

VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA
TO BE HELD WEDNESDAY MARCH 22, 2023, at 6:00 pm
AT COUNCIL CHAMBERS, VILLAGE OFFICE



(1) CALL TO ORDER

We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.

(2) ADOPTION OF AGENDA:

THAT the Agenda for the Meeting of the Village of Port Alice for March 22, 2023, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.

(3) DELEGATIONS:

(4) MINUTES:

Pg 3-4

a.) *THAT the Minutes from the Regular Meeting of March 08, 2023, be approved.*

(5) OLD BUSINESS:

(6) COMMUNICATIONS:

Pg 5

a.) Cops for Cancer 2023

March 7, 2023, Letter from Ashely Boese, Lead Contact Cops for Cancer Port Alice

(7) REPORTS:

Pg 7

a.) EOC Grant for Tsunami Siren

March 16, 2023 Report from Bonnie Danyk, CAO / CFO

(8) BYLAWS:

Pg 9-14

a.) Village of Port Alice Financial Plan 2023-2027 Bylaw No. 678, 2023.

Recommendation: That Bylaw 678 receive first and second reading.

Pg 15-18

b.) Village of Port Alice Rates & Fees Amendment Bylaw No. 679, 2023

Recommendation: That Bylaw No. 679 receive first, second and third reading.

(9) QUESTION PERIOD:

(10) RESOLUTION TO PROCEED TO CLOSED MEETING

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 1 (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

RECONVENE:

(10) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Council held March 22, 2023, be adjourned

VILLAGE OF PORT ALICE COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY MARCH 8, 2023
AT COUNCIL CHAMBERS, VILLAGE OFFICE



Present
Mayor Kevin Cameron
Councillor Holly Aldis
Councillor Russell Murray
Councillor Sean Watson
Councillor David Stewart

Staff
Bonnie Danyk CAO / CFO
Ryan Nicholson, Economic Development Officer
Tanya Spafford, Admin Assistant

Call to order 6:00 pm

ADOPTION OF AGENDA:

Moved, Seconded and CARRIED

18/23
Adoption of
Agenda

*THAT the Agenda for the Meeting of the Village of Port Alice for March 8, 2023, be approved;
AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.*

DELEGATION:

North Island Community Forest Update

19/23
Minutes of
February 22,
2022

MINUTES:

Moved, Seconded and CARRIED

THAT the Minutes from the Council Meeting of February 22, 2023, be approved.

OLD BUSINESS:

COMMUNICATIONS:

REPORTS:

Accounts Payable Listing for January 2023

March 2, 2023, Report from Bonnie Danyk, CAO/CFO

BYLAWS:

QUESTION PERIOD:

RESOLUTION TO PROCEED TO CLOSED MEETING (7:04pm)

20/23
Resolution to
proceed to
Closed
Meeting

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 1 (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

RECONVENE: 7:22pm



Canadian
Cancer
Society

**COPS FOR
CANCER**

07 March 2023

To whom it may concern,

The impact of cancer on our lives, our families and our communities are enormous. Because of it, the Canadian Cancer Society is committed to doing everything it can to save and improve lives. One of the Canadian Cancer Society's most high-profile fundraising initiatives, Cops for Cancer, focuses on families impacted by cancer. It involves committed cops, caring communities, and inspirational kids. Participants from law enforcement and emergency services ride hundreds of kilometres across British Columbia all while fundraising for children and families living with cancer.

On Vancouver Island, Tour de Rock will run from September 23rd through to October 6th, 2023, from one end of Vancouver Island to the other. This year we celebrate Tour de Rock's 26th anniversary. From the very first ride in 1998, Tour de Rock has grown on the strength of dedicated volunteers and community partners from Port Alice to Victoria raising over \$27 million funding life-saving pediatric cancer research and the acclaimed summer recreational program, Camp Goodtimes.

*Our event will be held on **Saturday, September 23rd, 2023, at the Royal Canadian Legion #180.** We are hoping to have a seafood feast. We are estimating to feed 80 people. If you can donate something for the dinner, or an item for the silent auction, or make a cash donation please contact Ashley. *Please have donations in before September 9th, 2023**

This will be my 11th year organizing the Tour de Rock Dinner & Auction for Port Alice! Thank you for considering our donation request. It is with donation, help and support from you, we have been able to pull the past 10 years off! Together we help children with cancer and their families right here on Vancouver Island by being involved and supporting the Cops for Cancer – Tour de Rock.

