

VILLAGE OF PORT ALICE
COUNCIL MEETING AGENDA

TO BE HELD WEDNESDAY APRIL 22, 2026 at 6:00 pm
AT COUNCIL CHAMBERS, VILLAGE OFFICE



(1) CALL TO ORDER

We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.

(2) ADOPTION OF AGENDA:

THAT the Agenda for the Meeting of the Village of Port Alice for April 22, 2026, be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.

(3) DELEGATIONS:

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a.) Request to town for additions and/or changes to activities

April 13, 2026, Delegation from Carrie Toms, Resident of Port Alice

(4) MINUTES:

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a.) *THAT the Minutes from the Regular Meeting Minutes of April 8, 2026, be approved.*

(5) COMMUNICATIONS:

(6) REPORTS:

(7) BYLAWS:

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a.) Bylaw 703 - Bylaw for the Levying of Property Tax Rates for the Year 2026

Recommendation

THAT Bylaw 703 – Bylaw for the Levying of Property Tax Rates for the Year 2026 be given first, second, and third reading.

(8) QUESTION PERIOD:

(9) RESOLUTION TO PROCEED TO CLOSED MEETING:

THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:

Section 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

RECONVENE

(10) ADJOURNMENT:

THAT the meeting of the Village of Port Alice Council held April 22, 2026, be adjourned

INFORMATION ITEMS:

a.) 4TVI Stewardship Newsletter – April 2026

VILLAGE OF PORT ALICE COUNCIL
REGULAR MEETING MINUTES
WEDNESDAY, APRIL 8, 2026
AT COUNCIL CHAMBERS, VILLAGE OFFICE



Present
Mayor Kevin Cameron
Councillor Holly Aldis
Councillor Sean Watson
Councillor Russell Murray
Councillor David Stewart

Absent

Staff
Bonnie Danyk, CAO/CFO
Tanya Spafford, Administrative Assistant

Call to order 6:00pm

ADOPTION OF AGENDA:
32/26 Moved, Seconded and CARRIED
Adoption of Agenda *THAT the Agenda for the Meeting of the Village of Port Alice for April 8, 2026, be approved, AND THAT all delegations, reports, correspondence, and other information set to the agenda be received.*

DELEGATION:

MINUTES:
33/26 Moved, Seconded and CARRIED
Minutes of March 25, 2026 meeting *THAT the Minutes from the Council Meeting of March 25, 2026, be approved.*

COMMUNICATIONS:

REPORTS:
Accounts Payable Listing for January-February 2026
April 1, 2026, report from Bonnie Danyk, CAO/CFO

Summary of Revenue & Expenses for January-February 2026
April 1, 2026, report from Bonnie Danyk, CAO/CFO

BYLAWS:
34/26 Bylaw 702 – Finance Bylaw Bylaw 702 - Bylaw for the Financial Plan for 2026-2030
Moved, Seconded and CARRIED
THAT Bylaw 702 – Bylaw for Financial Plan for 2026-2030 be given fourth reading and adoption.

QUESTION PERIOD:

RESOLUTION TO PROCEED TO CLOSED MEETING: 6:10 pm
35/26 Adjournment *THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:*

Section 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;

RECONVENE 6:24 pm

ADJOURNMENT: 6:25 pm

Moved, Seconded and CARRIED

THAT the Regular meeting of the Village of Port Alice held April 8, 2026, be adjourned at 6:25 pm.

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held April 8, 2026.

Mayor

Chief Administrative Officer

VILLAGE OF PORT ALICE

INCORPORATED A.D. 1965

DELEGATION
REQUEST FORM

REQUEST TO APPEAR AS A DELEGATION

Regular Council Meeting

TO BE HELD April 22nd, 2026 AT 6 P.M.
Date Time

NAME OF PERSON MAKING PRESENTATION: Carrie Toms

NAME OF APPLICANT IF DIFFERENT THAN ABOVE: Same

NAME OF ORGANIZATION (if applicable): N/A

Mailing Address: 9 Dogwood Lane

Phone: N/A Business 780 446 6038 Home

Fax: _____

DETAILS: Please provide complete information on the nature of your presentation. If applicable, provide one set of submission documents in letter size format for copying purposes. All requests and documentation must be received by the Corporate Officer by 5pm on the Thursday prior to the meeting date for consideration. Delegation requests that do not meet the criteria of Procedure Bylaw #595 will not be processed.

