



VILLAGE OF PORT ALICE
PUBLIC WORKS COMMITTEE MEETING AGENDA
TO BE HELD THURSDAY MARCH 7, 2024, AT 4:00 PM
IN THE MUNICIPAL OFFICE COUNCIL CHAMBERS

(1) CALL TO ORDER

(2) ADOPTION OF AGENDA

THAT the Agenda for the Public Works Committee Meeting be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.

(3) MINUTES:

a. *THAT the minutes from the February 1, 2024, Public Works Committee Meeting be approved as presented.*

(4) REPORTS:

a. Public Works Foreman's Monthly Report – February
March 5, 2024, Report from Jason Yunker, Public Works Foreman

(4) COMMUNICATIONS:

(5) FOR DISCUSSION:

a. Marina and Mill Bridge 2024 Reports

(6) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Public Works Committee held March 7, 2024, be adjourned.

VILLAGE OF PORT ALICE COUNCIL COMMITTEE
MEETING MINUTES Thursday February 1, 2024
In the MUNICIPAL COUNCIL CHAMBERS
Public Works Committee Meeting



Present Mayor Kevin Cameron
Councillor Sean Watson
Councillor Russell Murray
Councillor Holly Aldis

Absent Councillor Dave Stewart

Staff Bonnie Danyk CAO / CFO
Jason Yunker, Public Works Foreman

CALL TO ORDER

Mayor Kevin Cameron called the meeting to order at 4:00 pm

PW 04/24
Agenda

APPROVAL OF AGENDA

Moved, seconded and CARRIED

THAT the Agenda for the Public Works Committee be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.

PW 05/24
Minutes
2024-01-04

MINUTES:

Moved, seconded and CARRIED

THAT the Minutes of the Public Works Committee meeting on January 4, 2024, be approved.

REPORTS:

a) Public Works Foreman's Monthly Report – January

January 29, 2024 Report from Jason Yunker, Public Works Foreman

PW 06/24
Letter to BC Hydro

Moved, seconded and CARRIED

THAT The Village of Port Alice write a letter to BC Hydro regarding reconnecting the well shed.

PW 07/24
Adjourn

ADJOURNMENT:

Moved, seconded and CARRIED

THAT the Public Works Committee meeting of the Village of Port Alice held February 1, 2024 be adjourned at 4:20 pm.

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Public Works Committee Meeting held February 1, 2024.

Mayor

Chief Administrative Officer



VILLAGE OF PORT ALICE REPORT TO COUNCIL

To: Mayor & Council
From: Jason Yunker, Public Works Foreman
Date: Feb 29, 2024
Subject: Public Works Monthly Report

Pretty standard month. Met with contractors for quotes. We finally had the gas hot water tank installed in the Community Centre. Melan roofing came and fixed damaged roof drains at the Fire Hall and at Public Works. They submitted a quote for the Fire Hall roof replacement. We have finally started the electrical service for Well#3, KCC is wrapping up insulation and interior finishes as I type this. We are almost at the finish line for the rebuild. Once we got power we can start rewiring and get this job finished.

Water

- Water samples taken to Port McNeil.
- Wells were checked and meters read daily.
- Begun installation of new electrical service at Well#3

Sewer Sys/ Treatment Plant

- Effluent samples were shipped to Courtney monthly.
- Seawater samples submitted
- Regular daily/weekly maintenance was performed for STP.
- Lift stations were cleaned and inspected weekly.

Transfer Station

- Transfer Station was cleaned daily/weekly.
- Garbage cans in town were cleaned(weekly)
- Hauled 2 loads of recyclables (E-waste, cardboard, tires) to 7-mile.
- Hauled 1 blue bin of garbage to 7-mile.
- Hauled 1 metal bin.
- Hauled 1 wood bin.

Equipment

- Generators were tested(monthly)
- Weekly inspections carried out on Play structures/Parks/Marina/Water Tanks
- Serviced saws, weed eaters

Roads

- Clear CB's
- Salt n sand roads

Facilities

- Gas hot water tank finally installed at Community Centre
- Damaged panels on Marina dock were replaced.
- Leaking roof drains fixed at Fire Hall and Public Works by Melan roofing.

General

- Tidy shop

Respectfully submitted by,

Jason Yunker

Jason Yunker
Public Works Foreman