Sincerely,

Ashley Boese

Lead Contact for Port Alice CFC Tour de Rock Events
Call or Text: 250-284-0015 (No Calls after 8 pm)
pacfctourderock@outlook.com

Charitable Registration:
118829803 RR0001



VILLAGE OF PORT ALICE REPORT TO COUNCIL

To: Mayor and Council
From: CAO / CFO
Date: March 16, 2023
Subject: CEPF Emergency Operation Grant

The Village of Port Alice has partnered with the Strathcona Regional District for the last few years on a project related to tsunami risks and mapping. The Port Alice section is almost done and will be released in the next few months.

One of the suggestions from the project is to install a tsunami siren. Shaun Koopman from the Strathcona Regional District has offered to include us in a group application to the CEPF – EOC Grant. Shaun requires the following resolution to complete the grant application:

RECOMMENDATION: *THAT as part of the Village of Port Alice's ongoing work in relation to tsunami preparedness that an application for financial assistance under the Community Emergency Preparedness Fund 2023 Emergency Operation Centre grant be authorized for submission to the UBCM in collaboration with the Strathcona Regional District; and FURTHER THAT the Strathcona Regional District be authorized to receive and manage the grant funds on behalf of the Village of Port Alice if the application is successful.*

Bonnie Danyk
CAO / CFO

**VILLAGE OF PORT ALICE
BYLAW NO. 678, 2023**

BEING A BYLAW FOR THE VILLAGE OF PORT ALICE FINANCIAL PLAN 2023 - 2027

WHEREAS, under section 165 of the Community Charter the Council of the Village of Port Alice is required to adopt a financial plan before the annual property tax bylaw is adopted.

NOW THEREFORE, the Council of the Village of Port Alice, in open meeting assembled, enacts as follows:

1. Schedule "A" attached to and forming part of this Bylaw is the Village of Port Alice Financial Plan 2023 – 2027, Revenues and Expenditures.
2. Schedule “B” attached to and forming part of this Bylaw is the Village of Port Alice Financial Plan 2023 – 2027 Statement of Objectives and Policies.
3. This Bylaw may be cited for all purposes as the "Village of Port Alice Financial Plan 2023 - 2027 Bylaw No.678, 2023".

READ A FIRST AND SECOND TIME THIS 22nd DAY OF MARCH 2023.

PUBLIC CONSULTATION HELD APRIL 12th, 2023.

READ A THIRD TIME THIS 12th DAY OF APRIL 2023.

RECONSIDERED, AND ADOPTED THIS 26th DAY OF APRIL 2023.

Mayor

Chief Administrative Officer

Certified a true copy of Bylaw No.678, as adopted by Council on the 26th day of April 2023.

Chief Administrative Officer

VILLAGE OF PORT ALICE FINANCIAL PLAN 2022 - 2026
Bylaw No. 678, 2023 - Schedule 'A' Expenditures

EXPENDITURES	2023	2024	2025	2026	2027
Debenture Debt Interest					
Community Centre Upgrades Matures - 2036	\$33,900	\$34,917	\$35,965	\$37,048	\$38,155
Total Debenture Debt	\$33,900	\$34,917	\$35,965	\$37,048	\$38,155
Capital Expenditures					
General	\$2,262,000	\$30,000	\$30,000	\$30,000	\$30,000
Water Utility	\$0	\$0	\$0	\$0	\$0
Sewer Utility	\$0	\$0	\$0	\$0	\$0
Total Capital Expenditures	\$2,262,000	\$30,000	\$30,000	\$30,000	\$30,000
Other Municipal Purposes					
General Government, & Fiscal Services	\$490,300	\$504,769	\$519,672	\$547,022	\$550,833
Fire & Protective Services	\$78,000	\$80,320	\$82,730	\$85,211	\$87,768
Public Works	\$406,300	\$410,764	\$423,087	\$435,780	\$448,853
Health & Environmental Services	\$234,500	\$241,535	\$248,781	\$256,244	\$263,932
Recreation Services	\$259,300	\$267,079	\$275,090	\$283,344	\$291,845
Water Utility	\$55,000	\$56,650	\$58,350	\$60,100	\$61,903
Sewer Utility	\$91,700	\$94,051	\$96,873	\$99,775	\$102,770
Total Other Municipal Purposes	\$1,615,100	\$1,655,168	\$1,704,583	\$1,767,476	\$1,807,904
Transfers to Reserves					
General Fund	\$129,082	\$129,082	\$85,000	\$85,000	\$85,000
Water Fund	\$6,000	\$6,180	\$6,365	\$6,556	\$6,753
Sewer Fund	\$50,300	\$51,809	\$53,363	\$54,964	\$56,613
Total Transfer of Funds	\$185,382	\$187,071	\$144,728	\$146,520	\$148,366
GRAND TOTAL	\$4,096,382	\$1,907,156	\$1,915,276	\$1,981,044	\$2,024,425
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Schedule B Continued

