

**VILLAGE OF PORT ALICE**  
**COUNCIL MEETING AGENDA**  
TO BE HELD WEDNESDAY OCTOBER 22, 2025, at 6:00 pm  
AT COUNCIL CHAMBERS, VILLAGE OFFICE



**(1) CALL TO ORDER**

*We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.*

**(3) ADOPTION OF AGENDA:**

*THAT the Agenda for the Meeting of the Village of Port Alice for October 22, 2025, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.*

**(4) DELEGATIONS:**

**(5) MINUTES:**

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**a.) THAT the Minutes from the Regular Meeting Minutes of October 8, 2025, be approved.**

**(6) COMMUNICATIONS:**

**(7) REPORTS:**

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**a.) UBCM CEPF Volunteer and Composite Fire Department Equipment Grant**

October 17, 2025, Report from Deputy CAO/CFO, Tanya Spafford

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**b.) Breakwater Update**

October 17, 2025, Report from Economic Development Officer, Ryan Nicholson

**(8) BYLAWS:**

**(9) QUESTION PERIOD:**

**(10) ADJOURNMENT:**

*THAT the meeting of the Village of Port Alice Council held October 22, 2025, be adjourned*

**INFORMATION ITEMS:**

**a.) NIC Community Engagement Lunch Invitation: Thursday, October 30<sup>th</sup>, 2025**



**VILLAGE OF PORT ALICE COUNCIL**  
**REGULAR MEETING MINUTES**  
WEDNESDAY, OCTOBER 8, 2025  
AT COUNCIL CHAMBERS, VILLAGE OFFICE



**Present** Mayor Kevin Cameron  
Councillor Holly Aldis  
Councillor David Stewart  
Councillor Russell Murray

**Absent** Councillor Sean Watson

**Staff** Tanya Spafford, Deputy CAO/CFO

**Call to order 6:00pm**

78/25  
Adoption of  
Agenda

**ADOPTION OF AGENDA:**

Moved, Seconded and CARRIED

*THAT the Agenda for the Meeting of the Village of Port Alice for October 8, 2025, be approved, AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.*

**DELEGATION:**

Island Health regarding plans for service sustainability at the Port Alice Health Clinic  
September 10, 2025, Delegation Request from Sara Gogo

Discussion on recruitment of doctors and nurses, upgrades to Port Alice Health Centre, better supports needed for Health Centre staff to manage the high demand for medical care in the community

79/25  
Minutes of  
September  
10, 2025,  
Regular  
Meeting

**MINUTES:**

Moved, Seconded and CARRIED

*THAT the Minutes from the Council Meeting of September 10, 2025, be approved.*

**COMMUNICATIONS:**

**REPORTS:**

UBCM Conference

October 1, 2025, Report from Bonnie Danyk, CAO/CFO

UBCM Conference – Verbal Report

Verbal Report, Councillor Russell Murray

*Councillor Murray reiterated the positive outcomes of the ministry meetings, with news of additional Ec Dev and Training grants becoming available.*

*He was able to attend two workshops;*

*Timy Homes: Updates are being worked on in the Building Code, Felt it is worth investigating as a way to grow our population. Though there are challenges, further investigation may help the community find a creative way to expand.*

*FireSmart: Information on Community resilience, more grant money is available to educate residents, assess and remediate higher risk areas, and possibly help reduce insurance costs for residents.*

*270 resolutions were voted on in the final couple days of the conference.*

Summary of Revenue and Expenses for July & August

October 1, 2025, Report from Bonnie Danyk, CAO/CFO

Accounts Payable for July & August

October 1, 2025, Report from Bonnie Danyk, CAO/CFO

FireSmart Coordinator Appointment

October 2, 2025, Report from Tanya Spafford, Admin Assistant

*THAT Ryan Nicholson be appointed the Port Alice FireSmart Coordinator.*

**BYLAWS:**

**QUESTION PERIOD:**

**ADJOURNMENT: 6:35 pm**

Moved, Seconded and CARRIED

***THAT the Regular meeting of the Village of Port Alice held October 8, 2025, be adjourned at 6:35pm.***

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held October 8, 2025.

