fairly. We will also answer your questions. Webinar details are below:

- **Thursday, March 16, 2023** from **10:00 a.m. – 11:00 am**
- [Register here](#)

Please share this invitation with anyone in your organization who may be interested.

Once again, thank you for the important local government role you took on. We look forward to working with you.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Jay Chalke', written in a cursive style.

Jay Chalke
Ombudsperson
Province of British Columbia

VILLAGE OF PORT ALICE

Port Alice Volunteer Fire Department Fire Chief's Monthly Report For the month January 2023

Active Members	13	Rescue Calls	0
On Leave	2	Fire Calls	2
New/Recruits **	1	Lift Assist Calls	0
Total	16	Ambulance Driver Assist Calls	0
Mutual Aid Calls	0	Public Relation Events	0
Number Of False Alarms	0	Training Events	0

Practices / Events:

Date	Attendance	Purpose
03Jan23	8	Practice: Exterior Practice @ Sea View School
08Jan23	2	Alarm call at the Victorian
10Jan23	8	Practice: SCBA & Gear timed donning and doffing
17Jan23	4	Practice: SCBA's Checks & Teaching New Members how to do Checks on the SCBA's
24Jan23	7	Practice: Ropes & Pullies
26Jan23	3	Sea view School Fire
31Jan23	11	Practice: Month End Checks
<u>PAVFD Updates</u>		
Dec 2022		We need to look for grant to replace the SCBA's Packs & Cylinders

Fire Chief:

Administrator:



INFORMATION ITEMS

Tanya Spafford

From: Island Coastal Economic Trust <info@islandcoastaltrust.ca>
Sent: Thursday, February 9, 2023 9:02 AM
To: info@portalice.ca
Subject: New Rural Advisory Program Announced by the Province of B.C. and Island Coastal Economic Trust

[View this email in your browser](#)



New Rural Advisory Program Announced by Island Coastal Economic Trust, with support from the Province of B.C.

One-year program will fund Indigenous and rural communities to support local businesses



The new Rural Advisory program opens for applications on February 20, 2023.

COURTENAY, 9 February 2023 – Island Coastal Economic Trust announced the Rural Advisory program today, supported by the second round of funding for the Province of British Columbia’s Rural Business and Community Recovery Initiative. The Rural Advisory program will provide funding for new community-based and regional business advisors to support Indigenous and rural businesses and communities impacted by forest policy changes and other economic effects on the forest sector.

“The forestry sector has been at the economic heart of many coastal communities for generations,” says Aaron Stone, Chair, Island Coastal Economic Trust. “This partnership with the Province comes at a crucial time — we need to shift from high-volume to high-value and find new and innovative ways to transition, diversify, and adapt these economies while safeguarding the jobs of community members and the ecological integrity of our forests.”

Island Coastal Economic Trust will open the Rural Advisory program to applications across its service region on February 20, 2023. Two funding streams are available:

- **Community-based Advisors** — 15 available grants of up to \$70,000 for Indigenous and rural communities to create a one-year term position that provides community and/or business advisory services; and,
- **Regional Business Advisors** — three available grants of up to \$100,000 for non-profit business consulting and/or financial services organizations to create a one-year term position that provides specialized and/or sectoral business advisory service.

Advisor positions will support local businesses and communities in their economic diversification and transition process. Services provided will focus on the impacts from changes in forest policy and other economic effects on the

forest sector.

“By funding a new round of advisor positions, we’re ensuring rural communities and businesses have access to the supports and help needed as they transition toward building sustainable, resilient economies,” said Brenda Bailey, Minister of Jobs, Economic Development and Innovation. “We are appreciative of Island Coastal Economic Trust’s continued efforts to support inclusive economic development, diversification, and innovation led by Indigenous and rural communities across Vancouver Island and the coast.”

The new Rural Advisory program builds upon the successes and learnings from a previous partnership between the Province of B.C. and Island Coastal Economic Trust that invested in rural economic development recovery from the pandemic. Under the prior program, 37 rural recovery advisors directly secured over \$15 million of new investment into economic development and diversification priorities in rural communities across Vancouver Island and the coast.

“With the closure of our pulp mill and the uncertainty in the fishing and forestry industries it is even more crucial for us to explore economic development opportunities,” says Bonnie Danyk, Chief Administrative Officer, Village of Port Alice. “Without the funding from Island Coastal Economic Trust and the Province under the 2021-22 Rural Recovery program, we would not have been able to hire Ryan Nicholson, our Economic Development Coordinator, which would have been a huge loss to the community.”

The Province is providing \$1.5 million to Island Coastal Economic Trust to deliver the Rural Advisory Program. This is part of a total \$4.5 million commitment by the Province of B.C. being delivered across the province by Island Coastal Economic Trust, Northern Development Initiative Trust, and Economic Trust of the Southern Interior.

The Rural Advisory program will be available on February 20, 2023 from the Island Coastal Economic Trust website: www.islandcoastaltrust.ca.

To learn more, or to schedule a meeting to discuss project eligibility, please contact Hilary Muth, Special and Rural Projects Coordinator for Island Coastal Economic Trust by phone 250-871-7797 or email hilary@islandcoastaltrust.ca.

