



VILLAGE OF PORT ALICE  
PUBLIC WORKS COMMITTEE MEETING AGENDA  
TO BE HELD THURSDAY MAY 7, 2026, AT 4:00 PM  
IN THE VILLAGE OFFICE COUNCIL CHAMBERS

**(1) CALL TO ORDER**

**(2) ADOPTION OF AGENDA**

*THAT the Agenda for the Public Works Committee Meeting be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.*

**(3) MINUTES:**

a. *THAT the minutes from the April 9, 2026, Public Works Committee Meeting be approved as presented.*

**(4) REPORTS:**

a. Public Works Foreman's Monthly Report – April  
April 2026, Report from Jason Yunker, Public Works Foreman

**(5) ADJOURNMENT:**

*THAT the meeting of the Village of Port Alice Public Works Committee held May 7, 2026, be adjourned.*



VILLAGE OF PORT ALICE COUNCIL COMMITTEE  
MEETING MINUTES Thursday April 9, 2026  
In the MUNICIPAL COUNCIL CHAMBERS  
Public Works Committee Meeting



Present Mayor Kevin Cameron  
Councillor Sean Watson  
Councillor Russell Murray  
Councillor Holly Aldis  
Councillor Dave Stewart

Staff Bonnie Danyk CAO/ CFO  
Jason Yunker, Public Works Foreman

**CALL TO ORDER**

Mayor Kevin Cameron called the meeting to order at 4:00 pm

PW 10/26  
Agenda

**APPROVAL OF AGENDA**

Moved, seconded and CARRIED

*THAT the Agenda for the Public Works Committee be approved; AND THAT all delegations, reports, correspondence, and other information set to the agenda be received for information.*

PW 11/26  
Minutes  
2026-03-05

**MINUTES:**

Moved, seconded and CARRIED

*THAT the Minutes of the Public Works Committee meeting on March 5, 2026, be approved.*

**REPORTS:**

Public Works Foreman's Monthly Report – March

March 27, 2026, Report from Jason Yunker, Public Works Foreman

PW 12/26  
Adjourn

**ADJOURNMENT:**

Moved, seconded and CARRIED

*THAT the Public Works Committee meeting of the Village of Port Alice held April 9, 2026 be adjourned at 4:20 pm.*

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Public Works Committee Meeting held April 9, 2026.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer





## VILLAGE OF PORT ALICE REPORT TO COUNCIL

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**To:** Mayor & Council  
**From:** Jason Yunker, Public Works Foreman  
**Date:** April 29th, 2026  
**Subject:** Public Works Monthly Report

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Busy, busy, busy. Grass, grass, grass. That is my report lol.

We were able to hire Mainroad's ditch guy, he hauled out a ton of material off our Mill Road. Needless to say, it was long overdue, over 10 years overdue to be precise. Street Sweeper from Hardy will be here May 13 and 14<sup>th</sup> followed by the Vac Truck to clean out catch basins. Pacific White fixed a relay glitch in Well#2 that was causing the pump not to fire. We found and fixed a water leak on Maquinna. That seems to be our big leak we had. Finally found it thanks to a watchful citizen. We are starting to average about one water leak a month now. I reiterate what I have been saying for years, I highly recommend we start putting into motion plans to replace our watermains. At least the highly troublesome areas that are prone to leaks.

### **Water**

- Water samples taken to Port McNeil.
- Wells were checked and meters read daily.
- Repaired leak on Marine Drive
- Repaired leak on Maquinna Ave
- Jeremy from White Pacific located and repaired a dead relay in Well#2

### **Sewer Sys/ Treatment Plant**

- Effluent samples were shipped to Courtney monthly.
- Regular daily/weekly maintenance was performed for STP.
- Lift stations were cleaned and inspected weekly.
- Submitted a sludge sample to Archer Separation to test.

### **Transfer Station**

- Transfer Station was cleaned daily/weekly.
- Garbage cans in town were cleaned(weekly)
- Hauled 1 loads of recyclables (E-waste, cardboard, tires) to 7-mile.
- Hauled 1 blue bin of garbage to 7-mile.
- Hauled 1 wood bin.

### **Equipment**

- Generators were tested(monthly)
- Weekly inspections carried out on Play structures/Parks/Marina/Water Tanks

## **Roads**

- Clear limbs and branches from Mill Road.
- Ditches cleaned on Mill Road

## **Facilities**

- Dug up Lions Park lift station piping for new building.
- Link River is clean, sites are ready for the season.
- HVAC system serviced at the Community Centre.

## **General**

- Cut grass

Respectfully submitted by,

*Jason Yunker*

Jason Yunker  
Public Works Foreman