Distribution of Property Tax Rates

Table 2 outlines the distribution of property taxes among the property classes. Historically the major industrial property class provided the largest proportion of property tax revenue. This was appropriate as this class formed the largest portion of the assessment base and was the main reason for the existence of the community. BC Assessment changed the Class of the Major Industrial property to Business in 2020 and significantly reduced the value.

Objectives

The Village Council continues to work with all levels of government and local business to attract additional economic opportunities.

The Village also recognizes the need to maintain the property tax rate for business (class 6) at a low rate.

Policies

Supplement, where possible, revenues from user fees and charges to help offset the tax burden on all property classes.

Council will continue to maintain and encourage economic development initiatives designed to attract more retail and commercial business to invest in the community. New business investments will help offset revenue dependency on all taxpayers by providing a broader tax base.

Align the distribution of tax rates among the property classes with the social and economic goals of the community, particularly to encourage a range of employment opportunities

Regularly review and compare the Village’s distribution of tax burden relative to other BC municipalities.

**Table 2: 2023 Distribution of Property Tax Rates
 Based on Preliminary Values**

Property Class	Percentage of Total Property Taxation	2023 Dollar Value
Residential (1)	76.31%	\$551,922.00
Utilities (2)	13.3%	\$95,950.00
Major Industrial (4)	0.00%	\$0.00
Light Industrial (5)	4.51%	\$32,622.00
Business (6)	5.89%	\$42,585.00
Recreation (8)	0.031%	\$221.00
Total	100%	\$723,300.00

VILLAGE OF PORT ALICE
BYLAW NO. 679
BEING A BYLAW TO AMEND THE VILLAGE OF PORT ALICE
Rates & Fees Bylaw No. 674-2022.

WHEREAS the Village of Port Alice Council considers it desirable to charge for fees and services provided by the Municipality

AND WHEREAS the Council of the Village of Port Alice desires to implement changes to fees and charges relating to the operation of the Garbage Collection and the Marina:

NOW THEREFORE the Council of the Village of Port Alice enacts as follows:

1. TITLE
(a) This bylaw may be cited for all purposes as the "Village of Port Alice Rates & Fees Amendment Bylaw No. 679, 2023".
2. ENACTMENT
(a) This bylaw is in effect January 1, 2023 for Garbage Collection Fees and April 15, 2023 for Marina Fees
3. SCHEDULES
(a) Schedule D and Schedule N attached to and forming part of this bylaw is hereby adopted.

4. SEVERABILITY

If a court of competent jurisdiction declares any portion of this bylaw invalid, then the invalid portion must be severed, and the remainder of the bylaw deemed valid.

Read a FIRST time this 22nd day of March, 2023
Read a SECOND time this 22nd day of March, 2023
Read a THIRD time this 22nd day of March, 2023
FINALLY ADOPTED this 12th day of April 2023

Mayor

Chief Administrative Officer

Certified a true copy of Village of Port Alice Rates & Fees Bylaw Amendment Bylaw No. 679, 2023 adopted by Resolution # _____ on the day of 2023

Chief Administrative Officer

VILLAGE OF PORT ALICE
BYLAW NO. 679

SCHEDULE N – MARINA RATES

The following fees and charges shall be in effect at the Port Alice Municipal Marina and designated parking lots:

