

**VILLAGE OF PORT ALICE  
COUNCIL MEETING AGENDA**  
TO BE HELD WEDNESDAY MAY 14, 2025, at 6:00 pm  
AT COUNCIL CHAMBERS, VILLAGE OFFICE



**(1) CALL TO ORDER**

*We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.*

**(3) ADOPTION OF AGENDA:**

*THAT the Agenda for the Meeting of the Village of Port Alice for May 14, 2025, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.*

**(4) DELEGATIONS:**

**(5) MINUTES:**

Pg 3-4 a.) *THAT the Minutes from the Regular Meeting Minutes of April 23, 2025, be approved.*

Pg 5 b.) *THAT the Minutes from the Regular Meeting Minutes of May 1, 2025, be approved.*

**(6) COMMUNICATIONS:**

Pg 7 a.) North Island Secondary School – Re donations to Grad 2025  
April 10, 2025, Letter from Jen Turner, NISS Principle

**(7) REPORTS:**

Pg 9-15 a.) Accounts Payable Listing for January to March 2025  
May 8, 2025, Report from Bonnie Danyk, CAO/CFO

Pg 17-22 b.) Summary of Revenue & Expenses for January to March 2025  
May 8, 2025, Report from Bonnie Danyk, CAO/CFO

Pg 23 c.) Fire Chief's Monthly Report – March 2025  
April 2025, Report from Jerry Rose, Fire Chief

Pg 25 d.) Fire Chief's Monthly Report – April 2025  
May 2025, Report from Jerry Rose, Fire Chief

**(8) BYLAWS:**

**(9) QUESTION PERIOD:**

**(10) ADJOURNMENT:**

*THAT the meeting of the Village of Port Alice Council held May 14, 2025, be adjourned*

**INFORMATION ITEMS**

a.) April 22, 2025, Response Letter to Mayor Corbett-Labatt from Minister Osbourne re Air Ambulance Resources in Port Hardy



VILLAGE OF PORT ALICE COUNCIL  
REGULAR MEETING MINUTES  
WEDNESDAY, APRIL 23, 2025  
AT COUNCIL CHAMBERS, VILLAGE OFFICE



**Present**  
Councillor Sean Watson  
Councillor Holly Aldis  
Councillor Russell Murray

**Absent**  
Councillor David Stewart  
Mayor Kevin Cameron

**Staff**  
Tanya Spafford, Deputy CAO/CFO  
Ryan Nicholson, Ec Dev Officer

**Call to order 6:00pm**

**31/25 Adoption of Agenda**  
**ADOPTION OF AGENDA:**  
Moved, Seconded and CARRIED  
*THAT the Agenda for the Meeting of the Village of Port Alice for April 23, 2025, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.*

**DELEGATION:**

**32/25 Minutes of March 26, 2025**  
**MINUTES:**  
Moved, Seconded and CARRIED  
*THAT the Minutes from the Council Meeting of March 26, 2025, be approved.*

**COMMUNICATIONS:**

Rural Economic Diversification and Infrastructure Program  
April 9, 2025, Letter from Matthew Scott-Moncrieff, Director Rural Programs Branch

**33/25 Letter of Support to CityWest**  
Local Government – Letter of Support  
April 11, 2025, Letter from Scott Simpson, CityWest  
Moved, Seconded and CARRIED

*THAT a letter of support be sent to City West to support a fibre-to-the-home project.*

2025 Field Report – Salish Sea Gull Project  
April 2025, Field Report, Environment and Climate Change Canada

**34/25 Variance Request**  
**REPORTS:**  
Planning Report for 1250 Variance Request  
April 17, 2025, Report from Jonathon Schmidt, Bluerock Planning

Moved, Seconded and CARRIED  
*THAT the Variance request at 1250 Marine Drive be approved, following the recommendations made in the Planning Report.*

35/25 Bylaw  
697 – Tax  
Rates

**BYLAWS:**

Bylaw 697 – Tax Rates 2025

Moved, Seconded and CARRIED

*THAT the Village of Port Alice Bylaw 697 – Tax Rates 2025 be given first, second, and third reading.*

36/25  
Adjournment

**QUESTION PERIOD:**

**ADJOURNMENT:** 6:31pm

Moved, Seconded and CARRIED

*THAT the Regular meeting of the Village of Port Alice held April 23, 2025, be adjourned at 6:31pm.*

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held April 23, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer

VILLAGE OF PORT ALICE COUNCIL  
SPECIAL COUNCIL MEETING MINUTES  
WEDNESDAY, MAY 1, 2025  
AT COUNCIL CHAMBERS, VILLAGE OFFICE



**Present**  
Councillor Sean Watson  
Councillor Holly Aldis – *arrived late*  
Councillor Russell Murray  
Councillor David Stewart  
Mayor Kevin Cameron

**Staff**  
Bonnie Danyk, CAO/CFO  
Tanya Spafford, Deputy CAO/CFO

**Call to order 4:29pm**

37/25  
Resolution  
To Closed  
Meeting

**RESOLUTION TO PROCEED TO CLOSED MEETING**

*THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:*

*Section 90(1) (c) labour relations or other employee relations*

**RECONVENE**

38/25  
Adoption of  
Agenda

**ADOPTION OF AGENDA:**

Moved, Seconded and CARRIED

*THAT the Agenda for the Meeting of the Village of Port Alice for May 1, 2025, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.*

**COMMUNICATIONS:**

39/25 Draft  
Financial  
Statements

Village of Port Alice Draft Financial Statements

*THAT the Village of Port Alice Draft Financial Statements for the year ended December 31, 2024, be approved as presented.*

40/25 Bylaw  
697 – Tax  
Rates 2025

**BYLAWS:**

Bylaw 697 – Tax Rates 2025

Moved, Seconded and CARRIED

*THAT the Village of Port Alice Bylaw 697 – Tax Rates 2025 be given fourth reading and adoption.*

**QUESTION PERIOD:**

41/25  
Adjournment

**ADJOURNMENT: 4:47pm**

Moved, Seconded and CARRIED

*THAT the Regular meeting of the Village of Port Alice held May 1, 2025, be adjourned at 4:47pm.*

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held May 1, 2025.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer



# NORTH ISLAND SECONDARY SCHOOL

"Our central focus is to enable all learners to fulfill their potential"

PO Box 100  
Port McNeill, BC V0N 2R0  
Telephone: (250) 956-3394  
Fax: (250) 956-2035

Email: [niss@sd85.bc.ca](mailto:niss@sd85.bc.ca)  
<http://nis.sd85.bc.ca>

Principal:  
Ms. J. Turner  
Vice Principal:  
Mr. B. Donoghue

April 10, 2025

Dear North Island Businesses:

On behalf of the North Island Secondary School graduating class of 2025, we are asking for some donations that can be used as prizes for the graduates during our Grad ceremony.

North Island Secondary is in Port McNeill and is attended by students from many of the surrounding communities. Our graduating class this year features 57 students from Port McNeill, Sointula, Alert Bay, Port Alice, Hyde Creek and Woss.

For the students, and for the communities they represent, graduation is a milestone event. In recognition of this, we would like to provide a variety of gifts and prizes for the Grads. We are hopeful that your business would be willing to donate to this cause.

Our parent volunteers, April Foster, Hannah Bennet, and Dennis Foster, have graciously agreed to spearhead this initiative, and are working hard to find prizes that cater to the variety of interests and future paths of our graduates. If you have the means, and are willing to donate to the NISS graduates of 2025, please connect with April to organize the logistics. April Foster can be contacted at 250-230-4179 or via email at [dantfoster@live.ca](mailto:dantfoster@live.ca)

If you do choose to donate, please include your business card with the donation so we can acknowledge your kindness and can ensure that the graduates and their families know which companies contributed.



Jen Turner, Principal



Ben Donoghue, Vice-Principal





**VILLAGE OF PORT ALICE**  
**ACCOUNTS PAYABLE LISTING FOR JANUARY TO MARCH 2025**

Total Payment of Accounts:	\$566,174.94
Wages Payable:	<u>\$145,324.71</u>
<b>Total Accounts Payable Listing</b>	<b><u><u>\$711,499.65</u></u></b>

If you have any questions regarding the cheques on this month's Accounts Payable Listing, please ask me.

