

VILLAGE OF PORT ALICE  
COUNCIL MEETING AGENDA

TO BE HELD WEDNESDAY JANUARY 8, 2025, at 6:00 pm  
AT COUNCIL CHAMBERS, VILLAGE OFFICE



**(1) CALL TO ORDER**

*We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.*

**(2) ADOPTION OF AGENDA:**

*THAT the Agenda for the Meeting of the Village of Port Alice for January 8, 2025, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.*

**(3) DELEGATIONS:**

a.) Port Alice Gas

August 1, 2024, Delegation from David Dyck, Port Alice Gas

**(4) MINUTES:**

Pg 3-4

a.) *THAT the Minutes from the Regular Meeting Minutes of December 11, 2024, be approved.*

**(5) COMMUNICATIONS:**

Pg 5-6

a.) BC Salmon Farmers Concerned About Fiscal Update: Reckless Policy Decisions Compound an Expected Dire Fiscal Forecast  
December 16, 2024, Letter from Michelle Franze, Manager of Communications, Partnerships and Community

**(6) REPORTS:**

Pg 7-10

a.) Accounts Payable Listing for November 2024  
January 3, 2025, Report from Bonnie Danyk, CAO/CFO

Pg 13-20

b.) Summary of Revenue & Expenses for November 2024  
January 3, 2025, Report from Bonnie Danyk, CAO/CFO

**(7) BYLAWS:**

Pg 21-38

a.) Rates & Fees 2025

Recommendation:

*THAT Rates and Fees for 2025 Bylaw 695 be given fourth reading and adoption.*

**(8) QUESTION PERIOD:**

**(9) RECONVENE:**

**(10) ADJOURNMENT:**

*THAT the meeting of the Village of Port Alice Council held January 8, 2025, be adjourned*



VILLAGE OF PORT ALICE COUNCIL  
REGULAR MEETING MINUTES  
WEDNESDAY, DECEMBER 11, 2024  
AT COUNCIL CHAMBERS, VILLAGE OFFICE



**Present** Councillor Russell Murray – Chair  
Councillor Sean Watson  
Councillor Holly Aldis  
Councillor David Stewart

**Absent** Mayor Kevin Cameron

**Staff** Bonnie Danyk, CAO/CFO  
Tanya Spafford, Admin Assistant  
Ryan Nicholson, Ec Dev Officer

**Call to order 6:00pm**

112/24  
Adoption of  
Agenda

**ADOPTION OF AGENDA:**

Moved, Seconded and CARRIED

***THAT** the Agenda for the Meeting of the Village of Port Alice for December 11, 2024, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received, with the addition of resolution to have a Stripe Account under reports.*

113/24  
Minutes of  
November 27,  
2024

**DELEGATION:**

**MINUTES:**

Moved, Seconded and CARRIED

***THAT** the Minutes from the Council Meeting of November 27, 2024, be approved.*

**COMMUNICATIONS:**

114/24  
Invitation to  
meet with  
District  
Manager for  
highways

Highway 30 Maintenance Response letter

November 26, 2024, Letter from Mike Pearson, District Manager, Vancouver Island District

Moved, Seconded and CARRIED

***THAT** an invitation be sent asking the District Manager to attend a council meeting to discuss the conditions of Highway 30 in person.*

**REPORTS:**

Port Alice Volunteer Fire Department – Monthly Chief’s Report for November 2024

December 1, 2024, Report from Jerry Rose, Fire Chief

115/24  
Resolution to  
open Stripe  
Account for  
Let’s Camp

Resolution to open a Stripe Account to collect revenues from Let’s Camp Website for Link River

December 11, 2024, resolution from Tanya Spafford, Admin Assistant

Moved, Seconded and CARRIED

***THAT** the Village of Port Alice open a Stripe Account to receive funds through the Let’s Camp website; AND FURTHER THAT the Chief Financial Officer and the Finance Clerk be the administrators of this account.*

116/24 Bylaw  
695

**BYLAWS:**

Rates & Fees 2025

Recommendation:

117/24  
Adjournment

*THAT Rates and Fees for 2025 Bylaw 695 be given first, second, and third reading as amended.*

**QUESTION PERIOD:**

**ADJOURNMENT:** 6:30pm

Moved, Seconded and CARRIED

*THAT the Regular meeting of the Village of Port Alice held December 11, 2024, be adjourned at 6:30pm.*

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held December 11, 2024.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer



December 16<sup>th</sup>, 2024

**BC Salmon Farmers Concerned About Fiscal Update:  
Reckless Policy Decisions Compound an Expected Dire Fiscal Forecast**

**Liḡʷitdax™ TERRITORY/CAMPBELL RIVER, BC** — The BC Salmon Farmers Association (BCSFA), representing thousands of workers across British Columbia, is deeply concerned about the grim picture painted by the resignation of Deputy Prime Minister Freeland from the Trudeau government today. The government's reckless actions exacerbate our ballooning debt and stagnant economy as Canadians face rising living costs, higher food prices, and a weakening Canadian dollar. The estimated \$9 billion taxpayer-funded cost of phasing out the BC salmon farming sector is another example of costly political gimmicks over sound economic policy.

Despite clear scientific evidence, the decision to ban current marine net-pen salmon farming in British Columbia by 2029 is driven by political motivations rather than long-term, responsible planning. This policy ignores the real-world consequences for thousands of workers, First Nation communities, and the broader economy.

The BC salmon farming sector generates over \$1.2 billion annually and directly employs over 4,500 people. These jobs are vital to coastal communities and many First Nations. Yet the government is pushing forward with policies that could destroy this sector, risking thousands of jobs and removing a crucial source of healthy, affordable food from Canadian tables.

The loss of the salmon farming sector in BC would also remove 400 million healthy, Canadian-raised portions off Canadian grocery shelves each year. With food prices expected to rise by 3-5% in the coming year, removing this vital food source is not in the best interest of Canadians.

The BCSFA calls on the Trudeau government to rethink this reckless course of action and work directly with Rightsholder First Nation communities to find a path prioritizing job creation, economic growth, and long-term sustainability. It's time for the government to listen to workers and communities dependent on this sector and their own public service rather than bowing to political pressure from anti-salmon farming activist groups.

**ABOUT THE BC SALMON FARMERS ASSOCIATION**

The BC Salmon Farmers Association represents over 60 businesses and organizations throughout the value chain of finfish aquaculture in BC. Our members account for over 95% of the annual provincial harvest of farm-raised salmon in British Columbia.

Farm-raised salmon generates over \$1.17 billion for the provincial economy, supporting 4,560 well-paid full-time jobs. Additionally, farm-raised salmon provides a nutritious and sustainably

produced protein with a low carbon footprint that contributes to Canada's food security and Blue Economy.

BC salmon farmers are committed to reconciliation. All farms operating in BC are currently in agreement, negotiation, or established partnerships with First Nations in whose territories we operate. These agreements are founded upon recognizing First Nations' right to exercise jurisdiction over the land, resources, and waters within their territories.

For more information, visit [bcsalmonfarmers.ca](https://bcsalmonfarmers.ca).

For a comprehensive scientific summary of salmon farming in BC, read our [Modern Science Review](#).

### **MEDIA CONTACT**

Michelle Franze  
Manager of Communications, Partnerships and Community  
[michelle@bcsalmonfarmers.ca](mailto:michelle@bcsalmonfarmers.ca)  
604-202-4417

**VILLAGE OF PORT ALICE**  
**ACCOUNTS PAYABLE LISTING FOR NOVEMBER 2024**

Total Payment of Accounts: \$111,295.39

Wages Payable: \$41,480.50

**Total Accounts Payable Listing** \$152,775.89

If you have any questions regarding the cheques on this month's Accounts Payable Listing, please ask me.

Respectfully submitted

  
\_\_\_\_\_  
Bonnie Danyk  
CAO / CFO





VILLAGE OF PORT ALICE  
**AP CHEQUE LISTING**  
 Payment Date From 01/11/2024 To 30/11/2024 ALL Payments BY Pay Date