Rates Include Applicable Taxes

Daily Moorage Rate for Recreational Vessels per foot per day	\$ 1.05
Monthly Moorage Rate for Recreational Vessels per foot	\$ 13.25
Daily Moorage Rate for Commercial Vessels per foot per day	\$0.55
Monthly Moorage Rate for Commercial Vessels per foot	\$6.50
Vehicle parking permit – Daily (Includes Boat Launch)	\$10.50
Vehicle parking permit – Annual (Includes Boat Launch), Residents Only*	\$84.00
Service Charge: Any service undertaken to resolve a vessel related emergency or nuisance at the Marina shall be charged to the owner of the vessel at actual costs plus \$150 and shall not be less than \$150.	\$157.50 plus actual costs
Replacement Annual Pass	\$5.25
Secondary Annual Pass	\$5.25
Slip Reservation Fee to be paid annually in advance	\$1,325.00
Trailer Parking after 24 hours	\$5.25 per day
*Resident means a person who is: a) a resident as defined under the Elections Act: or b) A sole shareholder or senior shareholder of corporations that own real property within the Municipal boundaries.	
Fee for Vendors to set up at Marina	
Daily Rate	\$ 6.00
Weekly Rate	\$35.00
Monthly Rate	\$118.00



INFORMATION ITEMS



Celebrating 25 years of Cops for Cancer

For 25 years, law enforcement, emergency services personnel and communities across Canada have come together on a mission to change the future of childhood cancer. **This year, you helped us raise an incredible \$2.1 million, bringing our 25 year total to \$52 million.** Since 1994, your unwavering support of the Cops for Cancer movement has enabled us to invest in life-saving childhood cancer research and transformative support programs. We are grateful to be celebrating 25 years of community building and fundraising initiatives. On behalf of CCS, we would like to thank you for your commitment to helping us save and improve the lives of children with cancer and their families.





S/Sgt. Gary Goulet Named to the Order of Canada

In June, S/Sgt. Gary Goulet, retired member of the Edmonton Police and “father” of the CCS Cops for Cancer movement was appointed to the order of Canada by Her Excellency the Right Honourable Mary Simon, Governor General of Canada.

For over 25 years, S/Sgt. Gary Goulet has been a champion for children and families living with and beyond cancer. His dedication and leadership towards Cops for Cancer has inspired other emergency services personnel and community members to join

the movement and support CCS in its mission to reduce the impact of childhood cancer.

We are forever grateful to S/Sgt. Gary Goulet's 25-years of volunteer service. His Cops for Cancer legacy shows how a small act of kindness can encourage communities to take action and help make a difference for children living with cancer. From its humble beginnings, Cops for Cancer has now evolved to encompass cycling tours and many other types of fundraisers across Canada.

Thank You

If you have any questions or would like more information, please contact:

Name

Position

T: phone number | E: email

Port Alice Health Forum Society

GENERAL MEETING Tuesday January 10, 2023

1:00 PM

Attendance:

Chairpersons	Catherine Beatty Edith Chemago
Secretary	Catherine Beatty
Treasurer	Val Eyford
Directors	

Vicki Brayton, Helen Klay, Debbie Mitchell, Carol Nicholson,

Excused: Sandra Morgan, Myra Stevenson

Regrets: Beth Thompson

Call to Order: The meeting was called to order at 1:25 PM.

Approval of Agenda:

A motion to approve the agenda was made by Val Eyford. Seconded by Vicki Brayton. Carried.

Agenda Additions: None

Approval of Minutes:

The minutes of November 8, 2022 were approved by Val Eyford. Seconded by Helen Klay. Carried.

Reports:

Mount Waddington Health Network

- There have been no meetings of the Table of Partners since the Spring of 2022.
- A Zoom meeting is to be held on Thursday, January 12, 2023.

SEABLAC

Seniors and Elders Better Living Advisory Committee. The next SEABLAC meeting will be held at the end of the month, an in-person meeting, to be held in Port McNeill.

North Vancouver Island Health Summit

November 7th and 8th, 2022, held in Port Hardy. The objectives were:

- 1) Co-create organizational and community solutions for the health systems/services in the North Island region.
- 2) Employ respect of other people's perspectives.
- 3) Identify opportunities to overcome challenges.
- 4) Identify areas of action for future systems change.
- 5) Iterate next steps in our regional health systems/services.

The themes were:

Cultural Safety: Create opportunities for non-indigenous citizens/providers to hear from and listen to stories from the Indigenous citizens.

Communication: Create a multi-pronged plan, Create/enhance channels between administrators, providers and community. Include data and statistics.

Collaboration: Asset mapping to understand what is already in place and where gaps are. Then communicate this to all in the region.

Retention and Recruitment: Focus on retention as much as recruitment. Create a red-carpet strategy for recruitment.

Transportation: Create/enhance timely and efficient transportation for patients and providers.