Respectfully submitted

  
\_\_\_\_\_  
Bonnie Danyk  
CAO / CFO

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
002025	002	03/01/2025	C-010	CAN.UNION OF PUBLI	Dec PP 25 & 2	CUPE Dues Dec 24	875.58		875.58	
002026	002	03/01/2025	F-004	FOX'S DISPOSAL SER	6860 6859 6858	Sludge Removal Blue Bon Rental an Wood Bin rental an	564.29 564.29 564.29		1,692.87	
002027	002	03/01/2025	K-101	KATHY O'REILLY TAY	2736	Meeting and Christ	683.34		683.34	
002028	002	03/01/2025	L-084	ZOFF CONTRACTING I	Dec 2024	December Janitoria	630.00		630.00	
002029	002	03/01/2025	N-072	NORTH ISLAND WASTE	Dec 24	Dec Garbage Collec	7,728.00		7,728.00	
002030	002	03/01/2025	P-090	PORT ALICE GAS INC	Dec 24 Arena Dec 24 CC	Propane - Arena CC Propane	18.62 1,457.70		1,476.32	
002031	002	03/01/2025	P-101	MJG ENTERPRISES LT	8307	PW and FD Fuel	896.24		896.24	
002032	002	08/01/2025	C-008	A-MAIS TECHNOLOGIE	2025036	Annual Finance Sof	12,983.79		12,983.79	
002033	002	08/01/2025	M-158	MINISTRY OF FOREST	EMI648341	Effluent Permit	677.47		677.47	
002034	002	08/01/2025	P-157	PROVIDENT	241129-01	FD On/Off Duty Ins	2,274.00		2,274.00	
002035	002	08/01/2025	R-003	REGIONAL DISTRICT	8203	Tipping Fees	571.75		571.75	
002036	002	08/01/2025	T-069	TUFF MARINE PRODUC	1604	50% Deposit for Br	123,230.00		123,230.00	
002037	002	08/01/2025	0-345	ORACH ENTERPRISES	6455	Dec Port-A-Potty	602.00		602.00	
002038	002	08/01/2025	A-045	ALSCO UNIFORM & LI	LNAN943453	PW Coveralls	99.95		99.95	
002039	002	08/01/2025	D-040	DOR-TEC SECURTIY L	20869	CC Battery Replace	335.90		335.90	
002040	002	08/01/2025	F-005	F.P. FOODS LIMITED	548744 183528 183869 185389 549635	Light Up Supplies CC Program Supplie CC Event Supplies PW Coffee Supplies Concession Supplie	36.10 185.68 72.74 57.25 29.28		381.05	
002041	002	08/01/2025	H-006	HOME HARDWARE	420833 421038 241212	CC Sealant, Coatin PW Batteries and S HH Finance Charge	108.89 51.46 39.23		199.58	
002042	002	08/01/2025	H-060	HARDY HYDROVAC	H24-32 H24-33	Water Main break S Emergency Repair S	2,231.25 1,827.00		4,058.25	
002043	002	08/01/2025	I-101	INNOV8 DIGITAL SOL	IN539928	Copy Charges CC	43.89		43.89	
002044	002	08/01/2025	R-003	REGIONAL DISTRICT	8151	Sludge Disposal	1,068.75		1,068.75	
002045	002	08/01/2025	S-129	STONECROFT ENGINEE	24-003 B & C	Marina Bridge Repa	4,029.38		4,029.38	
002046	002	08/01/2025	Z-004	ZONE WEST ENTERPRI	76029	FD Uniforms x 3	404.32		404.32	
002047	002	09/01/2025	M-146	Robert Bruce Moore	June-Dec 24	Emerg Coor June-De	1,645.00		1,645.00	
002049	002	17/01/2025	B-076	BC ONE CALL LIMITE	20240763	2024 Tickets	80.69		80.69	
002050	002	17/01/2025	L-059	CAMERON, L.	Refund 24	Refund for CC Merc	50.90		50.90	
002051	002	17/01/2025	L-084	ZOFF CONTRACTING I	INV0117	Yellow Cedar	830.96		830.96	
002052	002	17/01/2025	M-001	MACANDALES	342820	Leaf Blower	907.76		907.76	
002053	002	17/01/2025	M-011	MINISTER OF FINANC	160445422	Courier Charges	133.67		133.67	
002054	002	17/01/2025	N-093	[REDACTED]	Tax Sale 24	Tax Sale Reimburse	158,407.41		158,407.41	
01-2024	002	18/01/2025	C-215	CONTAINER BROS	87	Transfer Station C	6,688.50		6,688.50	
002055	002	24/01/2025	D-105	[REDACTED]	Tax Refund 25	Tax overpayment Re	100.00		100.00	
002056	002	30/01/2025	A-045	ALSCO UNIFORM & LI	LNAN944960	PW Coveralls	97.99		97.99	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
002057	002	30/01/2025	A-082	APPLEWOOD FORD - P	14297	F450 Repair	1,458.17		1,458.17	
002058	002	30/01/2025	B-093	BUSY B'S DISTRIBUT	67625	Coffee Filters and	54.86		54.86	
002059	002	30/01/2025	B-154	BROGAN FIRE & SAFE	30199881	Nozzle and Hose	3,804.15		3,804.15	
002060	002	30/01/2025	B-231	BACKROAD MAPBOOKS	53241	Backroad Map Ad	808.50		808.50	
002061	002	30/01/2025	C-115	CIVICINFO BC	2025-0021	Membership 2025	160.65		160.65	
002062	002	30/01/2025	F-072	FRIMAN HVAC & REFR	83	Heat Pump Install,	2,362.50		2,362.50	
002063	002	30/01/2025	G-060	GREGG DISTRIBUTORS	011-027960 011-028654 011-029819 011-030357	Nuts, bolts, washe Digital Load Test, Disc Brake, Calipe Stik Weld, Motor T	30.21 426.32 263.43 152.27		872.23	
002064	002	30/01/2025	G-102	GFL ENVIRONMENTAL	LQ02634545	Oil Waste Collecti	2,369.85		2,369.85	
002065	002	30/01/2025	H-079	HARDY BAY PLUMBING	1083	CC Plumbing repair	417.38		417.38	
002066	002	30/01/2025	I-101	INNOV8 DIGITAL SOL	IN544138 IN546596	Copy Charges Copy Charges	147.34 58.65		205.99	
002067	002	30/01/2025	L-078	MOORE, LOUISA	Concession 01 40085	Concession Supplie Program Supplies	64.47 39.20		103.67	
002068	002	30/01/2025	M-009	MUNICIPAL INSURANC	L2025-236	Village Insurance	10,118.00		10,118.00	
002069	002	30/01/2025	P-093	PROGRESSIVE DIESEL	83286	Front Crank Seal	115.94		115.94	
002070	002	30/01/2025	R-003	REGIONAL DISTRICT	8229	2024 Volunteer Tra	8,000.00		8,000.00	
002071	002	30/01/2025	R-054	ROSE, JERRY	Fire Chiefs M	Meeting Travel	77.76		77.76	
002072	002	30/01/2025	T-195	NORTH ISLAND POWER	0003735 00003742 00003743 00003754	Tree Removal from WWTP VFD Install Community Centre H Community Centre M	870.98 3,331.65 1,057.82 11,707.50		16,967.95	
002073	002	30/01/2025	W-101	WORTHINGTON, JOANN	WB 2025	Work Boot Allowanc	209.99		209.99	
002074	002	30/01/2025	W-167	WHITE PACIFIC SERV	1733	Sr Automation Tech	609.00		609.00	
01-2025	002	31/01/2025	C-222	CIBC CORPORATE VIS	Cell 0125	Telus Cellphones	309.69		309.69	
01-2025	002	31/01/2025	C-222	CIBC CORPORATE VIS	Internet 0125	Internet - January	436.80		436.80	
01-2025	002	31/01/2025	C-222	CIBC CORPORATE VIS	ZP9VI98M0	CC Supplies	65.27		65.27	
01-2025	002	31/01/2025	C-222	CIBC CORPORATE VIS	3509400877	SSL Certificate	146.99		146.99	
01-2025	002	31/01/2025	C-222	CIBC CORPORATE VIS	GFOA 25	GFOA Annual Dues	541.80		541.80	
01-2025	002	31/01/2025	C-222	CIBC CORPORATE VIS	LGMA 2025	LGMA Annual Dues	648.90		648.90	
01-2025	002	31/01/2025	C-222	CIBC CORPORATE VIS	ZD50H8TZ0	CC Supplies	40.30		40.30	
01-2025	002	31/01/2025	C-222	CIBC CORPORATE VIS	43	Concession Supplie	30.47		30.47	
01-2025	002	31/01/2025	C-222	CIBC CORPORATE VIS	Mar Sec 0125	Marina Security	63.46		63.46	
01-2025	002	31/01/2025	C-222	CIBC CORPORATE VIS	Starlink 0125	Starlink Marina an	313.60		313.60	
01-2025	002	31/01/2025	C-222	CIBC CORPORATE VIS	Adobe 0125	Adobe	29.11		29.11	
01-2025	002	31/01/2025	C-222	CIBC CORPORATE VIS	41405333	VO and PW Supplies	71.10		71.10	
01-2025	002	31/01/2025	C-222	CIBC CORPORATE VIS	Zoom 0125	Zoom January	48.14		48.14	
474382	002	01/02/2025	N-103	NORTH ISLAND TREE	474382	Tree removal	2,835.00		2,835.00	

VILLAGE OF PORT ALICE  
 AP CHEQUE LISTING  
 Payment Date From 01/01/2025 To 31/03/2025 ALL Payments BY Pay Date

