

VILLAGE OF PORT ALICE  
COUNCIL MEETING AGENDA

TO BE HELD WEDNESDAY APRIL 24, 2024, at 6:00 pm  
AT COUNCIL CHAMBERS, VILLAGE OFFICE



**(1) CALL TO ORDER**

*We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.*

**(2) ADOPTION OF AGENDA:**

*THAT the Agenda for the Meeting of the Village of Port Alice for April 24, 2024, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.*

**(3) DELEGATIONS:**

**(4) MINUTES:**

Pg 3-4

a.) *THAT the Minutes from the Regular Meeting of April 10, 2024, be approved.*

**(5) NEW BUSINESS:**

a.) Marble River Campsite – request for longer camping period, and replacement of outhouse in day area.  
Request from Council for Discussion

**(6) COMMUNICATIONS:**

**(7) REPORTS:**

Pg 5

a.) Fire Chiefs Report for March 2024  
April 2, 2024, Report from Jerry Rose, Fire Chief

b.) Vancouver Island Regional Library AGM  
April 6, 2024, Verbal Report from Councillor Murray

Pg 7-13

c.) Accounts Payable Listing for January-March 2024  
April 6, 2024, Report from Bonnie Danyk, CAO/CFO

Pg 15-20

d.) Summary of Revenue & Expenses for January-March 2024  
April 6, 2024, Report from Bonnie Danyk, CAO/CFO

**BYLAWS:**

Pg 21-26

a.) Bylaw 690-2024 Financial Plan for Port Alice 2024-2028

Recommendation:

*THAT Bylaw 690-2024 Village of Port Alice Financial Plan Bylaw 690-2024 be given fourth reading and approval.*

Pg 27-28

b.) Bylaw 691-2024 Tax Rates

Recommendation:

*THAT Bylaw 691-2024 Port Alice Tax Rates be given First, second, and third reading.*

**(8) QUESTION PERIOD:**

**(9) RESOLUTION TO PROCEED TO CLOSED MEETING**

*THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:*

**VILLAGE OF PORT ALICE  
COUNCIL MEETING AGENDA**  
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*(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;*

**RECONVENE**

**(10) ADJOURNMENT:**

*THAT the meeting of the Village of Port Alice Council held April 24, 2024, be adjourned*

**INFORMATION ITEMS:**

1. April 18, 2024, News Release, Island Coastal Economic Trust, Island Coastal Economic Trust Empowered to Work Towards Co-Governance with New Investment from the Province of BC

VILLAGE OF PORT ALICE COUNCIL  
REGULAR MEETING MINUTES  
WEDNESDAY, APRIL 10, 2024  
AT COUNCIL CHAMBERS, VILLAGE OFFICE



**Present**  
Mayor Kevin Cameron  
Councillor Holly Aldis  
Councillor Sean Watson

**Absent**  
Councillor David Stewart  
Councillor Russell Murray

**Staff**  
Bonnie Danyk, CAO/CFO  
Tanya Spafford, Admin Assistant  
Ryan Nicholson, Economic Development Officer

**Call to order 6:00pm**

**ADOPTION OF AGENDA:**

Moved, Seconded and CARRIED

31/24  
Adoption of  
Agenda

*THAT the Agenda for the Meeting of the Village of Port Alice for April 10, 2024, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.*

**DELEGATION:**

**MINUTES:**

32/24  
Minutes of  
March 27,  
2024

Moved, Seconded and CARRIED  
*THAT the Minutes from the Council Meeting of March 27, 2024, be approved.*

**NEW BUSINESS:**

**COMMUNICATIONS:**

Small-Scale Multi-Unit Housing – Toolkit for Local Governments  
March 24, 2024, Manual from the Ministry of Housing

Letter from Rachel Blaney – re Stepping down as NDP Whip  
April 4, 2024, Letter from MP for North Island – Powell River Rachel Blaney

**REPORTS:**

33/24  
Bylaw 690 –  
Finance Plan

**BYLAWS:**

Moved, Seconded and CARRIED  
Bylaw 690-2024 Financial Plan for Port Alice 2024-2028

*THAT Bylaw 690-2024 Village of Port Alice Financial Plan Bylaw 690-2024 be given third reading.*

**QUESTION PERIOD:**

**ADJOURNMENT:**

Moved, Seconded and CARRIED

***THAT the Regular meeting of the Village of Port Alice held April 10, 2024, be adjourned at 6:05pm.***

34/24  
Adjournment

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held April 10, 2024.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

# VILLAGE OF PORT ALICE

## Port Alice Volunteer Fire Department Fire Chief's Monthly Report For the month March 2024

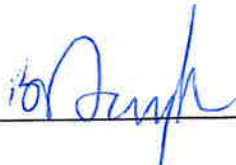
Active Members	10	Rescue Calls	0
On Leave	2	Fire Calls	1
New/Recruits **	3	Lift Assist Calls	1
<b>Total</b>	<b>15</b>	Ambulance Driver Assist Calls	<b>0</b>
Mutual Aid Calls	0	Public Relation Events	0
Number Of False Alarms	0	Training Events	1

**Practices / Events:**

Date	Attendance	Purpose
02Mar2024	2	1083 Maquinna
05Mar2024	4	Lift Asst – Copper Coast
05Mar2024	11	Practice: Ladder Practice
12Mar2024	11	Practice: Rescue @ Arena
19Mar2024	9	Practice: Dumpster Fire
23Mar2023	5	Pumper Training
26Mar2024	5	Practice: Month End Checks
<b><u>PAVFD Updates</u></b>		
Jan 2024		Received Training on New to us SCBA's

Fire Chief: \_\_\_\_\_

Administrator: \_\_\_\_\_





**VILLAGE OF PORT ALICE**  
**ACCOUNTS PAYABLE LISTING FOR JANUARY TO MARCH 2024**


Total Payment of Accounts: \$333,948.01

Wages Payable: \$142,951.82

**Total Accounts Payable Listing** \$476,899.83

If you have any questions regarding the cheques on this month's Accounts Payable Listing, please ask me.

Respectfully submitted

  
\_\_\_\_\_  
Bonnie Danyk  
CAO / CFO

VILLAGE OF PORT ALICE  
 AP CHEQUE LISTING

Payment Date From 01/01/2024 To 31/03/2024 ALL Payments BY Pay Date

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
001514	002	05/01/2024	0-345	ORACH ENTERPRISES	5784	Port a Potty Renta	422.10		422.10	
001515	002	05/01/2024	I-101	INNOV8 DIGITAL SOL	IN461105	Copy Charges	197.21		197.21	
001516	002	05/01/2024	K-087	0997330 CONTRACTIN	0940-A001040	35% Dep Pump House	11,785.55		11,785.55	
001517	002	05/01/2024	K-101	KATHY O'REILLY TAY	2395	Meeting dates Ad	605.85		605.85	
001518	002	05/01/2024	L-084	LADY FAER DESIGNS	INV0488	Dec Janitorial	630.00		630.00	
001519	002	05/01/2024	N-069	BLACK PRESS GROUP	132228	FD thank you ad	102.74		102.74	
001520	002	05/01/2024	N-072	NORTH ISLAND WASTE	Gar Col 12\32	December Garbage C	7,539.00		7,539.00	
001521	002	05/01/2024	P-009	PORT MCNEILL ENTER	44426 44442	Bull Nose x 2 Curb Transition	456.96 716.80		1,173.76	
001522	002	05/01/2024	P-090	PORT ALICE GAS INC	CC Propane122 Arena Pro 122	Nov/Dec Propane Nov/Dec Propane	2,372.09 35.71		2,407.80	
001523	002	05/01/2024	P-101	MJG ENTERPRISES LT	7595	December Fuel	1,037.66		1,037.66	
001524	002	05/01/2024	C-010	CAN.UNION OF PUBLI	Dec Union Due	Cupe Dues	733.55		733.55	
001525	002	05/01/2024	I-012	ISLAND FOODS LTD					171.82	Yes
Dec RC	002	12/01/2024	R-002	RECEIVER GENERAL F	Dec RC 2 2023		1,833.98		1,833.98	
Dec RC	002	12/01/2024	R-002	RECEIVER GENERAL F	Dec PR 2023		10,881.36		10,881.36	
2023 EH	002	15/01/2024	M-014	MINISTER OF FINANC	2023 EHT		4,948.68		4,948.68	
Dec 1	002	15/01/2024	B-003	BC HYDRO	Dec 2023		3,685.17		3,685.17	
Dec 2 A	002	15/01/2024	B-003	BC HYDRO	Dec 2 Arena		180.30		180.30	
Dec 2 H	002	15/01/2024	B-003	BC HYDRO	Dec 2 Hydro		12,583.46		12,583.46	
Dec Are	002	15/01/2024	B-003	BC HYDRO	Dec Arena		203.56		203.56	
ST 2023	002	15/01/2024	M-005	MINISTRY OF FINANC	ST 2023 Final		27,074.52		27,074.52	
001526	002	16/01/2024	H-006	HOME HARDWARE	401979	Wood	152.74		152.74	
001527	002	16/01/2024	L-078	MOORE, LOUISA	Concession 01	Concession Supplie	91.85		91.85	
001528	002	16/01/2024	M-009	MUNICIPAL INSURANC	L2024-215	Village Insurance	9,959.00		9,959.00	
001529	002	16/01/2024	M-015	Financial Services	EMI591705	324 Effluent Permi	677.47		677.47	
001530	002	16/01/2024	M-153	BUREAU VERITAS CAN	VA11080241	Effluent Samples	140.64		140.64	
001531	002	16/01/2024	R-120	ROYAL PRINTERS	548054	Cheques	464.79		464.79	
001532	002	16/01/2024	S-369	SUDDEN FUN	14507	Dog Bags	645.75		645.75	
001533	002	22/01/2024	B-076	BC ONE CALL LIMITE	20220942a 20230730	Reissue BC One Cal BC One Call Ticket	86.63 65.52		152.15	
001534	002	22/01/2024	B-154	BROGAN FIRE & SAFE	30075706	Hi Vol Red	1,173.89		1,173.89	
001535	002	22/01/2024	C-080	BRANDT TRACTOR LTD	5574625	Horn	102.50		102.50	
001536	002	22/01/2024	D-003	DISTRICT OF PORT H	10977	Building Inspectio	209.28		209.28	
001537	002	22/01/2024	F-004	FOX'S DISPOSAL SER	2690 2689 2688	Blue and Metal Bin Wood Bin Rental Sludge Removal	545.74 237.06 237.06		1,019.86	
001538	002	22/01/2024	F-005	F.P. FOODS LIMITED	467411 31122023	Firehall Supplies VO, PW, & CC Suppl	32.50 732.63		765.13	
001539	002	22/01/2024	G-102	GFL ENVIRONMENTAL	LQ01877170	Waste Oil Pick up	425.26		425.26	



