



VILLAGE OF PORT ALICE
PUBLIC WORKS COMMITTEE MEETING AGENDA
TO BE HELD THURSDAY FEBUARY 1, 2024, AT 4:00 PM
IN THE MUNICIPAL OFFICE COUNCIL CHAMBERS

(1) CALL TO ORDER

(2) ADOPTION OF AGENDA

THAT the Agenda for the Public Works Committee Meeting be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.

(3) MINUTES:

a. *THAT the minutes from the January 4, 2024, Public Works Committee Meeting be approved as presented.*

(4) REPORTS:

- a. Public Works Foreman's Monthly Report – January
January 29, 2024, Report from Jason Yunker, Public Works Foreman

(4) COMMUNICATIONS:

(5) FOR DISCUSSION:

(6) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Public Works Committee held February 1, 2024, be adjourned.

VILLAGE OF PORT ALICE COUNCIL COMMITTEE
MEETING MINUTES Thursday January 4, 2024
In the MUNICIPAL COUNCIL CHAMBERS
Public Works Committee Meeting



Present Mayor Kevin Cameron
Councillor Sean Watson
Councillor Russell Murray
Councillor Holly Aldis
Councillor Dave Stewart

Staff Bonnie Danyk CAO / CFO
Jason Yunker, Public Works Foreman

CALL TO ORDER

Mayor Kevin Cameron called the meeting to order at 4:00 pm

APPROVAL OF AGENDA

PW 01/24
Agenda

Moved, seconded and CARRIED

THAT the Agenda for the Public Works Committee be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.

MINUTES:

PW 02/24
Minutes
07-12-2023

Moved, seconded and CARRIED

THAT the Minutes of the Public Works Committee meeting on December 7, 2023, be approved.

REPORTS:

a) Public Works Foreman's Monthly Report – December

December 29, 2023 Report from Jason Yunker, Public Works Foreman

PW 03/24
Adjourn

ADJOURNMENT:

Moved, seconded and CARRIED

THAT the Public Works Committee meeting of the Village of Port Alice held January 4, 2024 be adjourned at 4:27 pm.

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Public Works Committee Meeting held January 4, 2024.

Mayor

Chief Administrative Officer



VILLAGE OF PORT ALICE REPORT TO COUNCIL

To: Mayor & Council
From: Jason Yunker, Public Works Foreman
Date: Jan 29, 2024
Subject: Public Works Monthly Report

January was good. We worked with White Pacific and installed the new UPS/Surge protectors on our Well houses and SCADA brain. We have a few additional components to install down the road, but we have the vast bulk completed. We are in continued discussions with BC Hydro on installing the new electrical service at Well#3. Stonecroft engineering should be here anytime to complete the bridge inspections as I type this. We continue to press ahead and prep for the season.

Water

- Water samples taken to Port McNeil.
- Wells were checked and meters read daily.
- Trying to locate Arena water Service
- Fixed water leak at Community Centre

Sewer Sys/ Treatment Plant

- Effluent samples were shipped to Courtney monthly.
- Regular daily/weekly maintenance was performed for STP.
- Lift stations were cleaned and inspected weekly.
- SCADA UPS/Surge protectors installed.
- Hauled sludge bin.

Transfer Station

- Transfer Station was cleaned daily/weekly.
- Garbage cans in town were cleaned(weekly)
- Hauled 2 loads of recyclables (E-waste, cardboard, tires) to 7-mile.
- Hauled 1 blue bins of garbage to 7-mile.
- Hauled 1 metal bin.
- Hauled 1 wood bin.

Equipment

- Generators were tested(monthly)
- Weekly inspections carried out on Play structures/Parks/Marina/Water Tanks
- Replaced batteries on Back-Hoe.
- Repaired battery posts on vehicles

Roads

- Clean CB's (cleared blocked CB on Haida)
- Fix drainages.
- Arranged Bridge inspections with Stone Croft Engineering.

Facilities

- Cleaned gutters
- Fixed water leak under Community Centre.
- Fixed water leak at STP.
- Georgia Straight to inspect and service HVAC system in Community Centre

General

- Tidy shop

Respectfully submitted by,

Jason Yunker

Jason Yunker
Public Works Foreman