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
7332	002	01/02/2025	F-004	FOX'S DISPOSAL SER	7332	Wood Bin	609.45		609.45	
7333	002	01/02/2025	F-004	FOX'S DISPOSAL SER	7333	Blue Bin	609.45		609.45	
7334	002	01/02/2025	F-004	FOX'S DISPOSAL SER	7334	Sludge Bin	609.45		609.45	
8346	002	01/02/2025	P-101	MJG ENTERPRISES LT	8346	PW Fuel	78.93		78.93	
8355	002	01/02/2025	P-101	MJG ENTERPRISES LT	8355	PW & FD Fuel	2,398.97		2,398.97	
LNAN946	002	01/02/2025	A-045	ALSCO UNIFORM & LI	LNAN946503	PW Coveralls	84.84		84.84	
LNAN946	002	01/02/2025	A-045	ALSCO UNIFORM & LI	LNAN946504	PW Coveralls - Cha	8.31		8.31	
LNAN946	002	01/02/2025	A-045	ALSCO UNIFORM & LI	LNAN946631	PW Coveralls - Cha	13.12		13.12	
2025-02	002	03/02/2025	M-005	MINISTRY OF FINANC	2025-02		1,829.31		1,829.31	
002075	002	05/02/2025	C-196	CAB INDUSTRIAL AUT	912593	Brakleen Chlorin	139.03		139.03	
002076	002	05/02/2025	H-006	HOME HARDWARE	422135 422991	Nuts & Bolts and V Thermometer	117.85 7.83		125.68	
002077	002	05/02/2025	L-084	ZOFF CONTRACTING I	INV0544	VO Janitorial	630.00		630.00	
002078	002	05/02/2025	N-072	NORTH ISLAND WASTE	Janaury 2025	Garbage Collection	7,728.00		7,728.00	
002079	002	05/02/2025	P-009	PORT MCNEILL ENTER	45590	Crushed Rock	690.90		690.90	
002080	002	05/02/2025	S-026	STRYKER ELECTRONIC	IN147960	Larson Mount	68.21		68.21	
002081	002	05/02/2025	W-087	WAJAX LIMITED	2025170014600	Back hoe Repair	3,303.78		3,303.78	
Jan 202	002	12/02/2025	B-003	BC HYDRO	Jan 2025		1,994.47		1,994.47	
Jan 202	002	12/02/2025	B-003	BC HYDRO	Jan 2025-02		166.21		166.21	
002082	002	20/02/2025	A-254	ALUMICHEM	INV24622	Wes-Floc 7660 Pail	787.36		787.36	
002083	002	20/02/2025	C-080	BRANDT TRACTOR LTD	5579133	Parts	216.22		216.22	
002084	002	20/02/2025	D-003	DISTRICT OF PORT H	11178	Building Inspectio	40.11		40.11	
002085	002	20/02/2025	D-040	DOR-TEC SECURTIY L	20938 20940 20939	Annual Alarm Monit Annual Alarm Monit Annual Alarm Monit	276.62 279.62 279.62		835.86	
002086	002	20/02/2025	G-102	GFL ENVIRONMENTAL	LQ02672240	Plastic Bottle Rec	497.67		497.67	
002087	002	20/02/2025	H-060	HARDY HYDROVAC	H24-49	HydroVac for Power	2,100.00		2,100.00	
002088	002	20/02/2025	I-046	Iridia Medical	24-1376	Physician Oversight	315.00		315.00	
002089	002	20/02/2025	I-101	INNOV8 DIGITAL SOL	IN551280	Copy Charges	60.31		60.31	
002090	002	20/02/2025	M-153	BUREAU VERITAS CAN	VA11366491 VA11382511 VA11384756	Effluent Samples Seawater Samples Effluent Samples	144.69 725.55 144.69		1,014.93	
002091	002	20/02/2025	N-089	N.I. INDUSTRIAL AU	942-541105 942-541698 942-541939 942-542066 942-542340 942-542998 942-542980 942-543036	Parts, Invoiced Core Deposit refun Parts, invoiced ba Parts, Invoiced Truck Parts Motor Treatment F350 brakes Transmission Tempe	961.63 67.20- 391.41 498.56- 279.37 629.34 154.62 238.38		2,088.99	
002092	002	20/02/2025	P-090	PORT ALICE GAS INC	Jan 25 Propan	January Propane	952.25		952.25	
002093	002	20/02/2025	P-354	Pet Waste Systems	460	Dog Bags	645.75		645.75	
002094	002	20/02/2025	R-003	REGIONAL DISTRICT	8282	Tipping Fees	866.45		866.45	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
002095	002	20/02/2025	S-129	STONECROFT ENGINEE	82649493	Marina Bridge Repa	1,984.50		1,984.50	
LNAN948	002	20/02/2025	A-045	ALSCO UNIFORM & LI	LNAN948027	PW Coveralls	86.65		86.65	
D-6024	002	01/03/2025	U-001	UNION OF B.C. MUNI	D-6024	Annual Dues	745.50		745.50	
002096	002	04/03/2025	L-084	ZOFF CONTRACTING I	February 2025	February Janitoria	630.00		630.00	
002097	002	04/03/2025	N-072	NORTH ISLAND WASTE	Feb 2025	Feb Garbage Collec	7,728.00		7,728.00	
002098	002	04/03/2025	P-090	PORT ALICE GAS INC	Feb 2025 Aren Feb 2025 CC	Arena Propane CC Propane	15.61 2,402.78		2,418.39	
002099	002	04/03/2025	T-195	NORTH ISLAND POWER	3800	Street Light Repai	4,100.40		4,100.40	
1st qua	002	05/03/2025	V-001	VANCOUVER ISLAND R	1st Quarter 2	1st Quarter Levy	9,058.00		9,058.00	
8390	002	05/03/2025	P-101	MJG ENTERPRISES LT	8390	PW Fuel	892.22		892.22	
002100	002	06/03/2025	0-345	ORACH ENTERPRISES	6525 6558	Port-a-Potty Renta Port-a-Potty Renta	602.00 602.00		1,204.00	
002101	002	06/03/2025	F-005	F.P. FOODS LIMITED	552750 553444 188984 554264 555083 555891 556095 190121 190175 557049 191644 558292 558368 192273	Concession Supplie PW Coffee Supplies Concession Supplie VO Coffee Supplies Concession Supplie Concession Supplie Cleaning Supplies PW Coffee Supplies VO Cleaning Suppli Concession Family Day Concess VO Coffee Supplies CC Supplies PW Coffee Supplies	44.93 40.26 153.00 5.19 26.73 15.18 15.97 45.76 5.98 29.98 137.44 4.89 8.38 24.77		558.46	
002102	002	06/03/2025	H-006	HOME HARDWARE	424391	Angle Grinder, Pai	636.75		636.75	
002103	002	06/03/2025	M-011	MINISTER OF FINANC	95606934	January Courier	140.12		140.12	
002104	002	06/03/2025	P-093	PROGRESSIVE DIESEL	83467-A 83378 83378-A 83467	Pierce Fire Truck FD Freightliner CV FD Freightliner Se FD Pierce Fire Tru	1,612.00 328.22 1,187.34 328.22		3,455.78	
002105	002	06/03/2025	S-026	STRYKER ELECTRONIC	IN148151	Fuse Kit	22.35		22.35	
002106	002	06/03/2025	S-129	STONECROFT ENGINEE	2503-2	Marina Bridge Desi	3,386.26		3,386.26	
002107	002	06/03/2025	T-195	NORTH ISLAND POWER	3796	Streetlights	46,624.28		46,624.28	
Feb 202	002	10/03/2025	B-003	BC HYDRO	Feb 2025		13,303.03		13,303.03	
Feb 202	002	10/03/2025	B-003	BC HYDRO	Feb 2025-02		164.30		164.30	
474386	002	14/03/2025	N-103	NORTH ISLAND TREE	474386	Pruning - Boulevard	5,197.50		5,197.50	
002108	002	17/03/2025	A-082	APPLEWOOD FORD - P	1369	Brakes and Rotor p	801.75		801.75	
002109	002	17/03/2025	C-010	CAN.UNION OF PUBLI	Feb 2025 Jan 2025	Feb Union Due PP4- January Union Dues	917.48 1,252.50		2,169.98	
002110	002	17/03/2025	D-101	DRY ISLAND RESTORA					9,833.60	Yes
002111	002	17/03/2025	L-132	LINDE CANADA INC	48223653	Cylinder Lease	246.29		246.29	
002112	002	17/03/2025	M-001	MACANDALES	344480	Boots and gasket f	161.60		161.60	
002113	002	17/03/2025	M-153	BUREAU VERITAS CAN	VA11396818	Monthly Samples	144.69		144.69	
002114	002	17/03/2025	P-093	PROGRESSIVE DIESEL	83371	F-550 Rescue Truck	328.22		1,103.03	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
					83371-A	F-550 Rescue Truck	774.81			
002115	002	17/03/2025	R-003	REGIONAL DISTRICT	8360	MFA Issue 117 Inte	4,410.00		4,410.00	
002116	002	17/03/2025	S-200	[REDACTED]	SB refund25	Refund for ProDay	55.00		55.00	
002117	002	17/03/2025	D-103	DRYCAKE BY VANDERB	INV-220742	Teknobags	9,833.60		9,833.60	
02-2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	03174G	Wrench Set, Batter	109.17		109.17	
02-2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	66585731	2 x Battery Charge	179.18		179.18	
02-2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	0010017470	Office Supplies	36.95		36.95	
02-2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	0010011490	Coffee Supplies	29.97		29.97	
02-2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	Feb 25 Intern	Internet	436.80		436.80	
02-2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	INV293272082	Feb Zoom	48.14		48.14	
02-2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	10832553-1638	Starlink	313.60		313.60	
02-2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	Telus 0225	January Phone Char	952.95		952.95	
02-2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	G075754306	Microsoft License	1,827.84		1,827.84	
02-2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	10030491	EOCP Dues	563.85		563.85	
02-2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	Zc2JV8QG2	CC Supplies	212.20		212.20	
02-2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	MIA Flights 2	MIA Conferance Fli	618.25		618.25	
02-2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	Cell Phn Feb2	Cell Phone Charges	309.69		309.69	
02-2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	UBCM Dep25	UBCM Room Deposits	1,050.93		1,050.93	
02-2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	8859427	VO Maintenance	29.69		29.69	
02-2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	Mar Sec 0225	Marina Security	63.46		63.46	
02-2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	Adobe 0225	Adobe	29.11		29.11	
02-2025	002	17/03/2025	c-222	CIBC CORPORATE VIS	2588240	Water Heater Eleme	116.54		116.54	
02-2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	8843441	Quick Connect Rela	52.05		52.05	
02-2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	8066645	Backup hard drive	67.52		67.52	
02/2025	002	17/03/2025	C-222	CIBC CORPORATE VIS	Easyhost 0225	Feb Easyhosting	19.28		19.28	
002118	002	19/03/2025	D-040	DOR-TEC SECURTIY L	21005 21006	Upgrades to Alarm Annual Monitoring	1,745.37 567.00		2,312.37	
002119	002	19/03/2025	I-101	INNOV8 DIGITAL SOL	IN557340	Copy Charges	80.34		80.34	
002120	002	19/03/2025	P-023	PORT HARDY BULLDOZ	14805	Truck and Pup with	1,187.20		1,187.20	
002121	002	19/03/2025	T-028	SPAFFORD, TANYA	0325	Travel and Pick up	212.55		212.55	
002122	002	28/03/2025	B-069	BUNZL	7063940	Toilet Paper CC, P	1,282.43		1,282.43	
002123	002	28/03/2025	B-152	B & C Coastal Prod	47	Screened Top Soil	1,680.00		1,680.00	
002124	002	28/03/2025	E-025	EDGETT EXCAVATING	19464	Street Sweeper	4,390.01		4,390.01	
002125	002	28/03/2025	G-060	GREGG DISTRIBUTORS	011-039713		15.23		15.23	
002126	002	28/03/2025	I-080	ISLAND ONSITE SERV	1338	Server Repair	313.60		313.60	
002127	002	28/03/2025	M-011	MINISTER OF FINANC	95625466	Courier charges	120.83		120.83	
002128	002	28/03/2025	P-093	PROGRESSIVE DIESEL	83685	C7500 Dump Truck C	692.42		692.42	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
002129	002	28/03/2025	T-195	NORTH ISLAND POWER	00003811 00003824	Camera's and Radio Community Centre M	3,067.40 1,013.62		4,081.02	
002130	002	28/03/2025	W-058	WOLSELEY CANADA IN	9836474	Hydrant orings	113.79		113.79	
002131	002	28/03/2025	Z-001	ZEP SALES AND SERV	9010974414	Paper Towel	1,529.81		1,529.81	
IN53417	002	28/03/2025	I-101	INNOV8 DIGITAL SOL	IN534177a	Underpayment Corre	3.00		3.00	
IN55964	002	28/03/2025	I-101	INNOV8 DIGITAL SOL	IN559643	CC Copy Charges	37.83		37.83	
LNAN949	002	28/03/2025	A-045	ALSCO UNIFORM & LI	LNAN949555	PW Coveralls	101.37		101.37	
<b>Total:</b>							<b>566,174.94</b>	<b>0.00</b>	<b>566,174.94</b>	

