



VILLAGE OF PORT ALICE
PUBLIC WORKS COMMITTEE MEETING AGENDA
TO BE HELD THURSDAY AUGUST 1, 2024, AT 4:00 PM
IN THE VILLAGE OFFICE COUNCIL CHAMBERS

(1) CALL TO ORDER

(2) ADOPTION OF AGENDA

THAT the Agenda for the Public Works Committee Meeting be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.

(3) MINUTES:

a. *THAT the minutes from the July 4, 2024, Public Works Committee Meeting be approved as presented.*

(4) REPORTS:

- a. Public Works Foreman's Monthly Report – July
July 26, 2024, Report from Jason Yunker, Public Works Foreman

(4) COMMUNICATIONS:

(5) FOR DISCUSSION:

(6) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Public Works Committee held August 1, 2024, be adjourned.

VILLAGE OF PORT ALICE COUNCIL COMMITTEE
MEETING MINUTES Thursday July 4, 2024
In the MUNICIPAL COUNCIL CHAMBERS
Public Works Committee Meeting



Present Mayor Kevin Cameron
Councillor Russell Murray
Councillor Sean Watson
Councillor Holly Aldis
Councillor Dave Stewart

Absent

Staff Tanya Spafford, Deputy CAO / CFO
Jason Yunker, Public Works Foreman

CALL TO ORDER

Mayor Kevin Cameron called the meeting to order at 4:00 pm

APPROVAL OF AGENDA

Moved, seconded and CARRIED

PW 17/24
Agenda

THAT the Agenda for the Public Works Committee be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.

MINUTES:

Moved, seconded and CARRIED

THAT the Minutes of the Public Works Committee meeting on June 6, 2024, be approved.

PW 18/24
Minutes
2024-06-06

REPORTS:

Public Works Foreman's Monthly Report – June

June 1, 2024, Report from Jason Yunker, Public Works Foreman

Moved, seconded and CARRIED (Councillor Stewart Recused himself from this portion)

THAT a Fox Disposal bin be used, for a single time, at the Transfer Station to remove yard debris to the Southeast Main pit.

PW 19/24
Motion to obtain
one time bin for
yard debris

Taylor Way discussion

Public Works Foreman will investigate Pipe relining to see if it is a possibility to do a full repair of the mains, including adding new isolation valves. Two other estimates were provided for partial and complete replacements.

As well staff will investigate expanding the sidewalk on Marine Drive and narrowing the bottom of Taylor Way to narrow the crosswalk.

ADJOURNMENT:

Moved, seconded and CARRIED

PW 20/24
Adjourn

THAT the Public Works Committee meeting of the Village of Port Alice held July 4, 2024, be adjourned at 4:32 pm.

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Public Works Committee Meeting held July 4, 2024.

Mayor

Chief Administrative Officer



VILLAGE OF PORT ALICE REPORT TO COUNCIL

To: Mayor & Council
From: Jason Yunker, Public Works Foreman
Date: July 26, 2024
Subject: Public Works Monthly Report

July completely flew by! We finished pressure washing the Community Centre, unclogged a sewer blockage on Maquinna. Met with Tayco paving, they'll be here near mid/end of August. Crack sealers should be here in a few weeks, Lafrentz line painters should be here in a few weeks. We managed to haul away a good portion of the brush pile this month. We continue to plug away at our seasonal stuff... Everything is going well.

Water

- Water samples taken to Port McNeil.
- Wells were checked and meters read daily.
- Fixed leak on the Marina dock.

Sewer Sys/ Treatment Plant

- Effluent samples were shipped to Courtney monthly.
- Regular daily/weekly maintenance was performed for STP.
- Lift stations were cleaned and inspected weekly.
- Trouble shoot/fixes pump at Lift Station #3
- Trouble shoot/fixes minor Salsnes Filter issue.
- Trouble shooting minor issue at Marina Lift Station.

Transfer Station

- Transfer Station was cleaned daily/weekly.
- Garbage cans in town were cleaned(weekly)
- Hauled 1 loads of recyclables (E-waste, cardboard, tires) to 7-mile.
- Hauled 2 blue bin of garbage to 7-mile.
- Hauled 1 metal bin.
- Hauled 2 wood bin.

Equipment

- Generators were tested(monthly)
- Weekly inspections carried out on Play structures/Parks/Marina/Water Tanks
- Fixed tire on F350

Roads

- Rebuilt temporary road on Taylor Way.

Facilities

-Finished pressure washing Community Centre

General

- Cut grass.
- Weed eat.

Respectfully submitted by,

Jason Yunker

Jason Yunker
Public Works Foreman