



VILLAGE OF PORT ALICE  
PUBLIC WORKS COMMITTEE MEETING AGENDA  
TO BE HELD THURSDAY DECEMBER 5, 2024, AT 4:00 PM  
IN THE VILLAGE OFFICE COUNCIL CHAMBERS

**(1) CALL TO ORDER**

**(2) ADOPTION OF AGENDA**

*THAT the Agenda for the Public Works Committee Meeting be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.*

**(3) MINUTES:**

a. *THAT the minutes from the November 7, 2024, Public Works Committee Meeting be approved as presented.*

**(4) REPORTS:**

- a. Public Works Foreman's Monthly Report – November  
November 29, 2024, Report from Jason Yunker, Public Works Foreman

**(5) ADJOURNMENT:**

*THAT the meeting of the Village of Port Alice Public Works Committee held December 5, 2024, be adjourned.*



VILLAGE OF PORT ALICE COUNCIL COMMITTEE  
MEETING MINUTES Thursday November 7, 2024  
In the MUNICIPAL COUNCIL CHAMBERS  
Public Works Committee Meeting



Present Mayor Kevin Cameron  
Councillor Russell Murray  
Councillor Holly Aldis  
Councillor Sean Watson

Absent Councillor Dave Stewart

Staff Bonnie Danyk CAO/ CFO  
Jason Yunker, Public Works Foreman

**CALL TO ORDER**

Mayor Kevin Cameron called the meeting to order at 4:00 pm

**APPROVAL OF AGENDA**

Moved, seconded and CARRIED

PW 31/24  
Agenda

*THAT the Agenda for the Public Works Committee be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.*

**MINUTES:**

PW 32/24  
Minutes  
2024-10-03

Moved, seconded and CARRIED

*THAT the Minutes of the Public Works Committee meeting on October 3, 2024, be approved.*

**REPORTS:**

Public Works Foreman's Monthly Report – October

October, 2024, Report from Jason Yunker, Public Works Foreman

PW 33/24  
Adjourn

**ADJOURNMENT:**

Moved, seconded and CARRIED

*THAT the Public Works Committee meeting of the Village of Port Alice held November 7, 2024 be adjourned at 4:20 pm.*

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Public Works Committee Meeting held November 7, 2024.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer





## VILLAGE OF PORT ALICE REPORT TO COUNCIL

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**To:** Mayor & Council  
**From:** Jason Yunker, Public Works Foreman  
**Date:** Nov 29, 2024  
**Subject:** Public Works Monthly Report

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We were very fortunate this November. We missed the big storm that pummelled the rest of the island; however, the resulting power outage was a perfect opportunity to run our generators and go over procedures. We got the Christmas display up and running, we got our load of road salt for the season, we are ready to settle in to Decembers routine.

### **Water**

- Water samples taken to Port McNeil.
- Wells were checked and meters read daily.

### **Sewer Sys/ Treatment Plant**

- Effluent samples were shipped to Courtney monthly.
- Regular daily/weekly maintenance was performed for STP.
- Lift stations were cleaned and inspected weekly.

### **Transfer Station**

- Transfer Station was cleaned daily/weekly.
- Garbage cans in town were cleaned(weekly)
- Hauled 2 loads of recyclables (E-waste, cardboard, tires) to 7-mile.
- Hauled 1 blue bin of garbage to 7-mile.
- Hauled 1 metal bin.
- Hauled 2 wood bin.

### **Equipment**

- Generators were tested(monthly)
- Weekly inspections carried out on Play structures/Parks/Marina/Water Tanks
- Fixed another tire on F550
- Ran generators during the outage.

### **Roads**

- Cleaned CB's and curbs
- Clear limbs and branches from Mill Road.
- Fixed Stop sign on Maquinna Ave.

### **Facilities**

- Cleared roof drains on Fire Hall
- Set up Christmas display.

## **General**

-rake leaves

-Garbage collection at Link River.

Respectfully submitted by,

*Jason Yunker*

Jason Yunker  
Public Works Foreman