

VILLAGE OF PORT ALICE
BYLAW NO. 678, 2023

BEING A BYLAW FOR THE VILLAGE OF PORT ALICE FINANCIAL PLAN 2023 - 2027

WHEREAS, under section 165 of the Community Charter the Council of the Village of Port Alice is required to adopt a financial plan before the annual property tax bylaw is adopted.

NOW THEREFORE, the Council of the Village of Port Alice, in open meeting assembled, enacts as follows:

1. Schedule "A" attached to and forming part of this Bylaw is the Village of Port Alice Financial Plan 2023 – 2027, Revenues and Expenditures.
2. Schedule "B" attached to and forming part of this Bylaw is the Village of Port Alice Financial Plan 2023 – 2027 Statement of Objectives and Policies.
3. This Bylaw may be cited for all purposes as the "Village of Port Alice Financial Plan 2023 - 2027 Bylaw No.678, 2023".

READ A FIRST AND SECOND TIME THIS 22nd DAY OF MARCH 2023.

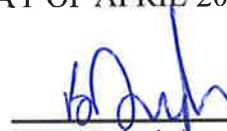
PUBLIC CONSULTATION HELD APRIL 12th, 2023.

READ A THIRD TIME THIS 12th DAY OF APRIL 2023.

RECONSIDERED, AND ADOPTED THIS 26th DAY OF APRIL 2023.



Mayor



Chief Administrative Officer

Certified a true copy of Bylaw No.678, as adopted by Council on the 26th day of April 2023.

Chief Administrative Officer

**VILLAGE OF PORT ALICE
BYLAW NO. 678, 2023**

**VILLAGE OF PORT ALICE FINANCIAL PLAN 2023 - 2027
Bylaw No. 678, 2023 - Schedule 'A' REVENUES**

| REVENUES | 2023 | 2024 | 2025 | 2026 | 2027 |
|---|--------------------|------------------|------------------|------------------|------------------|
| Property Taxes | \$723,300 | \$810,749 | \$848,814 | \$900,022 | \$958,406 |
| Utility/Grant in Place of Taxes | \$21,000 | \$21,630 | \$22,279 | \$22,947 | \$23,635 |
| Total Taxation | \$744,300 | \$832,379 | \$871,093 | \$922,969 | \$982,041 |
| Fees and Charges | | | | | |
| Garbage Rates/Penalties | \$88,000 | \$90,640 | \$93,359 | \$96,160 | \$99,045 |
| Recreation Supplies and Services | \$9,500 | \$9,785 | \$10,079 | \$10,381 | \$10,692 |
| Recreation Facilities Rentals | \$26,000 | \$26,780 | \$27,583 | \$28,411 | \$29,263 |
| Licenses/Permits | \$13,500 | \$13,905 | \$14,322 | \$14,752 | \$15,194 |
| Water Utility | \$61,000 | \$62,830 | \$64,715 | \$66,656 | \$68,656 |
| Sewer Utility | \$142,000 | \$146,260 | \$150,648 | \$155,167 | \$159,822 |
| Other Revenue | \$89,500 | \$92,185 | \$94,951 | \$97,799 | \$100,733 |
| Total Fees and Charges | \$429,500 | \$442,385 | \$455,657 | \$469,326 | \$483,405 |
| Other Revenue | | | | | |
| Federal Govt Grants | \$1,100 | \$1,100 | \$1,100 | \$1,100 | \$1,100 |
| Provincial Govt Grants - | \$1,918,582 | \$566,292 | \$522,426 | \$522,649 | \$522,879 |
| Regional District of Mt. Waddington | \$5,000 | \$5,000 | \$5,000 | \$5,000 | \$5,000 |
| Total Other Revenue | \$1,924,682 | \$572,392 | \$528,526 | \$528,749 | \$528,979 |
| Appropriation from Reserve | | | | | |
| Appropriation from NICF Funds | \$15,000 | \$0 | \$0 | \$0 | \$0 |
| Appropriation from Surplus | \$0 | \$0 | \$0 | \$0 | \$0 |
| Appropriation from Deferred Revenue:Gas Tax Fun | \$792,000 | \$30,000 | \$30,000 | \$30,000 | \$30,000 |
| Appropriation from Covid Recovey Funds | \$113,400 | \$30,000 | \$30,000 | \$30,000 | \$0 |
| Appropriation from Climate Action Funds | \$77,500 | | | | |
| Total Appropriation from Reserve | \$997,900 | \$60,000 | \$60,000 | \$60,000 | \$30,000 |
| Funds Transfers | \$0 | \$0 | \$0 | \$0 | \$0 |