VILLAGE OF PORT ALICE  
**AP CHEQUE LISTING**  
 Payment Date From 01/01/2024 To 31/03/2024 ALL Payments BY Pay Date

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
001540	002	22/01/2024	H-100	HOLLY ALDIS	42639472	Computer Reimburse	600.00		600.00	
001541	002	22/01/2024	I-075	Island Instrumenta	11335	SCADA Upgrades	1,161.30		1,161.30	
001542	002	22/01/2024	J-087	JOSEPH ANTONELLI	11062023 29112023	Arena Danger Tree STP Emergency tree	435.00 3,555.00		3,990.00	
001543	002	22/01/2024	M-001	MACANDALES	102486	Safety Fence Renta	53.76		53.76	
001544	002	22/01/2024	M-011	MINISTER OF FINANC	95369721	Courier Service	190.62		190.62	
001545	002	22/01/2024	M-044	MAINROAD N.I. CONT	35	Salt and Delivery	3,349.50		3,349.50	
001546	002	22/01/2024	O-010	OK TIRE STORE (POR	77737	Tire Replacement	2,271.36		2,271.36	
001547	002	22/01/2024	R-003	REGIONAL DISTRICT	7440	Tipping Fees	789.60		789.60	
001548	002	22/01/2024	S-008	SHOP-RITE	205279	Shop Supplies	114.87		114.87	
001549	002	22/01/2024	W-058	WOLSELEY CANADA IN	8509581	Water Maintenance	3,482.04		3,482.04	
001550	002	22/01/2024	R-671	ROYAL CANADIAN LEG	FD Dinner	FD Dinner Catering	400.00		400.00	
001551	002	24/01/2024	M-001	MACANDALES	330835 333841 333842 102345	HT Attachment STP Rubber Boots Harness Assembly Safety fence renta	335.99 146.37 19.71 53.76		555.83	
001552	002	24/01/2024	A-084	ARRAY	9953	IT Support	78.75		78.75	
001553	002	24/01/2024	C-008	A-MAIS TECHNOLOGIE	2024036	Annual Finance Pro	12,639.18		12,639.18	
001554	002	24/01/2024	D-040	DOR-TEC SECURTIY L	20428	WR IT support & WR	666.76		666.76	
001555	002	24/01/2024	K-087	0997330 CONTRACTIN	003 0940-A001055	CC Trim refund Pump House Rebuild	11,815.12- 14,731.85		2,916.73	
001556	002	24/01/2024	W-055	WOLVEN IT SERVICES	100978	IT Support and Bac	570.58		570.58	
001557	002	24/01/2024	W-167	WHITE PACIFIC SERV	1347 1351 1352 1346	Network switch & r STP Control Panel Scada Repair Installation of UP	1,391.25 700.52 3,402.00 10,655.10		16,148.87	
001558	002	02/02/2024	A-104	ADB ENTERPRISES LT	2023175	S100A Recertificat	105.00		105.00	
001559	002	02/02/2024	V-001	VANCOUVER ISLAND R	4h Quarter 23	4th Quarter Levy	7,212.75		7,212.75	
2023 PI	002	05/02/2024	M-005	MINISTRY OF FINANC	2023 PILTS		1,620.97		1,620.97	
Jan 202	002	05/02/2024	R-002	RECEIVER GENERAL F	Jan 2024 PR		13,482.19		13,482.19	
Jan 202	002	05/02/2024	R-002	RECEIVER GENERAL F	Jan 2024 PR 2		1,575.56		1,575.56	
Feb 2 2	002	07/02/2024	B-003	BC HYDRO	Feb 2 2024		212.70		212.70	
Feb 202	002	07/02/2024	B-003	BC HYDRO	Feb 2024		3,947.49		3,947.49	
001560	002	08/02/2024	N-072	NORTH ISLAND WASTE	Jan 2024	January Garbage Pi	7,728.00		7,728.00	
001561	002	08/02/2024	P-101	MJG ENTERPRISES LT	7642 7632	PW Fuel Link River Fuel	1,077.84 37.39		1,115.23	
001562	002	08/02/2024	R-072	ROSE, GERARD	FD Batteries	FD Batteries	166.47		166.47	
001565	002	09/02/2024	J-018	JM'S MOBILE WELDIN	36720	Community Centre H	290.08		290.08	
001564	002	09/02/2024	G-060	GREGG DISTRIBUTORS	011-977214	Shop Supplies	208.90		208.90	
001563	002	09/02/2024	F-004	FOX'S DISPOSAL SER	3020 3018 3017	Bin Rental and pic Wood Bin and Pick Sludge Bin rental	564.29 564.29 564.29		1,692.87	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
001566	002	09/02/2024	L-084	LADY FAER DESIGNS	INV0492	Office Janitorial	630.00		630.00	
001567	002	09/02/2024	M-001	MACANDALES	102582	Fence Rental - red	8.64		8.64	
001568	002	09/02/2024	M-095	CAELA MAHER	PA_001	Tourism Merchandis	100.00		100.00	
001569	002	15/02/2024	0-345	ORACH ENTERPRISES	5831	Port-a-Potty Renta	422.10		422.10	
001570	002	15/02/2024	A-045	ALSCO UNIFORM & LI	LNAN903303 LNAN904837 LNAN906379	PW Coveralls PW Coveralls PW Coveralls	77.51 93.26 87.83		258.60	
001571	002	15/02/2024	A-082	APPLEWOOD FORD - P	IF11709	Filter	87.47		87.47	
001572	002	15/02/2024	B-095	BOUNCE-A-RAMA RENT	02172024	Family Day Bouncer	2,257.50		2,257.50	
001573	002	15/02/2024	C-010	CAN.UNION OF PUBLI	CUPE Dues Jan	Union Dues	717.82		717.82	
001574	002	15/02/2024	C-115	CIVICINFO BC	2024-0029	Membership 2024	157.50		157.50	
001575	002	15/02/2024	D-040	DOR-TEC SECURTIY L	20458 20460 20459	Annual Alarm - CC VO Alarm Monitorin Arena Alarm Monito	276.62 276.62 276.62		829.86	
001576	002	15/02/2024	F-005	F.P. FOODS LIMITED	473981/474626	Concession Supplie	231.96		231.96	
001577	002	15/02/2024	G-060	GREGG DISTRIBUTORS	011-977868	Marking Paint	106.30		106.30	
001578	002	15/02/2024	H-006	HOME HARDWARE	401980 402781	STP and PW Supplie Heater and Shop su	263.82 100.12		363.94	
001579	002	15/02/2024	I-101	INNOV8 DIGITAL SOL	IN467313	Copy Charges	100.17		100.17	
001580	002	15/02/2024	M-009	MUNICIPAL INSURANC	37202	Property & FD Insu	41,883.00		41,883.00	
001581	002	15/02/2024	N-089	N.I. INDUSTRIAL AU	942-512743 942-514030	Agriculture Belt battery x 2	201.72 614.41		816.13	
001582	002	15/02/2024	P-090	PORT ALICE GAS INC	Pro Arena 01\ CC Prpane 01\ CC Propane	Arena Propane CC Propane	16.82 1,547.44		1,564.26	
001583	002	15/02/2024	P-093	PROGRESSIVE DIESEL	80317	Dump Truck CVI	361.37		361.37	
001584	002	15/02/2024	P-126	THE PLUMBER	2813	Community Centre W	483.00		483.00	
001585	002	15/02/2024	R-003	REGIONAL DISTRICT	7570	Effluent Tipping F	737.60		737.60	
001586	002	15/02/2024	T-173	THINK COMMUNICATIO	115683	3yr Licensing Rene	1,764.00		1,764.00	
001587	002	15/02/2024	T-195	TEX ELECTRIC LTD	3299	UPS Installs at ST	1,784.27		1,784.27	
001588	002	15/02/2024	V-001	VANCOUVER ISLAND R	1st Quarter 2	1st Quarter Librar	8,243.00		8,243.00	
001589	002	26/02/2024	C-196	CAB INDUSTRIAL AUT	881339 881900	FD Truck Battery W Profile Blade	761.84 203.21		965.05	
001590	002	01/03/2024	A-045	ALSCO UNIFORM & LI	LNAN907949 LNAN909526	PW Coveralls PW Coveralls	87.83 87.83		175.66	
001591	002	01/03/2024	A-071	ACE COURIER SERVIC	9639514	Sewer Parts delive	155.75		155.75	
001592	002	01/03/2024	C-212	CHAD MACK CONTRACT	63	Excavate Sewer Pip	1,386.00		1,386.00	
001593	002	01/03/2024	E-015	E.B. HORSMAN & SON	14370990	Heater Unit	533.66		533.66	
001594	002	01/03/2024	G-060	GREGG DISTRIBUTORS	011-978845	Precision Driver a	183.31		183.31	
001595	002	01/03/2024	L-084	LADY FAER DESIGNS	INV0494	VO Janitorial	630.00		630.00	
001596	002	01/03/2024	M-011	MINISTER OF FINANC	95395059	Purolator	73.78		73.78	
001597	002	01/03/2024	M-143	MELAN ROOFING AND	RB9298799998	PW Roof Repair	1,050.00		3,150.00	

VILLAGE OF PORT ALICE  
**AP CHEQUE LISTING**  
 Payment Date From 01/01/2024 To 31/03/2024 ALL Payments BY Pay Date

