

VILLAGE OF PORT ALICE COUNCIL  
MEETING MINUTES

Wednesday July 13, 2016  
Village Office Council Chambers  
Regular Meeting



Present Mayor Jan Allen  
Councillor Christine Martin  
Councillor Dave Stewart  
Councillor Marnie Chase  
Councillor Doug Worthington

Staff Ronald Campbell, Chief Administrative Officer  
Bonnie Danyk, Finance Officer

**CALL TO ORDER**

Mayor Allen called the meeting to order at 7:00 pm

**APPROVAL OF AGENDA**

189/16 Approval of  
Agenda

MOVED by Councillor Stewart / Seconded by Councillor Worthington  
*THAT the Agenda for the Regular Meeting of the Village of Port Alice for July 13, 2016 be approved; AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information.*

**DELEGATIONS**

Regional District of Mount Waddington – Changes to Electoral Area Boundaries  
June 01, 2016 Greg Fletcher, CAO of Regional District of Mount Waddington

Outlined proposed boundary realignment

Neucel Specialty Cellulose – Request for Tax Exemption  
Neucel Letter July 7, 2016 Warren Beatty, Human Resources Manager

Spoke to the three requests in his letter being golf course and cemetery tax exemptions and a Community Charter Section 226 Revitalization Tax Exemption for the Mill and site.

**MINUTES**

190/16 Minutes  
from June 22, 2016  
Regular Meeting

MOVED by Councillor Stewart/ Seconded by Councillor Worthington  
*THAT the minutes of the Regular Council Meeting held June 22, 2016 be adopted*  
CARRIED

**COMMUNICATIONS**

191/16 New  
Hospital sites  
parking

Moved by Councillor Stewart / Seconded by Councillor Martin  
Letter re: Parking at the New Campbell River and Comox Valley Hospital Sites  
June 3, 2016 Letter from Debra Oakman, CAO, Comox Strathcona Regional Hospital District

*THAT the matter be referred to staff for further information*  
CARRIED

192/16 Letter from  
MLA Trevena

Letter re: MLA Claire Trevena offer of assistance at UBCM meetings  
July 7, 2016 Letter from Claire Trevena, MLA

193/16 Request for  
Tax Exemption

Neucel Specialty Cellulose – Request for Tax Exemption  
July 7, 2016 Letter from Warren Beatty, Human Resources Manager, Neucel Specialty Cellulose

*THAT the request for tax exemption be referred to staff for further information*  
CARRIED

#### **REPORTS**

Summary of Revenue & Expenses for June 2016  
July 5, 2016 Report from Bonnie Danyk, Finance Officer

Accounts Payable Listing for June 2016  
July 5, 2016 Report from Bonnie Danyk, Finance Officer

Village of Port Alice Quarterly Finance Report  
July 6, 2016 2<sup>nd</sup> Quarter Report from Bonnie Danyk, Finance Officer

Fire Chief's Monthly Report – June 2016  
July 6, 2016 Report from Gerry Rose, Acting Fire Chief

194/16  
Appointment of  
Acting Fire Chief

Moved by Councillor Stewart/Seconded by Councillor Martin  
Acting Fire Chief Request to Appoint Wayne Beckett to Acting Fire Chief  
June 29, 2016 Request from Acting Fire Chief Jerry Rose

*THAT Wayne Beckett be appointed as Acting Fire Chief from June 30 until September 15, 2016*

CARRIED

195/16 Small  
Community Grant

MOVED by Councillor Stewart/Seconded by Councillor  
Small Community Grant Report  
July 13, 2016 Report from Ronald Campbell, Chief Administrative Officer

*THAT the additional funding be referred to staff for a report on the potential uses of the additional \$50,000.*

CARRIED

196\16 Village  
Office Hours of  
Operation

MOVED by Councillor Stewart/Seconded by Councillor Martin  
Municipal Office – Hours of Operation  
July 13, 2016 Report from Ronald Campbell, Chief Administrative Officer

*THAT the Village of Port Alice Municipal Office operating hours be changed from 9:00am – 5:00pm to 8:30am-4:30pm beginning August 3<sup>rd</sup>, 2016*

CARRIED

**BYLAWS: N\A**

**QUESTION PERIOD:**

197\16  
Adjournment

**ADJOURNMENT:**

MOVED by Councillor Worthington/Seconded by Councillor Martin  
*THAT the Regular meeting of the Village of Port Alice held July 13, 2016 be adjourned at  
8:13 p.m.*

CARRIED

I hereby certify the preceding to be a true and correct account of the Regular meeting of  
the Village of Port Alice Council held July 13, 2016

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer