

VILLAGE OF PORT ALICE COUNCIL
MEETING MINUTES

Wednesday November 9, 2016
Village Office Council Chambers
Regular Meeting



Present Mayor Jan Allen
Councillor Christine Martin
Councillor Dave Stewart
Councillor Marnie Chase

Absent Councillor Doug Worthington

Staff Ronald Campbell, Chief Administrative Officer

CALL TO ORDER

Mayor Allen called the meeting to order at 5:00 pm

241/16 In-Camera

RESOLUTION TO PROCEED IN-CAMERA (5:03pm)

MOVED by Councillor Stewart / Seconded by Councillor Martin

*THAT the meeting be closed to the public to consider matters pursuant to the following sections of the **Community Charter**:*

Section 90 (1) (c) labour relations or other employee relations;

Section 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, reasonably be expected to harm the interests of the municipality if they were held in public;

CARRIED

RECONVENE 7:00pm

APPROVAL OF AGENDA

MOVED by Councillor Stewart / Seconded by Councillor Martin

242/16 Approval of
Agenda

THAT the Agenda for the Regular Meeting of the Village of Port Alice for November 9, 2016 be approved; AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information; with the addition of item 8.e.(1) Call Out Notice Protocol Policy.

CARRIED

DELEGATIONS: N/A

MINUTES:

MOVED by Councillor Stewart / Seconded by Councillor Martin

243/16 Minutes
from October 12,
2016 Regular
Meeting & October
6, 2016 PW\Rec
Meeting

THAT the minutes for the Regular Council Meeting held on October 12, 2016 be adopted.

THAT the Minutes for the Public Works & Recreation Committee meeting held on October 6, 2016 be received.

CARRIED

COMMUNICATIONS:

Request to install Vending Machines in the Community Centre

October 19, 2016 Letter from Drew Frank, Vice President of Port Alice Minor Hockey

MOVED by Councillor Chase / Seconded by Councillor Martin

THAT the Port Alice Minor Hockey Club be authorized to install two Vending Machines at the Community Centre, with 15% of profits being given to the Village of Port Alice.

CARRIED

Vancouver Island Regional Library Board Appointment for 2017

October 30, 2016 Letter from Rosemary Bonanno, Executive Director for Vancouver Island Regional Library

MOVED by Councillor Stewart / Seconded by Councillor Chase

THAT Mayor Jan Allen be appointed to the Vancouver Island Regional Library Board for 2017; and further that Councillor Christine Martin be appointed as the Alternate member to the Vancouver Island Library Board for 2017

CARRIED

REPORTS:

Mayor's Monthly Report

September 8, 2016 Report from Mayor Jan Allen

Fire Chief's Monthly Report for September 2016

October 1, 2016 Report from Gerry Rose, Acting Fire Chief

Christmas Closure

October 15, 2016 Report from Ronald Campbell, Chief Administrative Officer

MOVED by Councillor Stewart / Seconded by Councillor Chase

THAT the Village Office, Community Centre, and Public Works Department be closed between Christmas and New Year's.

Emergency Management Agreement Renewal

October 25, 2016 Agreement from Greg Fletcher RDMW Chief Administrative Officer

MOVED by Councillor Stewart / Seconded by Councillor Chase

THAT the Village of Port Alice renew the Emergency Management Agreement with the Regional District of Mount Waddington for the term of January 1, 2017 to December 31, 2021.

CARRIED

244/16 PAMH
Installation of
Vending Machines
in CC

245/16 VIRL Board
Appointments for
2017

246/16 Christmas
Closure

247/16 Regional
Emergency
Management
Agreement

248/16 SD85 Shop
Lease Agreement

School District 85 Shop Lease Agreement for Number Two Fire Truck
October 26, 2016 Report from Ronald Campbell, Chief Administrative Officer

MOVED by Councillor Stewart / Seconded by Councillor Chase
THAT the amended lease agreement with School District 85 for the Seaview and Shop buildings for the term of November 1, 2016 to June 30, 2021 be approved.
CARRIED

249/16 Call Out
Notice Policy

Call Out Notice Protocol for Response Required and No Response Required Emergencies
October 26, 2016, Policy from Ronald Campbell, Chief Administrative Officer