Stability: Establish predictability in closures for Emergency Department, including timely communication and certainty about what is open and where to go.

Resource Efficiency: Review health care facilities to see if centralization of services is possible or if new facilities are needed. Enhance and improve community programs that focus on health and wellness to support preventative medicine. Increase supportive housing such as assisted living, long term care and medical detox. Increase community supports to support aging in place.

These are the highlighted notes for each theme. A complete report is in the North Vancouver Island Health Summit Summary.

The participants were Health Administrators, Policy Makers, Health Providers/Professionals, Academia and Linked Sectors. We talked about the problems we have in the North Island health care system and what we could do to solve the problems. The summit was not to provide solutions, but to come up with ideas of what needs to be improved and to present possible solutions. Some things can be done in the near future and many in the years to come.

Medical Wish Cupboard – Sandra Morgan

The Wish Cupboard is doing well with items coming in and items going out regularly.

There was no activity in the Credit Union account. It remains:

Coastal Community Credit Union

The Wish Cupboard financial statement is:

Chequing -	\$869.84
Non-Registered Term Deposit -	\$503.51
Membership fee.	\$ 5.00

Port Alice Health Forum Treasurer's Report – Val Eyford

An error was noted with the report on the Port Alice Health Forum Scotia Bank. The following is an up to date, correct accounting of the accounts.

Operating Account:

Balance brought forward April 1, 2022		\$1,922.27
Province of BC – Registry of Societies		
	\$ 40.00	\$1,888.27
Monthly Service charges	\$ 1.25	\$1,881.02
Record keeping fees	\$ 2.25	\$1,881.02
Balance		\$1,878.77

Community Needs Account:

Balance brought forward April 1, 2022		\$ 709.92
Sandra Morgan – cheque # 029		
for flower planters	\$ 63.17	\$ 646.75
Record keeping fees	\$ 2.25	\$ 644.50
Monthly Service Charge	\$ 1.25	\$ 643.25
Provincial Employees Fund		\$360.00
Record Keeping fees	\$ 2.25	\$1,001.00
GST Rebate from CRA		\$858.80
Balance End December2022		\$1,859.80

The GST rebate was for the GST which was paid when purchasing the Chest Compression Machine.

The Operating Account had no activity this period.

The cheque for the GST rebate from the CRA, will be deposited soon.

Val Eyford, the treasurer, has not yet taken cash out for her petty fund. This was \$200.00 as approved late last year.

Island Health

No report.

Old Business:

Safe Space during Extreme Heat/Cold.

Val Eyford has agreed to write a letter to the Village of Port Alice asking about a place where people can meet during extreme weather conditions.

We tabled the note in the agenda about what ideas can we come up with to educate the public on how to utilize the health system, when to go to emergency and calling an ambulance.

New Business:

Councillor Holly Aldis is the Regional Hospital District Director for the Village of Port Alice. Copies of our minutes will be sent to the Village office and to Holly Aldis.

There was a discussion on how we can help community members with meals, etc. during illness and recovery.

At the summit in November, there was a discussion around making the present medical staff feel appreciated. Before COVID the Health Forum members would bring a luncheon to the Medical Centre to show our appreciation. By doing this once a year, we only usually have one of our doctors in Port Alice. A suggestion was made to have two appreciation days and to make note to have the second one when the other doctor is in town. That way no one will miss it and feel left out. After all, it is both of our doctors we appreciate.

Correspondence:

A Thinking of You card was sent to Jan Allen during her recovery. A Thank You card was sent to Debra Lynn for the article in the Gazette about the Medical Wish Cupboard.

Vicki Brayton volunteered to deliver a card to Sandra Morgan following her surgery.

Round Table:

Vicki Brayton suggested she would talk with Sandra Morgan about putting annuals in the planters at the Medical Centre.

At the summit, I connected with some indigenous people. During a session at DEW, we had discussed about learning about indigenous healing, herbs etc. I suggested we partner with DEW and have someone come in as a guest speaker to tell us of the practices that the indigenous people use to help their people.

Val Eyford made a motion to contact one of the people I had contact with to come as a guest speaker in the spring. Seconded by Vicki Brayton. Carried.

Motion to Adjourn:

Debbi Mitchell made a motion to adjourn the meeting at 2:30 PM.

Next meeting: February 14, 2023

Catherine Beatty
Secretary

Edith Chemago
Catherine Beatty
Chairpersons