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
11-2024	002	01/11/2024	C-222	CIBC CORPORATE VIS	Oct Phone 24	Phone Charges	952.47		952.47	
11-2024	002	01/11/2024	C-222	CIBC CORPORATE VIS	Can Sat 1124	Satellite Phone Mi	550.00		550.00	
11-2024	002	01/11/2024	C-222	CIBC CORPORATE VIS	99838309	Seafoam - FD	33.80		33.80	
11-2024	002	01/11/2024	C-222	CIBC CORPORATE VIS	22865282	VO Supplies	316.54		316.54	
11-2024	002	01/11/2024	C-222	CIBC CORPORATE VIS	0121800	FD Janitorial Supp	34.71		34.71	
11-2024	002	01/11/2024	C-222	CIBC CORPORATE VIS	3209853	FD Supplies	17.43		17.43	
11-2024	002	01/11/2024	C-222	CIBC CORPORATE VIS	Rockauto 1124	Truck Part	56.53		56.53	
11-2024	002	01/11/2024	C-222	CIBC CORPORATE VIS	8006657635	Dissolved Oxygen S	649.60		649.60	
11-2024	002	02/11/2024	C-222	CIBC CORPORATE VIS	8970644	Contact Paper for	53.70		53.70	
11-2024	002	04/11/2024	C-222	CIBC CORPORATE VIS	15149098	Shipping Tags for	144.48		144.48	
11-2024	002	04/11/2024	C-222	CIBC CORPORATE VIS	Mascon 1124	Internet 1124	436.80		436.80	
11-2024	002	05/11/2024	C-222	CIBC CORPORATE VIS	Cell Ph 1124	Cell phone Charges	309.69		309.69	
11-2024	002	05/11/2024	C-222	CIBC CORPORATE VIS	5428232	Roof Cleaner	156.62		156.62	
11-2024	002	06/11/2024	C-222	CIBC CORPORATE VIS	1769-0321	Fire Dept Books	663.39		663.39	
001957	002	08/11/2024	B-136	BLUEROCK PLANNING	362	Housing Needs Asse	4,916.63		4,916.63	
001958	002	08/11/2024	K-101	KATHY O'REILLY TAY	2692	Fire Prevention We	88.20		88.20	
001959	002	08/11/2024	L-084	ZOFF CONTRACTING I	INV0533	VO Janitorial - Oc	630.00		630.00	
001960	002	08/11/2024	M-090	MERRYTRAIL CONTRAC	29102024	Dike Brushing	10,376.63		10,376.63	
001961	002	08/11/2024	N-072	NORTH ISLAND WASTE	Oct 2024	Garbage Collection	7,728.00		7,728.00	
001962	002	08/11/2024	O-001	O.K. PAVING COMPAN	P24-019-Arm	Water Repair Pavin	21,130.20		21,130.20	
001963	002	08/11/2024	P-101	MJG ENTERPRISES LT	8232	PW & FD Fuel	1,836.76		1,836.76	
11-2024	002	08/11/2024	C-222	CIBC CORPORATE VIS	Easyhost 1124	Webhost	19.28		19.28	
11-2024	002	08/11/2024	C-222	CIBC CORPORATE VIS	1155532	Aeon PD-FG Lube 1	193.73		193.73	
11-2024	002	09/11/2024	C-222	CIBC CORPORATE VIS	31010	Concession Supplie	48.98		48.98	
Nov Hyd	002	12/11/2024	B-003	BC HYDRO	Nov Hydr 2 20		218.74		218.74	
Nov Hyd	002	12/11/2024	B-003	BC HYDRO	Nov Hydro 202		8,049.13		8,049.13	
11-2024	002	13/11/2024	C-222	CIBC CORPORATE VIS	Mar Sec 1124	Marina Security	63.46		63.46	
11-2024	002	14/11/2024	C-222	CIBC CORPORATE VIS	01115G	UBCM Calendar	31.73		31.73	
11-2024	002	14/11/2024	c-222	CIBC CORPORATE VIS	934428	UEI Water Program	450.78		450.78	
11-2024	002	14/11/2024	C-222	CIBC CORPORATE VIS	9162785619	Water Course ST	765.45		765.45	
11-2024	002	14/11/2024	C-222	CIBC CORPORATE VIS	Water Program	Water Course - JY	703.13		703.13	
11-2024	002	15/11/2024	C-222	CIBC CORPORATE VIS	EOCP 1124 JY	EOCP 24 Dues	135.45		135.45	
11-2024	002	18/11/2024	C-222	CIBC CORPORATE VIS	9630372-84209	Starlink	313.60		313.60	
11-2024	002	18/11/2024	C-222	CIBC CORPORATE VIS	Adobe 1124	Adobe	29.11		29.11	
11-2024	002	18/11/2024	C-222	CIBC CORPORATE VIS	Zoom 1124	Zoom - Nov	48.14		48.14	
Nov PR	002	18/11/2024	R-002	RECEIVER GENERAL F	Nov PR 2024		10,813.65		10,813.65	
Nov PR2	002	18/11/2024	R-002	RECEIVER GENERAL F	Nov PR 2 2024		2,054.96		2,054.96	



VILLAGE OF PORT ALICE  
 AP CHEQUE LISTING  
 Payment Date From 01/11/2024 To 30/11/2024 ALL Payments BY Pay Date

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
11-2024	002	20/11/2024	C-222	CIBC CORPORATE VIS	Mais Travel24	Ferry - Mais Confe	71.26		71.26	
001964	002	26/11/2024	0-345	ORACH ENTERPRISES	6386	Port-a-Potties	602.00		602.00	
001965	002	26/11/2024	A-045	ALSCO UNIFORM & LI	LNAN932769 LNAN935819 LNAN937344	PW Coveralls PW Coveralls PW Coveralls	96.14 96.14 96.14		288.42	
001966	002	26/11/2024	C-010	CAN.UNION OF PUBLI	Oct Dues 24	October Union Dues	837.28		837.28	
001967	002	26/11/2024	C-080	BRANDT TRACTOR LTD	5577996 5578163 5578177	Belt Tensioner back hoe parts Oil - Back Hoe	267.35 2,014.42 471.15		2,752.92	
001968	002	26/11/2024	F-004	FOX'S DISPOSAL SER	6219 6220	Wood Bin Blue bin and renta	883.46 564.29		1,447.75	
001969	002	26/11/2024	F-005	F.P. FOODS LIMITED	534064 535194 535390 536260 536664 174934 539481 542942 178550	VO Coffee PW Coffee Supplies CC Supplies Concession Supplie CC Cleaning CC Supplies PW Coffee Supplies Concession Supplie Concession Supplie	10.99 37.56 30.28 16.77 5.59 12.98 43.16 172.28 27.98	357.59		
001970	002	26/11/2024	G-060	GREGG DISTRIBUTORS	011-019172 011-020107	Garbage Bags & Shr Hand Sanitizer	249.54 173.56		423.10	
001971	002	26/11/2024	H-006	HOME HARDWARE	418624	Rakes	57.08		57.08	
001972	002	26/11/2024	I-075	Island Instrumenta	1988	WWTP Maintenance	1,081.50		1,081.50	
001973	002	26/11/2024	I-101	INNOV8 DIGITAL SOL	IN526983 IN531565	Copy Charges Com C Copy Charges	46.47 147.03		193.50	
001974	002	26/11/2024	J-018	JM'S MOBILE WELDIN	37757	Revamp Xmas star	392.00		392.00	
001975	002	26/11/2024	L-081	LAFRENTZ ROAD MARK	3843311 R1	Line Painting	6,204.03		6,204.03	
001976	002	26/11/2024	M-001	MACANDALES	341673 341732	Boots - ST Dry Diamond	146.37 373.16		519.53	
001977	002	26/11/2024	M-069	MCELHANNEY CONSULT	2121259620	Transportation Netwo	2,108.62		2,108.62	
001978	002	26/11/2024	M-153	BUREAU VERITAS CAN	VA11319795 VA11322382	Effluent Samples Effluent Testing	681.92 140.64		822.56	
001979	002	26/11/2024	N-089	N.I. INDUSTRIAL AU	942-535322 942-536049 942-536954	Wiper Motor Wipers Core Deposit	281.59 33.33 43.04		271.88	
001980	002	26/11/2024	N-102	RYAN NICHOLSON	VIEA 2024	VIEA Travel Costs	1,056.06		1,056.06	
001981	002	26/11/2024	P-023	PORT HARDY BULLDOZ	145685	Gravel to Link	2,968.98		2,968.98	
001982	002	26/11/2024	P-090	PORT ALICE GAS INC	Arena 1024 CC 1024	Arena Propane CC Propane	19.83 647.03		666.86	
001983	002	26/11/2024	P-093	PROGRESSIVE DIESEL	82619	Truck Parks	463.58		463.58	
001984	002	26/11/2024	T-028	SPAFFORD, TANYA	Mais 2024	Mais Conference Tr	812.35		812.35	
001985	002	26/11/2024	W-088	Duane Wittkamp	Tax Overpay	Tax Overpay Reimbu	250.00		250.00	
Sep PR	002	30/11/2024	R-002	RECEIVER GENERAL F	Sep PR 2024		11,625.04		11,625.04	
Total:							111,295.39	0.00	111,295.39	



**VILLAGE OF PORT ALICE**  
**SUMMARY OF REVENUE & EXPENSES FOR NOVEMBER 2024**

Attached is the detailed report of Revenue and Expenditures for November 2024. The following summary is an analysis relating to specific general ledger accounts for Council's information & questions:

1 The ideal amount of revenue received and expenditures paid to November is:

**92%**

2 Actual year to date (surplus)/deficit is as follows:

Fund	Revenues	Expenditures	Total
General	\$ (2,566,843.78)	\$ 1,907,266.98	\$ (659,576.80)
Water	\$ (171,639.27)	\$ 126,058.50	\$ (45,580.77)
Sewer	\$ (145,823.45)	\$ 106,646.47	\$ (39,176.98)
<b>(Surplus)/deficit</b>	<b>\$ (2,884,306.50)</b>	<b>\$ 2,139,971.95</b>	<b>\$ (744,334.55)</b>

3	Wages	G.L. Code	Budget	year to date	% Spent
[a]	Office	112 120 0101	\$ 310,000.00	\$ 289,199.08	93%
[b]	P.W. General	112 120 0101	\$ 230,000.00	\$ 217,811.26	
	P.W. Transfer Stn	112 130 0101	\$ 35,500.00	\$ 45,975.61	
	Recycling Depot Wages	112 130 0106	\$ 35,500.00	\$ 37,310.59	
	P.W. Cemetery	112 140 0101	\$ 1,500.00	\$ -	
	P.W. Boulevards	112 150 0101	\$ 15,000.00	\$ 19,006.13	
	P.W. Dykes	112 150 0102	\$ 1,000.00	\$ -	
	P.W. Water	212 120 0101	\$ 20,000.00	\$ 15,223.37	
	P.W. Sewer T.P.	312 120 0101	\$ 30,000.00	\$ 24,080.53	
	P.W. Sewer Dist.	312 120 0102	\$ 10,000.00	\$ 10,660.88	
	<b>Sub Total</b>		<b>\$ 378,500.00</b>	<b>\$ 370,068.37</b>	<b>98%</b>
[c]	Recreation	112 160 0101	\$ 118,000.00	\$ 119,789.67	
[d]	Arena	112 170 0101	\$ -	\$ -	
[e]	Com. Centre	112 180 0101	\$ 35,000.00	\$ 32,547.64	
			<b>\$ 153,000.00</b>	<b>\$ 152,337.31</b>	<b>100%</b>

Respectfully submitted

  
 \_\_\_\_\_  
 Bonnie Danyk, Finance Officer



VILLAGE OF PORT ALICE  
**REVENUE AND EXPENSE (HEADER - DETAIL - TOTALS) WITHOUT ENCUMBRANCE**  
 For Fiscal Year 2024, Period 11 to 11 and Budget Cycle Provisional and Prd 1 to 11 Actuals