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
					RB9298799999	FD Roof Repair	2,100.00			
001598	002	01/03/2024	N-072	NORTH ISLAND WASTE	Feb 2024	Garbage Collection	7,728.00		7,728.00	
001599	002	01/03/2024	P-093	PROGRESSIVE DIESEL	80335 80336 80334	Rescue Truck CVI Freightliner CVI Pierce Fire Truck	653.16 313.78 433.64		1,400.58	
001600	002	01/03/2024	P-101	MJG ENTERPRISES LT	7702 7693-94-97-77	PW Fuel Link River work fu	1,540.28 2,676.61		4,216.89	
001601	002	01/03/2024	W-058	WOLSELEY CANADA IN	8785983	Sewer supplies	494.37		494.37	
001602	002	01/03/2024	W-167	WHITE PACIFIC SERV	1353	SCADA finalize for	992.25		992.25	
01-2024	002	01/03/2024	M-200	MERIDIAN ONE CAP C	01-2024		724.42		724.42	
001616	002	06/03/2024	M-146	Robert Bruce Moore	Nov-Dec 2023	Nov & Dec Emergenc	470.00		470.00	
001617	002	13/03/2024	F-004	FOX'S DISPOSAL SER	3388 3387-2024 3386	Blue Bin Wood Bin Sludge Bin	564.29 564.29 245.12		1,373.70	
001618	002	13/03/2024	F-005	F.P. FOODS LIMITED	482686 Feb 2024 Feb 2024PW	Concession Supplie CC Concession Supp Coffee PW	87.90 221.51 29.16		338.57	
001619	002	13/03/2024	H-046	HARDY BUILDERS' SU	63649B	Link River Supplie	1,743.96		1,743.96	
001620	002	13/03/2024	K-101	KATHY O'REILLY TAY	2458	Public Hearing - Z	358.98		358.98	
001621	002	13/03/2024	L-132	LINDE CANADA INC	41171209	Cylinder Renal x 2	319.09		319.09	
001622	002	13/03/2024	M-001	MACANDALES	335258	Pressure Tip	215.25		215.25	
001623	002	13/03/2024	N-022	NORTH ISLAND SECON	180	Link River Picnic	1,000.00		1,000.00	
001624	002	13/03/2024	P-090	PORT ALICE GAS INC	Feb 24 CC Feb 24 Arena	CC Propane Feb Arena Propane Feb	1,298.21 18.44		1,316.65	
001625	002	13/03/2024	R-003	REGIONAL DISTRICT	7668	2023 VTN	8,000.00		8,000.00	
001626	002	13/03/2024	S-008	SHOP-RITE	202714 210769	Doorsweep & Sikaf Rescue Tape and Ha	105.66 134.37		240.03	
001627	002	13/03/2024	T-684	TIBERGHIE, SHANE	Travel 0224	Travel Reimburseme	165.00		165.00	
001628	002	13/03/2024	U-001	UNION OF B.C. MUNI	D-5826	Annual Dues	720.30		720.30	
Mar 2 2	002	14/03/2024	B-003	BC HYDRO	Mar 2 2024		233.06		233.06	
Mar 202	002	14/03/2024	B-003	BC HYDRO	Mar 2024		12,574.37		12,574.37	
001629	002	27/03/2024	C-010	CAN.UNION OF PUBLI	Feb 2024	February CUPE Dues	1,176.12		1,176.12	
001630	002	27/03/2024	C-212	CHAD MACK CONTRACT	70	Pump House excavat	4,284.00		4,284.00	
001631	002	27/03/2024	D-048	DANYK, BONNIE	26032024	CC\VO Supplies and	257.36		257.36	
001632	002	27/03/2024	M-094	MURRAY, RUSSELL	LR Supplies	Link River Supplie	219.93		219.93	
001633	002	27/03/2024	P-157	PROVIDENT	240207-01	FD On\Off Duty Ins	2,274.00		2,274.00	
001634	002	27/03/2024	R-054	ROSE, JERRY	Travel 02/24	Ni Chiefs Mtg Trav	75.60		75.60	
001635	002	27/03/2024	T-684	TIBERGHIE, SHANE	MiaBC Travel	MIABC Conference T	1,054.70		1,054.70	
001636	002	27/03/2024	V-001	VANCOUVER ISLAND R	2nd quarter 2	2nd Quarter Levy	8,243.00		8,243.00	
001637	002	27/03/2024	W-075	WATSON, RICHARD	LR Lumber	Lumber for LR Picn	2,775.50		2,775.50	
Total:							329,491.90	0.00	329,491.90	

Payment Summary		
Description	Qty	Amount
Cheque	111	233,901.93
EFT	16	95,761.79
Direct Deposit	0	0.00
Credit Card	0	0.00
Void	1	171.82
Total:	128	329,491.90

\*\*\* End of Report \*\*\*

VILLAGE OF PORT ALICE  
**AP CHEQUE LISTING**  
 Payment Date From 01/01/2024 To 31/03/2024 ALL Payments BY Pay Date

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
01-2024	001	01/01/2024	C-222	CIBC CORPORATE VIS	Telus Cell 01	Cell Phone Charges	309.70		309.70	
202-01-	001	02/01/2024	C-222	CIBC CORPORATE VIS	Mascon 01/24	Mascon Charges Jan	436.80		436.80	
01-2024	001	04/01/2024	C-222	CIBC CORPORATE VIS	20936302	Vo & PW Supplies	235.59		235.59	
01-2024	001	05/01/2024	C-222	CIBC CORPORATE VIS	CC645613	Postage	193.20		193.20	
01-2024	001	08/01/2024	C-222	CIBC CORPORATE VIS	Easyhost 01/2	Webhosting	17.85		17.85	
01-2024	001	09/01/2024	C-222	CIBC CORPORATE VIS	375277778	PDF Program Renewa	148.53		148.53	
01-2024	001	09/01/2024	C-222	CIBC CORPORATE VIS	P-18293	LGMA Annual Dues	648.90		648.90	
01-2024	001	09/01/2024	C-222	CIBC CORPORATE VIS	P-8837	GFOA Annual Member	526.05		526.05	
01-2024	001	09/01/2024	C-222	CIBC CORPORATE VIS	E-24793	Corporate Officer	1,260.00		1,260.00	
01-2024	001	10/01/2024	C-222	CIBC CORPORATE VIS	1305864	CC Curtains and ro	130.90		130.90	
2024-01	001	11/01/2024	C-222	CIBC CORPORATE VIS	7946641	PW Desk Chair	302.39		302.39	
01-2024	001	12/01/2024	C-222	CIBC CORPORATE VIS	Liberty 0124		61.41		61.41	
01-2024	001	17/01/2024	C-222	CIBC CORPORATE VIS	9162661	Key Tags	12.97		12.97	
01-2024	001	18/01/2024	C-222	CIBC CORPORATE VIS	Shipping	Shipping - Marina	171.82		171.82	
<b>Total:</b>							<b>4,456.11</b>	<b>0.00</b>	<b>4,456.11</b>	

Description	Qty	Amount
Cheque	0	0.00
EFT	14	4,456.11
Direct Deposit	0	0.00
Credit Card	0	0.00
Void	0	0.00
<b>Total:</b>	<b>14</b>	<b>4,456.11</b>

\*\*\* End of Report \*\*\*



**VILLAGE OF PORT ALICE**  
**SUMMARY OF REVENUE & EXPENSES FOR JANUARY TO MARCH 2024**

Attached is the detailed report of Revenue and Expenditures for January to March 2024. The following summary is an analysis relating to specific general ledger accounts for Council's information & questions:

- 1 The ideal amount of revenue received and expenditures paid from January to March is:  
**27%**

- 2 Actual year to date (surplus)/deficit is as follows:

Fund	Revenues	Expenditures	Total
General	\$ (568,170.30)	\$ 340,810.13	\$ (227,360.17)
Water	\$ (8,571.96)	\$ 27,402.38	\$ 18,830.42
Sewer	\$ (20,606.39)	\$ 34,737.53	\$ 14,131.14
<b>(Surplus)/deficit</b>	<b>\$ (597,348.65)</b>	<b>\$ 402,950.04</b>	<b>\$ (194,398.61)</b>

3	Wages	G.L. Code	Budget	year to date	% Spent
[a]	Office	112 120 0101	\$ 310,000.00	\$ 72,831.18	23%
[b]	P.W. General	112 120 0101	\$ 230,000.00	\$ 54,961.41	
	P.W. Transfer Stn	112 130 0101	\$ 35,500.00	\$ 12,595.82	
	Recycling Depot Wages	112 130 0106	\$ 35,500.00	\$ 9,034.61	
	P.W. Cemetery	112 140 0101	\$ 1,500.00	\$ -	
	P.W. Boulevards	112 150 0101	\$ 15,000.00	\$ -	
	P.W. Dykes	112 150 0102	\$ 1,000.00	\$ -	
	P.W. Water	212 120 0101	\$ 20,000.00	\$ 2,458.50	
	P.W. Sewer T.P.	312 120 0101	\$ 30,000.00	\$ 6,955.54	
	P.W. Sewer Dist.	312 120 0102	\$ 10,000.00	\$ 2,648.42	
	<b>Sub Total</b>		<b>\$ 378,500.00</b>	<b>\$ 88,654.30</b>	<b>23%</b>
[c]	Recreation	112 160 0101	\$ 118,000.00	\$ 27,645.11	
[d]	Arena	112 170 0101	\$ -	\$ -	
[e]	Com. Centre	112 180 0101	\$ 35,000.00	\$ 8,045.91	
			<b>\$ 153,000.00</b>	<b>\$ 35,691.02</b>	<b>23%</b>

Respectfully submitted

  
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 Bonnie Danyk, Finance Officer

VILLAGE OF PORT ALICE  
**REVENUE AND EXPENSE (HEADER - DETAIL - TOTALS) WITHOUT ENCUMBRANCE**  
 For Fiscal Year 2024, Period 1 to 3 and Budget Cycle Provisional and Prd 1 to 3 Actuals

