

VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA
TO BE HELD WEDNESDAY JANUARY 28, 2026 at 6:00 pm
AT COUNCIL CHAMBERS, VILLAGE OFFICE



(1) CALL TO ORDER
We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.

(3) ADOPTION OF AGENDA:
THAT the Agenda for the Meeting of the Village of Port Alice for January 28, 2026, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.

(4) DELEGATIONS:

Pg 3-4 **(5) MINUTES:**
a.) *THAT the Minutes from the Regular Meeting Minutes of January 14, 2026, be approved.*

(6) COMMUNICATIONS:

Pg 5 **(7) REPORTS:**
a.) General Report – Economic Development
January 22, 2026, Report from Ryan Nicholson, Ec Dev Officer

Pg 7-8 b.) Evaluation of First Come-First Served Model at Rumble Beach Marina
January 22, 2026, Report from Tanya Spafford, Admin Assistant

(8) BYLAWS:

(9) QUESTION PERIOD:

(10) ADJOURNMENT:
THAT the meeting of the Village of Port Alice Council held January 28, 2026, be adjourned

INFORMATION ITEMS:

- a.) Ministry of Emergency Management and Climate Readiness Newsletters, Four Phases Emergency management resources for communities.
- b.) January 19, 2026, Email from the Census Outreach – Pacific, Re: 2026 Census - \$32,000 jobs available!

VILLAGE OF PORT ALICE COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY, JANUARY 14, 2026
AT COUNCIL CHAMBERS, VILLAGE OFFICE

Present
Mayor Kevin Cameron
Councillor Holly Aldis
Councillor Russell Murray
Councillor Sean Watson

Absent
Councillor David Stewart

Staff
Bonnie Danyk, CAO/CFO
Tanya Spafford, Admin Assistant

Call to order 6:00pm

01/26
Adoption of
Agenda

ADOPTION OF AGENDA:

Moved, Seconded and CARRIED
THAT the Agenda for the Meeting of the Village of Port Alice for January 14, 2026, be approved, AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.

02/26
Request for
Mirrors for
the Larry
Pepper Room

DELEGATION:

Request for placing mirrors in the Community Centre
January 8, 2026, Delegation request from Sheila Archer

Moved, Seconded and CARRIED
THAT council discuss further with the Community centre Coordinator.

03/26
Minutes of
December 10,
2025, Regular
Meeting

MINUTES:

Moved, Seconded and CARRIED
THAT the Minutes from the Council Meeting of December 10, 2025, be approved.

04/26 Sea Can
Approval

COMMUNICATIONS:

Canada Community-Building Fund: Second Community Works Fund Payment for 2025/2026
December 12, 2026, Letter from Councillor Cori Ramsey, UBCM President

Request for placement of a Sea Can on residential property
December 19th, 2026, Request from 1050 Marine Drive

Moved, Seconded and CARRIED
THAT council approve the placement of a Sea Can at 1050 Marine Drive.

05/26 Election
Officials

REPORTS:

2026 Elections

January 2, 2026, Report from Bonnie Danyk, CAO/CFO

Moved, Seconded and CARRIED
THAT the Chief Election Officer be paid \$2500, and the Deputy Chief Election Officer be paid \$2000 to perform the statutory duties related to the 2026 Local Government Election in Port Alice.

Volunteer Fire Department Fire Chief's Monthly Report – December 2025
January 6, 2026, Report from Gerry Rose, Fire Chief

Accounts Payable Listing for November 2025
January 8, 2026, Report from Bonnie Danyk, CAO/CFO

Summary of Revenue & Expenses for November 20
January 8, 2026, Report from Bonnie Danyk, CAO/CFO

Budget Meeting Calendar
January 8, 2026, Calendar of Meetings from Bonnie Danyk, CAO/CFO

BYLAWS:

QUESTION PERIOD:

ADJOURNMENT: 6:37 pm

Moved, Seconded and CARRIED

***THAT** the Regular meeting of the Village of Port Alice held January 14, 2026, be adjourned at 6:37 pm.*

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held *January 14, 2026.*

06/26
Adjournment

Mayor

Chief Administrative Officer



VILLAGE OF PORT ALICE REPORT TO COUNCIL

To: Mayor & Council
From: Ryan Nicholson, Economic Development Officer
Date: January 22, 2026
Subject: General Report