Payment Summary		
Description	Qty	Amount
Cheque	106	518,680.33
EFT	57	57,328.21
Direct Deposit	0	0.00
Credit Card	0	0.00
Void	1	9,833.60
<b>Total:</b>	<b>164</b>	<b>566,174.94</b>

\*\*\* End of Report \*\*\*





**VILLAGE OF PORT ALICE**  
**SUMMARY OF REVENUE & EXPENSES FOR JANUARY TO MARCH 2025**

Attached is the detailed report of Revenue and Expenditures for January - March 2025. The following summary is an analysis relating to specific general ledger accounts for Council's information & questions:

- 1 The ideal amount of revenue received and expenditures paid to March is:

**27%**

- 2 Actual year to date (surplus)/deficit is as follows:

Fund	Revenues	Expenditures	Total
General	\$ (103,425.87)	\$ 550,524.03	\$ 447,098.16
Water	\$ (9,185.13)	\$ 8,681.06	\$ (504.07)
Sewer	\$ (20,676.40)	\$ 32,549.66	\$ 11,873.26
<b>(Surplus)/deficit</b>	<b>\$ (133,287.40)</b>	<b>\$ 591,754.75</b>	<b>\$ 458,467.35</b>

3	Wages	G.L. Code	Budget	year to date	% Spent
[a]	Office	112 120 0101	\$ 315,000.00	\$ 80,214.27	25%
[b]	P.W. General	112 120 0101	\$ 244,000.00	\$ 61,078.85	
	P.W. Transfer Stn	112 130 0101	\$ 40,000.00	\$ 12,354.05	
	Recycling Depot Wages	112 130 0106	\$ 35,500.00	\$ 6,676.99	
	P.W. Cemetery	112 140 0101	\$ 1,500.00	\$ -	
	P.W. Boulevards	112 150 0101	\$ 20,000.00	\$ -	
	P.W. Dykes	112 150 0102	\$ 1,000.00	\$ -	
	P.W. Water	212 120 0101	\$ 20,000.00	\$ 3,207.52	
	P.W. Sewer T.P.	312 120 0101	\$ 30,000.00	\$ 6,262.58	
	P.W. Sewer Dist.	312 120 0102	\$ 10,000.00	\$ 1,540.71	
	<b>Sub Total</b>		<b>\$ 402,000.00</b>	<b>\$ 91,120.70</b>	<b>23%</b>
[c]	Recreation	112 160 0101	\$ 120,000.00	\$ 30,686.68	
[d]	Arena	112 170 0101	\$ -	\$ -	
[e]	Com. Centre	112 180 0101	\$ 36,000.00	\$ 10,634.40	
			<b>\$ 156,000.00</b>	<b>\$ 41,321.08</b>	<b>26%</b>