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 31/03/2024

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
<b>REAL PROPERTY TAXES</b>					
111000100	GENERAL TAXATION	0.00	0.00	759,465.00-	759,465.00-
111000101	UTILITY TAX	0.00	0.00	15,000.00-	15,000.00-
111000102	GRANT-IN-PLACE OF TAXES	0.00	0.00	7,000.00-	7,000.00-
	TOTAL REAL PROPERTY TAXES	0.00	0.00	781,465.00-	781,465.00-
<b>SALES OF SERVICE &amp; GOODS</b>					
111100100	GARBAGE RATES & PENALTIES	7,965.58-	7,965.58-	90,000.00-	82,034.42-
	TOTAL SALES OF SERVICE & GOODS:	7,965.58-	7,965.58-	90,000.00-	82,034.42-
<b>RECREATION SUPPLIES &amp; SERVICES</b>					
1111000210	RUMBLE SHEET REVENUE	6.00-	6.00-	1,000.00-	994.00-
1111000213	WEIGHT ROOM PASSES & LOCKER RENTALS	1,699.00-	1,699.00-	5,500.00-	3,801.00-
1111000215	RECREATION DEPT. SWEAT/T SHIRT REVEN	89.73-	89.73-	3,500.00-	3,410.27-
1111000219	RECREATION PROGRAMS, EVENTS & CLASSE	3,065.00-	3,065.00-	5,000.00-	1,935.00-
	TOTAL RECREATION SUPPLIES & SERVICE	4,859.73-	4,859.73-	15,000.00-	10,140.27-
<b>RECREATION FACILITIES RENTAL REVENUE</b>					
1111000320	COMMUNITY CENTRE REVENUE	3,882.75-	3,882.75-	19,000.00-	15,117.25-
1111000321	CC CONCESSION REVENUE	492.00-	492.00-	4,000.00-	3,508.00-
1111000330	SEA VIEW ACTIVITY CENTER	13.00-	13.00-	4,000.00-	3,987.00-
	TOTAL REC. FACILITIES RENTAL REVENUE	4,387.75-	4,387.75-	27,000.00-	22,612.25-
<b>OTHER REVENUE FROM OWN SOURCES</b>					
<b>LICENCES &amp; PERMITS</b>					
1111100105	CANS AND BOTTLES REVENUE	1,339.20-	1,339.20-	6,500.00-	5,160.80-
1111100110	BUSINESS LICENCE FEE REVENUE	4,930.00-	4,930.00-	3,610.00-	1,320.00-
1111100120	DOG LICENCES/FINES	555.00-	555.00-	500.00-	55.00-
1111100130	PERMITS:BUILDING/BURNING	355.00-	355.00-	1,000.00-	645.00-
	TOTAL LICENCES & PERMITS	7,179.20-	7,179.20-	11,610.00-	4,430.80-
<b>OTHER REVENUE</b>					
1111100220	SCHOOL TAX ADMINISTRATION FEE	0.00	0.00	2,500.00-	2,500.00-
1111100230	INTEREST M.F.A. INVESTMENTS	28,806.38-	28,806.38-	100,000.00-	71,193.62-
1111100231	BANK BALANCE INTEREST	20,557.64-	20,557.64-	60,000.00-	39,442.36-
1111100232	SCOTIABANK INVESTMENT ACCT INTEREST	19,822.45-	19,822.45-	0.00	19,822.45-
1111100240	TAX PENALTIES	0.00	0.00	4,500.00-	4,500.00-
1111100241	TAX ARREARS INTEREST	131.31-	131.31-	4,500.00-	4,368.69-
1111100243	TAX CERTIFICATES - Com.Charter - Sec	140.00-	140.00-	500.00-	360.00-
1111100246	RECYCLING REVENUE	2,669.47-	2,669.47-	5,000.00-	2,330.53-
1111100250	MISCELL. REVENUE	154,952.98-	154,952.98-	500.00-	154,452.98-
1111100253	LAMINATING, FAX & PHOTOCOPY SERVICES	153.50-	153.50-	600.00-	446.50-
1111100255	RUMBLE BEACH MARINA PARKING FEES	2,100.04-	2,100.04-	15,000.00-	12,899.96-
1111100256	RUMBLE BEACH MARINA RECREATION MOORA	69.00-	69.00-	7,350.00-	7,419.00-
1111100258	RUMBLE BEACH MARINA COMMERCIAL MOORA	0.00	0.00	1,575.00-	1,575.00-
1111100259	MARINA LAUNDRY AND SHOWERS	345.00-	345.00-	1,500.00-	1,155.00-
1111100263	LINK RIVER REVENUE	13,229.29-	13,229.29-	30,000.00-	16,770.71-
	TOTAL OTHER REVENUE	242,839.06-	242,839.06-	233,525.00-	9,314.06-
<b>TRANSFER FROM OTHER GOVERNMENTS</b>					
<b>PROVINCIAL GOVERNMENT &amp; OTHER GRANTS</b>					
1111200110	SMALL COMMUNITY GRANT	0.00	0.00	370,000.00-	370,000.00-
1111200111	RDMW - AHART FUNDING	0.00	0.00	5,000.00-	5,000.00-
1111200120	CARIP-Carbon Tax 12	0.00	0.00	129,163.00-	129,163.00-
1111200122	CANADA SUMMER JOBS	0.00	0.00	7,000.00-	7,000.00-
1111200123	ICE-T: GRANT PROJECTS	0.00	0.00	50,000.00-	50,000.00-
1111200125	NEW DEAL - GAS REVENUE	0.00	0.00	90,000.00-	90,000.00-
1111200131	ECONOMIC DEVELOPMENT PLAN	17,500.00-	17,500.00-	0.00	17,500.00-
1111200137	UBCM FIRE DEPARTMENT GRANT	0.00	0.00	30,000.00-	30,000.00-
1111200138	GROWING COMMUNITIES FUND GRANT	0.00	0.00	742,685.00-	742,685.00-
1111200142	PACIFICAN GRANT	0.00	0.00	65,000.00-	65,000.00-
1111200145	UBCM FIRESMART GRANT	39,275.98-	39,275.98-	0.00	39,275.98-
1111200146	TACS GRANT MARINA	0.00	0.00	609,250.00-	609,250.00-
1111200147	REDIP GRANT ARENA	75,000.00-	75,000.00-	75,000.00-	0.00-
1111200148	PROVINCIAL ONE TIME GRANTS	169,163.00-	169,163.00-	238,000.00-	68,837.00-
	TOTAL PROVINCIAL GRANTS	300,938.98-	300,938.98-	2,411,098.00-	2,110,159.02-
<b>FEDERAL GOVERNMENT</b>					



VILLAGE OF PORT ALICE  
**REVENUE AND EXPENSE (HEADER - DETAIL - TOTALS) WITHOUT ENCUMBRANCE**  
 For Fiscal Year 2024, Period 1 to 3 and Budget Cycle Provisional and Prd 1 to 3 Actuals

Transactions Entered From 01/01/2024  
 To 31/03/2024

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1111200210	CELEBRATE CANADA DAY - GRANT	0.00	0.00	1,300.00-	1,300.00-
	TOTAL FEDERAL GRANTS :	0.00	0.00	1,300.00-	1,300.00-
<b>TRANSFER FROM SURPLUS &amp; TEMP. BORROWING</b>					
1111300009	APPROPRIATION FROM NICF RESERVE	0.00	0.00	80,000.00-	80,000.00-
1111300010	APPROPRIATION FROM SURPLUS [2013]	0.00	0.00	70,000.00-	70,000.00-
1111300012	APPROPRIATION FROM CAPITAL SURPLUS (	0.00	0.00	75,000.00-	75,000.00-
1111300013	APPROP.FROM GAS TAX RESERVE	0.00	0.00	795,000.00-	795,000.00-
	TOTAL TRANSFERS FROM SURPLUS & TEMP. BORROWING:	0.00	0.00	1,020,000.00-	1,020,000.00-
	GRAND TOTAL GENERAL FUND REVENUE :	568,170.30-	568,170.30-	4,590,998.00-	4,022,827.70-
	GRAND TOTAL GENERAL FUND REVENUE:	568,170.30-	568,170.30-	4,590,998.00-	4,022,827.70-

**EXPENDITURES**

**GENERAL GOVERNMENT**

**ADMINISTRATION**

1120000100	COUNCIL INDEMNITY	10,837.41	10,837.41	45,000.00	34,162.59
1120000101	OFFICE STAFF SALARIES & BENEFITS	72,831.18	72,831.18	310,000.00	237,168.82
1120000102	OFFICE STAFF MEDICAL REFERRAL	175.00	175.00	500.00	325.00
1120000104	EDUCATION, TRAINING & SAFETY EXPENSE	1,200.00	1,200.00	4,500.00	3,300.00
1120000105	AUDIT FEES AND EXPENSES	0.00	0.00	25,000.00	25,000.00
1120000107	PROFESSIONAL DEVELOPMENT	0.00	0.00	4,500.00	4,500.00
	TOTAL ADMINISTRATION :	85,043.59	85,043.59	389,500.00	304,456.41

**OTHER EXPENSES**

1120000201	OFFICE INSURANCE	3,217.96	3,217.96	3,000.00	217.96-
1120000202	OFFICE TELEPHONE/FAX	80.25	80.25	5,000.00	4,919.75
1120000203	OFFICE HYDRO	508.62	508.62	3,000.00	2,491.38
1120000204	OFFICE OPERATING SUPPLIES, MAINT. &	82.16	82.16	4,000.00	3,917.84
1120000205	OFFICE JANITORIAL CONTRACT	480.00	480.00	7,200.00	6,720.00
1120000206	LEGAL FEES	559.96	559.96	12,000.00	11,440.04
1120000207	IT EXPENSES	15,629.37	15,629.37	20,000.00	4,370.63
1120000208	COMPUTERS & OFFICE EQUIPMENT	0.00	0.00	2,500.00	2,500.00
1120000209	ASSOCIATION DUES/MEMBERSHIPS	1,955.00	1,955.00	2,000.00	45.00
1120000301	OFFICE POSTAGE	184.00	184.00	2,000.00	1,816.00
1120000302	OFFICE COURIER/FREIGHT CHARGES	0.00	0.00	100.00	100.00
1120000303	OFFICE STATIONERY	161.06	161.06	3,000.00	2,838.94
1120000304	COMPUTER FORMS & SUPPLIES	444.04	444.04	1,000.00	555.96
1120000305	XEROX LEASE/ADVERTISING	341.89	341.89	3,500.00	3,158.11
1120000306	OFFICE ALARM MONITORING	0.00	0.00	500.00	500.00
1120000309	CANON LEASE PAYMENTS	787.78	787.78	4,500.00	3,712.22
1120000401	CONVENTIONS, DELEGATIONS & TRAVEL EX	0.00	0.00	20,000.00	20,000.00
1120000402	TOURISM	0.00	0.00	8,000.00	8,000.00
1120000403	HERITAGE	540.00	540.00	2,500.00	1,960.00
1120000404	INTERGOVERNMENTAL RELATIONS	0.00	0.00	500.00	500.00
1120000405	GRANTS & DONATIONS	0.00	0.00	500.00	500.00
1120000407	MISCELLANEOUS	148.97	148.97	500.00	351.03
1120000410	TAX SALE REDEMPTION, FILING & SERVIC	0.00	0.00	200.00	200.00
1120000418	VTN PILOT PROJECT	8,000.00	8,000.00	8,000.00	0.00
1120000500	HERITAGE/TOURISM/OFFICE STORAGE EXPE	421.38	421.38	1,500.00	1,078.62
	TOTAL OTHER EXPENSES :	33,542.44	33,542.44	115,000.00	81,457.56
	TOTAL GENERAL GOVERNMENT :	118,586.03	118,586.03	504,500.00	385,913.97

