

VILLAGE OF PORT ALICE
COMMITTEE OF THE WHOLE COUNCIL MEETING AGENDA
TO BE HELD WEDNESDAY FEBRUARY 5, 2020 AT 4:00 PM
IN THE PORT ALICE COUNCIL CHAMBERS

CALL TO ORDER

ADOPTION OF AGENDA:

Committee of the Whole is a meeting to consider an issue, but not to decide upon any action.

- *Motions may be made, but do not need to be seconded*
- *Voting is undertaken in the same manner as in a regular council meeting*
- *Members of Council may speak on an issue an unlimited number of times, but may not speak longer than ten minutes on any one issue*
- *A motion to adjourn is not required*

MINUTES:

THAT the minutes of the January 8, 2020 Committee of the Whole meeting be approved.

ITEMS FOR DISCUSSION

1. OCP Amendment
Draft Village of Port Alice Official Community Plan Amendment Bylaw No. 659, 2020
Power Point presentation by Ken Cossey, KWC Planning Services.
2. Dog Park
3. Arena User Fees
Schedule G- Recreation Facilities Rates
January 30, 2020 email from Susan Ackerman, MIABC

ADJOURNMENT

VILLAGE OF PORT ALICE COUNCIL
COMMITTEE OF THE WHOLE MEETING MINUTES
WEDNESDAY JANUARY 8, 2020
IN THE PORT ALICE COUNCIL CHAMBERS



Present Mayor Kevin Cameron
Councillor Holly Aldis
Councillor Sean Watson

Absent Councillor Bruce Lloyd
Councillor Angela Yunker

Staff Bonnie Danyk, CAO / CFO

CALL TO ORDER: 3:30 pm

Mayor Kevin Cameron called the meeting to order at 3:30 pm

ADOPTION OF AGENDA:

COTW 01/20 MOVED by Councillor Aldis

It was duly moved that the agenda be adopted.

CARRIED

MINUTES:

COTW 02/20 MOVED by Councillor Aldis

***THAT** the minutes of the December 5, 2019 Committee of the Whole meeting be approved.*

CARRIED

ITEMS FOR DISCUSSION:

1. Recreation Programming

The Community Centre will have an open house in February to talk about programs offered and to seek out potential volunteers that may be interested in teaching some classes.

Bonnie to look into insurance requirements in regard to renting space at the Arena

Would like to arrange another session with the Conservation Officer

2. Bike and Hiking Trail Improvements

December 3, 2019, Report from Tanya Spafford

Staff to contact property owner to see if they are interested in an agreement which would allow the bike trail to pass through their land.

Bonnie to research grant opportunities.

Kevin to approach the RDMW for funding.

3. Entrepreneur and Business Attraction Planning Session

November 18, 2019 email from David Mitchell of Community Futures (with attachments).

Holly will contact David Mitchell to discuss having Riley come over to do a workshop.

4. Rumble Beach Marina Building

RECOMMENDATION to Council: THAT *the building location at the Rumble Beach Marina be moved so that the building will be adjacent to the upper parking lot next to the signs.*

ADJOURNMENT: The meeting was adjourned at 4:25 pm
Certified Correct

Mayor

Chief Administrative Officer



PORT ALICE
Bylaw No. 659, 2020

A bylaw to amend the Village of Port Alice
Official Community Plan Bylaw No. 568, 2010

WHEREAS the Mayor and Council has deemed it advisable to amend the Village of Port Alice's Official Community Plan Bylaw 568, 2010, the Official Community Plan Bylaw for the Village of Port Alice, as adopted October 27, 2010;

NOW THEREFORE in open meeting assembled, the Mayor and Council of the Village of Port Alice enacts as follows:

1. **CITATION**

1.1 This Bylaw may be cited for all purposes as the "**Village of Port Alice Official Community Plan Amendment Bylaw No. 659, 2020**".

2. **DEFINITIONS**

2.1 For the purposes of this Bylaw, the definitions contained in the Village of Port Alice Zoning Bylaw 200, 1980, are applicable.

3. **TEXT AMENDMENTS**

3.1 Official Community Plan Bylaw Number 568, 2010 is hereby amended by deleting the following from section 14.6:

- i) On page 35, under the Category heading the following words "areas within the tsunami-hazard zone,"
- ii) On page 36 under the Justification heading the following words "Lands that are or may be flooded represent a hazardous condition for permanent structures. The west coast of Vancouver Island, identified as Zone C by the provincial Ministry of Public Safety and Solicitor General, is a high-risk seismic zone, known to be vulnerable to flooding in the event of a tsunami. The Village wishes to protect the community against the loss of lives and to minimize property damage, injury and trauma associated with flooding events."
- iii) Guideline (ii) in its entirety,
- iv) Guideline (iii) in its entirety,
- v) In Guideline (iv) any reference to; "tsunami inundation."