A general report on some of the economic development items I am currently working on:

- Working on updating the online and printed business directories for 2026
- Google analytics showing online searches for Link River are up 30%
- Bookings for Link River start February 1, 2026
- Link River season has now been extended, running May 1 to Sept 30th
- Work on the marina project will start again with improvements in the weather
- Speaking with Community Futures about bringing another "Business Information Session" to the community
- New Cannabis retail store opening

This year, we are seeing additional requests and inquiries about renting the entire Link River campground for private events. This may now require having a set daily fee for renting the entire site. Currently at full booking, the campground generates \$990 per day. With the popularity of the campground growing, significant increases in bookings, long weekends, and the number of visitors the campground is hosting for our area, a premium for private rental over the basic daily income should be considered. Large, private functions may also bring increased facility usage, such as the outhouses. This probable increase in usage and damages should also be considered when discussing a premium above the basic daily charge. For our first year, I believe an approximate 20% premium should be added for a daily fee.

The need to complete lakefront dock and swimming area improvements for safety and visitor enjoyment before May 1, 2026 should also be made a priority. The original plan was to pour several concrete footings that could support galvanized walkways, creating a single dock finger. This option would essentially be an identical replacement to our current structure, but does not allow for an easier boating or safer swimming options.

Recommendation: THAT The Village of Port Alice set a non-refundable daily fee of \$1200.00 for the private rental of the entire Link River Municipal Campground, AND THAT quotes be obtained for options to replace the dock infrastructure.

Respectfully submitted by:

Ryan Nicholson
Economic Development Officer



VILLAGE OF PORT ALICE

Report to Council

TO: Mayor and Council
FROM: Tanya Spafford, Administrative Assistant
DATE: January 22, 2026
SUBJECT: Evaluation of First Come-First Served Model at Rumble Beach Marina

Background

Rumble Beach Marina currently operates under a first-come, first-serve model for moorage. While this model has historically functioned adequately, marina usage has increased significantly during the May - October peak season, creating pressures that exceed what the existing system can reasonably manage.

During the 2025 season, marina occupancy levels were consistently high, with demand frequently exceeding available slips. While marina managers worked diligently to accommodate users, the volume and complexity of traffic highlighted structural limitations in the current approach.

Current Operational Challenges

Increased Seasonal Demand:

- A growing number of local residents utilize the marina on a full-time or near full-time basis throughout the summer months.
- Tourism traffic has increased, with visitors seeking overnight or short-stay moorage but often unable to secure a space upon arrival.
- The marina reached capacity for extended periods during the summer season.

Commercial and Visiting Vessel Requirements:

- Three designated business slips are required to support commercial operators.
- It is operationally important to maintain availability for visiting sailboats, which often arrive unexpectedly.

Juene Landing Dock Repairs:

- Repairs displaced local vessels requiring temporary moorage at Rumble Beach Marina, further reducing availability.

Informal Reservation Practices

To reduce conflict at the docks and manage expectations, marina managers implemented informal, quasi-reservation practices. These efforts were effective in maximizing access and reducing disputes but created administrative strain and lacked consistency and formal authority.

Impacts of the Current Model

- Visitors and residents are unable to pre-plan overnight moorage due to uncertainty.
- Monthly arrangements conflicted with first-come, first-serve principles.
- Marina managers were placed in difficult positions balancing fairness, safety, and demand.
- The season highlighted that the current model is unsustainable during peak months.

Key Policy Considerations

Option 1: Maintain Strict First-Come, First-Serve

- Limits visitor trip planning
- Conflicts with monthly moorage
- Increases dock conflict

Option 2: Implement a Formal Reservation System

- Improves predictability
- Supports commercial and transient needs
- Reduces conflict
- Improves administrative efficiency

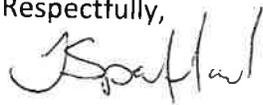
Considerations

While marina expansion is being explored if budget allows, current demand indicates a policy decision is required regardless of expansion timing. The same company that runs the Let's Camp booking system for Link River also has a "Let's Boat" program that would help staff and the marina manager organize bookings and drop-ins as it has done for the campsite.