**PROTECTIVE SERVICES**

**FIRE DEPARTMENT**

1121000101	FIRE FIGHTERS MEMBERS PAY	1,945.00	1,945.00	10,700.00	8,755.00
1121000103	FIRE DEPT WORK SAFE BC PREMIUMS	0.00	0.00	500.00	500.00
1121000104	FIRE DEPT TRAINING	0.00	0.00	10,000.00	10,000.00
1121000201	FIRE DEPT INSURANCE	4,695.32	4,695.32	7,000.00	2,304.68
1121000202	FIRE HALL PHONE	0.00	0.00	1,000.00	1,000.00
1121000204	FIRE HALL HEAT & LIGHT	1,049.75	1,049.75	6,000.00	4,950.25
1121000205	FIRE HALL MAINT. & FURNISHINGS	2,000.00	2,000.00	5,000.00	3,000.00
1121000206	FIRE TRUCK REPAIR & MAINTENANCE	1,338.05	1,338.05	5,000.00	3,661.95
1121000207	FIRE DEPT OPERATING SUPPLIES	234.64	234.64	18,300.00	18,065.36
1121000209	FIRE DEPT. DUES, LICENSE & PERMIT FE	0.00	0.00	1,500.00	1,500.00
1121000211	FIRE DEPT PROMO	0.00	0.00	4,000.00	4,000.00
1121000213	UBCM GRANT EQUIPMENT/TRAINING	0.00	0.00	30,000.00	30,000.00
	TOTAL FIRE DEPARTMENT EXPENDITURES :	11,262.76	11,262.76	99,000.00	87,737.24

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 31/03/2024

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
<b>MUNICIPAL EMERGENCY PROGRAM</b>					
1121100101	EMERGENCY COORD HONORARIUM & WBC PRE	0.00	0.00	3,000.00	3,000.00
1121100102	EMERGENCY PROGRAM SUPPLIES	0.00	0.00	1,500.00	1,500.00
1121100104	EMERGENCY PROGRAM TRAINING	0.00	0.00	1,500.00	1,500.00
1121100202	EMERGENCY TELEPHONE	0.00	0.00	2,000.00	2,000.00
1121100204	M.E.P. EMERGENCY PROGRAM: - ESS TRAI	0.00	0.00	500.00	500.00
1121100205	M.E.P. EMERGENCY PROGRAM: ESS SUPPLI	0.00	0.00	500.00	500.00
	TOTAL MUNICIPAL EMER. PRO. EXP.:	<u>0.00</u>	<u>0.00</u>	<u>9,000.00</u>	<u>9,000.00</u>
	TOTAL PROTECTIVE SERVICES :	<u>11,262.76</u>	<u>11,262.76</u>	<u>108,000.00</u>	<u>96,737.24</u>
<b>TRANSPORTATION SERVICES</b>					
<b>PUBLIC WORKS DEPARTMENT</b>					
1121200101	PUBLIC WORKS DEPT. WAGES & BENEFITS	54,961.41	54,961.41	230,000.00	175,038.59
1121200102	PUBLIC WORKS MEDICAL REFERRAL	165.00	165.00	1,000.00	835.00
1121200103	P.W. COVERALLS & WORKBOOTS	414.88	414.88	3,000.00	2,585.12
1121200104	P.W. CONFERENCE, EDUCATION & SAFETY	<u>1,054.70</u>	<u>1,054.70</u>	<u>4,500.00</u>	<u>3,445.30</u>
	TOTAL PUBLIC WORKS WAGES & BENEFITS :	<u>56,595.99</u>	<u>56,595.99</u>	<u>238,500.00</u>	<u>181,904.01</u>
<b>P.W. YARD &amp; STORES</b>					
1121200201	P.W. INSURANCE	2,624.69	2,624.69	6,500.00	3,875.31
1121200202	P.W. YARD & STORES - PHONE	58.85	58.85	2,000.00	1,941.15
1121200203	P.W. YARD & STORES - HYDRO	861.29	861.29	7,000.00	6,138.71
1121200204	P.W. YARD & SHOP: SUPPLIES & FEES	767.73	767.73	9,000.00	8,232.27
1121200205	P.W. MAINTENANCE WORKSHOP	1,697.58	1,697.58	1,500.00	197.58-
1121200206	DOG CONTROL SUPPLIES	0.00	0.00	300.00	300.00
	TOTAL P.W. YARD & STORES :	<u>6,010.14</u>	<u>6,010.14</u>	<u>26,300.00</u>	<u>20,289.86</u>
<b>REPAIRS, MAINTENANCE, RENTALS &amp; TOOLS</b>					
1121200301	DITCHES, DRAINS AND STORMSEWERS	0.00	0.00	2,000.00	2,000.00
1121200302	P.W. EQUIPMENT REPAIR & MAINT	4,145.87	4,145.87	40,000.00	35,854.13
1121200305	ANGUS DAWSON MEMORIAL BALLFIELD EXPE	0.00	0.00	500.00	500.00
1121200306	PARKS - MAINTENANCE	0.00	0.00	5,000.00	5,000.00
1121200307	DOCK & BOAT LAUNCH EXPENSES	1,812.96	1,812.96	20,000.00	18,187.04
1121200308	P.W. SMALL TOOLS/EQUIPMENT	380.77	380.77	2,500.00	2,119.23
1121200309	PORTA POTTI RENTALS	<u>403.20</u>	<u>403.20</u>	<u>5,000.00</u>	<u>4,596.80</u>
	TOTAL P.W. REPAIRS/MAINT/RENTALS/TOOLS :	<u>6,742.80</u>	<u>6,742.80</u>	<u>75,000.00</u>	<u>68,257.20</u>
<b>ROADS, STREETS, HIGHWAY &amp; SIDEWALKS</b>					
1121200401	ROADS, STREETS AND LANES	0.00	0.00	20,000.00	20,000.00
1121200402	SIDEWALKS	0.00	0.00	1,000.00	1,000.00
1121200403	MUNICIPAL HIGHWAY	0.00	0.00	35,000.00	35,000.00
1121200405	STREET LIGHTS - HYDRO	2,930.70	2,930.70	18,000.00	15,069.30
1121200406	STREET LIGHTS - MAINTENANCE	0.00	0.00	5,000.00	5,000.00
1121200407	STREET & TRAFFIC SIGNS	0.00	0.00	2,000.00	2,000.00
1121200408	BRIDGE REPAIR & MAINTENANCE	0.00	0.00	1,000.00	1,000.00
1121200409	ARTERIAL ROAD PAVING	0.00	0.00	20,000.00	20,000.00
1121200410	MUNICIPAL HIGHWAY PAVING	0.00	0.00	20,000.00	20,000.00
	TOTAL ROADS, ST., HIWAY, & SIDEWALKS :	<u>2,930.70</u>	<u>2,930.70</u>	<u>122,000.00</u>	<u>119,069.30</u>
	TOTAL PUBLIC WORKS DEPARTMENT :	<u>72,279.63</u>	<u>72,279.63</u>	<u>461,800.00</u>	<u>389,520.37</u>
<b>ENVIRONMENTAL HEALTH SERVICES</b>					
1121300101	TRANSFER STATION WAGES	12,595.82	12,595.82	35,500.00	22,904.18
1121300103	TRANSFER STATION OPERATING	1,614.45	1,614.45	20,000.00	18,385.55
1121300105	GARBAGE COLLECTION CONTRACT	15,258.15	15,258.15	88,000.00	72,741.85
1121300106	RECYCLING DEPOT WAGES	<u>9,034.61</u>	<u>9,034.61</u>	<u>35,500.00</u>	<u>26,465.39</u>
	TOTAL ENVIRONMENTAL HEALTH SERVICES :	<u>38,503.03</u>	<u>38,503.03</u>	<u>179,000.00</u>	<u>140,496.97</u>
<b>PUBLIC HEALTH &amp; WELFARE</b>					
1121400101	CEMETERY WAGES	0.00	0.00	1,500.00	1,500.00
1121400102	CEMETERY SUPPLIES & MAINTENANCE	0.00	0.00	500.00	500.00
1121400201	BUILDING INSPECTION	0.00	0.00	2,000.00	2,000.00
	TOTAL PUBLIC HEALTH & WELFARE :	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>	<u>4,000.00</u>
<b>ENVIRONMENTAL DEVELOPMENT</b>					
1121500101	BOULEVARD & MUNICIPAL GROUNDS WAGES	0.00	0.00	15,000.00	15,000.00
1121500102	BOULEVARD MAINTENANCE	615.00	615.00	30,000.00	29,385.00
1121500103	GARDEN CONTRACT	0.00	0.00	6,000.00	6,000.00
1121500201	PROTECTIVE DIKE SYSTEM WAGES	0.00	0.00	1,000.00	1,000.00

VILLAGE OF PORT ALICE  
**REVENUE AND EXPENSE (HEADER - DETAIL - TOTALS) WITHOUT ENCUMBRANCE**  
 For Fiscal Year 2024, Period 1 to 3 and Budget Cycle Provisional and Prd 1 to 3 Actuals