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Mayor

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Chief Administrative Officer

80/25  
FireSmart  
Coordinator

81/25  
Adjournment



## VILLAGE OF PORT ALICE REPORT TO COUNCIL

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**To:** Mayor and Council  
**From:** Deputy CAO / CFO  
**Date:** October 17, 2024  
**Subject:** UBCM CEPF Volunteer and Composite Fire Department Equipment Grant

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UBCM has another intake available for the Volunteer and Composite Fire Department Equipment & Training Grant. This grant funds new or replacement equipment or training to a maximum of \$30,000. The application deadline is October 31, 2025.

The Port Alice Volunteer Fire Department has requested that staff apply to the grant firefighting equipment that needs to be replaced or added to the department

**Recommendation:** *THAT staff apply to the Community Emergency Preparedness Fund: Volunteer and Composite Fire Department Equipment and Training for funding firefighting equipment for a total grant amount of \$30,000 and **FURTHER THAT** the Village of Port Alice will provide overall grant management and will be responsible for any cost overruns.*

*Tanya Spafford*  
Deputy CAO / CFO





## VILLAGE OF PORT ALICE REPORT TO COUNCIL

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**To:** Mayor & Council  
**From:** Ryan Nicholson, Economic Development Officer  
**Date:** Oct 17, 2025  
**Subject:** Breakwater update

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I have finally received correspondence from Tuff Marine about the status of the new breakwater:  
Oct 1, 2025:

Anyways , my sincere apologies for the inconvenience of our late action finishing and installing the breakwaters  
Breaking my hip completely wrecked all of my construction schedules and while the doctors wanted to just give me a new hip that meant I would be off work for 4-6 months , so I'm per severing along and trying to finish up all outstanding projects before I go under the knife . I had to attend my daughters wedding this summer on crutches, so its been a rough few months .  
We will be done assembling sections this week and plan to begin hauling them over to port Alice next , I have a good portion of the chain ready and am in contact with mowi for used anchor blocks . The tug and barge operator from Cole Harbour is ready to begin with the anchoring and placing them. All the pieces are in place and ready to begin installation.  
Again , I thank you and council for your patience and will do everything possible to get the breakwater installed asap  
Thank you  
Joe McAlister

Oct 14, 2025:

So had some meetings with Emmet Doyle ( supplying, tug, barge , crane and equipment for installation of anchors and breakwater , and with Jeff King, P eng, for design of anchor system and breakwater.  
1. We feel it would be easier and more cost effective to truck all the breakwater s actions to Cole Harbour, assemble them and then tow the two assembled sections to a port Alice .  
This is because there is a good way to unload and launch there , as well as a long protected area to assemble.  
Also we we can then come a few days before hand and set up the anchors and bouys for the main ends , and will greatly facilitate the install by having the ends all ready .  
I'm going to be talking to Roger King at Mowi for more plow anchors and mooring rope as well .  
2. One thing we need to do asap is install the near shore deadmen anchors.  
Perhaps we could get together in the next day or two to go over the area for the dead men anchors  
Best regards  
Joe McAlister

I am hopeful Joe will finally be able to complete this crucial project for us.  
Respectfully submitted:

Ryan Nicholson  
Economic Development Officer





Gateway to the Wild West Coast

# INFORMATION ITEMS



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## NIC Community Engagement Lunch Invitation

From: NIC President <president@nic.bc.ca>

Date: 10/08/2025 14:40

To: undisclosed-recipients;;

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Good afternoon,

Please join me, along with members of North Island College's Board of Governors and Leadership Team, for a special Community Engagement Lunch in recognition of NIC's 50th Anniversary. This pivotal year is both a time to reflect on our shared history and an opportunity to look ahead. As we shape NIC's next strategic plan, community engagement remains at the heart of our vision, and your voice is essential.

**Location:** Kwa'ililas Hotel- Gwa'sala-'Nakwaxda Ballroom, 9040 Granville Street, Port Hardy

**Date:** [Thursday October 30, 2025](#)

**Time:** 11:30 am – 1 pm

We would be pleased if you could attend and look forward to connecting through meaningful conversation.

**Please RSVP to [president@nic.bc.ca](mailto:president@nic.bc.ca) by Wednesday October 22**

Warm regards,

Lisa Domae

North Island College is honoured to acknowledge the traditional territories of the combined 35 First Nations of the Nuuchahnulth, Kwakwaka'wakw and Coast Salish traditions, on whose traditional and unceded territories the College's campuses are situated.

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**Attachments** ( 2 files, 36.8 KB)

- image004.jpg (13.1 KB)

- image005.png (23.8 KB)