**VILLAGE OF PORT ALICE
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Bylaw No. 678, 2023 - Schedule 'A' Expenditures

| EXPENDITURES | 2023 | 2024 | 2025 | 2026 | 2027 |
|---|--------------------|--------------------|--------------------|--------------------|--------------------|
| Debenture Debt Interest | | | | | |
| Community Centre Upgrades Matures - 2036 | \$33,900 | \$34,917 | \$35,965 | \$37,048 | \$38,155 |
| Total Debenture Debt | \$33,900 | \$34,917 | \$35,965 | \$37,048 | \$38,155 |
| Capital Expenditures | | | | | |
| General | \$2,262,000 | \$30,000 | \$30,000 | \$30,000 | \$30,000 |
| Water Utility | \$0 | \$0 | \$0 | \$0 | \$0 |
| Sewer Utility | \$0 | \$0 | \$0 | \$0 | \$0 |
| Total Capital Expenditures | \$2,262,000 | \$30,000 | \$30,000 | \$30,000 | \$30,000 |
| Other Municipal Purposes | | | | | |
| General Government, & Fiscal Services | \$490,300 | \$504,769 | \$519,672 | \$547,022 | \$550,833 |
| Fire & Protective Services | \$78,000 | \$80,320 | \$82,730 | \$85,211 | \$87,768 |
| Public Works | \$406,300 | \$410,764 | \$423,087 | \$435,780 | \$448,853 |
| Health & Environmental Services | \$234,500 | \$241,535 | \$248,781 | \$256,244 | \$263,932 |
| Recreation Services | \$259,300 | \$267,079 | \$275,090 | \$283,344 | \$291,845 |
| Water Utility | \$55,000 | \$56,650 | \$58,350 | \$60,100 | \$61,903 |
| Sewer Utility | \$91,700 | \$94,051 | \$96,873 | \$99,775 | \$102,770 |
| Total Other Municipal Purposes | \$1,615,100 | \$1,655,168 | \$1,704,583 | \$1,767,476 | \$1,807,904 |
| Transfers to Reserves | | | | | |
| General Fund | \$129,082 | \$129,082 | \$85,000 | \$85,000 | \$85,000 |
| Water Fund | \$6,000 | \$6,180 | \$6,365 | \$6,556 | \$6,753 |
| Sewer Fund | \$50,300 | \$51,809 | \$53,363 | \$54,964 | \$56,613 |
| Total Transfer of Funds | \$185,382 | \$187,071 | \$144,728 | \$146,520 | \$148,366 |
| GRAND TOTAL | \$4,096,382 | \$1,907,156 | \$1,915,276 | \$1,981,044 | \$2,024,425 |
| | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |

**VILLAGE OF PORT ALICE
BYLAW NO. 678, 2023**

**Schedule B
Statement of Objectives and Policies**

In accordance with Section 165 (3.1) of the Community Charter, the Village is required to include in the Five-Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165 (7) of the Community Charter;
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

Funding Sources

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2023. Property taxes normally contribute to the greatest proportion of the Village's revenue, however, in 2023 the largest proportion is Grant Revenue which is directly related to Capital Projects. The property tax revenue source offers several advantages. For example, it is simple to administer, and it is easy for residents to understand. It offers a stable and reliable source of revenue for local government services that are simply not practical or undesirable to fund on a user-pay basis. These services include general administration, fire protection, police services, bylaw enforcement, solid waste management, recreation, and local transportation services (i.e) maintenance & upkeep of local roads and streets.