Conclusion

The 2025 season demonstrated that the existing first-come, first-serve mooring model is no longer manageable during peak months. A formalized reservation framework should be considered to support all user groups and reduce administrative strain.

Respectfully,



Tanya Spafford, Administrative Assistant



INFORMATION ITEMS



Mitigation

Preparedness



Recovery

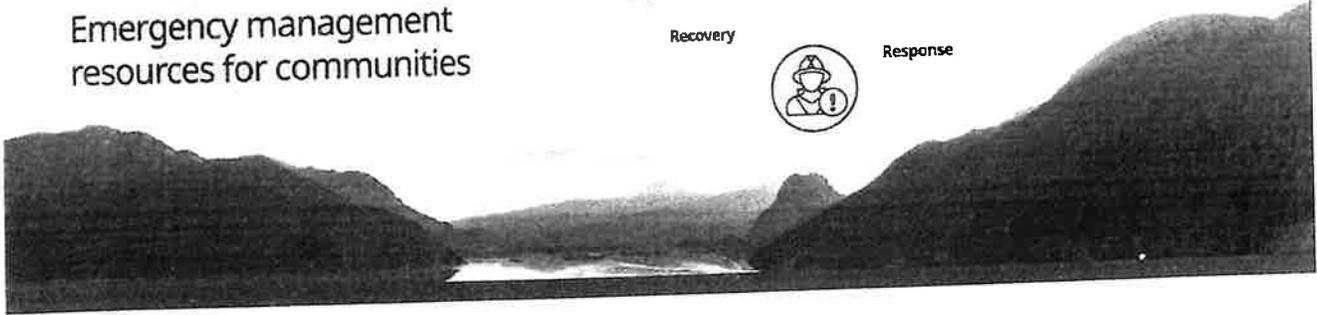


Response



Four Phases

Emergency management
resources for communities



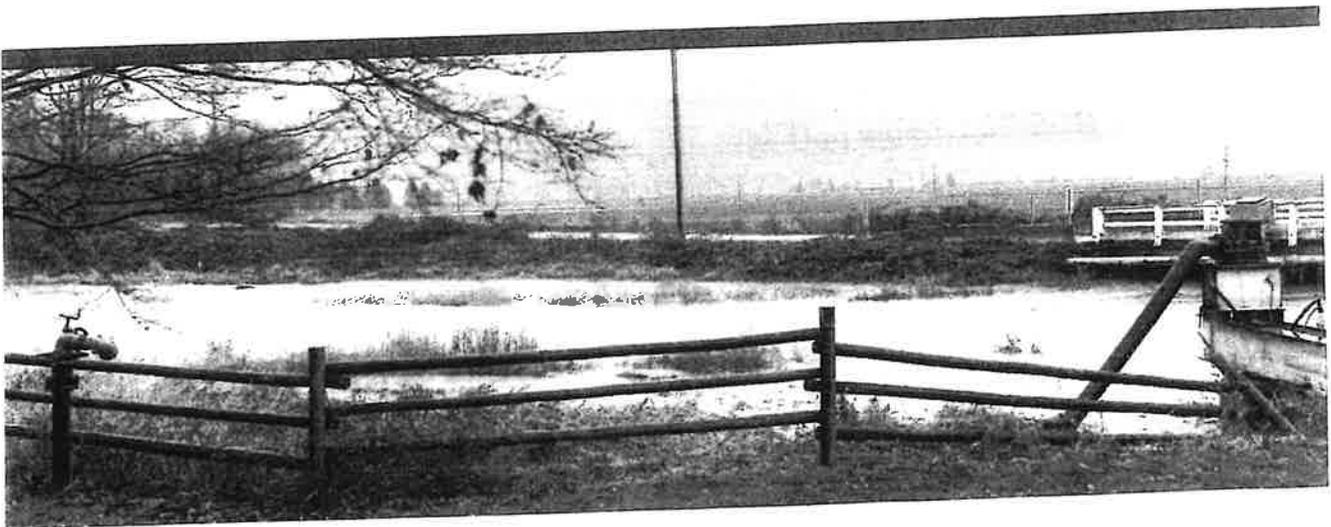
For best quality, view online

Welcome to the first Emergency Management and Climate Readiness (EMCR) newsletter of 2026.