Respectfully submitted

  
 \_\_\_\_\_  
 Bonnie Danyk, Finance Officer

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025  
 To 31/03/2025

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
<b>REAL PROPERTY TAXES</b>					
1110000100	GENERAL TAXATION	0.00	0.00	812,630.00-	812,630.00-
1110000101	UTILITY TAX	0.00	0.00	15,070.00-	15,070.00-
1110000102	GRANT-IN-PLACE OF TAXES	0.00	0.00	6,300.00-	6,300.00-
	TOTAL REAL PROPERTY TAXES	0.00	0.00	834,000.00-	834,000.00-
<b>SALES OF SERVICE &amp; GOODS</b>					
1111000100	GARBAGE RATES & PENALTIES	7,842.25-	7,842.25-	91,800.00-	83,957.75-
	TOTAL SALES OF SERVICE & GOODS:	7,842.25-	7,842.25-	91,800.00-	83,957.75-
<b>RECREATION SUPPLIES &amp; SERVICES</b>					
1111000210	RUMBLE SHEET REVENUE	114.00-	114.00-	700.00-	586.00-
1111000213	WEIGHT ROOM PASSES & LOCKER RENTALS	2,030.00-	2,030.00-	6,000.00-	3,970.00-
1111000215	RECREATION DEPT. SWEAT/T SHIRT REVEN	41.67-	41.67-	3,000.00-	2,958.33-
1111000219	RECREATION PROGRAMS, EVENTS & CLASSE	306.00-	306.00-	5,000.00-	4,694.00-
	TOTAL RECREATION SUPPLIES & SERVICE	2,491.67-	2,491.67-	14,700.00-	12,208.33-
<b>RECREATION FACILITIES RENTAL REVENUE</b>					
1111000310	ARENA REVENUE	15.00-	15.00-	0.00	15.00
1111000320	COMMUNITY CENTRE REVENUE	1,456.16-	1,456.16-	17,000.00-	15,543.84-
1111000321	CC CONCESSION REVENUE	521.00-	521.00-	2,500.00-	1,979.00-
1111000330	SEA VIEW ACTIVITY CENTER	0.00	0.00	2,000.00-	2,000.00-
	TOTAL REC. FACILITIES RENTAL REVENUE	1,992.16-	1,992.16-	21,500.00-	19,507.84-
<b>OTHER REVENUE FROM OWN SOURCES</b>					
<b>LICENCES &amp; PERMITS</b>					
1111100105	CANS AND BOTTLES REVENUE	438.68-	438.68-	6,500.00-	6,061.32-
1111100110	BUSINESS LICENCE FEE REVENUE	4,854.17-	4,854.17-	4,000.00-	854.17
1111100120	DOG LICENCES/FINES	465.00-	465.00-	500.00-	35.00-
1111100130	PERMITS:BUILDING/BURNING	45.00-	45.00-	1,000.00-	955.00-
	TOTAL LICENCES & PERMITS	5,802.85-	5,802.85-	12,000.00-	6,197.15-
<b>OTHER REVENUE</b>					
1111100220	SCHOOL TAX ADMINISTRATION FEE	0.00	0.00	2,500.00-	2,500.00-
1111100230	INTEREST M.F.A. INVESTMENTS	12,857.70-	12,857.70-	175,000.00-	162,142.30-
1111100231	BANK BALANCE INTEREST	5,148.75-	5,148.75-	0.00	5,148.75
1111100232	SCOTIABANK INVESTMENT ACCT INTEREST	18,369.30-	18,369.30-	0.00	18,369.30
1111100240	TAX PENALTIES	0.00	0.00	4,500.00-	4,500.00-
1111100241	TAX ARREARS INTEREST	65.63-	65.63-	4,500.00-	4,434.37-
1111100243	TAX CERTIFICATES - Com.Charter - Sec	160.02-	160.02-	700.00-	539.98-
1111100246	RECYCLING REVENUE	3,271.64-	3,271.64-	6,000.00-	2,728.36-
1111100250	MISCELL. REVENUE	102.00-	102.00-	500.00-	398.00-
1111100253	LAMINATING, FAX & PHOTOCOPY SERVICES	84.50-	84.50-	600.00-	515.50-
1111100255	RUMBLE BEACH MARINA PARKING FEES	2,413.88-	2,413.88-	16,000.00-	13,586.12-
1111100256	RUMBLE BEACH MARINA RECREATION MOORA	3,882.23-	3,882.23-	8,000.00-	4,117.77-
1111100258	RUMBLE BEACH MARINA COMMERCIAL MOORA	0.00	0.00	500.00-	500.00-
1111100259	MARINA LAUNDRY AND SHOWERS	0.00	0.00	2,000.00-	2,000.00-
1111100263	LINK RIVER REVENUE	15,015.35-	15,015.35-	45,000.00-	29,984.65-
	TOTAL OTHER REVENUE	61,371.00-	61,371.00-	265,800.00-	204,429.00-
<b>TRANSFER FROM OTHER GOVERNMENTS</b>					
<b>PROVINCIAL GOVERNMENT &amp; OTHER GRANTS</b>					
1111200110	SMALL COMMUNITY GRANT	0.00	0.00	410,000.00-	410,000.00-
1111200111	RDMW - AHART FUNDING	0.00	0.00	5,000.00-	5,000.00-
1111200122	CANADA SUMMER JOBS	0.00	0.00	6,000.00-	6,000.00-
1111200123	ICE-T: GRANT PROJECTS	0.00	0.00	50,000.00-	50,000.00-
1111200125	NEW DEAL - GAS REVENUE	0.00	0.00	98,000.00-	98,000.00-
1111200134	UBCM ESS GRANT	0.00	0.00	40,000.00-	40,000.00-
1111200137	UBCM FIRE DEPARTMENT GRANT	20,000.00-	20,000.00-	40,000.00-	20,000.00-
1111200143	BIKE TRAILS GRANT	3,925.94-	3,925.94-	0.00	3,925.94
1111200145	UBCM FIRESMART GRANT	0.00	0.00	40,000.00-	40,000.00-
1111200146	TACS GRANT MARINA	0.00	0.00	550,000.00-	550,000.00-
1111200149	REDIP Grant Link river	0.00	0.00	469,000.00-	469,000.00-
1111200150	SRD EMERGENCY GRANT	0.00	0.00	40,000.00-	40,000.00-
	TOTAL PROVINCIAL GRANTS	23,925.94-	23,925.94-	1,748,000.00-	1,724,074.06-
<b>FEDERAL GOVERNMENT</b>					

VILLAGE OF PORT ALICE  
**REVENUE AND EXPENSE (HEADER - DETAIL - TOTALS) WITHOUT ENCUMBRANCE**  
 For Fiscal Year 2025, Period 1 to 3 and Budget Cycle Provisional and Prd 1 to 3 Actuals

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025  
 To 31/03/2025

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1111200210	CELEBRATE CANADA DAY - GRANT	0.00	0.00	1,000.00-	1,000.00-
	TOTAL FEDERAL GRANTS	0.00	0.00	1,000.00-	1,000.00-
<b>TRANSFER FROM SURPLUS &amp; TEMP. BORROWING</b>					
1111300009	APPROPRIATION FROM NICF RESERVE	0.00	0.00	40,000.00-	40,000.00-
1111300013	APPROP.FROM GAS TAX RESERVE	0.00	0.00	730,000.00-	730,000.00-
1111300018	TRANSFER FROM CLIMATE ACTION FUNDS	0.00	0.00	172,000.00-	172,000.00-
1111300019	TRANSFER FROM GROWING COMMUNITIES FU	0.00	0.00	757,520.00-	757,520.00-
	TOTAL TRANSFERS FROM SURPLUS & TEMP. BORROWING:	0.00	0.00	1,699,520.00-	1,699,520.00-
	GRAND TOTAL GENERAL FUND REVENUE	103,425.87-	103,425.87-	4,688,320.00-	4,584,894.13-
	GRAND TOTAL GENERAL FUND REVENUE:	103,425.87-	103,425.87-	4,688,320.00-	4,584,894.13-

**EXPENDITURES**

**GENERAL GOVERNMENT**

**ADMINISTRATION**

1120000100	COUNCIL INDEMNITY	10,837.41	10,837.41	45,000.00	34,162.59
1120000101	OFFICE STAFF SALARIES & BENEFITS	80,214.27	80,214.27	315,000.00	234,785.73
1120000102	OFFICE STAFF MEDICAL REFERRAL	110.00	110.00	500.00	390.00
1120000104	EDUCATION, TRAINING & SAFETY EXPENSE	0.00	0.00	4,500.00	4,500.00
1120000105	AUDIT FEES AND EXPENSES	0.00	0.00	28,000.00	28,000.00
1120000107	PROFESSIONAL DEVELOPMENT	590.65	590.65	4,500.00	3,909.35
	TOTAL ADMINISTRATION	91,752.33	91,752.33	397,500.00	305,747.67

**OTHER EXPENSES**

1120000201	OFFICE INSURANCE	1,221.00	1,221.00	3,000.00	1,779.00
1120000202	OFFICE TELEPHONE/FAX	489.21	489.21	5,000.00	4,510.79
1120000203	OFFICE HYDRO	454.02	454.02	3,000.00	2,545.98
1120000204	OFFICE OPERATING SUPPLIES, MAINT. &	396.15	396.15	4,000.00	3,603.85
1120000205	OFFICE JANITORIAL CONTRACT	960.00	960.00	7,200.00	6,240.00
1120000206	LEGAL FEES	350.00	350.00	12,000.00	11,650.00
1120000207	IT EXPENSES	16,467.38	16,467.38	22,000.00	5,532.62
1120000208	COMPUTERS & OFFICE EQUIPMENT	0.00	0.00	2,500.00	2,500.00
1120000209	ASSOCIATION DUES/MEMBERSHIPS	1,997.00	1,997.00	2,500.00	503.00
1120000301	OFFICE POSTAGE	0.00	0.00	2,000.00	2,000.00
1120000302	OFFICE COURIER/FREIGHT CHARGES	0.00	0.00	100.00	100.00
1120000303	OFFICE STATIONERY	0.00	0.00	3,000.00	3,000.00
1120000304	COMPUTER FORMS & SUPPLIES	0.00	0.00	1,000.00	1,000.00
1120000305	XEROX LEASE/ADVERTISING	57.62	57.62	3,500.00	3,442.38
1120000306	OFFICE ALARM MONITORING	0.00	0.00	500.00	500.00
1120000309	CANON LEASE PAYMENTS	312.68	312.68	4,000.00	3,687.32
1120000401	CONVENTIONS, DELEGATIONS & TRAVEL EX	1,050.93	1,050.93	20,000.00	18,949.07
1120000402	TOURISM	770.00	770.00	6,000.00	5,230.00
1120000403	HERITAGE	540.00	540.00	2,500.00	1,960.00
1120000404	INTERGOVERNMENTAL RELATIONS	0.00	0.00	500.00	500.00
1120000405	GRANTS & DONATIONS	0.00	0.00	500.00	500.00
1120000407	MISCELLANEOUS	818.82	818.82	400.00	418.82-
1120000410	TAX SALE REDEMPTION, FILING & SERVIC	0.00	0.00	200.00	200.00
1120000418	VTN PILOT PROJECT	8,000.00	8,000.00	8,000.00	0.00
1120000500	HERITAGE/TOURISM/OFFICE STORAGE EXPE	428.77	428.77	1,500.00	1,071.23
	TOTAL OTHER EXPENSES	34,313.58	34,313.58	114,900.00	80,586.42
	TOTAL GENERAL GOVERNMENT	126,065.91	126,065.91	512,400.00	386,334.09