User fees and charges form the fourth largest portion of planned revenue. Many services can be measured and charged on a user-pay basis. Services that are effectively charged on a user fee basis include water and sewer services, garbage collection, building permits, and the sale of other goods and services such as recreation and cemetery services. Village Council and Staff support the value of user fees that are relative to the cost of the service to avoid the service being subsidized by taxation.

Objective

Over the next 5 years, the Village of Port Alice will review the proportion of revenue that is received from user fees and charges and increase current levels as required.

Policies

The Village will annually review all user fee levels to ensure they are adequately meeting the delivery costs of service.

Where possible, the Village will endeavor to supplement revenues from user fees and charges, rather than taxation, to lessen the burden on its limited property tax base.

Table 1: 2023 Sources of Revenue

| Revenue Source | Revenue: Percentages of Total Budget | Dollar Value |
|--------------------------------------|---|-----------------------|
| Taxation | 18% | \$744,300.00 |
| Fees, Charges & Other Revenue | 10% | \$429,500.00 |
| Government Grants | 47% | \$1,924,682.00 |
| Approp. from Surplus & Deferred Rev. | 24% | \$997,900.00 |
| Total | 100.00% | \$4,096,382.00 |

VILLAGE OF PORT ALICE
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Schedule B Continued

Permissive Tax Exemptions

The Village of Port Alice Council reviews all existing permissive tax exemption bylaws on an annual basis. Council bases their consideration on the following criteria:

The tax exemption must demonstrate benefit to the community and residents of Port Alice by enhancing the quality of life (economically, socially and culturally) within the community.

The goals, policies and principles of the organization receiving the exemption must not be inconsistent or in conflict with those of the Village of Port Alice.

The organization receiving the exemption must be a registered non-profit society, as the support of the municipality will not be used for commercial or private gain.

Permissive tax exemptions will be considered in conjunction with: (a) other assistance being provided by the Village; (b) the potential demands for Village services or infrastructure arising from the property; and (c) the amount of revenue that the Village will lose if the exemption is granted.

Objective

The Village of Port Alice will continue to provide permissive tax exemptions to non-profit societies that contribute social, economic and cultural benefits to the community.

Policies

Council will continue working with all the non-profit societies for the betterment of the Community.

Reviewed and adopted by Council on 22nd March 2022.



Mayor



Chief Administrative Officer

**VILLAGE OF PORT ALICE
BYLAW NO. 678, 2023**

Schedule B Continued

Distribution of Property Tax Rates

Table 2 outlines the distribution of property taxes among the property classes. Historically the major industrial property class provided the largest proportion of property tax revenue. This was appropriate as this class formed the largest portion of the assessment base and was the main reason for the existence of the community. BC Assessment changed the Class of the Major Industrial property to Business in 2020 and significantly reduced the value.

Objectives

The Village Council continues to work with all levels of government and local business to attract additional economic opportunities.

The Village also recognizes the need to maintain the property tax rate for business (class 6) at a low rate.

Policies

Supplement, where possible, revenues from user fees and charges to help offset the tax burden on all property classes.

Council will continue to maintain and encourage economic development initiatives designed to attract more retail and commercial business to invest in the community. New business investments will help offset revenue dependency on all taxpayers by providing a broader tax base.

Align the distribution of tax rates among the property classes with the social and economic goals of the community, particularly to encourage a range of employment opportunities

Regularly review and compare the Village's distribution of tax burden relative to other BC municipalities.

**Table 2: 2023 Distribution of Property Tax Rates
Based on Preliminary Values**

| Property Class | Percentage of Total Property Taxation | 2023 Dollar Value |
|-----------------------|--|--------------------------|
| Residential (1) | 76.31% | \$551,922.00 |
| Utilities (2) | 13.3% | \$95,950.00 |
| Major Industrial (4) | 0.00% | \$0.00 |
| Light Industrial (5) | 4.51% | \$32,622.00 |
| Business (6) | 5.89% | \$42,585.00 |
| Recreation (8) | 0.031% | \$221.00 |
| Total | 100% | \$723,300.00 |