Transactions Entered From 01/01/2024  
 To 31/03/2024

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1121500205	DIKE MAINTENANCE	0.00	0.00	20,000.00	20,000.00
1121500207	LINK RIVER IMPROVEMENTS	8,236.47	8,236.47	105,000.00	96,763.53
1121500208	HWY SIGNS MAINTENANCE	0.00	0.00	500.00	500.00
1121500209	LINK RIVER MAINTENANCE	0.00	0.00	10,000.00	10,000.00
1121500210	LINK RIVER SUPPLIES	0.00	0.00	10,000.00	10,000.00
1121500211	LINK RIVER CARETAKER	0.00	0.00	10,000.00	10,000.00
	TOTAL ENVIRONMENTAL DEVELOPMENT	8,851.47	8,851.47	207,500.00	198,648.53
	TOTAL ENVIRONMENTAL SERVICES	47,354.50	47,354.50	390,500.00	343,145.50
<b>RECREATION SERVICES</b>					
<b>RECREATION DEPARTMENT</b>					
1121600101	RECREATION DEPARTMENT WAGES & BENEFI	27,645.11	27,645.11	118,000.00	90,354.89
1121600102	RECREATION DEPT. MEDICAL REFERRAL	0.00	0.00	500.00	500.00
1121600104	EDUCATION & TRAINING C.C.	0.00	0.00	500.00	500.00
	TOTAL RECREATION DEPT. WAGES/BENEFITS	27,645.11	27,645.11	119,000.00	91,354.89
<b>RECREATION PROGRAMS</b>					
1121600302	RECREATION PROGRAMS AND SUPPLIES	0.00	0.00	4,000.00	4,000.00
1121600305	STAFF SWEAT/T SHIRT EXPENSE	0.00	0.00	500.00	500.00
1121600306	C.C. COMPUTER LAB	139.10	139.10	2,000.00	1,860.90
1121600308	MISC. MERCHANDISE	100.00	100.00	3,500.00	3,400.00
1121600309	CONCESSION SUPPLIES	684.84	684.84	3,500.00	2,815.16
	TOTAL RECREATION DEPARTMENT PROGRAMS	923.94	923.94	13,500.00	12,576.06
<b>OTHER RECREATION SERVICES</b>					
1121600402	AID TO PUBLIC HOLIDAYS	2,150.00	2,150.00	5,500.00	3,350.00
1121600403	LIBRARY REQUISITION	16,486.00	16,486.00	33,000.00	16,514.00
	TOTAL OTHER RECREATION DEPT. SERVICES	18,636.00	18,636.00	38,500.00	19,864.00
	TOTAL RECREATION DEPARTMENT SERVICES	47,205.05	47,205.05	171,000.00	123,794.95
<b>ARENA</b>					
1121700106	ARENA ALARM MONITORING	0.00	0.00	500.00	500.00
1121700201	ARENA INSURANCE	17,470.33	17,470.33	15,500.00	1,970.33
1121700202	ARENA TELEPHONE	0.00	0.00	1,000.00	1,000.00
1121700203	ARENA HYDRO & PROPANE	455.21	455.21	3,000.00	2,544.79
1121700204	ARENA BUILDING OPERATION & MAINTENAN	263.45	263.45	5,000.00	4,736.55
	TOTAL ARENA EXPENDITURES	18,188.99	18,188.99	25,000.00	6,811.01
	TOTAL ARENA EXPENSES	18,188.99	18,188.99	25,000.00	6,811.01
<b>COMMUNITY CENTRE</b>					
1121800101	JANITOR SALARIES & BENEFITS	8,045.91	8,045.91	35,000.00	26,954.09
1121800102	JANITOR MEDICAL REFERRAL	0.00	0.00	300.00	300.00
1121800103	PROTECTIVE CLOTHING	0.00	0.00	100.00	100.00
1121800104	C.C. EDUCATION, TRAINING, & SAFETY	0.00	0.00	300.00	300.00
1121800106	COMMUNITY CENTRE ALARM MONITORING	0.00	0.00	500.00	500.00
1121800201	COMMUNITY CENTRE INSURANCE	10,962.65	10,962.65	10,000.00	962.65
1121800202	COMMUNITY CENTRE TELEPHONE	0.00	0.00	1,000.00	1,000.00
1121800203	COMMUNITY CENTRE HEAT & LIGHT	4,781.70	4,781.70	18,500.00	13,718.30
1121800204	COMMUNITY CENTRE BUILDING & GROUNDS	10,624.26	10,624.26	25,000.00	35,624.26
	TOTAL COMMUNITY CENTER EXPENDITURES	13,166.00	13,166.00	90,700.00	77,534.00
	TOTAL COMMUNITY CENTRE EXPENSES	13,166.00	13,166.00	90,700.00	77,534.00
<b>SEA VIEW ACTIVITY CENTER</b>					
1121900201	SEA VIEW ACTIVITY CENTER INSURANCE	1,201.13	1,201.13	1,500.00	298.87
1121900202	SEA VIEW ACTIVITY CENTRE TELEPHONE	0.00	0.00	1,000.00	1,000.00
1121900205	WEIGHT ROOM EQUIPMENT/MAINTENANCE	0.00	0.00	4,000.00	4,000.00
	TOTAL SEA VIEW ACTIVITY CENTER SERVICES:	1,201.13	1,201.13	6,500.00	5,298.87
<b>DEBT CHARGES</b>					
<b>BANK CHARGES</b>					
1122100100	DEBT CHARGES: PRINCIPAL & INTEREST -	0.00	0.00	33,900.00	33,900.00
1122100102	SCOTIA DIRECT BANK SERVICE CHARGE	150.00	150.00	0.00	150.00
1122100103	BANK CHARGES	1,068.97	1,068.97	5,000.00	3,931.03
1122100106	TRANSFER GAS TAX	0.00	0.00	219,163.00	219,163.00
	TOTAL DEBT CHARGES	1,218.97	1,218.97	258,063.00	256,844.03
	TOTAL FISCAL SERVICES & DEBT CHARGES	1,218.97	1,218.97	258,063.00	256,844.03
<b>CAPITAL EXPENDITURES FROM REVENUE</b>					

VILLAGE OF PORT ALICE  
**REVENUE AND EXPENSE (HEADER - DETAIL - TOTALS) WITHOUT ENCUMBRANCE**  
 For Fiscal Year 2024, Period 1 to 3 and Budget Cycle Provisional and Prd 1 to 3 Actuals

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2024  
 To 31/03/2024

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1122300012	VACANT	0.00	0.00	238,000.00	238,000.00
<b>LAND &amp; OFFICE EQUIPMENT</b>					
1122300118	FIREHALL UPGRADES	0.00	0.00	75,000.00	75,000.00
1122300120	OFFICE UPGRADES	0.00	0.00	40,000.00	40,000.00
1122300121	GROWING COMMUNITIES FUND PROJECTS	10,147.71	10,147.71	742,685.00	732,537.29
1122300150	LAND CAP.:MARINA	163.64	163.64	609,250.00	609,086.36
	TOTAL LAND/OFFICE EQUIPMENT CAPITAL EXPENDITURES:	10,311.35	10,311.35	1,466,935.00	1,456,623.65
<b>PUBLIC WORKS</b>					
1122300418	REPLACE STREETLIGHTS	0.00	0.00	30,000.00	30,000.00
1122300420	PW CAP.:CULVERT REPLACEMENT & BRIDGE	0.00	0.00	500,000.00	500,000.00
1122300421	PW CAP.:MARINE DRIVE BANK ASSESSMENT	0.00	0.00	225,000.00	225,000.00
	TOTAL PUBLIC WORKS CAP. EXPENDITURES :	0.00	0.00	755,000.00	755,000.00
<b>RECREATION</b>					
1122300507	KAYAK PROJECT	35.72	35.72	0.00	35.72-
1122300508	LIONS PARK PAVILLION UPGRADE	0.00	0.00	40,000.00	40,000.00
	TOTAL REC. DEPART. CAP. EXPENDITURES :	35.72	35.72	40,000.00	39,964.28
<b>ARENA</b>					
1122300607	ARENA FEASIBILITY STUDY	0.00	0.00	75,000.00	75,000.00
	TOTAL ARENA CAPITAL EXPENDITURES :	0.00	0.00	75,000.00	75,000.00
	TOTAL CAPITAL EXPENDITURES :	10,347.07	10,347.07	2,336,935.00	2,326,587.93
	GRAND TOTAL GENERAL FUND EXPENDITURES :	340,810.13	340,810.13	4,352,998.00	4,012,187.87
<b>TRANSMISSION OF TAXES</b>					
1122500100	PROVINCIAL GOV'T - SCHOOL TAX	28,695.49	28,695.49	0.00	28,695.49-
	TOTAL TRANSMISSION OF TAXES :	28,695.49	28,695.49	0.00	28,695.49-
	TOTAL 2001 GENERAL FUND EXPEND. BUDGET:	369,505.62	369,505.62	4,352,998.00	3,983,492.38
<b>WATER REVENUE FUND</b>					
<b>REVENUE</b>					
2110000101	WATER RATES REVENUE	8,211.15-	8,211.15-	60,000.00-	51,788.85-
2110000102	WATER RATES PENALTIES	360.81-	360.81-	1,000.00-	639.19-
	TOTAL WATER RATES REVENUE :	8,571.96-	8,571.96-	61,000.00-	52,428.04-
	GRAND TOTAL WATER REVENUE :	8,571.96-	8,571.96-	61,000.00-	52,428.04-
<b>WATER FUND EXPENDITURE</b>					
2121200101	WATER EQUIP. MAINT. WAGES	2,458.50	2,458.50	20,000.00	17,541.50
2121200201	INSURANCE - WATER SYSTEM	5,268.43	5,268.43	5,000.00	268.43-
2121200301	WATER EQUIP. REPAIR/MAINT.	19,675.45	19,675.45	30,000.00	10,324.55
2121200302	WATER FUND CAPITAL RESERVE	0.00	0.00	6,000.00	6,000.00
	TOTAL WATER MAINTENANCE EXPENDITURES :	27,402.38	27,402.38	61,000.00	33,597.62
	TOTAL WATER FUND EXPENDITURES :	27,402.38	27,402.38	61,000.00	33,597.62
	TOTAL :	27,402.38	27,402.38	61,000.00	33,597.62
<b>SEWER REVENUE</b>					
3110000101	SEWER RATES REVENUE	19,614.18-	19,614.18-	140,000.00-	120,385.82-
3110000103	SEWER RATES PENALTIES	992.21-	992.21-	2,000.00-	1,007.79-
	TOTAL SEWER REVENUE :	20,606.39-	20,606.39-	142,000.00-	121,393.61-
	GRAND TOTAL SEWER FUND REVENUE :	20,606.39-	20,606.39-	142,000.00-	121,393.61-
<b>EXPENDITURES</b>					
3121200101	SEWER TREATMENT PLANT WAGES	6,955.54	6,955.54	30,000.00	23,044.46
3121200102	SEWER DIST. SYSTEM WAGES	2,648.42	2,648.42	10,000.00	7,351.58
3121200201	SEWER INSURANCE	7,302.08	7,302.08	6,500.00	802.08-
3121200202	SEWER PLANT TELEPHONE EXPENSE	97.92	97.92	2,000.00	1,902.08
3121200203	SEWER HYDRO	4,891.53	4,891.53	23,000.00	18,108.47
3121200204	SEWER SUPPLIES & MAINTENANCE	10,654.64	10,654.64	30,000.00	19,345.36
3121200205	SLUDGE DISPOSAL	1,509.93	1,509.93	10,000.00	8,490.07
3121200206	WASTE MANAGEMENT PERMIT FEES	677.47	677.47	700.00	22.53
	TOTAL SEWER OPERATING EXPENSE :	34,737.53	34,737.53	112,200.00	77,462.47
<b>CAPITAL EXPENDITURES FROM REVENUE</b>					
3122300102	SEWER CAP.:RESERVE FOR CAPITAL UPGRA	0.00	0.00	29,800.00	29,800.00
	TOTAL CAP. EXPEND. FROM SEWER REVENUE :	0.00	0.00	29,800.00	29,800.00
	TOTAL:	32,961.56	32,961.56	0.00	32,961.56-
	REPORT TOTALS:	165,703.12-	165,703.12-	0.00	165,703.12

**VILLAGE OF PORT ALICE  
BYLAW NO. 690, 2024**

BEING A BYLAW FOR THE VILLAGE OF PORT ALICE FINANCIAL PLAN 2024 - 2028

WHEREAS, under section 165 of the Community Charter the Council of the Village of Port Alice is required to adopt a financial plan before the annual property tax bylaw is adopted.