3.2 Official Community Plan Bylaw Number 568, 2010 is hereby amended by inserting section 14.6.1, after section 14.6 and before section 14.7.

- 2/. The risk assessment must provide recommendations to reduce any potential risk of damage to the Building, if applicable.
- 3/. Where applicable, the Flood Construction Levels must be provided by prescribing an elevation above the natural boundary of the potential coastal flooding event.
- 4/. The application must identify all the proposed Buildings on the site, and it must specify the setback distances from the potential hazard area. The setback distance must comply with the setback recommendations contained in the professional report created for the site.
- 5/. In addition to the above Council may require the applicant to enter into a restrictive covenant.”

READ A FIRST TIME THIS _____ DAY OF _____, 2020

READ A SECOND TIME THIS _____ DAY OF _____ 2020

A PUBLIC HEARING WAS HELD ON THE _____ DAY OF _____, 2020

READ A THIRD TIME THIS _____ DAY OF _____, 2020

ADOPTED THIS _____ DAY OF _____, 2020

Mayor

Chief Administrative Officer

Certified to be a true and correct copy of
the “Village of Port Alice Official Community
Plan Amendment Bylaw No. 659, 2020”
adopted by the Council of the Village of Port Alice
this _____ day of _____, 2020.

Chief Administrative Officer

SCHEDULE G -- RECREATION FACILITIES RATES

Rates do not include applicable taxes

Facility Rentals (during regular scheduled hours)	Rate
Community Centre	
Gym/Larry Pepper Room	\$13.00/hr
Gym/Larry Pepper Room	\$80.00/day
Gym/Larry Pepper Room (Event & Equipment Damage Deposit)	\$200.00
Gym/Larry Pepper Room Cleaning fee	\$30.00/hr
Activity Rooms	\$8.00/hr
Activity Rooms	\$50.00/day
Computer Room	\$13.00/hr
Computer Room	\$80.00/day
After Hours Rental	\$50.00/hr
Room Set up Fees (Chairs, Tables, Coffee, etc.)	
up to one hour of staff time:	\$30.00
For every half hour thereafter:	\$15.00
Coffee Service: includes coffee and supplies: Per Person	\$1.00
Minimum Fee	\$10.00
Sound System	\$50.00
Projector/Screen	\$15.00
TV/DVD	\$15.00
Tablecloths (per tablecloth)	\$2.50
Helium Balloon Filling Fees (Regular Balloons)	\$0.55
Helium Balloon Filling Fees (Foil Balloons)	\$1.00
Sea View Activity Centre	
Multi Purpose Room	\$13.00/hr
Multi Purpose Room	\$80.00/day
Home Economics Room	\$13.00/hr
Home Economics Room	\$80.00/day
Reading or Seniors Room	\$8.00/hr
Reading or Seniors Room	\$50.00/day
After Hours Rental	\$50.00/hr
Arena	
Hockey Side (Ice Surface)	\$40.00/hr
Curling Side (Ice Surface)	\$40.00/hr
Arena Dry Floor: Hockey or Curling Slab	\$30.48/hr
Upper Curling Lounge (during off ice season)	\$30.48/hr
Lower Curling Lounge (during off ice season)	\$30.48/hr
Skate Shop	
Skate Sharpening	\$3.81
Skate Rental	\$1.78
Skate Laces	\$3.13
Hockey Tape	\$3.13
Adult Stick Time	\$3.34
Rental fees established in a Rental Agreement between the Village of Port Alice and the respective users takes precedence over the rental fees above.	

Bonnie Danyk

From: Susan Ackerman <SAckerman@miabc.org>
Sent: Thursday, January 30, 2020 10:20 AM
To: Port Alice, Treasurer
Cc: Marina Sen
Subject: RE: Building Rentals

Hi Bonnie,

As with any facility that you rent out you should have a written rental agreement where the renter agrees to indemnify and hold harmless the Village from any losses that may occur while they are renting the facility.

The agreement should also state that the renter must provide proof of liability insurance that names the Village as an additional insured. I recommend that you contact Marina in order to add this facility to the list for the Portal Program.

If these steps are taken, and the renter takes full responsibility for anything that may happen during their use, there should not be the need for a staff member to be on site during the rental period.

Please feel free to contact me if you have any further questions or concerns.



Regards,

Susan Ackerman, CIP, CRM

Risk Management Advisor

Tel: 604.449.6362 | Fax: 604.683.6244 | sackerman@miabc.org

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2020 MIABC RISK MANAGEMENT CONFERENCE

Hindsight is 2020



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