



VILLAGE OF PORT ALICE
PUBLIC WORKS COMMITTEE MEETING AGENDA
TO BE HELD THURSDAY FEBRUARY 6, 2025, AT 4:00 PM
IN THE VILLAGE OFFICE COUNCIL CHAMBERS

(1) CALL TO ORDER

(2) ADOPTION OF AGENDA

THAT the Agenda for the Public Works Committee Meeting be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.

(3) MINUTES:

a. *THAT the minutes from the January 9, 2024, Public Works Committee Meeting be approved as presented.*

(4) REPORTS:

a. Public Works Foreman's Monthly Report – January
February 3, 2025, Report from Jason Yunker, Public Works Foreman

(5) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Public Works Committee held February 6, 2025, be adjourned.

VILLAGE OF PORT ALICE COUNCIL COMMITTEE
MEETING MINUTES Thursday January 9, 2025
In the MUNICIPAL COUNCIL CHAMBERS
Public Works Committee Meeting



Present Mayor Kevin Cameron
Councillor Holly Aldis
Councillor Dave Stewart
Councillor Sean Watson

Absent Councillor Russell Murray

Staff Bonnie Danyk CAO/ CFO
Jason Yunker, Public Works Foreman

CALL TO ORDER

Mayor Kevin Cameron called the meeting to order at 4:05 pm

APPROVAL OF AGENDA

Moved, seconded and CARRIED

PW 01/25
Agenda

THAT the Agenda for the Public Works Committee be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.

MINUTES:

Moved, seconded and CARRIED

PW 02/25
Minutes
2024-12-05

THAT the Minutes of the Public Works Committee meeting on December 5, 2024, be approved.

REPORTS:

Public Works Foreman's Monthly Report – December

December 31, 2024, Report from Jason Yunker, Public Works Foreman

PW 03/25
Adjourn

ADJOURNMENT:

Moved, seconded and CARRIED

THAT the Public Works Committee meeting of the Village of Port Alice held January 9, 2025 be adjourned at 4:15 pm.

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Public Works Committee Meeting held January 9, 2025.

Mayor

Chief Administrative Officer



VILLAGE OF PORT ALICE REPORT TO COUNCIL

To: Mayor & Council
From: Jason Yunker, Public Works Foreman
Date: Jan 31, 2025
Subject: Public Works Monthly Report

January was eventful. We had another substantial power outage, thankfully it didn't occur during this most recent cold snap. All our equipment and procedures functioned normally. We did discuss the possibility of increasing our emergency fuel supply on hand going forward. We got the new power pole and line installed for our new sign. We are now waiting on the sign guys to come out and do the install. We finally got snow. Shane was on-call for the weekend and kept town nice and clear. Looks like it's going to be cold for a bit.

Water

- Water samples taken to Port McNeil.
- Wells were checked and meters read daily.

Sewer Sys/ Treatment Plant

- Effluent samples were shipped to Courtney monthly.
- Regular daily/weekly maintenance was performed for STP.
- Lift stations were cleaned and inspected weekly.

Transfer Station

- Transfer Station was cleaned daily/weekly.
- Garbage cans in town were cleaned(weekly)
- Hauled 1 loads of recyclables (E-waste, cardboard, tires) to 7-mile.
- Hauled 1 blue bin of garbage to 7-mile.
- Hauled 1 metal bin.
- Hauled 1 wood bin.
- Hauled one sludge bin.

Equipment

- Generators were tested(monthly)
- Weekly inspections carried out on Play structures/Parks/Marina/Water Tanks

Roads

- Ploughed roads
- Clear limbs and branches from Mill Road.

Facilities

- Plumber installed shut off valves for community centre electric hot water tank.
- Ran the generators for town

General

- Prepped for snow.

Respectfully submitted by,

Jason Yunker

Jason Yunker
Public Works Foreman