

VILLAGE OF PORT ALICE  
COUNCIL MEETING AGENDA  
TO BE HELD WEDNESDAY, DECEMBER 6, 2017 at 4:30 pm  
IN THE PORT ALICE COUNCIL CHAMBERS



**(1) CALL TO ORDER**

*We are privileged to acknowledge that this meeting is being held on the traditional territory of the Quatsino First Nations.*

**(2) RESOLUTION TO PROCEED TO CLOSED MEETING (4:30)**

***THAT the meeting be closed to the public to consider matters pursuant to the following sections of the Community Charter:***

*Section 90 (1) (g) litigation or potential litigation affecting the municipality;*

**RECONVENE**

**(3) ADOPTION OF AGENDA:**

*THAT the Agenda for the Meeting of the Village of Port Alice for December 6, 2017 be approved; AND THAT all delegations, reports, correspondence and other information set to the agenda be received for information.*

**(4) DECLASSIFICATION: N\A**

**(5) MINUTES: N\A**

**(6) COMMUNICATIONS: N\A**

**7) REPORTS:**

**a) Report Regarding 2018 By-Election**

December 6, 2017 Report from Bonnie Danyk, Finance Officer

**Recommendation:**

***THAT Bonnie Danyk be appointed as the Chief Election Officer and FURTHER THAT Paul Carver be appointed as Deputy Chief Election Officer.***

**Recommendation:**

***THAT the Chief Election Officer be paid \$1,460 and the Deputy Chief Election Officer be paid \$ 1,870 to perform their statutory duties related to the 2018 Local Government By-election in Port Alice.***

**(8) DISCUSSION: N\A**

**(12) QUESTION PERIOD**

**(13) ADJOURNMENT**

***THAT the meeting of the Village of Port Alice Council held December 6, 2017 be adjourned.***



## VILLAGE OF PORT ALICE REPORT TO COUNCIL

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**To:** Mayor & Council  
**From:** Finance Officer  
**Date:** December 6, 2017  
**Subject:** Report Regarding 2018 By-Election

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### Election Staff Appointments

Section 58 of the Local Government Act requires that Council Appoints a Chief Elections Officer and Deputy Chief Election Officer.

### **RECOMMENDATION:**

*THAT Bonnie Danyk be appointed as the Chief Election Officer and FURTHER THAT Paul Carver be appointed as Deputy Chief Election Officer.*

### Remuneration for Election Staff

Union staff are paid in accordance with the Collective Agreement between the Village and CUPE 401 which describes how overtime is paid. Rates for the management staff working the election are proposed based on comparable overtime rates which would apply if management were subject to the CUPE agreement. The proposed rates assume four and one half hours of overtime on the Advance Voting Day and fourteen hours on the date of the by-election, being Saturday February 24, 2018.

### **RECOMMENDATION:**

*THAT the Chief Election Officer be paid \$1,460 and the Deputy Chief Election Officer be paid \$ 1,870 to perform their statutory duties related to the 2018 Local Government By-election in Port Alice.*

Respectfully submitted,

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Bonnie Danyk  
Finance Officer

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6 Appointment of CEO and Deputy Ceo	7	8	9
10 Notice of Nomination Start	11	12	13 Notice of Nomination AD	14	15	16
17	18	19	20 Notice of Nomination AD	21	22	23
24 Christmas Eve	25 Christmas Day	26 Boxing Day (UK)	27	28	29	30
31 New Year's Eve						

January 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 New Year's Day	2	3 Notice of Nomination End	4	5	6
7	8	9 Nomination Period Start	10	11	12	13
14	15	16	17	18	19 Nomination Period End	20
21	22	23	24	25 By-election Notice Start	26	27
28	29	30	31 Notice of By-election AD			

February 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2 Groundhog Day	3
4	5	6	7 Notice of By-Election AD	8	9	10
11	12	13	14 Valentine's Day Advance Vote 8:00 to 8:00	15	16	17
18 By-election Notice End	19 Advance Voting 8:30 to 4:30	20 Advance Voting 8:30 to 4:30	21 Advance Voting 8:30 to 4:30	22 Advance Voting 8:30 to 4:30	23 Advance Voting 8:30 to 4:30	24 Voting Day
25	26	27	28			