To better meet the growing complexity of emergencies in B.C., EMCR has modernized its organizational structure to strengthen coordination, clarity and accountability. The changes took effect January 12 and aim to provide clearer points of contact, stronger preparedness and risk-reduction support, and smoother transitions from response to recovery. With these changes, EMCR is setting the stage for more coordinated, partner-focused support in 2026 and beyond.

In this issue, you will find details on Disaster Financial Assistance availability, information on hazard preparedness, opportunities to share feedback on climate data, innovations in emergency management and how to participate in a federal engagement on strengthening emergency management leadership.

EMCR regional offices are available to support First Nations' and local governments' emergency management planning, response and recovery needs. Reach out if you need assistance.



December 2025 flood event recovery

communities in southwestern B.C. affected by flooding from heavy rainfall
December 10 to 19, 2025.

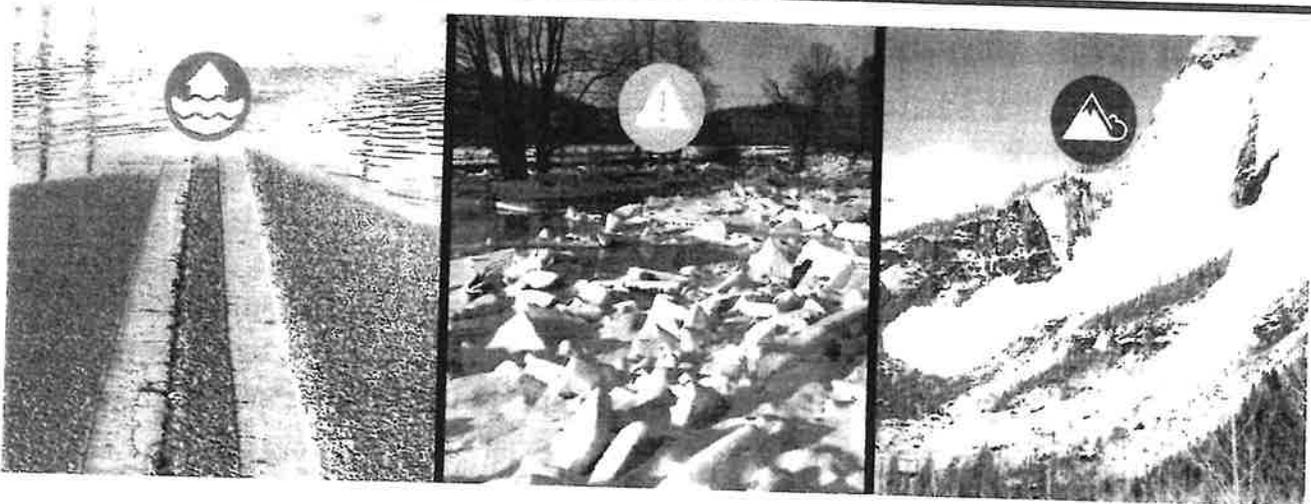
The deadline for submitting applications is April 13, 2026.

This support is available to homeowners, renters, business owners, farmers, corporation-owned properties, charitable organizations, local governments and Indigenous communities to cover uninsurable disaster-related losses.

Visit DFA.gov.bc.ca to apply online.

For additional information, visit:

- DFA for individuals, small businesses, farms, and charitable organizations
- DFA for Indigenous communities and local governments



Ongoing hazards awareness

Many areas of the province continue to face seasonal and weather-related events, including flooding, atmospheric rivers, unstable riverbanks, ice jams, landslides and avalanches.

