

VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA
TO BE HELD WEDNESDAY OCTOBER 22, 2025, at 6:00 pm
AT COUNCIL CHAMBERS, VILLAGE OFFICE



(1) CALL TO ORDER

We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.

(3) ADOPTION OF AGENDA:

THAT the Agenda for the Meeting of the Village of Port Alice for October 22, 2025, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.

(4) DELEGATIONS:

(5) MINUTES:

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a.) THAT the Minutes from the Regular Meeting Minutes of October 8, 2025, be approved.

(6) COMMUNICATIONS:

(7) REPORTS:

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a.) UBCM CEPF Volunteer and Composite Fire Department Equipment Grant
October 17, 2025, Report from Deputy CAO/CFO, Tanya Spafford

Pg 7-8

b.) Breakwater Update
October 17, 2025, Report from Economic Development Officer, Ryan Nicholson

(8) BYLAWS:

(9) QUESTION PERIOD:

(10) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Council held October 22, 2025, be adjourned

INFORMATION ITEMS:

a.) NIC Community Engagement Lunch Invitation: Thursday, October 30th, 2025

**VILLAGE OF PORT ALICE COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY, OCTOBER 8, 2025
AT COUNCIL CHAMBERS, VILLAGE OFFICE**



Present Mayor Kevin Cameron
Councillor Holly Aldis
Councillor David Stewart
Councillor Russell Murray

Absent Councillor Sean Watson

Staff Tanya Spafford, Deputy CAO/CFO

Call to order 6:00pm

78/25
Adoption of
Agenda

ADOPTION OF AGENDA:

Moved, Seconded and CARRIED

THAT the Agenda for the Meeting of the Village of Port Alice for October 8, 2025, be approved, AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.

DELEGATION:

79/25
Minutes of
September
10, 2025,
Regular
Meeting

MINUTES:

Moved, Seconded and CARRIED

THAT the Minutes from the Council Meeting of September 10, 2025, be approved.

COMMUNICATIONS:

REPORTS:

UBCM Conference

October 1, 2025, Report from Bonnie Danyk, CAO/CFO

UBCM Conference – Verbal Report

Verbal Report, Councillor Russell Murray

Councillor Murray reiterated the positive outcomes of the ministry meetings, with news of additional Ec Dev and Training grants becoming available.

He was able to attend two workshops;

Timy Homes: Updates are being worked on in the Building Code, Felt it is worth investigating as a way to grow our population. Though there are challenges, further investigation may help the community find a creative way to expand.

FireSmart: Information on Community resilience, more grant money is available to educate residents, assess and remediate higher risk areas, and possibly help reduce insurance costs for residents.

270 resolutions were voted on in the final couple days of the conference.

Summary of Revenue and Expenses for July & August

October 1, 2025, Report from Bonnie Danyk, CAO/CFO

Accounts Payable for July & August

October 1, 2025, Report from Bonnie Danyk, CAO/CFO

FireSmart Coordinator Appointment

October 2, 2025, Report from Tanya Spafford, Admin Assistant

80/25
FireSmart
Coordinator

THAT Ryan Nicholson be appointed the Port Alice FireSmart Coordinator.

BYLAWS:

QUESTION PERIOD:

ADJOURNMENT: 7:40 pm

Moved, Seconded and CARRIED

81/25
Adjournment

***THAT** the Regular meeting of the Village of Port Alice held October 8, 2025, be adjourned at 7:40 pm.*

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held October 8, 2025.

Mayor

Chief Administrative Officer



VILLAGE OF PORT ALICE REPORT TO COUNCIL

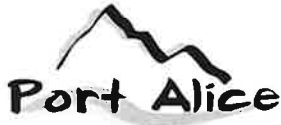
To: Mayor and Council
From: Deputy CAO / CFO
Date: October 17, 2024
Subject: UBCM CEPF Volunteer and Composite Fire Department Equipment Grant

UBCM has another intake available for the Volunteer and Composite Fire Department Equipment & Training Grant. This grant funds new or replacement equipment or training to a maximum of \$30,000. The application deadline is October 31, 2025.

