



VILLAGE OF PORT ALICE  
PUBLIC WORKS COMMITTEE MEETING AGENDA  
TO BE HELD THURSDAY NOVEMBER 7, 2024, AT 4:00 PM  
IN THE VILLAGE OFFICE COUNCIL CHAMBERS

- (1) CALL TO ORDER
- (2) ADOPTION OF AGENDA  
*THAT the Agenda for the Public Works Committee Meeting be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.*
- (3) MINUTES:
  - a. *THAT the minutes from the October 3, 2024, Public Works Committee Meeting be approved as presented.*
- (4) REPORTS:
  - a. Public Works Foreman's Monthly Report – October  
October 31, 2024, Report from Jason Yunker, Public Works Foreman
- (4) COMMUNICATIONS:
- (5) FOR DISCUSSION:
- (6) ADJOURNMENT:

*THAT the meeting of the Village of Port Alice Public Works Committee held November 7, 2024, be adjourned.*



**VILLAGE OF PORT ALICE COUNCIL COMMITTEE  
MEETING MINUTES Thursday October 3, 2024  
In the MUNICIPAL COUNCIL CHAMBERS  
Public Works Committee Meeting**

Present

Mayor Kevin Cameron  
Councillor Russell Murray  
Councillor Holly Aldis

Absent

Councillor Dave Stewart  
Councillor Sean Watson

Staff

Bonnie Danyk CAO/ CFO  
Jason Yunker, Public Works Foreman

**CALL TO ORDER**

Mayor Kevin Cameron called the meeting to order at 4:02 pm

**APPROVAL OF AGENDA**

Moved, seconded and CARRIED

**THAT the Agenda for the Public Works Committee be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.**

PW 27/24  
Agenda

**MINUTES:**

Moved, seconded and CARRIED

**THAT the Minutes of the Public Works Committee meeting on September 5, 2024, be approved.**

PW 28/24  
Minutes  
2024-09-05

**REPORTS:**

Public Works Foreman's Monthly Report – September  
September, 2024, Report from Jason Yunker, Public Works Foreman

29/24  
Paving

Moved, seconded and CARRIED

**THAT the sections of Taylor Way and Nigei Street that were dug up for water repairs be repaved by Tayco Paving for a cost of \$15,480.00 to be funded by Gas Tax money.**

**ADJOURNMENT:**

Moved, seconded and CARRIED

PW 30/24  
Adjourn

**THAT the Public Works Committee meeting of the Village of Port Alice held October 3, 2024 be adjourned at 4:27 pm.**

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Public Works Committee Meeting held October 3, 2024.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer





## VILLAGE OF PORT ALICE REPORT TO COUNCIL

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**To:** Mayor & Council  
**From:** Jason Yunker, Public Works Foreman  
**Date:** Oct 31, 2024  
**Subject:** Public Works Monthly Report

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Storm season came early this year. We've suffered power outages, lines down, massive power surges. Which, as I'm writing this, BC Hydro is in the process of replacing multiple burned wires around our Well House #3 and on Marine Drive across from the Community Centre. I am very pleased to report our surge protection we placed on our SCADA system has paid off. We however didn't walk away totally unscathed. The Community Centre Furnace had a coil burn out, which Tex Electric has since fixed. No other issues have surfaced as of yet. I hope BC Hydro fixes the power surge issue soon before we get hit by yet another storm and more assets get damaged. God willing the remainder of storm season and this winter are relatively tame. Our sanding equipment and trucks are ready go, I expect us to see snow this year for sure.

### Water

- Water samples taken to Port McNeil.
- Wells were checked and meters read daily.
- Winterized and shut down water to Community Garden, Marina etc..

### Sewer Sys/ Treatment Plant

- Effluent samples were shipped to Courtney monthly.
- Regular daily/weekly maintenance was performed for STP.
- Lift stations were cleaned and inspected weekly.
- Trouble shoot Salsnes Auto Valve issue.
- Replaced belts on blowers.
- Tex Electric replaced a relay switch in Lift Station #1
- Fixed some minor program issues in Scada System (smoothing)

### Transfer Station

- Transfer Station was cleaned daily/weekly.
- Garbage cans in town were cleaned(weekly)
- Hauled 2 loads of recyclables (E-waste, cardboard, tires) to 7-mile.
- Hauled 2 blue bin of garbage to 7-mile.
- Hauled 2 metal bin.
- Hauled 2 wood bin.

### Equipment

- Generators were tested(monthly)
- Weekly inspections carried out on Play structures/Parks/Marina/Water Tanks
- Fixed another tire on F550
- Replaced wiper motor on dump truck.

- Working to fix hydraulic line for back-hoe (ordering more lines)
- Fixed hydraulic leak on big sander.
- Sanders ran and ready to go.

## **Roads**

- Cleaned CB's and curbs
- Clear limbs and branches from Mill Road.

## **Facilities**

- Tex Electric fixed Community Centre furnace.
- Merry Widow Contracting brush cut the dike and behind the Arena.
- Assist BC Hydro with service locates.

## **General**

- Moved picnic tables at Link River.
- Garbage collection at Link River.

Respectfully submitted by,

*Jason Yunker*

Jason Yunker  
Public Works Foreman