**PROTECTIVE SERVICES**

**FIRE DEPARTMENT**

1121000101	FIRE FIGHTERS MEMBERS PAY	3,040.00	3,040.00	10,700.00	7,660.00
1121000103	FIRE DEPT WORK SAFE BC PREMIUMS	0.00	0.00	500.00	500.00
1121000104	FIRE DEPT TRAINING	0.00	0.00	10,000.00	10,000.00
1121000201	FIRE DEPT INSURANCE	3,495.00	3,495.00	7,000.00	3,505.00
1121000202	FIRE HALL PHONE	81.51	81.51	950.00	868.49
1121000204	FIRE HALL HEAT & LIGHT	872.75	872.75	6,000.00	5,127.25
1121000205	FIRE HALL MAINT. & FURNISHINGS	2,250.00	2,250.00	6,000.00	3,750.00
1121000206	FIRE TRUCK REPAIR & MAINTENANCE	4,355.30	4,355.30	7,000.00	2,644.70
1121000207	FIRE DEPT OPERATING SUPPLIES	4,040.32	4,040.32	15,350.00	11,309.68
1121000209	FIRE DEPT. DUES, LICENSE & PERMIT FE	0.00	0.00	1,500.00	1,500.00
1121000211	FIRE DEPT PROMO	386.27	386.27	4,000.00	3,613.73
1121000213	UBCM GRANT EQUIPMENT/TRAINING	0.00	0.00	40,000.00	40,000.00
	TOTAL FIRE DEPARTMENT EXPENDITURES	18,521.15	18,521.15	109,000.00	90,478.85

VILLAGE OF PORT ALICE  
**REVENUE AND EXPENSE (HEADER - DETAIL - TOTALS) WITHOUT ENCUMBRANCE**  
 For Fiscal Year 2025, Period 1 to 3 and Budget Cycle Provisional and Prd 1 to 3 Actuals

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025  
 To 31/03/2025

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
<b>MUNICIPAL EMERGENCY PROGRAM</b>					
1121100101	EMERGENCY COORD HONORARIUM & WBC PRE	0.00	0.00	3,000.00	3,000.00
1121100102	EMERGENCY PROGRAM SUPPLIES	0.00	0.00	1,500.00	1,500.00
1121100104	EMERGENCY PROGRAM TRAINING	0.00	0.00	1,500.00	1,500.00
1121100202	EMERGENCY TELEPHONE	81.47	81.47	2,000.00	1,918.53
1121100204	M.E.P. EMERGENCY PROGRAM: - ESS TRAI	0.00	0.00	500.00	500.00
1121100205	M.E.P. EMERGENCY PROGRAM: ESS SUPPLI	0.00	0.00	500.00	500.00
	TOTAL MUNICIPAL EMER. PRO. EXP.:	<u>81.47</u>	<u>81.47</u>	<u>9,000.00</u>	<u>8,918.53</u>
	TOTAL PROTECTIVE SERVICES :	<u>18,602.62</u>	<u>18,602.62</u>	<u>118,000.00</u>	<u>99,397.38</u>
<b>TRANSPORTATION SERVICES</b>					
<b>PUBLIC WORKS DEPARTMENT</b>					
1121200101	PUBLIC WORKS DEPT. WAGES & BENEFITS	61,078.85	61,078.85	244,000.00	182,921.15
1121200102	PUBLIC WORKS MEDICAL REFERRAL	0.00	0.00	1,000.00	1,000.00
1121200103	P.W. COVERALLS & WORKBOOTS	674.76	674.76	3,500.00	2,825.24
1121200104	P.W. CONFERENCE, EDUCATION & SAFETY	537.00	537.00	4,500.00	3,963.00
	TOTAL PUBLIC WORKS WAGES & BENEFITS :	<u>62,290.61</u>	<u>62,290.61</u>	<u>253,000.00</u>	<u>190,709.39</u>
<b>P.W. YARD &amp; STORES</b>					
1121200201	P.W. INSURANCE	1,221.00	1,221.00	6,500.00	5,279.00
1121200202	P.W. YARD & STORES - PHONE	200.88	200.88	2,000.00	1,799.12
1121200203	P.W. YARD & STORES - HYDRO	742.57	742.57	7,000.00	6,257.43
1121200204	P.W. YARD & SHOP: SUPPLIES & FEES	940.65	940.65	10,000.00	9,059.35
1121200205	P.W. MAINTENANCE WORKSHOP	0.00	0.00	1,500.00	1,500.00
1121200206	DOG CONTROL SUPPLIES	0.00	0.00	300.00	300.00
	TOTAL P.W. YARD & STORES :	<u>3,105.10</u>	<u>3,105.10</u>	<u>27,300.00</u>	<u>24,194.90</u>
<b>REPAIRS, MAINTENANCE, RENTALS &amp; TOOLS</b>					
1121200301	DITCHES, DRAINS AND STORMSEWERS	0.00	0.00	2,000.00	2,000.00
1121200302	P.W. EQUIPMENT REPAIR & MAINT	11,052.08	11,052.08	45,000.00	33,947.92
1121200305	ANGUS DAWSON MEMORIAL BALLFIELD EXPE	0.00	0.00	500.00	500.00
1121200306	PARKS - MAINTENANCE	0.00	0.00	5,000.00	5,000.00
1121200307	DOCK & BOAT LAUNCH EXPENSES	2,217.06	2,217.06	20,000.00	17,782.94
1121200308	P.W. SMALL TOOLS/EQUIPMENT	614.32	614.32	2,500.00	1,885.68
1121200309	PORTA POTTI RENTALS	1,150.00	1,150.00	5,500.00	4,350.00
	TOTAL P.W. REPAIRS/MAINT/RENTALS/TOOLS :	<u>15,033.46</u>	<u>15,033.46</u>	<u>80,500.00</u>	<u>65,466.54</u>
<b>ROADS, STREETS, HIGHWAY &amp; SIDEWALKS</b>					
1121200401	ROADS, STREETS AND LANES	4,180.96	4,180.96	20,000.00	15,819.04
1121200402	SIDEWALKS	0.00	0.00	1,000.00	1,000.00
1121200403	MUNICIPAL HIGHWAY	0.00	0.00	35,000.00	35,000.00
1121200405	STREET LIGHTS - HYDRO	2,716.24	2,716.24	18,000.00	15,283.76
1121200406	STREET LIGHTS - MAINTENANCE	3,905.14	3,905.14	5,000.00	1,094.86
1121200407	STREET & TRAFFIC SIGNS	0.00	0.00	1,000.00	1,000.00
1121200408	BRIDGE REPAIR & MAINTENANCE	5,115.01	5,115.01	1,000.00	4,115.01
1121200409	ARTERIAL ROAD PAVING	0.00	0.00	20,000.00	20,000.00
1121200410	MUNICIPAL HIGHWAY PAVING	0.00	0.00	20,000.00	20,000.00
	TOTAL ROADS, ST., HIWAY, & SIDEWALKS :	<u>15,917.35</u>	<u>15,917.35</u>	<u>121,000.00</u>	<u>105,082.65</u>
	TOTAL PUBLIC WORKS DEPARTMENT :	<u>96,346.52</u>	<u>96,346.52</u>	<u>481,800.00</u>	<u>385,453.48</u>
<b>ENVIRONMENTAL HEALTH SERVICES</b>					
1121300101	TRANSFER STATION WAGES	12,354.05	12,354.05	40,000.00	27,645.95
1121300103	TRANSFER STATION OPERATING	11,082.31	11,082.31	20,000.00	8,917.69
1121300105	GARBAGE COLLECTION CONTRACT	14,874.70	14,874.70	90,000.00	75,125.30
1121300106	RECYCLING DEPOT WAGES	6,676.99	6,676.99	35,500.00	28,823.01
	TOTAL ENVIRONMENTAL HEALTH SERVICES :	<u>44,988.05</u>	<u>44,988.05</u>	<u>185,500.00</u>	<u>140,511.95</u>
<b>PUBLIC HEALTH &amp; WELFARE</b>					
1121400101	CEMETERY WAGES	0.00	0.00	1,500.00	1,500.00
1121400102	CEMETERY SUPPLIES & MAINTENANCE	0.00	0.00	500.00	500.00
1121400201	BUILDING INSPECTION	38.20	38.20	2,000.00	1,961.80
	TOTAL PUBLIC HEALTH & WELFARE :	<u>38.20</u>	<u>38.20</u>	<u>4,000.00</u>	<u>3,961.80</u>
<b>ENVIRONMENTAL DEVELOPMENT</b>					
1121500101	BOULEVARD & MUNICIPAL GROUNDS WAGES	0.00	0.00	20,000.00	20,000.00
1121500102	BOULEVARD MAINTENANCE	8,265.00	8,265.00	30,000.00	21,735.00
1121500103	GARDEN CONTRACT	0.00	0.00	7,500.00	7,500.00
1121500201	PROTECTIVE DIKE SYSTEM WAGES	0.00	0.00	1,000.00	1,000.00