The Port Alice Volunteer Fire Department has requested that staff apply to the grant firefighting equipment that needs to be replaced or added to the department

Recommendation: *THAT staff apply to the Community Emergency Preparedness Fund: Volunteer and Composite Fire Department Equipment and Training for funding firefighting equipment for a total grant amount of \$30,000 and **FURTHER THAT** the Village of Port Alice will provide overall grant management and will be responsible for any cost overruns.*

Tanya Spafford
Deputy CAO / CFO



VILLAGE OF PORT ALICE REPORT TO COUNCIL

To: Mayor & Council
From: Ryan Nicholson, Economic Development Officer
Date: Oct 17, 2025
Subject: Breakwater update

I have finally received correspondence from Tuff Marine about the status of the new breakwater:
Oct 1, 2025:

Anyways , my sincere apologies for the inconvenience of our late action finishing and installing the breakwaters
Breaking my hip completely wrecked all of my construction schedules and while the doctors wanted to just give me a new hip that meant I would be off work for 4-6 months , so I'm per severing along and trying to finish up all outstanding projects before I go under the knife . I had to attend my daughters wedding this summer on crutches, so its been a rough few months .
We will be done assembling sections this week and plan to begin hauling them over to port Alice next , I have a good portion of the chain ready and am in contact with mowi for used anchor blocks . The tug and barge operator from Cole Harbour is ready to begin with the anchoring and placing them. All the pieces are in place and ready to begin installation.
Again , I thank you and council for your patience and will do everything possible to get the breakwater installed asap
Thank you
Joe McAlister

Oct 14, 2025:

So had some meetings with Emmet Doyle (supplying, tug, barge , crane and equipment for installation of anchors and breakwater , and with Jeff King, P eng, for design of anchor system and breakwater.
1. We feel it would be easier and more cost effective to truck all the breakwater s actions to Cole Harbour, assemble them and then tow the two assembled sections to a port Alice .
This is because there is a good way to unload and launch there , as well as a long protected area to assemble.
Also we we can then come a few days before hand and set up the anchors and bouys for the main ends , and will greatly facilitate the install by having the ends all ready .
I'm going to be talking to Roger King at Mowi for more plow anchors and mooring rope as well .
2. One thing we need to do asap is install the near shore deadmen anchors.
Perhaps we could get together in the next day or two to go over the area for the dead men anchors
Best regards
Joe McAlister

I am hopeful Joe will finally be able to complete this crucial project for us.
Respectfully submitted:

Ryan Nicholson
Economic Development Officer



Gateway to the Wild West Coast

INFORMATION ITEMS

NIC Community Engagement Lunch Invitation

From: NIC President <president@nic.bc.ca>

Date: 10/08/2025 14:40

To: undisclosed-recipients;;

Good afternoon,

Please join me, along with members of North Island College's Board of Governors and Leadership Team, for a special Community Engagement Lunch in recognition of NIC's 50th Anniversary. This pivotal year is both a time to reflect on our shared history and an opportunity to look ahead. As we shape NIC's next strategic plan, community engagement remains at the heart of our vision, and your voice is essential.

Location: Kwa'lilas Hotel- Gwa'sala-'Nakwaxda Ballroom, 9040 Granville Street, Port Hardy

Date: [Thursday October 30, 2025](#)

Time: 11:30 am – 1 pm

We would be pleased if you could attend and look forward to connecting through meaningful conversation.

Please RSVP to president@nic.bc.ca by Wednesday October 22

Warm regards,

Lisa Domae

North Island College is honoured to acknowledge the traditional territories of the combined 35 First Nations of the Nuuchahnulth, Kwakwaka'wakw and Coast Salish traditions, on whose traditional and unceded territories the College's campuses are situated.

Attachments (2 files, 36.8 KB)

- image004.jpg (13.1 KB)

- image005.png (23.8 KB)

