

**VILLAGE OF PORT ALICE**  
**REGULAR COUNCIL MEETING AGENDA**  
TO BE HELD WEDNESDAY, February 10, 2016 AT 7:00 PM  
IN THE PORT ALICE COUNCIL CHAMBERS

**CALL TO ORDER**

**ADOPTION OF AGENDA:**

**DELEGATIONS:** None

**COUNCIL MINUTES:**

1. Minutes of the Regular Council Meeting of January 27, 2016 for adoption PG 3-4

**CORRESPONDENCE:** None

**REPORTS:**

1. Regular Report from the Acting Chief Administrative Officer dated February 5, 2016 PG 5

2. January 2016 Fire Chief's Report PG 7

**BYLAWS:** None

**QUESTION PERIOD**

**Adjournment**



**VILLAGE OF PORT ALICE REGULAR COUNCIL MEETING MINUTES**  
**Held Wednesday January 27, 2016 AT 7:00 PM in the Village Council Chambers**

<b>MEMBERS PRESENT:</b>	Mayor Jan Allen Councillor Christine Martin Councillor Dave Stewart Councillor Doug Worthington
<b>ALSO PRESENT:</b>	Madeline McDonald, Chief Administrative Officer Bonnie Danyk, Finance Officer
<b>ABSENT:</b>	Councillor Marnie Chase

Mayor Allen called the meeting to order at 7:00 pm.

**ADOPTION OF AGENDA:**

**37/16** It was duly moved and seconded that the agenda be adopted as presented. **CARRIED**

**MINUTES:**

**38/16** It was duly moved and seconded that the minutes of the Regular Council Meeting held January 13, 2016 be adopted as presented. **CARRIED**

**39/16** It was duly moved and seconded that the minutes of the Committee of the Whole Meeting held January 20, 2016 be adopted as presented. **CARRIED**

**COMMITTEE RECOMMENDATIONS:**

**40/16** It was duly moved and seconded that the Village adopt the following recommendations from the Port of Potential Economic Development Strategy:

- o Replace of the Port Alice signs located at the junction of Hwy 30 and Hwy 19
- o Improve to Marina Signage to include information about local services
- o Upgrade to the Village website to include printable maps, keywords, an updated photo gallery and to make it more user friendly

**CARRIED**

**41/16** It was duly moved and seconded that the Village write to the Ministry of Transportation and Infrastructure to request that Port Alice be included on mileage signs on Highway 19 between Campbell River and the Port Alice junction. **CARRIED**

**42/16** It was duly moved and seconded that the recommendations from the January 20, 2016 Committee of the Whole Meeting be received and filed. **CARRIED**

**CORRESPONDENCE:**

**43/16** It was duly moved and seconded that the January 25, 2016 email from Bill Feader Sr. regarding highway signage be received and filed. **CARRIED**

**44/16** It was duly moved and seconded that the draft RCMP Service Level Agreement be received and filed. **CARRIED**

**REPORTS:**

**45/16** It was duly moved and seconded that the Council of the Village of Port Alice support the January 20<sup>th</sup>, 2016 application to the BC Liquor Control and Licencing Branch from the Quatsino Chalet to extend the sales of liquor at their establishment, not including the

Village of Port Alice REGULAR COUNCIL Minutes of January 27, 2016

area covered by a Food Primary Licence, to 10:00 am to 4:00 am Monday through Saturday and from 10:00 am through 2:00 am on Sundays.

AND THAT the Village Council has determined that the proposed new hours will not have a negative impact on the community or create a problem with noise;

AND THAT because there will be no significant impact on the community caused by this application, that the Village will not undertake any further survey of public opinion on the matter.

**CARRIED**

**46 /16** It was duly moved and seconded that the report regarding the Liquor Licence amendment for the Quatsino Chalet be received and filed. **CARRIED**

**47/16** It was duly moved and seconded that recommendations 1 through 4 in the December 4, 2015 Business Licence Package Report be approved as presented. **CARRIED**

**48/16** It was duly moved and seconded that the December 4, 2015 Report re: Business Licence Marketing be received and filed. **CARRIED**

**49/16** It was duly moved and seconded that the Accounts Payable Listing for December 2015 be received and filed. **CARRIED**

**50/16** It was duly moved and seconded that the Summary of Revenue and Expenses for December 2015 be received and filed. **CARRIED**

**51/16** It was duly moved and seconded that the Fire Chief's Report for December 2015 be received and filed. **CARRIED**

**BYLAWS:**

**52/16** It was duly moved and seconded Village of Port Alice Council Procedure Bylaw No. 595, 2016 be given First Reading as amended. **CARRIED**

**53/16** It was duly moved and seconded Village of Port Alice Volunteer Fire Department and Fire Prevention Bylaw No. 617, 2016 be given First Reading. **CARRIED**

**QUESTION PERIOD:**

**ADJOURNMENT** – Motion to adjourn at 7:34 pm

Certified Correct \_\_\_\_\_  
Chief Administrative Officer

\_\_\_\_\_  
Mayor

Confirmed this 10<sup>th</sup> day of February, 2016

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**To: Mayor & Council**  
**From: Acting Chief Administrative Officer**  
**Date: February 5, 2016**  
**Subject: Regular Report from the CAO**

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**Community Centre Roof**

A RFP to replace the roof on the Community Centre gym was uploaded to the BC Bid web site on February 3, 2016. The closing date for receipt of quotes is March 11, 2016.

**New Building Canada Fund**

A revised grant application was sent on February 3, 2016 to the Building Canada Fund for the Sewer Treatment Plant Upgrade.

**Employment Postings**

Employment postings for the Public Works Foreman and the CAO were sent to Civic Info and posted on the Village's website. The postings will also be published in the next two issues of the North Island Gazette. The closing date for the Public Works Foreman posting is February 19, 2016 and the closing date for the CAO posting is February 26, 2016.

**Lieutenant Governor's Visit**

The Lieutenant Governor of British Columbia will be visiting Port Alice on March 1, 2016. There will be breakfast at the Royal Canadian Legion Branch 180 followed by assembly at SeaView School. More information regarding protocol will be forwarded from the Lieutenant Governor's office.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Bonnie Danyk", is written over a horizontal line.

Bonnie Danyk  
Acting Chief Administrative Officer



# VILLAGE OF PORT ALICE

## Port Alice Volunteer Fire Department Fire Chief's Monthly Report For the month of January 2016

Active Members	16	Number Of False Alarms	0
On Leave	2	Mutual Aid Calls	0
Rescue Calls	0	Lift Assist Calls	1
Fire Calls	0	Public Relation Events	0

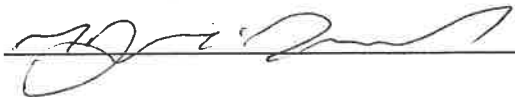
### Practices:

Date	Attendance	Purpose
January 5, 2016	9	Practice chaining up, Truck #3 and Truck #1
January 12, 2016	6	Ropes and Knots and mechanical advantage Practice.
January 19/16	10	Low slope rescue practice on Maquinna Ave.
January 26/16	11	Trucks and Equipment Checks

### Public Relations Events:

Situation Responses: Lift Assist.

Fire Chief:  \_\_\_\_\_

Administrator:  \_\_\_\_\_