Understanding these hazards is the first step in being prepared. Help keep people in your community safe by encouraging them to remain cautious by sharing the following resources:

- Prepared BC Social media packages and seasonal hazard information
 - River Forecast Centre for current advisories and streamflow hazard outlooks
 - Avalanche Canada for mountain weather forecasts and danger ratings
 - EmergencyInfoBC for current alerts and orders
 - DriveBC for road conditions, closures and repair updates
-



Earthquake anniversary reminds us to be prepared

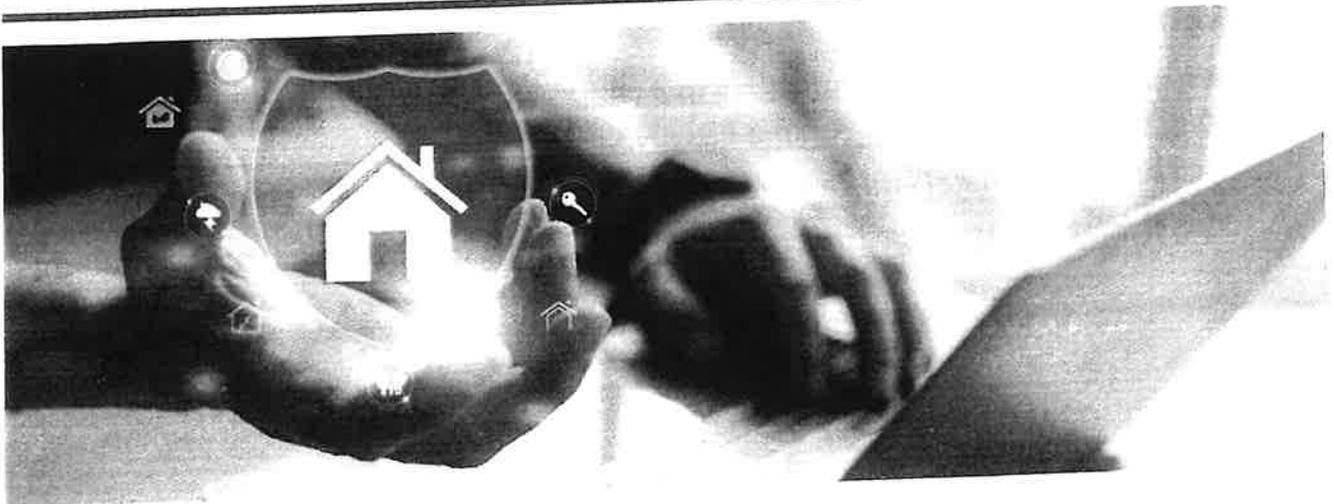
On January 26, 1700, a massive earthquake caused intense ground shaking and a powerful tsunami across the Pacific. Its occurrence was confirmed centuries later through Japanese records of an unexplained “orphan” tsunami, along with Indigenous oral histories and geologic evidence from the region.

This undersea megathrust generated widespread coastal impacts throughout the Pacific Northwest and beyond. It ruptured much of the 1,000-kilometre Cascadia Subduction Zone from British Columbia to northern California.

Preparation and practice are key! The anniversary of this earthquake is a good time to share the following resources in your community:

- PreparedBC's earthquake and tsunami preparedness social media package
- PreparedBC's earthquake and tsunami preparedness guide and webpage
- Information on Natural Resources Canada's earthquake early warning system
- ClimateReadyBC's earthquake information and resources webpage

Follow PreparedBC on Facebook, Instagram, X and Threads for more. You can even sign up now for ShakeOut 2026 – it's not too early!



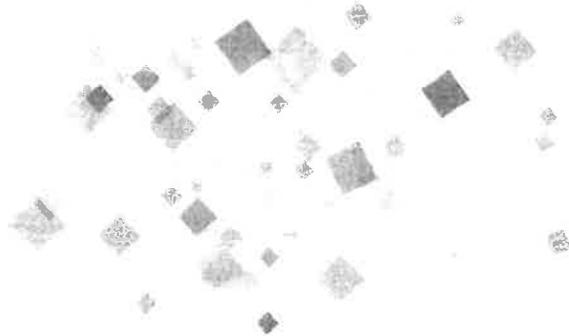
Free webinar: Insurance and climate risk

virtual renewable energy climate adaptation project (RECAP) learning lab on February 24 from 11:00 a.m. to 12:00 p.m. PST.

The RECAP learning lab will focus on the impacts of climate risk on insurance for solar and biomass energy projects, how insurance can help protect projects against climate-related losses and how communities can work with insurers.