Transactions Entered From 01/11/2024  
 To 30/11/2024

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
<b>REAL PROPERTY TAXES</b>					
1110000100	GENERAL TAXATION	0.00	759,465.26-	759,465.00-	0.26
1110000101	UTILITY TAX	0.00	12,347.92-	15,000.00-	2,652.08-
1110000102	GRANT-IN-PLACE OF TAXES	7,104.14-	6,242.45-	7,000.00-	757.55-
	TOTAL REAL PROPERTY TAXES	7,104.14-	778,055.63-	781,465.00-	3,409.37-
<b>SALES OF SERVICE &amp; GOODS</b>					
1111000100	GARBAGE RATES & PENALTIES	673.65-	88,573.24-	90,000.00-	1,426.76-
	TOTAL SALES OF SERVICE & GOODS:	673.65-	88,573.24-	90,000.00-	1,426.76-
<b>RECREATION SUPPLIES &amp; SERVICES</b>					
1111000210	RUMBLE SHEET REVENUE	0.00	300.00-	1,000.00-	700.00-
1111000213	WEIGHT ROOM PASSES & LOCKER RENTALS	175.00-	6,465.50-	5,500.00-	965.50
1111000214	REC. DEPT. - RESALE MERCHANDISE	0.00	22.00-	0.00	22.00
1111000215	RECREATION DEPT. SWEAT/T SHIRT REVEN	0.00	2,602.41-	3,500.00-	897.59-
1111000218	RECREATION PROGRAMS	130.00-	130.00-	0.00	130.00
1111000219	RECREATION PROGRAMS, EVENTS & CLASSE	40.00-	9,655.25-	5,000.00-	4,655.25
1111000220	TOURISM REVENUE	0.00	30.00-	0.00	30.00
	TOTAL RECREATION SUPPLIES & SERVICE	345.00-	19,205.16-	15,000.00-	4,205.16
<b>RECREATION FACILITIES RENTAL REVENUE</b>					
1111000310	ARENA REVENUE	0.00	322.52-	0.00	322.52
1111000320	COMMUNITY CENTRE REVENUE	2,302.82-	15,028.42-	19,000.00-	3,971.58-
1111000321	CC CONCESSION REVENUE	0.00	1,493.75-	4,000.00-	2,506.25-
1111000330	SEA VIEW ACTIVITY CENTER	0.00	361.00-	4,000.00-	3,639.00-
	TOTAL REC. FACILITIES RENTAL REVENUE	2,302.82-	17,205.69-	27,000.00-	9,794.31-
<b>OTHER REVENUE FROM OWN SOURCES</b>					
<b>LICENCES &amp; PERMITS</b>					
1111100105	CANS AND BOTTLES REVENUE	482.30-	6,394.93-	6,500.00-	105.07-
1111100110	BUSINESS LICENCE FEE REVENUE	410.00	4,560.00-	3,610.00-	950.00
1111100120	DOG LICENSES/FINES	0.00	615.00-	500.00-	115.00
1111100130	PERMITS:BUILDING/BURNING	5.00-	768.00-	1,000.00-	232.00-
	TOTAL LICENCES & PERMITS	77.30-	12,337.93-	11,610.00-	727.93
<b>OTHER REVENUE</b>					
1111100220	SCHOOL TAX ADMINISTRATION FEE	0.00	0.00	2,500.00-	2,500.00-
1111100230	INTEREST M.F.A. INVESTMENTS	7,488.24-	99,772.50-	100,000.00-	227.50-
1111100231	BANK BALANCE INTEREST	2,607.93-	46,375.62-	60,000.00-	13,624.38-
1111100232	SCOTIABANK INVESTMENT ACCT INTEREST	11,062.06-	104,901.30-	0.00	104,901.30
1111100240	TAX PENALTIES	0.00	19,349.74-	4,500.00-	14,849.74
1111100241	TAX ARREARS INTEREST	0.00	4,068.80-	4,500.00-	431.20-
1111100243	TAX CERTIFICATES - Com.Charter - Sec	60.00-	890.00-	500.00-	390.00
1111100246	RECYCLING REVENUE	1,014.11-	6,248.23-	5,000.00-	1,248.23
1111100247	TAX SALE ADMIN & FILING FEES	0.00	327,377.75-	0.00	327,377.75
1111100250	MISCELL. REVENUE	250.31-	6,564.23-	500.00-	6,064.23
1111100253	LAMINATING, FAX & PHOTOCOPY SERVICES	0.25-	502.75-	600.00-	97.25-
1111100255	RUMBLE BEACH MARINA PARKING FEES	200.00-	17,834.81-	15,000.00-	2,834.81
1111100256	RUMBLE BEACH MARINA RECREATION MOORA	0.00	9,522.00-	7,350.00-	2,172.00
1111100257	BACKROAD MAPBOOK ADVERTISING REVENUE	0.00	217.10-	0.00	217.10
1111100258	RUMBLE BEACH MARINA COMMERCIAL MOORA	0.00	300.17-	1,575.00-	1,274.83-
1111100259	MARINA LAUNDRY AND SHOWERS	0.00	1,957.00-	1,500.00-	457.00
1111100263	LINK RIVER REVENUE	0.00	39,657.93-	30,000.00-	9,657.93
	TOTAL OTHER REVENUE	22,682.90-	685,539.93-	233,525.00-	452,014.93
<b>TRANSFER FROM OTHER GOVERNMENTS</b>					
<b>PROVINCIAL GOVERNMENT &amp; OTHER GRANTS</b>					
1111200110	SMALL COMMUNITY GRANT	0.00	409,000.00-	370,000.00-	39,000.00
1111200111	RDMW - AHART FUNDING	0.00	0.00	5,000.00-	5,000.00-
1111200119	JEPP GRANTS-EMERG PLAN & LANDSLIDE A	0.00	9,618.73-	0.00	9,618.73
1111200120	CARIP-Carbon Tax 12	0.00	129,163.00-	129,163.00-	0.00
1111200122	CANADA SUMMER JOBS	0.00	5,969.00-	7,000.00-	1,031.00-
1111200123	ICE-T: GRANT PROJECTS	0.00	0.00	50,000.00-	50,000.00-
1111200125	NEW DEAL - GAS REVENUE	0.00	48,530.49-	90,000.00-	41,469.51-
1111200131	ECONOMIC DEVELOPMENT PLAN	0.00	17,500.00-	0.00	17,500.00
1111200137	UBCM FIRE DEPARTMENT GRANT	30,000.00-	30,000.00-	30,000.00-	0.00
1111200138	GROWING COMMUNITIES FUND GRANT	0.00	0.00	742,685.00-	742,685.00-

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/11/2024  
 To 30/11/2024

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1111200142	PACIFICAN GRANT	0.00	0.00	65,000.00-	65,000.00-
1111200145	UBCM FIRESMART GRANT	0.00	47,275.98-	0.00	47,275.98
1111200146	TACS GRANT MARINA	0.00	0.00	609,250.00-	609,250.00-
1111200147	REDIP GRANT ARENA	0.00	75,000.00-	75,000.00-	0.00
1111200148	PROVINCIAL ONE TIME GRANTS	0.00	193,029.00-	238,000.00-	44,971.00-
	TOTAL PROVINCIAL GRANTS	30,000.00-	965,086.20-	2,411,098.00-	1,446,011.80-
<b>FEDERAL GOVERNMENT</b>					
1111200210	CELEBRATE CANADA DAY - GRANT	0.00	840.00-	1,300.00-	460.00-
	TOTAL FEDERAL GRANTS	0.00	840.00-	1,300.00-	460.00-
<b>TRANSFER FROM SURPLUS &amp; TEMP. BORROWING</b>					
1111300009	APPROPRIATION FROM NICF RESERVE	0.00	0.00	80,000.00-	80,000.00-
1111300010	APPROPRIATION FROM SURPLUS [2013]	0.00	0.00	70,000.00-	70,000.00-
1111300012	APPROPRIATION FROM CAPITAL SURPLUS (	0.00	0.00	75,000.00-	75,000.00-
1111300013	APPROP.FROM GAS TAX RESERVE	0.00	0.00	795,000.00-	795,000.00-
	TOTAL TRANSFERS FROM SURPLUS & TEMP. BORROWING:	0.00	0.00	1,020,000.00-	1,020,000.00-
	GRAND TOTAL GENERAL FUND REVENUE	63,185.81-	2,566,843.78-	4,590,998.00-	2,024,154.22-
<b>COLLECTIONS FOR OTHER GOVERNMENTS</b>					
1111500100	PROVINCIAL GOV'T SCHOOL TAX	0.00	317,375.99-	0.00	317,375.99
1111500110	REGIONAL DIST. OF MT. WADDINGTON	0.00	87,159.14-	0.00	87,159.14
1111500120	MOUNT WADDINGTON REGIONAL HOSPITAL D	0.00	35,938.37-	0.00	35,938.37
1111500140	B.C. ASSESSMENT AUTHORITY	0.00	5,801.84-	0.00	5,801.84
1111500150	MUNICIPAL FINANCE AUTHORITY	0.00	29.66-	0.00	29.66
1111500160	POLICE TAX	0.00	43,881.74-	0.00	43,881.74
	TOTAL TRANSMISSION OF TAXES	0.00	490,186.74-	0.00	490,186.74
	GRAND TOTAL GENERAL FUND REVENUE:	63,185.81-	3,057,030.52-	4,590,998.00-	1,533,967.48-
<b>EXPENDITURES</b>					
<b>GENERAL GOVERNMENT</b>					
<b>ADMINISTRATION</b>					
1120000100	COUNCIL INDEMNITY	3,612.47	39,737.17	45,000.00	5,262.83
1120000101	OFFICE STAFF SALARIES & BENEFITS	26,337.28	289,199.08	310,000.00	20,800.92
1120000102	OFFICE STAFF MEDICAL REFERRAL	0.00	515.00	500.00	15.00-
1120000104	EDUCATION, TRAINING & SAFETY EXPENSE	0.00	1,200.00	4,500.00	3,300.00
1120000105	AUDIT FEES AND EXPENSES	0.00	32,620.00	25,000.00	7,620.00
1120000107	PROFESSIONAL DEVELOPMENT	880.43	5,812.46	4,500.00	1,312.46-
	TOTAL ADMINISTRATION	30,830.18	369,083.71	389,500.00	20,416.29
<b>OTHER EXPENSES</b>					
1120000201	OFFICE INSURANCE	0.00	2,967.96	3,000.00	32.04
1120000202	OFFICE TELEPHONE/FAX	409.21	4,096.97	5,000.00	903.03
1120000203	OFFICE HYDRO	0.00	1,756.35	3,000.00	1,243.65
1120000204	OFFICE OPERATING SUPPLIES, MAINT. &	415.71	2,912.39	4,000.00	1,087.61
1120000205	OFFICE JANITORIAL CONTRACT	480.00	4,800.00	7,200.00	2,400.00
1120000206	LEGAL FEES	0.00	3,517.98	12,000.00	8,482.02
1120000207	IT EXPENSES	381.12	21,290.44	20,000.00	1,290.44-
1120000208	COMPUTERS & OFFICE EQUIPMENT	0.00	0.00	2,500.00	2,500.00
1120000209	ASSOCIATION DUES/MEMBERSHIPS	0.00	2,355.00	2,000.00	355.00-
1120000301	OFFICE POSTAGE	0.00	1,649.64	2,000.00	350.36
1120000302	OFFICE COURIER/FREIGHT CHARGES	0.00	0.00	100.00	100.00
1120000303	OFFICE STATIONERY	302.41	1,435.64	3,000.00	1,564.36
1120000304	COMPUTER FORMS & SUPPLIES	0.00	1,182.34	1,000.00	182.34-
1120000305	XEROX LEASE/ADVERTISING	84.00	1,801.85	3,500.00	1,698.15
1120000306	OFFICE ALARM MONITORING	0.00	0.00	500.00	500.00
1120000309	CANON LEASE PAYMENTS	184.87	2,404.50	4,500.00	2,095.50
1120000401	CONVENTIONS, DELEGATIONS & TRAVEL EX	0.00	12,429.87	20,000.00	7,570.13
1120000402	TOURISM	0.00	2,687.85	8,000.00	5,312.15
1120000403	HERITAGE	220.00	2,300.00	2,500.00	200.00-
1120000404	INTERGOVERNMENTAL RELATIONS	0.00	0.00	500.00	500.00
1120000405	GRANTS & DONATIONS	0.00	0.00	500.00	500.00
1120000407	MISCELLANEOUS	0.00	16,060.83	500.00	15,560.83-
1120000410	TAX SALE REDEMPTION, FILING & SERVIC	0.00	62.54-	200.00	262.54
1120000418	VTN PILOT PROJECT	0.00	8,000.00	8,000.00	0.00
1120000500	HERITAGE/TOURISM/OFFICE STORAGE EXPE	105.81	1,040.65	1,500.00	459.35
	TOTAL OTHER EXPENSES	2,583.13	94,627.72	115,000.00	20,372.28
	TOTAL GENERAL GOVERNMENT	33,413.31	463,711.43	504,500.00	40,788.57



