



**VILLAGE OF PORT ALICE  
PUBLIC WORKS COMMITTEE MEETING AGENDA  
TO BE HELD THURSDAY APRIL 9, 2026, AT 4:00 PM  
IN THE VILLAGE OFFICE COUNCIL CHAMBERS**

**(1) CALL TO ORDER**

**(2) ADOPTION OF AGENDA**

*THAT the Agenda for the Public Works Committee Meeting be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.*

**(3) MINUTES:**

a. *THAT the minutes from the March 5, 2026, Public Works Committee Meeting be approved as presented.*

**(4) REPORTS:**

a. Public Works Foreman's Monthly Report – March  
March 27, 2026, Report from Jason Yunker, Public Works Foreman

**(5) ADJOURNMENT:**

*THAT the meeting of the Village of Port Alice Public Works Committee held April 9, 2026, be adjourned.*

VILLAGE OF PORT ALICE COUNCIL COMMITTEE  
MEETING MINUTES Thursday March 5, 2026  
In the MUNICIPAL COUNCIL CHAMBERS  
Public Works Committee Meeting



Present Mayor Kevin Cameron  
Councillor Sean Watson  
Councillor Russell Murray  
Councillor Holly Aldis

Absent Councillor Dave Stewart

Staff Bonnie Danyk CAO/ CFO  
Jason Yunker, Public Works Foreman

**CALL TO ORDER**

Mayor Kevin Cameron called the meeting to order at 4:00 pm

**APPROVAL OF AGENDA**

PW 07/26  
Agenda

Moved, seconded and CARRIED

*THAT the Agenda for the Public Works Committee be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.*

**MINUTES:**

PW 08/26  
Minutes  
2026-02-05

Moved, seconded and CARRIED

*THAT the Minutes of the Public Works Committee meeting on February 5, 2026, be approved.*

**REPORTS:**

Public Works Foreman's Monthly Report – February

February 27, 2026, Report from Jason Yunker, Public Works Foreman

**ADJOURNMENT:**

PW 09/26  
Adjourn

Moved, seconded and CARRIED

*THAT the Public Works Committee meeting of the Village of Port Alice held March 5, 2026 be adjourned at 4:25 pm.*

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Public Works Committee Meeting held March 5, 2026.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer



## VILLAGE OF PORT ALICE REPORT TO COUNCIL

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**To:** Mayor & Council  
**From:** Jason Yunker, Public Works Foreman  
**Date:** March 27, 2026  
**Subject:** Public Works Monthly Report

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We had a good site visit with Venkatesh from Archer Separation. They offer a perfect size centrifuge for our situation and have a plan to utilize our existing Seacan at the STP. The District of Port Hardy uses Archer Separation for their process so going forward we and Port Hardy could potentially offer insight and assistance with parts if needed. The system is totally automated and maintenance needed is negligible. A far cry from the daily hands on our current Driamad system needs. This system will definitely save us on manpower needed at the STP and bring us back in line with the original needs of the plant.

### **Water**

- Water samples taken to Port McNeil.
- Wells were checked and meters read daily.
- Assisted Merry Widow Contracting with a water leak

### **Sewer Sys/ Treatment Plant**

- Effluent samples were shipped to Courtney monthly.
- Regular daily/weekly maintenance was performed for STP.
- Lift stations were cleaned and inspected weekly.
- Site visit with Archer Separation.

### **Transfer Station**

- Transfer Station was cleaned daily/weekly.
- Garbage cans in town were cleaned(weekly)
- Hauled 1 loads of recyclables (E-waste, cardboard, tires) to 7-mile.
- Hauled 1 blue bin of garbage to 7-mile.
- Hauled 1 metal bin.
- Hauled 1 wood bin.

### **Equipment**

- Generators were tested(monthly)
- Weekly inspections carried out on Play structures/Parks/Marina/Water Tanks
- CVI's Done on PW trucks and Fire Trucks

### **Roads**

- Salt n sanded roads.
- Clear limbs and branches from Mill Road.

## **Facilities**

-Site planning for centrifuge.

## **General**

-Attempting to locate a potential water leak in town. The incessant rain makes it difficult.

Respectfully submitted by,

*Jason Yunker*

Jason Yunker  
Public Works Foreman