RECAP is a project led by the Fraser Basin Council in partnership with Natural Resources Canada and other key organizations, including EMCR.

Register for the event by



Provide feedback on the new ClimateData site

The Canadian Centre for Climate Services (CCCS) is looking for feedback on the new version of ClimateData.ca.

The updated platform includes a wide range of resources, interactive maps and educational materials. Your input will help ensure that it is accessible, valuable and easier than ever for communities to access easy-to-understand, high-quality data to develop mitigation and adaptation plans.

Register now and choose to participate in a short self-guided activity with a follow-up group discussion or a one-on-one activity.

Subscribe to the ClimateData.ca newsletter to receive updates on new data and resources.



Strengthening government's response to emergencies

New province-wide opportunities are available for B.C. companies to test and showcase cutting-edge technology aimed at protecting communities from floods, wildfires and other extreme-weather events.

Created by the Government of B.C. in partnership with PacifiCan and delivered by Innovate BC, the Integrated Marketplace helps companies to demonstrate innovative solutions in:

- wildfire and flood prevention
- mitigation and management
- emergency response

Read the news release for additional information about the program and companies that have participated.



Public engagement open: strengthening federal leadership in emergency management

Public Safety Canada is conducting a public engagement to gather input on how to strengthen federal leadership in emergency management.

capacity-building, partnerships and improving risk awareness and public preparedness.

Feedback will help guide future federal actions to better prepare for, respond to, and recover from emergencies across Canada.

Learn more and participate in the engagement.

Funding opportunities

First Nations and local governments can apply for funding to support disaster mitigation, recovery and response.

Visit the emergency management financial supports webpage or ClimateReadyBC for available programs.

Upcoming deadlines

January 30, 2026: Indigenous Cultural Safety and Cultural Humility Training

January 31, 2026: Wildfire Community Preparedness Day

January 31, 2026: FireSmart Neighbourhood Recognition Program Incentive

February 27, 2026: Emergency Operations Centres Equipment and Training

April 13, 2026: Disaster Financial Assistance (DFA) for eligible people and communities

April 30, 2026: Emergency Management Exemplary Service Award

September 30, 2026: FireSmart Community Funding and Supports



Connect with us

We look forward to connecting with you at upcoming meetings, tradeshows and events.

Contact your regional office for emergency management information and support.

From: Census Outreach - Pacific / Rayonnement du recensement - Pacifique (STATCAN)

[<statcan.censusoutreach.west-rayonnementdurec.ouest.statcan@statcan.gc.ca>](mailto:statcan.censusoutreach.west-rayonnementdurec.ouest.statcan@statcan.gc.ca)

Sent: January 19, 2026 12:00 PM

To: communitycentre@portalice.ca

Subject: 2026 Census - 32,000 jobs available! / Recensement de 2006 - 32,000 emplois offerts!

Hello,

We are pleased to inform you that the next Census of Population will take place in May 2026. To support this important project, Statistics Canada is hiring for supervisory and non-supervisory positions. Approximately 32,000 jobs are available across Canada!

We are looking for local people to help us collect accurate data in your community. These data are vital for planning and evaluating programs and services such as education, health care, child care, housing, emergency services, roads, public transportation and job training.

We are contacting you to seek your organization's support in promoting census jobs listed on our website: census.gc.ca/jobs.

The easiest way to help us is to share our job postings on social media: Facebook, Instagram, LinkedIn and X. You can also download our Census Community Supporter Toolkit to find a variety of products that you can use on your website or in newsletters or share with your professional networks.

Your support in raising awareness about these job opportunities will directly contribute to the success of the 2026 Census.

Feel free to contact me if you have any questions.

Thank you in advance for your support of the 2026 Census!

Regards,

Jacob Caine

Census Outreach Officer, Pacific - Yukon | Agent de rayonnement du recensement,
Pacifique-Yukon

Engagement and Data Services Division | Division de la mobilisation et des services de
données

Statistics Canada | Statistique Canada

jacob.caine@statcan.gc.ca (604) 754-8127



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**Statistics Canada
is hiring!**

APPLY NOW:

census.gc.ca/jobs