NOW THEREFORE, the Council of the Village of Port Alice, in open meeting assembled, enacts as follows:

1. Schedule "A" attached to and forming part of this Bylaw is the Village of Port Alice Financial Plan 2024 – 2028, Revenues and Expenditures.
2. Schedule “B” attached to and forming part of this Bylaw is the Village of Port Alice Financial Plan 2024 – 2028 Statement of Objectives and Policies.
3. This Bylaw may be cited for all purposes as the "Village of Port Alice Financial Plan 2024 - 2028 Bylaw No.690, 2024".

READ A FIRST AND SECOND TIME THIS 27<sup>th</sup> DAY OF MARCH 2024.

PUBLIC CONSULTATION HELD APRIL 10<sup>th</sup>, 2024.

READ A THIRD TIME THIS 10<sup>th</sup> DAY OF APRIL 2024.

RECONSIDERED, AND ADOPTED THIS 24<sup>th</sup> DAY OF APRIL 2024.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

Certified a true copy of Bylaw No.690, as adopted by Council on the 24<sup>th</sup> day of April 2024.

\_\_\_\_\_  
Chief Administrative Officer

**VILLAGE OF PORT ALICE  
BYLAW NO. 690, 2024**

**VILLAGE OF PORT ALICE FINANCIAL PLAN 2024 - 2028  
Bylaw No. 690, 2024 - Schedule 'A' REVENUES**

REVENUES	2024	2025	2026	2027	2028
<b>Property Taxes</b>	\$759,465	\$805,798	\$843,421	\$907,813	\$934,996
Utility/Grant in Place of Taxes	\$22,000	\$22,660	\$23,340	\$24,040	\$24,761
<b>Total Taxation</b>	<b>\$781,465</b>	<b>\$828,458</b>	<b>\$866,761</b>	<b>\$931,853</b>	<b>\$959,757</b>
<b>Fees and Charges</b>					
Garbage Rates/Penalties	\$90,000	\$92,700	\$95,481	\$98,345	\$101,296
Recreation Supplies and Services	\$15,000	\$15,450	\$15,914	\$16,391	\$16,883
Recreation Facilities Rentals	\$27,000	\$27,810	\$28,643	\$29,504	\$30,389
Licenses/Permits	\$11,610	\$11,958	\$12,317	\$12,687	\$13,067
Water Utility	\$61,000	\$62,830	\$64,715	\$66,656	\$68,656
Sewer Utility	\$142,000	\$146,260	\$150,648	\$155,167	\$159,822
Other Revenue	\$233,525	\$240,531	\$247,747	\$255,179	\$262,834
<b>Total Fees and Charges</b>	<b>\$580,135</b>	<b>\$597,539</b>	<b>\$615,465</b>	<b>\$633,929</b>	<b>\$652,947</b>
<b>Other Revenue</b>					
Federal Govt Grants	\$1,300	\$1,300	\$1,300	\$1,300	\$1,300
Provincial Govt Grants -	\$2,406,098	\$478,310	\$489,959	\$501,958	\$514,317
Regional District of Mt. Waddington	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
<b>Total Other Revenue</b>	<b>\$2,412,398</b>	<b>\$484,610</b>	<b>\$496,259</b>	<b>\$508,258</b>	<b>\$520,617</b>
<b>Appropriation from Reserve</b>					
Appropriation from NICF Funds	\$80,000	\$0	\$0	\$0	\$0
Appropriation from Surplus	\$0	\$0	\$0	\$0	\$0
Appropriation from Deferred Revenue: Gas Tax Fun	\$795,000	\$95,000	\$30,000	\$30,000	\$30,000
Appropriation from Covid Recovey Funds	\$70,000	\$50,000	\$50,000	\$0	\$0
Appropriation from Climate Action Funds	\$75,000				
<b>Total Appropriation from Reserve</b>	<b>\$1,020,000</b>	<b>\$145,000</b>	<b>\$80,000</b>	<b>\$30,000</b>	<b>\$30,000</b>
<b>Funds Transfers</b>	\$0	\$0	\$0	\$0	\$0

**VILLAGE OF PORT ALICE  
BYLAW NO. 690, 2024**

**VILLAGE OF PORT ALICE FINANCIAL PLAN 2024 - 2028  
Bylaw No. 690, 2024 - Schedule 'A' Expenditures**

EXPENDITURES	2024	2025	2026	2027	2028
<b>Debenture Debt Interest</b>					
Community Centre Upgrades      Matures - 2036	\$33,900	\$34,917	\$35,965	\$37,048	\$38,155
<b>Total Debenture Debt</b>	<b>\$33,900</b>	<b>\$34,917</b>	<b>\$35,965</b>	<b>\$37,048</b>	<b>\$38,155</b>
<b>Capital Expenditures</b>					
General	\$2,574,935	\$95,000	\$30,000	\$30,000	\$30,000
Water Utility	\$0	\$0	\$0	\$0	\$0
Sewer Utility	\$0	\$0	\$0	\$0	\$0
<b>Total Capital Expenditures</b>	<b>\$2,574,935</b>	<b>\$95,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>
<b>Other Municipal Purposes</b>					
General Government, & Fiscal Services	\$509,500	\$474,545	\$501,170	\$502,953	\$517,806
Fire & Protective Services	\$108,000	\$80,340	\$82,750	\$85,233	\$87,790
Public Works	\$461,800	\$475,654	\$489,294	\$504,621	\$519,760
Health & Environmental Services	\$390,500	\$294,065	\$302,887	\$311,974	\$321,333
Recreation Services	\$293,200	\$301,996	\$311,056	\$320,388	\$329,999
Water Utility	\$55,000	\$56,650	\$58,350	\$60,100	\$61,903
Sewer Utility	\$112,200	\$115,566	\$119,033	\$122,604	\$126,282
<b>Total Other Municipal Purposes</b>	<b>\$1,930,200</b>	<b>\$1,798,816</b>	<b>\$1,864,540</b>	<b>\$1,907,873</b>	<b>\$1,964,873</b>
<b>Transfers to Reserves</b>					
General Fund	\$219,163	\$90,000	\$90,000	\$90,000	\$90,000
Water Fund	\$6,000	\$6,180	\$6,365	\$6,556	\$6,753
Sewer Fund	\$29,800	\$30,694	\$31,615	\$32,563	\$33,540
<b>Total Transfer of Funds</b>	<b>\$254,963</b>	<b>\$126,874</b>	<b>\$127,980</b>	<b>\$129,119</b>	<b>\$130,293</b>
<b>GRAND TOTAL</b>	<b>\$4,793,998</b>	<b>\$2,055,607</b>	<b>\$2,058,485</b>	<b>\$2,104,040</b>	<b>\$2,163,321</b>
	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

**VILLAGE OF PORT ALICE  
BYLAW NO. 690, 2024**

**Schedule B  
Statement of Objectives and Policies**

In accordance with Section 165 (3.1) of the Community Charter, the Village is required to include in the Five-Year Financial Plan, objectives and policies regarding each of the following:

1. The proportion of total revenue that comes from each of the funding sources described in Section 165 (7) of the Community Charter;
2. The distribution of property taxes among the property classes, and
3. The use of permissive tax exemptions.

**Funding Sources**

Table 1 shows the proportion of total revenue proposed to be raised from each funding source in 2024. Property taxes normally contribute to the greatest proportion of the Village's revenue, however, in 2024 the largest proportion is Grant Revenue which is directly related to Capital Projects. The property tax revenue source offers several advantages. For example, it is simple to administer, and it is easy for residents to understand. It offers a stable and reliable source of revenue for local government services that are simply not practical or undesirable to fund on a user-pay basis. These services include general administration, fire protection, police services, bylaw enforcement, solid waste management, recreation, and local transportation services (i.e) maintenance & upkeep of local roads and streets.

User fees and charges form the fourth largest portion of planned revenue. Many services can be measured and charged on a user-pay basis. Services that are effectively charged on a user fee basis include water and sewer services, garbage collection, building permits, and the sale of other goods and services such as recreation and cemetery services. Village Council and Staff support the value of user fees that are relative to the cost of the service to avoid the service being subsidized by taxation.

**Objective**

Over the next 5 years, the Village of Port Alice will review the proportion of revenue that is received from user fees and charges and increase current levels as required.

**Policies**

The Village will annually review all user fee levels to ensure they are adequately meeting the delivery costs of service.

Where possible, the Village will endeavor to supplement revenues from user fees and charges, rather than taxation, to lessen the burden on its limited property tax base.

**Table 1: 2024 Sources of Revenue**

<b>Revenue Source</b>	<b>Revenue: Percentages of Total Budget</b>	<b>Dollar Value</b>
Taxation	16%	\$781,465.00
Fees, Charges & Other Revenue	12%	\$580,135.00
Government Grants	50%	\$2,412,398.00
Approp. from Surplus & Deferred Rev.	21%	\$1,020,000.00
<b>Total</b>	<b>100.00%</b>	<b>\$4,793,998.00</b>



**VILLAGE OF PORT ALICE  
BYLAW NO. 690, 2024**

**Schedule B Continued**

**Distribution of Property Tax Rates**

Table 2 outlines the distribution of property taxes among the property classes. Historically the major industrial property class provided the largest proportion of property tax revenue. This was appropriate as this class formed the largest portion of the assessment base and was the main reason for the existence of the community. BC Assessment changed the Class of the Major Industrial property to Business in 2020 and significantly reduced the value.

**Objectives**

The Village Council continues to work with all levels of government and local business to attract additional economic opportunities.

The Village also recognizes the need to maintain the property tax rate for business (class 6) at a low rate.

**Policies**

Supplement, where possible, revenues from user fees and charges to help offset the tax burden on all property classes.

Council will continue to maintain and encourage economic development initiatives designed to attract more retail and commercial business to invest in the community. New business investments will help offset revenue dependency on all taxpayers by providing a broader tax base.

Align the distribution of tax rates among the property classes with the social and economic goals of the community, particularly to encourage a range of employment opportunities

Regularly review and compare the Village’s distribution of tax burden relative to other BC municipalities.

