



VILLAGE OF PORT ALICE
PUBLIC WORKS COMMITTEE MEETING AGENDA
TO BE HELD THURSDAY JULY 3, 2024, AT 4:00 PM
IN THE VILLAGE OFFICE COUNCIL CHAMBERS

(1) CALL TO ORDER

(2) ADOPTION OF AGENDA

THAT the Agenda for the Public Works Committee Meeting be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.

(3) MINUTES:

a. *THAT the minutes from the June 6, 2024, Public Works Committee Meeting be approved as presented.*

(4) REPORTS:

- a. Public Works Foreman's Monthly Report – June
July 2, 2024, Report from Jason Yunker, Public Works Foreman

(4) COMMUNICATIONS:

(5) FOR DISCUSSION:

- a. Taylor Way - Water Main and Road Repair

(6) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Public Works Committee held July 3, 2024, be adjourned.

VILLAGE OF PORT ALICE COUNCIL COMMITTEE
MEETING MINUTES Thursday June 6, 2024
In the MUNICIPAL COUNCIL CHAMBERS
Public Works Committee Meeting



Present Mayor Kevin Cameron
Councillor Russell Murray
Councillor Sean Watson

Absent Councillor Holly Aldis
Councillor Dave Stewart

Staff Bonnie Danyk CAO / CFO
Jason Yunker, Public Works Foreman

CALL TO ORDER

Mayor Kevin Cameron called the meeting to order at 4:05 pm

APPROVAL OF AGENDA

PW 14/24
Agenda

Moved, seconded and CARRIED

THAT the Agenda for the Public Works Committee be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.

MINUTES:

PW 15/24
Minutes
2024-05-02

Moved, seconded and CARRIED

THAT the Minutes of the Public Works Committee meeting on May 2, 2024, be approved.

REPORTS:

a) Public Works Foreman's Monthly Report – May

May 27, 2024 Report from Jason Yunker, Public Works Foreman

b) Trees-for discussion

May 31, 2024 Report from Bonnie Danyk CAO / CFO

ADJOURNMENT:

PW 16/24
Adjourn

Moved, seconded and CARRIED

THAT the Public Works Committee meeting of the Village of Port Alice held June 6, 2024 be adjourned at 4:32 pm.

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Public Works Committee Meeting held June 6, 2024.

Mayor

Chief Administrative Officer



VILLAGE OF PORT ALICE REPORT TO COUNCIL

To: Mayor & Council
From: Jason Yunker, Public Works Foreman
Date: June 28, 2024
Subject: Public Works Monthly Report

Well #3 is online and working fine. We just wrapped up a significant water repair on Taylor way, we had to shut down water to large swathes of town and keep a hydrant running just to isolate the area to complete the repair. The vast majority of our intersections only have one isolation valve, where if we had 3, we could isolate the effected area only. I recommend to council we continue to try and go after grant funding to fix the entire system or upgrade intersections. This latest fix will effectively wipe out our paving budget for this year unfortunately. Some shallow intersections we could do in house however deeper ones will require the proper safety equipment (cages) in order to keep the hole small and reduce asphalt costs. Either way significant funding will be required. We successfully installed 6 new street lights on Haida Ave and down Nigei street to the school. The weather has been perfect for growing grass, Gord Doleman, our on-call guy, has been a huge help this year filling in for guys gone on vacation leave etc... allowing us to knock off some overdue projects as well with the extra help.

Water

- Water samples taken to Port McNeil.
- Well #3 is officially online.
- Wells were checked and meters read daily.
- Fixed water main break on Taylor Way.

Sewer Sys/ Treatment Plant

- Effluent samples were shipped to Courtney monthly.
- Regular daily/weekly maintenance was performed for STP.
- Lift stations were cleaned and inspected weekly.

Transfer Station

- Transfer Station was cleaned daily/weekly.
- Garbage cans in town were cleaned(weekly)
- Hauled 2 loads of recyclables (E-waste, cardboard, tires) to 7-mile.
- Hauled 2 blue bin of garbage to 7-mile.
- Hauled 1 metal bin.
- Hauled 2 wood bin.

Equipment

- Generators were tested(monthly)
- Weekly inspections carried out on Play structures/Parks/Marina/Water Tanks
- Full service on Back-hoe

Roads

-Installed 6 street lights.

Facilities

-Fixed light switch at Community Centre.
-Ran Generator for Community Centre.
-Canada Day preparations.

General

-Cut grass.
-Weed eat.

Respectfully submitted by,

Jason Yunker

Jason Yunker
Public Works Foreman