



VILLAGE OF PORT ALICE
PUBLIC WORKS COMMITTEE MEETING AGENDA
TO BE HELD THURSDAY JANUARY 9, 2025, AT 4:00 PM
IN THE VILLAGE OFFICE COUNCIL CHAMBERS

(1) CALL TO ORDER

(2) ADOPTION OF AGENDA

THAT the Agenda for the Public Works Committee Meeting be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.

(3) MINUTES:

a. *THAT the minutes from the December 5, 2024, Public Works Committee Meeting be approved as presented.*

(4) REPORTS:

- a. Public Works Foreman's Monthly Report – December
December 31, 2024, Report from Jason Yunker, Public Works Foreman

(5) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Public Works Committee held January 9, 2025, be adjourned.

VILLAGE OF PORT ALICE COUNCIL COMMITTEE
MEETING MINUTES Thursday December 5, 2024
In the MUNICIPAL COUNCIL CHAMBERS
Public Works Committee Meeting



Present Mayor Kevin Cameron
Councillor Russell Murray
Councillor Holly Aldis

Absent Councillor Dave Stewart
Councillor Sean Watson

Staff Bonnie Danyk CAO/ CFO
Shane Tiberghien, Acting Public Works Foreman

CALL TO ORDER

Mayor Kevin Cameron called the meeting to order at 4:05 pm

APPROVAL OF AGENDA

Moved, seconded and CARRIED

PW 34/24
Agenda

THAT the Agenda for the Public Works Committee be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.

MINUTES:

Moved, seconded and CARRIED

PW 35/24
Minutes
2024-11-07

THAT the Minutes of the Public Works Committee meeting on November 7, 2024, be approved.

REPORTS:

Public Works Foreman's Monthly Report – November

November 29, 2024, Report from Jason Yunker, Public Works Foreman

ADJOURNMENT:

Moved, seconded and CARRIED

PW 36/24
Adjourn

THAT the Public Works Committee meeting of the Village of Port Alice held December 5, 2024, be adjourned at 4:20 pm.

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Public Works Committee Meeting held December 5, 2024.

Mayor

Chief Administrative Officer



VILLAGE OF PORT ALICE REPORT TO COUNCIL

To: Mayor & Council
From: Jason Yunker, Public Works Foreman
Date: Dec 31, 2024
Subject: Public Works Monthly Report

December was eventful. We had a roof leak on the gym roof in the Community Centre which was covered by warranty, Nelson roofing came and fixed it. We had North Island Tree Service here taking down trees for us. Diseased, damaged and trees that have out grown their functional life have been removed. We have some mechanical fixes to do in the New Year on the F550 and Backhoe coming up. We recently had another major electrical incident, during the most recent storm, with power fluctuations that lasted nearly an hour. These power fluctuations can cause significant damage to infrastructure and people's electronics. I urge continued dialogue with BC Hydro at its upper levels to continue to press for safety systems for our system here locally. These arc flashes and live downed wires never used to be the norm. The tree situation on the Mill Road continues to get worse by the year, with dozens of massive alders lining and leaning towards the Hydro lines out there. We may have to consider increased spending on the Mill Road for tree removal or increased pressure on BC Hydro to do something if we want to see fewer downed power lines during storms. We also had a large pine tree which fell during the storm and impacted one of our water tanks. Thankfully there was no damage and the tree was safely taken down.

Water

- Water samples taken to Port McNeil.
- Wells were checked and meters read daily.
- Fallen tree removed from water tank roof.

Sewer Sys/ Treatment Plant

- Effluent samples were shipped to Courtney monthly.
- Regular daily/weekly maintenance was performed for STP.
- Lift stations were cleaned and inspected weekly.

Transfer Station

- Transfer Station was cleaned daily/weekly.
- Garbage cans in town were cleaned(weekly)
- Hauled 1 loads of recyclables (E-waste, cardboard, tires) to 7-mile.
- Hauled 1 blue bin of garbage to 7-mile.
- Hauled 1 metal bin.
- Hauled 1 wood bin.
- Hauled one sludge bin.

Equipment

- Generators were tested(monthly)
- Weekly inspections carried out on Play structures/Parks/Marina/Water Tanks

Roads

- Cleaned CB's and curbs
- Clear limbs and branches from Mill Road.

Facilities

- Nelson roofing fixed roof leak on Community Centre gym.

General

- Storm clean up
- Garbage collection at Link River.

Respectfully submitted by,

Jason Yunker

Jason Yunker
Public Works Foreman