VILLAGE OF PORT ALICE  
**REVENUE AND EXPENSE (HEADER - DETAIL - TOTALS) WITHOUT ENCUMBRANCE**  
 For Fiscal Year 2024, Period 11 to 11 and Budget Cycle Provisional and Prd 1 to 11 Actuals

Transactions Entered From 01/11/2024  
 To 30/11/2024

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
<b>PROTECTIVE SERVICES</b>					
<b>FIRE DEPARTMENT</b>					
1121000101	FIRE FIGHTERS MEMBERS PAY	990.00	10,185.00	10,700.00	515.00
1121000103	FIRE DEPT WORK SAFE BC PREMIUMS	0.00	0.00	500.00	500.00
1121000104	FIRE DEPT TRAINING	631.80	1,857.30	10,000.00	8,142.70
1121000201	FIRE DEPT INSURANCE	0.00	7,044.32	7,000.00	44.32
1121000202	FIRE HALL PHONE	81.39	815.27	1,000.00	184.73
1121000204	FIRE HALL HEAT & LIGHT	227.71	2,911.80	6,000.00	3,088.20
1121000205	FIRE HALL MAINT. & FURNISHINGS	0.00	7,322.95	5,000.00	2,322.95
1121000206	FIRE TRUCK REPAIR & MAINTENANCE	0.00	3,107.92	5,000.00	1,892.08
1121000207	FIRE DEPT OPERATING SUPPLIES	132.10	9,238.75	18,300.00	9,061.25
1121000209	FIRE DEPT. DUES, LICENSE & PERMIT FE	0.00	1,136.17	1,500.00	363.83
1121000211	FIRE DEPT PROMO	0.00	1,221.98	4,000.00	2,778.02
1121000213	UBCM GRANT EQUIPMENT/TRAINING	0.00	31,126.00	30,000.00	1,126.00
	<b>TOTAL FIRE DEPARTMENT EXPENDITURES</b>	<b>2,063.00</b>	<b>75,967.46</b>	<b>99,000.00</b>	<b>23,032.54</b>
<b>MUNICIPAL EMERGENCY PROGRAM</b>					
1121100101	EMERGENCY COORD HONORARIUM & WBC PRE	0.00	1,256.47	3,000.00	1,743.53
1121100102	EMERGENCY PROGRAM SUPPLIES	0.00	329.78	1,500.00	1,170.22
1121100104	EMERGENCY PROGRAM TRAINING	0.00	0.00	1,500.00	1,500.00
1121100202	EMERGENCY TELEPHONE	631.47	1,803.94	2,000.00	196.06
1121100204	M.E.P. EMERGENCY PROGRAM: - ESS TRAI	0.00	0.00	500.00	500.00
1121100205	M.E.P. EMERGENCY PROGRAM: ESS SUPPLI	0.00	0.00	500.00	500.00
	<b>TOTAL MUNICIPAL EMER. PRO. EXP:</b>	<b>631.47</b>	<b>3,390.19</b>	<b>9,000.00</b>	<b>5,609.81</b>
	<b>TOTAL PROTECTIVE SERVICES</b>	<b>2,694.47</b>	<b>79,357.65</b>	<b>108,000.00</b>	<b>28,642.35</b>
<b>TRANSPORTATION SERVICES</b>					
<b>PUBLIC WORKS DEPARTMENT</b>					
1121200101	PUBLIC WORKS DEPT. WAGES & BENEFITS	18,720.30	217,811.26	230,000.00	12,188.74
1121200102	PUBLIC WORKS MEDICAL REFERRAL	0.00	330.00	1,000.00	670.00
1121200103	P.W. COVERALLS & WORKBOOTS	414.95	2,678.53	3,000.00	321.47
1121200104	P.W. CONFERENCE, EDUCATION & SAFETY	2,014.59	5,463.02	4,500.00	963.02
	<b>TOTAL PUBLIC WORKS WAGES &amp; BENEFITS</b>	<b>21,149.84</b>	<b>226,282.81</b>	<b>238,500.00</b>	<b>12,217.19</b>
<b>P.W. YARD &amp; STORES</b>					
1121200201	P.W. INSURANCE	0.00	6,551.69	6,500.00	51.69
1121200202	P.W. YARD & STORES - PHONE	141.30	1,525.30	2,000.00	474.70
1121200203	P.W. YARD & STORES - HYDRO	1,749.06	4,226.55	7,000.00	2,773.45
1121200204	P.W. YARD & SHOP: SUPPLIES & FEES	80.72	7,771.11	9,000.00	1,228.89
1121200205	P.W. MAINTENANCE WORKSHOP	0.00	1,377.58	1,500.00	122.42
1121200206	DOG CONTROL SUPPLIES	0.00	105.04	300.00	194.96
	<b>TOTAL P.W. YARD &amp; STORES</b>	<b>1,971.08</b>	<b>21,557.27</b>	<b>26,300.00</b>	<b>4,742.73</b>
<b>REPAIRS, MAINTENANCE, RENTALS &amp; TOOLS</b>					
1121200301	DITCHES, DRAINS AND STORMSEWERS	0.00	460.00	2,000.00	1,540.00
1121200302	P.W. EQUIPMENT REPAIR & MAINT	5,768.73	45,295.78	40,000.00	5,295.78
1121200305	ANGUS DAWSON MEMORIAL BALLFIELD EXPE	0.00	0.00	500.00	500.00
1121200306	PARKS - MAINTENANCE	0.00	160.00	5,000.00	4,840.00
1121200307	DOCK & BOAT LAUNCH EXPENSES	269.28	16,497.48	20,000.00	3,502.52
1121200308	P.W. SMALL TOOLS/EQUIPMENT	0.00	812.18	2,500.00	1,687.82
1121200309	PORTA POTTI RENTALS	575.00	5,088.13	5,000.00	88.13
	<b>TOTAL P.W. REPAIRS/MAINT/RENTALS/TOOLS</b>	<b>6,613.01</b>	<b>68,313.57</b>	<b>75,000.00</b>	<b>6,686.43</b>
<b>ROADS, STREETS, HIGHWAY &amp; SIDEWALKS</b>					
1121200401	ROADS, STREETS AND LANES	0.00	2,720.38	20,000.00	17,279.62
1121200402	SIDEWALKS	0.00	0.00	1,000.00	1,000.00
1121200403	MUNICIPAL HIGHWAY	5,908.60	24,700.60	35,000.00	10,299.40
1121200405	STREET LIGHTS - HYDRO	1,327.31	14,774.51	18,000.00	3,225.49
1121200406	STREET LIGHTS - MAINTENANCE	0.00	7,675.85	5,000.00	2,675.85
1121200407	STREET & TRAFFIC SIGNS	0.00	0.00	2,000.00	2,000.00
1121200408	BRIDGE REPAIR & MAINTENANCE	0.00	1,890.00	1,000.00	890.00
1121200409	ARTERIAL ROAD PAVING	0.00	23,575.00	20,000.00	3,575.00
1121200410	MUNICIPAL HIGHWAY PAVING	0.00	20,000.00	20,000.00	0.00
	<b>TOTAL ROADS, ST., HIWAY, &amp; SIDEWALKS</b>	<b>7,235.91</b>	<b>95,336.34</b>	<b>122,000.00</b>	<b>26,663.66</b>
	<b>TOTAL PUBLIC WORKS DEPARTMENT</b>	<b>36,969.84</b>	<b>411,489.99</b>	<b>461,800.00</b>	<b>50,310.01</b>
<b>ENVIRONMENTAL HEALTH SERVICES</b>					

For All Revenue, Expense Accounts  
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 To 30/11/2024