Town including the following:
* Events activities etc for National Day for Indigenous Peoples &
* Diversity Inclusion for people with special needs, specifically - Neuro-Divergent.
Signature C. Toms Date April 13/26

Received by: Caela

Date & Time: April 13, 2026

Approved: _____ Not Approved: _____ for Meeting Date: _____

Also, are there Com. Hqs for either above & if not can we start one. Thank You.

VILLAGE OF PORT ALICE
BYLAW NO. 703, 2025

A Bylaw for the Levying of Property Tax Rates for the Year 2026.

WHEREAS, under section 197 of the Community Charter, each year after the adoption of the financial plan, but before May 15th, Council must impose property value taxes for the year by establishing tax rates for:

- a) the municipal revenue proposed to be raised for the year from property value taxes, as provided in the Financial Plan, and
- b) the amounts to be collected for the year by means of rates established by the municipality to meet its taxing obligations in relation to another local government or other public body.

NOW THEREFORE, the Council of the Village of Port Alice, in open meeting assembled, enacts as follows:

1. The following rates in Schedule "A", attached to and forming part of this Bylaw are hereby imposed and levied for the year 2026.
2. The minimum amount of taxation upon a parcel of real property is \$1.00
3. This Bylaw may be cited for all purposes as the Village of Port Alice Annual Tax Rates Bylaw No. 703, 2026.

Read a first time this 22nd day of April, 2026.

Read a second time this, 22nd day of April, 2026

Read a third time this 22nd day of April, 2026.

Adopted this 13th day of May, 2026.

Mayor

Chief Administrative Officer

Certified a true and correct copy of Bylaw No.703, as adopted by Council on the 13th day of May 2026.

Chief Administrative Officer

Annual Tax Rates (2026)

Bylaw No. 703

SCHEDULE 'A'

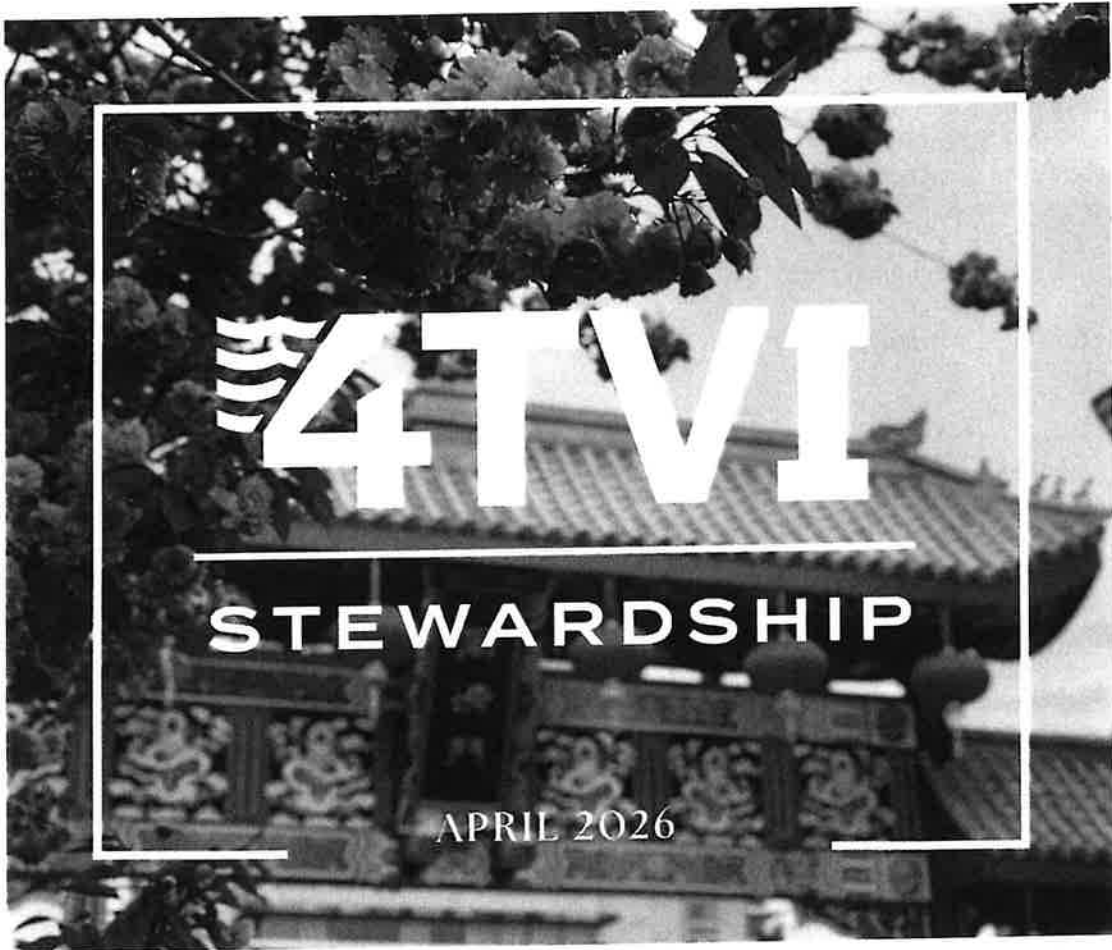
| PROPERTY CLASS | MUNICIPAL | REG. DIST. MT. WADD. | MT. WADD. REG. HOSP. DIST. | Totals for Bylaw |
|----------------------------|------------------|-------------------------|-------------------------------|------------------|
| Residential | 5.08429 | | | |
| Library | 0.26759 | | | |
| 1 Total Residential | 5.35189 | 0.61073 | 0.24853 | 6.21114 |
| | | | | |
| 2 Utilities | 24.08350 | 2.13755 | 0.86984 | 27.09089 |
| | | | | |
| 4 Major Industrial | 0.00000 | 2.07648 | 0.84499 | 2.92147 |
| | | | | |
| 5 Light Industrial | 32.11133 | 2.07648 | 0.84499 | 35.03280 |
| | | | | |
| 6 Business | 9.63340 | 1.49629 | 0.60889 | 11.73857 |
| | | | | |
| 7 Manage Forest | 107.03777 | 1.83219 | 0.74558 | 109.61553 |
| | | | | |
| 8 Recreation | 5.35189 | 0.61073 | 0.24853 | 6.21114 |
| | | | | |
| TOTALS | 183.56978 | 10.84045 | 4.41132 | 198.82154 |