For All Revenue, Expense Accounts  
 Zero Balance Accounts NOT Included

Transactions Entered From 01/01/2025  
 To 31/03/2025

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1121500205	DIKE MAINTENANCE	0.00	0.00	20,000.00	20,000.00
1121500207	LINK RIVER IMPROVEMENTS	1,605.00	1,605.00	5,000.00	3,395.00
1121500208	HWY SIGNS MAINTENANCE	0.00	0.00	500.00	500.00
1121500209	LINK RIVER MAINTENANCE	0.00	0.00	10,000.00	10,000.00
1121500210	LINK RIVER SUPPLIES	676.27	676.27	5,000.00	4,323.73
1121500211	LINK RIVER CARETAKER	0.00	0.00	15,000.00	15,000.00
	TOTAL ENVIRONMENTAL DEVELOPMENT	10,546.27	10,546.27	114,000.00	103,453.73
	TOTAL ENVIRONMENTAL SERVICES	55,572.52	55,572.52	303,500.00	247,927.48
<b>RECREATION SERVICES</b>					
<b>RECREATION DEPARTMENT</b>					
1121600101	RECREATION DEPARTMENT WAGES & BENEFI	30,686.88	30,686.88	120,000.00	89,313.12
1121600102	RECREATION DEPT. MEDICAL REFERRAL	0.00	0.00	500.00	500.00
1121600104	EDUCATION & TRAINING C.C.	0.00	0.00	500.00	500.00
	TOTAL RECREATION DEPT. WAGES/BENEFITS	30,686.88	30,686.88	121,000.00	90,313.12
<b>RECREATION PROGRAMS</b>					
1121600302	RECREATION PROGRAMS AND SUPPLIES	406.86	406.86	4,000.00	3,593.14
1121600305	STAFF SWEAT/T SHIRT EXPENSE	0.00	0.00	500.00	500.00
1121600306	C.C. COMPUTER LAB	278.20	278.20	2,000.00	1,721.80
1121600308	MISC. MERCHANDISE	0.00	0.00	3,500.00	3,500.00
1121600309	CONCESSION SUPPLIES	496.12	496.12	3,500.00	3,003.88
	TOTAL RECREATION DEPARTMENT PROGRAMS	1,181.18	1,181.18	13,500.00	12,318.82
<b>OTHER RECREATION SERVICES</b>					
1121600402	AID TO PUBLIC HOLIDAYS	0.00	0.00	5,000.00	5,000.00
1121600403	LIBRARY REQUISITION	9,058.00	9,058.00	37,000.00	27,942.00
	TOTAL OTHER RECREATION DEPT. SERVICES	9,058.00	9,058.00	42,000.00	32,942.00
	TOTAL RECREATION DEPARTMENT SERVICES	40,926.06	40,926.06	176,500.00	135,573.94
<b>ARENA</b>					
1121700106	ARENA ALARM MONITORING	0.00	0.00	500.00	500.00
1121700201	ARENA INSURANCE	1,221.00	1,221.00	17,500.00	16,279.00
1121700202	ARENA TELEPHONE	81.47	81.47	1,000.00	918.53
1121700203	ARENA HYDRO & PROPANE	329.08	329.08	3,000.00	2,670.92
1121700204	ARENA BUILDING OPERATION & MAINTENAN	951.70	951.70	5,000.00	4,048.30
	TOTAL ARENA EXPENDITURES	2,583.25	2,583.25	27,000.00	24,416.75
	TOTAL ARENA EXPENSES	2,583.25	2,583.25	27,000.00	24,416.75
<b>COMMUNITY CENTRE</b>					
1121800101	JANITOR SALARIES & BENEFITS	10,634.40	10,634.40	36,000.00	25,365.60
1121800102	JANITOR MEDICAL REFERRAL	0.00	0.00	300.00	300.00
1121800103	PROTECTIVE CLOTHING	0.00	0.00	100.00	100.00
1121800104	C.C. EDUCATION, TRAINING, & SAFETY	0.00	0.00	300.00	300.00
1121800106	COMMUNITY CENTRE ALARM MONITORING	0.00	0.00	500.00	500.00
1121800201	COMMUNITY CENTRE INSURANCE	1,221.00	1,221.00	11,000.00	9,779.00
1121800202	COMMUNITY CENTRE TELEPHONE	81.54	81.54	1,000.00	918.46
1121800203	COMMUNITY CENTRE HEAT & LIGHT	5,423.80	5,423.80	18,000.00	12,576.20
1121800204	COMMUNITY CENTRE BUILDING & GROUNDS	3,621.95	3,621.95	20,000.00	16,378.05
	TOTAL COMMUNITY CENTER EXPENDITURES	20,982.69	20,982.69	87,200.00	66,217.31
	TOTAL COMMUNITY CENTRE EXPENSES	20,982.69	20,982.69	87,200.00	66,217.31
<b>SEA VIEW ACTIVITY CENTER</b>					
1121900201	SEA VIEW ACTIVITY CENTER INSURANCE	1,221.00	1,221.00	1,500.00	279.00
1121900202	SEA VIEW ACTIVITY CENTRE TELEPHONE	81.47	81.47	1,000.00	918.53
1121900205	WEIGHT ROOM EQUIPMENT/MAINTENANCE	0.00	0.00	4,000.00	4,000.00
	TOTAL SEA VIEW ACTIVITY CENTER SERVICES:	1,302.47	1,302.47	6,500.00	5,197.53
<b>DEBT CHARGES</b>					
<b>BANK CHARGES</b>					
1122100100	DEBT CHARGES: PRINCIPAL & INTEREST -	4,410.00	4,410.00	33,900.00	29,490.00
1122100102	SCOTIA DIRECT BANK SERVICE CHARGE	100.00	100.00	0.00	100.00
1122100103	BANK CHARGES	748.36	748.36	5,000.00	4,251.64
1122100106	TRANSFER GAS TAX	0.00	0.00	98,000.00	98,000.00
	TOTAL DEBT CHARGES	5,258.36	5,258.36	136,900.00	131,641.64
	TOTAL FISCAL SERVICES & DEBT CHARGES	5,258.36	5,258.36	136,900.00	131,641.64
<b>LAND &amp; OFFICE EQUIPMENT</b>					

VILLAGE OF PORT ALICE  
**REVENUE AND EXPENSE (HEADER - DETAIL - TOTALS) WITHOUT ENCUMBRANCE**  
 For Fiscal Year 2025, Period 1 to 3 and Budget Cycle Provisional and Prd 1 to 3 Actuals

For All Revenue, Expense Accounts  
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Transactions Entered From 01/01/2025  
 To 31/03/2025