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1121300101	TRANSFER STATION WAGES	4,377.73	45,975.61	35,500.00	10,475.61-
1121300103	TRANSFER STATION OPERATING	1,518.30	19,266.87	20,000.00	733.13
1121300105	GARBAGE COLLECTION CONTRACT	7,360.00	73,600.00	88,000.00	14,400.00
1121300106	RECYCLING DEPOT WAGES	2,098.12	37,310.59	35,500.00	1,810.59-
	TOTAL ENVIRONMENTAL HEALTH SERVICES	15,354.15	176,153.07	179,000.00	2,846.93
<b>PUBLIC HEALTH &amp; WELFARE</b>					
1121400101	CEMETERY WAGES	0.00	0.00	1,500.00	1,500.00
1121400102	CEMETERY SUPPLIES & MAINTENANCE	0.00	66.00	500.00	434.00
1121400201	BUILDING INSPECTION	0.00	377.63	2,000.00	1,622.37
	TOTAL PUBLIC HEALTH & WELFARE	0.00	443.63	4,000.00	3,556.37
<b>ENVIRONMENTAL DEVELOPMENT</b>					
1121500101	BOULEVARD & MUNICIPAL GROUNDS WAGES	520.40	19,006.13	15,000.00	4,006.13-
1121500102	BOULEVARD MAINTENANCE	292.93	6,087.00	30,000.00	23,913.00
1121500103	GARDEN CONTRACT	0.00	7,241.17	6,000.00	1,241.17-
1121500201	PROTECTIVE DIKE SYSTEM WAGES	0.00	0.00	1,000.00	1,000.00
1121500205	DIKE MAINTENANCE	9,882.50	13,820.00	20,000.00	6,180.00
1121500207	LINK RIVER IMPROVEMENTS	2,833.78	51,189.21	105,000.00	53,810.79
1121500208	HWY SIGNS MAINTENANCE	0.00	0.00	500.00	500.00
1121500209	LINK RIVER MAINTENANCE	0.00	6,379.90	10,000.00	3,620.10
1121500210	LINK RIVER SUPPLIES	0.00	28.01	10,000.00	9,971.99
1121500211	LINK RIVER CARETAKER	0.00	12,035.74	10,000.00	2,035.74-
	TOTAL ENVIRONMENTAL DEVELOPMENT	13,529.61	115,787.16	207,500.00	91,712.84
	TOTAL ENVIRONMENTAL SERVICES	28,883.76	292,383.86	390,500.00	98,116.14
<b>RECREATION SERVICES</b>					
<b>RECREATION DEPARTMENT</b>					
1121600101	RECREATION DEPARTMENT WAGES & BENEFIT	10,005.36	119,789.67	118,000.00	1,789.67-
1121600102	RECREATION DEPT. MEDICAL REFERRAL	0.00	0.00	500.00	500.00
1121600104	EDUCATION & TRAINING C.C.	0.00	0.00	500.00	500.00
	TOTAL RECREATION DEPT. WAGES/BENEFITS	10,005.36	119,789.67	119,000.00	789.67-
<b>RECREATION PROGRAMS</b>					
1121600302	RECREATION PROGRAMS AND SUPPLIES	43.01	1,502.11	4,000.00	2,497.89
1121600305	STAFF SWEAT/T SHIRT EXPENSE	0.00	351.83	500.00	148.17
1121600306	C.C. COMPUTER LAB	139.10	3,051.59	2,000.00	1,051.59-
1121600308	MISC. MERCHANDISE	0.00	3,897.76	3,500.00	397.76-
1121600309	CONCESSION SUPPLIES	258.45	1,783.17	3,500.00	1,716.83
	TOTAL RECREATION DEPARTMENT PROGRAMS	440.56	10,586.46	13,500.00	2,913.54
<b>OTHER RECREATION SERVICES</b>					
1121600402	AID TO PUBLIC HOLIDAYS	0.00	3,773.99	5,500.00	1,726.01
1121600403	LIBRARY REQUISITION	0.00	27,476.67	33,000.00	5,523.33
	TOTAL OTHER RECREATION DEPT. SERVICES	0.00	31,250.66	38,500.00	7,249.34
	TOTAL RECREATION DEPARTMENT SERVICES	10,445.92	161,626.79	171,000.00	9,373.21
<b>ARENA</b>					
1121700106	ARENA ALARM MONITORING	0.00	0.00	500.00	500.00
1121700201	ARENA INSURANCE	0.00	17,470.33	15,500.00	1,970.33-
1121700202	ARENA TELEPHONE	81.47	814.70	1,000.00	185.30
1121700203	ARENA HYDRO & PROPANE	226.88	2,334.60	3,000.00	665.40
1121700204	ARENA BUILDING OPERATION & MAINTENAN	0.00	1,361.74	5,000.00	3,638.26
	TOTAL ARENA EXPENDITURES	308.35	21,981.37	25,000.00	3,018.63
	TOTAL ARENA EXPENSES	308.35	21,981.37	25,000.00	3,018.63
<b>COMMUNITY CENTRE</b>					
1121800101	JANITOR SALARIES & BENEFITS	3,938.99	32,547.64	35,000.00	2,452.36
1121800102	JANITOR MEDICAL REFERRAL	0.00	0.00	300.00	300.00
1121800103	PROTECTIVE CLOTHING	0.00	0.00	100.00	100.00
1121800104	C.C. EDUCATION, TRAINING, & SAFETY	0.00	0.00	300.00	300.00
1121800106	COMMUNITY CENTRE ALARM MONITORING	0.00	0.00	500.00	500.00
1121800201	COMMUNITY CENTRE INSURANCE	0.00	10,962.65	10,000.00	962.65-
1121800202	COMMUNITY CENTRE TELEPHONE	81.69	819.13	1,000.00	180.87
1121800203	COMMUNITY CENTRE HEAT & LIGHT	616.22	11,623.12	18,500.00	6,876.88
1121800204	COMMUNITY CENTRE BUILDING & GROUNDS	372.08	3,372.31	25,000.00	21,627.69
	TOTAL COMMUNITY CENTER EXPENDITURES	5,008.98	59,324.85	90,700.00	31,375.15
	TOTAL COMMUNITY CENTRE EXPENSES	5,008.98	59,324.85	90,700.00	31,375.15
<b>SEA VIEW ACTIVITY CENTER</b>					

VILLAGE OF PORT ALICE  
**REVENUE AND EXPENSE (HEADER - DETAIL - TOTALS) WITHOUT ENCUMBRANCE**  
 For Fiscal Year 2024, Period 11 to 11 and Budget Cycle Provisional and Prd 1 to 11 Actuals

Transactions Entered From 01/11/2024  
 To 30/11/2024

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1121900201	SEA VIEW ACTIVITY CENTER INSURANCE	0.00	1,201.13	1,500.00	298.87
1121900202	SEA VIEW ACTIVITY CENTRE TELEPHONE	81.47	814.71	1,000.00	185.29
1121900204	SEA VIEW ACTIVITY CENTRE JANITORIAL	0.00	357.50	0.00	357.50-
1121900205	WEIGHT ROOM EQUIPMENT/MAINTENANCE	0.00	4,461.09	4,000.00	461.09-
	TOTAL SEA VIEW ACTIVITY CENTER SERVICES:	81.47	6,834.43	6,500.00	334.43-
<b>DEBT CHARGES</b>					
<b>BANK CHARGES</b>					
1122100100	DEBT CHARGES: PRINCIPAL & INTEREST -	0.00	24,896.55	33,900.00	9,003.45
1122100102	SCOTIA DIRECT BANK SERVICE CHARGE	50.00	550.00	0.00	550.00-
1122100103	BANK CHARGES	340.32	6,025.75	5,000.00	1,025.75-
1122100106	TRANSFER GAS TAX	0.00	0.00	219,163.00	219,163.00
	TOTAL DEBT CHARGES	390.32	31,472.30	258,063.00	226,590.70
	TOTAL FISCAL SERVICES & DEBT CHARGES	390.32	31,472.30	258,063.00	226,590.70
<b>CAPITAL EXPENDITURES FROM REVENUE</b>					
1122300012	VACANT	4,682.50	14,502.50	238,000.00	223,497.50
<b>LAND &amp; OFFICE EQUIPMENT</b>					
1122300115	EC DEV PROJECTS	1,056.06	1,761.06	0.00	1,761.06-
1122300117	ACTIVE TRANSPORTATION PLAN	2,008.21	29,390.00	0.00	29,390.00-
1122300118	FIREHALL UPGRADES	0.00	0.00	75,000.00	75,000.00
1122300120	OFFICE UPGRADES	0.00	0.00	40,000.00	40,000.00
1122300121	GROWING COMMUNITIES FUND PROJECTS	0.00	10,147.71	742,685.00	732,537.29
1122300150	LAND CAP:MARINA	0.00	41,913.80	609,250.00	567,336.20
	TOTAL LAND/OFFICE EQUIPMENT CAPITAL EXPENDITURES:	3,064.27	83,212.57	1,466,935.00	1,383,722.43
<b>PUBLIC WORKS</b>					
1122300407	P.W. CAP.:SALT SHED	0.00	11,776.76	0.00	11,776.76-
1122300418	REPLACE STREETLIGHTS	0.00	23,336.06	30,000.00	6,663.94
1122300420	PW CAP.:CULVERT REPLACEMENT & BRIDGE	0.00	0.00	500,000.00	500,000.00
1122300421	PW CAP.:MARINE DRIVE BANK ASSESSMENT	0.00	44,460.00	225,000.00	180,540.00
	TOTAL PUBLIC WORKS CAP. EXPENDITURES	0.00	79,572.82	755,000.00	675,427.18
<b>RECREATION</b>					
1122300503	REC. CAP.: BIKE TRAILS	0.00	2,633.61	0.00	2,633.61-
1122300507	KAYAK PROJECT	0.00	166,884.81	0.00	166,884.81-
1122300508	LIONS PARK PAVILLION UPGRADE	0.00	0.00	40,000.00	40,000.00
	TOTAL REC. DEPART. CAP. EXPENDITURES	0.00	169,518.42	40,000.00	129,518.42-
<b>ARENA</b>					
1122300607	ARENA FEASIBILITY STUDY	0.00	0.00	75,000.00	75,000.00
	TOTAL ARENA CAPITAL EXPENDITURES	0.00	0.00	75,000.00	75,000.00
<b>COMMUNITY CENTER</b>					
1122300705	C.C. CAP:	0.00	46,780.50	0.00	46,780.50-
	TOTAL COM. CENTER CAPITAL EXPENDITURES	0.00	46,780.50	0.00	46,780.50-
	TOTAL CAPITAL EXPENDITURES	3,064.27	379,084.31	2,336,935.00	1,957,850.69
	GRAND TOTAL GENERAL FUND EXPENDITURES	121,260.69	1,907,266.98	4,352,998.00	2,445,731.02
<b>TRANSMISSION OF TAXES</b>					
1122500100	PROVINCIAL GOVT - SCHOOL TAX	0.00	28,695.49	0.00	28,695.49-
1122500110	REGIONAL DISTRICT OF MT. WADDINGTON	0.00	87,160.00	0.00	87,160.00-
1122500120	MOUNT WADDINGTON REGIONAL HOSPITAL D	0.00	35,939.00	0.00	35,939.00-
	TOTAL TRANSMISSION OF TAXES	0.00	151,794.49	0.00	151,794.49-
	TOTAL 2001 GENERAL FUND EXPEND. BUDGET:	121,260.69	2,059,061.47	4,352,998.00	2,293,936.53
<b>WATER REVENUE FUND</b>					
<b>REVENUE</b>					
2110000101	WATER RATES REVENUE	346.50-	62,295.91-	60,000.00-	2,295.91
2110000102	WATER RATES PENALTIES	0.00	1,084.95-	1,000.00-	84.95
	TOTAL WATER RATES REVENUE	346.50-	63,380.86-	61,000.00-	2,380.86
	GRAND TOTAL WATER REVENUE	346.50-	63,380.86-	61,000.00-	2,380.86
<b>WATER FUND EXPENDITURE</b>					
2121200101	WATER EQUIP. MAINT. WAGES	995.00	15,223.37	20,000.00	4,776.63
2121200201	INSURANCE - WATER SYSTEM	0.00	5,268.43	5,000.00	268.43-
2121200301	WATER EQUIP. REPAIR/MAINT.	21,460.12	105,816.70	30,000.00	75,816.70-