INFORMATION ITEMS

Tanya Spafford

From: 4TVI <info=4vigroup.com@hubspotfree.hs-send.com>
Sent: Wednesday, April 15, 2026 11:16 AM
To: clerk@portalice.ca
Subject: 4TVI Stewardship Newsletter - April 2026



4TVI gratefully acknowledges the Kwakwaka'wakw, Nuuchahnulth, and Coast Salish Peoples that have been caring for the lands we operate on since time immemorial. We recognize that reconciliation is an ongoing process and we are committed to advancing reconciliation in our work and are committed to the calls to action identified by the Truth and Reconciliation Commission of Canada as well as the implementation of the Declaration of the Rights of Indigenous Peoples Act.

Where does the money go?

Where does your money go? That's a question that has been posed by everyone from economists to marketers. It's also one that you can make assumptions about, but they could always be wrong.

This past year, [4TVI \(Tourism Vancouver Island\)](#), as part of the 4VI Social Enterprise Group, participated in the [Shorefast Institute's](#) inaugural Economic Nutrition Certification Cohort. This work allowed us to determine our distribution of spending at the local, regional, national, and international levels.

I want to express my thanks to the team involved in this work, both at Shorefast and within the 4VI Social Enterprise Group. My thanks go to my team, our accountant (as you could expect), and to the [4EVER Strategies Inc.](#) team for joining us in this process. The outcomes show that we are advancing our 4GOOD Commitment.

As part of our mission to ensure travel remains a force for good for Vancouver Island — forever, we continue to find ways to invest in our communities. I am incredibly proud to share that 62% of our annual spend remains on Vancouver Island. Through this, we also determined our spending patterns: 29% of these funds were used for marketing, representing a strong reinvestment back into Vancouver Island.

Check out the full label [here](#).

As for where my money goes? To my kiddo, travel, and great meals. Sometimes in that order.