**Table 2: 2024 Distribution of Property Tax Rates  
Based on Preliminary Values**

<b>Property Class</b>			<b>Percentage of Total Property Taxation</b>	<b>2024 Dollar Value</b>
Residential ( 1)			80.73%	\$613,143.00
Utilities (2)			7.4%	\$56,380.00
Major Industrial (4)			0.00%	\$0.00
Light Industrial (5)			4.51%	\$34,287.00
Business (6)			7.26%	\$55,148.00
Recreation (8)			0.067%	\$507.00
<b>Total</b>			<b>100%</b>	<b>\$759,465.00</b>

**VILLAGE OF PORT ALICE  
BYLAW NO. 690, 2024**

**Schedule B Continued**

**Permissive Tax Exemptions**

The Village of Port Alice Council reviews all existing permissive tax exemption bylaws on an annual basis. Council bases their consideration on the following criteria:

The tax exemption must demonstrate benefit to the community and residents of Port Alice by enhancing the quality of life (economically, socially and culturally) within the community.

The goals, policies and principles of the organization receiving the exemption must not be inconsistent or in conflict with those of the Village of Port Alice.

The organization receiving the exemption must be a registered non-profit society, as the support of the municipality will not be used for commercial or private gain.

Permissive tax exemptions will be considered in conjunction with: (a) other assistance being provided by the Village; (b) the potential demands for Village services or infrastructure arising from the property; and (c) the amount of revenue that the Village will lose if the exemption is granted.

**Objective**

The Village of Port Alice will continue to provide permissive tax exemptions to non-profit societies that contribute social, economic and cultural benefits to the community.

**Policies**

Council will continue working with all the non-profit societies for the betterment of the Community.

Reviewed and adopted by Council on 27<sup>th</sup> March 2024.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

VILLAGE OF PORT ALICE  
BYLAW NO. 691, 2024

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A Bylaw for the Levying of Property Tax Rates for the Year 2024.

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WHEREAS, under section 197 of the Community Charter, each year after the adoption of the financial plan, but before May 15<sup>th</sup>, Council must impose property value taxes for the year by establishing tax rates for:

- a) the municipal revenue proposed to be raised for the year from property value taxes, as provided in the Financial Plan, and
- b) the amounts to be collected for the year by means of rates established by the municipality to meet its taxing obligations in relation to another local government or other public body.

NOW THEREFORE, the Council of the Village of Port Alice, in open meeting assembled, enacts as follows:

1. The following rates in Schedule "A", attached to and forming part of this Bylaw are hereby imposed and levied for the year 2024.
2. The minimum amount of taxation upon a parcel of real property is \$1.00
3. This Bylaw may be cited for all purposes as the Village of Port Alice Annual Tax Rates Bylaw No. 691, 2024.

Read a first time this 24<sup>th</sup> day of April, 2024.

Read a second time this 24<sup>th</sup> day of April, 2024.

Read a third time this 24<sup>th</sup> day of April, 2024.

Adopted this 8<sup>th</sup> day of May, 2024.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

Certified a true and correct copy of Bylaw No.691, as adopted by Council on the 8<sup>th</sup> day of May 2024.

\_\_\_\_\_  
Chief Administrative Officer

Annual Tax Rates (2024)

Bylaw No. 691

**SCHEDULE 'A'**

PROPERTY CLASS	MUNICIPAL	REG. DIST. MT. WADD.	MT. WADD. REG. HOSP. DIST.	Totals for Bylaw
Residential	5.03861			
Library	0.23789			
<b>1</b> Total Residential	5.27650	0.60003	0.24741	6.12394
<b>2</b> Utilities	23.74423	2.10012	0.86595	26.71030
<b>4</b> Major Industrial	0.00000	2.04011	0.84121	2.88132
<b>5</b> Light Industrial	31.65898	2.04011	0.84121	34.54030
<b>6</b> Business	9.49769	1.47008	0.60616	11.57394
<b>8</b> Recreation	5.27650	0.60003	0.24741	6.12394
<b>TOTALS</b>	<b>75.45390</b>	<b>8.85049</b>	<b>3.64935</b>	<b>87.95374</b>



# INFORMATION ITEMS

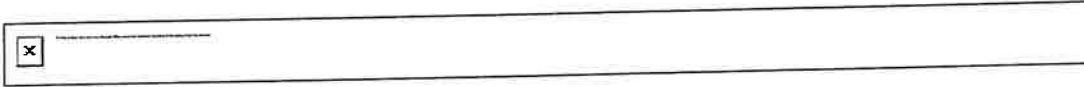


**From:** Island Coastal Economic Trust <info@islandcoastaltrust.ca>  
**Sent:** Thursday, April 18, 2024 10:00 AM  
**To:** mayor@portalice.ca  
**Subject:** Island Coastal Economic Trust Empowered to Work Towards Co-Governance with New Investment from the Province of B.C.

[View this email in your browser](#)

## **Island Coastal Economic Trust Empowered to Work Towards Co-Governance with New Investment from the Province of B.C.**

*\$10 million investment will foster regional economic development and collaboration between First Nations, local governments, and the Trust.*



**COURTENAY, 18 April 2024** — Through a new \$10 million investment by the Province of British Columbia, Island Coastal Economic Trust (the Trust) will make strategic investments to build a strong, diversified economy across Vancouver Island, Sunshine Coast, southern Great Bear Rainforest, and Gulf Islands in the years ahead.

“This provincial investment comes at a pivotal moment, supporting coastal communities to move forward with their vision to transform the Trust into the first co-governed regional development organization in Canada,” said Aaron Stone, Chair of Island Coastal Economic Trust, Mayor of the Town of Ladysmith, and Chair of the Cowichan Valley Regional District.

This new investment will support the Trust to work in partnership with First Nations governments, local governments, and the provincial government to develop an actionable and shared pathway to realize this strategic priority, together.



Transformation to a co-governance model is the primary goal set out in the Trust's Strategic Plan.

We invite you to read our updated three-year strategic plan:

- [Island Coastal Economic Trust — 2023-2026 Strategic Plan, updated for 2024-25 \(6.5MB – PDF\)](#)

“This strategic investment by the Province of B.C. supports us to develop a shared plan among First Nations, local governments, and the Province to transform the Trust into an impactful and co-governed institution that will be a catalyst for sustainable development for generations to come,” said Sayaačath John Jack, Vice Chair of Island Coastal Economic Trust, Chief Councillor of Huu-ay-aht First Nations, and Chair of the Alberni-Clayoquot Regional District.

Successful models of co-governance for land and natural resource management initiatives have been implemented in British Columbia. For instance, the Haida Gwaii Management Council, convened by the Haida Nation and the Province of B.C. since 2011 has demonstrated a successful path forward through shared decision making. The vision coastal communities have for Island Coastal Economic Trust is for it to be the first co-governed regional development organization in Canada that will be led by and empower First Nations and local governments to build an inclusive and resilient coastal economy for the benefit of current and future generations.

“Island Coastal Economic Trust plays a meaningful role in supporting communities across the Island and Coast,” said Brenda Bailey, Minister of Jobs, Economic Development and Innovation. “We are taking action to help the Trust continue the important work it does by ensuring Indigenous and non-



Indigenous communities in the region can continue to access funding to advance their priorities for economic development.”

In addition to work on this strategic priority, Island Coastal Economic Trust will continue to strategically invest in inclusive economic development, diversification, and innovation in partnership with communities across Vancouver Island, the Sunshine Coast, and islands and inlets from the Salish Sea to Cape Caution under its existing model of governance set out in the Act governing the organization.

In April 2024, the Trust renewed its funding programs with a \$2 million annual budget that will be invested in sustainable development projects focusing on the following impact priorities:

- Food Security and Agrifood
- Culture and Nature-Based Tourism
- Innovation and Technology
- Renewable and Low Carbon Energy
- Entrepreneurs and Local Businesses
- Transportation and Logistics
- Training and Advanced Education
- Regenerative Forestry

The Trust is also working closely with First Nations, local governments, and the provincial government to develop a plan for the Trust’s long-term financial sustainability that will enable co-governance. The Trust board of directors has set a strategic objective to secure investment that sufficiently capitalizes the Trust to become a long-term institutional investor, focused on Environmental, Social, Governance (ESG) principles inclusive of Indigenous values. This will enable First Nations and local governments to generate sustainable returns through the Trust to drive local and regional economic impact, generating wealth that is re-invested into the coastal and provincial economy.

In tandem with the new provincial investment, Island Coastal Economic Trust’s board is actively seeking nominations for new members of the Trust’s board of

directors. Ideal candidates will bring diverse perspectives and expertise, including any combination of the following attributes: Indigenous ancestry, Women, Chartered Professional Accountants, and/or residents of the North Island, rural islands and inlets, and gathet region.

If you are interested in more information about serving on the Island Coastal Economic Trust board of directors, [please see our posting on the BC public sector board applications website](#), or contact Brodie Guy, CEO, by email: [brodie@islandcoastaltrust.ca](mailto:brodie@islandcoastaltrust.ca).

## **About Island Coastal Economic Trust**

Founded by the Province of British Columbia in 2006, Island Coastal Economic Trust works to build a sustainable and resilient coastal economy in reciprocal relationships with First Nations, municipalities, and regional districts across Vancouver Island, the Sunshine Coast, and islands and inlets from the Salish Sea to Cape Caution. Serving over half a million residents, we partner with communities in the development and financing of their economic infrastructure and diversification efforts through our unique structure that is led by, and accountable to, communities.

Since our inception, Island Coastal Economic Trust has approved more than \$60 million to economic development initiatives that have attracted over \$333 million in new investment to our region. These investments have created over 2,910 permanent jobs, and countless positive impacts, across the coast.

Island Coastal Economic Trust acknowledges that we work for communities across the ancestral territories of the Kwak'waka, Nuuchaanu, Éy7á7juuthem, Ligwilda'xw, Pəntl'áč, She shashishalhem, Skwxwú7mesh, Hul'q'umi'num', diitiid?aatx, SENĆOŦEN, Lekwungen, and T'Sou-ke speaking peoples.

[Learn more about Island Coastal Economic Trust.](#)

## **Media Contact**

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**Jeff Bartlett**

Communications and Impact Manager

Island Coastal Economic Trust

[jeff@islandcoastaltrust.ca](mailto:jeff@islandcoastaltrust.ca)

250-871-7797



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**Our mailing address is:**

#108 - 501 4th Street

Courtenay, BC V9N 1H3

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