VILLAGE OF PORT ALICE  
**REVENUE AND EXPENSE (HEADER - DETAIL - TOTALS) WITHOUT ENCUMBRANCE**  
 For Fiscal Year 2024, Period 11 to 11 and Budget Cycle Provisional and Prd 1 to 11 Actuals

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/11/2024  
 To 30/11/2024

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
2121200302	WATER FUND CAPITAL RESERVE	0.00	250.00-	6,000.00	6,250.00
	TOTAL WATER MAINTENANCE EXPENDITURES	22,455.12	126,058.50	61,000.00	65,058.50-
	TOTAL WATER FUND EXPENDITURES	22,455.12	126,058.50	61,000.00	65,058.50-
	TOTAL	22,455.12	126,058.50	61,000.00	65,058.50-
<b>SEWER REVENUE</b>					
3110000101	SEWER RATES REVENUE	807.30-	142,947.66-	140,000.00-	2,947.66
3110000103	SEWER RATES PENALTIES	0.00	2,875.79-	2,000.00-	875.79
	TOTAL SEWER REVENUE	807.30-	145,823.45-	142,000.00-	3,823.45
<b>EXPENDITURES</b>					
3121200101	SEWER TREATMENT PLANT WAGES	1,906.73	24,080.53	30,000.00	5,919.47
3121200102	SEWER DIST. SYSTEM WAGES	1,014.99	10,660.88	10,000.00	660.88-
3121200201	SEWER INSURANCE	0.00	7,302.08	6,500.00	802.08-
3121200202	SEWER PLANT TELEPHONE EXPENSE	188.96	2,012.74	2,000.00	12.74-
3121200203	SEWER HYDRO	2,898.23	19,771.90	23,000.00	3,228.10
3121200204	SEWER SUPPLIES & MAINTENANCE	2,462.99	33,630.22	30,000.00	3,630.22-
3121200205	SLUDGE DISPOSAL	0.00	8,510.65	10,000.00	1,489.35
3121200206	WASTE MANAGEMENT PERMIT FEES	0.00	677.47	700.00	22.53
	TOTAL SEWER OPERATING EXPENSE	8,471.90	106,646.47	112,200.00	5,553.53
<b>CAPITAL EXPENDITURES FROM REVENUE</b>					
3122300102	SEWER CAP.:RESERVE FOR CAPITAL UPGRA	0.00	0.00	29,800.00	29,800.00
	TOTAL CAP. EXPEND. FROM SEWER REVENUE	0.00	0.00	29,800.00	29,800.00
	TOTAL:	29,773.22	23,500.66	0.00	23,500.66-
	REPORT TOTALS:	92,530.60	959,965.89-	0.00	959,965.89

\*\*\* End of Report \*\*\*

VILLAGE OF PORT ALICE BYLAW NO. 695

**A BYLAW FOR VILLAGE OF PORT ALICE  
RATES & FEES FOR 2025**

WHEREAS the Council considers it desirable to charge for fees and services provided by the Municipality;

The Council of the Village of Port Alice enacts as follows:

1. TITLE

(a) This bylaw may be cited for all purposes as the "Village of Port Alice Rates & Fees Bylaw No. 695-2025".

2. ENACTMENT

(a) This bylaw is in effect January 1, 2025.

(b) It shall be lawful for the Chief Administrative Officer or the Finance Officer to transfer any outstanding accounts receivable invoices, if unpaid on the 31<sup>st</sup> day of December, to property taxes in arrears.

(c) This bylaw repeals Bylaw No 687, 2023 and Bylaw No. 689, 2024.

3. SCHEDULES

(a) Schedules A, B, C, D, E, F, G, H, I, J, K, L, M and N attached to and forming part of this bylaw are hereby adopted and are the rates charged for the Village of Port Alice user rates.

4. SEVERABILITY

If a court of competent jurisdiction declares any portion of this bylaw invalid, then the invalid portion must be severed, and the remainder of the bylaw is deemed valid.

5. TABLE OF CONTENTS

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Read a first time on the 11<sup>th</sup> day of December 2024.

Read a second time on the 11<sup>th</sup> day of December 2024.

Read a third time on the 11<sup>th</sup> day of December 2024.

Adopted on the 8th day of January 2025.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

Certified to be a true copy of the Village of Port Alice Rates & Fees Bylaw No. 687-2024  
As adopted on the 10th day of January 2024.

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**SCHEDULE A – WATER RATES**

<b>1. Inspection, Connection, Turn Water On/Off Fees</b>		
a)	Any property owner who desires a turn off or on of service must give to the Village office, seven (7) days' notice in writing, except in the case of an emergency, and shall at the same time pay the fee for each turning off or on.	\$100.00
b)	Where installation of a water connection exists the fee for inspection of a standard 18mm (3/4") connection will be:	\$100.00
c)	For each additional inspection required after the first inspection because of defective material or workmanship the fee will be:	\$100.00
d)	Where a water connection (standard 18mm (3/4")) is to be installed, a water main or lateral line must be within twenty (20) metres distance from the property line. The fee shall be at cost or a minimum of:	\$3,000.00
e)	Where a water connection is required above the standard 18mm (3/4") or is beyond the 20 metre distance, the fee shall be at cost or a minimum of:	\$3,000.00
<b>2. Semi Annual Rates</b>		Rate per month
The rates reflected in this schedule are based on a flat rate billing system.		
a	For each single residential dwelling unit	\$9.00
b	For Strata Plan I (rate per month per unit) x 63 Units:	\$9.00
c	For Strata Plan II (rate per month per unit) x 101 Units:	\$9.00
d	For Trailer and Mobile Homes	\$9.00
e	For Schools – each class room	\$9.00
f	For each Yacht Club	\$9.00
g	Garage or Service Station With Car Wash Facilities	Metered Rate
h	For Commercial Light Industrial & Industrial	Metered Rate
i	For each Strata Titled Apartment Building	\$9.00
	Forest Grove	
	1053 (rate per month per unit) x 7 Units	
	1063 (rate per month per unit) x 7 Units	
	1073 (rate per month per unit) x 7 Units	
	1083 (rate per month per unit) x 7 Units	
Seaview (rate per month per unit) x 38 Units		
Misty Manor (rate per month per unit) x 34 Units		
Quatsino Chalet (rate per month per unit) x 60 Units		
j	For Campground	
	up to 12 sites per month	\$65.00
	13 to 24 sites per month	\$130.00
	25 or more sites	\$200.00
k	For Health Clinic (Minimum rate \$9.00 per month)	Metered Rate
l	For each beer parlor/lounge (Minimum rate \$9.00 per month)	Metered Rate
m	For each Legion (Minimum rate \$9.00 per month)	Metered Rate
n	For each Office, Shop, Small Store, Caretakers unit	\$9.00
o	For each non strata apartment building per unit	\$9.00
<b>3. Metered Rate Users</b>		
a	First 20,000 cu. Ft. used per month – per 100 cu. Ft. or part thereof	\$0.40
b	Next 30,000 cu. Ft. used per month – per 100 cu. Ft. or part thereof	\$0.45
c	Next 30,000 cu. Ft. used per month – per 100 cu. Ft. or part thereof	\$0.50
d	80,000 plus cu. Ft. used per month – per 100 cu. Ft. or part thereof	\$0.55