MOVED by Councillor Stewart / Seconded by Councillor Chase
THAT the Call Out Notice Protocol for Response Required and No Response Required Emergencies Policy be adopted as presented.
CARRIED

250/16 Demolition
of 1116 Matsqui
Ave

Demolition of Village Owned House – 1116 Matsqui Avenue
October 26, 2016 Report from Ronald Campbell, Chief Administrative Officer

MOVED by Councillor Martin / Seconded by Councillor Stewart
That the Village owned residence at 1116 Matsqui Avenue be demolished following a hazardous materials assessment and that the cost of demolition be funded from the Land Sale Reserve and that the lot be placed on the market for sale by the Village and once sold the revenue be placed in the Land Sale Reserve.
CARRIED

251/16 Water
Distribution
Planning Grant

Water Distribution System Infrastructure Planning Grant
October 27, 2016 Report from Ronald Campbell, Chief Administrative Officer
MOVED by Councillor Chase / Seconded by Councillor Stewart
That staff be authorized to apply for a \$10,000 infrastructure planning Grant for the Village water distribution system and that the village's \$5000 contribution be taken from the water reserve fund.
CARRIED

252/16 Canada Day
Grant

Canada Day Grant
October 31, 2016 Report from Danielle Martin, Community Centre Coordinator
MOVED by Councillor Stewart / Seconded by Councillor Chase
THAT staff be authorized to apply to the Celebrate Canada grant fund in the amount of approximately \$5000 to be used towards the Port Alice Canada Day celebrations.
CARRIED

254/16 Entrance
Sign Landscaping

Gymnastic Program
November 1, 2016 Report from Danielle Martin, Community Centre Coordinator
MOVED by Councillor Stewart / Seconded by Councillor Chase
THAT the Gymnastics program proposed by Ms Boal be approved and the facility rental be

waived.

CARRIED

Entrance Sign Landscaping

November 3, 2016 Report from Ronald Campbell, Chief Administrative Officer

MOVED by Councillor Stewart / Seconded by Councillor Chase

THAT staff be authorized to engage Sticks and Stones Nursery to landscape the two Village of Port Alice highway entrance signs at a cost of \$13,142.60 and further that staff be authorized to have the site hydro-seeded in the spring of 2017 at the cost of \$1500 and the work be funded from the additional \$50,000 received from the Small Communities Grant.

CARRIED

Port Alice Curling Club Lease Agreement for October 26, 2016 – March 10, 2017

November 3, 2016 Lease Agreement between the Village of Port Alice and the Port Alice Curling Club

MOVED by Councillor Stewart / Seconded by Councillor Chase

THAT the Village of Port Alice enter into a lease agreement with the Port Alice Curling Club for the term of October 26, 2016 – March 10, 2017 to use the curling ice and operate the Curling Lounge.

CARRIED

Port Alice Lion's Club Lease Agreement for October 1, 2016 – September 30, 2021

November 3, 2016 Lease Agreement between the Village of Port Alice and the Port Alice Lion's Club

MOVED by Councillor Martin / Seconded by Councillor Stewart

THAT the Village of Port Alice enter into a lease agreement with the Port Alice Lion's Club for the term of October 1, 2016 – September 30, 2021 for use of the Lion's Den in the Community Centre.

CARRIED

Port Alice Minor Hockey Club Concession Lease Agreement for October 11, 2017 – March 31, 2017

November 3, 2016 Lease Agreement between the Village of Port Alice and the Port Alice Minor Hockey Club

MOVED by Councillor Stewart / Seconded by Councillor Chase

THAT the Village of Port Alice enter into an agreement with the Port Alice Minor Hockey Club for the term of October 11, 2016 to March 31, 2017 to operate the Doug Bondue Arena Concession.

CARRIED

OLD BUSINESS: N\A

BYLAWS: N\A

QUESTION PERIOD: N\A

258\16
Adjournment

ADJOURNMENT:

MOVED by Councillor Stewart/Seconded by Councillor Martin

THAT the Regular meeting of the Village of Port Alice held November 9, 2016 be adjourned at 7:35 p.m.

CARRIED

I hereby certify the preceding to be a true and correct account of the Regular meeting of the Village of Port Alice Council held November 9, 2016



Mayor



Chief Administrative Officer