###

About Island Coastal Economic Trust

Founded by the Province of British Columbia in 2006, the Island Coastal Economic Trust works to build a sustainable and resilient coastal economy in reciprocal relationships with First Nations, municipalities, and regional districts across Vancouver Island, the Sunshine Coast, and islands and inlets from the Salish Sea to Cape Caution. Serving over half a million residents, we partner with communities in the development and financing of their economic infrastructure and diversification efforts through our unique structure that is led by, and accountable to, communities.

Since our inception, Island Coastal Economic Trust has approved more than \$58 million to economic development initiatives that have attracted over \$308 million in new investment to our region. These investments have created over 2,750 permanent jobs, and countless positive impacts, across the coast.

Island Coastal Economic Trust acknowledges that we work for communities across the ancestral and unceded territories of the Kwakwaka, Nuučaanu, Éy7á7juuthem, Ligwilda'xw, Pəntl'áč, She shashishalhem, Hul'q'umi'num', diitiid?aatx, SENĆŦEN, Lekwungen, and T'Sou-ke speaking peoples.

For more information, please visit www.islandcoastaltrust.ca



The Government of British Columbia's StrongerBC Economic Plan moves British Columbia forward by tackling the challenges of today, while growing an economy that works for everyone. The long-term plan builds off B.C.'s strong economy recovery and works to address two long-standing challenges – inequality and climate change – by closing the skills gap, building resilient communities, and helping businesses and people transition to clean energy solutions. The plan sets two main goals for the province – inclusive growth and clean growth – and puts forward six missions to keep B.C. on track.

Media Contact

Brodie Guy

CEO

Island Coastal Economic Trust

250-871-7797

brodie@islandcoastaltrust.ca



Copyright © 2023 Island Coastal Economic Trust, All rights reserved.

Our mailing address is:

#108 - 501 4th Street

Courtenay, BC V9N 1H3

Want to change how you receive these emails?

You can [update your preferences](#) or [unsubscribe from this list](#).

MEDIA RELEASE

February 9, 2023

FOR IMMEDIATE RELEASE

MR23-006

New pre-health program to help fill Island health care gaps

A new dedicated university-level pathway at North Island College will help make it easier for students to pursue careers in the medical and health sciences.

The Island Pre-Health Science program was developed in response to the growing demand for health science and medical professionals across the region. Applications are open now, with the first intake starting in September.

The program is a jumping off point for students wanting to pursue a professional degree in medicine, dentistry, pharmacology, chiropractic practice, optometry, health science research and other related areas.

Vincent Michaud is preparing to go into medicine and is in his second year of courses at NIC. The new program, he says, will help others like him wishing to do their prerequisite work closer to home.

“It would allow me to stay in my local area longer and strengthen ties with local partners before starting my medical practice, which would improve my desire to come back here as a doctor,” he said.

“The community of students it would form would allow me to interact with like-minded peers and form study groups for various extracurricular tests like the Medical College Admission Test.”

A key feature of the new program is to have students learn about the communities around them and form deeper roots. The program will provide students with a rural and Island framework to identify challenges and opportunities in North Island communities. It will also include Indigenous ways of knowing and methodologies.

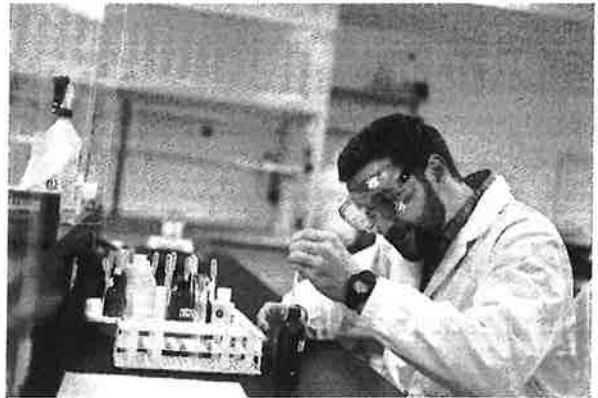
“The new program combines place-based learning with university-level courses that prepare students for degree completion in health and medical sciences,” said Dr Neil Cruickshank, Dean, Faculty of Arts, Science & Management.

“The curriculum is designed to provide a holistic understanding of health science and issues unique to rural, remote communities. Combining foundational science courses with social scientific approaches, Indigenous ways of knowing and, a community-learning strategy, students will gain incredibly valuable, transferable skills and knowledge.”

Students can graduate with an Advanced Diploma after three years of full-time study. The program will be based in the Comox Valley, with a mix of lecture-and-lab, lecture-and-tutorial and lecture-only courses. A program support person will help students and the development of integrated learning opportunities.

One of the driving factors for NIC in creating the program is the need for more medical professionals. For example, the Comox Valley alone has an estimated 17,000 individuals who lack a primary care provider. Over the next decade, the demand for health care professionals is only expected to increase.

“Primary care is at a critical juncture in BC, especially in our rural communities. By engaging new learners, early in their training, we have an opportunity to support and build capacity for the next generation. An Island Pre-Health Science



NIC student Vincent Michaud in the chemistry lab at NIC's Campbell River campus.

**MEDIA RELEASE**

program would allow us to share our experiences of a health care career in our own community," said Dr. Glenn Kisman, a Comox Valley family physician.

The program will begin in Fall 2023. A virtual information session will be taking place Thursday, Feb. 23 from 7-8pm. To learn more about the program and the info session, visit www.nic.bc.ca.

Media Contact

Elizabeth Young

Communications Officer, North Island College

O: 250-334-5233 | C: 250-207-6946

elizabeth.young@nic.bc.ca