**SCHEDULE B – SEWER RATES**

<b>1. Rates – Inspection and Connection Fees</b>		
Before any owner's sewer is connected to a sewer connection or public sewer, the owner of the lands requiring such connection or his agent shall make application to the office of the Village, upon such form as provided from time to time, for a permit to connect the owner's sewer to the sewer connection or public sewer, and he shall pay to the Village a sewer inspection/connection fee as follows:		
a)	where installation of sewer connection exists, for standard 100 mm (4") connection an inspection/connection fee of:	\$100.00
b)	where a sewer connection is to be installed, provided a sanitary main or lateral line is within 20 metres distance of the property line, the inspection/connection fee shall be at cost or a minimum of :	\$3,000.00
c)	where a sewer connection is required above the 100 mm (4") or is beyond the 20 metre distance, the charge will be the minimum rate or cost, whichever is higher.	\$3,000.00 minimum
<b>Seniors Discount: Senior means a person who is 65 years of age or older (for principle residence only).</b>		10%
<b>Re-Inspection Fee</b> An inspection fee shall be paid to the Village for each additional inspection required after the first inspection because of defective materials or workmanship.		\$100.00
<b>2 Semi Annual Rates</b> The rates reflected in this schedule are based on a flat rate billing system.		Rate per month
a	For each single residential dwelling unit	\$21.25
b	For Strata Plan I ( rate per month per unit) x 63 Units:	\$21.25
c	For Strata Plan II (rate per month per unit) x 101 Units:	\$21.25
d	For Trailer and Mobile Homes	\$21.25
e	For Schools – each class room	\$21.25
f	For Garage or Service Station	\$21.25
g	For each Strata Titled Apartment Building Forest Grove 1053 ( rate per month per unit) x 7 Units 1063 ( rate per month per unit) x 7 Units 1073 ( rate per month per unit) x 7 Units 1083 ( rate per month per unit) x 7 Units Seaview ( rate per month per unit) x 38 Units Misty Manor ( rate per month per unit) x 34 Units Quatsino Chalet ( rate per month per unit) x 60 Units	\$21.25
h	For each hotel/motel – per unit	\$11.00
i	For Campground up to 12 sites per month 13 to 24 sites per month 25 or more sites	\$20.00 \$40.00 \$60.00
j	For each beer parlor/legion	\$25.00
k	Coffee shop/restaurant/cocktail lounge	\$21.25
l	For each Office, Shop, Small Store, Laundry, or caretaker's residence	\$21.25
m	Supermarket	\$21.25
n	Health Clinic	\$21.25
o	Church	\$11.00
p	Light Industrial shops:	
p (i)	5 employees or less	\$21.25
p (ii)	6 – 15 employees	\$26.50
p (iii)	16 – 30 employees	\$32.00



**SCHEDULE C – STORM SEWER RATES**

3. That at such time as the application is executed the applicant shall pay a connection fee in accordance with the fees listed below:

a) Inspection of connection:	\$100.00
b) Re-inspection of connection and each subsequent connection	\$100.00
c) Where a storm drain connection (standard 100 mm) is to be installed, a fee of Three Thousand Dollars (\$3,000.00) shall be charged provided a storm drain main or lateral is within twenty (20) metres of the property line.	\$3,000.00
d) Where a storm drain connection is required above the 100 mm (4") or is beyond the twenty (20) metre distance, the fee shall be Three Thousand Dollars (\$3,000.00) or at cost, whichever is higher.	\$3,000.00 minimum

**SCHEDULE D – GARBAGE COLLECTION & DISPOSAL RATES**

**I. Garbage Rates**

The rates reflected in this schedule are based on a flat rate billing system as listed in the table below. The utility requires appropriate funds to operate and the use of the system is not commensurate of rate but a portion of the average base costs.

- (a) The minimum fee payable for the removal of garbage, ashes, and trade waste shall be as Per the table below and shall apply to:
  - (i) Residential unit – based on a maximum of two regulation garbage cans per pickup per week for each single family unit.
  - (ii) Commercial unit – with no bins – based on a maximum of two regulation garbage cans per pickup per week for offices, warehouses, small retail and wholesale outlets and other small commercial enterprises.
  - (iii) Large quantity commercial and industrial – will be charged according to their usage of 3 cu. Yard or 30 cu. Yard bins.

	Rate Per month
Residential dwelling units, Strata Plan II & Mobile Homes	\$15.00
Strata Corporations – Seaview, Misty Manor, Forest Grove, Evergreen Terrace, & Quatsino Chalet per unit	\$8.00
Non-strata Apartment Buildings per unit	\$8.00
Commercial/Institutions – per unit:	
Small	\$22.00
3-yd bin – per pickup	\$18.00
30-yd bin- per pickup	at cost
<b>Seniors Discount: Senior means a person who is 65 years of age or older (for principle residence only).</b>	10%

**SCHEDULE E – STATUTORY FEE RATES**

Rates do not include applicable taxes.

1.	<b>Tax Certificate</b> The collector shall provide tax certificates as provided under Section 249 of the <i>Community Charter</i> for the fee established.	\$50.00
2.	<b>Reports</b>	
	a) Photocopies (Black & White)	
	8-1/2" x 11"	\$0.25/per page
	8-1/2" x 14"	\$0.25/per page
	11" x 17"	\$0.30/per page
	Photocopies (Color)	
	8-1/2" x 11"	\$1.00/per page
	8-1/2" x 14"	\$1.00/per page
	11" x 17"	\$1.50/per page
	b) Faxes	
	8-1/2" x 11"	\$1.00/per page
	8-1/2" x 14"	\$1.00/per page
	11" x 17"	\$1.00/per page
	c) Laminating	
	8-1/2" x 11"	\$3.00/per page
	8-1/2" x 14"	\$3.50/per page
	11" x 17"	\$4.00/per page
	d) Maps or Plans	At Cost
	e) Council Meeting Agendas	\$4.00
	f) Freedom of Information Request	\$25.00
3.	<b>NSF cheques returned</b>	\$40.00
4.	<b>Boulevard Debris Pick up or other Rental Purposes –</b> Equipment will only be rented out with Village Operator	
	Dump Truck (includes operator)	\$300.00/hr
	Back Hoe (includes operator)	\$350.00/hr

**SCHEDULE E - STATUTORY FEE RATES**  
 (continued)

Rates do not include applicable taxes

5.	<b>Commemorative benches</b>	
	(a) Bench, plaque and installation	\$2,000.00
	(b) Commemorative tree or shrub and plaque	\$700.00 plus tree /shrub
6.	<b>Search for information and records, other than Freedom of Information Request</b>	
	(a) for locating or retrieving a record	\$7.50 per ¼ hour
	(b) for producing a record manually	\$7.50 per ¼ hour
	(c) for preparing a record for disclosure	\$7.50 per ¼ hour
	(d) for shipping copies	actual costs of shipping method chosen by applicant
7.	<b>Advertising</b>	
	Rumble Sheet Commercial Ads: Classified Ad .....	\$2.00 per line/ \$6.00 Minimum
	Business Card.....	\$6.00/per month
	¼ page.....	\$8.00/per month
	½ page.....	\$16.00/per month
	1 full page.....	\$32.00/per month
8.	<b>Signage at Marina</b>	
	17" wide x 9" high	\$20.00
	23" wide x 9" high	\$25.00
	17" wide x 20" high	\$40.00
9.	<b>Tourism</b>	
	Sales Commission on Gift Shop Items at Info Centre	15%

**SCHEDULE F – BUSINESS LICENCE FEES**

DEFINITION	BASIS OF FEE	FEE (per annum unless otherwise stated)
<b>Commercial/Industrial</b> Definition – any business permitted in the zones designated in the Village of Port Alice Zoning and Land Use Bylaw and any amendments thereto.	Employing up to 3 people	\$50.00
	Employing up to 10 people	\$80.00
	Employing up to 25 people	\$100.00
	Employing up to 50 people	\$200.00
	Employing over 50 people	\$400.00
<b>Rental units/spaces</b> Definition – Any building containing rental units for residential or accommodation purposes or any land containing spaces to rent (including campgrounds, storage units, manufactured home parks, etc).	Up to 10 units	\$50.00
	Up to 20 units	\$100.00
	Up to 30 units	\$200.00
	Over 30 units	\$400.00
<b>Home Occupation</b> Definition – any business permitted in residential areas under the provisions of the Home Occupation Regulations set out in the Village of Port Alice Zoning Land Use Bylaw and any amendments thereto.	Per business	\$50.00
<b>Miscellaneous Business</b> Definition – any business not carried out of a building or premises within the Village of Port Alice, including, but not limited to: canvasser, agents, contractors, delivery services, mobile sales and servicing (not including “Mobile Business” defined hereinbefore) and any other business not hereinbefore provided.	Per business	\$50.00
	*Exception: Instructors offering less than 10 hours instruction/week	\$21.25
<b>Mobile Business</b> Definition – See Bylaw 496 – Schedule “B”	Per day	\$50.00
	Each mobile unit Per year	\$300.00
<b>Non- Resident Business</b> Definition – any type of business carried on in the Village by a non-resident (not including a non-resident that owns, or leases property in the Village for the purpose of operating the said business), including, but not limited to: direct sales, agents, professionals, contractors, delivery services, and mobile sales (except mobile Business defined in Schedule “B”-Bylaw 496).	North Island (Mt. Waddington Regional District) Business	
	Per day	\$21.25
	Per year	\$80.00
	All other non-resident businesses	
	Per day	\$30.00
	Per year	\$100.00

**Business License fees will be pro-rated 50% after July 31<sup>st</sup> of each year.**

**SCHEDULE G – RECREATION FACILITIES RATES**

Rates do not include applicable taxes

<b>Facility Rentals (during regular scheduled hours)</b>	<b>Rate</b>
<b>Community Centre</b>	
Gym/Larry Pepper Room	\$15.00/hr
Gym/Larry Pepper Room	\$82.00/day
Gym/Larry Pepper Room (Event & Equipment Damage Deposit)	\$200.00
Gym/Larry Pepper Room Cleaning fee	\$30.00/hr
Activity Rooms	\$10.00/hr
Activity Rooms	\$52.00/day
Computer Room	\$15.00/hr
Computer Room	\$82.00/day
<b>After Hours Rental</b>	<b>\$52.00/hr</b>
<b>Room Set up Fees (Chairs, Tables, Coffee, etc.)</b>	
up to one hour of staff time:	\$30.00
For every half hour thereafter:	\$15.00
Coffee Service: includes coffee and supplies: Per Person	\$2.00
Minimum Fee	\$15.00
Sound System	\$50.00
Projector/Screen	\$15.00
TV/DVD	\$15.00
Tablecloths (per tablecloth)	\$2.50
CC Arts & Crafts at Cost plus 10%	
<b>Sea View Activity Centre</b>	
Multi Purpose Room	\$15.00/hr
Multi Purpose Room	\$82.00/day
Home Economics Room	\$15.00/hr
Home Economics Room	\$82.00/day
Reading or Seniors Room	\$10.00/hr
Reading or Seniors Room	\$52.00/day
<b>Arena</b>	
Hockey Side	\$40.00/hr
Curling Side	\$40.00/hr
Arena Dry Floor: Hockey or Curling Slab	\$40.00/hr
Upper Curling Lounge	\$40.00/hr
Lower Curling Lounge	\$40.00/hr
<b>Rental fees established in a Rental Agreement between the Village of Port Alice and the respective users takes precedence over the rental fees above.</b>	
<b>Link River Campground</b>	
Waterfront Sites	\$30.00
Non-Waterfront Sites	\$20.00