Sincerely,
[Brian Cant](#)
President, 4TVI



Destination Stewardship

2026 Vancouver Island Stewardship Summit Heads to... Ucluelet!

Save the date! On October 22-23, 2026, we'll be hosting our annual Stewardship Summit in Ucluelet. Our first evening will be hosted by community partner [Tourism Ucluelet](#), who have some exciting plans underway. The full Friday schedule of programming will showcase the amazing work that is happening by partners across the Vancouver Island Region.

Stay tuned for early bird registration as well as discounted hotel stays in our next newsletter.

See you on the West Coast!

Vancouver Island Destination Stewardship Strategy

As we continue our process of finalizing the development stage of the Vancouver Island Destination Stewardship Strategy, we are excited to share that the [situation analysis](#) is now available.

This situation analysis provides a clear, evidence-based snapshot of the current tourism system across the Vancouver Island region. The analysis identifies the state, conditions, pressures, and opportunities that the Strategy may consider and action. Next steps include finalizing the Strategy and beginning the long-term process of implementation, monitoring, and reporting.

To ensure the Strategy is easily accessible and can remain a 'living document,' our intention is to utilize a digital-first approach through the 4VI Group site.

Biosphere Certification

Joining the [Biosphere Sustainable](#) platform provides your business with a streamlined, data-driven management tool that simplifies Environmental Sustainability Goal compliance while significantly boosting your visibility on major booking engines like Google and Expedia. By aligning your business with the United Nation's 17 Sustainable Development Goals (SDG's), you gain third-party verification that reduces greenwashing and through this verifiable framework, you secure a competitive advantage that builds consumer trust and unlocks exclusive regional support and marketing opportunities.

We support tourism businesses in the Vancouver Island Region joining Biosphere and aligning their business activities with the UN's 17 SDG's by covering the first year of membership (\$500+ value), please [get in touch](#) to receive your linking code and begin your Biosphere Sustainable journey.

We are thrilled to be partnering with [Synergy Enterprises](#) to offer additional, tailored support to Vancouver Island businesses working towards their Biosphere Committed status and certification. Businesses can expect two virtual one-on-one work sessions with a sustainability expert, email communications between sessions providing additional guidance and resources, and access to a Sustainability Action Planning Workbook. This workbook provides an overview of the UN SDGs, and how businesses can support these important goals by designing their own pathway of priority actions, targets, and achievements.

Synergy Enterprises is a premier corporate sustainability management firm specializing in greenhouse gas accounting, decarbonization strategies, and clean technology adaptation.

Please [reach out to our team](#) to learn more and be connected to this program.



Industry Insights

Destination BC has launched a new digital hub featuring practical brand tools to help tourism industry partners across BC bring the iconic destination brands to life in their marketing.

These resources are designed to make it easy for industry partners—whether you're a business, community, destination management organization or operator—to start to integrate the brand into your marketing as global momentum around these brands grows.

You can get started by signing the linked [License & Consent Agreement](#), providing you access to use the trademarked brands in the ways outlined in the iconic brand tools. This one-time step ensures continued access and consistency in how the brands show up for travellers.

Tools Now Available:

- NEW endorsement logo for each brand that act as wayfinding for travellers on your website
- Direction and copy suggestions to support stronger discoverability of your business or community for travellers using AI platforms for trip planning

- Practical templates, videos and assets, tools and examples you can adapt for your digital and in-person channels

How to Access:

Step 1: Sign the [licensing agreement](#). This one-time step gives you permission to use the brand tools with confidence and helps ensure the brands are used consistently across markets, protecting their integrity.

Step 2: Visit the [content hub](#). Download the new endorsement logos, video assets, templates, and more.



On pause, but for good reason!
First Nations Word of the Month

Our incredible team member Laura Howells has begun her maternity leave! We wish her all the best as we await the future member of the 4TVI family.

In discussions with Laura, we will pause the First Nations word of the month series until her return in 2027.



One more thing...

Scott Laird connected with Pamela Anderson to discuss some of her favourite locations across Vancouver Island. The story in Fodor's Travel focuses on what we know best about this part of the world.

Pamela Anderson Tells Us Where She Goes to Feel Normal

From the article: "I still come home to Vancouver Island to breathe," she says. "It's snow-capped mountains, the rocky beaches full of life—it's 'normal' to me—unpretentious and free."

4TVI is part of the 4VI Social Enterprise Group. Learn more [here](#).



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