Account	Description	Period Actual	YTD Actual	YTD Budget	Remaining In \$
1122300109	ESS EQUIPMENT	0.00	0.00	40,000.00	40,000.00
1122300118	FIREHALL UPGRADES	0.00	0.00	89,000.00	89,000.00
1122300119	WILDFIRE RISK ASSESSMENT	0.00	0.00	40,000.00	40,000.00
1122300120	OFFICE UPGRADES	0.00	0.00	40,000.00	40,000.00
1122300121	GROWING COMMUNITIES FUND PROJECTS	0.00	0.00	757,520.00	757,520.00
1122300150	LAND CAP:MARINA	124,364.20	124,364.20	550,000.00	425,635.80
	TOTAL LAND/OFFICE EQUIPMENT CAPITAL EXPENDITURES:	124,364.20	124,364.20	1,516,520.00	1,392,155.80
<b>PUBLIC WORKS</b>					
1122300418	REPLACE STREETLIGHTS	44,404.08	44,404.08	103,000.00	58,595.92
1122300420	PW CAP:CULVERT REPLACEMENT & BRIDGE	0.00	0.00	500,000.00	500,000.00
1122300421	PW CAP:MARINE DRIVE BANK ASSESSMENT	0.00	0.00	200,000.00	200,000.00
	TOTAL PUBLIC WORKS CAP. EXPENDITURES :	44,404.08	44,404.08	803,000.00	758,595.92
<b>RECREATION</b>					
1122300508	LIONS PARK PAVILLION UPGRADE	0.00	0.00	50,000.00	50,000.00
	TOTAL REC. DEPART. CAP. EXPENDITURES :	0.00	0.00	50,000.00	50,000.00
<b>COMMUNITY CENTER</b>					
1122300705	C.C. CAP:	14,115.35	14,115.35	469,000.00	454,884.65
	TOTAL COM. CENTER CAPITAL EXPENDITURES :	14,115.35	14,115.35	469,000.00	454,884.65
	TOTAL CAPITAL EXPENDITURES :	182,883.63	182,883.63	2,838,520.00	2,655,636.37
	GRAND TOTAL GENERAL FUND EXPENDITURES :	550,524.03	550,524.03	4,688,320.00	4,137,795.97
<b>TRANSMISSION OF TAXES</b>					
1122500100	PROVINCIAL GOV'T - SCHOOL TAX	1,829.31	1,829.31	0.00	1,829.31-
	TOTAL TRANSMISSION OF TAXES :	1,829.31	1,829.31	0.00	1,829.31-
	TOTAL 2001 GENERAL FUND EXPEND. BUDGET:	552,353.34	552,353.34	4,688,320.00	4,135,966.66
<b>WATER REVENUE FUND</b>					
<b>REVENUE</b>					
2110000101	WATER RATES REVENUE	8,820.51-	8,820.51-	65,500.00-	56,679.49-
2110000102	WATER RATES PENALTIES	364.62-	364.62-	1,000.00-	635.38-
	TOTAL WATER RATES REVENUE :	9,185.13-	9,185.13-	66,500.00-	57,314.87-
	GRAND TOTAL WATER REVENUE :	9,185.13-	9,185.13-	66,500.00-	57,314.87-
<b>WATER FUND EXPENDITURE</b>					
2121200101	WATER EQUIP. MAINT. WAGES	3,207.52	3,207.52	20,000.00	16,792.48
2121200201	INSURANCE - WATER SYSTEM	1,221.00	1,221.00	5,000.00	3,779.00
2121200301	WATER EQUIP. REPAIR/MAINT.	4,252.54	4,252.54	30,000.00	25,747.46
2121200302	WATER FUND CAPITAL RESERVE	0.00	0.00	11,500.00	11,500.00
	TOTAL WATER MAINTENANCE EXPENDITURES :	8,681.06	8,681.06	66,500.00	57,818.94
	TOTAL WATER FUND EXPENDITURES :	8,681.06	8,681.06	66,500.00	57,818.94
	TOTAL :	8,681.06	8,681.06	66,500.00	57,818.94
<b>SEWER REVENUE</b>					
3110000101	SEWER RATES REVENUE	19,614.18-	19,614.18-	152,500.00-	132,885.82-
3110000103	SEWER RATES PENALTIES	1,062.22-	1,062.22-	2,000.00-	937.78-
	TOTAL SEWER REVENUE :	20,676.40-	20,676.40-	154,500.00-	133,823.60-
	GRAND TOTAL SEWER FUND REVENUE :	20,676.40-	20,676.40-	154,500.00-	133,823.60-
<b>EXPENDITURES</b>					
3121200101	SEWER TREATMENT PLANT WAGES	6,262.58	6,262.58	30,000.00	23,737.42
3121200102	SEWER DIST. SYSTEM WAGES	1,540.71	1,540.71	10,000.00	8,459.29
3121200201	SEWER INSURANCE	1,221.00	1,221.00	6,500.00	5,279.00
3121200202	SEWER PLANT TELEPHONE EXPENSE	286.87	286.87	2,000.00	1,713.13
3121200203	SEWER HYDRO	3,729.16	3,729.16	23,000.00	19,270.84
3121200204	SEWER SUPPLIES & MAINTENANCE	17,788.12	17,788.12	30,000.00	12,211.88
3121200205	SLUDGE DISPOSAL	1,721.22	1,721.22	10,000.00	8,278.78
3121200206	WASTE MANAGEMENT PERMIT FEES	0.00	0.00	700.00	700.00
	TOTAL SEWER OPERATING EXPENSE :	32,549.66	32,549.66	112,200.00	79,650.34
<b>CAPITAL EXPENDITURES FROM REVENUE</b>					
3122300102	SEWER CAP.:RESERVE FOR CAPITAL UPGRA	0.00	0.00	42,300.00	42,300.00
	TOTAL CAP. EXPEND. FROM SEWER REVENUE :	0.00	0.00	42,300.00	42,300.00
	TOTAL:	11,369.19	11,369.19	0.00	11,369.19-
	REPORT TOTALS:	460,296.66	460,296.66	0.00	460,296.66-

# VILLAGE OF PORT ALICE

## Port Alice Volunteer Fire Department Fire Chief's Monthly Report For the month March 2025

Active Members	14	Rescue Calls	0
On Leave	1	Fire Calls	0
New/Recruits **	1	Lift Assist Calls	1
Total	16	Ambulance Driver Assist Calls	1
Mutual Aid Calls	0	Public Relation Events	0
Number Of False Alarms	0	Training Events	0

**Practices / Events:**

Date	Attendance	Purpose
Mar 4	9	Practice: Haz-Mat
Mar 11	6	Practice: Haz-Mat Videos
Mar 18	9	Practice: Emergency Doffing
Mar 19	1	Ambo Driver Request
Mar 24	6	Ambo Lift Assist
Mar 25	9	Practice: Month End Checks
<b>PAVFD Updates</b>		
Jan 2025		Received a \$3000 donation from the PA Thrift Store – Used it to purchase a New AED Machine

Fire Chief: \_\_\_\_\_

Administrator:  \_\_\_\_\_





# VILLAGE OF PORT ALICE

## Port Alice Volunteer Fire Department Fire Chief's Monthly Report For the month April 2025

Active Members	15	Rescue Calls	0
On Leave	1	Fire Calls	0
New/Recruits **	1	Lift Assist Calls	0
<b>Total</b>	<b>17</b>	Ambulance Driver Assist Calls	<b>0</b>
Mutual Aid Calls	0	Public Relation Events	0
Number Of False Alarms	0	Training Events	0

**Practices / Events:**

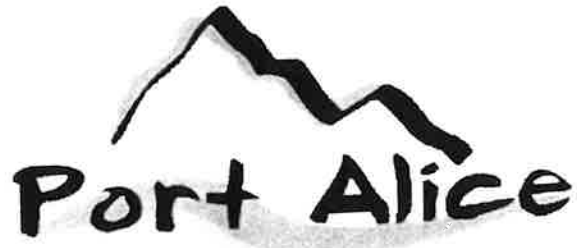
Date	Attendance	Purpose
April 1	8	Practice: Hazmat Test and water Supply training
April 8	8	Practice: Water Supply and pumper training
April 15	8	Practice: Truck 1 tank inspection and water supply test
April 22	8	Practice: Hose lays class and practice skills
April 29	8	Practice: Month End Checks
<b>PAVFD Updates</b>		
Jan 2025		Received a \$3000 donation from the PA Thrift Store – Used it to purchase a New AED Machine

Fire Chief: \_\_\_\_\_

Administrator: \_\_\_\_\_







Gateway to the Wild West Coast

# INFORMATION ITEMS





April 22, 2025

1308412

Via email: [pcorbett-labatt@porthardy.ca](mailto:pcorbett-labatt@porthardy.ca)

Their Worship Pat Corbett-Labatt  
Mayor of the District of Port Hardy  
7360 Columbia St  
PO Box 68  
Port Hardy BC V0N2P0

Dear Mayor Corbett-Labatt:

Thank you for your letter of March 13, 2025, on behalf of the North Island Mayors and Chair, regarding the air ambulance resource in Port Hardy. I appreciate the opportunity to respond to your concerns regarding the extension of the air ambulance helicopter contract.

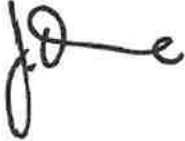
BC Emergency Health Services (BCEHS) is committed to providing timely, high quality, and safe out-of-hospital care for patients throughout British Columbia. I recognize that the addition of the helicopter located in Port Hardy has expanded BCEHS coverage across rural and remote communities on Northern Vancouver Island and supported the local hospitals. I am pleased to share that BCEHS has recently extended the helicopter contract on the North Island up to September 30, 2025.

The Province remains committed to working closely with our regional health authority partners and BCEHS to review emergency services in the province with a focus on ensuring safe and reliable access to 24/7 emergency services, particularly in smaller communities and rural sites. I would like to assure you that the Ministry of Health, in partnership with BCEHS and Island Health, will be assessing community needs to ensure reliable, equitable, and sustainable services for North Vancouver Island. Feedback from community leaders on emergency health services will be a key part of this work, and we look forward to engaging with the North Island Mayors and Chair later this year.

...2

In closing, I want to express my appreciation for your support for health equity. I believe we share the goal of continuing to serve and improve health care services for rural, remote, and underserved populations. I trust you will find this information helpful, and please do not hesitate to reach out to my office should you have any further questions.

Sincerely,

A handwritten signature in black ink, appearing to read 'Josie', with a stylized flourish at the end.

Josie Osborne  
Minister

pc: Anna Kindy, MLA, North Island  
James Furney, Mayor of Port McNeill  
Kevin Cameron, Mayor of Port Alice  
Dennis Buchanan, Mayor of Village of Alert Bay  
Andrew Hory, Chair, Regional District of Mount Waddington