**SCHEDULE H – BUILDING PERMIT & TEMPORARY BUILDING PERMIT RATES**

<b>1. Building Fees</b>	
a) Value of construction up to \$1,000.00	\$200.00
b) For each additional \$1,000.00 of value of construction, or fraction thereof, over \$1,000.00 but not exceeding \$100,000.00.	\$10.00
c) For each additional \$1,000.00 of value of construction, or fraction thereof, over \$100,000.00 but not exceeding \$500,000.00.	\$5.50
d) For each additional \$1,000.00 of value of construction, or fraction thereof, exceeding \$500,000.00	\$5.00
e) For renewal of a permit where the value of the proposed construction is less than \$100,000	\$50.00
f) For renewal of a permit where the value of the construction is \$100,000 or more	\$50.00 plus \$1.00 per \$1,000, or fraction thereof, for construction value in excess of \$100,000
g) The fee for a permit to demolish a building	\$50.00
(1) Deposit for residential demolition	\$1,000.00
(2) Deposit for commercial/industrial demolition	\$2,000.00
h) The fee for permission to locate a mobile home, factory built building, or similar structure in a location, plus the fee based on the value of the work required to be done on the site, as set out in construction fees above	\$100.00 single wide \$150.00 double wide
<b>2. Refund of Fees</b>	
a) An applicant for a Building, Building Moving, Demolition, Plumbing or Sign permit may obtain a refund of the Permit Fee when a permit is surrendered and cancelled on the following basis:	
i) Refund before any construction begins:	75% of permit fees
ii) No refund shall be made where construction or work has begun or an inspection has been made.	
iii) No refund shall be made for less than	\$100.00
<b>3. Re-inspection Charge</b>	
A re-inspection fee where more than two inspections are necessary	\$200.00

**SCHEDULE H – BUILDING PERMIT & TEMPORARY BUILDING PERMIT RATES**  
 (continued)

<p><b>4. Application or Permit Transfer Fee</b>          A transfer fee of          i) Applies when a permit is outstanding with respect to a parcel of land and the registered ownership of the land is transferred. The new owner may apply for a revised building permit issued in the name of that owner upon payment of the transfer fee.          ii) A revised building permit issued under Subsection a) i) shall be deemed to have been issued on the date of the original issuance of the permit and to take effect from that date.          iii) Subsection a) i) does not apply when the building plans or the conditions of issuance for a building permit are proposed to be changed. A new building permit application and permit fee must be submitted to the Building Inspector and a new building permit obtained.</p>	<p>\$50.00</p>
<p><b>5. Permit Extension Fee</b>          An additional non-refundable permit extension fee applies when an extension is requested in writing by the owner.</p>	<p>\$50.00</p>
<p><b>6. Letter Advising of Status of Property and Improvements</b></p>	<p>\$70.00/per hour</p>
<p><b>7. Building File Review</b></p>	<p>\$70.00/per hour</p>
<p><b>8. Fire Protection Equipment - Resubmission of plans</b></p>	<p>\$100.00          each submission</p>



**SCHEDULE I – CEMETERY RATES**

Rates do not include applicable taxes.

	Care Fund (included)	Total Fee
<b>Grave Space</b>		
Adult Size	\$100.00	\$400.00
Child /Infant (under 10 years old)	\$75.00	\$300.00
Cremated Remains Size	\$30.00	\$121.25
<b>Services - Opening and Closing grave for burials</b>		
Adult Size: Monday- Friday 8:00 a.m. – 2:00 p.m.		\$600.00
Adult Size: Monday- Friday after 2:00 p.m.		\$800.00
Adult Size: Saturday, Sunday, Statutory Holidays		\$1,500.00
Child/Infant Size (under 10 years old): Monday- Friday 8:00 a.m. – 2:00 p.m.		\$500.00
Child/Infant Size (under 10 years old): Monday- Friday after 2:00 p.m.		\$700.00
Child/Infant Size (under 10 years old): Saturday, Sunday, Statutory Holidays		\$800.00
<b>Services - Opening and Closing grave for Cremated Remains</b>		
Monday- Friday 8:00 a.m. – 2:00 p.m.		\$200.00
Monday- Friday after 2:00 p.m.		\$360.00
Saturday, Sunday, Statutory Holidays		\$460.00
<b>Services - Opening and Closing grave for Exhumation</b>		
Adult Size: Monday – Friday 8:00 a.m. – 2:00 p.m.		\$621.25
Child/Infant Size (under 10 years old) Monday – Friday 8:00a.m. – 2:00 p.m.		\$565.00
		\$25.00
<b>Transfer of License</b>		
Installation of Memorials (Including Care Fund of \$25.00)		\$100.00
<b>Goods</b>		
Grave Liners		\$500.00
Oversize Grave Liners		\$650.00
Cremation Vaults		\$200.00

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**SCHEDULE J – BURNING PERMIT RATES**

<b>Class “A” Burning Permit:</b> Industrial Land Clearing or Other Major Burning	\$30.00 per issue
<b>Class “B” Burning Permit:</b> Yard Waste & Minor Clean-up	\$5.00 per month
<b>Penalty for False 911 Calls</b>	\$50.00 per call

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**SCHEDULE K – ANIMAL CONTROL RATES**

Annual license fee for spayed/neutered dog over eight (8) months old – January	\$15.00
Annual license fee for not spayed/neutered dog over eight (8) months old	\$30.00
Replacement tags	\$2.50
Kennel License (plus \$2.50 per dog)	\$200.00
Impoundment (first offence)	\$60.00
Impoundment (second offence – within three months of the first)	\$80.00
Impoundment (third offence plus subsequent offences within 3 months of 1 <sup>st</sup> )	\$120.00
Care & Feeding per day	\$35.00

**SCHEDULE L - ZONING AND OFFICIAL COMMUNITY PLAN  
 BYLAW AMENDMENT RATES & VARIANCE APPLICATION RATES**

1. Any application for an amendment to the Official Community Plan or Zoning Bylaw shall, at the time of application, be accompanied with payment of the following fees:	
a) Amendment to the Zoning Bylaw or Official Community Plan	
Processing and inspection of application	\$750.00
For statutory public hearing advertising	\$500.00*
Mapping the amendment on Zoning or Official Community Plan Maps	\$300.00**
<i>*If the proposed bylaw amendment is not advertised, 100% of the advertising fee will be reimbursed.</i>	
<i>** If the rezoning is refused after public hearing, the mapping fee will be Reimbursed</i>	
b) Amendment to the Zoning Bylaw and Official Community Plan	
Processing and inspection of application	\$750.00
For statutory public hearing advertising	\$650.00*
Mapping the amendment on Zoning or Official Community Plan Maps	\$500.00**
<i>*If the proposed bylaw amendment is not advertised, 100% of the advertising fee will be reimbursed.</i>	
<i>** If the rezoning is refused after public hearing, the mapping fee will be Reimbursed</i>	
2. Any application for a Development Permit or a Development Variance Permit pursuant to this bylaw shall, at the time of application, be accompanied with payment of the following fees: Processing and inspection of application, costs associated notice and the mailing or delivery of the notice	\$250.00 First and  \$100.00 each additional
3. Any Board of Variance Application	\$100.00
4. Sign application, processing and inspection	\$75.00
5. Temporary Land Use Permit	\$ 250.00

**SCHEDULE M - SUBDIVISION APPLICATION RATES**

Processing and inspection of application	\$600.00
Application fee: For 2 – 10 lots	\$175.00 per lot
For 11 or more lots	\$225.00 per lot
Extension of preliminary approval	\$250.00
Amendment to a Strata Subdivision	\$250.00
Application for a strata conversion of a previously occupied building, per strata plan:	
Application fee	\$100.00
Per unit/parcel *Up to 50% reimbursed if Council refuses strata and planning/engineering costs have not been incurred by the Village.	\$200.00*
If the applicant wishes to submit a revised application within four weeks of the original submission, the fee for considering the revised application will be:	\$500.00
If the applicant wishes to submit a revised application after more than four weeks, but less than one year, from the date of the original submission the fee for each revised submission shall be:	fifty percent (50%) of the original submission fee
For a revised application submitted later than one year from the date of the original submission, the applicant must pay:	the same fees as for a new application

**SCHEDULE N – MARINA RATES**

The following fees and charges shall be in effect at the Port Alice Municipal Marina and designated parking lots:

Rates Include Applicable Taxes

Daily Moorage Rate for Recreational Vessels per foot per day	\$ 1.15
Monthly Moorage Rate for Recreational Vessels per foot	\$ 14.60
Daily Moorage Rate for Commercial Vessels per foot per day	\$.60
Monthly Moorage Rate for Commercial Vessels per foot	\$7.15
Vehicle parking permit – Daily (Includes Boat Launch)	\$11.50
Vehicle parking permit – Annual (Includes Boat Launch), Residents Only*	\$92.50
Vehicle parking permit – Annual (Includes Boat Launch), North Island Residents	\$176.50
Service Charge: Any service undertaken to resolve a vessel-related emergency or nuisance at the Marina shall be charged to the owner of the vessel at actual costs plus \$150 and shall not be less than \$150.	\$165.00 plus actual costs
Replacement Annual Pass	\$5.75
Secondary Annual Pass	\$5.75
Slip Reservation Fee to be paid annually in advance	\$1,460.00
Trailer Parking after 24 hours	\$5.75 per day
*Resident means a person who is: a) a resident as defined under the Elections Act: or b) A sole shareholder or senior shareholder of corporations that own real property within the Municipal boundaries.	
<b>Fee for Vendors to set up at Marina</b>	
Daily Rate	\$ 10.50
Weekly Rate	\$65.00
Monthly Rate	\$210.00
• Note: Must be open a minimum of 4 days per week for weekly or monthly rate.	
<b>Kayak Storage Fees</b>	
Individual Monthly Rate	\$26.25
Individual Annual Rate	\$235.00
Business Monthly Rate	\$315.00